

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

AGENDA

MARCH 9, 2011 AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

JAMES HARRISON, **PRESIDENT**
LARRY VIERHEILIG, **VICE PRESIDENT**
MICHAEL WINN, **DIRECTOR**
ED EBY, **DIRECTOR**
DAN GADDIS, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL LEBRUN, **INTERIM GENERAL MANAGER**
LISA BOGNUDA, **ASSIST. GENERAL MANAGER**
MERRIE WALLRAVIN, **SECRETARY/CLERK**
JON SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DISTRICT ENGINEER**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.
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NOTE:

- *All comments concerning any item on the agenda are to be directed to the Board President.*
- *Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.*
- *District-prepared staff reports and documents are generally posted on the District's website {[NCS.D.CA.GOV](http://www.ncsd.ca.gov)} on the same date the agenda is posted.*
- *Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at the District Secretary's Office, 148 S. Wilson Street, Nipomo, CA, during normal business hours, and may be posted on the District's web site at <http://www.ncsd.ca.gov>.*
- *Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.*
- *Please silence all cell phones during the meeting, as a courtesy to others.*

A. CALL TO ORDER AND FLAG SALUTE	NEXT RESOLUTION	2011-1213
	NEXT ORDINANCE	2011-116

B. ROLL CALL

C. PRESENTATIONS AND PUBLIC COMMENT

C-1) MIKE NUNLEY OF AECOM

Update re: Southland Wastewater Treatment Plant Upgrade

C-2) NCS.D DISTRICT ENGINEER PETER SEVCIK

Update re: Recent Activities

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

C-4) PUBLIC COMMENT ON ITEMS NOT ON AGENDA

Any member of the public may give comments on the presentations and address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

**Nipomo Community Services District
REGULAR MEETING
AGENDA**

- D. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in brackets.*
- D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) BOARD MEETING MINUTES OF FEBRUARY 23, 2011 [RECOMMEND APPROVAL]
 - D-3) ADOPT RESOLUTION APPROVING 2011 STRATEGIC PLAN UPDATE AS AMENDED AT THE FEBRUARY 23, 2011, NCS D MEETING [RECOMMEND ADOPT RESOLUTION]
- E. ADMINISTRATIVE ITEMS
- E-1) CONSIDER APPROVAL OF SCOPE AMENDMENT #4 WITH AECOM FOR ENGINEERING SERVICES IN THE AMOUNT OF \$18,239 TO DEVELOP DESIGN FOR ADDITIVE BID ALTERNATE FOR INCREASED ON-SITE EFFLUENT DISPOSAL FOR THE SOUTHLAND WWTF PHASE 1 IMPROVEMENT PROJECT [RECOMMEND APPROVAL].
 - E-2) CONSIDER EXECUTION OF TASK ORDER WITH FUGRO CONSULTANTS INC. FOR PROFESSIONAL SERVICES IN THE AMOUNT OF \$16,000 FOR MODELING OF THE GROUNDWATER MOUND AT THE SOUTHLAND WASTEWATER TREATMENT FACILITY [RECOMMEND APPROVAL].
 - E-3) REVIEW 1.645% EMPLOYEE COST OF LIVING ADJUSTMENT (COLA) FOR FISCAL YEAR 2011/2012 [RECOMMEND REVIEW COMMITTEE ACTION AND APPROVE ADJUSTMENT]
 - E-4) REVIEW THE PROCESS TO IMPLEMENT THE ACCEPTANCE OF CREDIT/DEBIT CARDS FOR UTILITY BILL PAYMENTS [CONSIDER INFORMATION AND COMMITTEE RECOMMENDATION AND DIRECT STAFF]
 - E-5) CONSIDER SUPPORT OF COUNTY BUS TRANSIT STUDY GRANT REQUEST [CONSIDER INFORMATION, DIRECT STAFF]
- Note: Item E-6 is scheduled to be taken up by the Board at 1pm.**
- E-6) REVIEW REQUEST FOR FEE APPEAL REGARDING EDWARDS BARN FIRE CONNECTION FEE [CONSIDER INFORMATION, DIRECT STAFF]
- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORT
- MARCH 1, 2011 FINANCE COMMITTEE MINUTES
- H. DIRECTOR'S REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

**Nipomo Community Services District
REGULAR MEETING
AGENDA**

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. PUBLIC EMPLOYEE APPOINTMENT (GOVERNMENT CODE §54957)
Title: District Interim General Manager Performance Review

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

K. ADJOURN TO CLOSED SESSION

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

➤ **Next Regular Board Meeting is March 23, 2011**