NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

AGENDA

AUGUST 10, 2011 AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS JAMES HARRISON, PRESIDENT

JAMES HARRISON, **PRESIDENT** LARRY VIERHEILIG, **VICE PRESIDENT** MICHAEL WINN, **DIRECTOR** ED EBY, **DIRECTOR** DAN GADDIS, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER LISA BOGNUDA, ASSIST. GENERAL MANAGER MERRIE WALLRAVIN, SECRETARY/CLERK JON SEITZ, GENERAL COUNSEL PETER SEVCIK, DISTRICT ENGINEER

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {**NCSD.CA.GOV**} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at the District Secretary's Office, 148 S. Wilson Street, Nipomo, CA, during normal business hours, and may be posted on the District's web site at <u>http://www.ncsd.ca.gov</u>.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.
- A. CALL TO ORDER AND FLAG SALUTE

NEXT RESOLUTION 2011-1229 NEXT ORDINANCE 2011-117

- B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA Any member of the public may address the Board relating to any matter within the Board's jurisdiction but <u>not</u> on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.
- C. PRESENTATIONS AND REPORTS
 - C-1) COUNTY SHERIFF REPRESENTATIVE Update re: South County Law Enforcement Activities
 - C-2) CAL FIRE BATTALION CHIEF BILL FISHER Update re: South County Cal Fire Activities
 - C-3) MIKE NUNLEY OF AECOM Update Report re: Southland Wastewater Treatment Plant Upgrade
 - C-4) NCSD DISTRICT ENGINEER PETER SEVCIK Update Report re: Recent Activities and Water Allocation
 - C-5) DIRECTORS' ANNOUNCEMENTS NOF. NOISTRIGICOL COMMUNITY INTEREST AND

Nipomo Community Services District REGULAR MEETING AGENDA

REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS. Receive Announcements and Reports from Directors

- C-6) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) BOARD MEETING MINUTES: JULY 29, 2011, REGULAR MEETING [RECOMMEND APPROVAL]
 - D-3) APPROVE RESOLUTION AUTHORIZING EARLY PAY OFF OF 1978 WATER REVENUE BOND [RECOMMEND APPROVE RESOLUTION AND DIRECT STAFF TO PAY OFF 1978 REVENUE BOND]
 - D-4) APPROVE DRAFT LETTER TO SAN LUIS OBISPO COUNTY REGARDING PROPOSED JIM O MILLER PARK SITE [RECOMMEND APPROVE LETTER AND DIRECT STAFF TO FORWARD TO COUNTY]
- E. ADMINISTRATIVE ITEMS
 - E-1) REVIEW DRAFT SOLID WASTE RATE INCREASE PROPOSED BY SOUTH COUNTY SANITARY SERVICES (FRANCHISEE) AND CONSIDER OPTIONS FOR DELAYING THE PROPOSED INCREASE AND REQUIRED NOTICING [RECOMMEND REVIEW DRAFT AND OPTIONS, DIRECT STAFF]
 - E-2) CONSIDER DRAFT WATER METER REPLACEMENT POLICY [RECOMMEND APPROVE RESOLUTION ADOPTING WATER METER REPLACEMENT POLICY AND DIRECT STAFF TO IMPLEMENT]
 - E-3) DISTRICT STRATEGIC PLAN 2011 UPDATE SIX MONTH REVIEW [RECOMMEND CONSIDER REVIEW INFORMATION AND DIRECT STAFF]
 - E-4) CONSIDER PERSONNEL COMMITTEE RECOMMENDATION TO AWARD A CONTRACT TO KOFF & ASSOCIATES IN THE AMOUNT OF \$34,500 FOR RECRUITING SERVICES TO ASSIST IN FILLING THREE VACANT UTILITY DEPARTMENT POSITIONS [RECOMMEND CONSIDER COMMITTEE RECOMMENDATION BY MOTION AND ROLL CALL VOTE APPROVE CONTRACT]

Nipomo Community Services District REGULAR MEETING AGENDA

- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORT
 - July 25, 2011 Personnel Committee
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS
 - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

- > The August 24, 2011 Regular Board Meeting is CANCELLED
- > Next Regular Board Meeting is September 14, 2011