NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

AGENDA

DECEMBER 14, 2011 AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT LARRY VIERHEILIG, VICE PRESIDENT MICHAEL WINN, DIRECTOR ED EBY, DIRECTOR DAN GADDIS, DIRECTOR

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER LISA BOGNUDA, ASSIST. GENERAL MANAGER MERRIE WALLRAVIN, SECRETARY/CLERK JON SEITZ, GENERAL COUNSEL PETER SEVCIK, DISTRICT ENGINEER

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, guality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {**NCSD.CA.GOV**} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at the District Secretary's Office, 148 S. Wilson Street, Nipomo, CA, during normal business hours, and may be posted on the District's web site at <u>http://www.ncsd.ca.gov</u>.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- A. CALL TO ORDER AND FLAG SALUTE

NEXT RESOLUTION 2011-1240 NEXT ORDINANCE 2011-117

- B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA Any member of the public may address the Board relating to any matter within the Board's jurisdiction but <u>not</u> on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.
- C. PRESENTATIONS AND REPORTS
 - C-1) MIKE NUNLEY OF AECOM Update Report re: Southland Wastewater Treatment Plant Upgrade
 - C-2) NCSD DISTRICT ENGINEER PETER SEVCIK Update Report re: Recent Activities
 - C-3) NCSD UTILITY SUPERINTENDENT Update Report re: Recent Activities
 - C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS Receive Announcements and Reports from Directors

Nipomo Community Services District REGULAR MEETING AGENDA

- C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) BOARD MEETING MINUTES: NOVEMBER 9, 2011 SPECIAL MEETING [RECOMMEND APPROVAL] NOVEMBER 16, 2011 REGULAR MEETING [RECOMMEND APPROVAL]
 - D-3) ACCEPT SECOND QUARTER FINANCIAL STATEMENT [RECOMMEND ACCEPT]
 - D-4) APPROVE WAGNER & BONSIGNORE TASK ORDER BUDGETS FOR 2012 CONSULTING SERVICES AS FOLLOWS:
 - TASK ORDER 100 GENERAL CONSULTATION NOT-TO-EXCEED \$10,000
 - TASK ORDER 200 SANTA MARIA GROUNDWATER ADJUDICATION NOT-TO-EXCEED \$80,000
 - TASK ORDER 300 OSO FLACO LAKE REPLACEMENT SERVICES NOT-TO-EXCEED \$5,000 [RECOMMEND APPROVAL]
 - D-5) AUTHORIZE REAL PROPERTY PURCHASE AGREEMENT IN SUPPORT OF SUPPLEMENTAL WATER PROJECT APN 090-291-041 JAUREQUI [RECOMMEND BY MOTION AND ROLL CALL VOTE AUTHORIZE STAFF TO EXECUTE PURCHASE AGREEMENT FOR APN 090-291-041 JAUREQUI IN AMOUNT OF \$13,200 WITH PURCHASE CONTINGENT UPON SUCCESSFUL SUPPLEMENTAL WATER PROJECT FINANCING VOTE]
- E. ADMINISTRATIVE ITEMS
 - E-1) RECEIVE GROUNDWATER INDEX PRESENTATION BY BRAD NEWTON, Ph.D, PG FROM WAGNER& BONSIGNORE CONSULTING CIVIL ENGINEERS [RECEIVE PRESENTATION]
 - E-2) REVIEW DANA ADOBE NIPOMO AMIGOS PROJECT WATER USE PROJECTION [RECOMMEND REVIEW INFORMATION AND DIRECT STAFF]
 - E-3) REVIEW BASIS FOR SUPPLEMENTAL WATER PROJECT BENEFIT ASSIGNMENT AND PROVIDE STAFF DIRECTION FOR DRAFTING A POLICY FOR EVALUATING BENEFIT CHANGE REQUESTS [RECOMMEND CONSIDER INFORMATION AND PROVIDE DIRECTION TO STAFF]

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E-4) AWARD CONTRACT FOR SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) UPGRADE PROJECT IN AMOUNT OF \$318,648 TO TESCO CONTROLS INC AND AUTHORIZE PROJECT CONTINGENCY IN AMOUNT OF \$32,000 AND AMEND FY 2011/2012 BUDGET [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE RESOLUTION AUTHORIZING STAFF TO EXECUTE CONTRACT IN THE AMOUNT OF \$318,648 WITH TESCO CONTROLS, INC., AUTHORIZING CHANGE ORDER CONTINGENCY IN THE AMOUNT OF \$32,000 AND AMENDING FY 2011/2012 BUDGET]

Item E-5 will be taken after 1p.m.

- E-5) APPROVE SOUTHLAND WASTEWATER TREATMENT FACILITY PHASE I IMPROVEMENT PROJECT, PROJECT FINDING OF FACTS, AND AUTHORIZE FILING NOTICE OF DETERMINATION [RECOMMEND, BY MOTION AND ROLL CALL VOTE, ADOPT RESOLUTION ADOPTING CEQA FINDINGS OF FACT FOR THE SOUTHLAND WASTEWATER TREATMENT FACILITIES IMPROVEMENTS PROJECT; ADOPTING A STATEMENT OF OVERRIDING CONSIDERATIONS; ADOPTING A PROJECT MITIGATION MONITORING PLAN; APPROVING THE SOUTHLAND WASTEWATER TREATMENT FACILITY IMPROVEMENT PHASE 1 PROJECT; AND AUTHORIZING THE FILING OF THE NOTICE OF DETERMINATION]
- E-6) REVIEW CENTRAL COAST REGIONAL WATER QUALITY CONTROL BOARD DRAFT PROPOSED WASTE DISCHARGE REQUIREMENTS FOR DISTRICT'S SOUTHLAND WASTEWATER TREATMENT FACILITY, CONSIDER DRAFT COMMENT LETTER AND DIRECT STAFF [RECOMMEND REVIEW COMMENT LETTER AND DIRECT STAFF TO REVISE IF NEEDED AND PROVIDE LETTER TO REGIONAL WATER BOARD BY DECEMBER 21, 2011]
- E-7) ELECT 2012 BOARD OFFICERS [RECOMMEND ELECT OFFICERS FOR 2012]
- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORT November 28, 2011 Southland WWTF Upgrade Committee November 29, 2011 Outreach Ad Hoc Committee December 2, 2011 Water Conservation Committee
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS
 - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD VS. COUNTY SLO, ET AI. (CASE #CV090010)

Nipomo Community Services District REGULAR MEETING AGENDA

- 3. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE §54957) Title: District General Manager Six-Month Performance Evaluation
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

> Next Regular Board Meeting is JANUARY 11, 2012