NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

SEPTEMBER 25, 2013 AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT

LARRY VIERHEILIG, VICE PRESIDENT

DAN GADDIS, DIRECTOR

BOB BLAIR, DIRECTOR

CRAIG ARMSTRONG, DIRECTOR

PRINCIPAL STAFF
MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
MICHAEL W. SEITZ, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
MERRIE WALLRAVIN, BOARD CLERK

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {NCSD.CA.GOV} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is
 distributed to the Board of Directors after the posting of this agenda will be available for
 public inspection at the time the subject writing or document is distributed. The writing or
 document will be available for public review at the District Secretary's Office, 148 S. Wilson
 Street, Nipomo, CA, during normal business hours, and may be posted on the District's
 web site at http://www.ncsd.ca.gov.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.
- A. CALL TO ORDER AND FLAG SALUTE NEXT RESOLUTION

NEXT RESOLUTION NEXT ORDINANCE 2013-1322 2013-120

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

Any member of the public may address the Board relating to any matter within the Board's jurisdiction but <u>not</u> on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.

- C. PRESENTATIONS AND REPORTS
 - C-1) REPORT ON SEPTEMBER 11, 2013 REGULAR MEETING CLOSED SESSION Announcement of actions, if any, taken in Closed Session
 - C-2) DIRECTOR OF ENGINEERING AND OPERATIONS RE: Summary of recent activities

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- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

 Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) APPROVE SEPTEMBER 11, 2013 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
 - D-3) ADOPT RESOLUTION ACCEPTING DEED RESTRICTION AND WATER LINE AND SEWER LINE EASEMENT FOR 697 WEST TEFFT STREET, APN 092-577-008 [RECOMMEND ADOPT RESOLUTION ACCEPTING EASEMENT]

E. ADMINISTRATIVE ITEMS

- E-1) AWARD CONTRACT FOR WATER RATE AND CAPACITY CHARGE STUDY [RECOMMEND AWARD WATER RATE AND CAPACITY CHARGE STUDY CONTRACT TO CLAYTON TUCKFIELD AND ASSOCIATES FOR NOT TO EXCEED \$38,000.00]
- E-2) STANDPIPE TANK MODIFICATION AND REHABILITATION PROJECT AUTHORIZATION TO BID [RECOMMEND AUTHORIZE STAFF TO ADVERTISE PROJECT FOR BIDS]
- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORTS
 - SEPTEMBER 12, 2013 FINANCE AND AUDIT COMMITTEE MEETING MINUTES
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

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- I. CLOSED SESSION ANNOUNCEMENTS
 - CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(a): Existing litigation - 1 case: Mesa Community Alliance Vs. District, Case No. CV 130222
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- OPEN SESSION
 ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

Next Regular Board Meeting is October 9, 2013, 9AM.