NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

NOVEMBER 13, 2013 AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT

LARRY VIERHEILIG, VICE PRESIDENT

DAN GADDIS, DIRECTOR

BOB BLAIR, DIRECTOR

CRAIG ARMSTRONG, DIRECTOR

PRINCIPAL STAFF
MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, FINANCE DIRECTOR
MICHAEL W. SEITZ, GENERAL COUNSEL
PETER SEVCIK, DIRECTOR OF ENG. & OPS.
MERRIE WALLRAVIN, BOARD CLERK

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {NCSD.CA.GOV} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is
 distributed to the Board of Directors after the posting of this agenda will be available for
 public inspection at the time the subject writing or document is distributed. The writing or
 document will be available for public review at the District Secretary's Office, 148 S. Wilson
 Street, Nipomo, CA, during normal business hours, and may be posted on the District's
 web site at http://www.ncsd.ca.gov.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.

minutes or otherwise at the discretion of the President.

- A. CALL TO ORDER AND FLAG SALUTE NEXT RESOLUTION 2013-1323 NEXT ORDINANCE 2013-120
- B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA Any member of the public may address the Board relating to any matter within the Board's jurisdiction but <u>not</u> on the Board's agenda. **Public Comment is limited to three (3)**
- C. PRESENTATIONS AND REPORTS
 - C-1) RECOGNIZE RETIRING BILLING CLERK KATHY BELTRAN FOR 23 YEARS OF SERVICE TO DISTRICT

 Present Resolution of Appreciation
 - C-2) UNVEIL FOUNDING DIRECTOR RECOGNITION PLAQUE
 Unveil a brass plaque recognizing the vision of founding Board of Directors

Nipomo Community Services District REGULAR MEETING AGENDA

- C-3) REPORT ON OCTOBER 23, 2013 REGULAR MEETING CLOSED SESSION Announcement of actions, if any, taken in Closed Session
- C-4) DIRECTOR OF ENGINEERING AND OPERATIONS RE: Summary of recent activities
- C-5) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS. Receive Announcements and Reports from Directors
- C-6) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) APPROVE OCTOBER 23, 2013 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
 - D-3) ADOPT RESOLUTION RECOGNIZING STAFF SERVICE [RECOMMEND ADOPT]
 - D-4) APPROVE AMENDMENT TO DEBT POLICY [RECOMMEND ADOPT RESOLUTION AMENDING DEBT POLICY]

E. ADMINISTRATIVE ITEMS

- E-1) CONSIDER GRANT REQUEST FROM NIPOMO CHAMBER OF COMMERCE IN AMOUNT OF \$10,230 FOR SOLID WASTE REMOVAL IN NIPOMO COMMUNITY COMMON AREAS [RECOMMEND CONSIDER REQUEST AND DIRECT STAFF]
- E-2) CONSIDER LOCAL AREA FORMATION COMMISSION BALLOT FOR ALTERNATE SPECIAL DISTRICT MEMBER [RECOMMEND VOTE BALLOT]
- F. GENERAL MANAGER'S REPORT

Nipomo Community Services District REGULAR MEETING AGENDA

- G. COMMITTEE REPORTS
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- CLOSED SESSION ANNOUNCEMENTS
 - CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(a): Existing litigation - 1 case: Mesa Community Alliance Vs. District, Case No. CV 130222
 - CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD VS. COUNTY SLO, ET AL. (CASE #CV090010)
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

- November 27, 2013 meeting is cancelled (Happy Thanksgiving)
- > Next Regular Board Meeting is December 11, 2013, 9AM