NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MEETING OF THE BOARD OF DIRECTORS AGENDA

SEPTEMBER 10, 2014 AT 9:00 A.M.

NOTE MEETING LOCATION

SOUTHLAND WASTEWATER TREATMENT FACILITY 509 SOUTHLAND STREET, NIPOMO, CA

BOARD of DIRECTORS

CRAIG ARMSTRONG, **PRESIDENT** JAMES HARRISON, **VICE PRESIDENT** LARRY VIERHEILIG, **DIRECTOR** DAN GADDIS, **DIRECTOR** BOB BLAIR, **DIRECTOR** PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER LISA BOGNUDA, FINANCE DIRECTOR MICHAEL W. SEITZ, GENERAL COUNSEL PETER SEVCIK, DIRECTOR OF ENG. & OPS. JESSICA MATSON, BOARD CLERK

Mission Statement:

Provide our customers with reliable, quality, and cost-effective services now and in the future.

NOTE:

- All comments concerning any item on the agenda are to be directed to the Board President.
- Consistent with the Americans with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the below referenced public meeting by contacting the District General Manager at 805-929-1133.
- District-prepared staff reports and documents are generally posted on the District's website {**NCSD.CA.GOV**} on the same date the agenda is posted.
- Any writing or document pertaining to an open session item on this agenda which is distributed to the Board of Directors after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review at the District Secretary's Office, 148 S. Wilson Street, Nipomo, CA, during normal business hours, and may be posted on the District's web site at <u>http://www.ncsd.ca.gov</u>.
- Items may be taken out of order. The Board typically breaks for lunch at approximately 12 noon and conducts Closed Session at that time, reconvening to public session at approximately 1:00 p. m.
- Please silence all cell phones during the meeting, as a courtesy to others.
- A. CALL TO ORDER AND FLAG SALUTE NEXT RESOLUTION 2014-1357 NEXT ORDINANCE 2014-120
- B. ROLL CALL
- C. PRESENTATIONS AND REPORTS

C-1) RIBBON CUTTING SOUTHLAND WASTEWATER TREATMENT FACILITY

Following the Ribbon Cutting Ceremony, the Board Meeting will recess. The Board Meeting will resume at 1PM at its regular location: Jon S. Seitz Board Room, located at 148 South Wilson Street, Nipomo California.

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<u>PUBLIC COMMENT FOR ITEMS NOT ON AGENDA</u> will be taken at 1PM, immediately after the Board meeting is resumed.

- Any member of the public may address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.
- C-2) REPORT ON PREVIOUS CLOSED SESSION DISCUSSION
 - AUGUST 13, 2014 REGULAR MEETING
 - SEPTEMBER 3, 2014 SPECIAL MEETING Announcement of actions, if any, taken in Closed Session
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS
- D. CONSENT AGENDA The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Questions or clarification may be made by the Board members without removal from the Consent Agenda. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.
 - D-1) WARRANTS [RECOMMEND APPROVAL]
 - D-2) APPROVE AUGUST 13, 2014 REGULAR BOARD MEETING MINUTES [RECOMMEND APPROVAL]
- E. ADMINISTRATIVE ITEMS
 - E-1) RECEIVE PRESENTATION AND REVIEW DRAFT RATE STUDY [RECOMMEND CONSIDER INFORMATION, DIRECT STAFF, SCHEDULE APPROVAL OF RATE STUDY]
 - E-2) AUTHORIZE TASK ORDER WITH MICHAEL K. NUNLEY & ASSOCIATES FOR SUPPLEMENTAL WATER PROJECT PHASE 1 CHLORAMINATION OPERATIONS AND PERMITTING SUPPORT [RECOMMEND BY MOTION AND ROLL CALL VOTE AUTHORIZE TASK ORDER WITH MICHAEL K. NUNLEY & ASSOCIATES IN THE AMOUNT OF \$57,460, AUTHORIZE STAFF TO EXECUTE TASK ORDER, AND AUTHORIZE CHANGE ORDER CONTINGENCY IN THE AMOUNT OF \$11,000]

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- E-3) SERVICE REQUEST 549 HILL STREET APN 092-579-004 HOME 2 SUITES HOTEL [RECOMMEND CONSIDER INTENT TO SERVE LETTER AND APPROVE WITH CONDITIONS]
- E-4) AUTHORIZE CHANGE ORDER FOR STANDPIPE TANK MODIFICATION AND REHABILITATION PROJECT [RECOMMEND AUTHORIZE STAFF TO ISSUE CHANGE ORDER IN THE AMOUNT OF \$20,056.06 TO CROSNO CONSTRUCTION, INC. FOR THE STANDPIPE TANK MODIFICATION AND REHABILITATION PROJECT]
- E-5) APPROVE BUDGET AMENDMENT FOR CONSTRUCTION MANAGEMENT SERVICES WITH CANNON FOR STANDPIPE TANK MODIFICATION AND REHABILITATION PROJECT [RECOMMEND BY MOTION AND ROLL CALL VOTE APPROVE BUDGET AMENDMENT WITH CANNON IN THE AMOUNT OF \$10,690].
- E-6) CONSIDER CALIFORNIA URBAN WATER CONSERVATION COUNCIL PROPOSED BYLAW CHANGES [RECOMMEND CONSIDER CHANGES AND VOTE DISTRICT BALLOT]
- F. GENERAL MANAGER'S REPORT
- G. COMMITTEE REPORTS
- H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS
- I. CLOSED SESSION ANNOUNCEMENTS
 - 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9
 - a) SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 - b) NCSD v County SLOCSC #CV090010
 - CONFERENCE WITH LEGAL COUNSEL: LIABILITY CLAIM PURSUANT TO SECTION 54956.95: Claimant: Specialty Construction Agency: NCSD
- J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
- K. ADJOURN TO CLOSED SESSION
- L. OPEN SESSION ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION
- ADJOURN
 - > Next Regular Board Meeting is 9AM, Wednesday September 24, 2014.