

# NIPOMO COMMUNITY SERVICES DISTRICT

## MINUTES

April 19, 2000

REGULAR SESSION 11:00 A.M.  
BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

### BOARD MEMBERS

AL SIMON, ACTING PRESIDENT  
ROBERT BLAIR, DIRECTOR  
RICHARD MOBRAATEN, DIRECTOR  
ALEX MENDOZA, DIRECTOR

### STAFF

DOUGLAS JONES, GENERAL MANAGER  
DONNA JOHNSON, SECRETARY TO THE BOARD  
JON SEITZ, GENERAL COUNSEL

**NOTE:** All comments concerning any item on the agenda are to be directed to the Board Chairperson.

#### A. CALL TO ORDER AND FLAG SALUTE

Acting President Al Simon called the meeting to order at 11:00 a.m. and led the flag salute.

#### B. ROLL CALL

At Roll Call, the following Board members were present:  
Alex Mendoza, Richard Mobraaten, Robert Blair and Al Simon

#### C. PUBLIC COMMENTS PERIOD

##### PUBLIC COMMENTS

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

During this agenda item, the following member of the public spoke:  
Bill Senna, Lucia Mara School District Board - asked that the Board consider handling one issue at a time and get the school taken care of first.

#### D. ADMINISTRATIVE ITEMS (The following may be discussed and action may be taken by the Board.)

##### D-1) UTILITY BILLING AND FUND ACCOUNTING SYSTEM

Purchase of utility billing and fund accounting software system

Upon motion of Director Blair and seconded by Director Mobraaten, the Board unanimously approved the purchase of the utility billing and fund accounting system from Corbin Willits, Inc. and directed staff to execute the contract. There were no public comments.

##### D-2) MONTECITO VERDE II ENGINEERING DESIGN PROPOSALS

Review engineering proposals to connect MVII sewer system to area-wide system

Upon motion of Director Mendoza and seconded by Director Mobraaten, the Board decided to set up a sub-committee to review design proposals sent by Boyle Engineering and (EDA) Engineering Development Assoc. to connect Montecito Verde II to the District area-wide sewer system. There were no public comments. Vote 4-0 Directors Mendoza and Mobraaten were appointed to the sub-committee.

##### D-3) REQUEST FOR SERVICE - TRACT 1747 (HERMRECK)

Request for water and sewer for a 151-lot development on N. Thompson Rd. @ Chestnut

Upon motion of Director Blair and seconded by Director Mobraaten, the Board unanimously approved the Intent-to-Serve letter for Tract 1747. There were no public comments. Vote 4-0. Keith McGregor from EDA (engineer for the tract) arrived after the vote. He answered questions from the Board concerning the tract.





**E. OTHER BUSINESS**

**E-1) OPEN BOARD OF DIRECTORS SEAT**

The Board to select to appoint or call a special election to fill the Open Seat to the Board of Directors

The process to fill the open seat on the Board created by the resignation of Gene Kaye was presented with several options. There was Board discussion.

During this agenda item, the following member of the public spoke: Mike Winn, 233 E. Knotts, Nipomo - agreed that the appointment process would be good so close to election time.

Upon motion of Director Blair and seconded by Director Mobraaten, the Board unanimously approved to use the appointment process to fill the open seat from the Board. A notice will be sent to the paper and also posted. Vote 4-0

**F. CONSENT AGENDA** *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.*

**F-1) WARRANTS (RECOMMEND APPROVAL)**

**F-2) BOARD MEETING MINUTES (RECOMMEND APPROVAL)**

Approval of Minutes of April 5, 2000 Regular Board meeting

**F-3) INVESTMENT POLICY 1<sup>ST</sup> QUARTER REPORT. (RECOMMEND APPROVAL)**

**F-4) THIRD QUARTER FINANCIAL STATEMENT (RECOMMEND APPROVAL)**

**F-5) NOTICE OF COMPLETION - BLACK LAKE INTER-TIE IMPROVEMENTS BY D-KAL ENGINEERING RESOLUTION 00-729 (RECOMMEND APPROVAL)**

Director Blair suggested that the Minutes needed clarification for Item E-2. The exception pertains to Item 16 of the "Guidelines for Using the Nipomo Community Services District Meeting Room". There were no public comments. Upon motion of Director Blair and seconded by Director Mendoza, the Board unanimously approved the Consent Agenda with the change to the Minutes noted above.

**G) MANAGER'S REPORT**

Manager, Doug Jones presented information on the following:

**G-1) ARTICLE ON SANTA BARBARA DE-SAL FACILITY**

**H. DIRECTORS COMMENTS**

Director Blair commented on the Board of Supervisors meeting concerning Environmental Fee. He recommended that the fee be dropped for Nipomo.

Director Mobraaten reported on the Planning Advisory Ad Hoc Committee

District Legal Counsel, Jon Seitz, announced the need to go into Closed Session concerning the matters below.

**CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL GC§54956.9

- a. SMVWCD vs NCSD Case No. CV 770214 and related cases, Case Nos. CV 990266, CV 990391, CV 990392, CV 990556, CV 990558, CV 990738, CV 990739, SM 112867, SM 113421, SM 113422, SM 113424, SM 113425, SM 113788, SM 113789 AND OTHERS
- b. NCSD vs. State Dept of Health Services CV 990706, GC§54956.9
- c. REAL PROPERTY NEGOTIATION  
STANDPIPE LEASE SITE, NCSD STAFF - NIPOMO OAKS G.P.

The Board came back into Open Session and announced:

- a. No reportable action
- b. Instructed Boyle Engineering to conduct further investigation into the matter.
- c. Board directed staff to continue negotiation .

**ADJOURN**

Acting President Simon adjourned the meeting at 2:04 p.m.