

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**Wednesday, March 21, 2007**  
**9:00 A. M.**

**SPECIAL MEETING MINUTES**

**BOARD of DIRECTORS**

MICHAEL WINN, **PRESIDENT**  
LARRY VIERHEILIG, **VICE PRESIDENT**  
ED EBY, **DIRECTOR**  
CLIFFORD TROTTER, **DIRECTOR**  
JAMES HARRISON, **DIRECTOR**

**PRINCIPAL STAFF**

BRUCE BUEL, **GENERAL MANAGER**  
LISA BOGNUDA, **ASSIST. ADMINISTRATOR**  
DONNA JOHNSON, **BOARD SECRETARY**  
JON SEITZ, **GENERAL COUNSEL**  
DAN MIGLIAZZO, **UTILITY SUPERVISOR**

**MEETING LOCATION**

**District Board Room**  
**148 S. Wilson Street**  
**Nipomo, California**

**00:00:15** A. CALL TO ORDER AND FLAG SALUTE

President Winn called the meeting to order at 9:01 a.m. and led the flag salute.

**00:00:50** B. ROLL CALL

At Roll Call, all directors were present.

President Winn announced that at a Special Meeting there is no discussion of items not on the agenda and public comment is only taken during the items on the agenda while that item is being discussed.

C. REVIEW DRAFT SOUTHLAND WASTEWATER TREATMENT FACILITY (WWTF) MASTER PLAN; ORDER EDITS TO MASTER PLAN; PROPOSE PROJECT FOR DESIGN AND ENVIRONMENTAL REVIEW; AUTHORIZE REQUEST FOR PROPOSALS (RFP) FOR ENVIRONMENTAL AND ENGINEERING SERVICES; AUTHORIZE STAFF TO SEEK RATE STUDY PROPOSAL; ORDER IMPLEMENTATION OF INITIAL MONITORING RECOMMENDATIONS FROM THE MASTER PLAN; AND DISCUSS FIELD TRIP

Bruce Buel, General Manager, outlined the items proposed to discuss at this meeting. Also, he met with Sorrel Marks of the Regional Water Quality Control Board last week and confirmed that RWQCB staff supported the District's efforts to upgrade the Southland WWTF.

Mike Nunley, Boyle Engineering, Project Manager for the Southland Wastewater Treatment Facility (WWTF) Master Plan – reviewed the Draft Southland Wastewater Treatment Facility Master Plan with a slide show presentation. He described the existing WWTF having a pump station, primary aeration lagoons, secondary aeration lagoons, stabilization cells and infiltration basins. He described some of the problems existing at the WWTF, such as: meeting the BOD and TSS limits, capacity limitation, and Frontage Rd. main replacement. He described some alternative methods to upgrade the WWTF. He presented a proposal letter with a budget revision request. He answered questions from the Board.

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ITEM C (continued)

Jon Seitz, District Legal Counsel, discussed planning the sewer system to accommodate existing and future zoning.

Mr. Buel stated that the District is making every effort to honor the State's discharge requirements.

President Winn suggested to Mr. Nunley five sources of expanded treatment.

1. Develop infill inside the District (no change in zoning).
2. New California State Standards that will affect septic system owners inside the District
3. New California State Standards will impact septic system owners in Golden State and other areas contiguous to the District's Sphere of Influence
4. Annexations that are contemplated within the District's SOI but not within Area 4
5. SOI Planning Area #4 would present a special case.

The Board discussed the potential WWTF plan and the impacts on LAFCo and SLO County Planning.

The following members of the public spoke:

Bill Nelson, NCS D resident – stated that before he moved to Nipomo he was actively engaged in the oversight of eleven different wastewater treatment facilities in Nevada County. He suggested that the Board be careful what the Regional Water Quality Control Board is going to place on the District. The expansion of the facilities he oversaw was based on the projected Equivalent Dwelling Units and then that was tied to the general plan.

President Winn thanked Mr. Nunley for the presentation.

The Board took a break at 10:37 a.m. and resumed at 10:52 a.m.

Jeremy Neal, the California representative for Parkson Corporation and a registered professional engineer, introduced Steve Young.

Steve Young, Regional Manager for Parkson Corporation, introduced the company. He described the Biolac® Wave Oxidation sewer system. There are approx. 35 installations in California. Most of the plants installed are Title 22 plants. The system is a step up from the aerated lagoon system.

The Board and Mr. Seitz asked questions. Mr. Young answered the questions. Mr. Young offered a Power Point presentation during the time of the proposed tour to Moorpark. Mr. Seitz asked how much of the process is proprietary. Mr. Young stated that the technology is proprietary only because no other company, except Parkson, makes this system

The Board agreed to take a tour of the Moorpark sewer system which utilizes the Biolac® System. They agreed to meet Thursday, May 3, 2007, with a 9:00 a.m. departure from the Nipomo Community Services District parking lot.

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ITEM C (continued)

The Board discussed Item 7. Mr. Buel will bring detailed information to the April 11, 2007, meeting.

The Board discussed Item 6 and authorized Staff to seek a rate study proposal from the Reed Group regarding the impacts of the WWTF upgrade project on Town Sewer System User Fees and Capacity Charges.

02:11:20 D. CONSIDER DEVELOPMENT OF REQUEST TO REGIONAL WATER QUALITY CONTROL BOARD TO AMEND SOUTHLAND WWTF WASTE DISCHARGE REQUIREMENT (WDR) ORDER INCLUDING EVALUATION OF GROUNDWATER IMPACTS ANALYSIS

Bruce Buel, General Manager, reviewed the potential development of a request to Regional Water Quality Control Board (RWQCB) to amend the Southland Wastewater Treatment Facility Waste Discharge Requirement order.

Mike Nunley, Boyle Engineering Project Manager for the WWTF Master Plan, discussed the matter with the Board.

Upon motion of Director Vierheilig and seconded by Director Eby, the Board agreed to apply to the Regional Water Quality Control Board for an update and to consider Boyle's initial proposal for evaluation of NCSD's current discharge.

There was no public comment. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilig, Eby, Harrison, Trotter, and Winn	None	None

**ADJOURN**

President Winn adjourned the meeting at 11:37 a.m.