

# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community Since 1965*

## SPECIAL MEETING MINUTES

**JUNE 20, 2013, AT 8:00 A.M.**

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

### **BOARD of DIRECTORS**

JAMES HARRISON, **PRESIDENT**  
LARRY VIERHEILIG, **VICE PRESIDENT**  
DAN GADDIS, **DIRECTOR**  
BOB BLAIR, **DIRECTOR**  
CRAIG ARMSTRONG, **DIRECTOR**

### **PRINCIPAL STAFF**

MICHAEL S. LEBRUN, **GENERAL MANAGER**  
LISA BOGNUDA, **FINANCE DIRECTOR**  
MIKE SEITZ, **GENERAL COUNSEL**  
PETER SEVCIK, **DIRECTOR OF ENG. & OPS.**  
MERRIE WALLRAVIN, **BOARD CLERK**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00  
1. CALL TO ORDER, FLAG SALUTE

*President Harrison called the Special Meeting of June 20, 2013, to order at 8:00 a.m. and led the flag salute.*

00:00:38  
ROLL CALL AND PUBLIC COMMENT ON ITEMS NOT ON AGENDA

*At Roll Call, all Board members were present.*

00:00:52  
2. APPROVE FUNDING AGREEMENT WITH SAN LUIS OBISPO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

*Michael LeBrun, General Manager, gave a brief over view of today's agenda.*

*Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Paavo Ogren, San Luis Obispo County Public Works Director, answered questions from the Board.*

*The following member of the public spoke:*

*Ed Eby, NCSO customer, spoke in support of the funding agreement with San Luis Obispo County Flood Control and Water Conservation District.*

*Upon the motion of Director Gaddis and seconded by Director Armstrong, the Board unanimously adopted Resolution 2013-1316, A Resolution approving a funding agreement with San Luis Obispo County Flood Control and Water Conservation District for disbursement of Integrated Regional Water Management Implementation Grant.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Armstrong, Vierheilig, Blair, and Harrison	None	None

RESOLUTION NO. 2013-1316

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING  
A FUNDING AGREEMENT WITH SAN LUIS OBISPO COUNTY  
FLOOD CONTROL DISTRICT FOR DISBURSEMENT OF INTERGRADED  
REGIONAL WATER MANAGEMENT IMPLEMENTATION GRANT.

00:13:58

3. AWARD THREE CONTRACTS FOR CONSTRUCTION OF SUPPLEMENTAL WATER PROJECT PHASE 1

Michael LeBrun, General Manager, gave an overview of the Supplemental Water Phase I Project.

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.

The following member of the public spoke:

Sam Saltoun, Nipomo resident and member of the Supplemental Water Alternatives Evaluation Committee, commented on the community pulling together and urged the Board to unanimously adopted this item for more community support.

Director Blair commented on Mr. Saltoun's comments.

Director Harrison commented on Director Blair's comments.

Upon the motion of Director Armstrong and seconded by Director Gaddis, the Board unanimously adopted Resolution 2013-1317, A Resolution awarding three contracts for the construction of Supplemental Water Project Phase I, authorizing change order 1 for each contract, authorized bid alternate for Bid Package 3, and authorizing construction contingency for each contract.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Vierheilig, Blair, and Harrison	None	None

RESOLUTION NO. 2013-1317

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AWARDING THREE CONTRACTS FOR THE CONSTRUCTION OF SUPPLEMENTAL WATER PROJECT PHASE I, AUTHORIZING CHANGE ORDER 1 FOR EACH CONTRACT, AND AUTHORIZING CONSTRUCTION CONTINGENCY FOR EACH CONTRACT.

00:39:10

4. AUTHORIZE TASK ORDER WITH MNS ENGINEERS INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR SUPPLEMENTAL WATER PROJECT PHASE 1

Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.

There was no public comment.

Upon the motion of Director Armstrong and seconded by Director Gaddis, the Board unanimously adopted Resolution 2013-1318, A Resolution authorizing task order for Supplemental Water Project Phase 1 construction management services with MNS Engineers, Inc. in the amount of \$1,694,720 and authorizing contingency of \$160,000. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Vierheilig, Blair, and Harrison	None	None

RESOLUTION NO. 2013-1318

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING TASK ORDER FOR SUPPLEMENTAL WATER PROJECT PHASE 1 CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC. IN THE AMOUNT OF \$1,694,720 AND AUTHORIZING CONTINGENCY OF \$160,000.

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00:49:03

- 5. AUTHORIZE TASK ORDER WITH AECOM FOR ENGINEERING SERVICES DURING CONSTRUCTION FOR SUPPLEMENTAL WATER PROJECT PHASE 1

*Peter Sevcik, Director of Engineering and Operations, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board.*

*There was no public comment.*

*Upon the motion of Director Armstrong and seconded by Director Vierheilig, the Board unanimously adopted Resolution 2013-1319, A Resolution authorizing task order for Supplemental Water Project Phase 1 engineering services during construction with AECOM in the amount of \$386,077 including \$173,406 previously approved and authorizing contingency of \$40,000.*

*Vote 5-0.*

YES VOTES	NO VOTES	ABSENT
<i>Directors Armstrong, Vierheilig, Gaddis, Blair, and Harrison</i>	<i>None</i>	<i>None</i>

**RESOLUTION NO. 2013-1319**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING TASK ORDER FOR SUPPLEMENTAL WATER PROJECT PHASE 1 ENGINEERING SERVICES DURING CONSTRUCTION WITH AECOM IN THE AMOUNT OF \$386,077 INCLUDING \$173,406 PREVIOUSLY APPROVED AND AUTHORIZING CONTINGENCY OF \$40,000.**

**ADJOURN**

*President Harrison adjourned the meeting at 8:55 a.m.*

MEETING SUMMARY	HOURS
Special Meeting	.55
Closed Session	.00
TOTAL HOURS	.55