

NIPOMO COMMUNITY SERVICES DISTRICT

REGULAR MEETING - DECEMBER 19, 1990

BOARD PRESENT

David Manriquez
Steven Small
Kathleen Furness
Alex Mendoza
Gordon Gracia

STAFF PRESENT

Art Shaw, General Counsel
W. Ryder Ray, General Counsel

CALL TO ORDER AND FLAG SALUTE

President Manriquez called the Regular Meeting to order and led the flag salute.

APPROVAL OF MINUTES

1. REGULAR MEETING - DECEMBER 5, 1990
On the motion of Director Small, seconded by Director Furness the Board unanimously approved the minutes.

BOARD ADMINISTRATION

2. PERSONNEL RULES AND REGULATIONS - COMMITTEE REPORT
Directors Furness and Mendoza served on the sub-committee. It was noted that this would be a starting point in the evaluation of job performance, salary schedule for 4 year period, etc.

Director Mendoza moved to approve the Personnel Rules and Regulations in concept and also to keep them updated. Motion seconded by Director Small and unanimously approved by the Board.

3. MANAGERS REPORT

Manager Ray stated that Alex Mendoza and Gordon Gracia are the sub-committee members on the mini-park. Mr. Miller had requested that they meet as soon as they could. The present Board Members will be unable to meet until after the first of the year. A new committee consisting of Directors Small and Furness were chosen and will meet 12-21-90 at 3:00 P.M.

The State Water Meeting has been re-scheduled to meet after the new year. After that meeting Directors Small and Manriquez will meet.

Ryder also informed the Board that Christianson Chevrolet in Arroyo Grande quoted the lowest price, in the amount of \$14,650.00 for a ½ ton pick-up.

Director Small moved to authorize the Manager to purchase the truck. Motion seconded by Director Furness and unanimously approved by the Board.

FINANCIAL MANAGEMENT

4. STATUS OF LOCAL AGENCY INVESTMENT FUND
Manager Ray informed the Board that \$25,000 had been transferred into the LAIF account.

5. CLAIMS

On the motion of Director Small, seconded by Director Gracia and unanimously approved to pay the claims.

LAND DEVELOPMENT

6. TRACT 1698 - OFFER OF DEDICATION AND RESOLUTION OF ACCEPTANCE

Legal Counsel Shaw read in title only, Resolution #432, "A RESOLUTION OF THE NIPOMO COMMUNITY SERVICES DISTRICT ACCEPTING THE WATER SYSTEM IMPROVEMENTS FOR TRACT 1698". On the motion of Director Small, seconded by Director Furness and on the following roll call vote,

AYES: Directors Small, Furness, Mendoza, Gracia and Manriquez

NOES: None ABSENT: None

the resolution was adopted.

7. LETTER FROM STEPHEN N. COOL, ATTORNEY, REGARDING WATER AND SEWER FEES FOR TRACT NO. 1726

After some discussion it was agreed that General Counsel Shaw would meet again with Attorney Cool. No action at this time.

8. TENTATIVE WILL SERVE LETTER - HONEY GROVE LANE

Bill Rebik, Westland Engineering, spoke to the Board regarding the lift stations (grinder pumps-Res. 287) to be installed for this project. A letter will be issued pending more information.

OTHER BUSINESS

9. PROPOSED INTER-TIE WITH SOUTHERN CALIFORNIA WATER COMPANY

Pat Scanlon, CA Cities was in attendance.

The Directors suggested that some things in the agreement given to the District should have more detail. Questions asked were - when would the agreement be in effect, how long would pumping last, and how would the District be notified? Also, it appeared that the agreement was more favorable to CA Cities than the District.

Mr. Scanlon told the Board that he would get back to them with a new agreement that would perhaps be more beneficial to the District.

10. CONSIDER CLOSING THE OFFICE MONDAY, DECEMBER 24, 1990
On the motion of Director Small, seconded by Director Gracia and unanimously approved by the Board to close the office the day before Christmas.
11. CONSIDER TEMPORARY EMPLOYEE TO AID WITH BILLING - COMMITTEE REPORT
Ryder stated that he would like to have someone work Monday, Tuesday and ½ day on Wednesday to help with the billing. On the motion of Director Small, seconded by Director Furness and unanimously approved by the Board to hire someone to work from Jan to June.
12. 1989-90 AUDIT REPORT, MANAGEMENT LETTER
Manager Ray will check to see if bonding of employees is necessary and why.

Director Furness moved to accept the audit, seconded by Director Gracia and unanimously approved by the Board.

- o DIRECTORS COMMENTS
- o PUBLIC COMMENTS

ADJOURN TO CLOSED SESSION