

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

REGULAR BOARD MEETING JANUARY 5, 1994 7:30 P.M.
BOARD ROOM 261 W. DANA STREET, SUITE 100 NIPOMO, CA

BOARD MEMBERS

DAVID MANRIQUEZ, PRESIDENT
STEVEN SMALL, VICE PRESIDENT
KATHLEEN FAIRBANKS
ALEX MENDOZA
GORDON GRACIA

MANAGER

DOUGLAS JONES
SECRETARY TO THE BOARD
DONNA JOHNSON
GENERAL COUNSEL
JON SEITZ

CALL TO ORDER AND FLAG SALUTE

President David Manriquez called the meeting to order at 7:40 p.m. and led the flag salute.

ROLL CALL

Board members present at roll call were Directors Manriquez, Small, Fairbanks, Mendoza and Gracia.

APPROVAL OF MINUTES

1. REGULAR MEETING OF DECEMBER 15, 1993
Upon the motion of Director Mendoza and seconded by Director Small, the Board unanimously approved the minutes of the December 15, 1993 Regular Meeting.

BOARD ADMINISTRATION

2. MID-STATE BANK AGREEMENT ON DEPOSITS
Mr. Jones explained that as required by State Banking Laws, we must have a signed agreement on file with our financial institution for the deposit of public funds. Mid-State Bank is updating their files. The latest agreement between NCS and MSB is dated 1974. This agreement is an acknowledgment between the two of us stating that the funds are of public nature and that they have to be specially insured by the bank.
Below is a brief explanation of each agreement.
CONTRACT FOR DEPOSIT:
The Federal Government requires that any bank which holds public funds (i.e. NCS monies) to set aside or insure up to 110% of the money on deposit with the financial institution at any given time. This agreement is an understanding to this effect and states that in the past year the most we had on deposit with the bank was one million dollars (payment of pay sewer bond).
WAIVER OF SECURITY:
This agreement states that we waive the 110% rule, as stated above, for the first \$100,000 on deposit with the bank as it is already insured by the FDIC.
Upon the motion of Director Small and seconded by Director Mendoza the Board unanimously approved to sign contract with Mid State Bank for deposits and authorize staff to execute.

3. SUB-COMMITTEE REVIEW OF ENGINEERING CONSULTANTS
Mr. Jones reported that the sub-committee, consisting of Directors Manriquez and Small, Scott Slater and himself, interviewed the selected top three engineering firms to do a study on supplemental water. It was the recommendation of the committee to hire Bookman-Edmonston Engineering. Upon motion of Director Mendoza and seconded by Director Fairbanks, the Board unanimously decided to accept the committee's recommendation and enter into negotiation with Book-Edmonston Engineering to do the supplemental water study.
4. PROPERTY TAX TRANSFER FOR ANNEXATIONS 12 & 13
Upon the motion of Director Fairbanks and seconded by Director Small, the Board unanimously passed Resolutions 94-497 and 94-498.

RESOLUTION NO. 94-497

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES AND ANNUAL TAX INCREMENT FOR ANNEXATION NO. 12 TO THE DISTRICT

RESOLUTION NO. 94-498

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT APPROVING AND ACCEPTING THE NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES AND ANNUAL TAX INCREMENT FOR ANNEXATION NO. 13 TO THE DISTRICT

5. DECLARING SURPLUS EQUIPMENT
Mr. Jones explained that the old copy machine is no longer needed and is surplus equipment. Upon motion of Director Fairbanks and seconded by Director Small, the Board unanimously decided to declare the old copy machine surplus and sell it to the highest bidder.
6. MANAGER'S REPORT
Summit Station - More letters sent out. Hopefully by March 2 meeting we will be ready for the necessary resolution to start the procedures.
Approximately \$72,000 total appraisal for Right-of-Ways. Condemnation procedures will be executed if no Right-of-Way settled. Engineers estimate \$3-4 million costs for the project. Approximately half of the improvement cost are associated with fire protection. We are working with the Fire Dept. to find the most cost effective way to spread costs. There have been many challenges with this assessment district. It is a customized assessment due to parcel size and double parcel numbers, etc. It is a slow, time-consuming process.
Chlorine equipment - Still looking into costs.
Legal counsel - Going to water seminar put on by S. Slater in two weeks. Costs will be shared with other entities.
Seminars - CSDA Training Program Jan. 20-21 & Feb. 24-25.
Department of Water Resources SLO Jan. 12

6. MANAGER'S REPORT (cont.)

Water Line - Lowered line on N. Oakglen and Tefft St as part of County job. The staff received no complaints from residents.

LAND DEVELOPMENT

7. NONE

FINANCIAL REPORT

8. APPROVAL OF WARRANTS

Upon motion of Director Small, seconded by Director Mendoza the Board unanimously approved the warrants presented January 5, 1994.

9. LAIF REPORT

As of November 30, 1993 the total balance in the LAIF account was \$1,537,125.47.

OTHER BUSINESS

10. DIRECTOR'S COMMENTS

Director Manriquez asked about status of Castellanos project on Division and Orchard.
Answer: There has been no activity on it.

11. PUBLIC COMMENTS

Jon Seitz introduced his brother, Mike who has joined the firm of Shipsey & Seitz.

The meeting was adjourned at 8:15 p.m.