

# NIPOMO COMMUNITY SERVICES DISTRICT

## MINUTES

REGULAR BOARD MEETING    MARCH 15, 1995    7:00 P.M.  
BOARD ROOM    261 W. DANA STREET, SUITE 100    NIPOMO, CA

### BOARD MEMBERS

STEVEN SMALL, PRESIDENT  
KATHLEEN FAIRBANKS, VICE PRESIDENT  
ALEX MENDOZA, DIRECTOR  
AL SIMON, DIRECTOR  
ROBERT BLAIR, DIRECTOR

### STAFF

DOUGLAS JONES, General Manager  
DONNA JOHNSON, Secretary to the Board  
JON SEITZ, District Legal Counsel

### CALL TO ORDER AND FLAG SALUTE

Director Mendoza called the March 15, 1995 meeting to order and led the flag salute.

### ROLL CALL

At roll call, Directors Small and Fairbanks were absent.

### APPROVAL OF MINUTES

#### 1. REGULAR MEETING OF MARCH 1, 1995

Upon motion of Director Simon and seconded by Director Blair, the minutes of the March 1, 1995 meeting were unanimously approved by the Board with Directors Small and Fairbanks absent.

### PUBLIC COMMENTS PERIOD

#### 2. PUBLIC COMMENTS

Public comments on matters other than scheduled items.

Presentations limited to three (3) minutes.

Director Small arrived at 7:10 p.m. and resumed duties of the chair.

### BOARD ADMINISTRATION

#### 3. WATER AND SEWER MASTER PLAN PROPOSALS

Review proposals from engineering firms to develop a District Water & Sewer Master Plan.

Manager Jones explained that four proposals for preparation of the District Water and Sewer Master Plan had been received.

Jim Garing of Garing, Taylor & Associates, Christine Ferrara of Boyle Engineering Corporation and Brad Brad Brechwald of Wallace & Associates each spoke on behalf of his or her firm.

Upon motion of Director Simon and seconded by Director Mendoza, the Board unanimously agreed to accept the proposal from Boyle Engineering Corporation.

Director Fairbanks arrived at 7:33 p.m.

The Board directed staff to bring back a resolution establishing the requirement for Errors and Omissions Insurance to a future meeting.

4. DISTRICT SAFETY POLICY

Establishment of a Safety Policy for the District.

Ms. Bognuda explained that the District insurance company (Special District Risk Management Authority) has requested that a safety policy be adopted and safety meetings be established. As incentive to implement their safety recommendations, SDRMA offers a 2% reduction or approx. \$600.00 off the following year's insurance premium.

Upon motion of Director Fairbanks and seconded by Director Blair, the Board unanimously approved Resolution No. 95-547.

RESOLUTION NO. 95-547  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ESTABLISHING A SAFETY POLICY FOR THE DISTRICT

5. BOARD OF DIRECTORS WORKSHOP

Review staff findings on other workshops and possibly establishing a date for a District workshop.

Mr. Jones reported his findings concerning the workshop offered by Rauch Communication Consultants. The Board directed staff to explore dates and locations for a workshop. No action was taken.

FINANCIAL REPORT

6. APPROVAL OF WARRANTS

Upon motion of Director Simon and seconded by Director Fairbanks the Board unanimously approved the warrants presented at the March 15, 1995 meeting.

7. FEBRUARY 1995 FINANCIAL STATEMENT

The monthly Financial Statement was presented to the Board. This was an information only item.

OTHER BUSINESS

8. MANAGER'S REPORT

Mr. Jones reported on the following items:

1. SLO-CSDA meeting with Assemblyman Tom Bordonaro, Friday, March 31 from 5:30 to 7:30 p.m.
2. Information flyer on CSDA Sacramento Government Affairs Day to be held Monday May 1, 1995.
3. American Government Financial Service information on Issuance Expense for COP financing.
4. Information on a technical seminar on water desalting.
5. The Annual Water Analysis of the water will be mailed to all District users with the enclosed District newsletter.
6. Information on desalination - Lawrence Livermore National Lab.

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10. DIRECTORS COMMENTS

Director Small recommended the magazine "Water World."

11. PUBLIC COMMENTS

There were no public comments.

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

1. Conference with Legal Counsel, Initiation of litigation GC§ 54956.9 (c) one case  
The Board came back to open session and announced that no reportable action was taken.

ADJOURN

President Small adjourned the meeting.

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