

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

REGULAR BOARD MEETING NOVEMBER 1, 1995 7:00 P.M.
BOARD ROOM 261 W. DANA STREET, SUITE 100 NIPOMO, CA

BOARD MEMBERS

STEVEN SMALL, PRESIDENT
KATHLEEN FAIRBANKS, VICE PRESIDENT
ALEX MENDOZA, DIRECTOR
AL SIMON, DIRECTOR
ROBERT BLAIR, DIRECTOR

STAFF

DOUGLAS JONES, General Manager
DONNA JOHNSON, Secretary to the Board
JON SEITZ, General Counsel

CALL TO ORDER AND FLAG SALUTE

President Steven Small called the meeting to order at 7:05 p.m. and led the flag salute.

ROLL CALL

At Roll Call, members present were Directors Blair, Simon, Mendoza, and Small. Director Fairbanks arrived later.

APPROVAL OF MINUTES

1. REGULAR MEETING OF OCTOBER 18, 1995
Upon motion of Director Simon and seconded by Director Mendoza, the Minutes of the October 18, 1995 minutes were unanimously approved, with Director Fairbanks absent.

PUBLIC COMMENTS PERIOD

2. PUBLIC COMMENTS
Public comments on matters other than scheduled items. Presentations limited to three (3) minutes. Director Small opened the meeting up to Public Comments. There were none.

BOARD ADMINISTRATION

3. DISTRICT WATER SUPPLY
Review possible election to establish a turn-out on the Coastal Branch for Emergency and/or alternate water supply.

Mr. Jones explained the possibilities of taking steps to hold a Special Election to establish an emergency turn-out on the Coastal Branch Pipeline. Speakers from the audience included John Snyder of Koch Ltd., and Mark Moore of Nipomo Valley Mutual Water Co., and Gene Kaye of the Summit Station area.

The Board directed staff to talk to Supervisor Brackett and also to come up with different wording on the proposed ballot. Staff was also directed to set up meetings to inform the public about the election.

4. REPAIR OF WATER SERVICES

Consideration of contracting water service replacement work.

Mr. Jones explained the need to replace approx. 150 services in the Thompson Rd. Estates area and the Folkert Oaks Subdivision. Lee Douglas, Maintenance Supervisor, explained that replacing water lines, at the same time that other maintenance work is necessary, has become increasingly more difficult. Mr. Jones explained that having a contractor do the work would simplify getting the job completed while leaving the maintenance crew available for their regularly scheduled work and leave them more readily available to repair leaks in other parts of town.

Upon motion of Director Simon and seconded by Director Blair, the Board unanimously agreed to direct staff to request bids for the replacement of approx. 150 services in the above stated areas.

5. NEW OFFICE BUILDING

Consider acquiring architecture service to design office building.

Upon motion of Director Blair and seconded by Director Fairbanks, the Board unanimously approved to direct staff to negotiate a contract with architect Barry Williams Associates to design the new office building.

6. SCADA System

Review Consultant Services Agreement for SCADA System.

Upon motion of Director Simon and seconded by Director Mendoza, the Board unanimously adopted Resolution 95-563 and directed staff to complete Consultant Agreement with Process Instruments.

**RESOLUTION NO. 95-563
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
APPROVING A CONTRACT FOR SCADA SOFTWARE SERVICES WITH
PROCESS INSTRUMENTS**

7. SLO CO. WATER RESOURCES ADVISORY COMMITTEE MEMBERS

Review and appoint members to the Advisory Committee

Upon motion of Director Fairbanks and seconded by Director Simon, the Board unanimously appointed Manager Jones as the member to the Water Resources Advisory Committee and Director Bob Blair as alternate member.

8. DISTRICT RATE STUDY
Review Rate Study proposals.

Upon motion of Director Simon and seconded by Director Mendoza, the Board, with a vote of 3 to 2, approved to direct staff to negotiate a contract with Perry Louck, CPA to perform a Rate Study. Directors Fairbanks and Blair were the dissenting votes.

9. WAREHOUSE CARDS - Review District Price-Costco membership
Director Blair made a motion and Director Fairbanks seconded the motion to dispense with the Price-Costco membership for Board members. The motion failed with a 2-3 vote. Aye votes were Directors Blair and Fairbanks. Noes were Directors Simon, Mendoza and Small.

FINANCIAL REPORT

10. APPROVAL OF WARRANTS
Upon motion of Director Blair and seconded by Director Fairbanks, the Board unanimously approved the Warrants presented at the November 1, 1995 Regular meeting.

OTHER BUSINESS

11. MANAGER'S REPORT
Manager Doug Jones gave a report on the following non-action items:
1. Commercial Sewer Service Audit
2. Ground Water Management Plan - Status
3. Sewer Plant Expansion - Status
4. Water-Sewer Master Plan - Status
12. DIRECTORS COMMENTS
Director Small
13. PUBLIC COMMENTS
There were no Public Comments.

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

1. ANTICIPATED LITIGATION
Initiation of litigation pursuant to GC§ 54956.9(c). one case.
Significant exposure to litigation GC§ 54956.9(b) one case
2. EXISTING LITIGATION
GC§ 54956.9 Cecil vs. NCSD Case #SC 85775.

*GC§ refers to Government Code Sections

The Board came back into open session. There was no reportable action taken.]

ADJOURN

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