

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

SPECIAL BOARD MEETING DECEMBER 11, 1996 7:00 P.M.
BOARD ROOM 261 W. DANA STREET, SUITE 100 NIPOMO, CA

BOARD MEMBERS

KATHLEEN FAIRBANKS, VICE-PRESIDENT
ALEX MENDOZA, DIRECTOR
AL SIMON, DIRECTOR
ROBERT BLAIR, DIRECTOR
GENE KAYE, DIRECTOR-ELECT

STAFF

DOUGLAS JONES, General Manager
DONNA JOHNSON, Secretary to the Board
JON SEITZ, General Counsel

CALL TO ORDER AND FLAG SALUTE

Vice President Fairbanks called the December 11, 1996 Special Meeting to order and led the flag salute.

ROLL CALL

At Roll Call all directors and director-elect were present.

BOARD ADMINISTRATION (The following may be discussed and acted on by the Board.)

1. BOARD OF DIRECTORS ELECTED MEMBERS
Take the Oath of Office
The Directors-elect, Gene Kaye and Robert Blair, stood and repeated the Oath for Office after the Secretary. The necessary forms were signed.
2. SELECTION OF BOARD OF DIRECTORS OFFICERS
President and Vice President
Director Blair nominated Kathleen Fairbanks to become President for the 1997 calendar year. The motion was seconded by Director Mendoza. Director Kaye moved to close the nominations. Director Blair seconded. All Board members were in favor of Ms. Fairbanks being elected President.

Director Kaye nominated Alex Mendoza to become Vice-President. Director Blair seconded the nomination. Director Kaye moved that nominations be closed. All Board members were in favor of Mr. Mendoza being elected Vice-President.
3. SELECTION OF BOARD OF DIRECTORS COMMITTEE
Finance and Water Committees
Director Simon and Director Blair volunteered to be on the Water Committee. Director Fairbanks and Director Kaye volunteered to be on the Finance Committee. Director Kaye volunteered to attend the Chamber of Commerce meeting. Director Simon and Blair volunteered to go to the NAAG meetings. All Board members can rotate attending the different meetings.
4. SPECIAL PRESENTATION
Honor Steve Small for service on the NCSB Board of Directors
The Board presented a special resolution to Past President Steven Small honoring him for his service of the Board of Directors of the Nipomo Community Services District. Upon motion of Director Simon and seconded by Director Blair, the Board unanimously approved Resolution of 96-604.

RESOLUTION NO. 96-604

**A RESOLUTION OF APPRECIATION BY THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT COMMENDING
STEVEN A. SMALL
FOR HIS SERVICE TO THIS COMMUNITY**

5. CANCEL THE BOARD OF DIRECTORS REGULAR BOARD MEETINGS
Dec. 18, 1996 and Jan. 1, 1997
Upon motion of Director Blair and seconded by Director Kaye, the Board unanimously decided to cancel the December 18, 1996 Regular Board meeting and change the Jan. 1, 1997 regular meeting schedule to January 8, 1997.

FINANCIAL REPORT

6. APPROVAL OF WARRANTS
Upon motion of Director Mendoza and seconded by Director Blair, the Board unanimously approved the Warrants presented at the December 11, 1996 meeting.

OTHER BUSINESS

Deputy Legal Counsel Mike Seitz explained the need to put an item on the agenda. Under Government Code Section 54954.2, action at this meeting is necessary and should not be delayed until the first meeting in January. The need for action arose after the time that the agenda was posted.

Upon motion of Director Blair and seconded by Director Kaye, the Board unanimously approved adding the following item to the agenda and that the representation made in the staff report are true.

The San Luis Obispo County Engineering Department sent a letter informing the District of an additional fee of \$740 for curb and gutters, which must be paid before the building permit for the new office building can be released. A resolution authorizing the General Manager to execute agreements or permits necessary needed to be passed before the County would issue the building permit. The contractor can begin when the permit process is complete.

Upon motion of Director Simon and seconded by Director Blair, the Board unanimously approved Resolution 96-605.

NIPOMO COMMUNITY SERVICES DISTRICT RESOLUTION NO. 96-605

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING THE GENERAL MANAGER TO EXECUTE AGREEMENTS OR PERMITS TO CONSTRUCT THE DISTRICTS NEW OFFICE BUILDING

7. DIRECTORS COMMENTS
Director Blair and Director Kaye mentioned receiving congratulations for being elected to the Nipomo Community Services District Board from Ruth Brackett.
8. PUBLIC COMMENTS
Steve Small again thanked the Board.

ADJOURN

President Fairbanks adjourned the meeting at 7:30 p.m.