

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

OCTOBER 1, 1997 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

KATHLEEN FAIRBANKS, **PRESIDENT**
ALEX MENDOZA, **VICE PRESIDENT**
AL SIMON, **DIRECTOR**
ROBERT BLAIR, **DIRECTOR**
GENE KAYE, **DIRECTOR**

STAFF

DOUGLAS JONES, **General Manager**
DONNA JOHNSON, **Secretary to the Board**
JON SEITZ, **General Counsel**

CALL TO ORDER AND FLAG SALUTE

President Fairbanks called the October 1, 1997 Regular Meeting to order at 7:04 p.m. and led the flag salute.

ROLL CALL

Upon Roll Call Director Blair was absent but arrived at 7:12 p.m. All other Board members were present.

APPROVAL OF MINUTES

1. REGULAR MEETING OF SEPTEMBER 17, 1997

Upon motion of Director Simon and seconded by Director Mendoza, the Board unanimously approved the minutes of the September 17, 1997 Regular Meeting.

PUBLIC COMMENTS PERIOD

2. PUBLIC COMMENTS
Public comments on matters other than scheduled items. Presentations limited to three (3) minutes

There were no Public Comments.

BOARD ADMINISTRATION (The following may be discussed and acted on by the Board.)

3. DISTRICT 96-97 FY AUDIT REPORT
Mr. Carlos J. Reynoso, CPA, will present the Audit Report for the Fiscal year June 30, 1997.

Mr. Carlos Reynoso presented the Audit Report for Nipomo Community Services District for the Fiscal Year ending June 30, 1997. Upon motion of Director Kaye and seconded by Director Blair, the Board unanimously accepted the audit report. Director Blair added to commend staff for a job well done.

4. NEW OFFICE BUILDING
Mr. Barry Williams, Architect, will make a report on the status of the new office building.

Mr. Barry Williams, architect and construction consultant for the new office building, reported to the Board that the building was substantially complete. There is still a punchlist of items needing completion. Meetings are tentatively scheduled to complete the punchlist items. Director Mendoza does not like the landscaping and will work toward a plan for some changes.

5. STANDARD IMPROVEMENT SPECIFICATIONS AND DRAWINGS
Consider adoption of District's own Standard Improvement Specifications & Drawings
Mr. Jones explained that the Standard Improvement Specifications & Drawings are now complete. Developers and engineers will be required to follow these standards when designing and constructing improvements in the District. There were no public comments. Upon motion of Director Kaye and seconded by Director Mendoza, the Board unanimously approved the Standard Improvement Specifications & Drawings as Resolution 97-624.

RESOLUTION NO. 97- 624
RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
ADOPTING STANDARDS AND SPECIFICATIONS FOR THE DISTRICT

FINANCIAL REPORT

6. APPROVAL OF WARRANTS

Upon motion of Director Kaye and seconded by Director Blair, the Board unanimously approved the Warrants presented at the October 1, 1997 meeting.

OTHER BUSINESS

7. MANAGER'S REPORT

Manager Doug Jones presented information of the following items.

1. Article on the Endangered Species Act
2. Annexation No. 15 (Newdoll) is now complete.

8. DIRECTORS COMMENTS

Director Blair attended the CSDA meeting on September 24-26 in Anaheim.
Kit Carter was elected to the CSDA Board of Directors.
Director Fairbanks asked what projects were current.

9. PUBLIC COMMENTS

Open House for the new building will be October 21, 1997, 4:00 p.m. to 7:00 p.m.

At 8:35 p.m. Jon Seitz, District Legal Counsel, explained the need to adjourn to Closed Session.

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

Existing litigation GC§ 54956.9

1. NCSO vs. Shell Oil, et. al. Case No. CV 077387

Conference with real property negotiator, Dana-Doty water line easement, GC§54956.8

*GC§ refers to Government Code Sections

The Board came back into Open Session and had no reportable action.

ADJOURN

President Fairbanks adjourned the meeting at 9:17 p.m.