

# NIPOMO COMMUNITY SERVICES DISTRICT

## MINUTES

OCTOBER 21, 1998 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

### **BOARD MEMBERS**

ALEX MENDOZA, **PRESIDENT**  
KATHLEEN FAIRBANKS, **VICE PRESIDENT**  
AL SIMON, **DIRECTOR**  
ROBERT BLAIR, **DIRECTOR**  
GENE KAYE, **Director**

### **STAFF**

DOUGLAS JONES, **General Manager**  
DONNA JOHNSON, **Secretary to the Board**  
JON SEITZ, **General Counsel**

### **CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL 6:00 P.M. IN DISTRICT CONFERENCE ROOM**

The Closed Session was called to order at 6:05 p.m.

- A. Existing litigation GC§ 54956.9
  - 1. NCSD vs. Shell Oil, et. al. Case No. CV 077387
- B. Potential Litigation GC§ 54956.9(b) 1 CASE  
NCSD vs Miller

The Board adjourned the Closed Session at 6:40 p.m. There was no reportable action.

### **CALL TO ORDER AND FLAG SALUTE**

President Mendoza called the meeting to order at 7:01 p.m. and led the flag salute.

### **ROLL CALL**

At Roll Call, all Board members were present.

- 1. REGULAR MEETING OF SEPTEMBER 30, 1998

Upon motion of Director Blair and seconded by Director Simon, the Board unanimously approved the Minutes of the September 30, 1998 Regular meeting.

### **PUBLIC COMMENTS PERIOD**

- 2. PUBLIC COMMENTS

President Mendoza opened the meeting to public comments. There were no public comments.

### **BOARD ADMINISTRATION** (The following may be discussed and action may be taken by the Board.)

- 3. GROUND WATER RESOURCES OF THE NIPOMO MESA  
State Department of Water Resources representatives will make a presentation on the Nipomo Mesa Ground Water Study

Representatives from the State Department of Water Resources, VernonKoop, Mike Maisner and Evelyn Tompkins, gave a presentation to the Board on the recent study of the water resources of the Arroyo Grande-Nipomo Mesa area.

After completion of the presentation, there was a question and answer period. The Board, staff and the public asked questions.

During this agenda item (#3), the following members of the public spoke:

Charles Varni, 616 E. Orange St., Santa Maria

Craig Campbell from John Wallace & Associates, representing the City of Arroyo Grande, 438  
Olivos St., SLO

Jim Garing, Garing, Taylor, and Assoc., 141 S. Elm St. Arroyo Grande

John Snyder, 662 Eucalyptus Rd., Nipomo

Donna Melschau, 101 Melschau Rd., Nipomo

Cees Dobbe, 620 Black Ridge Lane, Nipomo

Comments on the report will be accepted until approx. Nov. 6, 1998.

The Final Draft is expected to be released at the end of November 1998.

4. ACCEPTANCE OF IMPROVEMENTS FOR TRACT 1661-CASTELLANOS  
Consideration of Resolution accepting water and sewer improvements for Tract 1661

Mr. Jones explained that all requirements have been met for water and sewer improvements for Tract 1661, a 60 lot development on Division and Orchard Roads. Upon motion of Director Simon and seconded by Director Kaye, the Board unanimously approved Resolution 98-670 accepting water and sewer improvements for Tract 1661.

**RESOLUTION 98-670  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ACCEPTING THE WATER AND SEWER IMPROVEMENTS FOR TRACT 1661**

5. CONSTRUCTION MANAGEMENT AGREEMENT-OAKGLEN/MALLAGH WATER LINE  
Review and approve construction management agreement with Cannon and Associates

Mr. Jones explained that construction management and inspection of the Oakglen/Mallagh water line improvement project is needed. Cannon & Assoc. have proposed a \$4,500.00 fee for this service. Upon motion of Director Kaye and seconded by Director Fairbanks, the Board unanimously agreed to authorize President Mendoza to execute the agreement between Cannon & Associates and the District.

6. REQUEST FOR SERVICE - TRACT 2266 (NEWDOLL)  
Review request for water & sewer service for 17-lot subdivision on Hazel Lane, Mesa Road and Martha Way

Upon motion of Director Kaye and seconded by Director Simon, the Board unanimously approved an Intent-to-Serve letter with the conditions as outlined in the Board letter for Tract 2266, a 17-lot subdivision on Hazel Lane, Mesa Road and Martha Way developed by R. Newdoll.

7. STAFF SAFETY MEETING  
Approval of safety meeting minutes

Upon motion of Director Simon seconded by Director Kaye, the Board unanimously accepted into file the Minutes of the Staff Safety Meeting of Sept. 1998.



**FINANCIAL REPORT**

8. APPROVAL OF WARRANTS

Upon motion of Director Kaye and seconded by Director Fairbanks, the Board unanimously approved the Warrants presented at the October 21, 1998 Regular Meeting.

9. THIRD QUARTER INVESTMENT REPORT

Board's review of third quarter Investment Report

The Finance Officer reports that the District is in compliance with the 1998 Investment Policy as adopted by the Board, January 21, 1998. Upon motion of Director Fairbanks and seconded by Director Kaye, the Board unanimously accepted the Third Quarter Investment Report as presented.

10. FIRST QUARTER FINANCIAL STATEMENT

The First Quarter Financial Statements were presented to the Board for information only. No action was necessary.

**OTHER BUSINESS**

11. MANAGER'S REPORT

Mr. Jones presented information on the following:

1. INCIDENT REPORT
2. AWWA - CA/NV CONFERENCE
3. COMMITTEE REPORTS

WRAC MEETING OCT 7

There was no report on the Chamber of Commerce Sept. 30 meeting. Mr. Kaye did not attend the barbecue meeting where no business had been planned.

During this agenda item (#11), the following person spoke:

John Snyder, 662 Eucalyptus Rd., Nipomo - asked when the new well would come on line.

*It is scheduled to be on line in December 1998.*

12. DIRECTORS COMMENTS

Director Fairbanks asked about the Future Supplemental Water Committee. Directors Blair and Simon agreed to meet next week.

**ADJOURN**

President Mendoza adjourned the meeting at 9:08 p.m.