

NIPOMO COMMUNITY SERVICES DISTRICT

AGENDA

April 5, 2000

11:00 AM

REGULAR SESSION 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

John J.
4000
12/11/00

BOARD MEMBERS

GENE KAYE, PRESIDENT
AL SIMON, VICE PRESIDENT
ROBERT BLAIR, DIRECTOR
RICHARD MOBRAATEN, DIRECTOR
ALEX MENDOZA, DIRECTOR

STAFF

DOUGLAS JONES, GENERAL MANAGER
DONNA JOHNSON, SECRETARY TO THE BOARD
JON SEITZ, GENERAL COUNSEL

NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

A. CALL TO ORDER AND FLAG SALUTE

B. ROLL CALL

SPECIAL PROCLAMATION

STATING APRIL AS "MONTH OF THE CHILD" AND APRIL 15 AS "KID'S DAY"

C. PUBLIC COMMENTS PERIOD

PUBLIC COMMENTS

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

D. ADMINISTRATIVE ITEMS (The following may be discussed and action may be taken by the Board.)

D-1) SUPPLEMENTAL WATER

Review possible sources of a supplemental (Back Up) water supply for the District

D-2) WATER AND SEWER RATE STUDY

Review proposals from consultants for rate study and recommend awarding contract

D-3) ACQUISITION OF A COPY MACHINE

Purchase of a new copy machine

D-4) SURPLUS EQUIPMENT

The Board to declare equipment to be sold as surplus

E. OTHER BUSINESS

E-1) CALIFORNIA PUBLIC EMPLOYEES RETIREMENT (PERS) CONTRACT REVISIONS

Approving contract amendment with PERS for Survivor Allowance and 1959 Survivor Benefits

E-2) GUIDELINES FOR USING BOARD ROOM

Board to review the guidelines for using the District Board room

E-3) CHANGE IN BOARD MEETING TIME

Consideration to change meeting time from evening (7:00 p.m.) to daytime (9:30 or 10:00 a.m.) the first and third Wednesday of the month

F. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.*

F-1) WARRANTS (RECOMMEND APPROVAL)

F-2) BOARD MEETING MINUTES (RECOMMEND APPROVAL)

Approval of Minutes of March 15, 2000 Regular Board meeting

Approval of Minutes of March 22, 2000 Study Session

F-3) APPROVE USE OF BOARD ROOM FOR POLLING PLACE FOR PRESIDENTIAL GENERAL ELECTION NOVEMBER 7, 2000. (RECOMMEND APPROVAL)

G) MANAGER'S REPORT

G-1) CALIF COUNTY ARTICLE ON UNINCORPORATED COMMITTEE

H. DIRECTORS COMMENTS


CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL GC\$54956.9

- a. SMVWCD vs NCSO Case No. CV 770214 and related cases, Case Nos. CV 990266, CV 990391, CV 990392, CV 990556, CV 990558, CV 990738, CV 990739, SM 112867, SM 113421, SM 113422, SM 113424, SM 113425, SM 113788, SM 113789 AND OTHERS
- b. NCSO vs. State Dept of Health Services CV 990706, GC\$54956.9

ADJOURN



TO: BOARD OF DIRECTORS
FROM: DOUG JONES 
DATE: APRIL 5, 2000

SPECIAL PROCLAMATION
APRIL, "MONTH OF THE CHILD"
&
APRIL 15, 2000 "KID'S DAY"

The District received a request from Cheryl Villaran and Lisa Marie for your Honorable Board to pass the attached proclamation recognizing April as the "Month of the Child" and April 15th as the "Kid's Day" 2000.

It is staff's recommendation to have District legal counsel read the proclamation, after which the Board may make a motion to approve the proclamation by a roll call vote.

C:\W:Bd2000\day of the child.DOC

MONTH OF THE CHILD - "KIDS DAY" 2000

March 5, 2000

Celebrating in conjunction with.....

The National Association for the Education of Young Children
WEEK OF THE YOUNG CHILD 2000

"EARLY CHILDHOOD: WHERE OUR FUTURE BEGINS"

Nipomo Community Services District
148 S. Wilson
Nipomo, CA 93444

Dear Mr. Kaye,

In anticipation of the NAEYC's April WEEK of the YOUNG CHILD, the Nipomo Kids Day Committee would like to ask for a Proclamation recognizing April as.....

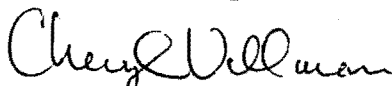
THE MONTH of the CHILD
and
the third Saturday of the month,
'KIDS DAY'

Our request is that this take place at your next scheduled meeting. We plan to be present for the reading of the Proclamation and will leave thereafter so you can resume your business.

Enclosed is a copy of the 2000 Proclamation written for this purpose.

If you have any questions or concerns please feel free to call me at the number below.

We look forward to a wonderful community event and hope to see you there!

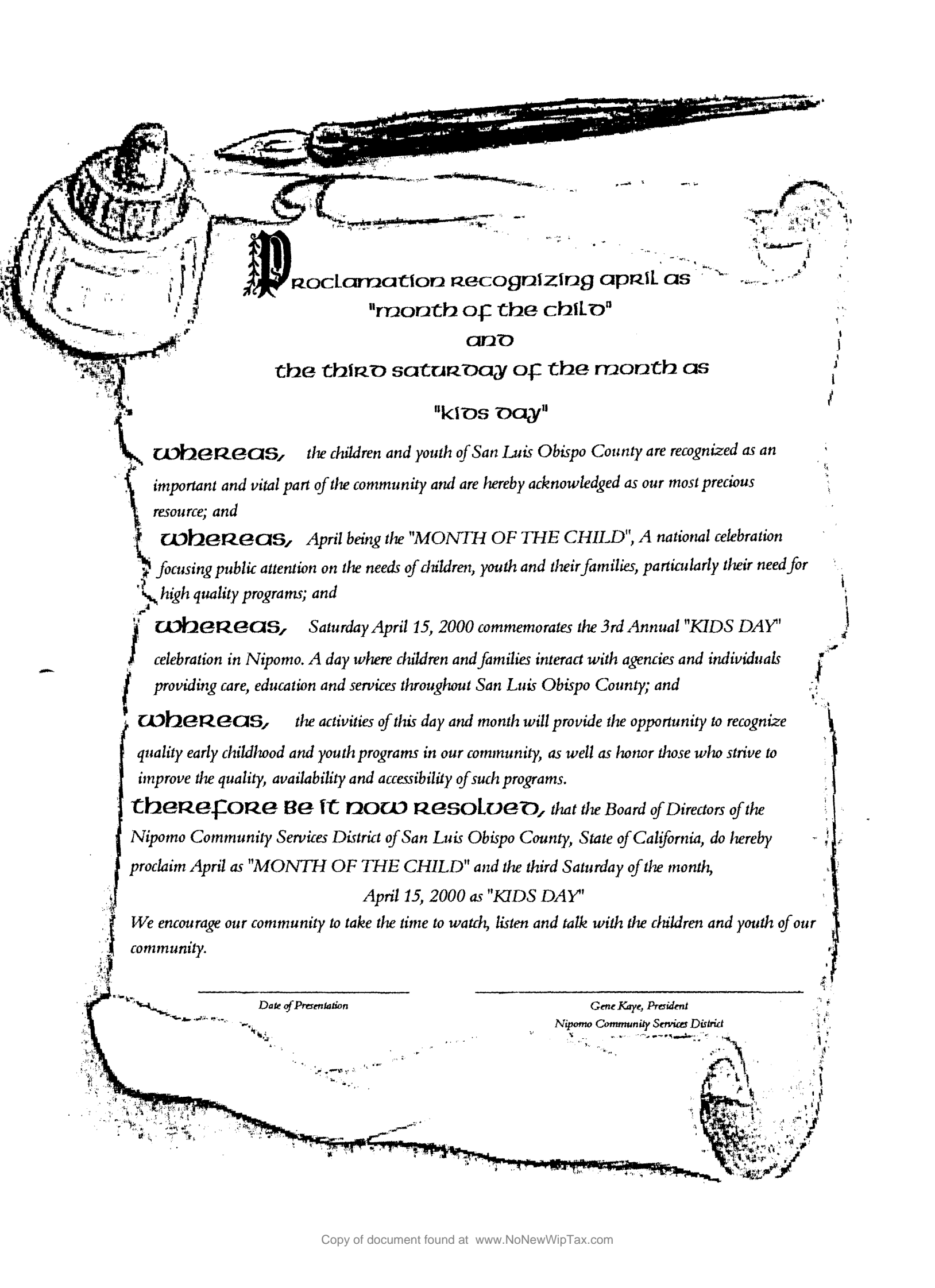


Cheryl Villaran
Executive Director - NRC



Lisa Marie
Committee Chair

NRC-"KIDS DAY" 170 S. FRONTAGE RD NIPOMO, CA 93444 929-KIDS



Proclamation recognizing April as
"month of the child"
and
the third saturday of the month as
"kids day"

whereas, the children and youth of San Luis Obispo County are recognized as an important and vital part of the community and are hereby acknowledged as our most precious resource; and

whereas, April being the "MONTH OF THE CHILD", A national celebration focusing public attention on the needs of children, youth and their families, particularly their need for high quality programs; and

whereas, Saturday April 15, 2000 commemorates the 3rd Annual "KIDS DAY" celebration in Nipomo. A day where children and families interact with agencies and individuals providing care, education and services throughout San Luis Obispo County; and

whereas, the activities of this day and month will provide the opportunity to recognize quality early childhood and youth programs in our community, as well as honor those who strive to improve the quality, availability and accessibility of such programs.

therefore be it now resolved, that the Board of Directors of the Nipomo Community Services District of San Luis Obispo County, State of California, do hereby proclaim April as "MONTH OF THE CHILD" and the third Saturday of the month,

April 15, 2000 as "KIDS DAY"

We encourage our community to take the time to watch, listen and talk with the children and youth of our community.

Date of Presentation

Gene Kaye, President
Nipomo Community Services District

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 5, 2000

AGENDA ITEM
APR 5 2000



SUPPLEMENTAL WATER

ITEM

Review supplemental or back up water supply for the District.

BACKGROUND

The Department of Water Resources, in January 2000, published a revised final draft of the "Groundwater Resources of the Arroyo Grande-Nipomo Mesa area" which showed a substantial pumping depression on the westerly side of the mesa. This pumping depression has increased in volume over the years and depending on long-term weather conditions, may enlarge to the point where sea-water intrusion may develop on the mesa. The Board has investigated supplemental water supplies so the District would not have to rely 100 percent on the mesa groundwater basin.

Some of the supplemental water supplies the District has investigated are included in the Bookman-Edmonston Report as follows:

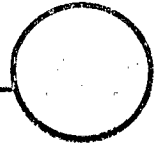
1. State Water from the Coastal Aqueduct
2. Purchase water supply from other State Water contractors
3. Purchase water from Central Valley Project contractors
4. Desalination of sea water
 - a. Exchange from Santa Barbara
 - b. Construction by NCSD
5. Recycling wastewater for potable purposes
6. Purification of industrial wastewater
7. Supply from fractured rock areas

The following are comments on the above supplemental supplies.

1. **Contract for State Water from the Coastal Aqueduct**
This was voted on in 1992 and failed by 24 votes. The Board proceeded to contract for State Water but was overturned by a referendum. Attached is background material on this item.
2. **Purchase water supply from other State Water contractors**
This item is associated with item No. 1. It may be possible to purchase water from other State Water contractors.
3. **Purchase water from Central Valley Project contractors**
This is one of the recommendation made by Bookman-Edmondston in evaluation of alternative supplemental water supplies. This may be possible but requires a winding contract with DWR and others to bring the water to this area. Also, there is a question of the capacity of the State Water Coastal Project pipeline.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 5, 2000

AGENDA ITEM
APR 5 2000



SUPPLEMENTAL WATER
PAGE TWO

4. Desalination of sea water

- a. Exchange from Santa Barbara
- b. Construction by NCSD

Desalination is an up and coming process. It is anticipated that in another ten years that the cost of this supply will come down substantially to make it a possible viable water supply. The Bookman-Edmondston report completed in 1994 suggested exchanging State Water for Santa Barbara's de-sal water, but since that time the plant has been dismantled and its technology may not be current. The District may proceed with the construction with its own de-sal plant, which may not be the most economical source at this time.

5. Recycling wastewater for potable purposes

The District's wastewater facility presently treats approx. 400+ acre feet per year. The South County Sanitation District treats approx. 3-4000 acre feet per year which is discharged into the ocean. There are a number of political, engineering, and other hurdles that would need to be accomplished prior to this being a feasible water supply.

6. Purification of industrial wastewater

Tosco Refinery discharges approx. 500 acre feet per year into the ocean.

7. Supply from fractured rock areas

This is an unproven technology about drilling in the foothills fractured rock for a water supply. It is unknown if the water supply would be adequate for a long-term basis and water right issues would need to be addressed.

In reviewing these matters, acquiring State Water from an existing contractor may be the most economical and realistic means of supplemental or back up water supply for the District. Due to the past elections, this matter would have to be put to a vote of the people for their approval. Until the election is addressed, it would be inappropriate to begin negotiations with either the State, County or other State Water Contractors for supplemental water supply for the District.

RECOMMENDATION

Staff recommends that a sub-committee be established to review the potential water supplies for the District. It may be possible to have a ballot measure on the November election with respect to acquiring a water supply from the State Water project.

Attached is the San Luis Obispo county activity schedule for placing a measure on the November 7, 2000 ballot.

**SAN LUIS OBISPO COUNTY
ACTIVITY SCHEDULE FOR PLACING A MEASURE ON THE
NOVEMBER 7, 2000 CONSOLIDATED GENERAL ELECTION**

- JULY 12, 2000**
(118 Days)
EC Sec 9140, 9342, 9400 - **LAST DAY** for Governing Boards to submit a copy of their Resolution calling for and placing a measure on the General District Election Ballot. The **FULL TEXT OF THE MEASURE** must be set out in this resolution.
- JULY 17, 2000**
(113 Days)
EC Sec 9163, 9316, 9502 - **COUNTY CLERK** to publish the Notice of Election by this date calling for submission of arguments **FOR** or **AGAINST** the measure.
- JULY 26, 2000**
(104 Days)
EC Sec 9161-9163, 9315-9316, 9501-9502, 9601 - **PRIMARY ARGUMENTS DUE** by this date. File with the County Clerk. **LAST DAY** for proponent(s) to withdraw a primary argument. Date set by County Clerk.
- JULY 26, 2000**
EC Sec 9160, 9313, 9500 - **IMPARTIAL ANALYSIS DUE** from County Counsel/LAFCO.
- JULY 26, 2000**
EC Sec 9160, 9401 - **FISCAL IMPACT STATEMENT DUE** from Auditor (if applicable). **TAX RATE STATEMENT DUE** (for Bond Elections)
- JULY 27 - AUG 7, 2000 ***
(103 - 92 Days)
EC Sec 9190, 9380, 9509 - **PUBLIC EXAMINATION PERIOD** (Arguments, Analysis, Fiscal Impact Statement, Tax Rate Statement)
- AUGUST 7, 2000***
(92 Days)
EC Sec 9167, 9317, 9504, 9601 - **REBUTTAL ARGUMENTS DUE** - File with County Clerk if applicable. **Last day to withdraw rebuttals by proponent(s).**
- AUG 8 - AUG 17, 2000**
(91 - 82 Days)
EC Sec 9190, 9380, 9509 - **PUBLIC EXAMINATION PERIOD** (for Rebuttals only)
- AUGUST 11, 2000 ****
(88 Days)
EC Sec 10402- 10403 - **LAST DAY** to file resolution, requesting consolidation of election with the November 7, 2000 Consolidated General Election. The resolution must set forth the exact form of the question as it is to appear on the ballot and specify the **FULL TEXT OF THE MEASURE.**
- OCTOBER 10, 2000 ***
(29 Days)
EC Sec 2102, 3001 - **CLOSE OF REGISTRATION/ABSENTEE BALLOT PERIOD BEGINS.**

* If deadline falls on a holiday it goes to next business day - EC Sec 15
 ** Cities set their own deadlines for arguments but we must have full text, Analysis, Arguments, etc. by **AUGUST 16, 2000 OR SOONER.**

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 5, 2000

AGENDA ITEM
APR 5 2000



WATER AND SEWER RATE STUDY PROPOSALS

ITEM

Review proposals received for a water and sewer rate study for the Town and Black Lake Divisions.

BACKGROUND

At the regular Board Meeting held on March 1, 2000, your Honorable Board authorized staff to request proposals for a water and sewer rate study for the Town Division and Black Lake Division of the District. The District sent out six requests for proposal. They were to be received on Wednesday, March 29, 2000. The following proposal was received:

	<u>CONSULTANT</u>	<u>FEE</u>	<u>EST. TIME TO COMPLETE</u>
1.	Perry Louck, CPA	\$8,440.00	90 days

The District received three inquiries after the proposals were sent out. They were from Perry Louck, John Wallace & Assoc. and Reiter Lowry Consultants. John Wallace Assoc. stated that since they were doing a study for CSA-1 (County), they felt there might be a perceived conflict, therefore, they did not submit a proposal. Boyle Engineering sent a letter (attached) that they would not submit a proposal.

Perry Louck's proposal is attached for the Board's review. Staff believes that his fee is very reasonable for the work to be performed.

The current year's budget has \$25,000 to perform this work.

RECOMMENDATION

It is staff's recommendation that the water and wastewater rate study be awarded to Perry Louck, CPA. The attached resolution approving awarding contract is presented for the Board's consideration.

Bd2000\rate study results.DOC

929-1932

BOYLE

5851 Thille Street, Suite 201
Ventura, CA 93003
TEL: (805)644-9704
FAX: (805)642-8277
www.boyleengineering.com

To: Mr. Doug Jones, General Manager
NIPOMO COMMUNITY SERVICES DISTRICT
148 South Wilson Street
P. O. Box 326
Nipomo, CA 93444-0326

March 30, 2000

Request for Proposal - Water and Sewer Rate Study

Thank you for inviting Boyle Engineering Corporation to submit a proposal to conduct a water and sewer rate study. We have decided not to submit a proposal, however, since we have several critical projects, including the water system evaluation for Nipomo CSD, to complete at this time.

We appreciate your considering Boyle Engineering Corporation and look forward to continuing to work with you as well as receive future requests for proposals.

Sincerely,

Boyle Engineering Corporation



Glen M. Hille, PE
Managing Engineer

RESOLUTION 00-Louck

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
APPROVING PERRY R. LOUCK, CPA TO CONDUCT
A WATER AND WASTEWATER RATE STUDY**

WHEREAS, the District requested proposals from consulting firms to prepare a Water and Wastewater Rate Study for the Town Division and the Black Lake Division, and

WHEREAS, staff and the Board of Directors have reviewed the proposal from Perry R. Louck, CPA to perform the Water and Wastewater Rate Study.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors of the Nipomo Community Services District, San Luis Obispo County, California, as follows:

1. That Perry R. Louck, CPA is approved to perform the Water and Wastewater Rate Study for the Town Division and the Black Lake Division for the fee of \$8,440.00.
2. That the President of the Board is instructed to execute the contract on behalf of the District.

Upon motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES: Directors _____
NOES:
ABSENT:
ABSTAIN:

the foregoing Resolution is hereby adopted this 5th day of April, 2000.

Gene Kaye, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
District Legal Counsel

C:\W\RES\00-Louck

BOARD OF DIRECTORS

FROM: DOUG JONES 
DATE: MARCH 1, 2000

AGENDA ITEM
MAR 01 2000



REQUEST FOR PROPOSALS
RATE STUDY

ITEM

Request for proposals for a water and sewer rate study for the Town and Black Lake Divisions of the District.

BACKGROUND

In 1999, the District adjusted the Town Division's water rates approximately \$3.00 per account to cover the litigation costs associated with the Santa Maria Groundwater Basin water rights issue. Prior to that time, the last water rate increase was implemented in 1992, at which time the rates were approximately doubled from the previous rates. In 1995, Boyle Engineering completed a sewer and water master plan for the District and in 1996, the District hired Perry Louck, CPA to do a rate study. At that time the Board reviewed the rate study but did not implement the recommend rate increases except for adjusting the water and sewer capacity fees. In 1997, the District requested proposals for a new water rate study, however, the Board rejected all the proposals and recommended that a replacement study be completed prior to having a new rate study completed. In January 2000, the District's water and sewer replacement study was completed by Boyle Engineering. The replacement study outlines the associated costs for replacing facilities in the upcoming years. This information will be incorporated into a new water and sewer rate study and may have an impact on future rates.

During the 1990's the District has seen a substantial growth within the boundaries of the District. This growth, due to the economy of scale, has created sufficient revenue to cover the expenses in operating the water and sewer systems within the District boundaries. Most of this growth has occurred as infill within the District boundaries to the point where potential future development will see limitations.

Due to the potential limited growth in the future, the availability of a replacement study, and the time since the last rate increase, it is proposed that the District request proposals for a water and sewer rate study for the District.

Attached for your review is a draft of a proposal from consultants to do a water and sewer rate study for the District.

RECOMMENDATION

It is recommended that your Honorable Board authorize staff to request proposals for a water and sewer rate study for the District.

C:\W:Board 2000\Rate study.DOC

***NIPOMO
COMMUNITY
SERVICES DISTRICT***

Proposal to Conduct a Water
and Wastewater Rate Study

PL ***PERRY R. LOUCK, C.P.A***

SECTION I

INTRODUCTION

In response to your request for proposal for a "water and sewer rate study", I am pleased to submit this document. It has been a pleasure to serve as the District's financial consultant since I was engaged in 1996 to prepare the "Comprehensive Financial Plan". In addition I have assisted the District with numerous other services including the recently completed State Revenue Plan to obtain funding for the Wastewater plant expansion. Combining my knowledge of the District's operations with my extensive expertise in the Water utility industry, a foundation has been developed that can be used to successfully update and enhance the District's current rate structure and financial position.

The purpose of a comprehensive operating and non-operating financial plan is to establish an integrated revenue program based upon user rates that generate sufficient revenues to finance, operate, maintain, and administer the various service systems. The plan should comply with all applicable rules and regulations, present a rate structure that is equitable to all users of the system, and integrate the goals and objectives of it's management. A fair and equitable rate structure charges users rates that reflect the cost of service provided.

In order to accomplish the study objectives, the study will focus on water and wastewater user rates for the Town and Black Lake divisions. The review of user rates will include an analysis of the fixed and variable costs of service including replacement costs for aging facilities. The replacement cost component will be calculated utilizing the results of the recently completed replacement cost study. The 1996 Financial Plan will be used as the foundation for preparation of the plan update. The methodologies in the 1996 plan will be reviewed with the District's staff and Board of Directors and updated for changes in the operating or political environments.

PL

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I am proposing that the study be segregated into three phases; a study phase, a strategic planning phase and an implementation phase. Phase One will focus on the development of a preliminary plan to meet the unique requirements of your district. Phase Two will include a strategic planning session with the Directors and staff to disclose the various facets of the plan and ensure that the project is progressing in the intended direction. Phase Three will be the final presentation of the plan to the Management and Public of the District. Consistent with the 1996 plan, I am proposing much more than a simple rate study, but rather, a comprehensive and integrated financial plan that meets the needs of your unique community.

The structure of your agencies operating fees and charges is critical to the long-range health of your organization. Decisions made today will have lasting impacts on your community for years to come. I believe the approaches detailed in the enclosed proposal will provide you with the tools needed to continue guiding your district to financial stability, while providing a rate structure which is both feasible and equitable.

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SECTION II
SCOPE OF WORK

1 - REVIEW OF HISTORICAL DATA

- Identify and examine background information as required, including but not limited to, customer information, water consumption, current fiscal policies, and current rates and charges.
- Review facility master plans
- Examine the present and prospective financing capacity of the District's service area.

The cooperation of the District's staff will be requested in obtaining data, (including but not limited to), historical costs of existing facilities, current operating data, audits, budgets, and engineering studies.

2 - ANALYZE OPERATING REVENUE SOURCES AND FINANCING METHODS

- Review the District's current rate structure and make appropriate recommendations if warranted.
- After a review of growth forecasts and operating expenses, create computer models which breakdown the operating costs into fixed and variable components by division and type. **These costs will include replacement reserves.** The data contained in the District's replacement cost study will be integrated into the rate plan.
- These models will include a review of overhead costs and will cover a five year period.
- From the computer models, fixed and variable operating rates will first be determined by division and type on a purely economic justification based upon the cost of service and a need for rate stability. This is facilitated by a matching of variable and fixed costs with variable and fixed revenues.
- The rates described above will then be modified to help further the districts goals of water conservation and an analysis of lifeline rates.
- Using this two-phased approach will assist the Board and Management in quantifying the cost to customers of it's non-economic goals and objectives.

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3 - PLAN PREPARATION AND PRESENTATION

- Prepare and present ten drafts of a Water and Wastewater Rate Study within 60 days of authorization to proceed.
- Following the district's review of the draft and any necessary modifications, prepare, submit, and present ten copies of the final plan within 30 days.
- Meetings, study sessions and public hearings will include;
 - o Kick off meeting with District staff.
 - o Study session with the Board of Directors to overview rate methodology and theory.
 - o Study session with Board of Directors to discuss the draft revenue requirements and cost of service.
 - o Study session with the Board of Directors to present the draft plan.
 - o Public hearing presentation on the proposed rate plan.


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SECTION III
AVAILABILITY AND FEES

- I am prepared to begin work upon written acceptance or finalization of a contract for this proposal.
- My fee for the services described in this proposal is as follows :
 - Preparation of Water and Wastewater study \$ 8,440
 - *This fee includes costs and expenses and is a not to exceed amount.*
- Progress payments for services and expenses will be billed monthly.
- Any authorization of changes in scope or additional services will be required in writing, and will be billed at my hourly rate of \$150 for professional time and \$55 an hour for clerical time.

Respectfully submitted,


PERRY R. LOUCK, CPA

MARCH 21, 2000

PL

28850 VALLEJO AVE, TEMECULA, CA 92592 - (909) 296-6927

Perry R. Louck

Experienced in preparation of municipal rate studies and financial plans. Controller for major Southern California water district responsible for multi-hundred-million dollar capital financing plan.

Fields of Special Competence	Water and Wastewater Rate Studies Capital Financing Plans Municipal Debt Structures and Land-Secured Financing Financial Advisory Services and Municipal Auditing MIS and Network Conversions, Internal Controls
Education	BS/Accounting Theory and Practice California State University Northridge/1982 MSMFCC/Trinity College of Graduate Studies/1989
Registration	Certified Public Accountant # 42208E/California (1985)
Years of Experience	Public Accounting 1982-1987 Water and Wastewater Rate Studies 1987-2000
Professional Affiliations	American Institute of CPA's California Society of CPA's California Society of Municipal Finance Officers

Related Experience

Public accounting experience includes municipal, private and non-profit auditing experience for large California water district, county agencies, and manufacturing and service industries. In addition, public accounting experience includes corporate and individual tax expertise, preparation of numerous financial plans for various industries, and preparation of documents for security offerings.

Controller for the Rancho California Water District, one of the fastest growing public agencies in California with over 20,000 accounts serving a population of over 60,000 people. Prepared the annual Budget, Rate Plan and Capital Financing Plan, which includes water and wastewater rate recommendations, connection fee calculations, ad valorem assessment calculations, and stand by charge calculations. Responsible for managing an annual operating budget of \$20 million and non-operating budget of \$21 million. Authored the District's \$300 million capital financing plan. The plan provided for the successful issuance and maintenance of more than \$250 million in municipal debt financing while holding steady non-operating rates and charges.

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Other recent and directly related experience:

- Recent update and Preparation of the original Comprehensive Financial Plan for the Templeton Community Services District. Said plan included revisions to the District's commodity rate structure which included tiered rates to encourage water conservation. The plan also included revisions to the fixed monthly rates, developer impact fees for Water and Wastewater, and replacement recovery factors. This plan was implemented by the District and it is now recovering 100% of operating costs including Depreciation.
- Preparation of a Comprehensive Financial Plan for the Nipomo Community Services District. This plan included a comprehensive analysis of all operating and non-operating costs and revenues for two water divisions and a Wastewater division. The plan also included recommendations concerning fire flow capacity charges for commercial and industrial users, revisions to the method of overhead allocations and computer system upgrades to accomplish the same.
- Preparation of the financial section for State revolving loan applications for the Templeton and Nipomo Community Services District which included computer models that projected connection fee revenues, debt service calculations and cash flows over a twenty year period. These models were submitted to the State and were approved in the first review. These projects included the comparative cost of the State Grant funding to traditional municipal financing.
- Financial Advisor to the Templeton Community Services District in connection with formation of an assessment district to fund their share of the Lake Nacimiento Water project capital costs. This project included a complex analysis comparing the cost and risk factors of a land secured financing as opposed to a revenue bond financing assessed the impact of these scenarios on per unit basis and preserved the District's financial integrity.

Design and implementation of an automated Job costing system for the Rancho California Water District which integrated strategic planning with the management information system and budget process.

Consulting services for companies such as the Blind Pig Brewery which led to it's initial formation and stock offering. This analysis included the preparation of a financial plan and integration of tax planning to provide the highest return for the investors.

Guest speaker on a consulting basis to the Association of California Water Agencies, Loyola Marymount university, California Debt Advisory commission and the University of California at Los Angeles.

Various contract negotiations with competing local, State and Federal Agencies concerning cooperative service contracts, joint service agreements and water rights.

PL

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APR 5 2000

TO: BOARD OF DIRECTORS
FROM: DOUG JONES *DJ*
DATE: APRIL 5, 2000

ACQUISITION OF COPY MACHINE

ITEM

Request to purchase a new copy machine

BACKGROUND

The District purchased the existing Mita copy machine in 1993 for \$5,364. Over the past year, the copy machine has started to need regular service calls and the technicians have indicated that parts for the machine are becoming hard to find. Staff was planning to include the purchase of a new copy machine in next year's budget (2000-2001).

Staff contacted Ikon and Xerox dealers to get pricing on new machines in order to prepare the budget. Ikon has given the District a price on a Cannon 330S digital system of \$8,881 plus sales tax. Xerox currently has a contract with the State of California that expires on April 16, 2000 that allows government agencies to purchase a new Xerox 5830 analog machine for \$2,700 plus sales tax. The difference between the machines is that digital is the newest technology. For the District use, the difference is minor.

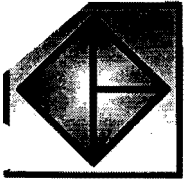
Xerox will waive the monthly service fee of \$80.00 for three months and guarantee the monthly service fee of \$80.00 for 5 years (includes toner, repairs and maintenance and up to 25,000 copies per month). The current monthly service with Ikon has been ranging from \$50-\$105, depending on the number of copies made.

It is anticipated that the expense of the new copy machine can be absorbed in the existing office supplies budget.

RECOMMENDATION

Due to the contract expiration date of April 16, 2000, it is recommended that your Honorable Board authorize staff to purchase the Xerox 5830 copy machine that was not previously budgeted.

bd2000/copy machine.doc



Business
Products
Group

March 23, 2000

Please take the time to review this time sensitive notice.

The State of California Department of General Services annual copier contract has been awarded to Xerox Corporation. The CMAS contract number is 4-98-05-001A.

The copier chosen is the Xerox 5830. This 30 page per minute copier includes an automatic document feeder, 20-bin sorter/stapler, duplex, 5 paper sources and an electronic auditron for accounting. The list price of this configuration is \$13,595. The CMAS contract price available for equipment installed before April 16, 2000 is \$2,700 complete.

Moreover, the FSMA offering on this particular package includes all service and supplies for 25,000 copies monthly at \$80.00. This places your cost per copy at under a third of a cent.

Would you take the time to examine your needs?

- Do you run copies over your present limit?
- Do you have issues with reliability on your present equipment?
- Would departments be better served with a convenience copier placed closer to their location?

Please contact your local Xerox Sales Office (located at the Santa Maria Inn) with any questions, and to proceed with your order. There are no quantity limits on machines. However, they must be ordered and installed prior to April 16,2000.

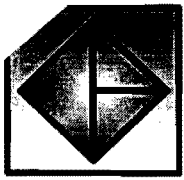
We look forward to hearing from you in the very near future.

Sincerely,

Dave Rudder

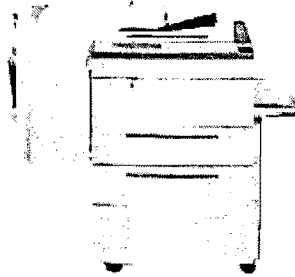
Document Specialist

XEROX Business Products Group
801 South Broadway – Suite 3 - Santa Maria, CA 93454
805.347.0070 fax 805.347.0020



Business
Products
Group

The Xerox 5830



You get more done. So should your copier.

The Xerox 5830 Copier:

Its speed, advanced features and simplicity help you get more done.



Overview

In today's demanding business environment, you need a copier that makes it easier to get more done. That's why we designed the Xerox 5830 Copier.

The fact is, this hard-working, compact copier has the outstanding speed and paper capacity you need to really churn out the work. Plus it provides a wealth of advanced features to give you more copying options, and more control over image quality.

Best of all, it's so easy to use, making great copies is a breeze – whether you want a single page or a complex document.

The Xerox 5830. It's the copier you need to get more done.


Make fast work of just about anything you need to copy. The Xerox 5830 makes great one - and two-sided copies of one- and two-sided originals up to 11 x 17. Plus it really keeps your office moving with its remarkably fast speed of 30 copies per minute.

XEROX Business Products Group

801 South Broadway – Suite 3 - Santa Maria, CA 93454

805.347.0070 fax 805.347.0020

Copy of document found at www.NoNewWipTax.com

TO: BOARD OF DIRECTORS
FROM: DOUG JONES 
DATE: APRIL 5, 2000

SURPLUS EQUIPMENT

ITEM

Sale of surplus property

BACKGROUND

Government agencies that wish to dispose of obsolete equipment and other items need to declare that these items are surplus by the governing Board prior to deposition of these items. The District has established the items below as equipment that is surplus which is to be disposed by sale or other means.

- 1983 1-ton Chevrolet pick up truck
- Mita DC 2556 Copy Machine (if replaced)
- Old sewage pumps
- Old sewer grinders
- Old sewer aerators


RECOMMENDATION

It is recommended that your Honorable Board approve the equipment list as surplus and authorize staff to dispose of the items.

Board 2000\surplus.DOC

AGENDA ITEM
APR 5 2000



TO: BOARD OF DIRECTORS
FROM: DOUG JONES 
DATE: APRIL 5, 2000

CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM (PERS)
CONTRACT REVISIONS

ITEM

Approving contract amendment with PERS to include Post-Retirement Survivor Allowance and 1959 Survivor Benefits.

BACKGROUND

At the regular Board meeting held on March 15, 2000, your Honorable Board approved the Resolution of Intention to Participate in the Post Retirement Survivors Allowance and the 1959 Survivors Benefits. The Post Retirement Survivors Allowance provides that, upon the death of the retiree, a part of the employee's monthly allowance would go to the survivor. The 1959 Survivor Benefit provides a monthly allowance to eligible survivors of members who died before retirement.

The 1959 Survivor Benefit was reviewed by the employees. All of the employees decided to participate in the program.

Attached for the Board's review are the resolutions supplied by PERS to be adopted by the Board.

RECOMMENDATION

It is recommended that your Honorable Board adopt the attached resolutions to participate in PERS Post-Retirement Survivor Allowance and 1959 Survivor Benefits.

Board 2000\PERS contract revisions.DOC

NIPOMO COMMUNITY SERVICES DISTRICT

**RESOLUTION
AUTHORIZING AN AMENDMENT TO THE CONTRACT**

No. _____

WHEREAS, the Board of Administration of the California Public Employees' Retirement System and the Board of Directors of the Nipomo Community Services District entered into a contract effective on October 1, 1975 providing for the participation of said public agency in the California Public Employees' Retirement System; and

WHEREAS, it is now desirable to take advantage of certain benefits provided under said Retirement System and not included in said contract;

NOW, THEREFORE, BE IT RESOLVED, that said governing body authorized, and it does hereby authorize, an amendment to said contract, a copy of said amendment attached hereto and by such reference made a part hereof as though herein set out in full; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the presiding officer of said governing body is hereby authorized, empowered and directed to execute said amendment for and on behalf of said public agency.

Adopted this _____ day of _____, _____.

Presiding Officer

Attest:

Clerk/Secretary



California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
Nipomo Community Services District

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective October 1, 1975, and witnessed August 13, 1975, and as amended effective April 22, 1999 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 11 are hereby stricken from said contract as executed effective April 22, 1999, and hereby replaced by the following paragraphs numbered 1 through 11 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for local miscellaneous members.
 2. Public Agency shall participate in the Public Employees' Retirement System from and after October 1, 1975 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members).
4. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

NO ADDITIONAL EXCLUSIONS

5. The percentage of final compensation to be provided for each year of credited prior and current service as a local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full).
6. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 20965 (Credit for Unused Sick Leave).
 - b. Sections 21624, 21626 and 21628 (Post-Retirement Survivor Allowance).
 - c. Section 21574 (Fourth Level of 1959 Survivor Benefits).
7. Public Agency, in accordance with Government Code Section 20834, shall not be considered an "employer" for purposes of the Public Employees' Retirement Law. Contributions of the Public Agency shall be fixed and determined as provided in Government Code Section 20834, and such contributions hereafter made shall be held by the Board as provided in Government Code Section 20834.
8. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
9. Public Agency shall also contribute to said Retirement System as follows:
 - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members.

- b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
 - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
10. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
11. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
NIPOMO COMMUNITY SERVICES
DISTRICT

BY _____
KENNETH W. MARZION, CHIEF
ACTUARIAL & EMPLOYER SERVICES DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

TO: BOARD OF DIRECTORS
FROM: DOUG JONES *D*
DATE: APRIL 5, 2000

AGENDA ITEM
APR 5 2000



GUIDELINES FOR USING BOARD ROOM

ITEM

Review usage of District's Board of Directors meeting room

BACKGROUND

At the Board meeting held on March 15, 2000, Director Kaye requested that the "Guidelines for Using the Nipomo Community Services District Meeting Room" be reviewed for possible changes, specifically Item 16 on page 2.

Presently Item 16 (the prohibition of food or drink in the Board room) is a self policing item whereas people who use the Board room normally comply with this requirement. There have been a few occasions where this rule has not been followed, but in general has not created a major problem for the District. The main concern of allowing food or drink in the room would be spills creating possible stains on the carpet.

Your Honorable Board could revise the policy whereas a deposit could be established for any agency using the room. If the room is left in good condition and no food or drink have been brought in, the deposit would be refunded. A policy such as this may encourage use of food or drink in the room whereas a user, having a deposit to clean up any problems, may be encouraged to bring food or drink. Another option is doing away with the prohibition of food or drink in the Board room.

RECOMMENDATION

Since a policy (Item 16) has been established by the Board, it has had general compliance except for the few occasions. Since these occasions are few and amending the policy may create a greater problem, it is suggested that the existing policy remain and be monitored to see if any changes may be needed in the future.

Board 2000\Board room.DOC

GUIDELINES FOR USING
NIPOMO COMMUNITY SERVICES DISTRICT
MEETING ROOM

The District Meeting Room (sometimes referred to as the "facility") is available to the community in accordance with the following rules;

1. The District Meeting Room is available Monday through Saturday. The Meeting Room is not available on Sundays and District holidays.
2. The Meeting Room is available to non-profit groups on an equitable basis regardless of their belief or affiliations. Permission by the District for a group to use the room is not an endorsement by the District of the group's policies or beliefs. Seating Capacity 64.

Non-Profit Groups - Any organization that possesses tax exempt status from the Internal Revenue Service or whose primary purpose for existing is community oriented (e.g., adult service organizations and recreational clubs) and not for the purpose of generating profits for itself.

3. A refundable security/cleaning deposit of **\$ 50.00** is required for use of the facility. Deposits are refunded upon satisfactory acceptance of the facility's condition at the end of the event. Refunds are issued through the District approximately two weeks after the date of use.

A fee of **\$ 65.00** will be charged for use of the Meeting Room to cover the cost for District personnel to open and close the building. There will be no fee for use of the Meeting Room during District's normal business hours.

4. Promotion of an event using the name of "Nipomo Community Services District" as a sponsor may not be used without specific written permission from the District Board of Directors. Any promotion initiated by an applicant prior to receiving written permission for use may result in cancellation of the reservation.
5. The District's Meeting Room is not intended for long term use by one group. Request for use must be made a minimum of ten (10) days prior to use and not more than three months in advance to allow availability of the Room to all interested groups.
6. Reservations for use of the Meeting Room must be made by an adult (over 18 years old) on the District's standard reservation form that is available at the District's office located at 148 South Wilson, Nipomo. Reservations will not be confirmed until a deposit is paid.

GUIDELINES FOR USING
NIPOMO COMMUNITY SERVICES DISTRICT
MEETING ROOM

7. Any changes to confirm reservations must be made no later than ten (10) working days prior to the event, or they will not be honored. All changes must be made during regular business hours through the District at (805) 929-1133. Users should carefully plan their event dates, times, and setup to avoid changes to the original reservation.
8. If a need arises to cancel a reservation for the use of the District Meeting Room, the District will refund fees in full if we are given at least ten (10) working days in advance notice; otherwise the room fees will not be refunded.
9. The General Manager or his/her designee is responsible for approving requests for use and may, at his/her discretion, cancel meeting room privileges for failure to observe regulations or grant exceptions to the guidelines as deemed appropriate. A written warning may be issued to any group failing to observe these regulations during their event. Groups receiving more than one warning in a one-year period will not be permitted to use the rooms for six (6) months. The District reserves the right to cancel a group's reservation if use of the room is essential for official District business.
10. The District General Manager reserves the right to refuse use of the Meeting Room to any groups for previous misuse. All uses are subject to approval based upon availability, maintenance schedules, and nature of use.
11. Requests for fee waiver shall be made in writing to the District General Manager no later than thirty (30) working days prior to the scheduled event.
12. Users are encouraged to inspect the Meeting Room and restrooms upon arrival and note any problems at that time to a staff member on duty.
13. Groups shall not charge an admission fee or have merchandise sales.
14. Users are required to present evidence of suitable liability insurance in which the District is named primary additional insured. Special Events Insurance may be obtained through the District.
15. Smoking and alcoholic beverages are not allowed on the premises.
16. Food and drink are not permitted in the District Meeting Room. Kitchen facilities are not available.
17. Permission to use the room is not transferable to other groups. All reservations must be approved through the District.
18. Activities which will cause excessive wear and tear will not be allowed, such as handicrafts, activities involving pets, etc.

GUIDELINES FOR USING
NIPOMO COMMUNITY SERVICES DISTRICT
MEETING ROOM

19. Provisions for adequate protection of exhibits are the responsibility of the sponsor. The District assumes no responsibility for exhibits or materials brought into the District Meeting Room and does not provide supervision, security or staffing for gatherings.
20. Noise and activity levels should be controlled by the sponsoring group so as not to interfere with the neighborhood or normal District operations.
21. Exhibits or decorating shall not be nailed, stapled, taped, or glued to the ceilings, soundproofing panels, painted surfaces or floors. The sponsor is responsible for all costs associated with any damages incurred during its usage, including District staff time needed to correct the situation. Charges will be deducted from the cleaning/security deposit and additional billing may be necessary.
22. Security of the group's personal property as well as the District's property from theft and vandalism is the sole responsibility of the group representative whose name appears on the reservation form or their delegate. Therefore, the room should not remain unattended due to breaks, intermissions, etc., during the reserved time. In the event that the group recesses during their reserved time slot, a responsible adult should remain on site.
23. Any group who does not have the reserved room completely vacated of all their attendees at the confirmed ending time of their room reservation, will be considered late. A written warning may be issued to the group and future use of the room may be jeopardized.
24. Groups using the room are responsible for setting up and putting away all furniture needed for their event (please make sure that reservation includes sufficient time to accomplish this). NCS D is not responsible for providing additional tables and chairs. When a group takes possession of the room, the furniture will be set up in a standard configuration. Any deviation from this standard configuration (e.g., more tables, fewer chair, changes to the layout of tables and chairs) will be the responsibility of the user group and requires staff approval to ensure that fire code regulations have been met. At the conclusion of the event, tables and chairs must be returned to standard configuration (a diagram is posted in the Meeting Room for reference). If the room is not returned to the proper setup, a written warning may be issued to the group and future use of the facilities may be jeopardized.
25. Users are expected to abide by all laws and ordinances set forth by all local, state and federal agencies. Users are also expected to comply with rules and regulations for facility use and obey all District staff members in attendance at facility. Non-compliance will result in cancellation of reservation and loss of fees paid.

GUIDELINES FOR USING
NIPOMO COMMUNITY SERVICES DISTRICT
MEETING ROOM

26. To assure the safety of the users, all occupancy requirements must be followed and fire exiting pathways must be kept clear for the duration of all reserved events.
27. Personal items may be used in the rooms only during the reserved time slot and may not be stored overnight. In addition, they may not create a potential hazard to others or to the room. Large items, such as full size pianos, must be professionally installed, and should be coordinated with District staff to ensure that there will not be any access or clearance problems.
28. All reservation concerns should be reported to the District Manager or his/her designee, during normal working hours.
29. The District may cancel or reschedule use of the District's Meeting Room for any reason deemed necessary. Users will be given as much notice as possible. All fees will be refunded within two weeks of notification.
30. The District is not responsible for accidents, injury or loss of individual property during the facility's use.

REGULAR BUSINESS (Monday - Friday, 8:00 am - 4:30 pm)
Nipomo Community Services District (805) 929-1133

TO: BOARD OF DIRECTORS
FROM: DOUG JONES *D*
DATE: APRIL 5, 2000

AGENDA ITEM
APR 5 2000



CHANGE IN BOARD MEETING TIME

ITEM

Consideration to change meeting time from 7:00 p.m. to 9:30 or 10:00 a.m. on the first and third Wednesdays of the month.

BACKGROUND

By ordinance, the Board of Directors have established the Board meetings as the first and third Wednesday of the month. The time of the meeting is established by resolution adopted by the Board. It is suggested that since the directors are available during the day that the meeting time be changed from the evening meeting to a day meeting to take care of District business. It is felt that by meeting during the day, it would be more convenient for Board members, applicants applying for services, the press, consultants and staff.

It is suggested that if the time change is implemented that it be reviewed at the end of the year after the election of Board members.

RECOMMENDATION

Staff recommends that your Honorable Board change the regular Board Meeting time from 7:00 p.m. to 9:30 or 10:00 a.m. on the first and third Wednesdays of the month. The attached Resolution 00-_____ has been prepared for the Board's consideration.

Board 2000\Time change.DOC

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 00-Bd Time**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
ESTABLISHING THE TIME FOR HOLDING ITS REGULAR MEETINGS**

WHEREAS, the California Government Code Section 61221 authorizes the Board of Directors to establish the time for holding its Regular Meetings.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the Nipomo Community Services District as follows:

The Board of Directors shall change the time of its Regular Board Meeting to _____ a. m. from 7:00 p.m. on the first and third Wednesday of the month at its regular meeting place.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES: Directors

NOES:

ABSENT:

ABSTAIN:

the foregoing resolution is hereby adopted this 5th day of April, 2000.

Gene Kaye, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
District Legal Counsel

AGENDA ITEM

APR 5 2000



TO: BOARD OF DIRECTORS
FROM: DOUG JONES *DJ*
DATE: APRIL 5, 2000

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.

- F-1) WARRANTS (RECOMMEND APPROVAL)
- F-2) BOARD MEETING MINUTES (RECOMMEND APPROVAL)
Approval of Minutes of March 15, 2000 Regular Board meeting
Approval of Minutes of March 22, 2000 Study Session
- F-3) APPROVE USE OF BOARD ROOM FOR POLLING PLACE FOR PRESIDENTIAL
GENERAL ELECTION NOVEMBER 7, 2000. (RECOMMEND APPROVAL)

C:\W:Bd2000\Consent APR 5.DOC

WARRANTS APRIL 5, 2000

HAND WRITTEN CHECKS

18257	PRUDENTIAL	131.76
18258	PRUDENTIAL	275.60
18259	KAYE, G	100.00
18260	MENDOZA, A	100.00
18261	MOBRAATEN, R	100.00
18262	BLAIR, B	100.00
18263	JOHNSON, D	156.19
18264	HOLDEN, M	485.05
18265	KRITZ EXC	467.15
18266	CASTELLANOS, A	99.40
18267	POG RANCH	454.70

VOIDS 11587-11608
 11615, 11616
 11618-11619
 11622, 11629
 11654, 11655

WARRANTS/2000/W040500.doc

COMPUTER GENERATED CHECKS

11609	03/22/00	BOGNOVA, LISA	\$19.80
11610	03/22/00	DWIGHT'S AUTOMOTIVE	\$251.15
11611	03/22/00	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$134.40
11612	03/22/00	GTE WIRELESS	\$28.08
11613	03/22/00	GROENIGER & COMPANY	\$498.24
11614	03/22/00	IKON OFFICE SOLUTIONS	\$92.94
11617	03/22/00	McKESSON WATER PRODUCTS	\$22.15
11620	03/22/00	PACIFIC BELL	\$174.33
11621	03/22/00	RICHARDS, WATSON & GERSHON	\$16,557.81
11623	03/22/00	SOARES VACUUM SERVICE	\$173.75
11624	03/22/00	SPECIAL DIST RISK MANAGEMENT AUTHORI	\$321.00
11625	04/01/00	DANA PROPERTIES	\$205.90
11626	04/01/00	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$1,400.00
11627	04/01/00	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$1,830.23
11628	04/01/00	STATE COMPENSATION INSURANCE FUND	\$2,040.96
11630	04/05/00	ADVANTAGE ANSWERING PLUS	\$103.95
11631	04/05/00	ROBERT BLAIR	\$100.00
11632	04/05/00	CENTRAL ELECTRIC	\$310.55
11633	04/05/00	DWIGHT'S AUTOMOTIVE	\$562.85
11634	04/05/00	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$195.20
11635	04/05/00	GTE CALIFORNIA	\$28.00
11636	04/05/00	GREAT WESTERN ALARM AND COMMUNICATIO	\$25.00
11637	04/05/00	GENE KAYE	\$100.00
11638	04/05/00	ALEX MENDOZA	\$100.00
11639	04/05/00	MID STATE BANK-MASTERCARD	\$60.55
11640	04/05/00	MID STATE BANK	\$45.00
11641	04/05/00	MOBRAATEN, RICHARD	\$100.00
11642	04/05/00	NIPOMO AUTO PARTS	\$17.69
11643	04/05/00	NIPOMO REXALL DRUG	\$4.25
11644	04/05/00	NIPOMO SHELL	\$785.82
11645	04/05/00	CALPERS HEALTH BENEFIT DIVISION	\$3,212.23
11646	04/05/00	PRECISION JANITORIAL SERVICE	\$135.00
11647	04/05/00	RUSSCO	\$184.74
11648	04/05/00	SLO COUNTY AIR POLLUTION CONTROL DIS	\$989.00
11649	04/05/00	SANSONE, INC.	\$118,335.51
11650	04/05/00	SCIENCE APPLICATIONS INTERNATIONAL C	\$5,506.38
11651	04/05/00	SHIPSEY & SEITZ, INC.	\$2,648.93
11652	04/05/00	ALBERT SIMON	\$100.00
11653	04/05/00	SOUTHERN CALIF GAS COMPANY	\$96.90

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

March 15, 2000

REGULAR SESSION 7:00 P.M.
BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

GENE KAYE, **PRESIDENT**
AL SIMON, **VICE PRESIDENT**
ROBERT BLAIR, **DIRECTOR**
RICHARD MOBRAATEN, **DIRECTOR**
ALEX MENDOZA, **DIRECTOR**

STAFF

DOUGLAS JONES, **GENERAL MANAGER**
DONNA JOHNSON, **SECRETARY TO THE BOARD**
JON SEITZ, **GENERAL COUNSEL**

NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

A. CALL TO ORDER

President Gene Kaye called the March 15, 2000 meeting to order at 7:00 p.m. and led the flag salute.

B. FLAG SALUTE

ROLL CALL

At Roll Call at Board members were present.

C. PUBLIC COMMENTS PERIOD

PUBLIC COMMENTS

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

During this agenda item, the following member of the public spoke:
Mary Holder, 234 Summit Station Rd., Arroyo Grande - appealed to the Board to provide water to her property.

D. ADMINISTRATIVE ITEMS (The following may be discussed and action may be taken by the Board.)

D-1) COUNTY SERVICE AREA NO. 1 - SEWER SERVICE AGREEMENT

Request from SLO County to amend the NCSD/CSA 1 sewer services agreement to add units

The request received from SLO County to amend the NCSD/CSA 1 sewer service agreement was explained further by Doug Bird of the SLO County Engineering Department.

Paavo Ogren of John Wallace and Assoc. also spoke in behalf of SLO County.

Terry Orton of Westland Engineering spoke in behalf of Tract 2196.

Director Simon made a motion to adopt Resolution 00-724 amending the Sewer Service Agreement. Director Mobraaten seconded. There were no public comments after the motion.

Vote 5-0

RESOLUTION NO. 00-724

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT**

**APPROVING AMENDMENT NO. 3 TO THE AGREEMENT TITLED SERVICE AGREEMENT BETWEEN
SAN LUIS OBISPO COUNTY AND NIPOMO COMMUNITY SERVICES DISTRICT FOR THE CONSTRUCTION,
OPERATION AND MAINTENANCE OF THE NIPOMO SEWERAGE PROJECT**

D-2) REQUEST TO USE NCSD STANDPIPE FOR CELLULAR PHONE SITE

Review JM Consulting Group lease request to install antennas at water tank site.

A request from JM Consulting in behalf of Alpine PCS to use the water standpipe on Hetrick Road for installation of antennas for wireless phone operation was explained further by Dave Mebane. He brought an example of an antenna proposed to be mounted on the standpipe to show to the Board. JM Consulting is consulting with GTE Wireless also. Gary Onesko of GTE Wireless described usage.

During this agenda item, the following member of the public spoke: Donna Mehlschau, 101 Melschau Rd., Nipomo - expressed concern that their easement agreement for the tank site was for water use only.

There was no action taken on this item.

D-3) REQUEST FOR PROPOSALS - MONTECITO VERDE II

Request for engineering design to connect MVII on-site sewer system to District system

Upon motion of Director Mobraaten and seconded by Director Simon, the Board unanimously authorized staff to request proposals for engineering services regarding connection of Montecito Verde II to the District's area-wide sewer collector system. There were no public comments. Vote 5-0

D-4) REQUEST FOR SERVICE - TRACT 2385

Request for water & sewer service for a 15 lot development at Tefft & Tejas

During this agenda item, the following member of the public spoke: Jack Boysen, 2973 Lavrenista, Santa Maria - Owner of Tract 2385, described project to Board.

Upon motion of Director Blair and seconded by Director Mendoza, the Board approved an Intent-to-Serve letter with the conditions as outlined in the Board letter. Vote 4-1 with President Kaye dissenting.

E. OTHER BUSINESS

E-1) CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM (PERS) CONTRACT REVISIONS

Review contract amendment / Post-Retirement Survivor Allowance & 1959 Survivor Benefits

Staff reviewed a proposed contract amendment with PERS to include Post-Retirement Survivor Allowance and 1959 Survivor Benefits.

Upon motion of Director Blair and seconded by Director Mobraaten, the Board unanimously approved Resolution 00-725 intending to amend the PERS contract. There were no public comments. Vote 5-0

RESOLUTION 00-725

RESOLUTION OF INTENTION TO APPROVE AN AMENDMENT TO CONTRACT BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS NIPOMO COMMUNITY SERVICES DISTRICT

Upon motion of Director Mendoza and seconded by Director Simon, the Board unanimously approved Resolution 00-726. There were no public comments. Vote 5-0

RESOLUTION 00-726

AGREEMENT TO POOL 1959 SURVIVOR BENEFITS ASSETS AND LIABILITIES BETWEEN THE BOARD OF ADMINISTRATION CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE BOARD OF DIRECTORS NIPOMO COMMUNITY SERVICES DISTRICT

F. CONSENT AGENDA *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.*

- F-1) WARRANTS (RECOMMEND APPROVAL)
- F-2) BOARD MEETING MINUTES (RECOMMEND APPROVAL)
Approval of Minutes of March 1, 2000 Regular Board meeting
Approval of Minutes of March 8, 2000 Study Session

Minutes for March 8, 2000 Special meeting should include agreement with Boyle Engineering to include Tasks 100-400 and part of 500. Upon motion of Director Mobraaten and seconded by Director Mendoza, the Board unanimously approved the Consent Agenda with the amendment in the minutes. There were no public comments.

G) MANAGER'S REPORT

Manager, Doug Jones, presented information on the following:

- G-1) LMUSD CORRESPONDENCE
- G-2) SACRAMENTO GOVERNMENT AFFAIRS DAY, APRIL 10, 2000
- G-3) GIS STUDY SESSION, MARCH 22
- G-4) CSDA LEGISLATIVE UPDATE
- G-5) CSDA ANNUAL MEETING APRIL 14, 2000
- G-6) REPORT ON COUNTY PLANNING AD HOC COMMITTEE -Jon Seitz

H. DIRECTORS COMMENTS

Director Blair commented about annexation to Summit Station and removing restrictions.
Director Mobraaten asked about the Rate Study and the water line across the park.
Director Kaye thought notification of when line flushing should be more clear to residents.
Also, he would like to review the meeting room policy at a future meeting.

District Legal Counsel, Jon Seitz, announced the need to go into Closed Session concerning the matter below.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL GC§54956.9
c. Anticipated Litigation, one case

The Board came back into Open Session and had no reportable action.

ADJOURN

President Kaye adjourned the meeting at 8:29 p.m.

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

SPECIAL MEETING

MARCH 22, 2000 9:00 A.M.
BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

GENE KAYE, **PRESIDENT**
AL SIMON, **VICE PRESIDENT**
ROBERT BLAIR, **DIRECTOR**
RICHARD MOBRAATEN, **DIRECTOR**
ALEX MENDOZA, **DIRECTOR**

STAFF

DOUGLAS JONES, **GENERAL MANAGER**
DONNA JOHNSON, **SECRETARY TO THE BOARD**
JON SEITZ, **GENERAL COUNSEL**

CALL TO ORDER AND FLAG SALUTE

President Kaye called the meeting to order at 10:09 a.m. and led the flag salute.

ROLL CALL

At Roll Call, Directors Kaye, Blair, Mendoza and Mobraaten were present. Director Simon was out of town.

Public Comment on Agenda Items

There were no public comments

BOARD STUDY SESSION

1. Geographic Information System (GIS)
Presentation by ESRI (Environmental Systems Research Institute, Inc.)

Dawn Scott, Marketing Representative of ESRI made a presentation to the Board. She showed how GIS could be used in the water and wastewater operations. The Board and Staff asked questions. There was no public comment. No action was taken.

Adjourn

President Kaye adjourned the meeting at 11:10 a.m.

MINUTES SUBJECT TO BOARD APPROVAL

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 5, 2000

AGENDA ITEM **F 3**
APR 5 2000

GENERAL ELECTIONS

ITEM

Use of District facility for Presidential General Election

BACKGROUND

The District has received correspondence from the County Clerk-Recorders Office Election Department to use the District facilities as a polling place for the general election on November 7, 2000. In the past the Board has allowed the County Election Office to hold the elections in the District Board Room with a nominal facility charge of \$20.00.

RECOMMENDATION

Staff recommends to allow the Election Office to use the Board room as a polling place and charge \$20.00 for use of the facility. A motion would be in order and a second to use the District facility.

Board 2000\election.doc



office of the county clerk - RECORDER

COUNTY OF SAN LUIS OBISPO

1144 MONTEREY ST. STE. A

SAN LUIS OBISPO, CALIFORNIA 93408 • AC/805 781-5228

JULIE L. RODEWALD
COUNTY CLERK-RECORDER

JANET HALEY
CHIEF DEPUTY
REGISTRAR OF VOTERS

REFERENCE: We are requesting the use of:

Name of Facility: NIPOMO CSD OFFICE

Address: 148 S. WILSON ST

as a polling place for the **PRESIDENTIAL GENERAL ELECTION, NOVEMBER 7, 2000**

As you are aware, the conduct of an election requires certain equipment be used in conjunction with voting; i.e. tables, chairs, voting booths and ballot boxes. This equipment has to be delivered and set up for use before election day itself. Therefore, your approval for the use of your facility is also your OK for the voting equipment to be **delivered on the Friday BEFORE** the election. The delivery personnel will **set up the equipment at that time or come back on Monday to set up**, the day before the election. All equipment **will be removed on WEDNESDAY**, the day following the election.

On election day, your facilities will need to be **open by 6:00 A.M.** to allow the election board members entry. The polls remain open until 8:00 P.M. After this time, the election workers have other required duties and are usually out of the building by 10:00 P.M. One of the election board members will contact you before election day regarding election morning entry into the facility. If you have any questions about the delivery schedule, please call us at 781-5236 or 781-5226.

We appreciate your cooperation in the successful conduct of elections for San Luis Obispo County.

Sincerely,
JULIE L. RODEWALD, County Clerk-Recorder

By  Deputy
Craig R. Driver

(cut here and mail bottom portion back)

The delivery, set up and removal of the voting equipment will require access to your facility on the Monday before the election and Wednesday the day after the election. To facilitate the work crews please fill out the following information:

- Use of: NIPOMO CSD OFFICE
Yes No
- Free of Charge
Yes No
- Facility Charge, \$ 20.00
Yes No
- Building hours: (be specific for Monday the day before the election and the Wednesday following)
8 AM -> 4:30 PM
- Will someone be present at the facility from 8 A.M. to 5 P.M. for the setup and delivery crew on the designated dates: Yes No If not, at what time would they be available: 8 AM to 4:30 PM
- Primary Contact person & Phone number:
OFFICE 929-1133
- Emergency Contact person(s) & Phone number(s):
Same
- Are a set of Keys available to facilitate the setup crew:
Yes No

Special Delivery and Setup instructions:

Please return by: June 5, 2000

Print Authorizing Name: _____ Signature: _____

AGENDA ITEM
APR 5 2000



TO: BOARD OF DIRECTORS
FROM: DOUG JONES *DJ*
DATE: APRIL 5, 2000

MANAGER'S REPORT

- G-1) ARTICLE ON UNINCORPORATED COMMUNITIES
Since there is a movement on for Nipomo to incorporated, the attached article may be of interest to the Board.

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THE YEAR 2030 WILL BE HERE BEFORE WE KNOW IT.

Caring for Unincorporated Communities

Any Californian who reads newspapers or watches television news programs is well aware of our state's rapid population growth. With an estimated population of 34 million persons currently, California is expected to add another 18 million residents in the next 30 years, reaching about 52 million by 2030.

County governments are directly immersed in responding to the demands of such growth in two important ways. Most apparent is their role in serving their residents with health and social service programs, courts, criminal justice, environmental protection, record keeping, voter registration and election administration, and other basic services. This role is heavily directed by state mandates and state money.

Counties as Local Governments

Our focus, however, is on the other, more local responsibility of counties—as the basic government for people living in unincorporated areas. In addition to their countywide, state-mandated role described above, counties carry out the same municipal functions as cities, but in unincorporated areas outside of city boundaries.

It's not often appreciated that counties, like cities, serve residents with local police (sheriff), streets and roads and other public works, planning, parks and recreation, public libraries, water supply, waste disposal, and fire protection. Some of these programs are shared with the special districts that operate in unincorporated areas, governed either by county boards of supervisors or by independently elected boards.

The Largest "Community"

Almost one in every five Californians lives in an unincorporated area. Counted by themselves, these 6.4 million people constitute the largest community in California, far eclipsing the largest city in the state, Los Angeles, with its 3.7 million residents.

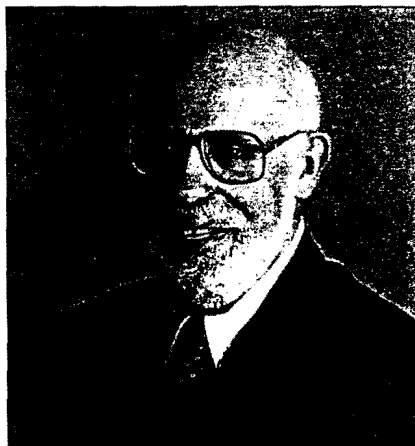
Of course unincorporated area residents are scattered throughout the state, in 57 of the 58 counties (all but the city/county of San Francisco). They live in many different kinds of locations—in isolated mountain and desert

People living in cities and unincorporated areas alike use county services, but as the state's population continues to grow, there's no guarantee counties will have sufficient revenues to meet the municipal needs of their residents. This article takes a look at population projections and considers the economic challenges they present.

regions, farming areas, suburban spillovers from nearby cities, and stand-alone urban centers.

As well as tiny towns, such as Hayfork, Tranquility, and Shandon, county-governed places include sizable urban areas, such as East Los Angeles, Rancho Cordova, and Castro Valley (each exceeding 50,000 residents). Also, unincorporated places are extraordinarily diverse in economic and social characteristics; some are affluent gated communities of estate homes, others are impoverished towns housing farm workers or families formerly dependent on forest-related jobs.

The unincorporated populations vary greatly from county to county in numbers and relative impacts. Twenty-one largely urbanized counties have at least 100,000 unincorporated residents apiece, while non-city residents are the majority in 26 mostly rural counties.



Alvin D. Sokolow, University of California Cooperative Extension

By Alvin D. Sokolow

Table 1 (see page 16) identifies the top 10 counties in the number and proportion of unincorporated residents. Three major metropolitan counties—Los Angeles, Sacramento, and San Diego—each have substantial county-governed populations of at least 400,000 apiece.

Future Population Trends

As California's population continues to burgeon in the next several decades, what will happen in the state's unincorporated areas? Future population estimates are regularly provided by the demographers of the state Department of Finance, most recently for each decade through 2050. Unfortunately, the numbers are not broken out separately for city and unincorporated areas.

One major reason is the inability to predict future new city incorporations and city annexations and their impacts in transferring populations from unincorporated to city territory. Both types of boundary changes are ongoing throughout California. Fifteen new cities alone were formed in the 1990s, with a cumulative population of 346,000 at the time of incorporation, and range in size from 3,400 (Buellton) to 86,400 (Citrus Heights).

It's safe to assume, however, that while the number of Californians who live in unincorporated areas will continue to increase, the share of the state's total population in unincorporated areas will drop. That's been the trend for some time.

For example, in the 18-year period between 1981-1999, according to Department of Finance estimates, the number of unincorporated residents statewide increased by 740,000, for a 13-percent increase. But in the same period, California's more than 400 cities added almost 9 million residents, a gain of 49 percent. As a result, the share of the state's total population found in unincorporated areas dropped from 23.7 to 19.1 percent.

Incorporations and annexations are only one reason for the relatively slow growth rate for unincorporated areas. Also a factor in recent years has been the generally more aggressive actions of cities in planning for and accommodating population increases through

Challenges Facing County Government in Serving Unincorporated Communities

- Pockets of poverty in particular localities
- Affordable housing needs, including farm worker housing
- Providing services to widely disbursed, isolated localities
- Serving new residents with urban expectations who move to rural areas
- Preserving farmland and other resource lands
- Economic development in distressed communities
- Revenues that fail to keep pace with population increases
- New city incorporations and city annexations that cut into county revenues for unincorporated areas

infrastructure expansion and other actions. In fact, some counties direct new residential development to their cities to avoid the public service costs of urbanization and to preserve agricultural lands and other open space.

Unincorporated Area Issues

If we can't easily project the extent of future population increases in unincorporated areas, we can still speculate in an informed manner about the kinds of challenges that county governments will face in serving these communities in upcoming decades. It is obvious that population growth, both from immigration and the natural increase of births, is turning California into a much more diverse society in its ethnic, economic, and educational makeup.

How are these patterns likely to play out in county-governed areas? Increasingly in California, it is becoming harder to distinguish between inner-city neighborhoods and rural places and between incorporated and unincorporated communities. This is the argument of University of California, Los Angeles, geographer William A.V. Clark in an article in the February issue of *California Agriculture*, a bimonthly publication of the University of California. The February issue was devoted to demographic trends in California.

Clark notes especially that communities in rural parts of the Central Valley and other agricultural regions of the state share the classic core city problems of poverty, deteriorating housing, poor access to health care, crime, and limited public services. Many of these places are unincorporated farm worker towns, plagued by high unemployment rates, limited job opportunities, and low education levels.

It is especially difficult to deal with these problems in unincorporated communities. Of whatever size, unincorporated places lack the political power and locally concentrated government capacity that even small cities have to varying degrees. In calling on their counties for expanded services, they sometimes compete with other unincorporated places for county government attention and resources.

Conflicting Responsibilities

County governments are not always able to focus on their most needy localities simply due to their responsibilities to numerous, geographically spread-out communities. As well, there are the following inherent complexities in the role of county governments as local governments:

- Conflicting pressures for new housing on cheap land outside cities, preservation of farmland and other natural resources, and economic diversification in communities traditionally dependent on agriculture or forestry.

- The costs and inefficiencies of extending public services to low-density areas experiencing population growth, especially to new residents in isolated or other rural places. While attracted by the amenities of country living, new arrivals with city backgrounds often expect to receive law enforcement and other services at an urban level.

- New city incorporations that cut into the revenue base of a county's unincorporated territory without reducing proportionately its local service responsibilities. Typically, city formation is pursued by the most affluent and easiest to serve unincorporated communities.

Revenue Realities

The sidebar on this page lists some of the challenges California counties face in governing their unincorporated communities. Looming over all of these challenges are the revenue inadequacies that constrain county governments. Lacking the state and federal funds that support mandated countywide programs, the services delivered to unincorporated areas depend primarily on property taxes, sales taxes, and other locally raised revenues.

Adding more residents to its unincorporated areas does not give a county a related boost in these revenues. The increased property taxes generated by new housing flow largely to K-12 education through the Educational Revenue Augmentation Fund (ERAF), legislated in 1992-93.

The sales tax also does not directly follow population increases, unless they are accompanied by commercial development. Despite its discretionary character, the sales tax is a relatively poor revenue source for county governments.

SEE "UNINCORPORATED" - PAGE 16

Table 1
California Counties with the Largest
or Most Dominant Unincorporated Populations
 (1999 estimated populations)

Top Ten Counties in Number of Unincorporated Area Residents (in thousands)		Top Ten Counties in Percent of Total Population in Unincorporated Areas	
1. Los Angeles	1,017	1. Alpine	100.0%
2. Sacramento	627	2. Mariposa	100.0%
3. San Diego	456	3. Trinity	100.0%
4. Riverside	388	4. Calaveras	92.2%
5. San Bernardino	290	5. Tuolumne	92.0%
6. Kern	271	6. Plumas	89.7%
7. Orange	208	7. Inyo	81.0%
8. Fresno	179	8. El Dorado	78.6%
9. Contra Costa	178	9. Yuba	76.7%
10. Santa Barbara	172	10. Sierra	74.1%

Source: Department of Finance, Demographic Research Unit

"UNINCORPORATED" - FROM PAGE 15

This tax is a site-based revenue. Counties receive for their own use the basic 1-percent tax collected on retail sales in their unincorporated areas, while cities collect the

same tax levied on sales within their boundaries. This seems to be an even arrangement, but in fact counties earn from the basic sales tax only about two-thirds as much as cities on a per-capita basis. Statewide receipts from

the 1-percent sales tax in 1997-98 averaged \$72.57 per capita for county unincorporated areas and \$112.63 for cities.

Cities generally enjoy more commercial activity than county areas, leading to the higher sales tax revenues in relation to population. However, city borders do not limit the area from which consumers are drawn, nor do they confine the public service impacts of commercial development. The markets and effects of large shopping centers are typically regional, in which consumers and impacts on traffic, drainage, law enforcement, and other public sector issues spill over from city to unincorporated areas.

The 1-percent sales tax is a steady income producer, and it is a flexible revenue source, as compared to the separate sales taxes for transportation and public safety that are dedicated to specific purposes. However, in the last two decades, sales tax receipts by all California counties have declined from 2.6 percent to the current 1.4 percent of total general revenues. By contrast, cities statewide currently receive about 13 percent of their total general revenues from the sales tax.

Important Matters

Whether or not they experience population growth, unincorporated areas pose special service delivery and governance problems for California county governments. For those unincorporated communities that grow rapidly, tax and other local revenue increases fail to keep up with service demands. And for those with stable or declining populations, whether because of city incorporations or annexations or other factors, the service needs are not diminished: Pockets of poverty and the difficulties of serving widely dispersed and isolated populations remain.

From a statewide perspective, it's easy to ignore this local relationship, since counties spend many more dollars and are given much more attention as delivery systems for state-mandated services to all of their residents. But these are important matters for the more than 6 million Californians who depend on counties as their basic local government. ■

Alvin D. Sokolow, public policy specialist for the University of California Cooperative Extension, is a researcher and extension educator on California local government processes and issues, with an emphasis on farmland policy, land use, and local finance. Before accepting his current position, he was a professor of political science at University of California, Davis, for 27 years.

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