

# NIPOMO COMMUNITY SERVICES DISTRICT

## AGENDA

APRIL 17, 2002

REGULAR MEETING 9:00 A.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

### BOARD MEMBERS

RICHARD MOBRAATEN, PRESIDENT  
MICHAEL WINN, VICE PRESIDENT  
ROBERT BLAIR, DIRECTOR  
JUDITH WIRSING, DIRECTOR  
CLIFFORD TROTTER, DIRECTOR

### STAFF

DOUGLAS JONES, GENERAL MANAGER  
DONNA JOHNSON, SEC. TO THE BOARD  
JON SEITZ, GENERAL COUNSEL

**NOTE:** All comments concerning any item on the agenda are to be directed to the Board Chairperson.

**A. CALL TO ORDER AND FLAG SALUTE**

**B. ROLL CALL**

**C. PUBLIC COMMENTS PERIOD**

PUBLIC COMMENTS

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

**D. ADMINISTRATIVE ITEMS** (The following may be discussed and action may be taken by the Board.)

D-1) ASSIGNMENT OF SOLID WASTE FRANCHISE TO WASTE CONNECTION, INC  
Approve assignment of the solid waste services franchise to Waste Connections Inc.

D-2) REQUESTS FOR ANNEXATIONS – Information Item

- A. Craig/School – 16 lots & school site - 40 ac. at Willow Rd. & Via Concha
- B. Nester -16 lots – Approx. 16 ac. at Pomeroy Rd. near Waypoint
- C. Robertson - 8-10 parcels - Approx. 60 ac. at Linn Rd. & Pomeroy Rd.

D-3) SPHERE OF INFLUENCE/DISTRICT SERVICE REVIEW – LAFCO

LAFCO request for information to update the District Sphere of Influence

D-4) MONTECITO VERDE II SEWER PROJECT AGREEMENT TO OBTAIN FUNDING

Agreement with SLO Co. to obtain Community Development Block Grant Funds for the MVII project.

**E. OTHER BUSINESS**

E-1) SOLID WASTE RATES

Review proposed solid waste rate increases

E-2) TEFFT STREET WATER LINE PROJECT

Awarding of bid to construct the Tefft Street Water Line Project

E-3) DRAFT 2002-03 FISCAL YEAR BUDGET

Set Study Session to review the District's 2002-03 FY Budget

**F. CONSENT AGENDA** *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.*

F-1) WARRANTS [RECOMMEND APPROVAL]

F-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]

Minutes of April 3, 2002 Regular Board meeting

Minutes of April 11, 2002 Special Board meeting

F-3) INVESTMENT POLICY – QUARTERLY REPORT

**G. MANAGER'S REPORT**

- CSDA ANNUAL CONFERENCE
- CAL WASTEWATER CHARGE SURVEY
- CA-NV AWWA CONFERENCE

**H. COMMITTEE REPORTS**

**I. DIRECTORS COMMENTS**

**CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC\$54956.9

A. SMVWCD VS NCSD SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES.

B. NCSD VS STATE DEPT OF HEALTH SERVICES CV 990716

C. SAVE THE MESA VS. NCSD CV 020181

CONFERENCE WITH NEGOTIATOR GC\$54956.8

D. WATER LINE EASEMENT ACROSS COUNTY PARK - DISTRICT NEGOTIATOR- DOUG JONES, COUNTY NEGOTIATOR - PETE JENNY, REGARDING TERMS & PRICE

**ADJOURN**

**The next regular Board Meeting will be held on May 1, 2002 at 9:00 a.m.**

AGENDA ITEM  
APR 17 2002



TO: BOARD OF DIRECTORS  
FROM: DOUG JONES *DJ*  
DATE: APRIL 17, 2002

**SUBJECT:** ASSIGNMENT OF THE SOLID WASTE, RESIDENTIAL CURBSIDE  
RECYCLING AND GREEN WASTE COLLECTION FRANCHISES TO  
WASTE CONNECTIONS, INC.

#### ITEM

Review and approve the assignment of the Solid Waste franchise to Waste Connections, Inc. The following is a modification of a staff report to their governing body on this item.

#### BACKGROUND

The Nipomo Community Services District (District) received written notification from South County Sanitation Service (SCSS) requesting that the District approve the assignment of the refuse, recycling and green waste collection contracts to Waste Connections, Inc. (WCI). According to information obtained by staff, WCI was founded in 1997 by a group of industry professionals with over 50 years of industry experience through the purchase of five operations in Washington and Idaho from Browning-Ferris Industries. The company expanded into the California market with the addition of Madera Disposal Systems in early 1998. As of December 31, 2001, WCI serves more than 700,000 commercial, industrial and residential customers in fifteen states. WCI became a publicly owned company in May of 1998 and is traded on the NASDAQ exchange under the symbol WCNX.

The District's franchise agreement stipulates that the District must approve an assignment and that the franchisee must pay any reasonable expenses to investigate any proposed assignee. Since the sale of SCSS and its affiliated companies has regional implications, the San Luis Obispo County Integrated Waste Management Authority (IWMA) agreed to assist in the review process.

Because of the complexity of the investigation to evaluate WCI operational experience and fiscal stability as stipulated in the franchise agreement, the IWMA recommended hiring Hilary Theisen Consulting to assist in the assessment. As stated previously, SCSS was responsible for any cost incurred in hiring the consultant.

#### **Franchise Assignment Criteria**

The District's franchise agreements set minimum requirements that must be met in order for the District to consider the assignment of the contracts. The requirements and the consultant's (Hilary Theisen) scope of work in evaluating WCI ability to satisfy the condition are as follows:

- **Financial Stability.** Review the audited financial statements of WCI operations for the immediately preceding three operating years, and provide and opinion regarding Waste Connections financial stability.
- **Management Experience.** Based on a review of WCI solid waste management experience and the solid waste experience of the key personnel, provide and opinion

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
DATE: APRIL 17, 2002

SUBJECT: ASSIGNMENT OF THE SOLID WASTE, RESIDENTIAL CURBSIDE RECYCLING AND GREEN WASTE COLLECTION FRANCHISES TO WASTE CONNECTIONS, INC.

regarding WCI having 10 years of experience on a scale equal to or exceeding the scale of operations conducted by the existing franchise.

- **Significant citations or other censure.** Provide an opinion regarding WCI having suffered in the last five years any significant citations or other censure for any federal, state or local agency having jurisdiction over its waste management operation due to any significant failure to comply with state, federal or local environmental laws, and that WCI has provided a complete list of such citations and censures.
- **Operations.** Provide an opinion regarding WCI ability to at all times conduct its operations in an environmentally safe and conscientious fashion.
- **Solid waste management practices.** Provide an opinion regarding WCI ability to conduct its solid waste management practices in accordance with sound waste management practices in full compliance with all federal, state and local laws regulating the collection and disposal of solid waste, including hazardous waste.
- **Agreement.** Provide an opinion regarding WCI ability to fulfill the terms of the franchise agreement in a timely, safe and effective manner.

The charge given to the consultant was to investigate these points and render a professional opinion regarding WCI ability to perform in each area. Overall, the consultant provided a favorable opinion of WCI ability to satisfy the franchise assignment criteria.

The following is a summary of the consultant's opinions based on the information reviewed in regards to the previously listed assignment criteria. This information is also found in the Executive Summary of the report.

#### ▪ **Opinion – Financial Stability**

The Current Ratio, Long Term Debt/Equity Ratio, Return on Assets, Return on Equity and the information published by Multex Investor ([www.multexinvestor.com](http://www.multexinvestor.com)) for the immediately preceding three operating years indicated for WCI and the average for the Waste Management Services Industry as a whole do not disclose any indication of financial instability.

Assuming that WCI management effectiveness continues, there is no reason to conclude that WCI is not now financially stable and would not continue to be stable with the passage of time.

#### **Opinion - Management Experience**

WCI has the management experience necessary to perform the services defined in the Nipomo Community Services District franchise agreements. A management support structure is in place that is suitable to providing the level of service in the franchise agreements.

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
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SUBJECT: ASSIGNMENT OF THE SOLID WASTE, RESIDENTIAL CURBSIDE RECYCLING AND GREEN WASTE COLLECTION FRANCHISES TO WASTE CONNECTIONS, INC.

### **Opinion – Significant Citations or Other Censure**

The record of environmental citations and other censures does not indicate any significant problems at WCI landfills and transfer stations. The absence of any record of default events or assessment of liquidated damages under collection franchise agreements indicates there are no significant citations or censures in collection operations.

### **Opinion - Operations**

Assuming that WCI continues to implement a corporate culture of conducting operations in an environmentally sound and conscientious fashion, the assignment will result in environmentally sound and conscientious operations. The Safety Manual is comprehensive in content and conforms to industry standards for training and measuring performance of operations staff.

### **Opinion – Solid Waste Management Practices**

Assuming WCI continues a commitment to sound waste management practices by allowing the managers of subsidiaries to continue practices used in the community for many years before acquisition, the assignment will result in sound practices. Also, many members of WCI senior management had the opportunity to develop sound practices during years of previous employment with other large waste management companies.

### **Opinion - Ability to Fulfill Terms of the Agreement**

Based on the data and statements provided by WCI and the previous opinions, WCI has the ability to fulfill the terms of the franchise agreement in a timely, safe and effective manner.

### **Overview of the Evaluation Process**

In order to facilitate a regional approach and involvement from the other jurisdictions in the assignment process, the following is a summary of activities that took place:

- Kick-off meeting with all jurisdiction invited to explain the assignment process and give them an opportunity for input.
- Formation of a technical work group and a financial work group made up of staff from participating jurisdictions to review information provided by WCI and other sources.
- Consultant selected and given the direction to evaluate WCI based on the criteria previously discussed.
- Draft report issued and review by work groups.
- Revised final draft of the report released.

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
DATE: APRIL 17, 2002

**SUBJECT:** ASSIGNMENT OF THE SOLID WASTE, RESIDENTIAL CURBSIDE RECYCLING AND GREEN WASTE COLLECTION FRANCHISES TO WASTE CONNECTIONS, INC.

- Work group meeting held with the consultant to answer questions or clarify points in the report.
- Work group met with WCI to interview management representatives from the company.
- Wrap-up meeting held with participating jurisdictions to discuss final direction and consensus on the issue of assigning contracts to WCI.

### **CONCURRENCES**

The IWMA and all the other participating jurisdictions concur with the recommendation at the staff level and will be recommending assignment of their respective franchise agreements to WCI to their Boards or Councils.

### **FISCAL IMPACT**

There is no direct fiscal impact associated with the recommended action. As stated in the report, all reasonable expenses related to the assignment process are the responsibility of San Luis Garbage Company and have been billed accordingly.

### **RECOMMENDATION**

Staff recommends that your Honorable Board adopt the attached resolution approving the assignment of the Solid Waste franchise services to Waste Connections, Inc.

RESOLUTION NO. 2002-\_\_\_\_\_

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
AUTHORIZING AND APPROVING THE ASSIGNMENT OF THE SOLID WASTE  
FRANCHISE AGREEMENT TO WASTE CONNECTION, INC.**

**WHEREAS**, the public health and safety demand the orderly and periodic collection and disposal of solid waste from properties within the Nipomo Community Services District ("District"); and

**WHEREAS**, South County Sanitary Services, Inc. ("SCSS") is the holder of an exclusive franchise agreement to provide solid waste (garbage, recycling and green waste) collection , transportation and disposal services to District (herein "Franchise Agreement"); and

**WHEREAS**, by a letter dated January 16, 2002, SCSS notified District that SCSS had entered into a purchase agreement with Waste Connections, Inc. (WCI) to transfer all of its operations upon consummation of the transaction to WCI; and

**WHEREAS**, the transaction constitutes an assignment within the meaning of Section 6 of the Franchise Agreement; and

**WHEREAS**, Section 6 of the Franchise Agreement with SCSS requires the prior written consent of District to allow SCSS to assign the Franchise Agreement to WCI; and

**WHEREAS**, Section 6E of the Franchise Agreement provides in relevant part:

"If Franchisee requests District's consideration and consent to assignment, District may deny or approve such request at its discretion. District will not unreasonably withhold its consent." ; and

**WHEREAS**, WCI has deposited the sum of \$2,500.00 with District pursuant to Section 6E of the Franchise Agreement to pay District's reasonable expenses for attorney's fees and to investigate the suitability of the proposed Assignee; and

**WHEREAS**, the City of San Luis Obispo in conjunction with Integrated Waste Management Authority hired Hilary Theisen Consulting to review WCI's operational experience and financial stability and concluded that WCI has the ability to satisfy the franchise assignment criteria. The report of Hilary Theisen Consulting is on file with the District; and

**WHEREAS**, based on the staff report, staff presentation and other public testimony taken at the public hearing, the District Board finds:

1. That the Conditions of Approval attached hereto as Exhibit "A" are reasonable; and
2. That SCSS and WCI by agreeing to the Conditions of Approval attached hereto as Exhibit "A" will fulfill the requirements for the Franchise Agreement related to assignments.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED** by the District Board of Directors that the District consent to the assignment of Solid Waste Franchise Agreement from SCSS to WCI subject to the following conditions:

1. The Assignment herein shall not become effective until WCI and Mission:
  - A. Accept, in writing, the Conditions of Approval set forth in Exhibit "A" to this Resolution; and
  - B. Lodge with the District those documents referenced in Section 6 of Exhibit "A" attached hereto.
2. The acceptance and lodging of documents referenced in Section 1B of this Resolution shall be filed with the District General Manager within thirty (30) days of the date of the approval of this Resolution (herein "Consummation Date") consenting to the Assignment of the Franchise Agreement.

Upon the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and upon the following roll call vote, to wit:


AYES:  
NOES:  
ABSENT:  
CONFLICTS:

the foregoing Resolution is hereby passed, approved and adopted by the Nipomo Community Services District this \_\_\_\_ day of \_\_\_\_\_, 2002.

\_\_\_\_\_  
RICHARD MOBRAATEN, President  
Nipomo Community Services District  
Board of Directors

ATTEST:

\_\_\_\_\_  
DONNA K. JOHNSON,  
Secretary to the Board

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES   
DATE: APRIL 17, 2002

**AGENDA ITEM**

APR 17 2002



## PROPOSED ANNEXATIONS

### ITEM

Craig/School – 16 lots & school site 40 ac. Willow Rd. & Via Concha and two other parcels

### BACKGROUND

The District has received a request from J.M. McGillis to annex Tract 2238 (Craig development and school site) plus the Greg Nester property and the Robertson addition to Summit Station. The proposed annexation could be classified as Annexation No. 22, A, B & C.

- A. 16 lots & school site on a 40-acre parcel at the intersection of Willow Rd. & Via Concha
- B. Greg Nester's 16-lot development on approx. 16 acres on Pomeroy Rd. near Waypoint.
- C. Robertson's development – 8-10 parcels on approx. 60 acres at Linn Rd. and Pomeroy.

The District has not received a development map or plan from Nester's project or the proposed Robertson annexation. Staff has enclosed Assessor's Parcel Maps showing the areas of the Nester and Robertson proposed annexation along with the Tract 2380 tract map. The three proposed annexations will need to meet the District's annexation policy by supplying a water supply with their annexation. They have proposed that the well on Tract 2380 will produce sufficient water for all three proposed annexations to meet the District's water supply requirement. It is unknown if the County approval of the three developments and the school site included the water supply from the proposed well on Tract 2238. If not, the County, LAFCO or possibly the School District should revisit this issue.

Your Honorable Board has taken a position on Tract 2380 – Craig/School proposed annexation on its August 1, 2001 meeting which looked favorably upon the proposed annexation. Your Honorable Board has not taken a position on the Nester or the Robertson proposed annexations. You may wish to wait until additional information is available.

An application for annexation has been sent to the applicant along with requesting additional information on the three parcels proposed to be annexed into the District. The three proposed projects are adjacent to the District service area.

### RECOMMENDATION

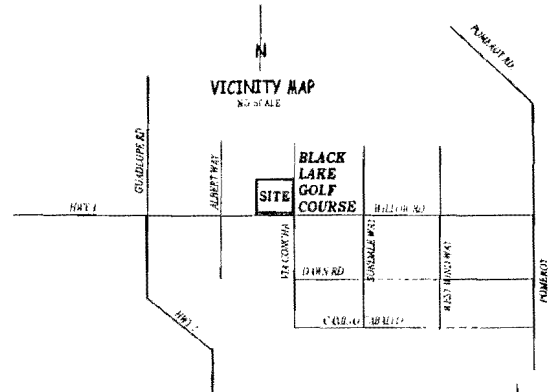
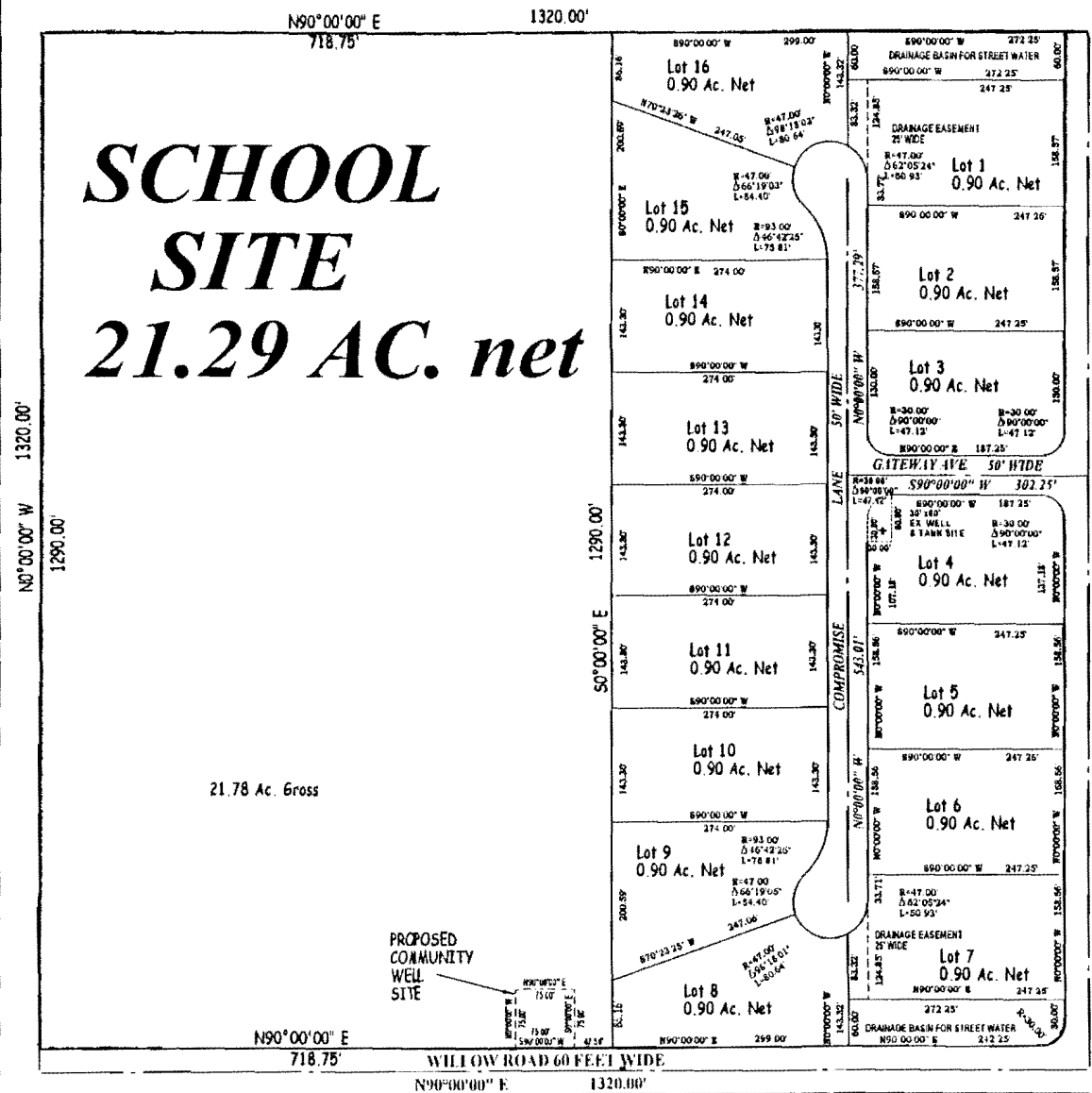
This item is brought to your Honorable Board for information.



# SCHOOL SITE

## 21.29 AC. net

21.78 Ac. Gross



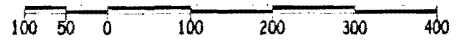
APN 91-181-31 & 32

### VESTING TENTATIVE MAP TRACT 2380 DEVELOPMENT PLAN

LOT 45 OF POMEROY'S RESUBDIVISION  
OF THE LOS BERROS TRACT.

A PROPOSED DEVELOPMENT OF 16 LOTS, MINIMUM  
1 ACRE GROSS. TOTAL ACREAGE FOR LOTS 18.22 ACRES  
21.78 ACRE, GROSS, PARCEL FOR A SCHOOL SITE.


TOTAL PARCEL = 40 ACRES, PLUS OR MINUS.

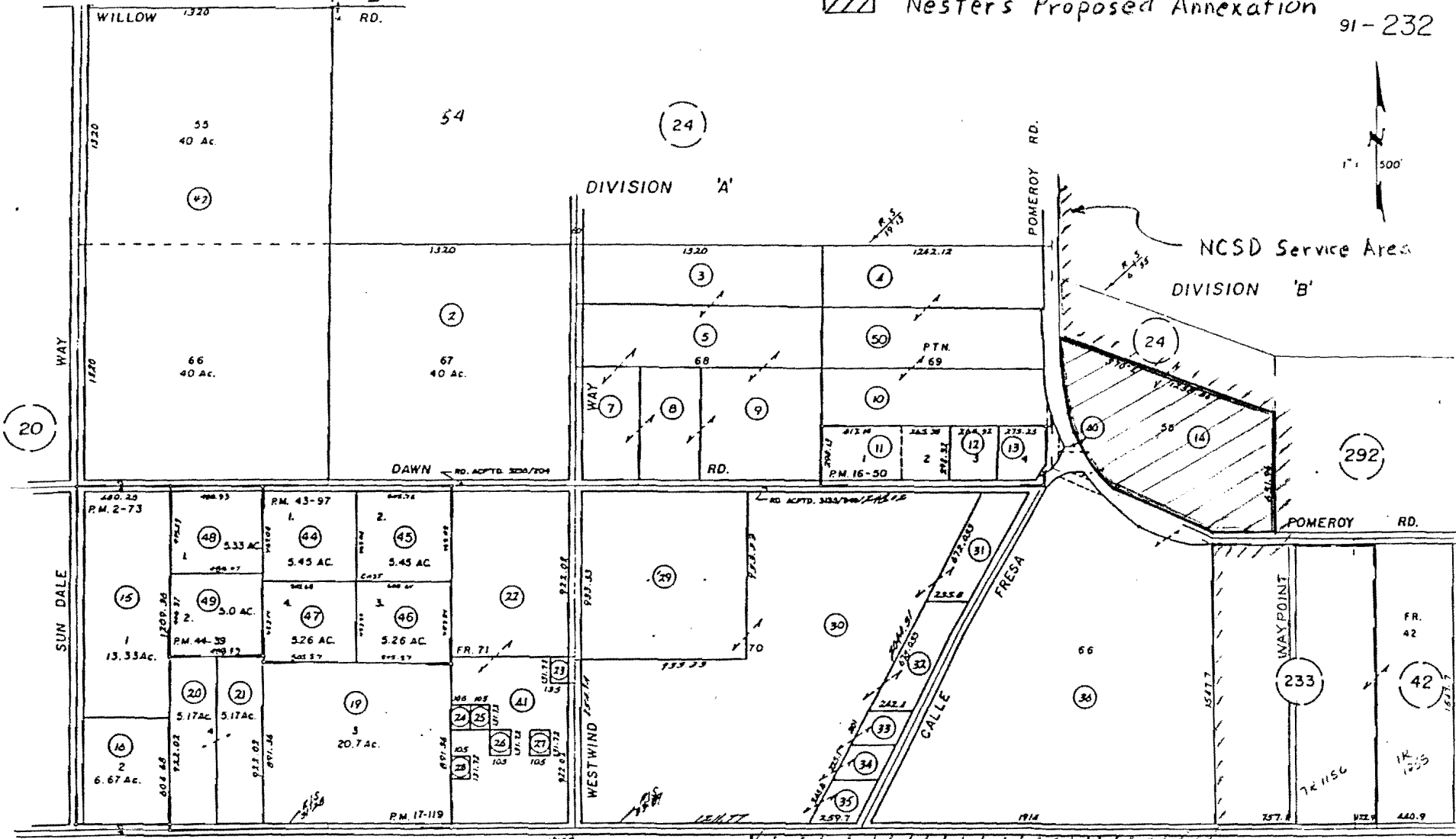


OWNER: KEN CRAIG  
P.O. BOX 505  
OCEANO, CA. 93445

**JAMES MICHAEL MCGILLIS**  
PROFESSIONAL LAND SURVEYOR  
P.O. BOX 1446 NIPOMO CA. 93444  
Phone (805) 929 2941 Fax (805) 929 2941  
e-mail James.McGillis@yahoo.com



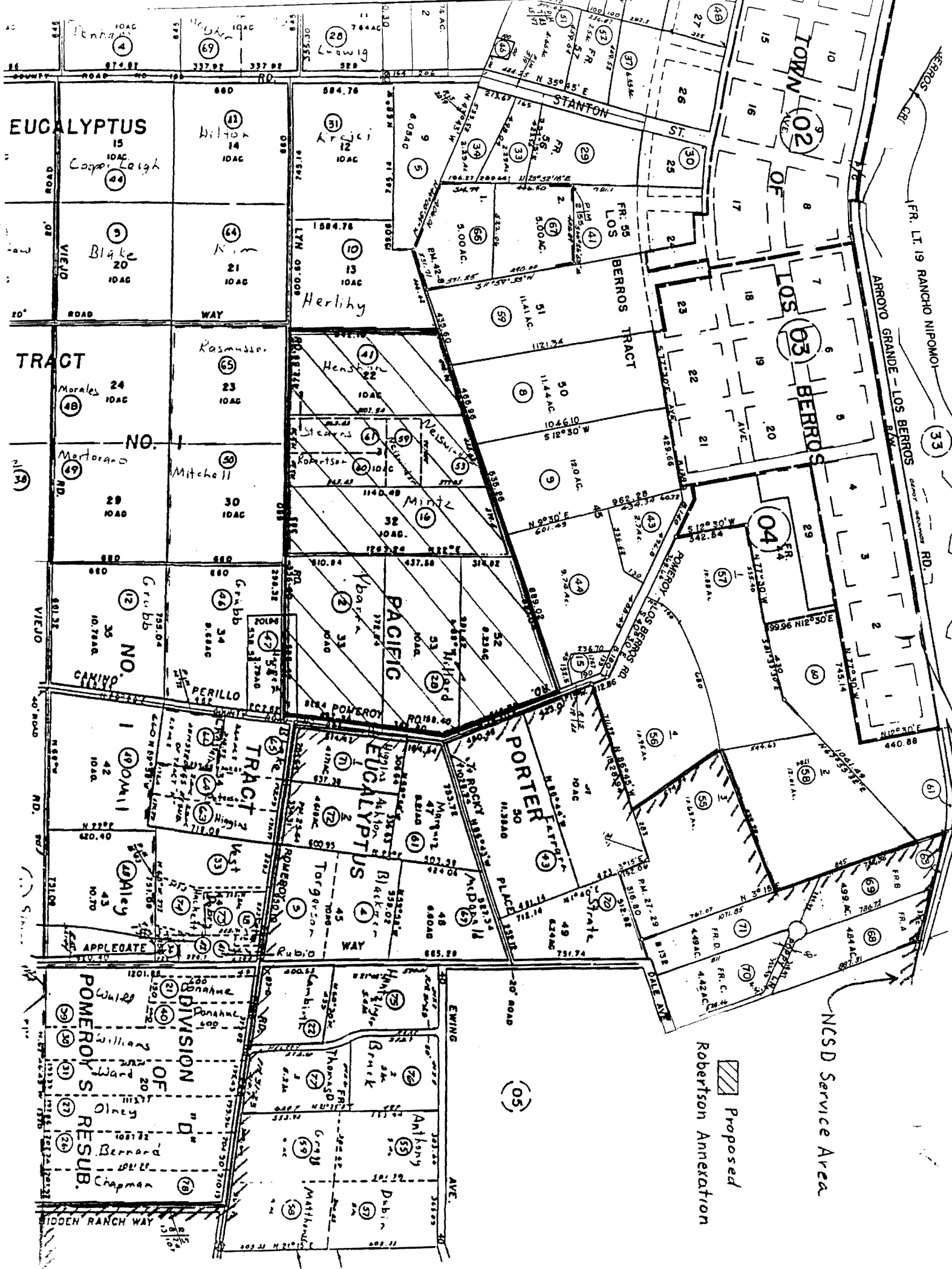
 Nester's Proposed Annexation 91-232



Rev. 12-10-84 0-21-88  
 3-27-85 12-19-88  
 12-14-85 1-17-89  
 3-16-88  
 7-21-89

(26) CAMINO POMEROY'S RESUBDIVISION OF THE LOS BERROS TRACT - R.M. BK. A, PG. 109 (28)

RANCHO NIPOMO  
 Assessor's Map, County of  
 San Luis Obispo, Calif.





**JAMES MICHAEL MCGILLIS  
PROFESSIONAL LAND SURVEYOR**

**PO BOX 1446 NIPOMO CA. 93444**

231 HAZEL LANE NIPOMO CA. 93444

Phone (805) 929-2941 FAX (805) 929-2941

e-mail JAMES\_MCGILLIS@yahoo.com

29 March 2002

**NIPOMO COMMUNITY SERVICES DISTRICT  
148 S. Wilson  
P.O. Box 326  
Nipomo, Ca. 93444**

**SUBJECT: TRACT 2380- REQUEST FOR ANNEXATION**

At your regular board meeting on August 1, 2001, your Directors passed a motion that the District would look favorably upon the proposed annexation of Tract 2380 with the condition that the 16 lot general plan change not be included in the Black Lake Village Plan. We have gained tentative approval of the general plan change and expect final approval on April 2<sup>nd</sup>. I have enclosed two full size and one reduced print of what our proposal is, now that the general plan is changed. Consequently, I wish to explore the conditions for annexation.

We would purpose to drill an 8" well in the area show as proposed community well site on the enclosed maps. We have reason to believe this well will produce in the neighborhood of 300 gallons per minute. It would be in the neighborhood of 500' deep with standing water at approximately the 380' line. We would produce an electronic log of the well and retain Tim Cleath, to monitor the test pumping and to state the production level produced and what could be expected in the future.

In exchange for such a well we would request that the well satisfy the Districts requirement for bring water into the District for consideration of annexations for the following projects:

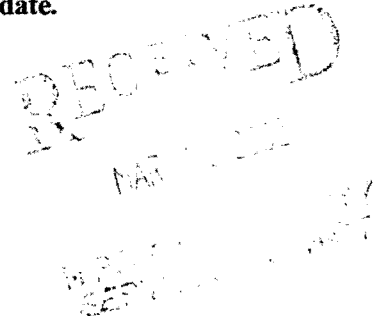
1. The 16 lots of Tract 2380.
2. The future school to be built on site.
3. Greg Nester's proposed 16 lot subdivision on Pomeroy near Way Point.
4. The propose Summit Station annexation of 8 users.

Please schedule this for discussion of the Board at the earliest possible date.

Sincerely,

J. M. McGillis, PLS 4442

Lic. Exp. 30 Sep. 2005



**YE OLDE TYME SURVEY SHOPPE**

Copy of document found at [www.NoNewWipTax.com](http://www.NoNewWipTax.com)

**NIPOMO COMMUNITY****BOARD MEMBERS**

ROBERT BLAIR, PRESIDENT  
RICHARD MOBRAATEN, DIRECTOR  
MICHAEL WINN, DIRECTOR  
JUDITH WIRSING, DIRECTOR  
CLIFFORD TROTTER, DIRECTOR

**SERVICES DISTRICT****STAFF**

DOUGLAS JONES, GENERAL MANAGER  
JON SEITZ, GENERAL COUNSEL  
LEE DOUGLAS, MAINTENANCE SUPERVISOR

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148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326  
(805) 929-1133 FAX (805) 929-1932 Email address gm@nipomocsd.com

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August 2, 2001

Ken Craig  
P O Box 505  
Oceano, CA 93445

SUBJECT: TRACT 2380 - REQUEST FOR ANNEXATION

At their Regular Board meeting held on August 1, 2001, the District Board of Directors considered your inquiry about annexing Tract 2380 to the Nipomo Community Services District. The Board passed a motion that the District would look favorably upon the proposed annexation of Tract 2380 to the Nipomo Community Services District with the condition that the 16-lot general plan change not be included in the Black Lake Village Plan.

Please let the District know when you wish to proceed with the proposed annexation to the District. If you have any questions, please contact me.

Very truly yours,

NIPOMO COMMUNITY SERVICES DISTRICT

  
Doug Jones  
General Manager

cc: Jim McGillis

TRACTS/2380 proposed annexation

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES *DJ*  
DATE: APRIL 17, 2002

**AGENDA ITEM**

APR 17 2002



SPHERE OF INFLUENCE/DISTRICT SERVICE REVIEW – LAFCO

**ITEM**

LAFCO request for information to update the District's Sphere of Influence and District service review.

**BACKGROUND**

The District has received correspondence from the Local Agency Formation Commission (LAFCO) requesting information from the District to update its Sphere of Influence. As explained in their correspondence, they are required, under the Knox-Cortese Act, to periodically update Spheres of Influence. The SOI update process for NCSD is scheduled to begin in May 2002 and should to be complete by February 2003. Staff has gathered the information requested by LAFCO and included a proposed NCSD Sphere of Influence (attached for the Board's review). The proposed draft Sphere of Influence includes areas fronting the District water lines and proposed major developments. A Sphere of Influence is a 20-year plan anticipating future service needs.

**RECOMMENDATION**




This is an information item only.

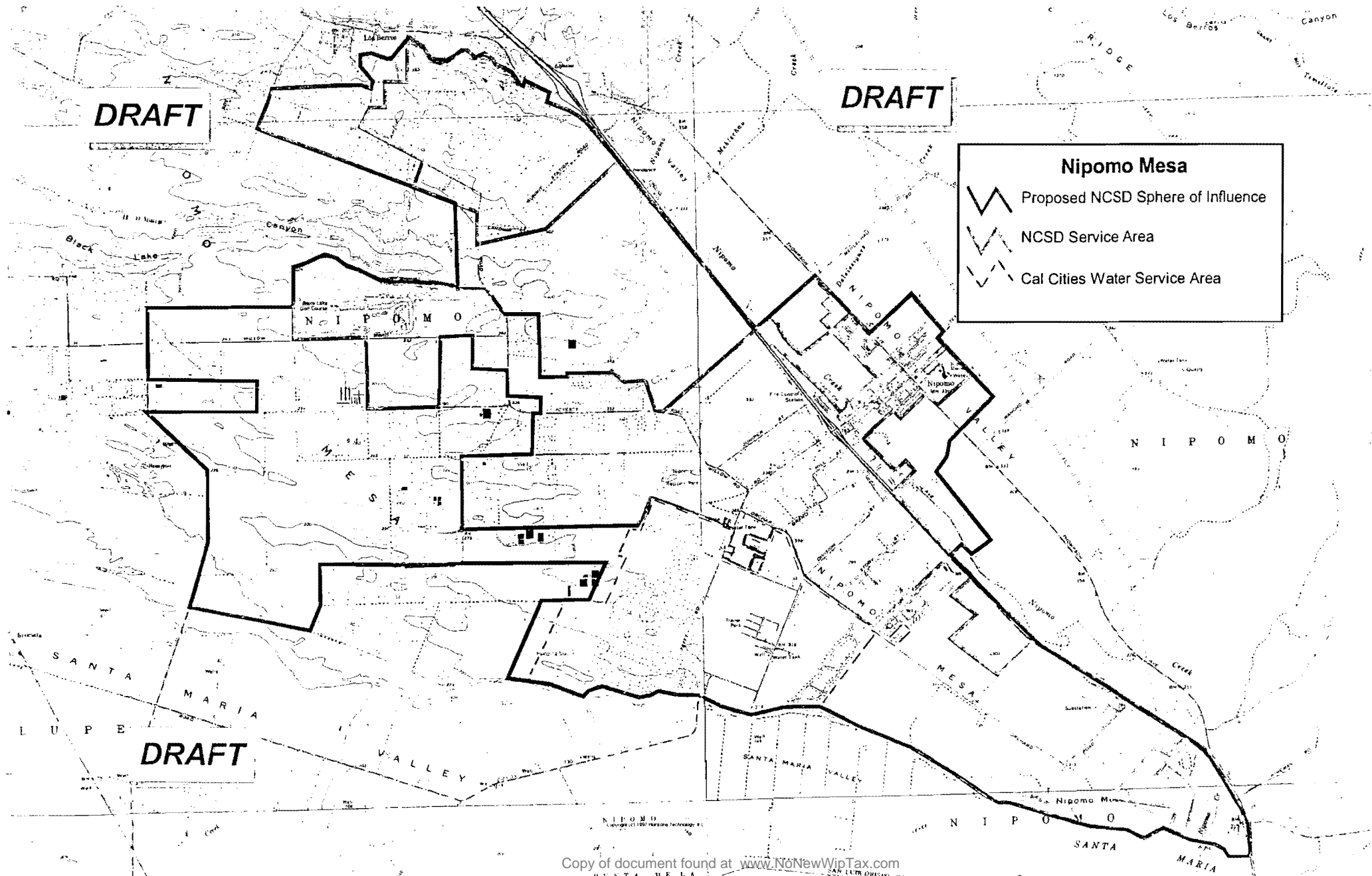
Board 2002/Sphere.DOC

**DRAFT**

**DRAFT**

**Nipomo Mesa**

-  Proposed NCS D Sphere of Influence
-  NCS D Service Area
-  Cal Cities Water Service Area



**LAFCO • The Local Agency Formation Commission**  
Serving the Area of San Luis Obispo County

RECEIVED  
FEB 27 2002  
SAN LUIS OBISPO DISTRICT

February 25, 2002

COMMISSIONERS

RICHARD ROBERTS, Chair  
Public Member

CAROLYN MOFFATT, Vice Chair  
Special District Member

RAY JOHNSON  
City Member

BARBARA MANN  
Special District Member

DUANE PICANCO  
City Member

SHIRLEY BIANCHI  
County Member

MICHAEL P. RYAN  
County Member

ALTERNATES

KATCHO ACHADJIAN  
County Member

VACANT SEAT  
Special District Member

TOM MURRAY  
Public Member

ALLEN SETTLE  
City Member

STAFF

PAUL L. HOOD  
Executive Officer

RAY BIERING  
Legal Counsel

DAVID CHURCH  
LAFCO Analyst

LEAHA K. MAGEE  
Clerk to the Commission

Mr. Doug Jones, General Manager  
Nipomo Community Service District  
P.O. Box 326  
Nipomo, Ca 93444

**Subject: Sphere of Influence Update and Municipal Service Review**

Dear Mr. Jones:

The San Luis Obispo Local Agency Formation Commission (LAFCO) is responsible for updating the Sphere of Influence and Service (SOI/S) for each Community Service District the San Luis Obispo County. Updating the SOI is a requirement of the Cortese/Knox/Hertzberg Act and provides an opportunity for the District and LAFCO to evaluate service issues related to your jurisdiction. The act also requires that a Municipal Service Review be prepared which provides the basis for updating the District's SOI. The Service Review and SOI Update process for the Nipomo Community Service District is scheduled to begin in May 2002 and is targeted for completion in February 2003.

This letter is to request your help early in the process of preparing the Service Review and SOI update for the District. The preparation of the Service Review is an information gathering and analysis process. Much of the information needed for the Service Review is contained in existing documents; e.g. General Plans, Capital Improvement Plans, Budgets, etc. The following is a list of information that is needed to prepare a comprehensive Service Review:

- General Plan and EIR
- Rates for Public Services
- Capital Improvement Plan
- Customer Service Surveys
- Master Service Plan
- Possible Sphere Boundaries
- Budgets (Last 3 years)
- Project Environmental Doc.
- Urban Water Management Plan
- Service Studies
- Maps
- Resource Studies
- Water Studies (Very Important)
- List of people receiving service
- Per capita assessed valuation
- Areas Agency Plans to Serve
- Location and Condition of Service Infrastructure

**1042 Pacific Street, Suite A • San Luis Obispo, California 93401**  
**Phone: 805.781.5795 Fax: 805.788.2072**  
**www.slolafco.com**



➤ Financial Status of the  
Jurisdiction

➤ Demographic Information

This information is necessary to complete the Service Review for the purpose of updating the District's Sphere of Influence. Other information about how fees are established, the District's budget and administrative procedures, etc. is also required to complete the study. The more information we have about the services the District provides and the organization the better. The information can be submitted in a variety of formats; hard copy, on a diskette, or on a CD-Rom.

Also attached for your consideration, from the State Office of Planning and Research Draft Service Review Guidelines, are questions that should be answered in completing a Service Review. The answers to these questions will help complete the Service Review and SOI Update.


Your help is greatly appreciated and we look forward to working with you to update your Sphere of Influence. If you have any questions, please call David Church or me at (805) 781-5795 or contact us by e-mail at [Phood@SloLafco.com](mailto:Phood@SloLafco.com) or [Dchurch@SloLafco.com](mailto:Dchurch@SloLafco.com).

Sincerely,



PAUL HOOD  
Executive Officer  
San Luis Obispo Local Agency Formation Commission

Cc LAFCO Commissioners

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES   
DATE: APRIL 17, 2002

AGENDA ITEM  
APR 17 2002



MONTECITO VERDE II SEWER PROJECT  
COMMUNITY DEVELOPMENT BLOCK GRANT

**ITEM**

Agreement to obtain a community development block grant funding for the Montecito Verde II Sewer Project

**BACKGROUND**

The Montecito Verde II is a People's Self Help Housing development at Division and Meredith Ave. This project was developed before the District's area-wide sewer project was completed, therefore, it was constructed with on-site sewage disposal systems. There are five separate septic tanks and leach fields treating the waste collected from 35 homes. The septic systems have deteriorated over time. The District has received a request from the Regional Water Quality Control Board to connect the Montecito Verde II development to the District's area-wide sewer system.

To comply with the Regional Water Quality Control Board's request, the District has hired EDA engineering firm to design the connection to the District's system. EDA has completed the design and the District staff has been working with the County to obtain funding assistance to construct the project. The District was successful in obtaining federal Community Development Block Grant funding from the County for the project. The CDBC grant is in the amount of \$144,000 for construction of the collector system and \$43,00, for connecting the homes to the sewer system.

To implement the funding program for the MVII project, an agreement needs to be consummated between the San Luis Obispo County and the District to obtain this funding. Attached for your review and consideration is a copy of the agreement.

The District's Sewer Capacity fees are not grant fundable, therefore, each property owner will have to pay the \$2,500 Capacity Fee. Each property owner will be notified of a meeting to discuss different methods of payment of the capacity fee in a Benefit Zone. (Draft notice attached.) It is anticipated that a similar program used for Montecito Verde I project will be offered. One method is having property owners pay over a 10 year period at an interest rate of 6% which would be incorporated in their annual property tax assessment.

**RECOMMENDATION**

Staff recommends that your Honorable Board approve the Agreement to obtain the Community Development Block Grant funding for the Montecito Verde II Sewer Project and authorize the president of the Board and the general manager to execute the agreement.



SAN LUIS OBISPO COUNTY  
DEPARTMENT OF PLANNING AND BUILDING

VICTOR HOLANDA, AICP  
DIRECTOR

BRYCE TINGLE, AICP  
ASSISTANT DIRECTOR

ELLEN CARROLL  
ENVIRONMENTAL COORDINATOR

FORREST WERMUTH  
CHIEF BUILDING OFFICIAL

April 9, 2002

Nipomo Community Services District  
c/o: Doug Jones, General Manager  
P.O. Box 326  
Nipomo, CA 93444

Subject: Agreement between the County of San Luis Obispo and the Nipomo Community Services District for the Installation of Sewer Lines at the Montecito Verde II Subdivision - Nipomo, CA

Dear Doug;

Enclosed is the above-mentioned agreement for your signature. Once signed by Mr. Mobraaten and yourself, please return the agreement in order to obtain the necessary County signatures. Once executed, the Nipomo Community Services District will be authorized to incur or obligate Community Development Block Grant and HOME funds for the project.

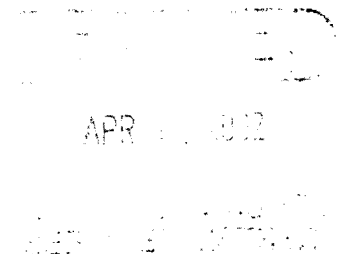
I will contact you within the next few days to discuss the federal prevailing wage decision which will apply to this project and to coordinate a pre-construction meeting with the contractor that will be selected for the project.

If you have any questions, please feel free to call me at 781-5787.

Sincerely,

Tony Navarro  
Planner III

enc.



**AGREEMENT BETWEEN THE COUNTY OF SAN LUIS OBISPO  
AND THE NIPOMO COMMUNITY SERVICES DISTRICT**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of, \_\_\_\_\_ 2002, by and between the **NIPOMO COMMUNITY SERVICES DISTRICT**, a political subdivision of the State of California (hereinafter referred to as "the District"), and the **COUNTY OF SAN LUIS OBISPO**, a political subdivision of the State of California (hereinafter referred to as "the County").

**WITNESSETH:**

**WHEREAS**, on April 3, 2001, the County Board of Supervisors approved funding in the amount of \$144,000 from the County's Community Development Block Grant (hereinafter referred to as "CDBG") Program, and \$43,000 in HOME Investment Partnership Act (hereinafter referred to as "HOME") funds for the sewer and lateral hook-up of the Montecito Verde II subdivision to the District's community wide sewer facility (hereinafter referred to as "the Project"); and

**WHEREAS**, on August 13, 2001, the Department of Housing and Urban Development (hereinafter referred to as "HUD") approved the 2001 One Year Action Plan of the Consolidated Plan and approved grant agreement number #B-01-UC-06-0508 and #M-01-UC-06-0545 (hereinafter referred to as "the Grant Agreement"); and

**WHEREAS**, the Project meets the eligibility criteria by constructing a public facility serving as sewer and lateral hook-ups according to 24 CFR 570.201 (c) and is consistent with national objectives by providing a benefit to low and moderate income persons through eligibility requirements according to 24 CFR 570.208(a)(1); and

**WHEREAS**, the District will use \$144,000 in CDBG funds (hereinafter referred to as "CDBG Funds") and \$43,000 in HOME funds (hereinafter referred to as "HOME Funds") for the sewer and lateral hook-up of homes owned by low and very-low income persons to the District's community wide sewer facility; and

**WHEREAS**, the District is an eligible entity (a public corporation) to act as designated project sponsor and, as such, the District will carry out the Project.

**NOW, THEREFORE**, in consideration of the mutual promises, recitals and other provisions hereof, the parties agree as follows:

**1. Scope of Activities**

The District will be responsible for completing the following tasks in the Montecito Verde II Subdivision neighborhood of unincorporated Nipomo, California:

- Task 1. Installation of approximately 1,365 linear feet of 8" sewer lines
- Task 2. Installation of approximately 1,170 linear feet of 12" sewer lines

- Task 3. Tie-in of new sewer line to the existing community-wide sewer system at Story Road
- Task 4 Installation of sewer laterals connecting the existing 32 neighborhood homes to the new sewer line.
- Task 5 Abandon the five existing failing septic system including tanks and leach fields
- Task 6 Installation and/or improving 12 sewer manholes

**2. Compensation**

Subject to the terms and conditions of this Agreement (including the availability of CDBG and HOME funds to the County), County shall provide to the District the amount of \$187,000 to enable the District to carry out the Project. In no instance shall the County be liable for any costs of the Project in excess of \$187,000, nor for any unauthorized or ineligible costs. The District shall not obligate or expend any part of the \$187,000 for purposes other than the activities described in paragraph one (1) of this Agreement. Payment for the foregoing shall be in accordance with the following procedure:

(a) The District shall submit a request for payments to the County, along with documentation (work invoices, inspections reports, photos, etc.) for those activities for which the payments are being requested.

(b) Payment will be made to the District within 30 days of the request being approved by the County. The District shall pay the contractor for work completed.

(c) If Tasks 1 and 2 of the Project as identified in paragraph one (1) of this agreement are not completed to the reasonable satisfaction of the County within one (1) year of the effective date of this agreement, the \$187,000 or the portion thereof actually disbursed to the District will be returned to the County Auditor-Controller. The County Planning Director may extend the term 90 days upon receiving a written request from the District.

(d) The \$43,000 in HOME funds allocated to the Project are solely to be used toward the completion of Task 4 of the Project as identified in paragraph one (1) of this agreement. The invoices submitted by the District for the completion of Task 1 must comply with the specifications stated above in paragraph 2(a).

**3. Reporting**

During the term of this Agreement, the District shall submit quarterly progress reports to the County Department of Planning and Building describing the progress made in carrying out the Project. Quarterly reports shall be submitted to the County within 15 days after the end of each quarter. The District shall also submit a project completion report within 60 days after completing the Project.

**4. Relationship to Grant Agreement**

The District acknowledges and agrees that this Agreement is subject to the obligations and limitations imposed on the County by the Grant Agreement and all future amendments to the Grant Agreement and is intended to be in conformance and harmony with it. The District further acknowledges that if the Grant Agreement is terminated by the United States Government, prior to its implementation by appropriation and/or funding, the County shall have

the right to terminate or amend this Agreement by giving written notice of the termination or amendment of this Agreement to the District. The District hereby expressly agrees to the provisions of the Grant Agreement and further expressly agrees that nothing in this Agreement shall be deemed to require the County to perform an obligation in conflict with the Grant Agreement. The District further agrees that the County's rights to enter into amendments to the Grant Agreement are not, and shall not be restricted or impaired, in any way, by this Agreement.

**5. Compensation**

This Agreement for completion of the Project is a lump sum Agreement. It is not a time and materials Agreement. The County will pay the District a maximum amount of \$187,000.00 for carrying out the Project. The County will pay the District in staged payments throughout the performance of this Agreement. The timing of these payments are tied to services provided by the District and approved and accepted by County, but shall not be made more often than twice monthly. The District shall request payments from the County using a form approved by the County, indicating the amounts of CDBG and HOME funds being requested. In no instance shall the County be liable for any costs for the Project in excess of \$187,000.00, nor for any unauthorized or ineligible costs.

**6. Term of Agreement**

The term of this Agreement shall commence on the date of execution of this Agreement and shall terminate on December 31, 2002, unless said work is completed prior to that date or unless sooner terminated as hereinafter provided.

**7. Termination of Agreement for Cause**

If County determines that the District has incurred obligations or made expenditures for purposes which are not permitted or are prohibited under the terms and provisions of this Agreement, or if County determines that the District has failed to fulfill its obligations under this Agreement in a timely and professional manner, or if the District is in violation of any of the terms or provisions of this Agreement, or if County is given notice by HUD that HUD is terminating its Grant Agreement with the County, or if the District should be adjudged to be bankrupt, or if the District makes a general assignment for the benefit of the District creditors, or if a receiver should be appointed in the event of the District insolvency, then County shall have the right to terminate this Agreement effective immediately upon giving written notice thereof to the District. Termination shall have no effect upon the rights and obligations of the parties arising out of any transaction occurring prior to effective date of such termination. Subject to the availability of CDBG and/or HOME funds, the District shall be paid for all work satisfactorily completed under the terms and this Agreement prior to the effective date of such termination. If County's termination of the District for cause is defective for any reason, including but not limited to County's reliance on erroneous facts concerning the District's performance, or any defect in the notice thereof, County's maximum liability shall not exceed the amount payable to the District under paragraph five (5) of this Agreement.

**8. Sources and Availability of Funds**

It is understood by the parties hereto that the funds being used for the purposes of this Agreement are funds furnished to County through HUD pursuant to the provisions of the Act. Notwithstanding any other provision of this Agreement, the liability of County shall be limited to CDBG and HOME funds available for the Project. The District understands that County must wait for release of funds from HUD before grant funds may be paid to the District. County shall incur no liability to the District, its officers, agents, employees, suppliers, or contractors for any delay in making any such payments.

**9. Reimbursement of Improper Expenditures**

If at any time within applicable statutory periods of limitation it is determined by County or by HUD or its duly authorized representatives, or by the United States Secretary of Treasury or his duly authorized representatives that funds provided for under the terms of this Agreement have been used by or on behalf of the District in a manner or for purposes not authorized or prohibited by said Act or regulations adopted pursuant thereto the District shall, at County's request, pay to County an amount equal to one hundred percent of the amount improperly expended.

**10. Employment Status**

The District shall, during the entire term of this Agreement, be construed as an independent contractor, and nothing in this Agreement is intended nor shall be construed to create an employer-employee relationship or a joint venture relationship. Neither the District nor any of the District's agents, employees or contractors are or shall be considered to be agents or employees of the County or HUD in connection with the performance of the District's obligations under this Agreement.

**11. Records**

(a) All records, accounts, documentation and all other materials relevant to a fiscal audit or examination, as specified by the County or HUD, shall be retained by the District for a period of not less than five (5) years from the date of termination of this Agreement.

(b) If so directed by the County or HUD upon termination of this Agreement, the District shall cause all records, accounts, documentation and all other materials relevant to the work to be delivered to the County or HUD as depository.

(c) The District understands that the District shall be the subject to the examination and audit of the County Auditor-Controller and/or the Auditor General for a period of five (5) years after the final payment under this Agreement.

**12. Audit**

(a) All records, accounts, documentation and other materials deemed to be relevant to the Project by the County or HUD shall be accessible at any time to the authorized representatives of the County, state or federal government, on reasonable prior notice, for the purpose of examination or audit.

(b) An expenditure which is not authorized by this Agreement or which cannot be

adequately documented shall be disallowed and must be reimbursed to the County or its designee by the District. Expenditures for work not described in paragraph one (1) of this Agreement shall be deemed authorized if the performance of such work is approved in writing by the County or HUD prior to the commencement of such work.

(c) Absent fraud or mistake on the part of the County or HUD, the determination by the County and State of allowability of any expenditures shall be final.

### **13. Indemnification**

The District shall defend, indemnify and hold harmless the County, its officers and employees from all claims, demands, damages, costs, expenses, judgments, attorney fees, liabilities or other losses that may be asserted by any person or entity, including the District, and that arise out of or are made in connection with the negligent acts or omissions, or willful misconduct, of the District in the performance of any duty, obligation, or work hereunder. The obligation to indemnify shall be effective and shall extend to all such claims and losses, in their entirety, even when such claims or losses are brought by the comparative negligence of the County, its officers and employees. However, this indemnity will not extend to any claims or losses arising out of the sole negligence or willful misconduct of the County, its officers and employees.

The preceding paragraph applies to any theory of recovery relating to said act or omission, including, but not limited to the following:

1. Violation of statute, ordinance, or regulation.
2. Professional malpractice.
3. Willful, intentional or other wrongful acts, or failures to act.
4. Negligence or recklessness.
5. Furnishing of defective or dangerous products.
6. Premises liability.
7. Strict Liability.
8. Inverse condemnation.
9. Violation of civil rights.
10. Violation of any federal or state statute, regulation, or ruling resulting in a determination by the Internal Revenue Service, California Franchise Tax Board, or any other California entity responsible for collecting payroll taxes, when the District is not an independent contractor.

Nothing contained in the foregoing indemnity provisions shall be construed to require the District to indemnify County, against any responsibility or liability in contravention of Civil Code 2782.

It is the intent of the parties to provide the County the fullest indemnification, defense, and "hold harmless" rights allowed under the law. If any word(s) contained herein are deemed by a court to be in contravention of applicable law, said word(s) shall be severed from this contract and the remaining language shall be given full force and effect.

### **14. Insurance**

The District, as its sole cost and expense, shall purchase and maintain the insurance policies



set forth below on all of its operations under this Contract. Such policies shall be maintained for the full term of this Contract and the related warranty period (if applicable) and shall provide products/completed operations coverage for four (4) years following completion of the District's work under this Contract and acceptance by the County. Any failure to comply with reporting provision(s) of the policies referred to above shall not affect coverage provided to the County, its officers, employees, volunteers and agents. For purposes of the insurance policies required hereunder, the term "County" shall include officers, employees, volunteers and agents of the County of San Luis Obispo, California, individually or collectively.

1. **Minimum Scope and Limits for Required Insurance Policies**

The following policies shall be maintained with insurers authorized to do business in the State of California and shall be issued under forms of policies satisfactory to the County:

a. **Commercial General Liability Insurance Policy ("CGL")**

Policy shall include coverage at least as broad as set forth in Insurance Services Office (herein "ISO") Commercial General Liability coverage. (Occurrence Form CG 0001) with policy limits not less than the following:

\$1,000,000 each occurrence (combined single limit);  
\$1,000,000 for personal injury liability;  
\$1,000,000 aggregate for products-completed operations; and,  
\$1,000,000 general aggregate.

The general aggregate limits shall apply separately to the District's work under this Contract.

b. **Business Automobile Liability Policy ("BAL")**

Policy shall include coverage at least as broad as set forth in Insurance Services Office Business Automobile Liability Coverage Code 1 "Any Auto" (Form CA 0001). This policy shall include a minimum combined single limit of not less than One-million (\$1,000,000) dollars for each accident, for bodily injury and/or property damage. Such policy shall be applicable to vehicles used in pursuit of any of the activities associated with this Contract. The District shall not provide a Comprehensive Automobile Liability policy which specifically lists scheduled vehicles without the express written consent of County.

c. **Workers Compensation and Employer's Liability Insurance Policy ("WC/EL")**

This policy shall include at least the following coverage and policy limits:

1. Workers' Compensation insurance as required by the laws of the State of California; and
2. Employer's Liability Insurance Coverage B with coverage amounts not less than one million (\$1,000,000) dollars each accident/Bodily Injury (herein "BI"); one million (\$1,000,000) dollars policy limit

BI by disease; and, one million (\$1,000,000) dollars each employee  
BI by disease.

2. **Deductibles and Self-Insurance Retentions**

Any deductibles and/or self-insured retentions which apply to any of the insurance policies referred to above shall be declared in writing by the District and approved by the County before work is begun pursuant to this Contract. At the option of the County, the District shall either reduce or eliminate such deductibles or self-insured retentions as respect the County, its offices, employees, volunteers and agents, or shall provide a financial guarantee satisfactory to the County guaranteeing payment of losses and related investigations, claim administration, and/or defense expenses.

3. **Endorsement**

All of the following clauses and endorsements, or similar provisions, are required to be made a part of insurance policies indicated in parentheses below:

- a. A "Cross Liability", "Severability of Interest" or "Separation of Insureds" clause (CGL & BAL);
- b. The County of San Luis Obispo, its officers, employees, volunteers and agents are hereby added as additional insureds with respect to all liabilities arising out of the District's performance of work under this Contract (CGL & BAL);
- c. If the insurance policy covers an "accident" basis, it must be changed to "occurrence" (CGL & BAL);
- d. This policy shall be considered primary insurance with respect to any other valid and collectible insurance County may possess, including any self-insured retention County may have, and any other insurance County does possess shall be considered excess insurance only and shall not be called upon to contribute to this insurance (CGL, BAL & PL);
- e. No cancellation or non-renewal of this policy, or reduction of coverage afforded under the policy, shall be effective until written notice has been given at least thirty (30) days prior to the effective date of such reduction or cancellation to County at the address set forth below (CGL, BAL, WC/EL & PL);
- f. The District and its insurers shall agree to waive all rights of subrogation against the County, its officers, employees, volunteers and agents for any loss arising under this Contract (CGL); and
- g. Deductibles and self-insured retentions must be declared (All Policies).

4. **Absence of Insurance Coverage**

County may direct the District to immediately cease all activities with respect to this Contract if it determines that District fails to carry, in full force and affect, all insurance policies with coverages at or above the limits specified in the Contract.

Any delays or expense caused due to stopping of work and change of insurance shall be considered the District's delay and expense. At the County's discretion, under conditions of lapse, the County may purchase appropriate insurance and charge all costs related to such policy to the District.

5. **Proof of Insurance Coverage and Coverage Verification**

Prior to commencement of work under this Contract, and annually thereafter for the term of this Contract, the District, or each of the District's insurance brokers or companies, shall provide County a current copy of a Certificate of Insurance, on an Accord or similar form, which includes complete policy coverage verification, as evidence of the stipulated coverages. All of the insurance companies providing insurance for the District shall have, and provide evidence of, a Best Rating Service rate of A VI or above. The Certificate of Insurance and coverage verification and all other notices related to cancellation or non-renewal shall be mailed to:

County of San Luis Obispo  
Department of Planning and Building  
Tony Navarro, Planner III  
County Government Center  
San Luis Obispo, CA 93408

15. **Equal Employment Opportunity**

During the performance of this Agreement, the District agrees that it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin and specifically agrees to comply with the provisions of Section 202 of Presidential Executive Order No. 11246.

16. **Entire Agreement and Modification**

This Agreement sets forth the full and entire understanding of the parties regarding the matter set forth herein, and any other prior or existing understandings or Agreements by the parties, whether formal or informal, regarding any matters are hereby superseded or terminated in their entirety. No changes, amendments, or alterations shall be effective unless in writing and signed by all parties hereto. The District specifically acknowledges that in entering into and executing this Agreement, the District relies solely upon the provisions contained in this Agreement and no others.

17. **Funding for Additional Services**

Funding of any programs, projects, or services beyond the term of this Agreement, by any new Agreement or amendment or extension of this Agreement, have not been authorized and will depend upon County's determination of satisfactory performance of this Agreement by the District and upon the availability to County of additional grant funds allocated for such purposes. Neither County nor any employee of County has made any promise or commitment, express or implied, that any additional funds will be paid or made available to the District for the purpose of this Agreement over and above the funds expressly allocated under the terms of this Agreement.

18. **Contractors and Subcontractors**

The District agrees to, and shall require its subcontractors to agree to:

- (a) Perform the work in accordance with federal, state and local housing and building codes as applicable.
- (b) Comply with the Labor Standards described in 24 CFR 570.603 and with the provisions of the California Labor Code, as applicable.
- (c) Comply with the applicable Equal Opportunity Requirements described in 24 CFR 570.607.
- (d) Maintain at least the minimum state-required workers' compensation insurance for those employees who will perform the work or any part of it.
- (e) Maintain, if so required by law, unemployment insurance, disability insurance and liability insurance in an amount to be determined by the State which is reasonable to compensate any person, firm, or corporation who may be injured or damaged by the District or any subcontractor in performing the work or any part of it.

**19. Compliance with County and State Laws and Regulations**

The District agrees to comply with all County and State laws and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity and all other matters applicable to the District and the work.

**20. Compliance with Federal Laws and Regulations**

The District agrees to comply with all federal laws and regulations applicable to the CDBG and HOME programs and to the Project.

**21. Constitutional Prohibition.** The District agrees to comply with 24.CFR Sec. 570.200(j) regarding First Amendment Church/State principles.

**22. No Assignment Without Consent**

Inasmuch as this Agreement is intended to secure the specialized services of the District, the District shall not have the right to assign or transfer this Agreement, or any part hereof or monies payable hereunder, without the prior written consent of County, and any such assignment or transfer without the County's prior written consent shall be considered null and void.

**23. Law Governing and Venue**

This Agreement has been executed and delivered in the State of California, and the validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the laws of the State of California. All duties and obligations of the parties created hereunder are performable in San Luis Obispo County, and such County shall be that venue for any action, or proceeding that may be brought, or arise out of, in connection with or by reason of this Agreement.

**24. Enforceability**

If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

25. **Binding on Successors in Interest**

All provisions of this Agreement shall be binding on the parties and their heirs, assigns and successors in interest.

26. **Effect of Waiver**

County's waiver or breach of any one term, covenant or other provision of this Agreement shall not be a waiver of a subsequent breach of the same term, covenant or provision of this Agreement or of the breach of any other term, covenant or provision of this Agreement.

27. **Cost Disclosure - Documents and Written Reports**

Pursuant to Government Code section 7550, if the total cost of this Agreement is over \$5,000.00, the District shall include in all final documents and in all written reports submitted a written summary of costs, which shall set forth the numbers and dollar amounts of all contracts and subcontracts relating to the preparation of such document or written report. The Agreement and subcontract numbers and dollar amounts shall be contained in a separate section of such document or written report.

When multiple documents or written reports are the subject or product of contracts, the disclosure section may also contain a statement indicating that the total contract amount represents compensation for multiple documents or written reports.

28. **Equipment and Supplies.** The District will provide all necessary equipment and supplies in order to carry out the terms of this Agreement.

29. **Patents & Royalties**

(a) The District shall provide and pay for all licenses and royalties necessary for the legal use and operation of any of the equipment or specialties used in the Project. Certificates showing the payment of any such licenses or royalties, and permits for the use of any patented or copyrighted devices shall be secured and paid for by the District and delivered to the County upon completion of the Project, if required.

(b) The District shall assume all costs arising from the use of patented materials, equipment, devices, or processes used in or incorporated in the Project and agrees to indemnify and hold harmless the County and its duly authorized representatives, from all suits of law, or actions of every nature for or on account of the use of any patented materials, equipment, devices, or processes.

30. **Copyright.** Any reports, maps, documents or other materials produced in whole or part by the District or any subcontractor or person responsible to the District under this Agreement shall be the property of the County and none shall be subject to an application for copyright by or on behalf of the District, subcontractor or any person responsible to the District during performance of this Agreement.

31. **Confidentiality** No report, maps, information, documents, or any other materials given to or prepared by the District under this Agreement which the County requests in writing to be kept confidential, shall be made available to any individual or organization by the District without the prior written approval of County. However, the District shall be free to disclose such data as is publicly available.

32. **Notices**

Unless otherwise provided, all notices herein required shall be in writing, and delivered in person or sent by United States first class mail, postage prepaid. Notices required to be given to County shall be addressed as follows: Director of Planning and Building, County of San Luis Obispo, County Government Center, San Luis Obispo, California, 93408. Notices required to be given to the District shall be addressed as follows: Nipomo Community Services District, c/o: General Manager, P.O. Box 326, Nipomo, CA., 93444

Provided that any party may change such address by notice in writing to the other parties and thereafter notices shall be transmitted to the new address.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**NIPOMO COMMUNITY SERVICES DISTRICT**  
a political subdivision of the State of California

By: \_\_\_\_\_  
RICHARD MOBRAATEN  
President of the Board

By: \_\_\_\_\_  
DOUGLAS JONES  
Manager of the District

COUNTY OF SAN LUIS OBISPO

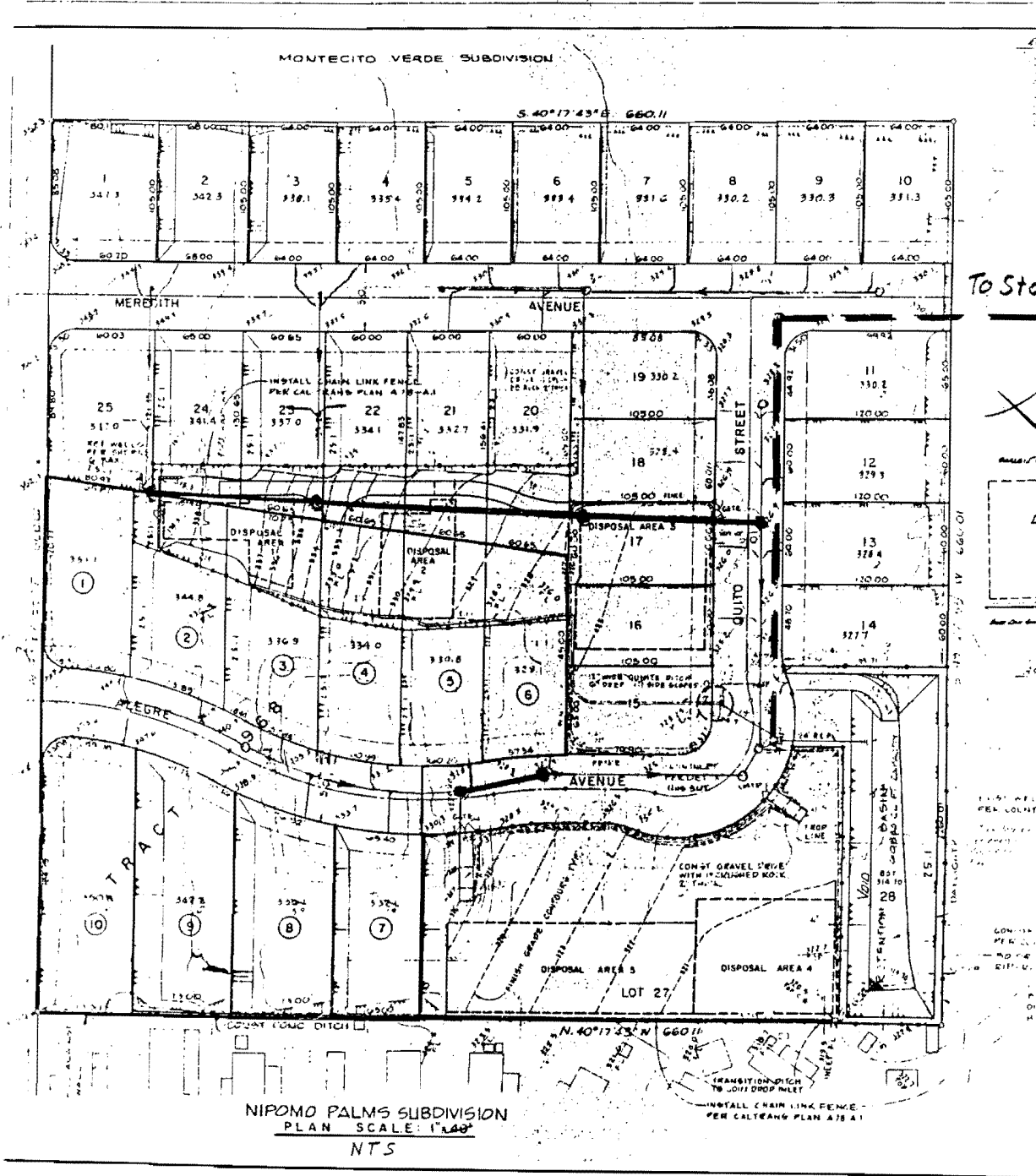
By: \_\_\_\_\_  
VICTOR HOLANDA, AICP  
Director, Department of Planning and Building

Dated: \_\_\_\_\_

APPROVED AS TO FORM AND LEGAL EFFECT:  
James B. Lindholm, Jr.  
County Counsel

By: \_\_\_\_\_  
Timothy McNulty  
Deputy County Counsel

Dated: \_\_\_\_\_



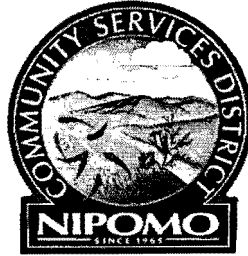
To Story Rd. →

Design New Sewer Lines by EDA For On Site Collection





# NIPOMO COMMUNITY



# SERVICES DISTRICT

## BOARD MEMBERS

RICHARD MOBRAATEN, PRESIDENT  
MICHAEL WINN, VICE PRESIDENT  
ROBERT BLAIR, DIRECTOR  
UDITH WIRSING, DIRECTOR  
CLIFFORD TROTTER, DIRECTOR

## STAFF

DOUGLAS JONES, GENERAL MANAGER  
JON SEITZ, GENERAL COUNSEL  
LEE DOUGLAS, MAINTENANCE SUPERVISOR

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148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326  
(805) 929-1133 FAX (805) 929-1932 Email address gm@nipomocsd.com

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April 2002

MONTECITO VERDE II  
PROPERTY OWNERS

**DRAFT**

Dear Property Owner:

The Montecito Verde II (MVII) development, which includes Meredith, Quito and Alegre Streets, are on community septic tanks for sewage disposal. The State Regional Water Quality Control Board has requested the Nipomo Community Services District to connect MVII sewer system to the District sewer collector system. The District has been successful in obtaining Community Block Grant Funds to pay the construction costs to connect the systems together and abandon the existing septic system.

All property owners, when connecting to the District's sewer system, pay a Sewer Capacity Fee of \$2,500.00. This Sewer Capacity fee cannot be funded by grant funds. The same payment options that were offered to the MVI development will be available for you.

The three alternatives available are as follows:

1. Pay \$2,500 in cash by \_\_\_\_\_, or
2. Agree to participate in a Benefit Zone which allows you to pay the \$2,500 over a period of ten (10) years at six (6) percent interest, or
3. A lien will be placed on your property for \$2,500.00 and will be collected with your 2002-03 or 2003-04 property taxes.

Attached for your review is the "Agreement to Participate in a Benefit Zone" as referenced as Alternate 2 on the previous page. Please review this document and consider the options outlined above.

You are invited to a public hearing on Wednesday, \_\_\_\_\_ at 7:00 p.m. at the District Board Room at 148 South Wilson Street, Nipomo, California. A translator will not be provided by the District, however, we encourage you to bring your own translator, if necessary.


If you have any questions, please contact our office at 805-929-1133. We encourage you and your neighbors to attend the Public Hearing.

Very truly yours,

NIPOMO COMMUNITY SERVICES DISTRICT

Doug Jones  
General Manager

Enclosure

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES   
DATE: APRIL 17, 2002



## SOLID WASTE RATE INCREASE

### ITEM

Review the Nipomo Garbage Company Solid Waste rate increases

### BACKGROUND

The District has acquired the solid waste franchise from the San Luis Obispo County through approval of the Local Agency Formation Commission. Since the County's proposed rate increase was not implemented before the District took over the franchise, it is now up to the District to adjust the rates as submitted by the Nipomo Garbage Company. The attached correspondence from the South County Sanitation, Inc. outlines the proposed rate increases for the District under the voluntary program. The garbage company also outlines the proposed rate if the District enacted mandatory garbage pick-up.

The proposed current rate increase for a voluntary service would be 14.19%, whereas, if mandatory service were implemented, the rate of increase would be approx. 5.15%. The attached tables reflect the proposed rate increases for voluntary service and mandatory service, based on the number of cans used by the customer. The table also shows the revenue comparison with respect to franchise percentages the District would receive.

The following are some options:

- *Increase the fees as presented in the voluntary service program*
- *Implement a mandatory service program and implement the fees as presented by the Garbage Company*
- *Adjust franchise revenues to offset some of the rate increases in either the voluntary or the mandatory program*

Your Honorable Board may wish to proceed with the current service of the voluntary program for the community and review other options after the new rates are implemented.

### RECOMMENDATION

Staff will prepare the necessary ordinances for the Board's consideration on the program your Honorable Board wishes to implement.

**SOLID WASTE**

**Franchise Revenues**

The following is based on correspondence received from South County Sanitary Service in June 2001.

Estimated present solid waste voluntary services	3040 accounts
Not receiving service (est)	360
Total available within the District	3400

Based on 4 months Garbage Company gross revenues \$213,800  
 The 10% franchise revenue on an annual basis is \$76,730  
 The District's average franchise revenue per account is \$2.10/mo.

<b>Proposed Rate Increase/month – Voluntary Service</b>			
	Current Rate	Voluntary 14.19%	Increased
1 can	\$11.45	\$13.07	\$1.63
2 cans	16.40	18.73	2.33
3 cans	21.50	24.55	3.05

<b>Proposed Rate Increase/month – Mandatory Service</b>			
	Current Rate	Mandatory 5.15%	Increased
1 can	\$11.45	\$12.04	\$0.60
2 cans	16.40	17.24	0.84
3 cans	21.50	22.61	1.11

<b>Revenue comparison on franchise percentages</b>			
Franchise Paid	Estimated Revenue/Account	Reduction	Annual Franchise Revenue
At 10%	= \$2.10		76,730
9%	= 1.89	(.21)	69,057
8%	= 1.68	(.42)	61,384
7%	= 1.47	(.63)	53,711


**Example of franchise % vs. rate increase:**

If the District reduced the franchise percentage to 8% from 10%, then the proposed rate increases, either voluntary or mandatory, could be reduced by \$0.35. There would be a proportionate reduction in franchise revenues.

Solid Waste/Garbage rates

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES *DJ*  
DATE: APRIL 17, 2002

AGENDA ITEM  
APR 17 2002



TEFFT STREET WATER LINE PROJECT

**ITEM**

Awarding bid for the Tefft Street Water Line Project

**BACKGROUND**

Your Honorable Board authorized Garing, Taylor & Associates to design a new water line in Tefft Street from the Nipomo Regional Park area to Thompson Avenue to increase east-west water supply of the District. The design has been completed and the project has been put out to bid. The bid opening was April 11, 2002 at 2:00 p.m. The following bids were received.

1.	WHITAKER CONTRACTORS INC	\$613,830.50
2.	R BAKER	\$668,262.75
3.	ENGINEERED PLUMBING	\$768,299.00
4.	CEDRO	\$775,426.61
5.	JOHN MADONNA	\$799,430.75
6.	SOUZA	\$799,935.00
7.	BURKE	\$812,138.05
8.	MADONNA CONST	\$814,934.00
9.	R SIMONS	\$829,054.00
10.	TIERRA CONTRACTING	\$866,760.00
11.	SPECIALTY CONSTRUCTION	\$874,336.75
12.	TLC	\$878,371.50
13.	MGE UNDERGROUND	\$951,280.75
14.	MJ ROSS	\$974,735.00

The engineer's estimate was \$829,653.00. After bid opening, the apparent lowest responsible bidder is WHITAKER CONTRACTORS INC. This project is budgeted for \$1,114,000. This includes engineering, survey, construction and inspection.

**RECOMMENDATION**

It is recommended that your Honorable Board, after confirmation of their bid is in order, award the Tefft Street Water Line Project to WHITAKER CONTRACTORS INC in the amount of \$613,830.50. After the contract documents are executed and insurance proof is submitted to the District, a Notice to Proceed will be sent to the contractor.

RESOLUTION 2002-Tefft

A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
AWARDING A CONTRACT TO WHITAKER CONTRACTORS, INC.  
FOR CONSTRUCTION OF A WATER LINE IN TEFFT STREET  
FROM DANA SCHOOL TO THOMPSON AVENUE

**WHEREAS**, Boyle Engineering, in the Water and Sewer Master Plan for the District, recommended facilities needed for the District's infrastructure, and

**WHEREAS**, one project recommended in the Master Plan is the construction of a water line in Tefft Street from Dana School to Thompson Avenue, and

**WHEREAS**, the District requested bids from contractors to perform the construction of the water line, and

**WHEREAS**, the District received fourteen bids and Whitaker Contractors, Inc. was the lowest responsible bidder, and

**WHEREAS**, the District has in the FY 2001-2002 budget funds to perform the water line construction.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the Board of Directors of the Nipomo Community Services District, San Luis Obispo County, California, as follows:

1. That the above recitals are true and correct,
2. That the District award the contract to construct the Tefft Street water line to the lowest responsible bidder to Whitaker Contractors, Inc. in the amount of \$613,830.50

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

AYES: Directors  
NOES:  
ABSENT:  
ABSTAIN:

the foregoing Resolution is hereby adopted this 17<sup>TH</sup> day of April, 2002.

\_\_\_\_\_  
Richard Mobraaten, President  
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

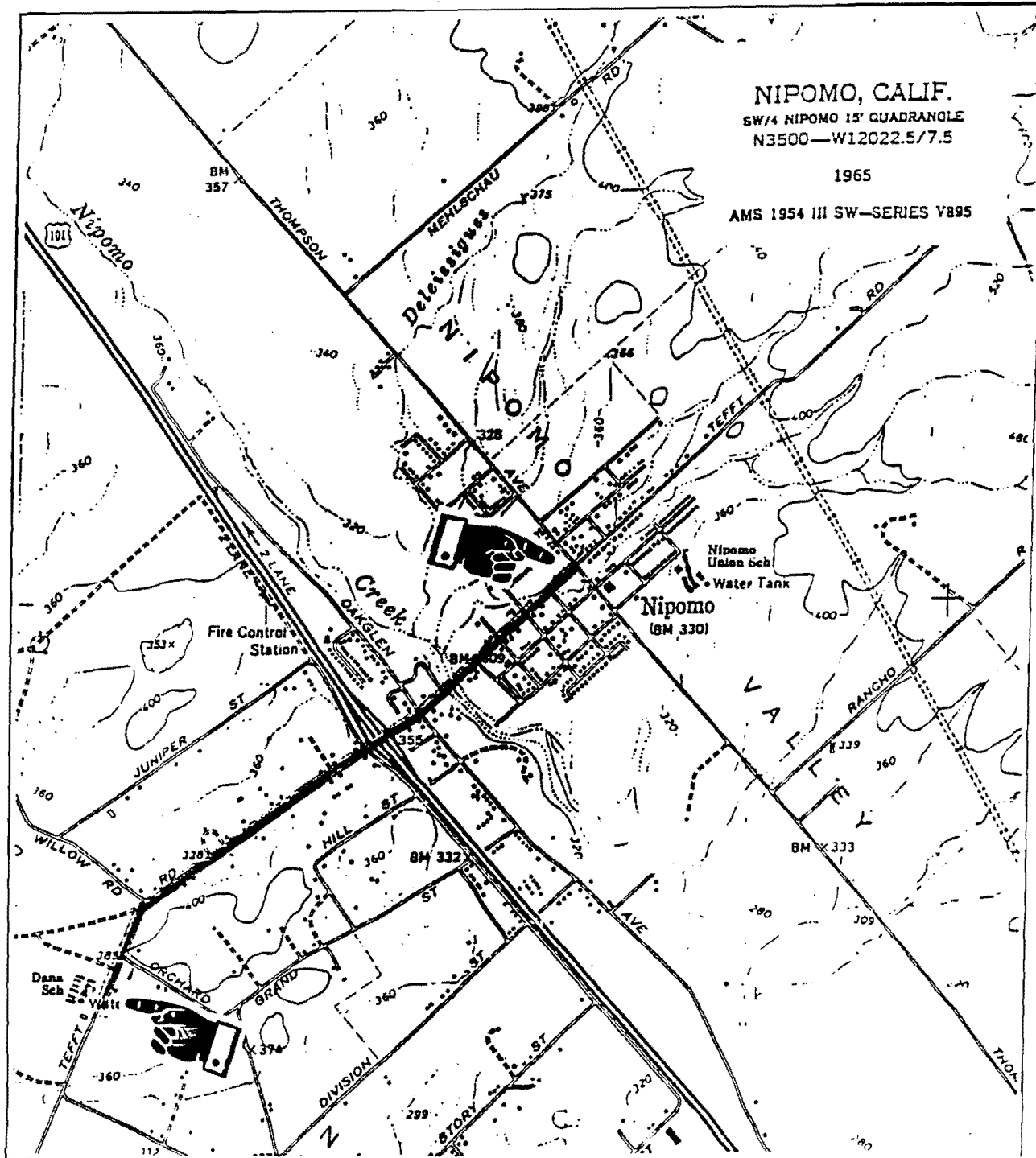
\_\_\_\_\_  
Donna K. Johnson  
Secretary to the Board

\_\_\_\_\_  
Jon S. Seitz  
District Legal Counsel


# TEFFT STREET WATER TRANSMISSION LINE

Dana School to Thompson Road

Nipomo, San Luis Obispo County, California





TO: BOARD OF DIRECTORS  
FROM: DOUG JONES   
DATE: APRIL 17, 2002

DRAFT BUDGET – FISCAL YEAR 2002-2003

ITEM

Draft Budget Fiscal Year 2002-2003

BACKGROUND

Attached for your review is the draft budget for fiscal year 2002-2003. The Finance Committee and Staff met on March 28 and reviewed the draft budget.

The budget is broken down into two categories. The first is the Operating Budget that represents the day-to-day operations and maintenance of the District. The expenditures from the Operating Budget are funded from user fees such as water and sewer charges. The Non-Operating Budget represents the long-term capital financing program of the District. The Non-Operating Budget is funded by capacity charges and general purpose property taxes.

RECOMMENDATION

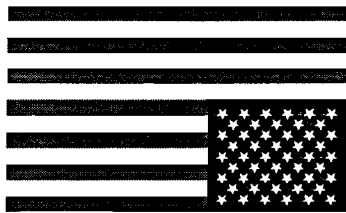
It is recommended that a Study Session be set up for the Board to review the draft budget for fiscal year 2002-2003.



FISCAL YEAR  
2002-2003

OPERATING  
AND  
NON-OPERATING  
BUDGETS

NIPOMO  
COMMUNITY  
SERVICES  
DISTRICT



DRAFT



# DRAFT

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NIPOMO COMMUNITY SERVICES DISTRICT  
BUDGET  
FISCAL YEAR 2002-03

INTRODUCTION

DRAFT

The Nipomo Community Services District is a multi-service special district formed on January 28, 1965, under the Community Services District Law, California Government Code Section 61000 et. seq. The Nipomo Community Services District serves the residents and property owners within the limits of its approximately six square miles service area with water, sewer, solid waste, streetlighting to the Black Lake Golf Course and limited drainage.

The legislative head of the District is a Board of Directors composed of five members. Each member serves a four year term, and elections are held every two years, on even number years. Regular meetings are held at the District Board Room, 148 South Wilson Street, Nipomo, California at 9:00 a.m. on the first and third Wednesdays of each month. The current Directors are shown below:

Richard Mobraaten	President
Michael Winn	Director
Robert Blair	Director
Judith Wirsing	Director
Clifford Trotter	Director

The District is currently staffed with eight full time employees: 1-General Manager; Assistant Administrator; 1-Secretary; 1-Billing Clerk; 1-Maintenance Supervisor; 2-Maintenance Worker II and 1-Maintenance Worker I. The District is represented by counsel by the law firm of Shipsey and Seitz. Engineering services are provided by the firm of Garing, Taylor and Associates.

The office is open to the public from 8:00 a.m. to 4:30 p.m. Monday through Friday except holidays. In addition, the District has a 24 hour telephone number, (805) 929-1133. This number is answered by an answering service during non-business hours and service related emergency calls are forwarded to standby personnel. Facsimile transmissions may be made to (805) 929-1932 and e-mail address is gm@nipomocsd.com. All other emergency requests are handled through the 911 system and California Department of Forestry dispatch.



**BUDGET PREPARATION**

**DRAFT**

1. OPERATING AND NON-OPERATING BUDGETS

NCSD's budget is separated into two budgets - the Operating Budget and the Non-Operating Budget. The Operating Budget represents the day-to-day operations and maintenance of the District. The expenditures from the Operating Budget are funded from water and sewer use revenues and streetlighting charges. The Non-Operating Budget represents the long-term capital financing program of the District. The Non-Operating Budget is funded by capacity charges and general purpose property taxes.

Each Fund of NCSD has its own budget. The Funds in the Operating Budget are as follows:

- #110 Administration Fund
- #120 Water Fund-Town Division
- #130 Sewer Fund-Town Division
- #140 Water Fund-Black Lake Division
- #150 Sewer Fund-Black Lake Division
- #160 Montecito Verde II Fund
- #200 Black Lake Street Lighting Fund
- #300 Garbage Fund
- #400 Drainage Fund
- #800 Funded Replacement-Water Fund
- #810 Funded Replacement-Sewer Fund
- #820 Funded Replacement-Black Lake Water Fund
- #830 Funded Replacement-Black Lake Sewer Fund

The Funds in the Non-Operating Budget are as follows:

- #600 Property Tax Fund
- #700 Water Capacity Charges Fund-Town Division
- #710 Sewer Capacity Charges Fund-Town Division



**DRAFT**

## 2. REPLACEMENT RECOVERY

In January 2000, the Board of Directors accepted the District's first replacement study prepared by Boyle Engineering. The replacement study outlines the annual amounts necessary to meet the future anticipated repairs and replacements of the infrastructure. The Board of Directors approved funding 100% of replacement costs and directed Financial Consultant, Perry Louck, CPA to include this into the rate study that was completed in Fall 2000.

Replacement is of particular importance to water and wastewater utilities because of the relatively large investment in utility plant required to provide service. Replacement recovery of utility plant assets is an economic fact that must be given explicit and systematic recognition as a cost of rendering service. A failure to adequately fund the replacement of utility assets over their useful life will result in substantial financing requirement in the future.

A lack of adequate funding for a utility plant is, in fact, a form of deficit spending because replacement costs relating to current sales revenues will be financed with future debt to be paid for by future customers. The need for adequate replacement funding requires that the use of replacement reserves be restricted and utilized only for the replacement of aging facilities.

## 3. RATE STUDY AND INCREASES

Maintaining an adequate level of revenue to ensure proper operation and maintenance (O&M), development and perpetuation of the water and sewer systems is the utmost responsibility of the District. Reviewing rates on a regular basis and adjusting them accordingly is a difficult task, but necessary task of the District.

The Board of Directors accepted the Rate Study prepared by Financial Consultant, Perry Louck, CPA, for water and sewer for both the Town and Black Lake Divisions in Fall 2000. A five year rate ordinance was adopted for the Town Water Division, effective January 1 of each year beginning on January 1, 2001. There was no rate increase required for the Black Lake Water Division. A five year rate ordinance was adopted for the Town Sewer and Black Lake Sewer Divisions, effective July 1 of each year beginning on July 1, 2001.



**DRAFT**

#### 4. GARBAGE COLLECTION

In January 2001, the Board of Directors adopted Resolution 2001-753, requesting permission from the Local Agency Formation Commission (LAFCO) to exercise the latent power of garbage collection. The District currently contracts with South County Sanitation and receives a 10% franchise fee. A rate increase is currently being proposed by South County Sanitation. The Board of Directors is reviewing the proposals which include mandatory vs non-mandatory service. The Board of Directors is also reviewing the uses of the franchise fees.

#### 5. MONTECITO VERDE II

In April 2001, the San Luis Obispo County Board of Supervisors approved a Community Block Grant for the connection of the Montecito Verde II community septic tank system to the area wide sewer system. The District will be working closely with the County to meet all of the required guidelines. It is expected that construction and connection will be completed in late Fall 2002. Once the connection is made, the Montecito Verde II Fund will be closed.

#### 6. THE NON-OPERATING BUDGET - CAPITAL FACILITIES PLANNING

Capital facilities represent a major investment by water and wastewater utilities. Supply, treatment, transmission, and distribution facilities are needed to provide water service to the various customers of the District. Investment in collection, transmission, treatment and disposal facilities are required for wastewater service. Capital investments are necessary to maintain high-quality service to existing customers and to provide facilities for future growth and economic development.

The magnitude of investment required for the proper management of a utility system mandated the development of an effective long-range capital financing plan. The most important factor affecting capital expansion is growth in demand. As areas are developed or annexed, additional pressure is placed on a utility to provide water and wastewater services. The capital investment required to support this growth should be funded in such a way so that the financing risks relating to growth are minimized for the District. The Capital Financing Plan of the District will be funded with capacity charges, interest earned and property taxes. The following projects are in process or proposed for this budget:



NIPOMO COMMUNITY SERVICES DISTRICT  
**DRAFT**  
BUDGET  
FISCAL YEAR 2002-03

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- A. Connection of Montecito Verde II. The funding will be in part from the Town Sewer Capacity Charges Fund and in part from a Community Block Grant.
- B. Design the Tefft Street Sewer Lift Station Upgrade. The Tefft Street lift station is nearing its capacity. The Nipomo High School and the development of Tract 1747, a 151 lot subdivision, are in process and will have a direct impact on this lift station. The funding will be in part from the Town Sewer Capacity Charges Fund, in part from the Lucia Mar Unified School District and in part from Tract 1747.
- C. The construction of the Osage/Tefft water line (across the Community Park). The proposed funding for this project is water capacity charges. This project has been carried over from the previous year due to right of way negotiations.
- D. The construction of a new water line on Tefft and Thompson to improve water circulation for the District and to wheel water from the Dana School Well to the Nipomo High School. The proposed funding for this project is water capacity charges and an agreed upon portion from the Lucia Mar Unified School District.
- E. The construction of a new one million gallon water storage tank is recommended by Boyle Engineering in the updated Water and Sewer Master Plan. The proposed funding for this project is water capacity charges.
- F. The construction of the Nipomo Palms Lift Station bypass and sewer main is recommended by Boyle Engineering in the updated Water and Sewer Master Plan. The proposed funding for this project is sewer capacity charges.
- G. The construction of upgraded sewer trunk main lines is recommended by Boyle Engineering in the updated Water and Sewer Master Plan. The proposed funding for this project is sewer capacity charges.



**NIPOMO COMMUNITY SERVICES DISTRICT  
ACCOUNT TITLE AND DESCRIPTION  
2002-03**

**DRAFT**

**OPERATIONS AND MAINTENANCE**

TITLE	DESCRIPTION
Wages	Provides wages for 4 full time employees
Wages – Overtime	Provides for overtime for on-call personnel and overtime for emergency response
Payroll Taxes	Provides for the employer’s portion of payroll taxes including Medicare, State Unemployment Tax and Training Tax
Retirement	Provides for the contribution to the Public Employees Retirement system
Medical and Dental	Provides for health and dental insurance for employees and their dependents
Workers Compensation Insurance	Provides for Workman’s Compensation Insurance the maintenance personnel
Electricity	Provides for electricity for offices, well sites, sewer plants and lift stations
Natural Gas	Provides for natural gas for Sundale Well
Chemicals	Provides for chlorine used in water and sewer systems
Lab Tests and Sampling	Provides for mandated testing of water supply and wastewater
Operating Supplies	Provides for necessary supplies to operate the water and wastewater systems
Outside Services	Provides for services provided outside the normal operation and function of district personnel
Permits and Operating Fees	Provides for Federal, State and County charges associated with operating the water and wastewater systems
Repairs and Maintenance	Provides for the repair and maintenance of all district facilities including buildings, vehicles, water systems and sewer systems
Engineering	Provides for general district engineering services
Fuel	Provides for district vehicles, backhoes, generators, etc
Paging Service	Provides for emergency answering service during non business hours, weekends and holidays
Meters-New Installations	Provides for the purchase of meters for installations in new homes
Automatic Meter Reading – New Installations	Provides for the purchase of automatic meter reading devices for installation in new homes
Meters-Replacement Program	Provides for the purchase of new meters to replace old and failing meters
Uniforms	Provides for uniforms to maintenance personnel
Contingency	Provides for unforeseen expenditures, not otherwise budgeted
Operating Transfers Out – Funded Replacement	Provides for the funding of replacement of aging water and sewer facilities



**NIPOMO COMMUNITY SERVICES DISTRICT  
ACCOUNT TITLE AND DESCRIPTION  
2002-03**

**DRAFT**

**GENERAL AND ADMINISTRATIVE**

TITLE	DESCRIPTION
Wages	Provides wages for 4 full time employees
Wages – Overtime	Provides for occasional overtime for office staff
Payroll Taxes	Provides for the employer’s portion of payroll taxes including Medicare, State Unemployment Tax and Training Tax
Retirement	Provides for the contribution to the Public Employees Retirement system
Medical and Dental	Provides for health and dental insurance for employees and their dependents
Workers Compensation Insurance	Provides for Workman’s Compensation Insurance for office staff and board members
Audit	Provides for annual audit based upon contract price
Bank Charges and Fees	Provides for bank charges for NSF, ACH, etc
Computer Expense	Provides for billing software technical support, computer consulting, computer upgrades and supplies, etc
Consulting	Provides for professional service
Director Fees	Provides for board stipends for meetings, committee meetings attended and other time spent at board approved activities
Dues and Subscriptions	Provides for membership to CSDA, various publications and dues
Education and Training	Provides for registration for personnel and board members to attend training classes, seminars and meetings
Elections	Provides for cost of elections
Insurance – Liability	Provides for fire and general liability insurance, errors and omissions coverage and employee dishonesty bond
LAFCO Funding	Provides for district’s portion of funding SLO County LAFCO pursuant to new legislation
Landscape and Janitorial	Provides for weekly landscape and janitorial services for the office building and Black Lake Water Treatment Plant
Legal – General Counsel	Provides for monthly retainer of Shipsey & Seitz for routine district legal counsel services plus additional legal services as needed or requested
Legal – Water Counsel	Provides for special water counsel contracted by district for the SMVWCD vs NCSD
Miscellaneous	Provides for occasional minor expenses
Newsletters and Mailers	Provides for the preparation and printing of newsletters/mailers
Office Supplies	Provides for general office supplies and materials
Operating Supplies	Provides for purchase of utility bills, late notices and door hangers
Outside Services	Provides for services provided outside the normal operation and function of district personnel
Postage	Provides for all district correspondence and mailing of all utility relating billings
Public Notices	Provides for the publication of ordinances and all legally required notices





**NIPOMO COMMUNITY SERVICES DISTRICT  
ACCOUNT TITLE AND DESCRIPTION  
2002-03**

**DRAFT**

**GENERAL AND ADMINISTRATIVE**

TITLE	DESCRIPTION
Repairs and Maintenance	Provides for the repair and maintenance of office equipment and building
Property Taxes	Provides for the property tax assessments on the drainage ponds and Sundale Well property
Telephone	Provides for regular phone service, long distance, fax lines, SCADA system lines and cellular phone
Travel and Mileage	Provides for travel, meals and lodging for personnel and board members to attend seminars and classes
Utilities – Gas, Electric and Trash	Provides for utilities to operate the district office and shop
Operating Transfer Out – Funded Administration	Provides for the Enterprise Funds (Water and Sewer) to proportionately share in the general and administrative costs of the district

**OTHER EXPENDITURES**

TITLE	DESCRIPTION
Debt Service – Principal Portion	Provides for principal payment on 1978 Water Bond
Fixed Asset Purchases	Provides for the purchase of new assets used in the day-to-day operations and maintenance of the district
Funded Replacement Projects	Provides for the replacement or rehabilitation of aging water and sewer facilities

**NIPOMO COMMUNITY SERVICES DISTRICT**

**WATER RATES AND CHARGES**

**DRAFT**

Bi-Monthly Minimum Charge

All increases shall take effect on **January 1<sup>st</sup>** of each year.

**TOWN DIVISION**

(See Footnote 1)

<b>SIZE OF METER</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
<b>1 INCH OR LESS</b>	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50	\$17.50
<b>1 ½ INCH</b>	\$36.00	\$37.80	\$39.70	\$41.70	\$42.30	\$42.30
<b>2 INCH</b>	\$50.00	\$52.50	\$55.10	\$57.90	\$60.80	\$63.80
<b>3 INCH</b>	\$70.00	\$73.50	\$77.20	\$81.00	\$85.10	\$89.30
<b>4 INCH</b>	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
<b>6 INCH</b>	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00	\$165.00
<b>8 INCH</b>	\$188.50	\$188.50	\$188.50	\$188.50	\$188.50	\$188.50

Footnote 1: The above bi-monthly minimum charge for the Town Division reflects the adjusted rate established by Ordinance 99-88 to meet the District's financial obligations relating to the lawsuit entitled Santa Maria Valley Water Conservation District v. The City of Santa Maria, the Nipomo Community Services District, et al. When the District financial obligations regarding this lawsuit have been satisfied, the above rates will be reduced as follows:

<b>SIZE OF METER</b>	<b>1 INCH OR LESS</b>	<b>1 ½ INCH</b>	<b>2 INCH</b>	<b>3 INCH</b>	<b>4 INCH</b>	<b>6 INCH</b>
<b>Reduction</b>	(\$4.50)	(\$6.00)	(\$8.00)	(\$10.00)	(\$10.00)	(\$15.00)

=====

**BLACK LAKE DIVISION**

<b>SIZE OF METER</b>	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
<b>1 INCH OR LESS</b>	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00
<b>1 ½ INCH</b>	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
<b>2 INCH</b>	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00	\$42.00
<b>3 INCH</b>	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00
<b>4 INCH</b>	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00	\$90.00
<b>6 INCH</b>	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00

**NIPOMO COMMUNITY SERVICES DISTRICT  
WATER RATES AND CHARGES**

**DRAFT**

**TOWN DIVISION**  
(See Footnote 2)

All increases shall take effect on **January 1<sup>st</sup>** of each year.

	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
<b>0 – 40 UNITS</b>	\$0.85	\$0.90	\$0.95	\$1.00	\$1.05	\$1.10
<b>OVER 40 UNITS</b>	\$1.24	\$1.33	\$1.42	\$1.51	\$1.60	\$1.68

Footnote 2: The above 0-40 unit charge for the Town Division reflects the adjusted rate established by Ordinance 99-88 to meet the District's financial obligations relating to the lawsuit entitled Santa Maria Valley Water Conservation District v. The City of Santa Maria, the Nipomo Community Services District, et al. When the District's financial obligations regarding this lawsuit have been satisfied, the above rate for the 0 – 40 units will be reduced by \$0.05.

=====

**BLACK LAKE DIVISION**

	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
<b>0 – 40 UNITS</b>	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75	\$0.75
<b>OVER 40 UNITS</b>	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15

**NIPOMO COMMUNITY SERVICES DISTRICT  
BI-MONTHLY SEWER USER FEES**

**DRAFT**

**TOWN DIVISION**

All increases shall take effect on **July 1<sup>st</sup>** of each year.

	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
<b>PER DUE</b>	\$36.40	\$36.50	\$36.70	\$36.80	\$37.00

Montecito Verde II Sewer Maintenance District      \$28.00 per DUE (See Footnote 1)

Footnote 1: Upon connection to the Town Division Wastewater Treatment Plant, the Montecito Verde II operation and maintenance charge shall be the same as the charges collected from sewer customers in the Town Division.

=====

**BLACK LAKE DIVISION**

All increases shall take effect on **July 1<sup>st</sup>** of each year.

	<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>	<b>2005</b>
<b>PER DUE</b>	\$44.50	\$46.00	\$47.50	\$49.00	\$50.70

**NIPOMO COMMUNITY SERVICES DISTRICT  
CAPACITY CHARGES**

**DRAFT**

**WATER CAPACITY CHARGES - TOWN DIVISION ONLY**

METER SIZE	EFFECTIVE JULY 1, 2001
Up to 1 inch	\$3,370.00

Ordinance 97-86

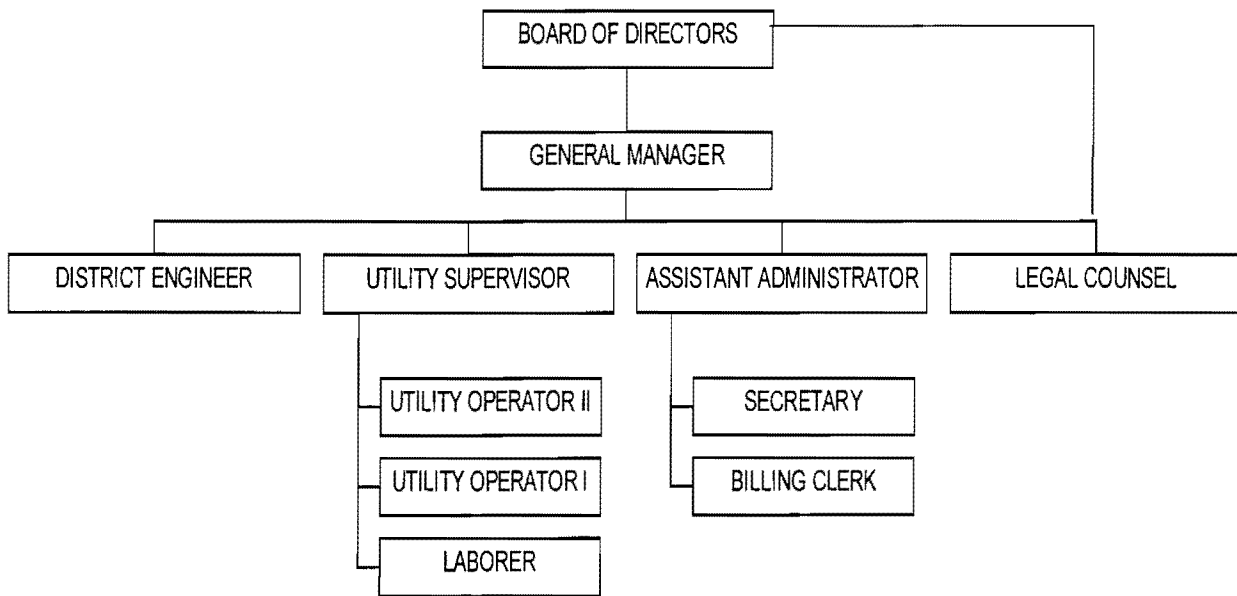
**SEWER CAPACITY CHARGES - TOWN DIVISION ONLY**

	EFFECTIVE JULY 1, 2001
Per DUE (Dwelling Unit Equivalent)	\$2,500.00

Ordinance 97-84

NIPOMO COMMUNITY SERVICES DISTRICT  
CHAIN OF COMMAND

**DRAFT**



NIPOMO COMMUNITY SERVICES DISTRICT  
DISTRICT PERSONNEL

**DRAFT**

2002-2003

<u>OFFICE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
General Manager	1	1
Assistant Administrator	1	1
Secretary	1	1
Billing Clerk	1	1
	<u>4</u>	<u>4</u>
<u>MAINTENANCE</u>	<u>CURRENT</u>	<u>PROPOSED</u>
Utility Supervisor	1	1
Utility Worker II	2	2
Utility Worker I	1	1
	<u>4</u>	<u>4</u>
TOTAL	<u>8</u>	<u>8</u>

NIPOMO COMMUNITY SERVICES DISTRICT  
 EMPLOYEE STEP AND RANGE PLAN  
 MONTHLY COMPENSATION  
 2002-2003

**DRAFT**

<u>POSITION</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>2.5% LONGEVITY PAY 15 YRS</u>	<u>2.5% LONGEVITY PAY 20 YRS</u>
Assistant Administrator	3,754	3,942	4,139	4,346	4,563	4,677	4,794
Secretary	2,516	2,642	2,774	2,913	3,059	3,135	3,138
Billing Clerk	2,324	2,440	2,562	2,690	2,825	2,896	2,968
Utility Supervisor	3,733	3,920	4,116	4,322	4,538	4,651	4,767
Utility Operator II	2,690	2,825	2,966	3,114	3,270	3,352	3,436
Utility Operator I	2,088	2,192	2,302	2,417	2,538	2,601	2,666



NIPOMO COMMUNITY SERVICES DISTRICT  
FLEET SCHEDULE  
2002-2003

**DRAFT**

VEHICLES	YEAR	MILEAGE (as of 3/22/02)	DATE PURCHASED	FISCAL YR PURCHASED	ANTICIPATED YEAR OF REPLACEMENT
FORD PICKUP	1994	97,683	7/28/94	1995	FY 2002-03
FORD PICKUP	1996	103,572	10/17/95	1996	FY 2003-04
DODGE PICKUP	1999	37,410	12/3/98	1999	FY 2005-06
CHEVY ¾ TON 4X4	2000	31,331	3/2/00	2000	FY 2006-07

OTHER EQUIPMENT	DATE PURCHASED
CASE BACKHOE	9/27/90
DUMP TRUCK-USED	9/21/94
FORD TRACTOR	9/2/80

Staff does not propose a replacement schedule for this equipment.  
The replacement of this equipment will be budgeted on an "as needed" basis.

**RESOLUTION 2002-BUDGET**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ADOPTING THE 2002-03 FISCAL YEAR BUDGET**

**DRAFT**

**WHEREAS**, pursuant to Government Code Section 53901, the District is required to file with the County Auditor a copy of its annual budget or a listing of its anticipated revenues, together with its expenditures and expenses for the fiscal year, and

**WHEREAS**, the District desires to make known its planned activities and associated costs for the 2002-03 Fiscal Year.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED** by the Board of Directors of the Nipomo Community Services District, San Luis Obispo County, California, as follows:

1. The proposed budget entitled, "2002-03 Budget, Nipomo Community Services District," be adopted.
2. That the final budget be administered as established by past policies and practices.

Upon motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

the foregoing Resolution is hereby adopted this \_\_\_ day of \_\_\_\_\_ 2002.

\_\_\_\_\_  
Richard Mobraaten, President  
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Donna K. Johnson  
Secretary to the Board

\_\_\_\_\_  
Jon S. Seitz  
District Legal Counsel

RESOLUTION NO. 2002-APPROP LIMITATION

DRAFT

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DETERMINING THE APPROPRIATION LIMITATION FOR THE 2002-03 FISCAL YEAR

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the California per-capita income, and

WHEREAS, it has been determined by the State Department of finance that the California per-capita income increase shall be used; and

WHEREAS, the percent change in the California per-capita income is \_\_\_% and the percent change in the population of the unincorporated area of San Luis Obispo County is \_\_\_%.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED by the Board of Directors of the Nipomo Community Services District, San Luis Obispo County, California, as follows:

- 1. That the ratio of change is and is determined as follows:
2. That the 2002-03 appropriation limit is and is determined as follows:

Table with 2 columns: Description and Amount. Rows include 2001-02 Limitation (\$XXX), 2002-03 Ratio of Change (x XXX), 2002-03 Appropriation Limitation (\$XXX), 2002-03 Appropriation Subject to Limitation (XXX), and 2002-02 Appropriations Under Limit (\$XXX).

Note: Info Not Available as of yet to complete computation!

DRAFT

RESOLUTION 02-APPROP LIMITATION  
PAGE TWO

- 3. No further adjustment to the 2002-03 appropriation limitation has been made for mandated costs. However, any new mandated costs or increases in costs would increase the limitation amount by "Proceeds of Taxes" used to finance mandates in Fiscal Year 2002-03.

On the motion of Director \_\_\_\_\_, seconded by Director \_\_\_\_\_ and on the following roll call vote, to wit:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

the foregoing resolution is hereby adopted this \_\_\_\_ day of \_\_\_\_\_ 2001.

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Richard Mobraaten, President  
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

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Donna K. Johnson  
Secretary to the Board

---

Jon S. Seitz  
General Counsel

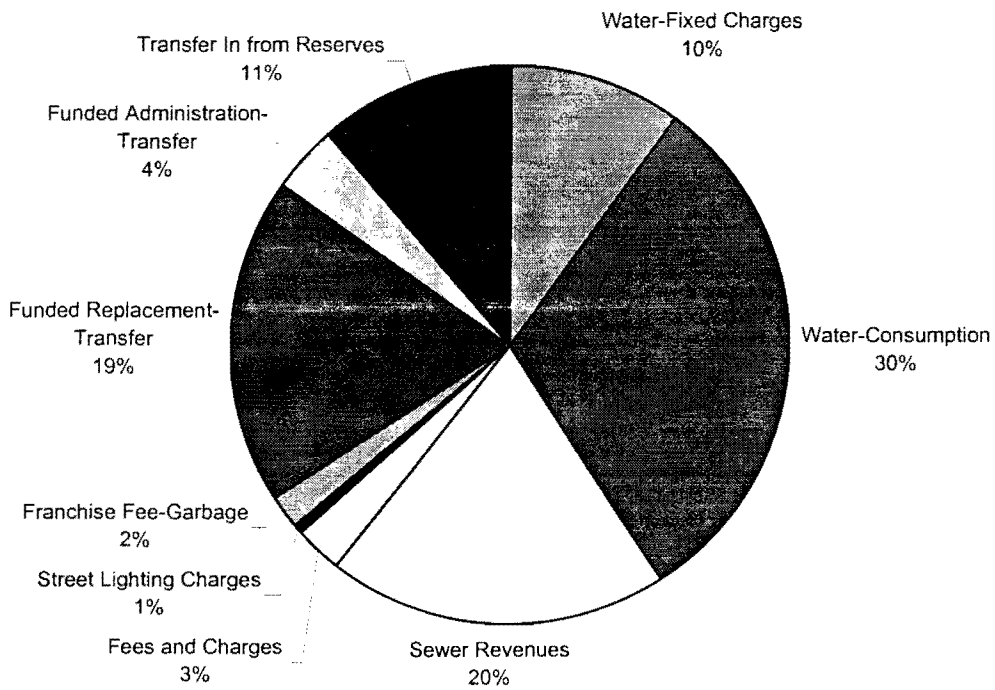
C:\W:\RES\02-approplimit budget

# OPERATING BUDGET

**DRAFT**

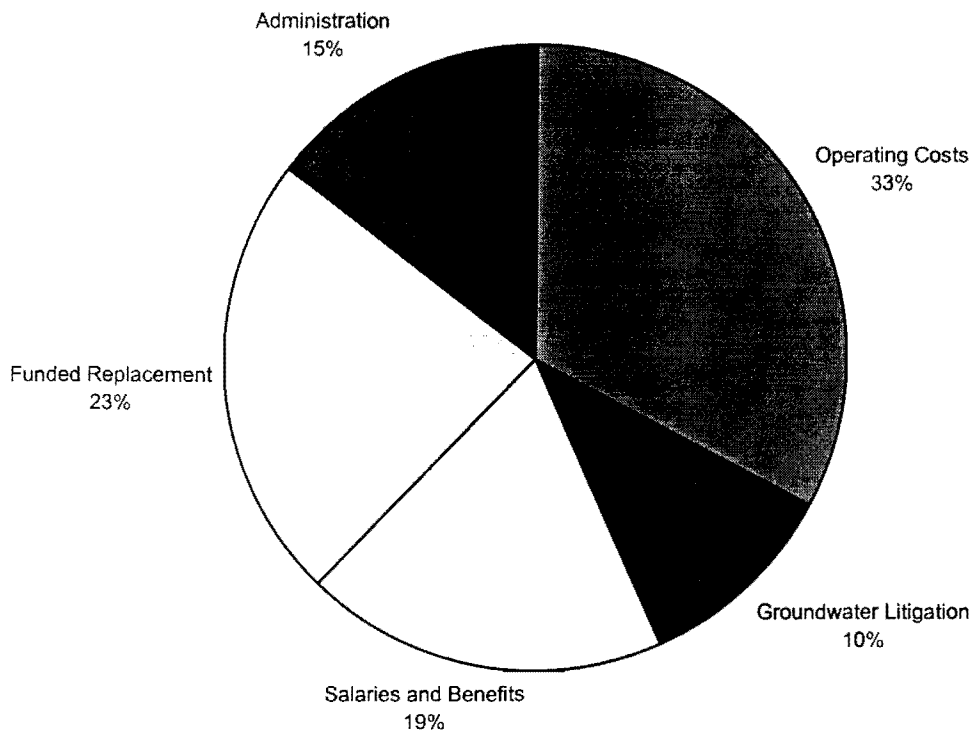
**NIPOMO COMMUNITY SERVICES DISTRICT  
COMBINED REVENUE OF ALL FUNDS  
2002-03**

**DRAFT**



**NIPOMO COMMUNITY SERVICES DISTRICT  
COMBINED EXPENDITURES OF ALL FUNDS  
2002-03**

**DRAFT**



# DRAFT

CONSOLIDATED - ALL FUNDS CONTINUED GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	187,889	200,000	183,500	210,005	5.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	2,691	4,000	3,700	4,000	0.0%
Retirement	13,506	14,200	12,980	33,800	138.0%
Medical and Dental	26,257	29,750	27,820	32,500	9.2%
Workers Comp Insurance	1,254	1,800	2,070	2,500	38.9%
Audit	3,348	4,200	4,200	3,550	-15.5%
Bank Charges and Fees	393	660	350	660	0.0%
Computer Expense	16,861	12,200	11,720	13,000	6.6%
Consulting	69,721	8,000	27,400	16,000	100.0%
Director Fees	14,850	17,000	14,050	17,000	0.0%
Dues and Subscriptions	4,572	5,000	5,750	5,500	10.0%
Education and Training	4,141	6,500	2,900	5,800	-10.8%
Elections	2,409	10,000	0	3,500	-65.0%
Insurance - Liability	12,397	16,000	15,050	18,000	12.5%
LAFCO Funding	0	17,000	10,400	17,000	0.0%
Landscape and Janitorial	4,245	6,500	7,400	8,390	29.1%
Legal - General Counsel	54,646	52,000	59,000	74,000	42.3%
Legal - Water Counsel	300,726	300,000	320,000	300,000	0.0%
Miscellaneous	3,499	35,000	1,100	35,000	0.0%
Newsletter and Mailers	2,259	3,000	500	3,700	23.3%
Office Supplies	4,279	4,000	4,250	4,500	12.5%
Operating Supplies	8,664	8,500	6,900	7,500	-11.8%
Outside Services	8,339	1,500	1,290	2,000	33.3%
Postage	10,828	11,900	11,420	15,350	29.0%
Public Notices	2,313	2,000	150	1,850	-7.5%
Repairs and Maintenance - Office	1,607	1,500	1,985	2,200	46.7%
Repairs and Maintenance - Buildings	4,934	3,000	2,050	3,000	0.0%
Property Taxes	567	555	605	625	12.6%
Telephone	3,538	4,500	4,225	5,200	15.6%
Travel and Mileage	4,334	9,000	4,650	8,000	-11.1%
Utilities - Gas, Electric and Trash	4,530	7,550	4,900	5,155	-31.7%
Settlement	0	0	4,500	0	0.0%
Oper Transfer Out - Funded Administration	128,836	130,420	121,855	144,645	10.9%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>908,433</b>	<b>927,235</b>	<b>878,670</b>	<b>1,003,930</b>	<b>8.3%</b>

## OTHER EXPENDITURES

Interest Expense - Debt Service	9,150	9,150	8,975	8,450	-7.7%
Debt Service - Principal Portion	7,000	7,000	7,000	7,000	0.0%
Fixed Assets	15,791	76,000	55,200	35,000	-53.9%
Funded Replacement Projects	0	44,500	79,500	122,800	176.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>31,941</b>	<b>136,650</b>	<b>150,675</b>	<b>173,250</b>	<b>26.8%</b>

<b>TOTAL EXPENDITURES</b>	<b>1,963,724</b>	<b>2,755,985</b>	<b>2,648,850</b>	<b>3,049,135</b>	<b>10.6%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>576,092</b>	<b>406,203</b>	<b>549,963</b>	<b>483,229</b>	<b>19.0%</b>
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Interest Earnings	205,672	187,150	141,200	138,200	-26.2%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>781,764</b>	<b>593,353</b>	<b>691,163</b>	<b>621,429</b>	<b>4.7%</b>
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# DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003

CONSOLIDATED - ALL FUNDS	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	336,567	348,660	348,000	352,150	1.0%
Water - Consumption Revenues	954,584	982,000	1,065,000	1,090,911	11.1%
Sewer Revenues	647,307	655,700	672,200	700,600	6.8%
Fees and Penalties	26,646	24,700	23,700	23,900	-3.2%
Meter and Connection Fees	75,009	63,250	20,000	27,500	-56.5%
Plan Check and Inspection Fees	17,720	8,000	12,000	7,000	-12.5%
Lift Station Fees	5,500	5,000	0	0	-100.0%
Miscellaneous Income	80,833	22,200	29,800	37,600	69.4%
Street Lighting Charges	18,258	18,258	18,258	18,258	0.0%
Franchise Fee - Solid Waste	0	50,000	64,000	64,000	28.0%
Transfers In	0	200,000	170,000	400,000	100.0%
Oper Transfers In-Funded Admin	111,566	130,420	121,855	142,645	9.4%
Oper Transfers In-Funded Replacement	265,826	654,000	654,000	667,800	2.1%
<b>TOTAL REVENUES</b>	<b>2,539,816</b>	<b>3,162,188</b>	<b>3,198,813</b>	<b>3,532,364</b>	<b>11.7%</b>

EXPENDITURES	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>OPERATIONS &amp; MAINTENANCE</b>					
Wages	145,647	176,500	138,800	160,000	-9.3%
Wages - Overtime	29,288	30,000	28,100	30,000	0.0%
Payroll Taxes	2,988	4,100	3,950	3,700	-9.8%
Retirement	9,957	12,500	9,650	25,000	100.0%
Medical and Dental	22,466	31,300	24,600	27,100	-13.4%
Workers Comp Insurance	8,678	11,500	12,050	13,600	18.3%
Electricity-pumping	250,908	405,000	542,000	596,000	47.2%
Natural Gas-pumping	38,039	65,000	20,000	50,000	-23.1%
Chemicals	15,504	16,200	16,450	17,100	5.6%
Lab Tests and Sampling	19,925	34,000	18,830	24,230	-28.7%
Operating Supplies	27,871	24,400	29,300	30,500	25.0%
Outside Services	14,091	33,000	19,800	36,200	9.7%
Permits and Operating Fees	8,684	9,800	10,350	10,925	11.5%
Repairs & Maintenance	61,393	91,000	48,200	89,000	-2.2%
Repairs & Maintenance - Vehicles	5,165	7,500	6,575	7,800	4.0%
Engineering	54,145	14,000	10,500	11,000	-21.4%
Fuel	10,790	10,400	9,250	11,000	5.8%
Paging Service	1,357	1,600	1,330	1,500	-6.3%
Meters - New Installations	989	12,000	7,000	15,000	25.0%
Automatic Meter Reading-New Installation	0	23,000	0	20,000	-13.0%
Meters - Replacement Program	26,849	14,000	0	14,000	0.0%
Uniforms	2,790	3,300	2,770	4,500	36.4%
Clean Up	0	6,000	6,000	6,000	0.0%
Contingency	0	2,000	0	0	-100.0%
Oper Transfer Out - Funded Replacement	265,826	654,000	654,000	667,800	2.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>1,023,350</b>	<b>1,692,100</b>	<b>1,619,505</b>	<b>1,871,955</b>	<b>10.6%</b>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET - TOTALS FOR EACH FUND  
2002-2003**

	#110 ADMIN BUDGET	#120 WATER BUDGET	#130 SEWER BUDGET	#140 BL WATER BUDGET	#150 BL SEWER BUDGET	#160 MONTECITO VERDE II BUDGET	#200 BL STREET LIGHTING BUDGET	#300 GARBAGE BUDGET	#400 DRAINAGE BUDGET	#800 FUNDED REP-WATER BUDGET	#910 FUNDED REP-SEWER BUDGET	#820 FUNDED REP-BLWATER BUDGET	#830 FUNDED REP-BLSEWER BUDGET	TOTAL
<b>REVENUES</b>														
Water - Fixed Revenues	0	304,000	0	48,150	0	0	0	0	0	0	0	0	0	352,150
Water - Consumption Revenues	0	922,911	0	168,000	0	0	0	0	0	0	0	0	0	1,090,911
Sewer Revenues	0	0	548,000	0	149,900	2,700	0	0	0	0	0	0	0	700,600
Fees and Penalties	0	22,700	0	1,200	0	0	0	0	0	0	0	0	0	23,900
Meter and Connection Fees	0	27,500	0	0	0	0	0	0	0	0	0	0	0	27,500
Plan Check and Inspection Fees	0	5,000	2,000	0	0	0	0	0	0	0	0	0	0	7,000
Lift Station Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellaneous Income	5,800	21,600	0	0	0	0	0	10,200	0	0	0	0	0	37,600
Street Lighting Charges	0	0	0	0	0	0	18,258	0	0	0	0	0	0	18,258
Franchise Fee - Garbage	0	0	0	0	0	0	0	64,000	0	0	0	0	0	64,000
Transfers In	0	400,000	0	0	0	0	0	0	0	0	0	0	0	400,000
Oper Transfers In-Funded Admin	142,645	0	0	0	0	0	0	0	0	0	0	0	0	142,645
Oper Transfers In-Funded Replacement	0	0	0	0	0	0	0	0	0	358,050	255,750	20,000	34,000	667,800
<b>TOTAL REVENUES</b>	<b>148,445</b>	<b>1,703,711</b>	<b>550,000</b>	<b>217,350</b>	<b>149,900</b>	<b>2,700</b>	<b>18,258</b>	<b>64,000</b>	<b>10,200</b>	<b>358,050</b>	<b>255,750</b>	<b>20,000</b>	<b>34,000</b>	<b>3,532,364</b>

<b>EXPENDITURES</b>														
<b>OPERATIONS &amp; MAINTENANCE</b>														
Wages	0	90,500	20,000	20,000	28,000	1,000	0	0	500	0	0	0	0	160,000
Wages - Overtime	0	17,250	3,750	3,750	5,250	0	0	0	0	0	0	0	0	30,000
Payroll Taxes	0	2,130	465	465	640	0	0	0	0	0	0	0	0	3,700
Retirement	0	14,375	3,125	3,125	4,375	0	0	0	0	0	0	0	0	25,000
Medical and Dental	0	15,595	3,375	3,375	4,755	0	0	0	0	0	0	0	0	27,100
Workers Comp Insurance	0	7,820	1,700	1,700	2,380	0	0	0	0	0	0	0	0	13,600
Electricity	0	325,000	137,000	89,000	20,000	0	25,000	0	0	0	0	0	0	596,000
Natural Gas-pumping	0	50,000	0	0	0	0	0	0	0	0	0	0	0	50,000
Chemicals	0	3,700	0	900	12,500	0	0	0	0	0	0	0	0	17,100
Lab Tests and Sampling	0	8,700	4,500	2,000	9,000	30	0	0	0	0	0	0	0	24,230
Operating Supplies	0	23,000	2,500	3,000	2,000	0	0	0	0	0	0	0	0	30,500
Outside Services	0	17,000	11,000	3,200	2,500	2,500	0	0	0	0	0	0	0	36,200
Permits and Operating Fees	0	7,650	400	1,350	1,325	200	0	0	0	0	0	0	0	10,925
Repairs & Maintenance	0	44,000	30,000	10,000	4,000	0	0	1,000	0	0	0	0	0	89,000
Repairs & Maintenance - Vehicles	0	4,700	1,800	600	700	0	0	0	0	0	0	0	0	7,800
Engineering	0	8,000	2,000	500	500	0	0	0	0	0	0	0	0	11,000
Fuel	0	6,600	2,530	880	990	0	0	0	0	0	0	0	0	11,000
Paging Service	0	900	345	120	135	0	0	0	0	0	0	0	0	1,500
Meters - New Installations	0	15,000	0	0	0	0	0	0	0	0	0	0	0	15,000
Automatic Meter Reading-New Installation	0	20,000	0	0	0	0	0	0	0	0	0	0	0	20,000
Meters - Replacement Program	0	12,000	0	2,000	0	0	0	0	0	0	0	0	0	14,000
Uniforms	0	2,700	1,035	360	405	0	0	0	0	0	0	0	0	4,500
Clean Up	0	0	0	0	0	0	0	6,000	0	0	0	0	0	6,000
Oper Transfer Out - Funded Replacement	0	358,050	255,750	20,000	34,000	0	0	0	0	0	0	0	0	667,800
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>1,054,670</b>	<b>481,275</b>	<b>166,325</b>	<b>133,455</b>	<b>3,730</b>	<b>25,000</b>	<b>6,000</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,871,955</b>

<b>GENERAL &amp; ADMINISTRATIVE</b>														
Wages	68,725	75,555	49,025	8,350	8,350	0	0	0	0	0	0	0	0	210,005
Wages - Overtime	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Payroll Taxes	1,300	1,550	850	150	150	0	0	0	0	0	0	0	0	4,000
Retirement	10,985	13,100	7,185	1,265	1,265	0	0	0	0	0	0	0	0	33,800
Medical and Dental	10,555	12,595	6,910	1,220	1,220	0	0	0	0	0	0	0	0	32,500
Workers Comp Insurance	810	965	535	95	95	0	0	0	0	0	0	0	0	2,500
Audit	530	1,775	710	250	285	0	0	0	0	0	0	0	0	3,550
Bank Charges and Fees	300	300	0	60	0	0	0	0	0	0	0	0	0	660

**DRAFT**

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET - TOTALS FOR EACH FUND  
2002-2003**

	#110 ADMIN BUDGET	#120 WATER BUDGET	#130 SEWER BUDGET	#140 BL WATER BUDGET	#150 BL SEWER BUDGET	#160 MONTECITO VERDE II BUDGET	#200 BL STREET LIGHTING BUDGET	#300 GARBAGE BUDGET	#400 DRAINAGE BUDGET	#600 FUNDED REP-WATER BUDGET	#810 FUNDED REP-SEWER BUDGET	#820 FUNDED REP-BLWATER BUDGET	#830 FUNDED REP-BLSEWER BUDGET	TOTAL
Computer Expense	1,950	6,500	2,600	910	1,040	0	0	0	0	0	0	0	0	13,000
Consulting	0	12,000	4,000	0	0	0	0	0	0	0	0	0	0	16,000
Director Fees	2,550	8,500	3,400	1,190	1,350	0	0	0	0	0	0	0	0	17,000
Dues and Subscriptions	825	2,750	1,100	385	440	0	0	0	0	0	0	0	0	5,500
Education and Training	870	2,900	1,160	410	460	0	0	0	0	0	0	0	0	5,600
Elections	525	1,750	700	245	280	0	0	0	0	0	0	0	0	3,500
Insurance - Liability	2,625	8,750	3,600	1,225	1,400	0	500	0	0	0	0	0	0	18,000
LAFCO Funding	17,000	0	0	0	0	0	0	0	0	0	0	0	0	17,000
Landscape and Janitorial	1,095	3,650	1,460	1,600	585	0	0	0	0	0	0	0	0	8,390
Legal - General Counsel	15,000	45,000	5,000	4,000	1,000	1,000	0	3,000	0	0	0	0	0	74,000
Legal - Water Counsel	0	240,000	0	60,000	0	0	0	0	0	0	0	0	0	300,000
Miscellaneous	1,000	500	500	500	500	0	0	32,000	0	0	0	0	0	35,000
Newsletter and Mailers	300	1,500	300	300	300	0	0	1,000	0	0	0	0	0	3,700
Office Supplies	675	2,250	900	315	360	0	0	0	0	0	0	0	0	4,500
Operating Supplies	500	4,200	1,610	560	630	0	0	0	0	0	0	0	0	7,500
Outside Services	300	1,000	400	140	160	0	0	0	0	0	0	0	0	2,000
Postage	1,875	6,500	2,500	875	1,000	0	0	2,600	0	0	0	0	0	15,350
Public Notices	0	900	345	120	135	100	50	200	0	0	0	0	0	1,850
Repairs and Maintenance - Office	330	1,100	440	155	175	0	0	0	0	0	0	0	0	2,200
Repairs and Maintenance - Buildings	450	1,500	600	210	240	0	0	0	0	0	0	0	0	3,000
Property Taxes	0	545	80	0	0	0	0	0	0	0	0	0	0	625
Telephone	780	2,600	1,040	365	415	0	0	0	0	0	0	0	0	5,200
Travel and Mileage	1,200	4,000	1,600	560	640	0	0	0	0	0	0	0	0	8,000
Utilities - Gas, Electric and Trash	4,940	125	50	20	20	0	0	0	0	0	0	0	0	5,155
Oper Transfer Out - Funded Administration	0	85,587	32,808	11,412	12,838	0	0	2,000	0	0	0	0	0	144,645
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>147,995</b>	<b>549,947</b>	<b>131,308</b>	<b>96,887</b>	<b>35,343</b>	<b>1,100</b>	<b>550</b>	<b>40,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,003,930</b>
<b>OTHER EXPENDITURES</b>														
Interest Expense - Debt Service	0	8,450	0	0	0	0	0	0	0	0	0	0	0	8,450
Debt Service - Principal Portion	0	7,000	0	0	0	0	0	0	0	0	0	0	0	7,000
Fixed Assets	450	21,200	7,500	2,910	2,940	0	0	0	0	0	0	0	0	35,000
Funded Replacement Projects	0	0	0	0	0	0	0	0	0	116,000	0	3,800	3,000	122,800
<b>TOTAL OTHER EXPENDITURES</b>	<b>450</b>	<b>36,650</b>	<b>7,500</b>	<b>2,910</b>	<b>2,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>116,000</b>	<b>0</b>	<b>3,800</b>	<b>3,000</b>	<b>173,250</b>
<b>TOTAL EXPENDITURES</b>	<b>148,445</b>	<b>1,641,267</b>	<b>620,083</b>	<b>266,122</b>	<b>171,738</b>	<b>4,830</b>	<b>25,550</b>	<b>46,800</b>	<b>1,500</b>	<b>116,000</b>	<b>0</b>	<b>3,800</b>	<b>3,000</b>	<b>3,049,135</b>
<b>SURPLUS (DEFICIT)</b>	<b>0</b>	<b>62,444</b>	<b>(70,083)</b>	<b>(48,772)</b>	<b>(21,838)</b>	<b>(2,130)</b>	<b>(7,292)</b>	<b>17,200</b>	<b>8,700</b>	<b>242,050</b>	<b>255,750</b>	<b>16,200</b>	<b>31,000</b>	<b>483,229</b>
Interest Earnings	0	0	24,000	8,300	2,400	1,700	2,100	300	200	29,000	48,000	20,000	2,200	138,200
<b>NET SURPLUS OR (DEFICIT)</b>	<b>0</b>	<b>62,444</b>	<b>(46,083)</b>	<b>(40,472)</b>	<b>(19,438)</b>	<b>(430)</b>	<b>(5,192)</b>	<b>17,500</b>	<b>8,900</b>	<b>271,050</b>	<b>303,750</b>	<b>36,200</b>	<b>33,200</b>	<b>621,429</b>
<b>ESTIMATED FUNDS AVAILABLE</b>														
Estimated Account Balance 7/1/02	0	0	616,000	217,000	64,000	43,000	53,000	39,000	5,000	825,000	1,365,000	508,000	68,000	3,804,000
Net Surplus or (Deficit)	0	62,444	(46,083)	(40,472)	(19,438)	(430)	(5,192)	17,500	8,900	271,050	303,750	36,200	33,200	621,429
Estimated Account Balance 7/1/03	0	62,444	569,917	176,528	44,562	42,570	47,808	56,500	13,900	1,096,050	1,668,750	545,200	101,200	4,425,429

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**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>ADMINISTRATION FUND #110</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	3.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	6,876	2,000	0	5,800	190.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	111,566	130,420	121,855	142,645	9.4%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>118,442</b>	<b>132,420</b>	<b>121,855</b>	<b>148,445</b>	<b>12.1%</b>

<b>EXPENDITURES</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

ADMINISTRATION FUND #110 - CONTINUED GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	62,545	65,625	59,900	68,725	4.7%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	878	1,300	1,250	1,300	0.0%
Retirement	4,647	4,605	3,700	10,985	138.5%
Medical and Dental	9,993	9,665	10,000	10,555	9.2%
Workers Comp Insurance	426	585	850	810	38.5%
Audit	502	630	630	530	-15.9%
Bank Charges and Fees	193	300	150	300	0.0%
Computer Expense	3,241	1,830	1,750	1,950	6.6%
Consulting	122	0	0	0	0.0%
Director Fees	2,227	2,550	2,000	2,550	0.0%
Dues and Subscriptions	592	750	800	825	10.0%
Education and Training	340	975	500	870	-10.8%
Elections	361	0	0	525	100.0%
Insurance - Liability	1,766	2,325	2,300	2,625	12.9%
LAFCO Funding	0	17,000	10,400	17,000	0.0%
Landscape and Janitorial	866	975	1,000	1,095	12.3%
Legal - General Counsel	18,446	15,000	15,000	15,000	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	2,532	1,000	600	1,000	0.0%
Newsletter and Mailers	234	300	0	300	0.0%
Office Supplies	623	600	650	675	12.5%
Operating Supplies	86	500	0	500	0.0%
Outside Services	1,004	225	0	300	33.3%
Postage	1,086	1,630	400	1,875	15.0%
Public Notices	381	210	0	0	-100.0%
Repairs and Maintenance - Office	210	230	300	330	43.5%
Repairs and Maintenance - Buildings	712	450	300	450	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	375	675	375	780	15.6%
Travel and Mileage	439	1,350	500	1,200	-11.1%
Utilities - Gas, Electric and Trash	3,615	1,135	4,000	4,940	335.2%
Settlement	0	0	4,500	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>118,442</b>	<b>132,420</b>	<b>121,855</b>	<b>147,995</b>	<b>11.8%</b>

OTHER EXPENDITURES

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	450	100.0%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450</b>	<b>0.0%</b>

<b>TOTAL EXPENDITURES</b>	<b>118,442</b>	<b>132,420</b>	<b>121,855</b>	<b>148,445</b>	<b>12.1%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
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Interest Earnings	0	0	0	0	0.0%
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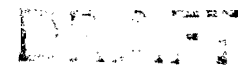
<b>NET SURPLUS OR (DEFICIT)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
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**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

**DRAFT**

WATER FUND #120	2000-01	2001-02	2001-02	2002-03	% CHANGE
	ACTUAL	BUDGET	EST ACTUAL	PROPOSED	INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	288,512	300,000	300,000	304,000	1.3%
Water - Consumption Revenues	790,472	815,000	897,000	922,911	13.2%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	25,254	23,500	23,000	22,700	-3.4%
Meter and Connection Fees	75,009	63,250	20,000	27,500	-56.5%
Plan Check and Inspection Fees	8,748	5,000	10,000	5,000	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	27,605	10,500	20,000	21,600	105.7%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In-From Property Tax Fund	0	200,000	170,000	400,000	100.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>1,215,600</b>	<b>1,417,250</b>	<b>1,440,000</b>	<b>1,703,711</b>	<b>20.2%</b>

EXPENDITURES	2000-01	2001-02	2001-02	2002-03	% CHANGE
OPERATIONS & MAINTENANCE	ACTUAL	BUDGET	EST ACTUAL	PROPOSED	INCR (DECR)
Wages	78,588	100,625	75,800	90,500	-10.1%
Wages - Overtime	16,269	17,250	15,500	17,250	0.0%
Payroll Taxes	1,609	2,360	2,300	2,130	-9.7%
Retirement	5,328	7,190	5,000	14,375	99.9%
Medical and Dental	12,138	18,000	14,000	15,595	-13.4%
Workers Comp Insurance	4,592	6,615	7,000	7,820	18.2%
Electricity-pumping	98,546	200,000	295,000	325,000	62.5%
Natural Gas-pumping	36,525	65,000	20,000	50,000	-23.1%
Chemicals	4,603	5,200	3,600	3,700	-28.8%
Lab Tests and Sampling	5,618	14,000	5,500	8,700	-37.9%
Operating Supplies	23,682	19,500	22,000	23,000	17.9%
Outside Services	7,336	15,000	14,000	17,000	13.3%
Permits and Operating Fees	6,612	7,300	7,000	7,650	4.8%
Repairs & Maintenance	20,475	44,000	25,000	44,000	0.0%
Repairs & Maintenance - Vehicles	1,801	4,500	3,500	4,700	4.4%
Engineering	34,645	10,000	6,500	8,000	-20.0%
Fuel	6,474	6,000	5,500	6,600	10.0%
Paging Service	814	950	800	900	-5.3%
Meters - New Installations	989	12,000	7,000	15,000	25.0%
Automatic Meter Reading-New Installation	0	23,000	0	20,000	-13.0%
Meters - Replacement Program	26,849	12,000	0	12,000	0.0%
Uniforms	1,674	1,980	1,600	2,700	36.4%
Clean Up	0	0	0	0	0.0%
Contingency	0	500	0	0	-100.0%
Oper Transfer Out - Funded Replacement	141,163	350,000	350,000	358,050	2.3%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>536,330</b>	<b>942,970</b>	<b>886,600</b>	<b>1,054,670</b>	<b>11.8%</b>



WATER FUND #120 - CONTINUED GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	66,974	71,900	66,000	75,555	5.1%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	1,009	1,550	1,400	1,550	0.0%
Retirement	4,773	5,505	5,000	13,100	138.0%
Medical and Dental	9,695	11,530	10,500	12,595	9.2%
Workers Comp Insurance	435	700	650	965	37.9%
Audit	1,674	2,100	2,100	1,775	-15.5%
Bank Charges and Fees	200	300	200	300	0.0%
Computer Expense	8,012	6,100	5,800	6,500	6.6%
Consulting	45,222	4,800	23,000	12,000	150.0%
Director Fees	7,425	8,500	7,000	8,500	0.0%
Dues and Subscriptions	2,491	2,500	3,000	2,750	10.0%
Education and Training	2,541	3,250	1,500	2,900	-10.8%
Elections	1,204	8,000	0	1,750	-78.1%
Insurance - Liability	6,011	7,750	7,000	8,750	12.9%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	1,988	3,250	3,300	3,650	12.3%
Legal - General Counsel	28,253	15,000	35,000	45,000	200.0%
Legal - Water Counsel	252,610	240,000	268,000	240,000	0.0%
Miscellaneous	586	500	500	500	0.0%
Newsletter and Mailers	1,624	1,000	300	1,500	50.0%
Office Supplies	2,149	2,000	2,100	2,250	12.5%
Operating Supplies	5,281	4,800	4,000	4,200	-12.5%
Outside Services	3,116	750	500	1,000	33.3%
Postage	5,985	5,450	6,500	6,500	19.3%
Public Notices	386	700	100	900	28.6%
Repairs and Maintenance - Office	701	750	1,000	1,100	46.7%
Repairs and Maintenance - Buildings	2,652	1,500	1,000	1,500	0.0%
Property Taxes	495	475	530	545	14.7%
Telephone	1,472	2,250	2,000	2,600	15.6%
Travel and Mileage	2,384	4,500	2,400	4,000	-11.1%
Utilities - Gas, Electric and Trash	532	3,775	500	125	-96.7%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	77,302	78,252	73,113	85,587	9.4%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>545,182</b>	<b>499,437</b>	<b>533,993</b>	<b>549,947</b>	<b>10.1%</b>

OTHER EXPENDITURES

Interest Expense - Debt Service	9,150	9,150	8,975	8,450	-7.7%
Debt Service - Principal Portion	7,000	7,000	7,000	7,000	0.0%
Fixed Assets Purchases	12,949	76,000	0	21,200	-72.1%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>29,099</b>	<b>92,150</b>	<b>15,975</b>	<b>36,650</b>	<b>-60.2%</b>

<b>TOTAL EXPENDITURES</b>	<b>1,110,611</b>	<b>1,534,557</b>	<b>1,436,568</b>	<b>1,641,267</b>	<b>7.0%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>104,989</b>	<b>(117,307)</b>	<b>3,432</b>	<b>62,444</b>	<b>-153.2%</b>
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Interest Earnings	14,042	18,000	900	0	-100.0%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>119,031</b>	<b>(99,307)</b>	<b>4,332</b>	<b>62,444</b>	<b>-162.9%</b>
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Estimated Cash Balance 7/1/02	0
Net Surplus or (Deficit)	62,444
Estimated Cash Balance 6/30/03	<u>62,444</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

SEWER FUND #130	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	502,515	509,000	523,000	548,000	7.7%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	5,080	3,000	2,000	2,000	-33.3%
Lift Station Fees	5,500	5,000	0	0	-100.0%
Miscellaneous Income	36,558	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfer In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>549,653</b>	<b>517,000</b>	<b>525,000</b>	<b>550,000</b>	<b>6.4%</b>

OPERATIONS & MAINTENANCE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>EXPENDITURES</b>					
Wages	19,593	21,875	18,500	20,000	-8.6%
Wages - Overtime	3,906	3,750	3,800	3,750	0.0%
Payroll Taxes	396	510	500	465	-8.8%
Retirement	1,335	1,560	1,400	3,125	100.3%
Medical and Dental	2,965	3,915	3,200	3,375	-13.8%
Workers Comp Insurance	1,328	1,450	1,450	1,700	17.2%
Electricity-Pumps and blowers	77,933	80,000	125,000	137,000	71.3%
Natural Gas	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	4,814	5,500	4,000	4,500	-18.2%
Operating Supplies	2,749	2,700	2,500	2,500	-7.4%
Outside Services	4,543	10,500	1,000	11,000	4.8%
Permits and Operating Fees	400	400	400	400	0.0%
Repairs & Maintenance	32,405	30,000	14,000	30,000	0.0%
Repairs & Maintenance - Vehicles	953	1,700	1,500	1,800	5.9%
Engineering	5,071	2,000	0	2,000	0.0%
Fuel	2,482	2,500	2,100	2,530	1.2%
Paging Service	312	370	300	345	-6.8%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	642	760	700	1,035	36.2%
Clean Up	0	0	0	0	0.0%
Contingency	0	500	0	0	-100.0%
Oper Transfer Out - Funded Replacement	91,663	250,000	250,000	255,750	2.3%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>253,490</b>	<b>419,990</b>	<b>430,350</b>	<b>481,275</b>	<b>14.6%</b>



SEWER FUND #130 - CONTINUED GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	43,630	46,595	43,000	49,025	5.2%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	581	850	750	850	0.0%
Retirement	3,054	3,020	3,200	7,185	137.9%
Medical and Dental	4,669	6,325	5,100	6,910	9.2%
Workers Comp Insurance	289	385	400	535	39.0%
Audit	670	835	835	710	-15.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	3,204	2,440	2,400	2,600	6.6%
Consulting	20,233	3,200	2,200	4,000	25.0%
Director Fees	2,970	3,400	3,000	3,400	0.0%
Dues and Subscriptions	834	1,000	1,000	1,100	10.0%
Education and Training	599	1,300	500	1,160	-10.8%
Elections	482	0	0	700	100.0%
Insurance - Liability	2,354	3,100	3,000	3,500	12.9%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	795	1,300	1,300	1,460	12.3%
Legal - General Counsel	5,187	8,000	6,000	5,000	-37.5%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	218	500	0	500	0.0%
Newsletter and Mailers	121	400	100	300	-25.0%
Office Supplies	859	800	850	900	12.5%
Operating Supplies	1,878	1,840	1,600	1,610	-12.5%
Outside Services	3,357	300	250	400	33.3%
Postage	2,123	2,180	2,600	2,500	14.7%
Public Notices	153	280	0	345	23.2%
Repairs and Maintenance - Office	400	300	400	440	46.7%
Repairs and Maintenance - Buildings	901	600	400	600	0.0%
Property Taxes	72	80	75	80	0.0%
Telephone	585	900	750	1,040	15.6%
Travel and Mileage	831	1,800	1,000	1,600	-11.1%
Utilities - Gas, Electric and Trash	219	1,510	200	50	-96.7%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	29,632	29,997	28,027	32,808	9.4%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>130,900</b>	<b>123,237</b>	<b>108,937</b>	<b>131,308</b>	<b>6.5%</b>

OTHER EXPENDITURES

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	7,500	#DIV/0!
Funded Replacement Projects	0	0	0	0	0
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,500</b>	<b>#DIV/0!</b>

<b>TOTAL EXPENDITURES</b>	<b>384,390</b>	<b>543,227</b>	<b>539,287</b>	<b>620,083</b>	<b>14.1%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>165,263</b>	<b>(26,227)</b>	<b>(14,287)</b>	<b>(70,083)</b>	<b>167.2%</b>
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Interest Earnings	43,775	28,000	24,000	24,000	-14.3%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>209,038</b>	<b>1,773</b>	<b>9,713</b>	<b>(46,083)</b>	<b>-2699.2%</b>
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Estimated Cash Balance 7/1/02	616,000
Net Surplus or (Deficit)	(46,083)
Estimated Cash Balance 6/30/03	<u>569,917</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>BLACK LAKE WATER FUND #140</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	48,055	48,660	48,000	48,150	-1.0%
Water - Consumption Revenues	164,112	167,000	168,000	168,000	0.6%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	1,392	1,200	700	1,200	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	3,892	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfer In	0	0	0	0	100.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>217,451</b>	<b>216,860</b>	<b>216,700</b>	<b>217,350</b>	<b>0.2%</b>

<b>EXPENDITURES</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>OPERATIONS &amp; MAINTENANCE</b>					
Wages	22,250	21,875	18,500	20,000	-8.6%
Wages - Overtime	3,906	3,750	3,800	3,750	0.0%
Payroll Taxes	457	510	500	465	-8.8%
Retirement	1,544	1,560	1,400	3,125	100.3%
Medical and Dental	3,460	3,915	3,200	3,375	-13.8%
Workers Comp Insurance	1,300	1,450	1,600	1,700	17.2%
Electricity-pumping	40,553	72,000	81,000	89,000	23.6%
Natural Gas-pumping	1,514	0	0	0	0.0%
Chemicals	455	1,000	850	900	-10.0%
Lab Tests and Sampling	1,746	5,500	1,000	2,000	-63.6%
Operating Supplies	761	1,100	2,800	3,000	172.7%
Outside Services	332	3,000	2,200	3,200	6.7%
Permits and Operating Fees	952	1,500	1,400	1,350	-10.0%
Repairs & Maintenance	6,155	12,000	8,200	10,000	-16.7%
Repairs & Maintenance - Vehicles	1,134	600	975	600	0.0%
Engineering	0	500	0	500	0.0%
Fuel	863	900	750	880	-2.2%
Paging Service	109	130	110	120	-7.7%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	2,000	0	2,000	0.0%
Uniforms	223	265	220	360	35.8%
Clean Up	0	0	0	0	0.0%
Contingency	0	500	0	0	-100.0%
Oper Transfer Out - Funded Replacement	24,750	20,000	20,000	20,000	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>112,464</b>	<b>154,055</b>	<b>148,505</b>	<b>166,325</b>	<b>8.0%</b>

BLACK LAKE WATER FUND #140 GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	7,370	7,940	7,300	8,350	5.2%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	112	150	150	150	0.0%
Retirement	516	535	540	1,265	136.4%
Medical and Dental	950	1,115	1,100	1,220	9.4%
Workers Comp Insurance	52	65	70	95	46.2%
Audit	234	300	300	250	-16.7%
Bank Charges and Fees	0	60	0	60	0.0%
Computer Expense	1,122	855	820	910	6.4%
Consulting	3,834	0	2,200	0	0.0%
Director Fees	1,040	1,190	950	1,190	0.0%
Dues and Subscriptions	354	350	350	385	10.0%
Education and Training	423	455	200	410	-9.9%
Elections	169	2,000	0	245	-87.8%
Insurance - Liability	824	1,085	1,050	1,225	12.9%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	278	455	1,100	1,600	251.6%
Legal - General Counsel	0	1,000	800	4,000	300.0%
Legal - Water Counsel	48,116	60,000	52,000	60,000	0.0%
Miscellaneous	76	500	0	500	0.0%
Newsletter and Mailers	232	140	50	300	114.3%
Office Supplies	301	280	300	315	12.5%
Operating Supplies	668	640	600	560	-12.5%
Outside Services	807	105	450	140	33.3%
Postage	832	765	920	875	14.4%
Public Notices	53	100	0	120	20.0%
Repairs and Maintenance - Office	140	100	135	155	55.0%
Repairs and Maintenance - Buildings	314	210	150	210	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	539	315	500	365	15.9%
Travel and Mileage	348	630	350	560	-11.1%
Utilities - Gas, Electric and Trash	77	530	100	20	-96.2%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	10,307	10,433	9,748	11,412	9.4%
TOTAL GENERAL & ADMINISTRATIVE	80,088	92,303	82,233	96,887	5.0%

OTHER EXPENDITURES

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	2,842	0	0	2,910	#DIV/0!
Funded Replacement Projects	0	0	0	0	0.0%
TOTAL OTHER EXPENDITURES	2,842	0	0	2,910	#DIV/0!

TOTAL EXPENDITURES	195,394	246,358	230,738	266,122	8.0%
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SURPLUS (DEFICIT)	22,057	(29,498)	(14,038)	(48,772)	65.3%
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Interest Earnings	24,790	15,000	9,000	8,300	-44.7%
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NET SURPLUS OR (DEFICIT)	46,847	(14,498)	(5,038)	(40,472)	179.2%
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Estimated Cash Balance 7/1/02	217,000
Net Surplus or (Deficit)	(40,472)
Estimated Cash Balance 6/30/03	<u>176,528</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

BLACK LAKE SEWER FUND #150	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	140,388	144,000	144,000	149,900	4.1%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In-From Cash Reserves	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>140,388</b>	<b>144,000</b>	<b>144,000</b>	<b>149,900</b>	<b>4.1%</b>

OPERATIONS & MAINTENANCE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>EXPENDITURES</b>					
Wages	25,216	30,625	24,500	28,000	-8.6%
Wages - Overtime	5,207	5,250	5,000	5,250	0.0%
Payroll Taxes	526	720	650	640	-11.1%
Retirement	1,750	2,190	1,850	4,375	99.8%
Medical and Dental	3,903	5,470	4,200	4,755	-13.1%
Workers Comp Insurance	1,458	1,985	2,000	2,380	19.9%
Electricity-Pumps and blowers	14,748	26,000	18,000	20,000	-23.1%
Natural Gas	0	0	0	0	0.0%
Chemicals	10,446	10,000	12,000	12,500	25.0%
Lab Tests and Sampling	7,658	9,000	8,300	9,000	0.0%
Operating Supplies	679	1,100	2,000	2,000	81.8%
Outside Services	70	2,000	2,000	2,500	25.0%
Permits and Operating Fees	520	400	1,350	1,325	231.3%
Repairs & Maintenance	2,358	4,000	1,000	4,000	0.0%
Repairs & Maintenance - Vehicles	1,277	700	600	700	0.0%
Engineering	0	500	0	500	0.0%
Fuel	971	1,000	900	990	-1.0%
Paging Service	122	150	120	135	-10.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	251	295	250	405	37.3%
Clean Up	0	0	0	0	0.0%
Contingency	0	500	0	0	-100.0%
Oper Transfer Out - Funded Replacement	8,250	34,000	34,000	34,000	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>85,410</b>	<b>135,885</b>	<b>118,720</b>	<b>133,455</b>	<b>-1.8%</b>

# DRAFT

BLACK LAKE SEWER FUND #150 - GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	7,370	7,940	7,300	8,350	5.2%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	111	150	150	150	0.0%
Retirement	516	535	540	1,265	136.4%
Medical and Dental	950	1,115	1,120	1,220	9.4%
Workers Comp Insurance	52	65	100	95	46.2%
Audit	268	335	335	285	-14.9%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	1,282	975	950	1,040	6.7%
Consulting	310	0	0	0	0.0%
Director Fees	1,188	1,360	1,100	1,360	0.0%
Dues and Subscriptions	301	400	600	440	10.0%
Education and Training	238	520	200	460	-11.5%
Elections	193	0	0	280	0.0%
Insurance - Liability	942	1,240	1,200	1,400	12.9%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	318	520	700	585	12.5%
Legal - General Counsel	0	1,000	200	1,000	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	87	500	0	500	0.0%
Newsletter and Mailers	48	160	50	300	87.5%
Office Supplies	347	320	350	360	12.5%
Operating Supplies	751	720	700	630	-12.5%
Outside Services	55	120	90	160	33.3%
Postage	802	875	1,000	1,000	14.3%
Public Notices	61	110	0	135	22.7%
Repairs and Maintenance - Office	156	120	150	175	45.8%
Repairs and Maintenance - Buildings	355	240	200	240	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	567	360	600	415	15.3%
Travel and Mileage	332	720	400	640	-11.1%
Utilities - Gas, Electric and Trash	87	600	100	20	-96.7%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	11,595	11,738	10,967	12,838	9.4%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>29,282</b>	<b>32,738</b>	<b>29,102</b>	<b>35,343</b>	<b>8.0%</b>

### OTHER EXPENDITURES

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	2,940	100.0%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,940</b>	<b>100.0%</b>

<b>TOTAL EXPENDITURES</b>	<b>114,692</b>	<b>168,623</b>	<b>147,822</b>	<b>171,738</b>	<b>1.8%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>25,696</b>	<b>(24,623)</b>	<b>(3,822)</b>	<b>(21,838)</b>	<b>-11.3%</b>
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Interest Earnings	3,100	2,800	2,400	2,400	-14.3%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>28,796</b>	<b>(21,823)</b>	<b>(1,422)</b>	<b>(19,438)</b>	<b>-10.9%</b>
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Estimated Cash Balance 7/1/02	64,000
Net Surplus or (Deficit)	(19,438)
Estimated Cash Balance 6/30/03	<u>44,562</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

MONTECITO VERDE II FUND #160	2000-01	2001-02	2001-02	2002-03	% CHANGE
	ACTUAL	BUDGET	EST ACTUAL	PROPOSED	INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	4,404	2,700	5,200	2,700	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>4,404</b>	<b>2,700</b>	<b>5,200</b>	<b>2,700</b>	<b>0.0%</b>

OPERATIONS & MAINTENANCE	2000-01	2001-02	2001-02	2002-03	% CHANGE
	ACTUAL	BUDGET	EST ACTUAL	PROPOSED	INCR (DECR)
<b>EXPENDITURES</b>					
Wages	0	1,000	1,000	1,000	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	89	0	30	30	100.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	1,810	2,500	600	2,500	0.0%
Permits and Operating Fees	200	200	200	200	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	14,429	1,000	4,000	0	-100.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>16,528</b>	<b>4,700</b>	<b>5,830</b>	<b>3,730</b>	<b>-20.6%</b>

MONTECITO VERDE II FUND #160 - GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	2,000	0	1,000	-50.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	0	500	0	100	-80.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>1,100</b>	<b>-56.0%</b>

**OTHER EXPENDITURES**

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b>TOTAL EXPENDITURES</b>	<b>16,528</b>	<b>7,200</b>	<b>5,830</b>	<b>4,830</b>	<b>-32.9%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>(12,124)</b>	<b>(4,500)</b>	<b>(630)</b>	<b>(2,130)</b>	<b>-52.7%</b>
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Interest Earnings	3,009	2,700	1,700	1,700	-37.0%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>(9,115)</b>	<b>(1,800)</b>	<b>1,070</b>	<b>(430)</b>	<b>-76.1%</b>
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Estimated Cash Balance 7/1/02	43,000
Net Surplus or (Deficit)	(430)
Estimated Cash Balance 6/30/03	<u>42,570</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>BLACK LAKE STREET LIGHT FUND #200</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	18,258	18,258	18,258	18,258	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>18,258</b>	<b>18,258</b>	<b>18,258</b>	<b>18,258</b>	<b>0.0%</b>

<b>OPERATIONS &amp; MAINTENANCE</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>EXPENDITURES</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-Street Lights	19,128	27,000	23,000	25,000	-7.4%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>19,128</b>	<b>27,000</b>	<b>23,000</b>	<b>25,000</b>	<b>-7.4%</b>



BLACK LAKE STREET LIGHT FUND #200 - GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	500	500	500	500	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	0	0	0	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	28	100	50	50	-50.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>528</b>	<b>600</b>	<b>550</b>	<b>550</b>	<b>-8.3%</b>

OTHER EXPENDITURES

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b>TOTAL EXPENDITURES</b>	<b>19,656</b>	<b>27,600</b>	<b>23,550</b>	<b>25,550</b>	<b>-7.4%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>(1,398)</b>	<b>(9,342)</b>	<b>(5,292)</b>	<b>(7,292)</b>	<b>-21.9%</b>
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Interest Earnings	3,295	3,000	2,200	2,100	-30.0%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>1,897</b>	<b>(6,342)</b>	<b>(3,092)</b>	<b>(5,192)</b>	<b>-18.1%</b>
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Estimated Cash Balance 7/1/02	53,000
Net Surplus or (Deficit)	(5,192)
Estimated Cash Balance 6/30/03	<u>47,808</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>SOLID WASTE FUND #300</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	50,000	64,000	64,000	28.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	0	0	0	0	0.0%
<b>TOTAL REVENUES</b>	<b>0</b>	<b>50,000</b>	<b>64,000</b>	<b>64,000</b>	<b>28.0%</b>

<b>OPERATIONS &amp; MAINTENANCE</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>EXPENDITURES</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	6,000	6,000	6,000	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>6,000</b>	<b>6,000</b>	<b>6,000</b>	<b>0.0%</b>

SOLID WASTE FUND #300 - CONTINUED GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	2,760	10,000	2,000	3,000	-70.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	32,000	0	32,000	0.0%
Newsletter and Mailers	0	1,000	0	1,000	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	1,000	0	2,600	160.0%
Public Notices	1,251	0	0	200	100.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	2,000	0.0%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>4,011</b>	<b>44,000</b>	<b>2,000</b>	<b>40,800</b>	<b>0.0%</b>

OTHER EXPENDITURES					
Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b>TOTAL EXPENDITURES</b>	<b>4,011</b>	<b>50,000</b>	<b>8,000</b>	<b>46,800</b>	<b>0.0%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>(4,011)</b>	<b>0</b>	<b>56,000</b>	<b>17,200</b>	<b>0.0%</b>
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Interest Earnings	0	0	300	300	0.0%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>(4,011)</b>	<b>0</b>	<b>56,300</b>	<b>17,500</b>	<b>0.0%</b>
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Estimated Cash Balance 7/1/02	39,000
Net Surplus or (Deficit)	17,500
Estimated Cash Balance 6/30/03	<u>56,500</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

DRAINAGE FUND #400	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0%
Water - Consumption Revenues	0	0	0	0	0%
Sewer Revenues	0	0	0	0	0%
Fees and Penalties	0	0	0	0	0%
Meter and Connection Fees	0	0	0	0	0%
Plan Check and Inspection Fees	0	0	0	0	0%
Lift Station Fees	0	0	0	0	0%
Miscellaneous Income	9,794	9,700	9,800	10,200	5%
Street Lighting Charges	0	0	0	0	0%
Franchise Fee - Solid Waste	0	0	0	0	0%
Transfers In	0	0	0	0	0%
Oper Transfers In-Funded Admin	0	0	0	0	0%
Oper Transfers In-Funded Replacement	0	0	0	0	0%
<b>TOTAL REVENUES</b>	<b>9,794</b>	<b>9,700</b>	<b>9,800</b>	<b>10,200</b>	<b>5%</b>

OPERATIONS & MAINTENANCE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>EXPENDITURES</b>					
Wages	0	500	500	500	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	1,000	0	1,000	0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>1,500</b>	<b>500</b>	<b>1,500</b>	<b>0.0%</b>

DRAINAGE FUND #400 - CONTINUED GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	0	0	0	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	0	0	0	0	0.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
TOTAL GENERAL & ADMINISTRATIVE	0	0	0	0	0.0%

OTHER EXPENDITURES

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	0	0	0	0.0%
TOTAL OTHER EXPENDITURES	0	0	0	0	0.0%

TOTAL EXPENDITURES	0	1,500	500	1,500	0.0%
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SURPLUS (DEFICIT)	9,794	8,200	9,300	8,700	6.1%
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Interest Earnings	403	450	300	200	-55.6%
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NET SURPLUS OR (DEFICIT)	10,197	8,650	9,600	8,900	2.9%
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Estimated Cash Balance 7/1/02	5,000
Net Surplus or (Deficit)	8,900
Estimated Cash Balance 6/30/03	<u>13,900</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>FUNDED REPLACEMENT - WATER #800</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	141,163	350,000	350,000	358,050	2.3%
<b>TOTAL REVENUES</b>	<b>141,163</b>	<b>350,000</b>	<b>350,000</b>	<b>358,050</b>	<b>2.3%</b>

<b>EXPENDITURES</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>OPERATIONS &amp; MAINTENANCE</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

FUNDED REPLACEMENT - WATER #800 GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	0	0	0	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	0	0	0	0	0.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

**OTHER EXPENDITURES**

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	55,200	0	0.0%
Funded Replacement Projects	0	31,000	59,600	116,000	274.2%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>31,000</b>	<b>114,800</b>	<b>116,000</b>	<b>274.2%</b>

<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>31,000</b>	<b>114,800</b>	<b>116,000</b>	<b>274.2%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>141,163</b>	<b>319,000</b>	<b>235,200</b>	<b>242,050</b>	<b>-24.1%</b>
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Interest Earnings	36,523	32,000	29,000	29,000	-9.4%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>177,686</b>	<b>351,000</b>	<b>264,200</b>	<b>271,050</b>	<b>-22.8%</b>
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Estimated Cash Balance 7/1/02	825,000
Net Surplus or (Deficit)	271,050
Estimated Cash Balance 6/30/03	<u>1,096,050</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>FUNDED REPLACEMENT - SEWER #810</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	91,663	250,000	250,000	255,750	2.3%
<b>TOTAL REVENUES</b>	<b>91,663</b>	<b>250,000</b>	<b>250,000</b>	<b>255,750</b>	<b>2.3%</b>

<b>OPERATIONS &amp; MAINTENANCE</b>	<b>2000-01 ACTUAL</b>	<b>2001-02 BUDGET</b>	<b>2001-02 EST ACTUAL</b>	<b>2002-03 PROPOSED</b>	<b>% CHANGE INCR (DECR)</b>
<b>EXPENDITURES</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>



FUNDED REPLACEMENT - SEWER #810 GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	0	0	0	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	0	0	0	0	0.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
<b>TOTAL GENERAL &amp; ADMINISTRATIVE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

**OTHER EXPENDITURES**

Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	0	0	0	0.0%
<b>TOTAL OTHER EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
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<b>SURPLUS (DEFICIT)</b>	<b>91,663</b>	<b>250,000</b>	<b>250,000</b>	<b>255,750</b>	<b>2.3%</b>
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Interest Earnings	55,427	58,000	49,200	48,000	-17.2%
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<b>NET SURPLUS OR (DEFICIT)</b>	<b>147,090</b>	<b>308,000</b>	<b>299,200</b>	<b>303,750</b>	<b>-1.4%</b>
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Estimated Cash Balance 7/1/02	1,365,000
Net Surplus or (Deficit)	303,750
Estimated Cash Balance 6/30/03	<u>1,668,750</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

**DEADLINE**

<b>FUNDED REPLACEMENT - BL WATER #820</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers In-Funded Replacement	24,750	20,000	20,000	20,000	0.0%
<b>TOTAL REVENUES</b>	<b>24,750</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>0.0%</b>

<b>OPERATIONS &amp; MAINTENANCE</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>EXPENDITURES</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Clean Up	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

FUNDED REPLACEMENT - BL WATER #820 GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	0	0	0	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	0	0	0	0	0.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Settlement	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
TOTAL GENERAL & ADMINISTRATIVE	0	0	0	0	0.0%

OTHER EXPENDITURES					
Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	10,000	16,500	3,800	0.0%
TOTAL OTHER EXPENDITURES	0	10,000	16,500	3,800	0.0%
TOTAL EXPENDITURES	0	10,000	16,500	3,800	-62.0%
SURPLUS (DEFICIT)	24,750	10,000	3,500	16,200	62.0%
Interest Earnings	18,808	25,000	20,000	20,000	-20.0%
NET SURPLUS OR (DEFICIT)	43,558	35,000	23,500	36,200	3.4%

Estimated Cash Balance 7/1/02	509,000
Net Surplus or (Deficit)	36,200
Estimated Cash Balance 6/30/03	<u>545,200</u>

**NIPOMO COMMUNITY SERVICES DISTRICT  
PROPOSED BUDGET  
2002-2003**

<b>FUNDED REPLACEMENT - BL SEWER #830</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>REVENUES</b>					
Water - Fixed Revenues	0	0	0	0	0.0%
Water - Consumption Revenues	0	0	0	0	0.0%
Sewer Revenues	0	0	0	0	0.0%
Fees and Penalties	0	0	0	0	0.0%
Meter and Connection Fees	0	0	0	0	0.0%
Plan Check and Inspection Fees	0	0	0	0	0.0%
Lift Station Fees	0	0	0	0	0.0%
Miscellaneous Income	0	0	0	0	0.0%
Street Lighting Charges	0	0	0	0	0.0%
Franchise Fee - Solid Waste	0	0	0	0	0.0%
Transfers In	0	0	0	0	0.0%
Oper Transfers In-Funded Admin	0	0	0	0	0.0%
Oper Transfers in-Funded Replacement	8,250	34,000	34,000	34,000	0.0%
<b>TOTAL REVENUES</b>	<b>8,250</b>	<b>34,000</b>	<b>34,000</b>	<b>34,000</b>	<b>0.0%</b>

<b>EXPENDITURES</b>	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
<b>OPERATIONS &amp; MAINTENANCE</b>					
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Electricity-pumping	0	0	0	0	0.0%
Natural Gas-pumping	0	0	0	0	0.0%
Chemicals	0	0	0	0	0.0%
Lab Tests and Sampling	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Permits and Operating Fees	0	0	0	0	0.0%
Repairs & Maintenance	0	0	0	0	0.0%
Repairs & Maintenance - Vehicles	0	0	0	0	0.0%
Engineering	0	0	0	0	0.0%
Fuel	0	0	0	0	0.0%
Paging Service	0	0	0	0	0.0%
Meters - New Installations	0	0	0	0	0.0%
Automatic Meter Reading-New Installation	0	0	0	0	0.0%
Meters - Replacement Program	0	0	0	0	0.0%
Uniforms	0	0	0	0	0.0%
Contingency	0	0	0	0	0.0%
Oper Transfer Out - Funded Replacement	0	0	0	0	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>

FUNDED REPLACEMENT - BL SEWER #830 GENERAL & ADMINISTRATIVE	2000-01 ACTUAL	2001-02 BUDGET	2001-02 EST ACTUAL	2002-03 PROPOSED	% CHANGE INCR (DECR)
Wages	0	0	0	0	0.0%
Wages - Overtime	0	0	0	0	0.0%
Payroll Taxes	0	0	0	0	0.0%
Retirement	0	0	0	0	0.0%
Medical and Dental	0	0	0	0	0.0%
Workers Comp Insurance	0	0	0	0	0.0%
Audit	0	0	0	0	0.0%
Bank Charges and Fees	0	0	0	0	0.0%
Computer Expense	0	0	0	0	0.0%
Consulting	0	0	0	0	0.0%
Director Fees	0	0	0	0	0.0%
Dues and Subscriptions	0	0	0	0	0.0%
Education and Training	0	0	0	0	0.0%
Elections	0	0	0	0	0.0%
Insurance - Liability	0	0	0	0	0.0%
LAFCO Funding	0	0	0	0	0.0%
Landscape and Janitorial	0	0	0	0	0.0%
Legal - General Counsel	0	0	0	0	0.0%
Legal - Water Counsel	0	0	0	0	0.0%
Miscellaneous	0	0	0	0	0.0%
Newsletter and Mailers	0	0	0	0	0.0%
Office Supplies	0	0	0	0	0.0%
Operating Supplies	0	0	0	0	0.0%
Outside Services	0	0	0	0	0.0%
Postage	0	0	0	0	0.0%
Public Notices	0	0	0	0	0.0%
Repairs and Maintenance - Office	0	0	0	0	0.0%
Repairs and Maintenance - Buildings	0	0	0	0	0.0%
Property Taxes	0	0	0	0	0.0%
Telephone	0	0	0	0	0.0%
Travel and Mileage	0	0	0	0	0.0%
Utilities - Gas, Electric and Trash	0	0	0	0	0.0%
Oper Transfer Out - Funded Administration	0	0	0	0	0.0%
TOTAL GENERAL & ADMINISTRATIVE	0	0	0	0	0.0%

OTHER EXPENDITURES					
Interest Expense - Debt Service	0	0	0	0	0.0%
Debt Service - Principal Portion	0	0	0	0	0.0%
Fixed Asset Purchases	0	0	0	0	0.0%
Funded Replacement Projects	0	3,500	3,400	3,000	0.0%
TOTAL OTHER EXPENDITURES	0	3,500	3,400	3,000	0.0%
TOTAL EXPENDITURES	0	3,500	3,400	3,000	0.0%
SURPLUS (DEFICIT)	8,250	30,500	30,600	31,000	1.6%
Interest Earnings	2,500	2,200	2,200	2,200	0.0%
NET SURPLUS OR (DEFICIT)	10,750	32,700	32,800	33,200	1.5%

Estimated Cash Balance 7/1/02	68,000
Net Surplus or (Deficit)	33,200
Estimated Cash Balance 6/30/03	<u>101,200</u>

# DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
FIXED ASSET PURCHASES  
2002-2003

<b>BUDGET ITEMS FOR 2002-2003</b>	<b>#110 ADMIN</b>	<b>#120 TOWN WATER</b>	<b>#130 TOWN SEWER</b>	<b>#140 BL WATER</b>	<b>#150 BL SEWER</b>	<b>TOTAL</b>
<u>ITEM #1 - BURSTER AND DECOLLATOR</u> Bursts, slits and decollates utility billings and late notices	450	1,500	600	210	240	3,000
<u>ITEM #2 - FIELD CREW VEHICLE</u> Replaces 1994 Ford Pick Up	0	9,000	3,450	1,200	1,350	15,000
<u>ITEM #3 - LINE LOCATOR</u> Line locator locates underground utilities	0	1,700	0	300	0	2,000
<u>ITEM #4 - POLE BARN FOR EQUIP STORAGE</u> Storage for backhoes, generators, etc	0	9,000	3,450	1,200	1,350	15,000
	<u>450</u>	<u>21,200</u>	<u>7,500</u>	<u>2,910</u>	<u>2,940</u>	<u>35,000</u>

NIPOMO COMMUNITY SERVICES DISTRICT  
FUNDED REPLACEMENT PROJECTS  
2002-2003

<b>BUDGET ITEMS FOR 2002-2003</b>	#110 FUNDED REPLACEMENT <u>TOWN WATER</u>	#810 FUNDED REPLACEMENT <u>TOWN SEWER</u>	#820 FUNDED REPLACEMENT <u>BL WATER</u>	#830 FUNDED REPLACEMENT <u>BL SEWER</u>	<u>TOTAL</u>
<u>ITEM #1 - RETAINING WALL AT BL WWTP</u>	0	0	0	3,000	3,000
<u>ITEM #2 - CLEAN &amp; INSPECT WATER TANKS</u>	9,000	0	3,000	0	12,000
<u>ITEM #3 - REPAIR, PAINT &amp; NUMBER AIR VACS</u>	7,000	0	800	0	7,800
<u>ITEM #4-SUMMIT STATION PRESSURE PUMPS</u>	100,000	0	0	0	100,000
	<u>116,000</u>	<u>0</u>	<u>3,800</u>	<u>3,000</u>	<u>122,800</u>

# NON-OPERATING BUDGET



NIPOMO COMMUNITY SERVICES DISTRICT  
 CAPITAL FINANCING PLAN  
 WATER - TOWN DIVISION  
 FUND #700

FISCAL YEAR ENDING JUNE 30, 2003

Osage/Tefft 12 inch Water Line (across Community Park)	450,000
Tefft/Thompson 16 inch Water Line - cost estimate of \$1,300,000 less \$186,000 (Lucia Mar School District's share of the cost)	1,114,000
Storage Tank - 1 million gallon tank	800,000

TOTAL - UNADJUSTED COST	2,364,000
CONTINGENCY FACTOR @ 5%	118,200
ADJUSTED TOTAL	<u>2,482,200</u>

DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
 CAPITAL FINANCING PLAN  
 WATER - TOWN DIVISION  
 FUND #700

FISCAL YEAR ENDING JUNE 30,	1	2	3	4	5	TOTAL
	2003	2004	2005	2006	2007	
OPENING BALANCE	2,340,000	158,750	383,356	615,824	856,428	2,340,000
<b>SOURCES</b>						
INVESTMENT INCOME (1)	81,900	5,556	13,417	21,554	29,975	152,403
TRANSFER IN FROM PROPERTY TAX FUND	0	0	0	0	0	0
CAPACITY CHARGES (2)	219,050	219,050	219,050	219,050	219,050	1,095,250
TOTAL SOURCES	300,950	224,606	232,467	240,604	249,025	1,247,653
<b>USES</b>						
CAPITAL EXPENDITURES (3)	2,482,200	0	0	0	0	2,482,200
TOTAL USES	2,482,200	0	0	0	0	2,482,200
NET SOURCES AND USES	-2,181,250	224,606	232,467	240,604	249,025	-1,234,547
ENDING BALANCE AND RESERVE	158,750	383,356	615,824	856,428	1,105,453	1,105,453

- (1) Interest income projected at 3.5% annually
- (2) Project 65 new connections per year (2.3% growth)
- (3) Cost of construction-See page 54

DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
 CAPITAL FINANCING PLAN  
 SEWER - TOWN DIVISION  
 FUND #710

FISCAL YEAR ENDING JUNE 30, 2003

Connection of Montecito Verde II	256,000
Tefft Street Lift Station Upgrade	150,000
Nipomo Palms Bypass (Construction and Right of Way)	240,000
Upgrade Trunk Lines - Story to Southland	432,000
Upgrade Trunk Lines - Southland to WWTP	342,000
Upgrade Trunk Lines - Division to Story	253,000
Upgrade Trunk Lines - Oakglen, South of Amado & Freeway Crossing	485,000
TOTAL - UNADJUSTED COST	2,158,000
CONTINGENCY FACTOR @ 5%	107,900
ADJUSTED TOTAL	<u>2,265,900</u>

DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
 CAPITAL FINANCING PLAN  
 SEWER - TOWN DIVISION  
 FUND #710

FISCAL YEAR ENDING JUNE 30,	1	2	3	4	5	TOTAL
	2003	2004	2005	2006	2007	
OPENING BALANCE	3,870,000	1,949,000	2,042,665	2,139,608	2,239,945	3,870,000
<b>SOURCES</b>						
INVESTMENT INCOME (1)	135,450	68,215	71,493	74,886	78,398	428,443
CAPACITY CHARGES (2)	102,500	102,500	102,500	102,500	102,500	512,500
COMMUNITY BLOCK GRANT (3)	184,000	0	0	0	0	184,000
<b>TOTAL SOURCES</b>	<b>421,950</b>	<b>170,715</b>	<b>173,993</b>	<b>177,386</b>	<b>180,898</b>	<b>1,124,943</b>
<b>USES</b>						
CAPITAL EXPENDITURES (4)	2,265,900	0	0	0	0	2,265,900
DEBT SERVICE I=0% N=20 (5)	77,050	77,050	77,050	77,050	77,050	385,250
<b>TOTAL USES</b>	<b>2,342,950</b>	<b>77,050</b>	<b>77,050</b>	<b>77,050</b>	<b>77,050</b>	<b>2,651,150</b>
<b>NET SOURCES AND USES</b>	<b>-1,921,000</b>	<b>93,665</b>	<b>96,943</b>	<b>100,336</b>	<b>103,848</b>	<b>-1,526,207</b>
<b>ENDING BALANCE AND RESERVE</b>	<b>1,949,000</b>	<b>2,042,665</b>	<b>2,139,608</b>	<b>2,239,945</b>	<b>2,343,793</b>	<b>2,343,793</b>

- (1) Interest income projected at 3.5% annually
- (2) Project 41 new connections per year (2.3% growth)
- (3) Community Block Grant Funding for Montecito Verde II
- (4) Cost of construction-See page 56
- (5) Debt service on State Revolving Fund Loan (Phase I and II of Sewer Plant Expansion)

DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
CAPITAL FINANCING PLAN  
PROPERTY TAXES  
FUND #600

FISCAL YEAR ENDING JUNE 30, 2003

Natural gas generator for office building-carryover from prior year	10,000
Transfer to Fund #120 - Town Water	400,000

TOTAL - UNADJUSTED COST	410,000
CONTINGENCY FACTOR @ 5%	20,500
ADJUSTED TOTAL	<u>430,500</u>

DRAFT

NIPOMO COMMUNITY SERVICES DISTRICT  
 CAPITAL FINANCING PLAN  
 PROPERTY TAXES  
 FUND #600


FISCAL YEAR ENDING JUNE 30,	1	2	3	4	5	TOTAL
	2003	2004	2005	2006	2007	
OPENING BALANCE	980,000	816,800	1,080,718	1,356,226	1,643,754	666,000
SOURCES						
INVESTMENT INCOME (1)	34,300	28,588	37,825	47,468	57,531	205,712
PROPERTY TAXES (2)	233,000	235,330	237,683	240,060	242,461	1,188,534
TOTAL SOURCES	267,300	263,918	275,508	287,528	299,992	1,394,247
USES						
CAPITAL EXPENDITURES AND TRANSFERS (3)	430,500	0	0	0	0	430,500
TOTAL USES	430,500	0	0	0	0	430,500
NET SOURCES AND USES	-163,200	263,918	275,508	287,528	299,992	963,747
ENDING BALANCE AND RESERVE	816,800	1,080,718	1,356,226	1,643,754	1,943,747	1,629,747

- (1) Interest income projected at 3.5% annually
- (2) Increase 1% per year
- (3) Cost of construction-See page 58

DRAFT

AGENDA ITEM  
APR 17 2002



TO: BOARD OF DIRECTORS  
FROM: DOUG JONES   
DATE: APRIL 17, 2002

#### CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. **Questions or clarification may be made by the Board members without removal from the Consent Agenda.** The recommendations for each item are noted in parenthesis.

- F-1) WARRANTS [RECOMMEND APPROVAL]
- F-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]  
Minutes of April 3, 2002 Regular Board meeting  
Minutes of April 11, 2002 Special Board meeting
- F-3) INVESTMENT POLICY – QUARTERLY REPORT

**WARRANTS APRIL 17, 2002**



**HAND WRITTEN CHECKS**

18525	04/08/02	POSTMASTER	\$ 94.22
18526	04/09/02	POSTMASTER	451.19

**COMPUTER GENERATED CHECKS**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
006814	04/11/02	BLA01	ROBERT L BLAIR	100.00	.00	100.00	041102	STUDY SESSION
006815	04/11/02	BOG01	LISA BOGNUDA	21.90	.00	21.90	040202	TRAVEL TO SLO ASSESSOR'S
006816	04/11/02	CAL03	CALIFORNIA ELECTRIC SUPPL	28.23	.00	28.23	460556	MINBAY LAMP/SEWER LIFT ST
				50.16	.00	50.16	460574	CANDE/SEWER LIFT STNS
			Check Total.....:	78.39	.00	78.39		
006817	04/11/02	COU01	COURIER SYSTEMS	80.00	.00	80.00	91488	COURIER SERVICE TO LAB
006818	04/11/02	CRE01	CREEK ENVIRONMENTAL LABS	30.00	.00	30.00	J1081	BL WWTP LAB
				30.00	.00	30.00	J1100	BL WWTP LAB
				30.00	.00	30.00	J1170	BL WWTP LAB
			Check Total.....:	90.00	.00	90.00		
006819	04/11/02	CUL02	CULLIGAN WATER CONDITION	26.30	.00	26.30	032502	DELIVERY
006820	04/11/02	DWI01	DWIGHT'S AUTOMOTIVE	268.38	.00	268.38	11962	99 DODGE PU SERVICE
				36.13	.00	36.13	11976	2000 CHEVY PU SERVICE
				49.67	.00	49.67	12091	96 FORD PU SERVICE
			Check Total.....:	354.18	.00	354.18		
006821	04/11/02	FGL01	FGL ENVIRONMENTAL	44.80	.00	44.80	202185	BL WWTP LAB
				44.80	.00	44.80	202186	NIPOMO WWTP LAB
				44.80	.00	44.80	202391	BL WWTP LAB
				44.80	.00	44.80	202392	NIPOMO WWTP LAB
			Check Total.....:	179.20	.00	179.20		
006822	04/11/02	GIL01	GLM	260.00	.00	260.00	032802 T	LANDSCAPE
				90.00	.00	90.00	032802 BL	LANDSCAPE BL
			Check Total.....:	350.00	.00	350.00		
006823	04/11/02	GRO01	GROENIGER & CO	193.95	.00	193.95	142267T	COPPER TUBE
006824	04/11/02	HAY01	HAYES & SONS	2813.00	.00	2813.00	6454	PAVING
006825	04/11/02	MIS01	MISSION UNIFORM SERVICE	203.16	.00	203.16	033102	UNIFORM SERVICE
006826	04/11/02	MOB01	RICHARD MOBRAATEN	100.00	.00	100.00	041102	STUDY SESSION
006827	04/11/02	NIP01	NIPOMO ACE HARDWARE INC	22.03	.00	22.03	289292	MISC SUPPLIES
006828	04/11/02	NIP02	NIPOMO GARBAGE	14.55	.00	14.55	1802-04	TRASH SERVICE
006829	04/11/02	PER04	PERRY'S ELECTRIC MOTORS	1501.51	.00	1501.51	14678	SPARE MOTOR REPAIR TEFFT
006830	04/11/02	PGE01	P G & E	36000.96	.00	36000.96	032702	ELECTRICITY
006831	04/11/02	QUI03	QUINN RENTAL SERVICES	25.23	.00	25.23	2032489	CONCRETE
006832	04/11/02	SHI01	SHIPSEY & SEITZ, INC	9639.78	.00	9639.78	031502	LEGAL SERVICES
006833	04/11/02	THE01	THE GAS COMPANY	854.37	.00	854.37	040102	SUNDALE WELL GAS
006834	04/11/02	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	041102	STUDY SESSION
006835	04/11/02	VER01	VERIZON	28.81	.00	28.81	031902	BL PHONE 3432397
006835	04/11/02	VER01	VERIZON	28.77	.00	28.77	031902-2	BL PHONE
			Check Total.....:	57.58	.00	57.58		
006836	04/11/02	VIK01	VIKING OFFICE PRODUCTS	264.45	.00	264.45	579770	OFF SUPPLIES
006837	04/11/02	WIN01	MICHAEL WINN	100.00	.00	100.00	041102	STUDY SESSION
006838	04/11/02	WIR02	WIRSING, JUDY	100.00	.00	100.00	041102	STUDY SESSION
006839	04/11/02	WIS001	SANCHEZ, VICTOR	100.00	.00	100.00	000A20401	MQ CUSTOMER REFIN



# WARRANTS APRIL 17, 2002

11

## COMPUTER GENERATED CHECKS

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
6840	04/12/02	EMP01	EMPLOYMENT DEVELOP DEPT	327.41	.00	327.41	A20408	STATE INCOME TAX
6841	04/12/02	MID01	MIDSTATE BANK-PR TAX DEP	1404.31	.00	1404.31	A20408	FEDERAL INCOME TAX
				379.94	.00	379.94	1A20408	MEDICARE (FICA)
			Check Total.....:	1784.25	.00	1784.25		
6842	04/12/02	MID02	MIDSTATE BANK - DIRECT DP	11499.62	.00	11499.62	A20408	NET PAY DEDUCTION
6843	04/12/02	PER01	PERS RETIREMENT	950.89	.00	950.89	A20408	PERS PAYROLL REMITTANCE
6844	04/12/02	SIM01	DEBRA SIMMONS	150.00	.00	150.00	A20408	WAGE ASSIGNMENT
6845	04/12/02	STA01	STATE STREET GLOBAL	935.00	.00	935.00	A20408	DEFERRED COMP
6846	04/17/02	BLA01	ROBERT L BLAIR	100.00	.00	100.00	041702	REG MEETING
6847	04/17/02	CRE01	CREEK ENVIRONMENTAL LABS	30.00	.00	30.00	J1189	BL WWTP LAB
6848	04/17/02	FAR01	FARM SUPPLY COMPANY	117.72	.00	117.72	726863	MISC SUPPLIES
6849	04/17/02	FGL01	FGL ENVIRONMENTAL	44.80	.00	44.80	202652	NIPOMO WWTP LAB
				44.80	.00	44.80	202653	BLWWTP LAB
			Check Total.....:	89.60	.00	89.60		
6850	04/17/02	JOH01	DONNA JOHNSON	5.05	.00	5.05	032502	REIMB FOR SUPPLIES
6851	04/17/02	MOB01	RICHARD MOBRAATEN	50.00	.00	50.00	040802	PERSONNEL SUBCOMMITTEE 4/
				100.00	.00	100.00	041702	REG MEETING
			Check Total.....:	150.00	.00	150.00		
6852	04/17/02	PGE01	P G & E	17.43	.00	17.43	4033502-4	HONEY GROVE LIFT STN
6853	04/17/02	SAI01	SAIC	14613.55	.00	14613.55	399437	LITIGATION SMVG BASIN
6854	04/17/02	STA05	STATE WATER RESOURCES CB	34868.35	.00	34868.35	064501110	SRF LOAN REPAYMENT-PHASE
6855	04/17/02	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	041702	REG MEETING
6856	04/17/02	WIN01	MICHAEL WINN	50.00	.00	50.00	040802	PERSONNEL SUBCOMMITTEE 4
				100.00	.00	100.00	041702	REG MEETING
			Check Total.....:	150.00	.00	150.00		
6857	04/17/02	WIR02	WIRSING, JUDY	100.00	.00	100.00	041702	REG MEETING

# NIPOMO COMMUNITY SERVICES DISTRICT

## MINUTES

APRIL 3, 2002

REGULAR MEETING 9:00 A.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

### **BOARD MEMBERS**

RICHARD MOBRAATEN, PRESIDENT  
MICHAEL WINN, VICE PRESIDENT  
ROBERT BLAIR, DIRECTOR  
JUDITH WIRSING, DIRECTOR  
CLIFFORD TROTTER, DIRECTOR

### **STAFF**

DOUGLAS JONES, GENERAL MANAGER  
DONNA JOHNSON, SEC. TO THE BOARD  
JON SEITZ, GENERAL COUNSEL

*NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.*

#### **A. CALL TO ORDER AND FLAG SALUTE**

President Mobraaten called the meeting to order at 9:00 a.m. and led the flag salute.

#### **B. ROLL CALL**

At Roll Call, all board members were present.

#### **C. PUBLIC COMMENTS PERIOD**

##### **PUBLIC COMMENTS**

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

President Mobraaten asked for public comments. There was no public comment.

#### **D. ADMINISTRATIVE ITEMS** (The following may be discussed and action may be taken by the Board.)

##### **D-1) REVIEW SOLID WASTE FRANCHISE**

Consideration to establish mandatory pickup. Set a date for a Study Session.

There was no public comment. Upon motion of Director Winn and seconded by Director Blair, the Board unanimously agreed to have staff set up a Study Session. The tentative date for the meeting is April 11, 2002 at 9:00 a.m.

##### **D-2) ORDINANCE TO ESTABLISH A VARIANCE PROCEDURE**

Second reading and adoption of a variance procedure policy

The Board had the second reading of an ordinance establishing a variance policy. There was no public comment. There was much discussion among the Board members. Upon motion of President Mobraaten and seconded by Director Wirsing, the Board adopted Ordinance 2002-92. Vote 4-1 with Director Winn voting no and Director Blair abstaining.

**ORDINANCE 2002-92  
AN ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ADOPTING VARIANCE PROCEDURES**

#### **E. OTHER BUSINESS**

##### **E-1) DISTRICT BOARD ROOM USE POLICY**

Review/approve revision of the Board Room Use Policy

The Board reviewed the revised Board Room Use Policy. There was no public comment. Upon motion of Director Trotter and seconded by Director Winn, the Board unanimously approved Resolution 2002-812 modifying the previous Board Room Use Policy. Vote 5-0.

**RESOLUTION 2002-812  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
ESTABLISHING A BOARD ROOM POLICY**

**MINUTES SUBJECT TO BOARD APPROVAL**

- E-2) GOOD MORNING NIPOMO  
Request to sponsor "Good Morning Nipomo"

Director Winn asked that the Board consider sponsoring a monthly information meeting "Good Morning Nipomo." After much discussion, the Board took no action on this item.

**F. CONSENT AGENDA** *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.*

- F-1) WARRANTS [RECOMMEND APPROVAL]  
F-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]  
Minutes of March 20, 2002 Regular Board meeting

There was no public comment. Upon motion of Director Wirsing and seconded by Director Winn, the Board unanimously approved the items on the Consent Agenda. Vote 5-0

**G. MANAGER'S REPORT**

General Manager, Doug Jones, presented information on the following:

- UPDATE OF LEGISLATION  
Update on the District's proposed landscape legislation

**H. COMMITTEE REPORTS**

There were no reports but there were some discussions about the up-coming budget and about annexations in general.

**I. DIRECTORS COMMENTS**

There was some discussion about an article in the paper about Block Grant Funds for the Nipomo Recreation Center.

There was discussion about the next "Save the Mesa" meeting with John Snyder as guest speaker.

Jon Seitz, District Legal Counsel, announced the need to go into Closed Session to discuss the following items.

**CLOSED SESSION**

CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC§54956.9

- A. SMVWCD VS NCSA SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES.
- B. NCSA VS STATE DEPT OF HEALTH SERVICES CV 990716
- C. SAVE THE MESA VS. NCSA CV 020181

CONFERENCE WITH NEGOTIATOR GC§54956.8

- D. WATER LINE EASEMENT ACROSS COUNTY PARK - DISTRICT NEGOTIATOR- DOUG JONES, COUNTY NEGOTIATOR - PETE JENNY, REGARDING TERMS & PRICE

The Board came back into open session and had no reportable action.

**ADJOURN**

President Mobraaten adjourned the meeting at 10:35 a.m.

**The next regular Board Meeting will be held on April 17, 2002 at 9:00 a.m.**

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**MINUTES**  
**SPECIAL MEETING**

APRIL 11, 2002 THURSDAY 9:00 A. M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

**BOARD MEMBERS**

RICHARD MOBRAATEN, **PRESIDENT**  
MICHAEL WINN, **VICE PRESIDENT**  
ROBERT BLAIR, **DIRECTOR**  
JUDITH WIRSING, **DIRECTOR**  
CLIFFORD TROTTER, **DIRECTOR**

**STAFF**

DOUGLAS JONES, **GENERAL MANAGER**  
DONNA JOHNSON, **SECRETARY TO THE BOARD**  
JON SEITZ, **GENERAL COUNSEL**

President Mobraaten called the meeting to order at 9:03 a.m. and led the flag salute.

**ROLL CALL**

At Roll Call, all Board members were present.

**Public Comment on Agenda Items**

The public has the right to comment on any item on the Special Meeting Agenda. Comments are limited to 3 minutes or otherwise at the discretion of the Chair.

The Public Comments were held off

**STUDY SESSION**

**SOLID WASTE FRANCHISE**

*Discussion to establish mandatory trash pickup*

The Board discussed different aspects of mandatory versus voluntary garbage pickup. Mr. Bill Worrell of Integrated Waste Management Authority and Tom Martin, Controller for Nipomo Garbage Company, discussed rate increases and types of services with the Board. Franchise fees were also discussed.

The following members of the public spoke:

Larry Verheilig and Vince McCarthy of Nipomo commented on the fees.

**APPROVAL OF WARRANTS**

This item was not addressed.

**ADJOURN**

President Mobraaten adjourned the meeting at 10:58 a.m.

The next regular Board meeting will be held April 17, 2002 at 9:00 a.m..

**MINUTES SUBJECT TO BOARD APPROVAL**

TO: BOARD OF DIRECTORS  
 FROM: DOUG JONES *DJ*  
 DATE: APRIL 17, 2002

**INVESTMENT POLICY - QUARTERLY REPORT**

The Board of Directors have adopted an Investment Policy for NCSD which states that the Finance Officer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the Board of Directors.

Below is the March 31, 2002 Quarterly Report for your review. The Finance Officer is pleased to report to the Board of Directors that the District is in compliance with the Investment Policy.

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report by motion and minute order.

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**INVESTMENT POLICY - QUARTERLY REPORT 3/31/02**

The District's investments are as follows:

TYPE OF INVESTMENT	INSTITUTION	DATE OF MATURITY	AMOUNT OF DEPOSIT 3/31/02	RATE OF INTEREST	ACCRUED INTEREST 3/31/02	AMOUNT OF DEPOSIT 3/31/01	RATE OF INTEREST	ACCRUED INTEREST 3/31/01
Money Market Checking	Mid-State Bank	n/a	\$28,169.10	0.50%	\$0.00	\$46,546.49	0.50%	\$0.00
Savings	Mid-State Bank	n/a	\$878.36	2.00%	\$0.00	\$865.83	2.00%	\$0.00
Pooled Money Investment	Local Agency Investment Fund	n/a	\$11,022,592.11	(1)	(1)	\$7,456,978.03	6.16%	\$113,220.09


n/a = not applicable

(1) Information will be made available to the Board on April 17.

As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the 2001 Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

Respectfully submitted,

*Doug Jones*  
 Doug Jones  
 General Manager and  
 Finance Officer/Treasurer

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES   
DATE: APRIL 17, 2002

AGENDA ITEM  
APR 17 2002



#### MANAGER'S REPORT

➤ CSDA ANNUAL CONFERENCE

The annual conference for the California Special Districts Association will be held September 24-26, 2002 in San Diego, California. If any of the Board members wish to attend, please notify staff and arrangements will be made.

➤ CA-NV SECTION, AWWA FALL CONFERENCE

California-Nevada Section of the American Water Works Association is holding its annual fall conference October 14-17, 2002 in Reno, Nevada. If any of the Board members wish to attend, please notify staff and arrangements will be made.

➤ California Wastewater Charge Survey

Attached is San Luis Obispo County's section of the California Wastewater Charge Survey performed by Black & Veatch.

Board 2002\mgr 041702.DOC

# **CSDA'S ANNUAL CONFERENCE**

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ESSENTIAL SERVICES, RESPONSIVE LEADERSHIP

September 24-26, 2002



Westin Horton Plaza



San Diego, California

**CA-NV SECTION, AWWA  
2002 ANNUAL FALL CONFERENCE  
HILTON RENO RESORT & CASINO  
RENO, NV • OCTOBER 14-17, 2002**

