

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: OCTOBER 2, 2002

**AGENDA ITEM
D-1
OCTOBER 2, 2002**

DE SAL PRESENTATION
BOYLE ENGINEERING

ITEM

Presentation by Mr. Ernie Kartinen from Boyle Engineering on De-Salination

BACKGROUND

The District has contacted Boyle Engineering and requested an information presentation to your Honorable Board discussing the practicalities of desalination with respect to a potable water supply. Mr. Ernie Kartinen has offered to make the presentation.

RECOMMENDATION

This is an information item only.

Board 2002/De Sal.DOC

Ernest O. Kartinen, Jr., PE

Vice President

Fields of Special Competence	Water Treatment Economic Feasibility Studies
Education	BS/Civil Engineering California State University, Long Beach/1963 MS/Civil Engineering California State University, Long Beach/1969
Registration	Professional Civil Engineer/CA (1967) , OR, WA
Years of Experience	Joined Boyle 1968 With Others 5 years
Professional Affiliations	American Society of Civil Engineers American Water Works Association American Public Works Association American Desalting Association International Desalination Association

Related Experience

Experienced in planning, design, and construction administration of public works projects including: water treatment, transmission, pumping, storage, and distribution facilities; wastewater collection, treatment, and disposal works; drainage improvements; and road and street improvements.

Served as Project Manager for Marin Municipal Water District's proposed 5 MGD (10 MGD ultimate) seawater desalination project. This project included feasibility study, pilot plant and preliminary design report.

Project Manager for Seward, Nebraska, water treatment process study and design of 4 MGD reverse osmosis plant for water with high TDS, nitrate, and hardness. Processes considered included ion exchange, reverse osmosis, electro dialysis reversal, and lime softening.

Technical Leader for design and preparation of plans and specifications for 25 MGD microfiltration plant of Olivenhain Municipal Water District near San Diego, California.

Principal-in-Charge for 3 MGD reverse osmosis plant to desalt brackish water for Seymour, Texas.

Project engineer for design of 6 MGD reverse osmosis plant to treat brackish groundwater for Sweetwater Authority near San Diego, California.

Ernest O. Kartinen, Jr., PE

Related Experience—continued

Technical Leader for pilot plant studies for proposed 80 MGD membrane filtration plant to treat Rio Grande River water for El Paso, Texas.

Technical Leader for preparation of study comparing conventional filtration and membrane filtration for proposed 80 MGD plant to treat Rio Grande River water for El Paso, Texas.

Project engineer for study comparing conventional filtration and membrane filtration for 57 MGD and 120 MGD plants to treat Russian River water for Sonoma County Water Agency, California.

Provided process systems design for seawater reverse osmosis system for the Monterey Peninsula Water Management District as part of design-build team with Hydranautics and Western Summit Constructors.

Project engineer for Channel Islands Beach Community Services District seawater desalting/groundwater desalting study.

Project Manager for City of Riverside groundwater treatment study involving treatment for high TDS, nitrate, radionuclides, organic contaminants.

Principal author for "Desalination for Urban Water Supply" prepared for the California Urban Water Agencies, dated July, 1991.

Project engineer for Sweetwater Authority's (San Diego County, California) study of reclaiming groundwater with high TDS.

Member of Technical Review Committee for expansion of Water Factory 21 (wastewater reclamation, including reverse osmosis treatment, for groundwater recharge).

Member of Metropolitan Water District of Southern California's Peer Review Committee for Vertical Tube Evaporator concept proposed for 80 MGD seawater desalting plant.

Project Manager for design of two 3000 gpm Iron and Manganese Removal Plants for Mammoth County Water District. Design and construction of Plant #1 required just over 4 months.

Project Manager on feasibility study for Monterey Peninsula Water Management District's proposed 3 to 8 MGD seawater desalination plant.

Project Manager of the Glenwood Nitrate Ground Water Reclamation Plant. This 2.7 MGD ion exchange facility utilized planning, design, construction administration, start-up and operator training services provided by Boyle.

Ernest O. Kartinen, Jr., PE

Related Experience—continued

Project Manager for 2.3 MGD Nitrate Removal Facility for Grover City, CA. The project included planning, design, start-up and operator training of the ion exchange facility.

Project Manager for McFarland Nitrate Removal Project. This included R&D, feasibility, design and start-up of two, 1 MGD ion exchange nitrate removal facilities.

Project Manager for reconnaissance level study for San Francisco Bay area seawater desalting plants including preliminary evaluation of three sites and desalting processes.

Project Manager for the Edwards AFB 2.5 MGD Tertiary Wastewater Treatment Project. This effort includes wastewater collection systems, pumping stations, effluent disposal, ground water recharge and environmental permitting.

Principal-in-Charge for the 28.5 MGD Wastewater Treatment Plant No. 2 Upgrade and Expansion for the City of Bakersfield. The project includes the conversion of the existing 19 MGD plant treatment process from an aeration process to an anaerobic digestion facility.

Principal-in-Charge for the North of River Sanitary District No. 1, 6.0 MGD Wastewater Treatment Plant that included a raw wastewater pump station, screening, grit removal, primary clarification, trickling filters, secondary clarification, and anaerobic digestion.

Principal-in-Charge for the California State Prison 2,450-bed men's facility in Delano, California. As the State's prime civil engineering consultant, Boyle provided all environmental, on-site and off-site design engineering services including road improvements, all utilities, water facilities and wastewater facilities including collection and trunk facilities, pump station, force main, pretreatment, and all off-site 0.8 MGD expansion of the City's wastewater plant and effluent disposal system.

Prepared study of costs for removing nitrate from water using ion exchange for Limburg, Holland.

Principal-in-Charge for 3.6 MGD feasibility study and design of ion exchange plant for softening and nitrate removal followed by GAC for VOC removal for Chino Prison Complex in Southern California.

Project Engineer for study comparing costs of conventional filtration and microfiltration for a 20 MGD (expandable to 80 MGD) surface water treatment plant (Colorado River, State Aqueduct, and local lake waters) for Olivenhain MWD preparatory to preliminary and final design.

Technical Leader for design of 25 MGD ultrafiltration plant for Olivenhain MWD.

Ernest O. Kartinen, Jr., PE

Related Experience—continued

Project Engineer for design of 20 MGD reverse osmosis and ion exchange processes for City of San Diego's Wastewater Repurification Project (tertiary treated wastewater "repurified" as feed water to conventional surface water treatment plant).

Project Engineer for design of 0.43 MGD (expandable to 1.15 MGD) reverse osmosis sea water desalting plant for Cambria, California.

Project Manager for design of 4 MGD brackish water reverse osmosis treatment plant for Seward, Nebraska.

Project Engineer for study of treatment options for surface water supply for City of Santa Fe, New Mexico. Design of 10 MGD plant anticipated to begin Spring, 1997.

Technical Leader for reverse osmosis pilot plant for desalting agricultural drainage water in California's San Joaquin Valley.

Technical Leader for reverse osmosis pilot plant and design of 6 MGD groundwater desalting plant for La Junta, Colorado.

Publications

Kartinen, E.O., and Guter, G.A. "Alternatives For Reducing Nitrate In Municipal Water Supplies", presented at "Nitrates in Drinking Water" Symposium, American Chemical Society, Division of Environmental Chemistry, 197th Annual Meeting, April 10, 1989, Dallas, Texas.

Kartinen, E.O., Guter, G.A., and Rowles, R.L. "Ground Water Treatment Versus Imported Water Economics: Nitrate Removal", presented at the 17th Biennial Ground Water Conference; September 25, 1989; San Diego, CA.

Kartinen, E.O., Guter, G.A., and Hatfield, Robert. "Treating Water Supplies to Reduce Nitrate Concentrations", presented at the Iowa Rural Water Association Conference, January 6, 1990.

Kartinen, E.O. "Nitrate Removal from Municipal Water Supplies", presented at the Kansas Rural Water Association, March 22, 1990.

Kartinen, E.O. "Water Treatment Processes for Reducing Mineral Content in Drinking Water", presented at the Metropolitan Water District, March, 1990.

Kartinen, E.O., and Guter, G.A. "Review of Operating Ion Exchange Nitrate Removal Plants", presented at National Water Supply Improvement Association Conference, Orlando, FL, August 19-23, 1990.

Ernest O. Kartinen, Jr., PE

Publications—continued

Kartinen, E.O. "Economics and Costs of Nitrate Removal", presented at the Arizona Nitrate Seminar and Demonstration, February, 1991.

Kartinen, E.O., Guter, G.A., Kim, H.S., Martin, C.J., and Poole, R.D. "Deminerlization of San Francisco Bay Water by Reverse Osmosis: A Feasibility Study", presented at the AWWA Annual Conference, June 23-27, 1991, Philadelphia, PA.

Kartinen, E.O., Guter, G.A., Kim, H.S., Martin, C.J., and Poole, R.D. "Deminerlization of San Francisco Bay Water by Reverse Osmosis: Pilot Plant Study", presented at the AWWA Annual Conference, June 23-27, 1991, Philadelphia, PA.

Kartinen, E.O., Guter, G.A., Rowles, R.L., and Argenio, R.K. "The Economics of Nitrate Removal in the Los Angeles Basin: A Case History", presented at the AWWA Annual Conference, June 23-27, 1991, Philadelphia, PA.

Kartinen, E.O., Guter, G.A., Kim, H.S., and Martin, C.J. "Deminerlization of San Francisco Bay Water By Reverse Osmosis: Pre-Treatment Pilot Plant Results", presented at the International Desalination Association World Conference on Desalination and Water Reuse, August 26-31, 1991.

Kartinen, E.O. "Engineering Studies for Marin Municipal Water District", presented at the University of Santa Barbara, October 9-10, 1991, Santa Barbara, CA.

Kartinen, E.O. "Costs of Seawater Desalting in California by Distillation and Reverse Osmosis", presented at the University of Santa Barbara, October 9-10, 1991, Santa Barbara, CA.

Kartinen, E.O. "Nitrate Removal from Municipal Water Supplies", presented at the AWWA Conference, November 6, 1991, Grand Island, NE.

Kartinen, E.O. "Nitrate Removal from Municipal Water Supplies", presented at the Groundwater Management Districts Association, December 4-6, 1991, Colorado Springs, CO.

Kartinen, E.O., and Watson, I.C. "Application of Deminerlization Technology to Potable Water Quality Problems", presented at the Nevada Water Conference, January 15-16, 1992, Las Vegas, NV.

Kartinen, E.O. "The Decision Making Process in Designing Membrane Filtration Facilities from the Engineer's Viewpoint", presented at the AWWA Conference, April, 1992.

Ernest O. Kartinen, Jr., PE

Publications—continued

Kartinen, E.O. "Nitrate Removal by Ion Exchange", presented at American Water Works Association Groundwater Treatment Conference, Sacramento, CA, May 18, 1993.

Kartinen, E.O. "Is There a Future for Desalting in Meeting California's Water Needs?", presented at American Society of Civil Engineers National Conference on Hydraulic Engineering and International Symposium on Engineering Hydrology, San Francisco, CA, July 25-30, 1993.

Kartinen, E.O. "Summary and Comparison of Sea Water Desalting Projects in California", presented at American Water Works Association Membrane Conference, Baltimore, MD, August 4, 1993.

Kartinen, E.O. and Martin, C.J., "Groundwater Treatment Options for the City of Seward, Nebraska", presented at the Nebraska Municipal League Meeting in Kearny, Nebraska, May 5, 1994.

Kartinen, E.O. and Martin, C.J., "Nitrate Removal by Ion Exchange for a Small Water System", presented at the AWWA Annual Conference, New York, New York, June 19-23, 1994.

Kartinen, E.O. and Martin, C.J., "Reuse of Spent Brine for Anion Exchange Nitrate Removal Plants", presented at the American Desalting Association Biennial Conference, September 11-15, 1994, Palm Beach, FL.

Kartinen, E.O. and Martin, C.J., "Examination of Processes for Multiple Contaminant Removal from Groundwater", presented at the American Desalting Association Biennial Conference, September 11-15, 1994, Palm Beach, FL.

Kartinen, E.O. and Martin, C.J., "An Overview of Arsenic Removal Processes", presented at the American Desalting Association Biennial Conference, September 11-15, 1994, Palm Beach, FL.

Kartinen, E.O. and Martin, C.J., "Two Midwest RO Projects: Seward, NE and Las Animas, CO", presented at the AWWA Membrane Technology Conference, Reno, NV, August 16, 1995.

Kartinen, E.O., "Comparison of Reverse Osmosis, Electrodialysis and Carix Demineralization Processes for Inland Use With Irrigation Disposal of Concentrate", presented at the 1997 AWWA Membrane Technology Conference, New Orleans, LA, February 23-26, 1997.

Kartinen, E.O., "Selection of Desalination and Nitrate Removal Process for Camrosa Water District", presented at the 1997 AWWA Annual Conference and Exposition, Atlanta, GA, June 15-19, 1997.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: OCTOBER 2, 2002

**AGENDA ITEM
D-2
OCTOBER 2, 2002**

REQUEST FOR SERVICE
APN 091-240-024
MONEY

ITEM

Request to renew an Intent-to-Serve letter for an 8½ - acre parcel at 1112 Pomeroy Road

BACKGROUND

The District has received a request from Mr. Joe Money to renew an Intent-to-Serve letter for water service to 1112 Pomeroy Road, an 8½ acre parcel. The original Intent-to-Serve letter was issued July 21, 2000. Presently, the District water line ends at the intersection of Willow Road and Pomeroy. Therefore, the applicant needs to extend the water line northerly approx. 400 feet to the far end of his property in order to receive water service from the District. Your Honorable Board may grant an Intent-to-Serve letter with the following conditions:

1. Enter into a Plan Check and Inspection Agreement and pay the appropriate fees.
2. Submit improvement plans showing the water line extension prepared in accordance with the District Standards and Specifications for review and approval.
3. Pay all appropriate District water and other fees associated with this development.
4. Construct the improvements required and submit the following:
 - a. Reproducible "As Builts" - A mylar copy and digital format disk (Auto Cad) which includes engineer, developer, tract number and water improvements
 - b. Offer of Dedication
 - c. Engineer's Certification
 - d. A summary of all water improvement costs
5. This Intent-to-Serve Letter will expire two years from date of issuance.

RECOMMENDATION

Staff recommends that your Honorable Board issue an Intent-to-Serve letter to Mr. Joe Money for water service for APN 091-240-024, with the above mentioned conditions.

9

51

29.37 AC

Black Lake Development

05
12/79

WILLOW RD.

10

52

32.16 AC.

POMEROY

5.08 AC
510.99

5.67 AC

N 76° 30' E
1018.38

RD.
722.04

R/S
12/67

R/S
9/36

R/S
6/35

1216.38

379.53
1.2 AC (20)

121
1 AC (21)
393

20x20
THE

(23)

P/M
14/67

LOS GERROS

409.77 412.03

58

(25)

(24)

← SITE

570.15

EM. 7-97
600.19 (26)

(27)

(28)

485.78
1.8 AC (29)
408.57

(30)

P/M
14/73

(44)
59
41.90 AC

1.6 AC (31)

1214.01

3.2 AC

(32)

P/M
17/31

453
570.6 (33)

(34)

(35)

(36)

P/M
8/45

570.96 (33)

1 AC (34)

1 AC (35)

3.6 AC (36)

LIVE OAK

N 82° W 999.24

930.16

1624.55

296

Joseph A Money
1112 Pomeroy Rd.
Nipomo, Ca 93444

July 10, 2000

TO: Douglas Jones
Nipomo Community Services District
148 S. Wilson St.
Nipomo, Ca 93444

Please consider this a request letter for water service at ¹¹¹²1108 Pomeroy Rd., being APN #091-240-024.

Sincerely,

Joseph A Money

JAM:mfd

*request made for
wrong address.
Molly & Dwayne
for
Joseph A Money*

*9/11/02
would like a renewed
will serve
50⁰⁰ paid*

BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: OCTOBER 2, 2002

**AGENDA ITEM
D-3
OCTOBER 2, 2002**

REQUEST FOR SERVICE
TRACT 2456 (KING VENTURES)

ITEM

Request for water service for a 41-unit residential development at the intersection of Division and South Frontage Rds.

BACKGROUND

The District received a request from Mr. David Watson of King Ventures for an Intent-to-Serve letter for water and sewer services to Tract 2456, a 41-unit residential development at Division and S. Frontage Rds. This development is similar to the existing Tract 2399, across the street from this project. The proposed development is shown on the attached tract map. The Board may approve an Intent-to-Serve letter for the proposed project with the following conditions:

1. Enter into a Plan Check and Inspection Agreement and pay the appropriate fees.
2. Submit improvement plans in accordance with the District Standards and Specifications for review and approval.
3. Pay all appropriate District water, sewer and other fees associated with this development.
4. Construct the improvements required and submit the following:
 - a. Reproducible "As Builts" - A mylar copy and digital format disk (Auto Cad) which includes engineer, developer, tract number and water improvements
 - b. Offer of Dedication
 - c. Engineer's Certification
 - d. A summary of all water and sewer improvement costs
5. This Intent-to-Serve Letter will expire two years from date of issuance.

RECOMMENDATION

Staff recommends that your Honorable Board approve an Intent-to-Serve for Tract 2456 with the above conditions.



September 17, 2002

NIPOMO COMMUNITY SERVICES DISTRICT

Attn.: Mr. Doug Jones, District Manager

Post Office Box 326

Nipomo, California 93444

**Re: Request For Water and Wastewater "Will Serve" Letter of Intent -
"Nipomo Village Phase II" Subdivision, Tract 2456 - Division Street -
Nipomo**

Dear Doug:

Please accept this letter and the accompanying copy of our tentative tract map as our request to the District to issue an "Intent-To-Serve" commitment for this tract for water and wastewater services.

This project will be an extension of the Tract 2399 development presently underway, and includes a total of 41 residential units, a common area park of just under 1/2 acre, and a small day care center of approximately 2,500 SF.

Please call me to discuss this request further if you need. Thank you in advance for your continuing courtesy and assistance on these matters.

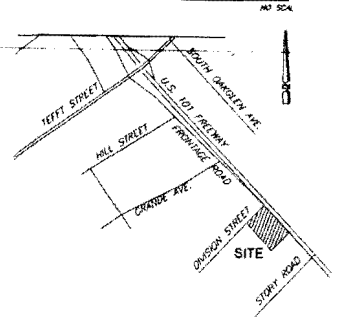
Sincerely,

A handwritten signature in black ink, appearing to read "David Watson", written over a circular scribble.

David Watson, AICP

NIPVIncsd01

VICINITY MAP

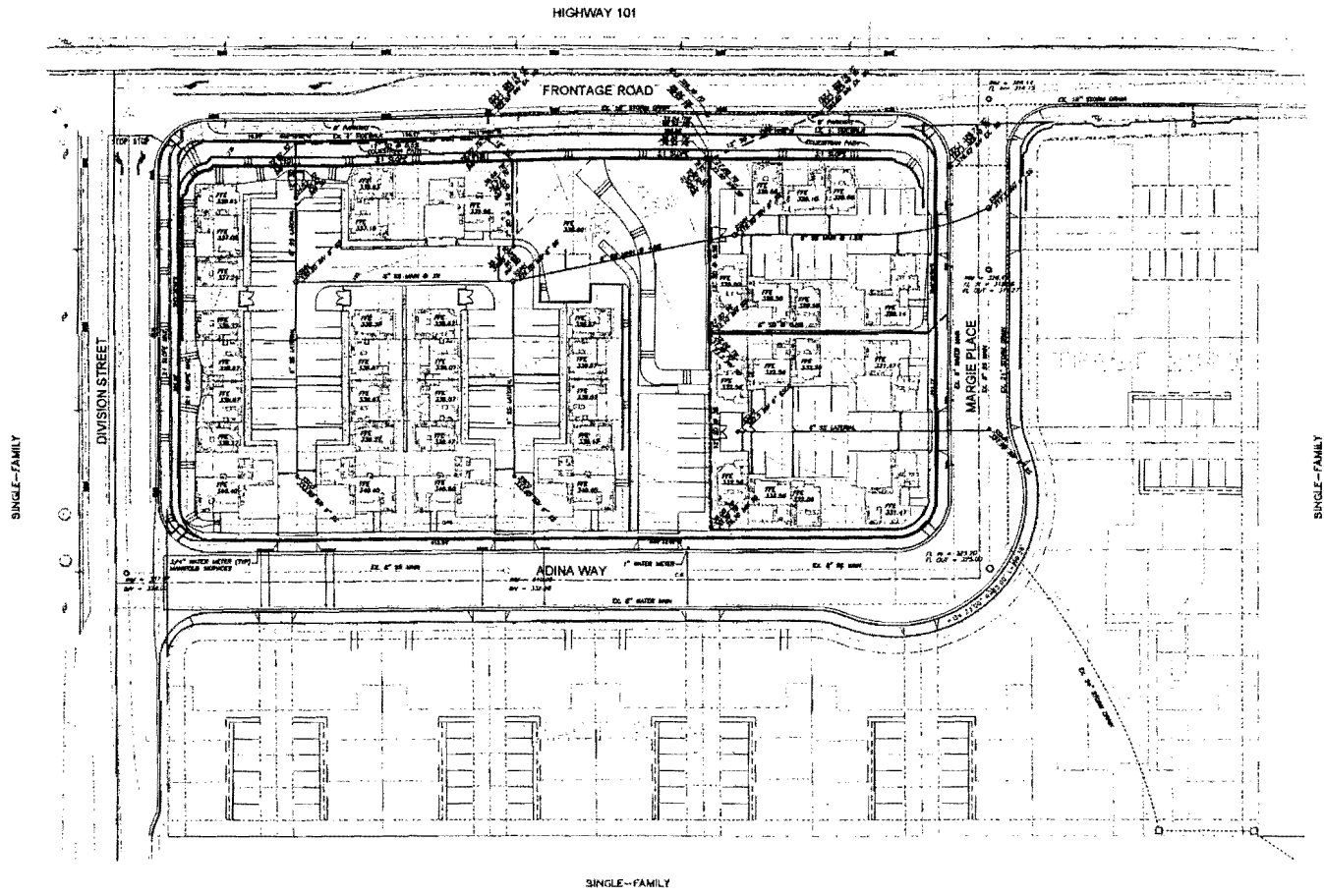


LEGEND

	EXISTING TRACT BOUNDARY
	EXISTING OR NEW SIDEWALK
	INTERIOR LOTS
	CURB, GUTTER & SIDEWALK
	EXISTING CONTOURS
	EXISTING POWER POLE
	EXISTING HYDRANT
	EXISTING FENCE
	CENTERLINE
	RETAINING WALL/SOUND WALL
	12" PVC STORM DRAIN PIPE
	SLOPE SYMBOL
	55 CLEAREAVE

PROJECT DATA

1. PROJECT ADDRESS:	FRONTAGE ROAD
2. TRACT SIZE:	117738.9 SF (2.6623) 117288.8 SF (NET - AFTER FRONTAGE ROAD AMBROADENMENT)
3. ZONING:	RESIDENTIAL SINGLE-FAMILY
4. ACCESSOR'S PARCEL NO.:	092-303-014
5. WATER SUPPLY:	MIPOMO COMMUNITY SERVICES DISTRICT
6. SEWER DISPOSAL:	MIPOMO COMMUNITY SERVICES DISTRICT
7. GAS:	SOUTHERN CALIFORNIA GAS CO
8. ELECTRICITY:	PACIFIC GAS & ELECTRIC
9. TELEPHONE:	PACIFIC BELL



PRELIMINARY
UTILITY PLAN
TENTATIVE TRACT MAP 2456
FOR
NIPOMO TOWNHOMES

LEGAL DESCRIPTION:
SOMEWHAT OF LOT 14 OF TRACT 1589, IN THE COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA, ACCORDING TO THE MAP RECORDED IN BOOK 18, PAGE 78, OF MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

PREPARED FOR: Chavez/Aguiar King V Armas 280 Fresno Street San Luis Obispo, CA 93401	PREPARED BY: Engineer Engineering Development Associates 744 Oak Street Paso Robles, CA 93440 (805) 227-1020 Paul Richards, P.L.S.
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TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: OCTOBER 2, 2002

AGENDA ITEM
D-4
OCTOBER 2, 2002

REQUEST FOR SERVICE
TRACT 2381 (NESTER)

ITEM

Request for water and sewer service for a 21-lot development at Pomeroy and Willow Rds.

BACKGROUND

The District has received a request for water and sewer service for a 21-lot development at Pomeroy Rd. and Willow Rd. This development is within the Blacklake Specific Plan, as developed by the County. Attached is the vested tentative map showing the development.

Your Honorable Board may grant an Intent-to-Serve letter with the following conditions:

1. Enter into a Plan Check and Inspection Agreement and pay the appropriate fees.
2. Submit improvement plans showing the water and sewer lines, prepared in accordance with the District Standards and Specifications for review and approval.
3. Pay all appropriate District water, sewer and other fees associated with this development.
4. Construct the improvements required and submit the following:
 - a. Reproducible "As Builts" - A mylar copy and digital format disk (Auto Cad) which includes engineer, developer, tract number and water improvements
 - b. Offer of Dedication
 - c. Engineer's Certification
 - d. A summary of all water and sewer improvement costs
5. This Intent-to-Serve Letter will expire two years from date of issuance.

RECOMMENDATION

Staff recommends that your Honorable Board issue an Intent-to-Serve letter for water service for Tract 2381, with the above mentioned conditions.

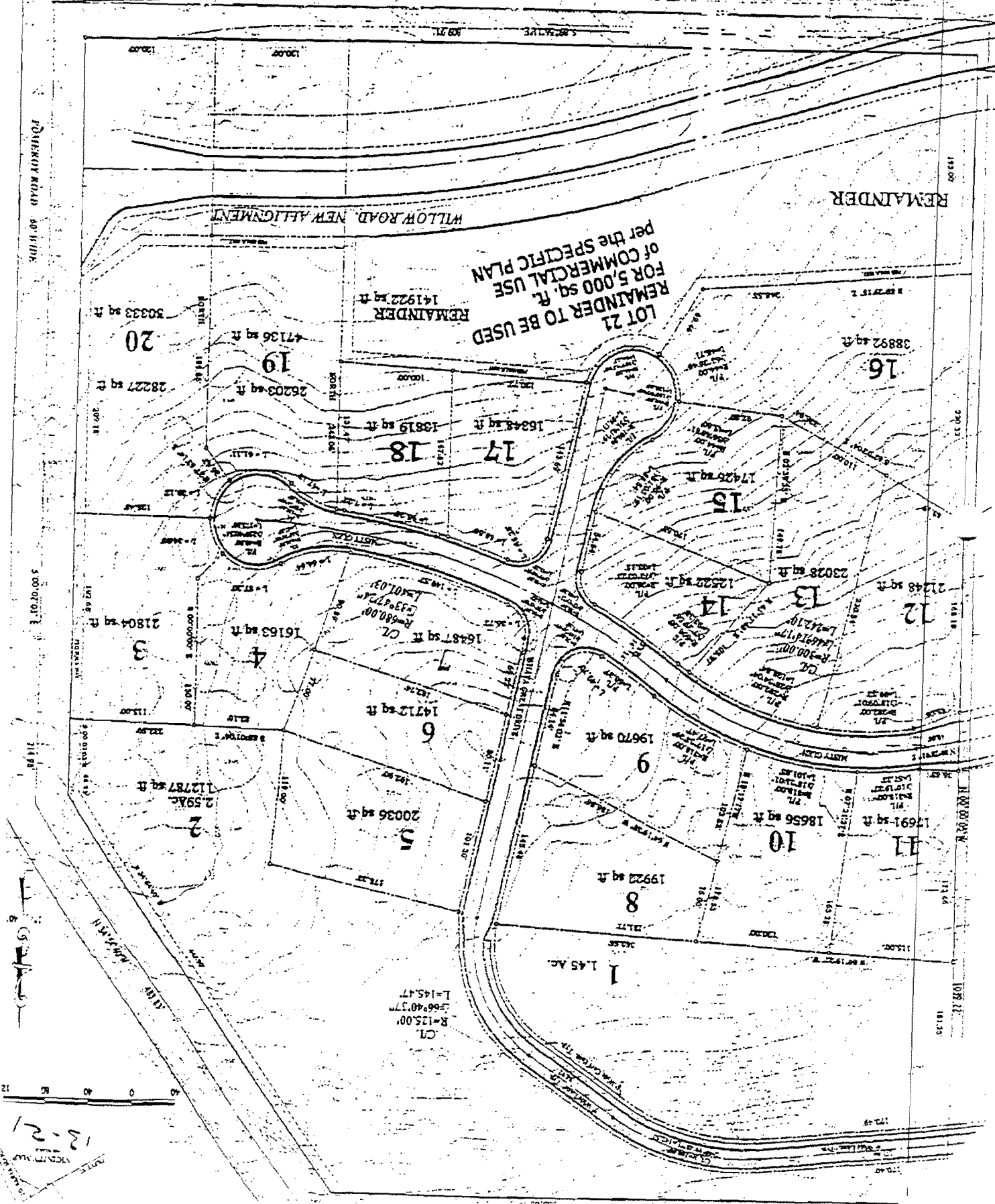
Tract 2381 Exhibit H - Vesting Tentative Map

OCEANO, CA 93445

OWNER: CRAIG FAMILY TRUST
P. O. BOX 505

EXISTING WILLOW ROAD - 60' WIDE

A.P.N. 91-240-09



LOT 21
REMAINDER TO BE USED
FOR 5,000 sq. ft.
OF COMMERCIAL USE
per the SPECIFIC PLAN

REMAINDER

WILLOW ROAD, NEW ALIGNMENT

MOUNTAIN VIEW ROAD 60' WIDE

NOTES
13-21



September 25, 2002

Nipomo Community Services District
148 S. Wilson Street
Nipomo, CA 93444

Doug Jones, Et'l.,

Tentative tract map #2381 of the Blacklake Specific Plan was recently approved in the Board of Supervisors. As a result, we would like to request a valid can and will serve letter and any fee structure required to secure water service for this 21 lot subdivision . Please review the enclosed maps recognizing the 20 residential parcels and the future commercial site.

Please be aware we have contracted with Cannon & Associates to complete the survey and civil engineering work for this project. Please feel free to call our office or David Norcross at Cannon & Associates in San Luis Obispo at (805)544-7407. We would also like to request any design input regarding water and sewer standards required of NCSD for the project. Please note the need for a lift station at the cul-de-sac adjacent to the commercial lot and the offsite road that will connect to Redberry Lane through open space at Lot #11 of Tract #1779 and Lot #42 of Tract 2151 as per Conditions of Approval.

Sincerely,

Greg Nester / Vista Roble, L.L.C.

GENERAL CONTRACTOR LICENSE #812904
OFFICE: 111 NELSON STREET, ARROYO GRANDE, CA 93420
MAILING ADDRESS: P.O. BOX 219 ARROYO GRANDE, CALIFORNIA 93421
TELEPHONE: (805) 481-5182 FAX: (805) 481-2790

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: OCTOBER 2, 2002

**AGENDA ITEM
D-5
OCTOBER 2, 2002**

DANA-FOOTHILL WATER STORAGE FACILITY
ENVIRONMENTAL REVIEW

ITEM

Review Negative Declaration for a one-million gallon water storage facility to be constructed at Dana-Foothill Rd. storage facility site and set a Public Hearing for November 6, 2002.

BACKGROUND

Garing, Taylor and Associates have been authorized to proceed with the design of the improvements the addition of a one million gallon water storage facility at Dana-Foothill Rd. Part of the project is to review the environmental impact there may be in the area. The initial study and checklist for the Dana-Foothill water storage facility had been completed. The design is completed and the CEQA document is being presented to the Board for review and to set a Public Hearing. Jim Garing, of Garing, Taylor and Associates, has prepared the CEQA documents and the proposed Negative Declaration for the project.

RECOMMENDATION

Staff recommends that your Honorable Board approve the initial Study and set a Public Hearing for November 6, 2002, for the environmental review of this project.

Board 2002/Water Storage Set Public Hearing.DOC

NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION

Project Description: The project will include the construction of a one million gallon water storage tank at the Dana-Foothill site. The storage tank will be constructed next to the existing facilities.

Project Location: Dana-Foothill at Tefft Street, Nipomo, San Luis Obispo County, California

Review Period Starting and Ending Dates During Which the Agency Will Receive Comment: 8:00 a.m., October 3, 20-02 to 4:30 p.m., November 1, 2002.

Date of Agency Public Hearing for Project and Consideration of Mitigated Negative Declaration Adoption: November 6, 2002, 9:00 a. m., NCSD Board Regular Meeting, NCSD Board Meeting Room, 148 South Wilson Street, Nipomo, CA The public is invited to attend.

Address Where All Documents Pertinent to This Matter May Be Accessed: The proposed Mitigated Negative Declaration, Initial Study and Checklist with supporting documents are available for public review at the Nipomo Community Services District office, 148 South Wilson Street, Nipomo, CA 93444 during regular office hours, Monday through Friday, 8:00 a.m. to 4:30 p.m.

Hazardous Waste Facilities, Property or Disposal Site On or Adjoining Project Site: None.

Signature

R. James Garing, District Engineer
Nipomo Community Services District

Date

RESOLUTION NO. 2002-storage

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
APPROVING THE DRAFT ENVIRONMENTAL NEGATIVE DECLARATION FOR
A ONE MILLION GALLON WATER STORAGE FACILITY**

WHEREAS, the District is in the process of developing water system improvements by construction of an additional storage facility, and

WHEREAS, the California Environmental Quality Act requires that the District to assess the impact of such construction on the environment and circulate said assessments to interested agencies and the public at large, and

WHEREAS, the Nipomo Community Services District has prepared an initial study on the project and its effect on the environment, and

WHEREAS, said study indicates that there is no significant effect on the environment;

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT PURSUANT TO THE ENVIRONMENTAL QUALITY ACT AND GUIDELINES, HEREBY APPROVES THE DRAFT NEGATIVE DECLARATION FOR THE FOLLOWING PROJECT:

1. Project Title: Dana-Foothill Water Storage Facility
2. Project Applicant: Nipomo Community Services District
3. Project Location: Nipomo, California
4. Project Description: The construction of a one million gallon storage facility.
5. Findings: There is no substantial evidence that the project may have a significant effect on the environment.
6. A copy of the initial study is attached.
7. The public review period will end November 6, 2002, at which time a public hearing will be held for formal adoption.

On the motion of Director _____ seconded by Director _____ and on the following roll call vote, to wit:

AYES: Directors _____

NOES:

ABSENT:

ABSTAIN:

the foregoing resolution is hereby adopted this _____ day of October, 2002.

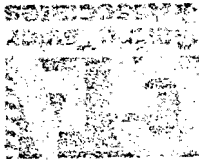
Richard Mobraaten, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
General Counsel



Nipomo Community Services District
RESERVOIR NO. 5
ND 02-060
September, 2002

Initial Study *and Checklist*

Dana Foothill Water Storage Site

Environmental Checklist Form

Project Title: Dana Foothill Water Reservoir No. 5

Lead Agency: Nipomo Community Services District
148 South Wilson Street
Nipomo, California 93444

Contact: Doug Jones, General Manager
(805) 929-1133

Project Location: Intersection of Dana Foothill Rd. and Tefft Street, Nipomo, County of San Luis Obispo, CA,

Project Sponsor: Nipomo Community Services District

Description of Project: Construct 1 mg storage tank for NCSD.

In 1995 Boyle Engineering prepared a Water and Sewer Master Plan for the District (a copy is on file at District offices for public review). According to the study 4.0 mg is the recommended storage volume at the project location necessary to meet the needs of the District. The District currently has 3.0 mg of storage in place at the project location. An additional 1.0 mg of storage is recommended to reliably meet the needs of future customers for fire protection during peak demand periods and for enhanced distribution of water. Approximately 0.4 mgd of the additional 1.0 mgd capacity will be required for a new high school under construction.

Surrounding Land Uses and Setting: The construction site is part of a fenced 1.82 acre site owned by the NCSD fronting upon Dana Foothill Blvd. The site is currently developed with three water storage reservoirs or tanks except for its eastern one-third. It is on this eastern one-third of the site that the proposed fourth and final water storage reservoir or tank will be constructed on this site. The site sits at the base of high hills to the immediate east, which minimize any profile the tank could create. The setting is rural grazing grasslands. Construction and setting disturbance, if any, are limited to the site.

Environmental Impacts: Explanations of all answers to the Initial Study are on attached sheets.

Discussion of environmental evaluation: The purpose of this project is to meet the recommendations of the Boyle report and Title 22 of the California Code of Regulations. The project is within the scope, and is consistent with, the South County Area Plan and its updates, which are summarized in the context of this project as follows:

The adopted South County Area Plan consists of text and maps describing and delineating land use categories and density. It also contains a detailed land use category map for the Nipomo Community Service District depicting land use categories within the District ranging from open-space through residential single-family, residential multiple-family and office and commercial. As such, the South County Area Plan sets forth and predicts future population density, land use, water use and wastewater generation throughout the entire District.

CEQA mandates that projects which are consistent with the development density established by existing zoning, community plan, or general plan policies for which an EIR was certified shall not require additional

environmental review, except as might be necessary to examine whether there are project-specific significant effects which are peculiar to the project or its site.

The Plan indicates existing population within Nipomo at approximately 9,000 people, estimated by the NCSD as of January 1, 2002. The build out or ultimate population for Nipomo, according to the Plan is shown to be 18,438 people, which is an increase in population of 9,438 over the January 1, 2002 estimated population. The District estimates 15,050 people in 2020.

The FEIR for the South County Area Plan Update also analyzes water balance calculations for low-density single-family, medium density single-family, high-density multi-family, and typical industrial development on the mesa. Summarizing the impacts of this development on the mesa, the report indicates "The impact scenario developed above indicate that medium-to-low density residential development can be accommodated on the mesa with essentially no significant impact on water resources. High density multi-family and most industrial developments will have a beneficial impact on water resources due to the elimination of use by existing natural vegetation and the very low consumption of water by these land uses."

With regard to providing water service, the FEIR for the South County Area Plan Update indicates that "Continued build out under the proposed plan may require expansion of facilities of the NCSD.... to provide service in the Nipomo Urban Area... ."

There currently are no restrictions on growth in the District due to water supply. The construction of this storage tank and extension of the waterline will not lead to an increased population of the area and is consistent with current demands of the District and the population densities established by the South County Area Plan.

Provision of additional transmission facilities and storage facilities is necessary in order to provide adequate fire flow and domestic peaking capability. The need to provide these facilities has also been forecast by the 1995 Boyle Engineering Water and Sewer Master Plan for the District.

Conclusions:

The South County Area Plan Update establishes land use and future growth within the Nipomo Community Services District and the Final Environmental Impact Report for the South County Area Plan Update analyzes the water resource impact of that growth and concludes that the impacts of accommodating that growth are mitigable. Growth, which is framed by the South County Area Plan Update, requires Nipomo Community Services District to expand facilities.

Other mitigations (mandating ultra-low flow fixtures in new development and mandating draught resistant landscaping in all new development) have been implemented. In addition, the Nipomo Community Services District has its own water use reducing measures, which have been implemented.

This project is within the scope and is consistent with the latest adopted South County Area Plan - Inland Area and the project is hereby found to be de minimis in its effect on fish and wildlife. There will be no negative cumulative effects due to the construction or operation of the project.

Both the South County Area Plan - Inland Area and the Final Environmental Impact Report for that Plan (certified by the Board of Supervisors on March 15, 1994) are hereby incorporated by reference and are on file and available for public review at the District offices.

Dana Foothill Road

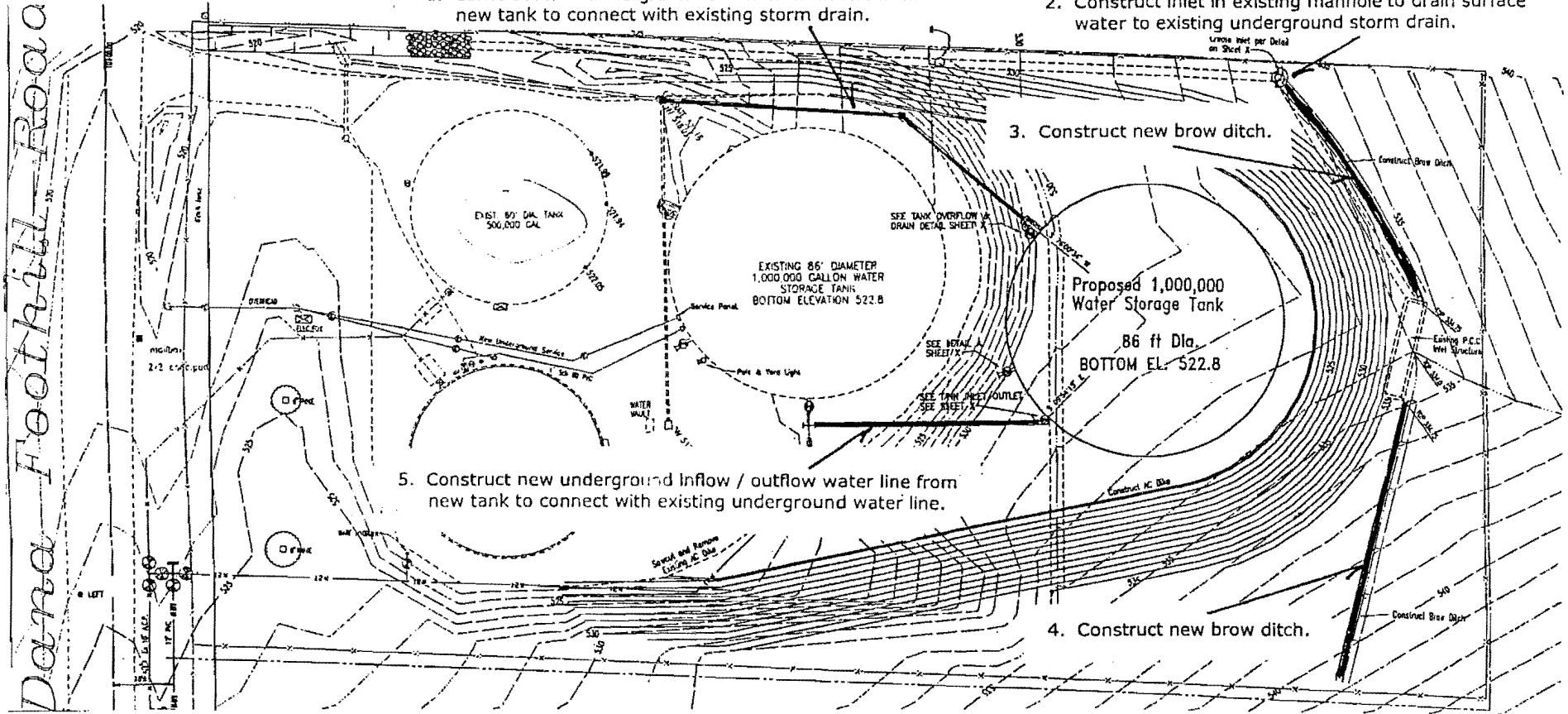
1. Construct new underground overflow drain line from new tank to connect with existing storm drain.

2. Construct inlet in existing manhole to drain surface water to existing underground storm drain.

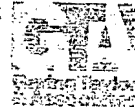
3. Construct new brow ditch.

4. Construct new brow ditch.

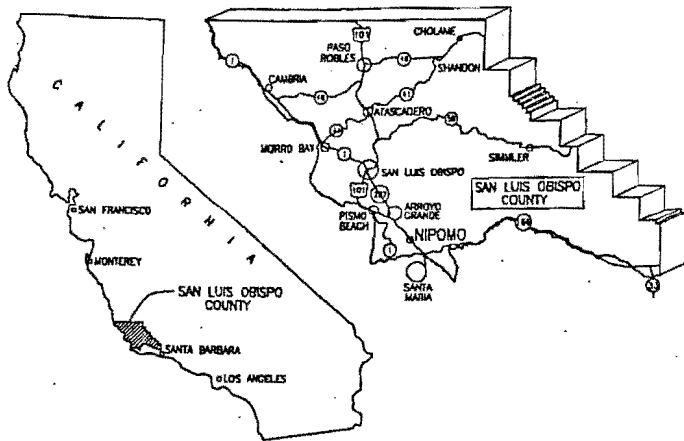
5. Construct new underground inflow / outflow water line from new tank to connect with existing underground water line.



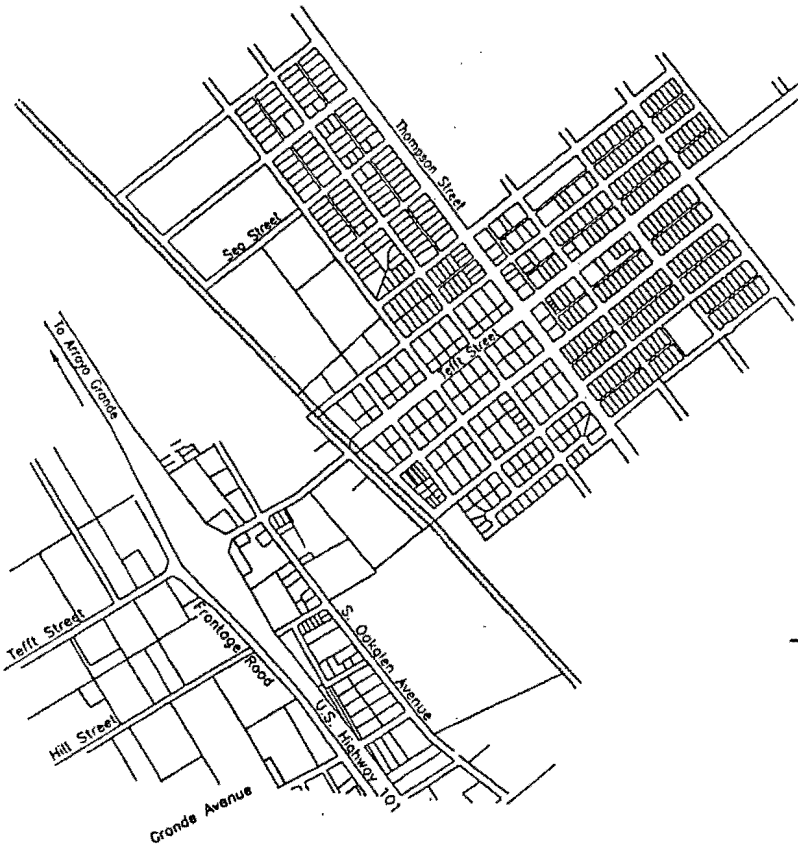
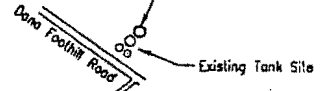
Nipomo Community Services District
RESERVOIR NO. 5
ND 02-060
September, 2002



Vicinity Map



PROPOSED LOCATION
TANK #5 - 1 MILLION
GALLON WATER STORAGE
FACILITY



Location Map

Nipomo Community Services District
RESERVOIR NO. 5
ND 02-060
September, 2002



TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: OCTOBER 2, 2002

**AGENDA ITEM
D-6
OCTOBER 2, 2002**

WOODLANDS PROJECT

ITEM

Review SLO County Planning Commission's staff report on the Woodlands Project

BACKGROUND

The District has received the County staff report on the proposed Woodlands Project on the western portion of the Nipomo Mesa. The material was received after the last Board meeting. The District requested a continuance of the Planning Commission consideration of this project. The Planning Commission meeting was held on September 26, 2002. The Planning Commission continued the matter to the October 24, 2002, to review the adequacy of the water supply for the proposed project.

RECOMMENDATION

Your Honorable Board may direct staff how they wish to proceed in this matter with respect to make a recommendation to the SLO County's Planning Commission concerning the water supply for the proposed Woodlands Project.

Board 2002/Wodlands continued.DOC

BOARD OF DIRECTORS

FROM: DOUG JONES *D*

DATE: OCTOBER 2, 2002

AGENDA ITEM

E-1

OCTOBER 2, 2002

BOARD OF DIRECTORS MEETING DATES

ITEM

Cancellation of October 16, 2002, meeting date and reschedule for October 23, 2002

BACKGROUND









The Board of Directors usually meet on the first and third Wednesday of each month. The Nevada Section of the American Water Works Association Conference is being held the week of October 14th and some of staff and a Board member are planning to attend. It is recommended that the Board meeting of October 16th be cancelled and rescheduled for October 23, 2002. By rescheduling, the Board meeting will maintain the appropriate separation between meetings.

RECOMMENDATION

Staff recommends that your Honorable Board cancel the October 16, 2002 meeting and reschedule it for October 23, 2002.

Board 2002/Reschedule.DOC

OCTOBER 2002


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THE FORD METER BOX COMPANY, INC.

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TO: BOARD OF DIRECTORS
FROM: DOUG JONES 
DATE: OCTOBER 2, 2002

AGENDA ITEM
F
OCTOBER 2, 2002

CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. **Questions or clarification may be made by the Board members without removal from the Consent Agenda.** The recommendations for each item are noted in parenthesis.

- F-1) WARRANTS [RECOMMEND APPROVAL]
- F-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]
Minutes of September 4, 2002, Regular Board meeting
- ← F-3) ACCEPT WATER/SEWER IMPROVEMENTS - TRACT 2409 (EDWARDS) [RECOMMEND APPROVAL]

WARRANTS OCTOBER 2, 2002

**AGENDA ITEM
F-1
OCTOBER 2, 2002**

HAND WRITTEN CHECKS

18561	09/18/02	ERNIE THOMPSON	48.30
18562	09/23/02	SLO COUNTY CLERK	25.00

COMPUTER GENERATED CHECKS

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
7306	09/27/02	EMP01 EMPLOYMENT DEVELOP DEPT	A20923	09/23/02	STATE INCOME TAX	09-02	329.40	329.40
7307	09/27/02	MID01 MIDSTATE BANK-PR TAX DEP	A20923	09/23/02	COMBINED CHECK	09-02	1665.70	1665.70
7308	09/27/02	MID02 MIDSTATE BANK - DIRECT DP	A20923	09/23/02	NET PAY DEDUCTION	09-02	10325.64	10325.64
7309	09/27/02	PER01 PERS RETIREMENT	A20923	09/23/02	PERS PAYROLL REMITTANCE	09-02	1857.17	1857.17
7310	09/27/02	SIM01 SIMMONS, DEBRA	A20923	09/23/02	WAGE ASSIGNMENT	09-02	150.00	150.00
7311	09/27/02	STA01 STATE STREET GLOBAL	A20923	09/23/02	DEFERRED COMP	09-02	735.00	735.00

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Description
007312	10/02/02	ADV01	ADVANTAGE ANSWERING PLUS	79.95	.00	79.95	47517	ANSWERING SERVICE
007313	10/02/02	AVC01	AVCO FIRE EXTINGUISHER C.	159.01	.00	159.01	8672	ANNUAL EXTINGUISHER SERV
007314	10/02/02	BLA01	BLAIR, ROBERT L	100.00	.00	100.00	100202	REG BD MEETING 10 02 02
007315	10/02/02	BLA02	BLAIR, ROBERT L	928.22	.00	928.22	A20927	CSDA-TRAVEL/MILEAGE/PER T
007316	10/02/02	BOG01	BOGNUDA, LISA	21.90	.00	21.90	081902	TRAVEL TO SLO MEETING W N
007317	10/02/02	CAN01	CA-NV SECTION AWWA	25.00	.00	25.00	09411-02	RENEWAL WATER DIST PROGRA
007318	10/02/02	CHA02	CHARTER COMMUNICATIONS	54.90	.00	54.90	100702	INTERNET SERVICE
007319	10/02/02	COR01	CORBIN WILLITS SYSTEMS	545.48	.00	545.48	A209151	SERVICE FEE
007320	10/02/02	CRE01	CREEK ENVIRONMENTAL LABS	30.00	.00	30.00	J3421	BL WWTP LAB
				30.00	.00	30.00	J3501	BL WWTP LAB
				30.00	.00	30.00	J3524	BL WWTP LAB
				30.00	.00	30.00	J3591	BL WWTP LAB
				30.00	.00	30.00	J3612	BL WWTP LAB
			Check Total.....	150.00	.00	150.00		
007321	10/02/02	DWI01	DWIGHT'S AUTOMOTIVE	225.87	.00	225.87	14291	BRAKES 96 FORD PU
007322	10/02/02	FED01	FED EX	25.85	.00	25.85	437664571	POSTAGE TO PERRY LOUCK
007323	10/02/02	FGL01	FGL ENVIRONMENTAL	44.80	.00	44.80	208971	BL WWTP LAB
				44.80	.00	44.80	208972	NIPOMO WWTP LAB
			Check Total.....	89.60	.00	89.60		
007324	10/02/02	GAR01	GARING TAYLOR & ASSOC	294.83	.00	294.83	2892	GEN DIST ENGINEERING
				1569.74	.00	1569.74	2893	TEFFT ST WATER LINE
				5646.02	.00	5646.02	2894	DANA FOOTHILL TANK SITE
			Check Total.....	7510.59	.00	7510.59		
007325	10/02/02	GIL01	GLM	90.00	.00	90.00	083002	BL MAINTENANCE
007326	10/02/02	GWA01	GWA INC	25.00	.00	25.00	092002	FIRE ALARM
007327	10/02/02	IKO01	IKON OFFICE SOLUTIONS	47.20	.00	47.20	16837605	COPIER MAINTENANCE
007328	10/02/02	IMA01	IMAGE PAINTING	1782.00	.00	1782.00	092502	PAINT BOARD ROOM/SIGN
007329	10/02/02	JOH01	JOHNSON, DONNA	45.97	.00	45.97	090502	REIMBURSE FOR SUPPLIES
007330	10/02/02	MOB01	MOBRAATEN, RICHARD	100.00	.00	100.00	100202	REG BD MEETING 10 02 02
007331	10/02/02	NEX01	NEXTEL COMMUNICATIONS	109.50	.00	109.50	809087314	CELLULAR SERVICE

COMPUTER GENERATED CHECKS

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
007332	10/02/02	PAC01	PACBELL/WORLDCOM	5.89	.00	5.89	T0665505	PHONE
007333	10/02/02	PER02	CALIF PUBLIC EMPLOYEES'	3835.94	.00	3835.94	200210167	HEALTH INSURANCE
007334	10/02/02	PGE01	P G & E	46617.90	.00	46617.90	SEPTEMBER	ELECTRICITY-SEPTEMBER
007335	10/02/02	PLA01	PLATINUM PLUS FOR BUSINES	1619.00 174.50	.00 .00	1619.00 174.50	092002 092002-2	SEMINARS-DOUG, JUDY, MIRE MISC SUPPLIES
			Check Total.....:	1793.50	.00	1793.50		
007336	10/02/02	SLO02	DIV OF ENVIRON HEALTH	380.00	.00	380.00	20944	LAB TESTS
007337	10/02/02	SPE01	SPECIAL DISTRICT RISK	579.00	.00	579.00	081402	VEHICLE ADDITION INVOICE
007338	10/02/02	STA04	STATE DEPT OF HEALTH SERV	4751.25	.00	4751.25	220537	WATER SYSTEM FEES 7-1-01
007339	10/02/02	TER01	TERMINIX	42.00	.00	42.00	231320911	PEST CONTROL
007340	10/02/02	THE01	THE GAS COMPANY	9.09	.00	9.09	091902	OFFICE HEAT 062 351 2034
007341	10/02/02	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	100202	REG BD MEETING 10 00 00
007342	10/02/02	USA01	USA BLUEBOOK	164.98	.00	164.98	588918	ROTARY DRUM PUMP & CHLORI
007343	10/02/02	VIK01	VIKING OFFICE PRODUCTS	-106.04 274.21	.00 .00	-106.04 274.21	821498C 932711	CREDIT-RETURNED TONER CAR COPY PAPER/TONER CARTRIDGE
			Check Total.....:	168.17	.00	168.17		
007344	10/02/02	WIN01	WINN, MICHAEL	100.00	.00	100.00	100202	REG BD MEETING 10 00 00
007345	10/02/02	WIR02	WIRSING, JUDY	100.00	.00	100.00	100202	REG BD MEETING 10 00 00
007346	10/02/02	XER01	XEROX CORPORATION	80.17	.00	80.17	91146381	MAINT AGREEMENT

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

SEPTEMBER 18, 2002

REGULAR MEETING 9:00 A.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

RICHARD MOBRAATEN, PRESIDENT
MICHAEL WINN, VICE PRESIDENT
ROBERT BLAIR, DIRECTOR
JUDITH WIRSING, DIRECTOR
CLIFFORD TROTTER, DIRECTOR

STAFF

DOUGLAS JONES, GENERAL MANAGER
DONNA JOHNSON, SEC. TO THE BOARD
JON SEITZ, GENERAL COUNSEL

NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

A. CALL TO ORDER AND FLAG SALUTE

President Mobraaten called the meeting to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL

At Roll Call, all Board members were present.

C. PUBLIC COMMENTS PERIOD

PUBLIC COMMENTS

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board.

Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

There was no public comment.

D. ADMINISTRATIVE ITEMS (The following may be discussed and action may be taken by the Board.)

D-1) ANNEXATION NO. 21 – KNOLLWOOD (MARTIN)

Resolution approving Annex. No. 21, 160 acres/55 lot development across from Blacklake Golf Course

The following members of the public spoke:

Larry Vierheilig, in District – said NCAC unanimously approved this project.

Upon motion of Director Winn and seconded by Director Blair, the Board adopted Resolution 2002-834 approving Annexation No. 21, Knollwood. Vote 3-2 with Directors Trotter and Wirsing voting no. Director Wirsing asked to have her comment in the record: She is voting no because she continues to be concerned about a reliable water source and supplemental water is not in place yet. Director Trotter agreed. Director Blair asked to have his comment in the record: He felt that the annexation fees should be lower.

RESOLUTION NO. 2002-834

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT
APPROVING ANNEXATION NO. 21 (KNOLLWOOD) [GOVT. CODE SECTION 57075 (b)]**

D-2) REQUEST FOR ANNEXATION - ROBERTSON

Request to annex approx. 60 acres/8 parcels on Lyn Rd. at Pomeroy Rd.

Director Blair says he cannot vote for this annexation until the restrictions [secondary residence] are lifted.

Director Wirsing asked if we should be pursuing supplemental water.

The following members of the public spoke:

Don Hilliard, 1731 Pomeroy Rd., outside District – Neighbors have had to haul in water for several summers. He is a co-defendant in the SMVWCD suit.

Jessie Hill, 1910 Grand Ave. AG, outside District – Find out about CEQA

Upon motion of Director Winn and seconded by Director Trotter, the Board agreed to direct staff to study this requested annexation, including the other lots bordering the project. Vote 5-0 with Director Blair abstaining.

- D-3) WOODLAND DEVELOPMENT (PH PROPERTIES)
Review County Planning Department agenda item set for public hearing Sept. 26, 2002

Jon Seitz, District Legal Counsel, explained that the staff report for the Sept. 26th meeting has not been published to date. Staff has asked the County for a continuance for this project. He read from an EIR addendum, Mitigation Measure 4-1 6d

"Prior to approval of discretionary development (e.g. prior to recordation of the final map, Development Plan approval), the applicant shall conduct a complete survey of wells that could be affected by cumulative water level interference. The applicant shall then implement means to allow for continued production of these wells under drought conditions to the satisfaction of the County Engineer." Mr. Seitz led the Board through a handout

The following members of the public spoke:

Jessie Hill, outside District – Water Code requirement 10910 or Government Code SB 221 – Will we run out of water in seven years or twenty?

Upon motion of Director Winn and seconded by Director Trotter, the Board agreed to support staff's recommendation to ask for continuance from the Planning Commission. There was no public comment.

Director Wirsing wished to have the following in the record: She does not object to the project, but it does not belong in this area due to our fragile infrastructure regarding water. Vote 5-0

Upon motion of Director Winn and seconded by Director Wirsing, the Board agreed (1) to have Mr. Garing attend the Planning Commission and Board of Supervisors and Mr. Markman provide input to the and (2) to authorize staff to file an appeal to the Board of Supervisors, if the decision is not favorable.

The following member of the public spoke:

Jesse Hill, outside District – Has seen packet
Vote 4-1 with Director Blair voting no.

- D-4) REQUEST FOR SERVICE – CO 02-0215 (HILL)
Request for water and sewer service for a 4-lot development on W. Tefft Street

The Board discussed the project and would like to see a more detailed plan for property. Jessie Hill, developer – suggested that a parcel map does not need to supply a plot plan. Director Winn made a motion to issue an Intent-to-Serve letter. Motion failed for lack of second. Upon motion of Director Blair and seconded by Director Trotter, the Board agreed to continue this item to the next meeting when more detailed plans can be submitted. Vote 4-1 with Director Winn voting no. There was no other public comment.

- D-5) REQUEST FOR SERVICE – CO 02-0246 (BRANCH)
Request for water and sewer service for a lot split on W. Tefft Street

The Board discussed this development. There was no public comment.

Upon motion of Director Blair and seconded by Director Winn, the Board approved an Intent-to-Serve letter for Parcel Map CO 02-0246 on West Tefft Street. Vote 4-1 with Director Wirsing voting no.

- D-6) FUTURE SERVICES IN OLDE TOWNE NIPOMO
Review installation of services before Olde Towne improvements

The Board discussed the possibility of installing water and sewer services in Tefft Street before the Olde Towne improvements are made. There was no public comment. The Board directed staff to write a letter to the Olde Towne organizations to contact property owners explaining the costs and responsibilities of installation of services.

E. OTHER BUSINESS

- E-1) NIPOMO CREEK CLEAN UP DAY FUNDING
Request to fund a trash bin for clean up of the local creeks – Clean Up Day Oct. 5, 2002

A request was received from the Nipomo Creek Committee for funding Nipomo Creek Clean Up Day planed for Saturday, October 5, 2002.

The following members of the public spoke:

Larry Vierheilig, inside District – explained the clean up process

Herb Kandel, inside District – explained further

Lupe Escobel, manager for Dana Ranches – explained his participation in clean up.

Upon motion of Director Wirsing and seconded by Director Winn, the Board authorized funding not to exceed \$2,400 from the Solid Waste Fund for expenses related to solid waste collections from creeks within the District. Bills will be directed to the District office. Vote 5-0

- E-2) TEFFT STREET LIFT STATION IMPROVEMENTS
Review and award bid to upgrade the Tefft Street sewer lift station

The Board reviewed the bid to upgrade the Tefft Street Lift Station. There was no public comment. Upon motion of Director Trotter and seconded by Director Blair, the Board unanimously adopted Resolution 2002-835 awarding the bid to R. Baker, Inc. Vote 5-0

**RESOLUTION NO. 2002-835
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AWARDING THE CONTRACT TO R BAKER
FOR THE TEFFT STREET LIFT STREET IMPROVEMENTS**

- E-3) CONFLICT OF INTEREST CODE
Biennial review of the District Conflict of Interest Code

Jon Seitz, District Legal Counsel explained the changes in Regulation 18730 of the Conflict of Interest Code. There was no public comment.

Upon motion of Director Winn and seconded by Director Blair, the Board unanimously adopted Resolution 2002-836 revising the District's Conflict of Interest Code and instructed the General Manager to execute the 2002 Local Agency Biennial Notice and return it to the County. Vote 5-0

**RESOLUTION NO. 2002- 836
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
VERIFYING ITS BI-ANNUAL REVIEW OF ITS CONFLICT OF INTEREST CODE
AND REVISING DISTRICT'S REPORTING POSITIONS AND REPORTING CATEGORIES**

- E-4) DIRECTORS BY-LAWS REVIEW
Considering amending by-laws, re: Directors' letters

There was no public comment. This is an information item. No action taken.

- F. **CONSENT AGENDA** *The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately. Questions or clarification may be made by the Board members without removal from the Consent Agenda. The recommendations for each item are noted in parenthesis.*

- F-1) WARRANTS [RECOMMEND APPROVAL]
F-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]
Minutes of September 4, 2002, Regular Board meeting

Upon motion of Director Winn and seconded by Director Blair, the Board unanimously approved the items on the Consent Agenda.

G. **MANAGER'S REPORT**

There was no Manager's Report.

H. **COMMITTEE REPORTS**

There was no Committee Report.

I. **DIRECTORS COMMENTS**

Director Trotter mentioned the letter to DWR
Director Winn mentioned the Water Forum and Fall Clean up. He wished to thank staff for the inventory of water and sewer connections.

Jon Seitz, District Legal Counsel, announced the need to go into Closed Session to discuss Items B & C below.

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC§54956.9
A. SMVWCD VS NCSD SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES.
B. SAVE THE MESA VS. NCSD CV 020181
C. WATER LINE EASEMENT ACROSS COUNTY PARK - DISTRICT NEGOTIATOR - DOUG JONES,
COUNTY NEGOTIATOR - PETE JENNY, REGARDING TERMS & PRICE. POSSIBLE LITIGATION INITIATION GC§54956.9

The Board came back into Open Session and had no reportable action.

ADJOURN

President Mobraaten adjourned the meeting at 1:13 p.m.

The next regular Board Meeting is scheduled for October 2, 2002, at 9:00 a.m.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES *D*
DATE: OCTOBER 2, 2002

**AGENDA ITEM
F-3
OCTOBER 2, 2002**

ACCEPTANCE OF WATER AND SEWER IMPROVEMENTS
(TRACT 2409 EDWARDS)

ITEM

Acceptance of water and sewer improvements for Tract 2409 on Tejas and Vista Verde.

BACKGROUND

Upon completion of a developer's project, the District accepts improvements of the project when all requirements are met. The developer (Ron Edwards) for Tract 2409, a 28-lot development at Tejas and Vista Verde has installed water and sewer improvements and has met the District's conditions:

- Installed the improvements
- Paid associated fees
- Provided the necessary paperwork, including the Offer of Dedication and the Engineer's Certification

RECOMMENDATION

Staff recommends that your Honorable Board approve Resolution 2002-Accept Edwards, accepting the water and sewer improvements for Tract 2409.

Board 2002\Accept 2409 Edwards.DOC

RESOLUTION NO. 2002-ACCEPT

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
ACCEPTING THE WATER AND SEWER IMPROVEMENTS
FOR TRACT 2409 (EDWARDS)**

WHEREAS, the District approved the construction plans on January 15, 2002, for the water and sewer improvements to be constructed; and

WHEREAS, the water and sewer improvements have been constructed and said improvements are complete and certified by the engineer; and

WHEREAS, on September 25, 2002, the Owner offered the water and sewer improvements to the Nipomo Community Services District; and

WHEREAS, this District has accepted such offer without obligation except as required by law, and

WHEREAS, all water and sewer fees for service, required in conformance with District ordinances, have been paid in full for Tract 2409 (Edwards).

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AS FOLLOWS:

That the water and sewer improvements for Tract 2409 (Edwards), a 28-lot development at Tejas & Vista Verde in Nipomo are accepted by this District.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES: Directors _____

NOES:

ABSENT:

ABSTAIN:

the foregoing resolution is hereby adopted this 2nd day of October, 2002.


Richard Mobraaten, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
General Counsel

TO: BOARD OF DIRECTORS
FROM: DOUG JONES 
DATE: OCTOBER 2, 2002

AGENDA ITEM
G
OCTOBER 2, 2002

MANAGER'S REPORT

The following are some of the District's activities:

- ANNEXATION No. 18 (Newdoll) and Annexation No. 20 (Martin) have been completed and completion resolutions have been sent to LAFCO
- Annexation No. 19 – LAFCO has been asked to continue the Nipomo High School annexation because of water issues
- Annexation No. 20 (Maria Vista Development) - LAFCO has been asked to continue this annexation due to CEQA litigation
- One million gallon storage facility at Foothill Blvd.
Final design is completed. Once the CEQA hearing is completed, the District will be requesting bids for construction
- Tefft Street Lift Station Upgrade
R. Baker, Inc. has received the contract. Contract is proceeding as outlined in schedule
- Tefft Street water line improvements
Contract is underway. Contractor is working in the evenings to minimize congestion on Tefft Street.
- Montecito Verde II Sewer Project
Bid date has been extended to October 24th due to a number of questions by contractors.
- Rate Study
The consultant, Perry Louck, CPA, has been given the Notice to Proceed.
- Painting the Board room
Staff has approved a contract with a painter to paint the Board room and the sign in front of the District office building
- Safety Meetings
A safety brochure is given to each employee with the paycheck
- Utility Supervisor
Operations supervisor is scheduled to start work on October 14, 2002.
- Fiscal Year 2001-02 Audit Report is scheduled for the October 23rd Board meeting.