

**Nipomo Community Services District
REGULAR MEETING
AGENDA**

- E. ADMINISTRATIVE ITEMS (The following may be discussed and action may be taken by the Board.)
 - E-1) RECEIVE WATERLINE INTERTIE PROJECT DRAFT EIR
Receive Draft EIR for the NCSD/Santa Maria Intertie Project (supplemental water) and discuss review process [No Action] – 1 hour.
 - E-2) WATERLINE INTERTIE PROJECT DESIGN CONSULTANT SELECTION
Consider selecting the engineering team to design NCSD/Santa Maria Intertie Project (supplemental water) and authorize negotiations with the selected team for pre-design services [Recommend Approval]– 30 Minutes
 - E-3) AMEND DISTRICT ANNEXATION POLICY
Consider revisions to District's Annexation Policy as directed at the May 8, 2006, Special Meeting related to supplemental water and other requirements, and adopt Resolution 2006-XXX adopting the revised Annexation Policy.
 - E-4) RECEIVE WATERLINE INTERTIE PROJECT FUNDING RECOMMENDATIONS FROM SUPPLEMENTAL WATER PROJECT COMMITTEE
Consider approving and/or editing committee recommendations regarding funding options to construct project and revenue sources to pay project debt service and operations costs [Recommend Approval] – 45 Minutes
 - E-5) NOMINATE DIRECTOR FOR ALTERNATE TO LAFCO SPECIAL DISTRICT SEAT
[Approve Appointment] – 10 minutes.
 - E-6) RELOCATION EXPENSES AND HOUSING INCENTIVES FOR GENERAL MANAGER CANDIDATES
Receive report on relocation expenses and housing incentives for recruiting new General Manager and give direction to District's recruitment consultant.
- F. MANAGER'S REPORT
- G. COMMITTEE REPORTS
 - G-1) Receive Draft Minutes from May 10, 2006 Supplemental Water Committee Meeting
[Recommend Adoption of Draft Minutes]
 - G-2) Receive General Manager recruitment brochure.
- H. DIRECTOR'S COMMENTS

**Nipomo Community Services District
REGULAR MEETING
AGENDA**

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC§54956.9
SMVWCD VS NCSD SANTA CLARA COUNTY CASE NO. CV 770214 AND
ALL CONSOLIDATED CASES.
2. CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC§54956.9
MARIA VISTA VS. NCSD CASE NO. CV 040877
3. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GOVT.
CODE §54956.9 – JESSE HILL (IN PRO PER) V. NCSD CV 060325 AND
RELATED LIABILITY CLAIM PURSUANT TO GOVT. CODE §54961.
4. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GOVT.
CODE §54956.9 - NCSD V. SO. CALIFORNIA GAS CO. ET AL. LC066128

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

K. ADJOURN TO CLOSED SESSION

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

➤ **THE NEXT REGULAR BOARD MEETING IS JUNE 14, 2006.
TENTATIVELY SCHEDULED ITEMS INCLUDE:**

- 2006/2007 Budget Adoption
- Southland Wastewater Plant Upgrade Plan
- Street Lighting District Assessment Hearing
- Street Landscape District Assessment Hearing

TO: BOARD OF DIRECTORS
FROM: ED KREINS *Ek*
DATE: MAY 19, 2006



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

The recommendations for each item are noted in brackets.

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]
Approve minutes of May 8, 2006, Special meeting.
Approve minutes of May 10, 2006, Regular meeting.
- D-3) CONSOLIDATION OF NOVEMBER ELECTION [RECOMMEND APPROVAL]
Adopt resolution approving consolidation of District's November election with statewide elections and requiring candidates for District office to pay for printing and handling of Statement of Qualifications.
- D-4) STREET SWEEPING BID AWARD
Consider awarding bid for periodic sweeping of paved streets inside the District and authorize execution of agreement with low bidder. [RECOMMEND APPROVAL]
- D-5) ACCEPT EASEMENT OFFER OF DEDICATION [RECOMMEND ACCEPT]
Newdoll Construction, CO 04-0345

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS MAY 19, 2006**

**AGENDA ITEM
D-1
MAY 24, 2006**

HAND WRITTEN CHECKS

18882	05-10-06	U S POSTAL SERVICE	500.00
18883	05-17-06	C TROTTER	50.00
18884	05-17-06	E EBY	50.00
18881			

**TOTAL COMPUTER
CHECKS
\$88,912.07**

VOIDED CHECKS

NONE

COMPUTER GENERATED CHECKS

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
012093	05/08/06	EBY01	EBY, ED	100.00	.00	100.00	050806	SPECIAL MTG 5/8/06
012094	05/08/06	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	050806	SPECIAL MTG 5/8/06
012095	05/08/06	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	050806	SPECIAL MTG 5/8/06
012096	05/08/06	WIN01	WINN, MICHAEL	100.00	.00	100.00	050806	SPECIAL MTG 5/8/06
012097	05/08/06	WIR02	WIRSING, JUDY	100.00	.00	100.00	050806	SPECIAL MTG 5/8/06
12098	05/19/06	EMP01	EMPLOYMENT DEVELOP DEPT	574.17	.00	574.17	A60515	STATE INCOME TAX
12099	05/19/06	MID01	MIDSTATE BANK-PR TAX DEP	2527.01	.00	2527.01	A60515	FEDERAL INCOME TAX
				279.74	.00	279.74	1A60515	FICA
				711.86	.00	711.86	2A60515	MEDICARE (FICA)
			Check Total.....	3518.61	.00	3518.61		
12100	05/19/06	MID02	MIDSTATE BANK - DIRECT DP	21171.08	.00	21171.08	A60515	NET PAY DEDUCTION
12101	05/19/06	PER01	PERS RETIREMENT	6454.84	.00	6454.84	A60515	PERS PAYROLL REMITTANCE
12102	05/19/06	SIM01	SIMMONS, DEBRA	150.00	.00	150.00	A60515	WAGE ASSIGNMENT
12103	05/19/06	STA01	STATE STREET GLOBAL	1230.00	.00	1230.00	A60515	457 DEFERRED COMP
012104	05/24/06	ALX01	ALEXANDER'S CONTRACT SERV	2735.16	.00	2735.16	3020	METER READING SERVICE
012105	05/24/06	AME03	AMERI PRIDE	57.49	.00	57.49	F630133	UNIFORMS, ETC
				64.74	.00	64.74	F671547	UNIFORMS, ETC
				60.24	.00	60.24	F677528	UNIFORMS ETC
			Check Total.....	182.47	.00	182.47		
012106	05/24/06	BOB01	BOB'S RUBBER STAMPS	37.71	.00	37.71	27544	DESK SIGN
012107	05/24/06	BUE01	BUEL, BRUCE	40.00	.00	40.00	050906	PER DIEM TRIP TO BAKERSFI
012108	05/24/06	CAL03	CALIFORNIA ELECTRIC SUPPL	175.33	.00	175.33	644222	SUPPLIES
012109	05/24/06	CAL13	CAL POLY CORPORATION	275.00	.00	275.00	082106	LANDSCAPE IRRIGATION CLAS
012110	05/24/06	CEN06	CENTRAL COAST ELECTRIC	903.73	.00	903.73	1121	MOTOR MAINT TOWN WWTP
012111	05/24/06	COM01	COMPUTER NETWORK SERVICES	210.00	.00	210.00	064 A	COMPUTER SUPPORT
012112	05/24/06	CRE01	CREEK ENVIRONMENTAL LABS	24.00	.00	24.00	N2381	BL WWTP LAB
				24.00	.00	24.00	N2408	BL WWTP LAB
				24.00	.00	24.00	N2439	BL WWTP LAB
				24.00	.00	24.00	N2467	BL WWTP LAB
				80.00	.00	80.00	N2479	WATER SAMPLES
				24.00	.00	24.00	N2480	BL WWTP LAB
				24.00	.00	24.00	N2519	BL WWTP LAB
				24.00	.00	24.00	N2563	BL WWTP LAB
				24.00	.00	24.00	N2595	BL WWTP LAB
				24.00	.00	24.00	N2625	BL WWTP LAB
				24.00	.00	24.00	N2651	BL WWTP LAB
				80.00	.00	80.00	N2652	WATER SAMPLES
				24.00	.00	24.00	N2677	BL WWTP LAB
			Check Total.....	424.00	.00	424.00		
012113	05/24/06	DEW01	J B DEWAR INC	291.85	.00	291.85	358992	OIL FOR WELLS
012114	05/24/06	DUN01	DUNBAR, MADONNA	81.69	.00	81.69	MAY 06	REIMBURSE FOR SUPPLIES
				103.24	.00	103.24	04&05-06	TRAVEL TO VARIOUS MEETING
			Check Total.....	184.93	.00	184.93		

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS MAY 19, 2006**

AGENDA ITEM

D-1

MAY 24, 2006

PAGE TWO

Check Number	Check Date	Vendor Number	Vendor Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
012115	05/24/06	EBY01	EBY, ED	100.00	.00	100.00	052406	REG BD MEETING 052406
012116	05/24/06	FGL01	FGL ENVIRONMENTAL	176.00 176.00 52.00 52.00	.00 .00 .00 .00	176.00 176.00 52.00 52.00	604051A 604286A 604287A 605052A	TOWN WWTP LAB TOWN WWTP LAB BL WWTP LAB BL WWTP LAB
Check Total.....:				456.00	.00	456.00		
012117	05/24/06	GER01	GERMAN, SCOTT	332.67	.00	332.67	051506	TRAVEL REIMB TO SEMINAR
012118	05/24/06	GRO01	GROENIGER & CO	661.37 1828.38 39.47 1016.33	.00 .00 .00 .00	661.37 1828.38 39.47 1016.33	554100SM 554102SM 555698SM 556930SM	SUPPLIES 6 MANHOLE FRAME & COVER MISC SUPPLIES SUPPLIES
Check Total.....:				3545.55	.00	3545.55		
012119	05/24/06	HAC01	HACH COMPANY	114.89	.00	114.89	4701184	DO PROBE
012120	05/24/06	HAY01	HAYES & SONS	3400.00	.00	3400.00	501201	REPAIR ASPHALT DIV & N FR
012121	05/24/06	LAC01	LA CHEMICAL	293.70 650.89	.00 .00	293.70 650.89	59938 59939	CHLORINE CHLORINE
Check Total.....:				944.59	.00	944.59		
012122	05/24/06	NIC01	NICKSON'S MACHINE SHOP	12.53 1364.90 13760.38	.00 .00 .00	12.53 1364.90 13760.38	21224 71883 72021	SUPPLIES SUNDALE WELL MAINT SUNDALE WELL MAINT
Check Total.....:				15137.81	.00	15137.81		
012123	05/24/06	NIP05	NIPOMO CHAMBER OF COMMERC	55.00	.00	55.00	060906	SUMMER FESTIVAL APP FEE
012124	05/24/06	NIP08	NIPOMO CSD	106.90	.00	106.90	051006	TRACT 2409 LMD
012125	05/24/06	PAC01	SBC/MCI	49.18 150.29 124.15	.00 .00 .00	49.18 150.29 124.15	T4974661 T4974663 T4974664	PHONE PHONE PHONE
Check Total.....:				323.62	.00	323.62		
012126	05/24/06	POS02	FRANCOTYP-POSTALIA, INC.	528.45	.00	528.45	N40718	POSTAGE METER RENTAL
012127	05/24/06	PWM01	PW MANN ELECTRIC INC	5518.89	.00	5518.89	6033	ELECTRICAL MAINT VARIOUS
012128	05/24/06	QUI03	QUINN RENTAL SERVICES	123.20 5.85	.00 .00	123.20 5.85	2072098 2072099	SUPPLIES SUPPLIES
Check Total.....:				129.05	.00	129.05		
012129	05/24/06	REL01	RELIABLE	136.72 492.79	.00 .00	136.72 492.79	YC021200 YC462300	SUPPLIES PAPER
Check Total.....:				629.51	.00	629.51		
012130	05/24/06	ROD01	RODRIGUEZ, RIGOBERTO	120.00	.00	120.00	050406	REIMB FOR WORK BOOTS
012131	05/24/06	SAN09	SAN LUIS MAILING SERVICE	26.11 131.84 73.32 895.59	.00 .00 .00 .00	26.11 131.84 73.32 895.59	30342 30355 30342B 30355B	MAILING BILLS MAILING BILLS POSTAGE FOR BILLS POSTAGE FOR BILLS
Check Total.....:				1126.86	.00	1126.86		
012132	05/24/06	SHI01	SHIPSEY & SEITZ, INC	12048.45	.00	12048.45	041506	LEGAL FEES
012133	05/24/06	SLO02	DIV OF ENVIRON HEALTH	1789.58	.00	1789.58	44782	CROSS CONNECTION
012134	05/24/06	SOU04	SOUTHWEST SERVICES	394.08	.00	394.08	9251	CALIBRATE WWTP FLOW METER
012135	05/24/06	STA03	STATEWIDE SAFETY & SIGNS	153.26	.00	153.26	48167	SAFETY EQUIPMENT
012135	05/24/06	STA03	STATEWIDE SAFETY & SIGNS	45.82	.00	45.82	48276	MARKING PAINT
Check Total.....:				199.08	.00	199.08		
012136	05/24/06	STA05	STATE WATER RESOURCES CB	130.00	.00	130.00	MIG 2006	WWTP OPERATOR CERT RENEWA
012137	05/24/06	THE01	THE GAS COMPANY	1415.38	.00	1415.38	050106	SUNDALE WELL GAS
012138	05/24/06	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	052406	REG BD MEETING 052406
012139	05/24/06	TRO02	CLIFF TROTTER	133.65	.00	133.65	050906	REIMB FOR TRAVEL TO KERN
012140	05/24/06	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	052406	REG BD MEETING 052406
012141	05/24/06	WAL01	WALLACE GROUP	690.50	.00	690.50	19704	PCI FOR TRACT 2595
012142	05/24/06	WIN01	WINN, MICHAEL	100.00	.00	100.00	052406	REG BD MEETING 052406
012143	05/24/06	WIR02	WIRSING, JUDY	100.00	.00	100.00	052406	REG BD MEETING 052406
012144	05/24/06	XER01	XEROX CORPORATION	82.68	.00	82.68	17283079	COPIER MAINT

NIPOMO COMMUNITY SERVICES DISTRICT

Monday, May 8, 2006

2:00 P. M.

SPECIAL MEETING MINUTES

BOARD of DIRECTORS

LARRY VIERHEILIG, **PRESIDENT**
 MICHAEL WINN, **VICE PRESIDENT**
 ED EBY, **DIRECTOR**
 CLIFFORD TROTTER, **DIRECTOR**
 JUDITH WIRSING, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL LeBRUN, **GENERAL MANAGER**
 LISA BOGNUDA, **ASSIST. ADMINISTRATOR**
 DONNA JOHNSON, **BOARD SECRETARY**
 JON SEITZ, **GENERAL COUNSEL**

District Board Room
 148 S. Wilson Street
 Nipomo, California

OPEN SESSION

00:00:00 A. CALL TO ORDER AND FLAG SALUTE

President Vierheilig called the meeting to order at 2 p.m. and led the flag salute

00:00:34 B. ROLL CALL

At Roll Call, Directors Vierheilig, Winn, Eby, Trotter and Wirsing were present.

00:01:08 President Vierheilig called for Public Comment.
 There was no public comment.

C. ADMINISTRATIVE ITEMS

00:02:10 President Vierheilig moved Item C-2 before Item C-1.

00:02:15 C-2 APPROVAL OF CONTRACT TO HIRE EDWARD KREINS AS INTERIM GENERAL MANAGER

Upon motion of Director Eby, and seconded by Director Wirsing, the Board authorized the President to execute an Employment Agreement with Edward Kreins to serve as Interim General Manager with an hourly rate to be set by a financial analysis of the gross salary of \$56 per hour to achieve an effective net salary of \$52 per hour. There was no public comment. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Wirsing, Trotter, Winn, and Vierheilig	None	None

00:14:50 C-1 STUDY SESSION TO REVIEW ANNEXATION POLICY

The Board discussed the Annexation Policy.

4:15 p.m. the Board took a break.

At 4:20 p.m. the Board reconvened.

Upon motion by Director Eby and seconded by Director Wirsing, the Board directed staff to rewrite the Annexation Policy for subsequent Board consideration such that the District would not set meters in any annexation area until sufficient supplemental water is available for that area of annexation. There was no public comment. Vote 3-2 with Director Winn and Vierheilig voting no.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Wirsing, and Trotter	Winn and Vierheilig	None

02:05:57 ADJOURN

President Vierheilig adjourned the Meeting at 4:47pm.

MINUTES SUBJECT TO BOARD APPROVAL

NIPOMO COMMUNITY SERVICES DISTRICT

Celebrating 41 - Years of Service 1965 - 2006

D2

MINUTES

MAY 10, 2006 9:00 A. M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

LARRY VIERHEILIG, **PRESIDENT**
MICHAEL WINN, **VICE PRESIDENT**
JUDITH WIRSING, **DIRECTOR**
CLIFFORD TROTTER, **DIRECTOR**
ED EBY, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL LeBRUN, **GENERAL MANAGER**
LISA BOGNUDA, **ASSIST. ADMINISTRATOR**
DONNA JOHNSON, **BOARD SECRETARY**
JON SEITZ, **GENERAL COUNSEL**
BRUCE BUEL, **PROJECTS ASSISTANT**

Mission Statement: The Nipomo Community Services District's mission is to provide the citizens of the District with quality, innovative, and cost-effective services through responsive and responsible local government to meet the changing needs of the community.

00:00:00 A. CALL TO ORDER AND FLAG SALUTE
President Vierheilig called the meeting to order at 9:00 a.m. and led the flag salute.

00:00:25 B. ROLL CALL
At Roll Call, all Board members were present.

00:01:17 C. PUBLIC COMMENT PERIOD
PUBLIC COMMENT

C-1) PRESENTATION OF POSTER ART CONTEST WINNERS

President Vierheilig recognized local students who are concerned about Nipomo's water. He awarded "Nipomo Water Keeper" certificates and cash prizes to Melinda Marchiano, Claire Bodger, Nikki Pesce and Amber Pesce, in recognition of their prize winning posters entered in the NCS D 2006 "Water Awareness" student poster art contest.

00:06:00 President Vierheilig presented a resolution commending Mr. Michael LeBrun for his service to the District.

RESOLUTION 2006-971
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
THANKING MICHAEL LeBRUN
FOR HIS SERVICE TO THE NIPOMO COMMUNITY SERVICES DISTRICT
AND TO THE COMMUNITY OF NIPOMO

00:11:52 C-2) COMMANDER MARTIN BASTI OF SOUTH COUNTY SHERIFF STATION
Commander Basti thanked Mr. LeBrun for working so well with him during his time working for the District and congratulated him for the Resolution. He then presented information concerning sheriff activities in the Nipomo area.

- With gas prices rising, fuel thefts have been increasing. People are putting holes in the gas tank.
- May 14-20 National Law Enforcement Memorial Week. Special services will be held Wednesday, May 17th, at the Pismo pier at 9:00 a.m. for those officers who have lost their lives in the line of duty.
- May 13 – Torch Run to raise funds for Special Olympic athletes will be through Nipomo around noon. All are invited to come out and watch.

Commander Basti introduced Lt. Commander Stephan Neumann from the California Highway Patrol.

Lt. Cmdr Neumann congratulated Mr. LeBrun for the send off.

He described the duties of the Highway Patrol. He can be reached at 593-3300.

The main areas are public information, enforcement, education and community involvement.

Nipomo Community Services District
REGULAR MEETING
MINUTES

C. PUBLIC COMMENT PERIOD (continued)

- Provide safety of the motoring public, provide public information about freeway closures, wind advisory, etc., enforcement of traffic incidents, speeding, track complaints, DUI prevention programs, car seat inspection program, community involvement with school safety meetings, DUI check point.
- Grant funding has been obtained to deploy extra units when needed.
- The department is trying to reduce auto theft with a bait car with a 360° license plate reader.
- Public Affairs Officer, Joe Vega, is available for public speaking.
- Informative pamphlets are available at the Highway Patrol office or can get from Sacramento office.
- VIN verification can be obtained by appointment.
- Explorer Program is starting up again. If anyone knows a young person interested in becoming a police officer, they can contact the office.

He was informed that last year's clean up day was a success and would like more information for the next one. The Department will be willing to assist.

May 16 & 17 High School "Every 15 Minute" Program

Director Eby asked if he would be available to speak at the South County Advisory Council May 22nd at 6:30 p.m.

Director Winn asked about abandoned vehicles. Cmdr. Neumann answered that the Highway Patrol handles those at this time.

00:25:30

C-3) DAN ANDERSON, CDF BATTALION CHIEF, CALIFORNIA DEPARTMENT OF FORESTRY (CDF)

CDF Battalion Chief, Dan Anderson, presented information about CDF activities in the Nipomo area.

There were 117 calls on the mesa of which 69 were medical and 9 were fires.

The annual chipping program is in progress.

There is a paramedic program in Nipomo.

Firefighter Danner was promoted to engineer. An engineer was promoted to captain and will be going to Santa Margarita. Positions will need to be filled.

New legislation was enacted this year requiring more extensive brush clearance around structures. It has been extended from a 30 foot clearance to 100 feet. The vacant lots are more difficult to get cleared because owners often live out of town.

He wished Mr. LeBrun the best and appreciated working with him.

00:29:50

D. CONSENT AGENDA

D-1) WARRANTS

D-2) BOARD MEETING MINUTES
Regular meeting April 26, 2006
Special meeting April 28, 2006
Special Meeting May 3, 2006

D-3) STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1

A. RESOLUTION GRANTING APPROVAL OF THE ANNUAL ENGINEER'S LEVY REPORT 2006-07

RESOLUTION NO. 2006-972
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
GRANTING APPROVAL OF THE ANNUAL ENGINEER'S LEVY REPORT FOR THE
STREET LANDSCAPE AND MAINTENANCE DISTRICT NO. 1
FOR FISCAL YEAR 2006/2007

Nipomo Community Services District
REGULAR MEETING
MINUTES

D. CONSENT AGENDA (continued)

B. RESOLUTION DECLARING ITS INTENTION TO LEVY ANNUAL ASSESSMENTS FOR 2006-07

RESOLUTION NO. 2006-973
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT DECLARING ITS INTENTION TO
LEVY ANNUAL ASSESSMENTS FOR THE STREET LANDSCAPE AND
MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2006/2007

D-4) STANDARD ENVIRONMENTAL SERVICES AGREEMENT BY TASK ORDER AND
RESOLUTION ESTABLISHING PROCEDURES

RESOLUTION NO. 2006-974
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
ESTABLISHING THE POLICIES AND PROCEDURES FOR EXECUTING TASK ORDERS
FOR ENVIRONMENTAL REVIEW SERVICES

D-5) AMEND BOYLE AGREEMENT FOR DESIGN OF BLACKLAKE WATER SYSTEM PUMP
STATION TO ADDRESS INCREASED PROJECT SCOPE

RESOLUTION 2006-975
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING TASK ORDER B-009-05 FOR BOYLE ENGINEERING CORPORATION TO PERFORM
ENGINEERING SERVICES IN SUPPORT BLACKLAKE WATER PLANT IMPROVEMENTS

D-6) ACCEPT TELEMETRY SYSTEM UPGRADE, ISSUE NOTICE OF COMPLETION

D-7) APPROVE UPDATE TO DISTRICT STANDARDS AND SPECIFICATIONS FOR WATER
AND SEWER IMPROVEMENTS TO BE DEDICATED TO DISTRICT

RESOLUTION NO. 2006-976
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
ADOPTING STANDARD SPECIFICATIONS
FOR WATER AND SEWER SYSTEM IMPROVEMENTS

The Board briefly discussed items on the Consent Agenda. There was no public comment. Upon motion of Director Winn and seconded by Director Trotter, the Board unanimously approved the Consent Agenda. Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Wirsing, Trotter, and Vierheilig	None	None

E. ADMINISTRATIVE ITEMS

00:35:52

E-1) ANNEXATION APPLICATION – APN 091-181-031 (CRAIG)

The Board discussed the request for annexation of an 18.9-acre parcel on Willow Road west of Blacklake. The applicant requests water service to a development for 16 homes on 1-acre planned lots.

Carol Florence, principal planner from Oasis Associates, discussed the project with the Board.

Director Winn asked if the 16 homes would be served with septic tanks rather than connecting to a sewer system. Ms. Florence said yes.

There was no public comment.

Director Eby stated that no annexations should be approved until supplemental water is in the District system. He recommended not authorizing annexation.

Director Winn supports the annexation.

Director Wirsing stated that the District should wait for the report from SAIC and would like to table the item.

Director Trotter and President Vierheilig support the annexation request.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

- E-1) ANNEXATION APPLICATION – APN 091-181-031 (CRAIG) (continued)
 Upon motion of Director Winn and seconded by Director Trotter, the Board approved the annexation request and directed staff to draft an annexation agreement which meets the intent of the District's Annexation Policy. Vote 3-2

YES VOTES	NO VOTES	ABSENT
Directors Winn, Trotter, and Vierheilig	Directors Eby and Wirsing	None

00:58:00

- E-2) SERVICES REQUEST – APN 092-130-043 (ROOSEVELT APARTMENTS)
 The Board discussed the request for water and sewer service to a 52-unit multi-family/low income development at 750 Grande Street. Mr. LeBrun explained that there would be a four-year water phasing allotment given to the project.
Stephen Glover, Global Premier Development – discussed the project with the Board. The apartments are considered affordable housing.
 There was no public comment.
 Director Eby stated that the allocation policy needs to be revisited. Director Winn supports the project. Director Trotter stated that the allocation policy is in force now. Director Wirsing stated that she wants to be on the side of safety for water allocations.
 Upon motion of Director Winn and seconded by Director Trotter, the Board approved the Intent-to-Serve letter, as outlined in the Board letter. Vote 3-2

YES VOTES	NO VOTES	ABSENT
Directors Winn, Trotter, and Vierheilig	Directors Eby and Wirsing	None

The Board took a break at 10:15 a.m. and returned at 10:25 a.m.

01:16:11

- E-3) CONFLICT OF INTEREST CODE REVIEW
 Jon Seitz, District Legal Counsel, reviewed the proposed update of the District Conflict of Interest Code to designate Form 700 filers and categories of disclosure.
 There was no public comment.
 Upon motion of Director Trotter and seconded by Director Eby, the Board unanimously approved Resolution 2006-977 revising Form 700 reporting positions and categories.
 There was no public comment. Vote 5-0

**RESOLUTION NO. 2006-977
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 NIPOMO COMMUNITY SERVICES DISTRICT
 REVISING DISTRICT'S FORM 700
 REPORTING POSITIONS AND REPORTING CATEGORIES**

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Wirsing, Trotter, and Vierheilig	None	None

01:29:30

- E-4) ENCUMBER AND CONSOLIDATE 2003 COP PROCEEDS
 Bruce Buel, Projects Assistant, explained the proposed Resolution encumbering, consolidating, and dedicating remaining proceeds from Certificates of Participation (COPs) issued in 2003, to the Santa Maria Inter-tie project. The Board discussed the resolution. The Board would like to receive a summary of the monies spent for the different projects within the COP planned improvement projects.
 There was no public comment.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

E-4) ENCUMBER AND CONSOLIDATE 2003 COP PROCEEDS (continued)
Upon motion of Director Eby and seconded by Director Wirsing, the Board unanimously approved Resolution 2006-978. Vote 5-0

RESOLUTION NO. 2006-978
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
ENCUMBERING AND CONSOLIDATING REMAINING PROCEEDS FROM
CERTIFICATES OF PARTICIPATION ISSUED IN 2003

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Wirsing, Trotter, and Vierheilig	None	None

01:46:17

F. MANAGER'S REPORT

Michael LeBrun, District General Manager, introduced Edward Kreins, the newly hired Interim General Manager.

Mr. LeBrun reviewed the Manager's Report as presented to the Board.

The LAFCo meeting for May has been cancelled. The next meeting will be June 15th.

Bruce Buel, Projects Assistant, reviewed his projects update report and answered questions from the Board.

02:04:38

G. COMMITTEE REPORTS

Director Trotter reported on the trip to Arvin-Edison with Bruce Buel and a Blacklake representative.

The Personnel Committee (Directors Wirsing and Vierheilig) met with Ralph Andersen and Associates to discuss the hiring of the new General Manager. Payment of relocation expenses and housing is being considered. A draft of the advertisement will soon be available.

02:09:53

H. DIRECTOR'S COMMENTS

Director Winn

- WRAC special meeting Tues. May 16th in Paso Robles for groundwater banking scheme
- WRAC regular meeting – Wed. June 7th
- Ribbon cutting for the opening of Dorthea Lange School – Wed. 4:00 p.m. May 24th

Director Eby

- SLO County Board of Supervisors meeting May 9th. The items discussed were growth management ordinance, planning area standard, land use ordinance, building and safety ordinance. Our water issue and growth management ordinance will be discussed at the next meeting, May 16th.

President Vierheilig

- Water Wise Landscaping Workshops June, July & August here at District office.
- SLO draft Parks and Recreation Element – June 8th and July 13th in the Board of Supervisors chambers.
- Nipomo Arts Council would like to hang art in the Board room.

02:18:02

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC§54956.9
SMVWCD VS NCSO SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES.
2. CONFERENCE WITH LEGAL COUNSEL Pending Litigation GC§54956.9
MARIA VISTA VS. NCSO CASE NO. CV 040877
3. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9
CITIZENS AGAINST NON-NOTIFICATION (CANN) VS. NCSO, CASE NO. CV 051002
4. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GOVT. CODE §54956.9 – COASTKEEPER V. NCSO CV060349.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

I. CLOSED SESSION ANNOUNCEMENTS (continued)

5. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GOVT. CODE §54956.9 – JESSE HILL (IN PRO PER) V. NCSD CV 060325 AND RELATED LIABILITY CLAIM PURSUANT TO GOVT. CODE §54961.

02:19:00 J. PUBLIC COMMENT ON CLOSED SESSION ITEMS
There was no public comment.

02:19:09 K. ADJOURN TO CLOSED SESSION
The Board adjourned to Closed Session at 11:29 a.m.
Director Trotter left the meeting at 12:05 p.m.

02:19:20 L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION
The Board came back into Open Session at 12:35 p.m. Jon Seitz, District Legal Counsel, announced the following:
Items 1, 2, and 3 – The Board heard an update. There was no reportable action.
Item 4 – The Board directed legal counsel to defend the lawsuit and seek assistance of outside counsel. Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Wirsing, Trotter, and Vierheilig	None	None

Item 5 - The Board directed legal counsel to defend the lawsuit and seek assistance of outside counsel, McDonald, Allen, and Holland. Vote 4-0

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Wirsing and Vierheilig	None	Director Trotter

02:22:56 ADJOURN
President Vierheilig adjourned the meeting at 12:40 p.m.

➤ **THE NEXT REGULAR BOARD MEETING IS MAY 24, 2006.
TENTATIVELY SCHEDULED ITEMS INCLUDE:**

- Supplemental Water EIR Status Report
- Supplemental Water Design Firm Selection
- Street Sweeping Bids
- Standing Committee Recommendation on Supplemental Water funding options

➤ A SPECIAL MEETING OF THE FULL BOARD IS SCHEDULED FOR 2 P. M. ON MAY 8, 2006, AT THE DISTRICT OFFICES, TO REVIEW THE DISTRICT ANNEXATION POLICY.

➤ A SPECIAL MEETING OF THE SUPPLEMENTAL WATER SUB-COMMITTEE IS SCHEDULED FOR 7 P. M. ON MAY 10, 2006, AT THE DISTRICT OFFICES, TO REVIEW FUNDING ISSUES AND OPTIONS RELATED TO THE SUPPLEMENTAL WATER PROJECT.

TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS *EW*
DATE: MAY 19 2006



RESOLUTION REQUESTING BIENNIAL ELECTION BE CONSOLIDATED WITH THE
GENERAL ELECTION

ITEM

Consider Resolution requesting biennial election be consolidated with the November 7, 2006, consolidated general election.

BACKGROUND

The Office of the County Clerk-Recorder has requested that the District adopt a resolution requesting consolidation with the November 7, 2006, General Election. This provides for the election of the District's Board of Directors to be included on the ballot with the General Election.

RECOMMENDATION

Adopt attached Resolution.

ATTACHMENT

Resolution
Special District Calendar of Events for the November 7, 2006 Consolidated General Election
Important Dates for Candidates

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2006-XXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
REQUESTING THE BOARD OF SUPERVISORS OF
THE COUNTY OF SAN LUIS OBISPO TO CONSOLIDATE
A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 7, 2006,
WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE
SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE**

WHEREAS, the Board of Directors of the Nipomo Community Services District has called a District Election to be held on November 7, 2006, for the purpose of the election of three members of the Board of Directors for full terms of four years, and

WHEREAS, pursuant to Section 10555 of the Elections Code, said election may be consolidated with other elections to be held on the same day pursuant to Chapter 3, Part 3, Division 10 of the Elections Code (commencing with Section 10400); and

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of the local agency adopt regulations pertaining to the materials prepared by any candidate for election, including the costs of the candidate's statement; and

WHEREAS, the Board of Directors of the Nipomo Community Services District desires to request the San Luis Obispo County Board of Supervisors to consolidate the District's General Election with the Statewide General Election to be held on the same date.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of Section 10403 of the Election Code, the Board of Supervisors of the County of San Luis Obispo is hereby requested to consent and agree to consolidate the District's General Election with the Statewide General Election to be held on Tuesday, November 7, 2006, for the purpose of the election of three members to the Nipomo Community Services District Board of Directors.

- A. This request is made pursuant to Section 10555 and 10400, et seq of the Election Code.
- B. That the County Election Department is authorized to canvas the returns of the District election.
- C. That the District recognizes that additional costs will be incurred by the County by reasons of this consolidation and agrees to reimburse the County for the additional costs.
- D. The Board of Supervisors is requested to issue instructions to the County Elections Department to take any and all steps necessary for the holding of the consolidated election.

Section 2. The Notice to County Election Official attached hereto as Exhibit "A" provides that the candidate will pay for the printing and handling of the Statement of Qualifications is hereby approved and adopted.

NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2006-XXX

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
REQUESTING THE BOARD OF SUPERVISORS OF
THE COUNTY OF SAN LUIS OBISPO TO CONSOLIDATE
A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 7, 2006,
WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE
SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE

Section 3. The Secretary to the Board is hereby directed to file a certified copy of this Resolution, with attachments, with the Board of Supervisors and the County Elections Department of the County of San Luis Obispo.

On the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES: Directors
NOES:
ABSENT:
ABSTAIN:

the foregoing Resolution is hereby adopted this 24th day of May, 2006.

Lawrence Vierheilig, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
General Counsel

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EXHIBIT "A"
NOTICE TO COUNTY ELECTIONS OFFICIAL - ELECTIVE OFFICES TO BE FILLED
MAP OF DISTRICT BOUNDARIES
PAYMENT OF CANDIDATE STATEMENT OF QUALIFICATIONS
(Elections Code Sections 10509 & 10522)

(Name of District)

To the County Elections Official of SAN LUIS OBISPO COUNTY:

1. Notice is hereby given that the elective offices of the district to be filled at the Consolidated General Election on November 2, 2006, are as follows:

NUMBER OF DIRECTORS TO BE ELECTED

TERM OF OFFICE

FOUR YEAR TERM(s)

TWO YEAR TERM(s)

2. The qualifications of a nominee and of an elective officer of the district are as follows:

SHALL BE A REGISTERED ELECTOR RESIDING WITHIN
THE DISTRICT

3. Pursuant to Elections Code Section 10522, a map showing the boundaries of the district is attached.

Have the boundaries changed since 2004?

YES _____ NO

Date map was last updated

4. Please indicate whether the **DISTRICT** or the **CANDIDATE** will pay for the printing and handling of the Statement of Qualifications, per Elections Code Section 13307:

DISTRICT _____ **CANDIDATE**

Dated: _____

District Secretary=s Signature

(DISTRICT SEAL)

NOVEMBER 7, 2006 CONSOLIDATED GENERAL ELECTION

IMPORTANT DATES FOR CANDIDATES

<u>DATE</u>	<u>EVENT</u>
July 31, 2006	Semi-Annual Campaign Statement Filing Deadline (Gov Code 84200,84218)
July 17 - August 11, 06	Nomination Period. Incumbents must file by August 11 th at 5:00 PM. (EC 8070, 8082) Please call the Elections Division at 781-5228 to make an appointment.
August 12 - Aug 16, 06**	Extension of Nomination Period (Non-Incumbents Only) (EC 8024)
August 14, 2006	Last Day to withdraw Candidate Statement of Qualifications by 5:00PM. (EC 13307a3)
October 5, 2006	Filing Deadline- Pre-Election Campaign Statement (Gov Code 84200.5, 84200.7(a))
Sept. 11 - Oct 24, 2006	Write-In Period (EC 8601)
October 9, 2006*	29 Day Close of Registration - First day Absentee Ballot are available - Last day to register to vote in order to receive a Sample Ballot & State Ballot Pamphlet (EC 3001, 3003)
October 23, 2006	15 Day Close of Registration - Voters registering between October 9 th & 23 rd will receive notification of their polling place, but will not receive any other voter information.(EC 2102, 2107)
October 26, 2006	Filing Deadline - Pre-Election Campaign Statement (Gov Code 84200.5, 84200.7(a))
October 31, 2006	Last day to mail Absentee Ballots. (EC 3001)
November 7, 2006	Election Day. Polls open at 7:00am. Polls close at 8:00pm.

*Holiday

** If an eligible incumbent fails to file by the deadline, a five day extension period is allowed for any person other than the incumbent to file.

SPECIAL DISTRICT CALENDAR OF EVENTS
NOVEMBER 7, 2006 CONSOLIDATED GENERAL ELECTION

DATE/DEADLINE	EVENT
JULY 5, 2006 125 days EC §10509, 10522	District Secretary completes and delivers to the County Elections Official, the Notice of Elective Offices to be filled, along with the map of the district's boundaries.
JULY 10- AUG 9, 2006 120-90 Days EC Code §12112 EC §12113	County Elections Official shall publish the Notice of Election for each district containing: <ol style="list-style-type: none"> 1. The date of the election 2. The office for which candidates may file 3. The qualifications for office 4. Location where candidates may file for office and the deadlines 5. Statement regarding appointments EC §10515 In addition, County Elections official, shall, by a general press release, set forth the offices to be filled and a telephone number to call for information. County Elections Official shall deliver a copy of all published notices to the District Secretary for posting in the district office.
JULY 17- AUG 11, 2006 113-88 Days EC §10510, 10603b EC §10515	Nomination period** - Candidates file declaration of candidacy forms and other related nomination documents with the County Elections Official. No person may file papers for more than one district office at the same election. Candidates for Harbor Commissioner must file nomination papers signed by 25 to 50 registered voters within the District. Insufficient Nominees - if by the close of nominations for a given office, there are insufficient or no nominees, and a petition requesting an election has not been filed, the district will not hold an election. Those candidates who filed Declarations of Candidacy will be appointed in-lieu of election by the Board of Supervisors. Upon recommendation of the District, the Board of Supervisors will make appointments where no candidates filed the requisite papers.
AUG 11, 2006 88 Days EC §10403, 10603b	Last day for districts to file their resolutions requesting consolidation of their election with the November 7, 2006 General Election with the County Elections Official Last day for a candidate to withdraw their Declaration of Candidacy.
AUG 12- AUG 16, 2006 87-83 Days EC §10604	Extended Filing Period - If an incumbent officer does not file a declaration of candidacy by August 11, 2006, any person other than the incumbent , may file between these dates. The extension is not applicable if there is no incumbent to be elected.
AUG 14, 2006 85 Days EC §13307	Last Day for a candidate to withdraw their Statement of Qualifications. Once filed, the statement cannot be changed, only withdrawn. If the office has a filing extension, the last day to withdraw the statement of qualifications is August 17, 2006.
DEC 1, 2006 EC §10554	Term of Office begins. Prior to taking office, each elective officer shall take the official Oath of Office.
JAN 8, 2006 HNC §6050, 6055, 6056	Term of Office for Harbor Commissioners begins at noon. Prior to taking office, each commissioner shall take the official oath and execute any bond required by the principal act.

TO: BOARD OF DIRECTORS
FROM: ED KREINS *ek*
DATE: May 19, 2006



STREET SWEEPING BID AWARD

ITEM

Consider awarding bid for periodic sweeping of paved streets inside the District and authorize execution of agreement with low bidder.

BACKGROUND

In 2005, your Honorable Board directed staff to solicit bids for periodic sweeping of paved streets inside the District. On April 14, 2006, staff distributed the attached Request for Quote to five contractors to provide sweeping services. On May 11, 2006, staff opened the two bids submitted (both attached) and determined that SP Maintenance Services was the low bidder at \$20 per curb mile. The other bidder, Clean Street, quoted \$31 to 37.50 per curb mile. SP Maintenance currently works for other public agencies in San Luis Obispo County and has a good track record with each agency. Staff believes that SP Maintenance's bid is responsive and responsible.

The Draft FY 06-076 Budget proposes an expenditure of \$39,200 for street sweeping. Although the total annual cost of the sweeping must yet be negotiated based on a calculation of curb miles, staff estimates that the annual cost for each year of the three year agreement at \$25,000.

RECOMMENDATION

It is recommended that your Honorable Board award the bid to SP Maintenance Services; authorize execution of a contract with SP based on their quote of \$20 per curb mile; and direct staff to report back on the finalized annual cost following negotiation with SP.

ATTACHMENTS

1. Request for Quote
2. SP Maintenance Services bid
3. Clean Street bid

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CELEBRATING 40 YEARS OF SERVICE
1965 - 2005

NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.nipomocsd.com

MEMORANDUM

TO: STREET SWEEPING VENDORS

FROM: MICHAEL LEBRUN
GENERAL MANAGER

DATE: APRIL 14, 2006

RE: REQUEST FOR QUOTE (RFQ) FOR NIPOMO STREET SWEEPING

NCSD is seeking Quotes from qualified street sweeping firms to provide the street sweeping services specified in the attached Special Provisions for identified paved streets in Nipomo for the period July 1, 2006 through June 30, 2009. Following is a listing of the reaches of the streets to be swept; the frequency of sweeping required per street group; and the number of curb miles (road miles times two) per reach.

Weekly sweeping (blue highlight on overview map)

Tefft Street: From Nipomo Library, just east of Orchard Street, east to Thompson (2.6 Curb Miles)

Thompson Avenue: From Knotts Street, north to Mehlschau Road (3.2 Curb Miles)

Orchard Road: From Tefft Street, south to Story Street (1.8 Curb Miles)

Division Street: From Orchard Road, east to South Frontage Road (1.8 Curb Miles)

South Frontage: From Tefft Street, south to Southland Street (2.4 Curb Miles)

Monthly sweeping (yellow highlight on overview map).

Pomeroy Road: From Tefft, north west to Willow Road (5.0 Curb Miles)

Willow Road: From Pomeroy, west to via Concha Road (3.0 Curb Miles)

North Frontage: From Juniper, north to end of North Frontage (1.2 Curb Miles)

Mary Ave: From Tefft, north to Juniper (.6 Curb Miles)

Quarterly sweeping (Every Three Months)

All paved streets within District Boundary not listed above (Curb Miles TBD)

QUOTE REQUIREMENTS

Seven copies of the quote package must be received by DISTRICT in a sealed envelope by **4 p.m. on Thursday May 11, 2006**, to be considered. The exterior of the envelope must identify the proposal as "Nipomo Street Sweeping Services". Faxes, E-Mails, proposals not enclosed in a sealed/labeled envelope, and proposals received after 4:00 p.m. on Thursday May 11, 2006, will be returned to the submitter.

The quote package shall include as a minimum the following:

1. Completed and Executed Quote Form
 - All blanks must be filled in;
 - The Quote must be signed by an official authorized to bind the firm;
2. Listing of Equipment to be Used
 - Describe each street sweeper and support vehicle;
 - Attach proof of ownership and/or lease interest in each sweeper and support vehicle;
 - Attach proof of insurance for each sweeper and support vehicle
3. Insurance
 - Describe the Firm's Liability and Automobile Insurance Coverage;
 - Describe the Firm's Worker's Compensation Insurance Coverage;
4. References
 - Provide a listing of Agencies that the firm has provided street sweeping services for, including the dates of service, the name of a contact at that agency, the phone number of that contact;

SELECTION PROCESS

NCSD will screen Quote Submittals from May 11, 2006 to May 24, 2006. The Board is tentatively scheduled to select a firm at its May 24, 2006 meeting.

QUOTE EVALUATION

Proposals will be evaluated on the following:

- Cost
- Compliance with Special Provision Requirements
- Prior experience in providing similar services to CA Local Government

Notes:

NCSD reserves the right to reject all submittals and/or re-open submittals at its discretion. NCSD reserves the right to negotiate with lesser ranked firms if the negotiation with the top ranked firm is unsuccessful. The submitter retains no interest in the proposal once received by NCSD.

For more information on the project or this RFQ, contact NCSD Project Assistant Bruce Buel at 805-929-1133 or bbuel@nipomocsd.com.

Sincerely,

NIPOMO COMMUNITY SERVICES DISTRICT



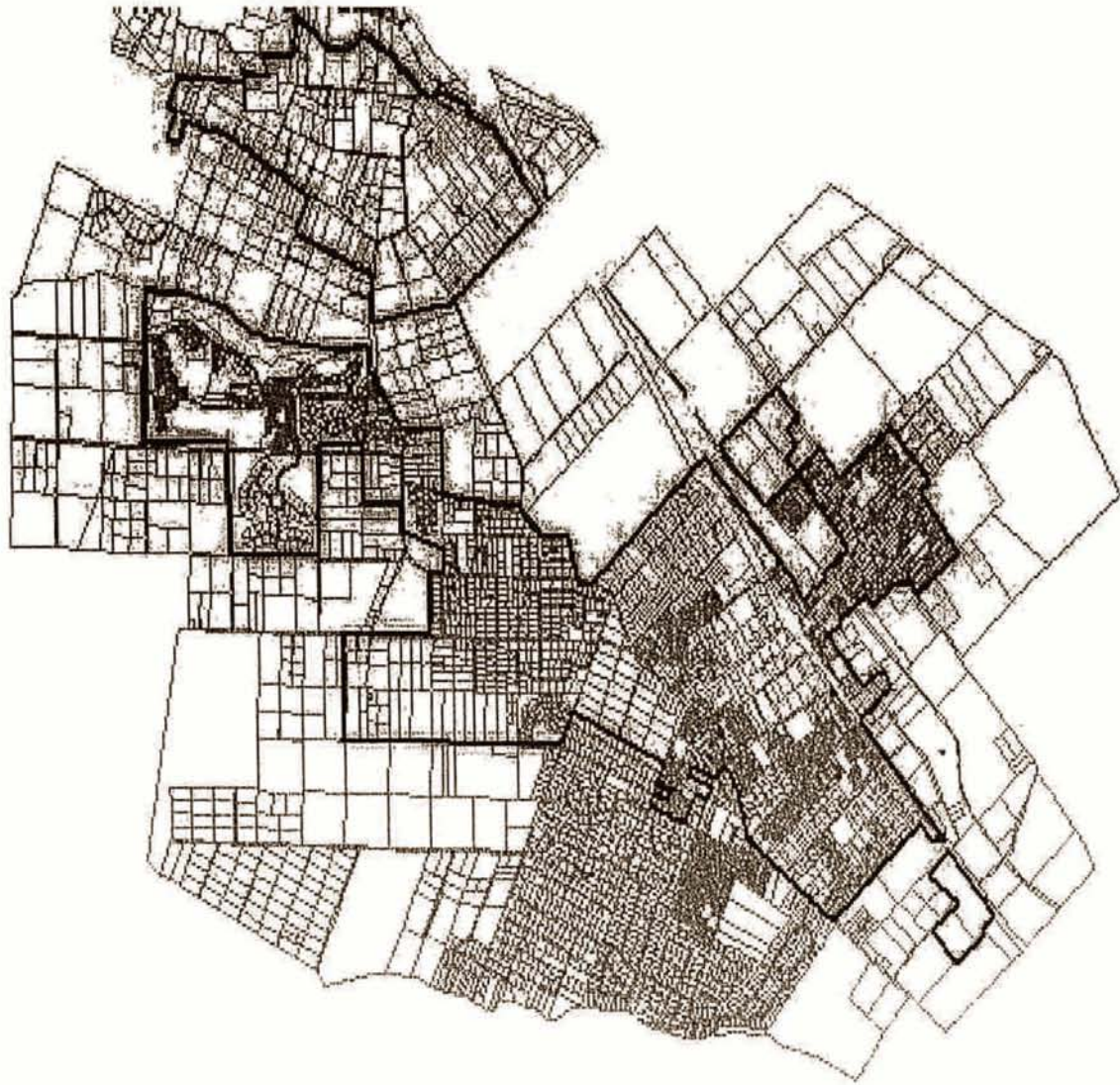
Michael LeBrun, P.E.
General Manager

Enclosures

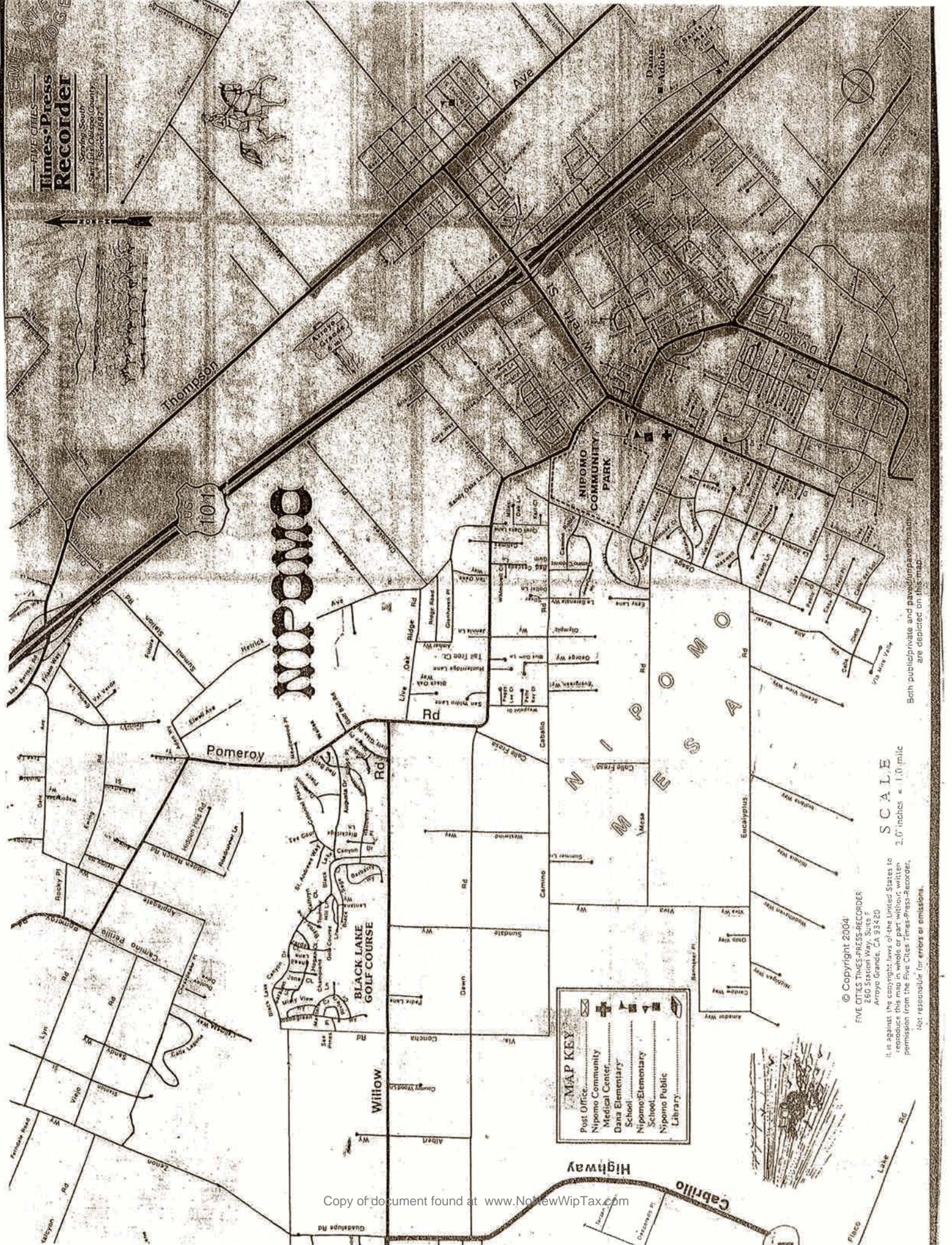
- District Boundary Map
- Map Illustrating Weekly and Monthly Sweeping Areas
- Quote Form
- Special Provisions

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Street Sweeping Proposal



- District Boundry
- Streets



FIVE CITIES
Times-Press Recorder
 San Luis Obispo County
 Since 1887

NIPOMO

MAP KEY

- Post Office
- Nipomo Community Medical Center
- Dana Elementary School
- Nipomo Elementary School
- Nipomo Public Library

© Copyright 2004
 FIVE CITIES TIMES-PRESS-RECORDER
 260 Station Way, Suite F
 Arroyo Grande, CA 93420

SCALE
 2.0 inches = 1.0 mile

Both public/private and parcel/ownership are depicted on this map.

Not responsible for errors or omissions.

QUOTE FORM – APRIL 2006 NIPOMO STREET SWEEPING RFQ

QUOTE TO: NCSD

FOR: STREET SWEEPING SERVICES FROM 7/1/06 TO 6/30/09

NAME OF QUOTER: _____

BUSINESS ADDRESS: _____

_____ PHONE NO. _____

WEEKLY SWEEPING

COST/CURB MILE _____ COST/WEEK _____

MONTHLY SWEEPING

COST/CURB MILE _____ COST/MONTH _____

QUARTERLY SWEEPING

COST/CURB MILE _____

SIGNATURE OF BIDDER _____

TITLE OF SIGNER _____

DATE: _____

NOTE: THIS QUOTE SHALL BE VALID FOR 90 DAYS
NOTE: A CURB MILE EQUALS A LINEAR ROAD MILE TIMES TWO

SPECIAL PROVISIONS

SECTION I

Purpose of the Street Sweeping Contract:

To provide a street sweeping service to the NCSD on a regularly scheduled basis, by removing litter, leaves, dirt, and debris from public paved streets. This program shall leave the streets with a presentable appearance and free from dust created by traffic.

It shall be the contractor's responsibility to furnish at his own expense all tools, equipment, labor, material and services necessary for the satisfactory performance of the work set forth in these specifications.

SECTION II

Contract Period:

Any contract entered into shall be for a period of 36 months commencing on the 1st day of July 2006 and ending on the 1st day of July 2009, unless sooner terminated. The NCSD reserved the right to terminate or suspend this contract at any time as stipulated in Section XIV.

SECTION III

Standards of Service:

- A. The contractor agrees to comply with all applicable provisions of federal, state and/or local laws governing the duties and obligation of businesses And employers.
- B. The standards of performance which the contractor is obligated to perform hereunder are standards considered by the NCSD to be good street sweeping practices. Reference: Street Cleaning Practice, Third Edition. By American Public Works Association.
- C. Street sweepers will operate at suggested manufacturers sweeping speeds in accordance with local conditions and desired results. At no time may the street sweeper speed exceed 6 miles per hour.
- D. The contractor shall so conduct his operations as to cause the least possible obstruction and inconvenience to public traffic.

- E. Sweeping will be done during daylight hours in all residential areas. Downtown and other commercial areas will be swept in morning hours.
- F. The intersections (cross gutter area) along all scheduled streets are to be swept. All debris (including debris following inclement weather) along regularly scheduled routes, no matter what quantity, is to be removed.

SECTION IV

Work Performance:

- A. The NCSD will monitor the work performance of the contractor by randomly choosing ten (10) streets of a regular scheduled route to spot check upon completion of that route. It is understood that if three (3) of the streets do not meet acceptable NCSD standards, the contractor will be required to sweep the entire route again within 48 hours at no cost to the NCSD.
- B. If a spot check determines a single street has not met the standards the operator shall resweep within 24 hours at no cost to the NCSD.
- C. All potable water used for dust control will be provided, at no cost to the contractor through fire hydrants. The NCSD will provide a Fire Hydrant Water Meter that is to be used every time the street sweeping vehicle fills up.
- D. The contractor shall provide to the NCSD, immediately following award of contract, the manufacturers gallons per minute (GPM) rating, for dust control, on each street sweeping unit. The contractor shall record the daily quantity of water used by any or all street sweeping equipment used to clean the regularly scheduled route. The daily totals will then be compared against the monthly metered potable water total to assist in verifying, dust control compliance. If the daily recorded water usage does not meet or exceed the monthly metered potable water total, the NCSD considers this a loss of value and reserves the right to reduce the curb mile rate by 50% for that month.
- E. NCSD staff which observe the sweeping of regularly scheduled routes w/o the use of water for dust control will result in a 50% reduction of the curb mile rate for that day.
- F. Regularly scheduled routes that are not completely swept on the assigned day for any reason except for provisions in Sections VII & VIII will require notification of NCSD residents. The contractor will immediately place and pay for a Notice of Street Sweeping Rescheduling in the Five Cities Times

Press Recorder. A 1/16" size advertisement stating the reason for rescheduling and the contractors name and phone number shall be included in the notification. The NCSD reserves the right to add or modify the content of the Notice of Street Sweeping Rescheduling. A final draft of the notification must be approved by the General Manager or his designee prior to placement

- G. Failure to sweep one or more streets, on a regularly scheduled route, may result in the NCSD contracting for the clean up of these streets. All contract and administrative costs incurred as a result of this failure to perform will be deducted from the regular monthly street sweeping invoice.
- H. The determination of acceptable NCSD standards will be made by the General Manager and/or his Designee.

SECTION V

Equipment:

- A. All equipment used for the performance of this contract shall be standard heavy-duty mechanical broom sweeping or air/vacuum equipment necessary to properly clean streets and alleys of litter, dirt, rocks, leaves and other debris. Equipment shall be properly maintained both as to condition and appearance so as to insure a high level of street sweeping services.
- B. Sweeping equipment as well as disposal trucks shall be equipped with adequate warning devices and lights for safe operation and shall meet all vehicle operation requirements of the State of California Department of Motor Vehicles and the California Highway Patrol.
- C. Machines must be maintained both mechanically and visually throughout the term of this agreement with capability to insure scheduled routine maintenance and proper adjustment for sweepers.
- D. Machines must be equipped with an adequate water spray system for dust control.
- E. All units shall be clearly and prominently marked with the contractor's name and unit number.
- F. Contractor must keep a sufficient supply of spare brooms and parts to insure continuous operation. Worn brushes and brooms shall be replaced and adjusted to insure maximum efficiency.

- G. All equipment must be properly registered and insured in accordance with state and local laws. Contractor must show proof of ownership or a signed lease for sufficient machinery to adequately perform services as specified in this agreement
- H. All units shall have the capability of being contacted by their main office with radio or paging equipment
- I. Contractor shall have the ability to provide two (2) sweepers to the NCSD within four (4) hours notice.
- J. Contractor shall have the ability to provide a mechanical broom type sweeper and an air/vacuum type sweeper within four (4) hours" notice.
- K. Contractor shall clearly display placards rear and side with the following signs in letter size 4" or larger – "Sweeping Provided Courtesy of NCSD".

SECTION VI

Work to be Performed:

During the term of any agreement entered into, contractor shall sweep all designated public streets and curbs and gutters, alleys, street medians, parking lots, center lanes and intersections within the NCSD limits with the frequency as listed in the contract.

The contractor will adhere to the "Street Sweeping Schedule" provided to him by the NCSD. The NCSD reserves the right to modify the "Street Sweeping Schedule" from time to time during the period of the contract. Additions or deletions to this schedule shall be made in accordance with unit prices as shown on the contract proposal, or at the NCSD's sole discretion, as otherwise mutually agreed upon by the contractor and the NCSD.

SECTION VII

Holidays:

The NCSD will not require sweeping service on the following seven (7) holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and Christmas Day. In the event that a scheduled sweeping shift is missed due to the aforementioned holidays, the contractor shall arrange for sweeping on another day within a five working day period as described in Section III.

SECTION VIII

Inclement Weather:

In the event that a scheduled sweeping shift is not possible due to weather conditions, equipment failure, or other unforeseen occurrences, contractor shall notify the NCSD at the earliest possible time and arrange for sweeping on another day within a five working day period. It is understood that the contractor will make up the missed sweeping shift on the first available day within the five working day limitation, or forfeit any and all compensation for that particular shift.

SECTION IX

Addition Work:

- A In the event the NCSD desires to extend the street sweeping program to include newly constructed streets or alleys, or streets or alleys procured through annexations, or existing streets not listed or referenced in Section VI, "work to be performed" after the effective date of this agreement, then any additional which is required of the contractor shall be paid for at the applicable price per curb mile as specified in the contractors proposal.
- B. The contractor shall provide additional miscellaneous street sweeping services for work not otherwise specified, in these specifications, at the current hourly rate as specified in the bid proposal when requested to do so by the NCSD.
- C. Contractor from time to time may be requested to provide street sweeping services immediately following parades, community celebrations, and other activities involving NCSD streets, alley or parking. Compensation for this work will be paid at the hourly rate as specified in the bid proposal.
- D. In the event the NCSD desires to increase the frequency of sweeping on specific streets for short durations (1 to 2 months), the contractor shall be paid at the applicable price per curb mile as specified in the contractor's proposal.
- E. All sweeping as identified in this section, paragraphs B, C, and D, shall be performed as not to interfere with the proper completion of the regular street sweeping schedule.

SECTION X

Disposal of Sweeping Debris:

The contractor shall dispose of all refuse and debris collected by his sweeping operation by hauling to the Santa Maria Transfer station or another properly established area for disposal of sweeping debris.

SECTION XI

Compensation:

- A. For all services which the contractor is obligated to perform under the terms of this proposal, the NCS D shall pay to the contractor an amount based on cost per Curb mile of street cleaned in monthly installments payable on or before the 15th day of each month succeeding the month during which the service was performed.
8. Failure to sweep shall be deducted from payment, per curb mile, unless made up as stipulated in Sections VII and VIII.

SECTION XII

Insurance Requirements:

The contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder, by the contractor, his agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the contractor's bid.

- A. Minimum Scope of Insurance: Coverage shall be at least as broad as:
 1. Insurance Services Office Form Number GL-0002 (Ed. 1/73), covering comprehensive general liability and insurance services; office form number GL, covering broad form comprehensive general liability, or, Insurance Services Office Commercial General Liability coverage ("Occurrence" Form CG-0001).
 2. Insurance Services Office Form Number CA-0001 (Ed. 1/78), covering automobile liability, Code 1, "Any Auto", and endorsement CA-0025.
 3. Workers' Compensation Insurance, as required by the Labor Code of the State of California, and Employers' Liability Insurance.
- B. Minimum limits of Insurance: The contractor shall maintain limits no less than:

1. Comprehensive general liability: One million dollars (\$1,000,000.00) combined single-limit per occurrence for bodily injury, personal injury and property damage.
 2. Automobile Liability: One million dollars (\$1,000,000.00) combined single-limit per accident for bodily injury and property damage.
 3. Workers' Compensation and Employers' Liability: Workers' compensation limits as required by the Labor Code of the State of California, and Employers' liability limits of one million dollars (\$1,000,000.00) per accident
- C. Deductibles and Self-Insured Retentions: Any deductibles of self-insured retentions must be declared to and be approved by the NCSD. At the option of the NCSD, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as affects the NCSD, its officials, agents and employees, or the contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- D. Other Insurance Provisions: The policies are to contain the following provisions:
1. General Liability and Automobile Liability Coverages:
 - a. The NCSD, its officials, agents, employees and volunteers are to be covered as primary insureds as respects liability arising out of activities performed by or on behalf of the contractor, or products and completed operations of the contractor, or premises owned, leased or used by the contractor, or automobiles owned, leased, hired or borrowed by the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the NCSD, its officials, agents, employees or volunteers.
 - b. The contractor's insurance coverage shall be primary insurance as respects the NCSD, its officials, agents, employees and volunteers. Any insurance or self-insurance maintained by the NCSD, its officials, agents, employees or volunteers shall be in excess of the contractors insurance, and shall not contribute with it.
 - c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the NCSD, its officials,

agents, employees or volunteers.

- d. Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2. Workers' Compensation and Employers' Liability Coverage:

- a. The insurer shall agree to waive all rights of subrogation against the NCSD, its officials, agents, employees and volunteers for losses arising from work performed by the contractor for the NCSD.

3. All Coverages:

- a. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits, except after thirty (30) days prior to written notice by certified mail, return receipt requested, has been given to the NCSD.

E. Acceptability of Insurers: Insurance is to be placed with insurers with a best rating of no less than A:VIII.

F. Verification of Coverage: Contractor shall furnish the NCSD with certificates of insurance and with original endorsements affecting coverage required by this clause (actual policy). The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the NCSD before work commences. If so required by the NCSD, the contractor shall furnish to the NCSD a duplicate original policy.

G. Subcontractors: The contractor shall include all subcontractors as insureds under his policies, or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

SECTION XIII

Assignment of Contract:

Contractor shall under no circumstances assign this contract or any part thereof to another party without prior written consent from the NCSD.

SECTION XIV

Termination of Contract:

Upon the determination of the NCSD that the quality of workmanship being performed by the contractor does not meet the standards set by the NCSD as outlined in these specifications, and/or for non-compliance of other provisions of any contract entered into, the NCSD may terminate this agreement upon thirty (30) days written notice to contractor.

SECTION XV

Responsibility for Damage:

The NCSD and any of their employees and agents shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof; or for any material or equipment used in performing the work; for any injury or damage to any person or persons, either workmen or the public; for damage to adjoining property from any cause whatsoever during the progress of work.

SECTION XVI

Complaints:

All complaints shall first be directed to the General Manager or his Designee, then to the contractor. It shall be the contractor's obligation to resolve all complaints within 24 hours.

SECTION XVII

Independent Contractor Status:

It is expressly understood that the contractor named in any agreement entered into is acting as an independent contractor, not as an agent or employee of the NCSD.

QUOTE FORM – APRIL 2006 NIPOMO STREET SWEEPING RFQ

QUOTE TO: NCSD

FOR: STREET SWEEPING SERVICES FROM 7/1/06 TO 6/30/09

NAME OF QUOTER: SP MAINTENANCE SERVICES, INC.

BUSINESS ADDRESS: 734 RALCOA WAY

ARROYO GRANDE, CA 93420 PHONE NO. (805) 343-9999

WEEKLY SWEEPING

COST/CURB MILE \$ 20.00 COST/WEEK \$20 x 11.8 = \$236

MONTHLY SWEEPING

COST/CURB MILE \$ 20.00 COST/MONTH \$20 x 9.8 = \$196

QUARTERLY SWEEPING

COST/CURB MILE \$ 20.00

SIGNATURE OF BIDDER 

TITLE OF SIGNER PRESIDENT

DATE: 05/11/2006

NOTE: THIS QUOTE SHALL BE VALID FOR 90 DAYS

NOTE: A CURB MILE EQUALS A LINEAR ROAD MILE TIMES TWO

<u>Truck #</u>	<u>Year</u>	<u>Make / Model</u>	<u>Description</u>
25	2002	Tymco 435	4 yard regenerative air sweeper
20	2000	Tymco 600	6 yard regenerative air sweeper
29	1996	Athey Mobil M8-A	5 yard tail broom sweeper
23	1990	Athey Mobil M-9	4 yard, high dump tail broom sweeper
22	1985	Athey Mobil M-8	4 yard tail broom sweeper
18	1982	Athey Mobil 2TE4	4 yard tail broom sweeper

* 2006 Tymco 600- 6-yard regenerative air sweeper on order from GCS Western Power and Equipment, Buena Park, Ca.

#25



A Public Service Agency

REGISTRATION CARD VALID FROM: 04/08/2005 TO: 04/08/2006

MAKE	YR MODEL	YR 1ST SOLD	VLF CLASS	*YR	TYPE VEH	TYPE LIC	LICENSE NUMBER
ISU	2002	2002	DM	2005	12Y	11	4WLA022
BODY TYPE MODEL	MP	MO					VEHICLE ID NUMBER
VA	D	LS					JALE5B14027902368
TYPE VEHICLE USE	DATE ISSUED	CC/ALCO	DT FEE RECVD	PIC	USE TAX	STICKER ISSUED	
AUTOMOBILE	05/23/05	40	05/23/05	2	1197	C6987502	
REGISTERED OWNER						PR EXP DATE: 04/08/2005	
SP MAINTENANCE SERVICES INC						AMOUNT PAID	\$ 1921.00
734 RALCOA WY							

AMOUNT DUE \$ 1921.00 CASH :
 CHCK : 1921.00
 CRDT :

ARROYO GRANDE CA 93420

LIENHOLDER CENTER CAPTL CORP 3 FARM GLEN BLVD

FARMINGTON CT 06032

F00 547 30 0192100 0033 CS F00 052305 11 4WLA022 368

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2008

YEAR 2002 MAKE/MODEL SUZU / TRUCK VEHICLE IDENTIFICATION NUMBER JALE5B14027902368

AGENCY / COMPANY ISSUING CARD RJ MCCONNELL INSURANCE SERVICES (962) 894 MEINCKE AVE SAN LUIS OBISPO, CA 93405

INSURED [] SP MAINTENANCE SERVICES, INC. 734 RALCOA WAY ARROYO GRANDE, CA 93420

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31452 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2008

YEAR 2002 MAKE/MODEL SUZU / TRUCK VEHICLE IDENTIFICATION NUMBER JALE5B14027902368

AGENCY / COMPANY ISSUING CARD RJ MCCONNELL INSURANCE SERVICES (962) 894 MEINCKE AVE SAN LUIS OBISPO, CA 93405

INSURED [] SP MAINTENANCE SERVICES, INC. 734 RALCOA WAY ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 16056 of the California Vehicle Code. SEE IMPORTANT NOTICE ON REVERSE SIDE

INSURANCE IDENTIFICATION CARD

H20

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2008

YEAR 2000 MAKE/MODEL FREIGHTLNR / TRUCK VEHICLE IDENTIFICATION NUMBER 1FV67FAA9YHA42431

AGENCY / COMPANY ISSUING CARD
RJ MCCONNELL INSURANCE SERVICES (982)
894 MEINECKE AVE
SAN LUIS OBISPO, CA 93405

INSURED
SP MAINTENANCE SERVICES, INC.
734 RALCOA WAY
ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 18056 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2008

YEAR 2000 MAKE/MODEL FREIGHTLNR / TRUCK VEHICLE IDENTIFICATION NUMBER 1FV67FAA9YHA42431

AGENCY / COMPANY ISSUING CARD
RJ MCCONNELL INSURANCE SERVICES (982)
894 MEINECKE AVE
SAN LUIS OBISPO, CA 93405

INSURED
SP MAINTENANCE SERVICES, INC.
734 RALCOA WAY
ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 18056 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

AUTO 09/18/2005 TO 09/18/2006 11 4KQY074

VEHICLE IDENTIFICATION NUMBER 1FV67FAA9YHA42431

REGISTRATION VALID FROM
BODY TYPE MODEL VA
DATE ISSUED 09/24/2005

CYLS.	DATE FIRST SOLD	CLASS	MAKE
00/00/1999	HX	FRHT	2004
TYPE VEH.	MP	AX	WG
12Y	D		
UNLADEN/GCW			TOTAL FEES PAID
			\$222
			4000

REGISTERED OWNER
LICENSE HOLDER

SP MAINTENANCE SVCS INC
734 RALCOA WAY
ARROYO GRANDE CA 93420-9620

COAST NATL BK
500 MARSH ST

0 SN LUIS OBISP



R0040
L0176

93401
141091520054217

Copy of document found at www.NoNewWipTax.com

STATE OF CALIFORNIA
DEPARTMENT OF MOTOR VEHICLES
VALIDATED REGISTRATION CARD

F3950734

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2006

YEAR 1990 MAKE/MODEL MOBILE / M-9 SWEEP R VEHICLE IDENTIFICATION NUMBER 1A9C23DR7KR059177

AGENCY / COMPANY ISSUING CARD R J MCCONNELL INSURANCE SERVICES (962) 894 WEINERKE AVE SAN LUIS OBISPO, CA 93405

INSURED SP MAINTENANCE SERVICES, INC. 734 RALCOA WAY ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 180099 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2006

YEAR 1990 MAKE/MODEL MOBILE / M-9 SWEEP R VEHICLE IDENTIFICATION NUMBER 1A9C23DR7KR059177

AGENCY / COMPANY ISSUING CARD R J MCCONNELL INSURANCE SERVICES (962) 894 WEINERKE AVE SAN LUIS OBISPO, CA 93405

INSURED SP MAINTENANCE SERVICES, INC. 734 RALCOA WAY ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 180099 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

#23

REGISTRATION VALID FROM 01/28/2006 TO 01/28/2007 TYPE 11 LICENSE NUMBER 5AGR120

VEHICLE IDENTIFICATION NUMBER 1A9C23DR7KR059177		MAKE FORD	
BODY TYPE MODEL VA	CYLS. 00	DATE FIRST SOLD 00/00/1990	CLASS FN
DATE ISSUED 02/11/2006	TYPE VEH. 12Y	MP D	Yr. Model 2003 1990
	AX D	WC D	TOTAL FEES PAID \$ 159
	UNLADENWG D		4000

REGISTERED OWNER
LIENHOLDER

CENTRAL CY LSG LSR
S P MAINT SVCS INC LSE
734 RALCOA WAY
ARROYO GRANDE CA 93420-9620

#23

MIDSTATE BK TRST
PO BX 600

R0040
L0110

ARROYO GRANDE

93421
142020120063368



INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2006
 YEAR 1985 MAKE/MODEL ATHEY / MBL SWEEPR VEHICLE IDENTIFICATION NUMBER 1A9A24DB2FR059156

AGENCY / COMPANY ISSUING CARD
 RJ MCCONNELL INSURANCE SERVICES (962)
 894 MEINECKE AVE
 SAN LUIS OBISPO, CA 93405

INSURED
 SP MAINTENANCE SERVICES, INC.
 734 RALCOA WAY
 ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 16058 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

#22

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2006
 YEAR 1985 MAKE/MODEL ATHEY / MBL SWEEPR VEHICLE IDENTIFICATION NUMBER 1A9A24DB2FR059156

AGENCY / COMPANY ISSUING CARD
 RJ MCCONNELL INSURANCE SERVICES (962)
 894 MEINECKE AVE
 SAN LUIS OBISPO, CA 93405

INSURED
 SP MAINTENANCE SERVICES, INC.
 734 RALCOA WAY
 ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 16058 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

AUTO 07/18/2005 TO 07/18/2006 11 4XSP103

VEHICLE IDENTIFICATION NUMBER

1A9A24DB2FR059156

BODY TYPE MODEL

VA

DATE ISSUED

07/27/2005

CYLS.	DATE FIRST SOLD	CLASS	MAKE
00	00/00/0000	EM	MOBIL
TYPE VEH.	MP	AX	WC
17Y	D		
UNLADEN/G/GW			TOTAL FEES PAID
			\$ 135
			4000

REG-
OWNER
REGISTERED

CENTRAL CY LSG LSR
 S P MAINT SVCS INC LSE
 734 RALCOA WAY
 ARROYO GRANDE CA 93420-9620

LIEN
HOLDER

MIDSTATE BK TRST
 PO BX 6001

R0040
 L0089

ARROYO GRANDE

93421
 143071620055506

22

STATE OF CALIFORNIA DEPARTMENT OF MOTOR VEHICLES
 VALIDATED REGISTRATION CARD
 READ REVERSE SIDE - IMPORTANT INSTRUCTIONS

F0230398

document found at www.NoNewWipTax.com

INSURANCE IDENTIFICATION CARD

#18

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2006

YEAR 1982 MAKE/MODEL ATHEY / MBL SWEEPR VEHICLE IDENTIFICATION NUMBER 820421680

AGENCY / COMPANY ISSUING CARD
 RJ MCCONNELL INSURANCE SERVICES (962)
 694 MEINECKE AVE
 SAN LUIS OBISPO, CA 93405

INSURED
 SP MAINTENANCE SERVICES, INC.
 734 RALCOA WAY
 ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 16056 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

INSURANCE IDENTIFICATION CARD

COMPANY NUMBER 31453 COMPANY Financial Pacific Insurance Company

POLICY NUMBER 173175A EFFECTIVE DATE 09/24/2005 EXPIRATION DATE 09/24/2006

YEAR 1982 MAKE/MODEL ATHEY / MBL SWEEPR VEHICLE IDENTIFICATION NUMBER 820421680

AGENCY / COMPANY ISSUING CARD
 RJ MCCONNELL INSURANCE SERVICES (962)
 694 MEINECKE AVE
 SAN LUIS OBISPO, CA 93405

INSURED
 SP MAINTENANCE SERVICES, INC.
 734 RALCOA WAY
 ARROYO GRANDE, CA 93420

The policy meets the requirements of Section 16056 of the California Vehicle Code.

SEE IMPORTANT NOTICE ON REVERSE SIDE

REGISTRATION VALID FROM TYPE LICENSE NUMBER
 AUTO 07/18/2005 TO 07/18/2006 11 4FTH871

VEHICLE IDENTIFICATION NUMBER

820421680

BODY TYPE MODEL

VA

DATE ISSUED

07/27/2005

CYLS.		DATE FIRST SOLD				CLASS	MAKE	
TYPE VEH.	MP	AX	WC	UNLADEN/G/GW		*YR	Yr. Model	
12Y	G				BL	2004	1982	
							TOTAL FEES PAID	
							\$82	

4000

REGISTERED

SP MAINTENANCE SVCS INC
 743 RALCOA WAY
 ARROYO GRANDE CA 93420-9620

LIENHOLDER

COAST NATL BK
 500 MARSH ST

R0040
 L0036

SN LUIS OBISP

93401
 143071620055506

STATE OF CALIFORNIA
 DEPARTMENT OF MOTOR VEHICLES
 VALIDATED REGISTRATION CARD
 READ REVERSE SIDE - IMPORTANT INSTRUCTIONS

F0230399

#18

ACORD™ CERTIFICATE OF LIABILITY INSURANCE DATE (MM/DD/YYYY)
5/9/2006

PRODUCER (805) 545-8206 FAX (805) 545-8224
 R.J. McConnell Insurance Services
 Lic No. OD40545
 P.O. Box 637
 San Luis Obispo CA 93406

INSURED
 Sp Maintenance Services, Inc
 734 Ralcoa Way
 Arroyo Grande CA 93420

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.


INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: Financial Pacific	31453
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	173175A	9/24/2005	9/24/2006	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A		AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Comp/Coll Ded \$1,000	173175A	9/24/2005	9/24/2006	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER				

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

CERTIFICATE HOLDER	CANCELLATION
City of Nipomo P. O. Box 326 Nipomo, CA 93444-0326	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>10</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Laura Bolin/LB 

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/09/2006

PRODUCER (805)922-7301 FAX (805)925-2370
 TWIW Insurance Services - #0E52073
 InWest Insurance-LIC#-0424313
 P.O. Box 1099
 Santa Maria, CA 93456

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC #

INSURED SP Maintenance Services, Inc.
 734 Ralcoa Way
 Arroyo Grande, CA 93420

INSURER A: Redwood Fire & Casualty Ins Co Cypress Pt
 INSURER B:
 INSURER C:
 INSURER D:
 INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADD'L INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
		GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE	\$
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
						MED EXP (Any one person)	\$
						PERSONAL & ADV INJURY	\$
						GENERAL AGGREGATE	\$
						PRODUCTS - COMP/OP AGG	\$
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN AUTO ONLY: EA ACC	\$
						AGG	\$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	W613-5585	01/01/2006	01/01/2007	X WC STATU-TORY LIMITS	OTH-ER
						E.L. EACH ACCIDENT	\$ 1,000,000
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

10 days notice for non payment of premium

CERTIFICATE HOLDER

CANCELLATION

City of Nipomo
 PO Box 326
 Nipomo, CA 93444-0326

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
 Patti Shiflet/PATTIS

Patricia A. Shiflet

REFERENCES

City of Arroyo Grande
P.O. Box 550
Arroyo Grande, CA 93421
Serving since July of 2004.
Contact: Don Spagnolo
Phone No. 473-5440

City of Grover Beach
154 South 8th Street
Grover Beach, CA 93433
Serving since July of 2004.
Contact: Mike Ford
Phone No. 473-4520

City of San Luis Obispo
1260 Chorro Ste. B
San Luis Obispo, CA 93401
Serving since 1996.
Contact: Robert Horch
Phone No. 781-7235

CLEANSTREET

PRESENTS

A PROPOSAL OF STREET SWEEPING SERVICES

EXCLUSIVELY FOR

NIPOMO COMMUNITY SERVICES DISTRICT

MAY 11, 2006

Prepared by:



RICK ANDERSON

**1937 WEST 169TH STREET
GARDENA, CA 90247**

Email: randerson@cleanstreet.com

Telephone: (800) 225-74316

Fax: (310) 538-8015



CleanStreet
Cleaning Your Environment

May 2, 2006

Mr. Michael Lebrun
General Manager
Nipomo Community Services District
148 South Wilson Street
PO Box 326
Nipomo, CA 93444-0326

RE: PROPOSAL FOR STREET SWEEPING SERVICE

Dear Mr. Lebrun,

The following is our proposal for providing high-quality street sweeping services for Nipomo Community Services District.

This proposal contemplates complete compliance with your specifications.

I will be the representative authorized to execute documents in behalf of CleanStreet.

I welcome your questions and hope we can be of services to the Nipomo Community Services District.

Sincerely yours,
CLEANSTREET

Rick Anderson
Director of Business Development

RA:seg

	<u>SECTION</u>
QUOTE	1
EQUIPMENT.....	2
• PROOF OF OWNERSHIP	
• PROOF OF INSURANCE	
• EQUIPMENT OPERATOR REQUIREMENTS	
• HIRING CRITERIA	
INSURANCE	3
REFERENCES	4
HISTORY OF COMPANY.....	5



QUOTE FORM – APRIL 2006 NIPOMO STREET SWEEPING RFQ

QUOTE TO: NCS D

FOR: STREET SWEEPING SERVICES FROM 7/1/06 TO 6/30/09

NAME OF QUOTER: CleanStreet

BUSINESS ADDRESS: 1937 West 169th Street, Gardena, CA 90247

PHONE NO. (800) 225-7316

WEEKLY SWEEPING

COST/CURB MILE \$31.00 **COST/WEEK** \$365.80

MONTHLY SWEEPING

COST/CURB MILE \$34.50 **COST/MONTH** \$338.10

QUARTERLY SWEEPING

COST/CURB MILE \$37.50

SIGNATURE OF BIDDER *R. Anderson*

TITLE OF SIGNER Director of Business Development

DATE: May 2, 2006

NOTE; THIS QUOTE SHALL BE VALID FOR 90 DAYS
NOTE: A CURB MILE EQUALS A LINEAR ROAD MILE TIMES TWO

EQUIPMENT

The primary street sweeper to be used in the performance of this contract is a Tymco 600. The backup equipment will be a Mobil patriot 7-8A.

All equipment used in the course of this contract will be excellently maintained in both appearance and mechanically.

Attached please see a copy of proof of ownership and proof of insurance for both vehicles.



A Public Service Agency

Tymco-652 RECEIVED MAY 24 2005

T-652

REGISTRATION CARD VALID FROM: 05/08/2005 TO: 05/08/2006

MAKE	YR MODEL	YR 1ST SOLD	VLF CLASS	TYPE VEH	TYPE LIC	LICENSE NUMBER
TYMCO	1998	1998	ZF	12Y	11	4BGK066
BODY TYPE MODEL	MP	MO				VEHICLE ID NUMBER
VA	D	LS				1FV6HFAA1WH929934
TYPE VEHICLE USE	DATE ISSUED	CC/ALCO	DT FEE RECVD	PIC		STICKER ISSUED
AUTOMOBILE	05/18/05	19	05/07/05	8		C4265142
						PR EXP DATE: 05/08/2005

REGISTERED OWNER
CLEANSTREET
1937 W 169TH ST

AMOUNT PAID
\$ 232.00

AMOUNT DUE	AMOUNT RECVD
\$ 232.00	CASH :
	CHCK :
	CRDT :

GARDENA
CA 90247

LIENHOLDER
CIT GROUP/EQP FINANCING INC
PO BOX 27248

COPY

TEMPE
AZ 85285

H06 184 N1 0023200 0015 PS H06 051805 11 4BGK066 934

T-652 AUTOMOBILE INSURANCE IDENTIFICATION CARD
California

The above insurer certifies that the coverage provided by this policy meets the minimum liability limits prescribed by law.

Company #: 21113	Company Name: United States Fire Insurance Company
Name and Address of Insured	POLICY NUMBER
CleanStreet	1337213565
California Street Maintenance	EFFECTIVE DATE
1937 W 169th Street	04/01/2006
Gardena CA 90247	EXPIRATION DATE
	04/01/2007

YEAR	MAKE/MODEL	VEHICLE DESCRIPTION	VEHICLE IDENTIFICATION NUMBER
1998	Tymco Sweeper		1FV6HFAA1WH929934

Agent: Lockton Insurance Brokers, Inc.
Claim Reporting Number: 973-490-6600



THIS CARD MUST BE CARRIED IN THE INSURED MOTOR VEHICLE FOR PRODUCTION UPON DEMAND
Copy of document found at www.NoNewWipTax.com

AUTO 06/08/2005 TO 06/08/2006 11 4BGK065

REGISTRATION ALID FR... TYF GENSE I

Mobil #151

VEHICLE IDENTIFICATION NUMBER

1A9M24DBXWR059001

BODY TYPE MODEL

VA

DATE ISSUED

06/08/2005

CYLS.	DATE FIRST SOLD	CLASS	MAKE	*YR	Yr. Model
	00/00/1998	MA	ATHEY		1998
TYPE VEH.	MP	AX	WG	UNLADEN/G/GW	TOTAL FEES PAID
12Y	D				\$58

1900



M-151

REGISTERED OWNER LIEN HOLDER

CLEANSTREET
1937 W 169TH ST
GARDENA CA 90247-5253

RECEIVED
JUN 9 2005

COPY

BY: CIT GROUP/EP FINANCING INC
PO BOX 27248
TEMPE



AZ

R0040
L0008

85285
148052720055039

STATE OF CALIFORNIA
DEPARTMENT OF MOTOR VEHICLES
VALIDATED REGISTRATION CARD
READ REVERSE SIDE - IMPORTANT INSTRUCTIONS

D 7805107

TO REMOVE THE STICKER FROM THE BACKING, BEND STICKER AT SLIT AND PEEL SLOWLY.

INSTRUCTIONS FOR APPLYING STICKER TO LICENSE PLATE

1. CLEAN SURFACE THOROUGHLY. SCRAPE OFF ACCUMULATED STICKERS (STICKER WILL NOT STICK IF WET OR DIRTY).
2. PUT STICKER ON REAR LICENSE PLATE AS SHOWN BELOW:

MOTORCYCLES:
Right Half of This Well

CAL
1A0000

ALL OTHERS:
In Top Right Corner

CALIFORNIA
1 SAM 123

EXCEPT:
Truck Tractors And Commercial Vehicles With A Declared Gross Vehicle Weight of 10,001 lbs. or More—Must Apply Sticker To Front Plate

M-151 AUTOMOBILE INSURANCE IDENTIFICATION CARD
California

The above insurer certifies that the coverage provided by this policy meets the minimum liability limits prescribed by law.

Company #: 21113 Company Name: United States Fire Insurance Company

Name and Address of Insured

CleanStreet
California Street Maintenance
1937 W 169th Street
Gardena CA 90247

POLICY NUMBER
1337213565
EFFECTIVE DATE
04/01/2006
EXPIRATION DATE
04/01/2007

VEHICLE DESCRIPTION

YEAR	MAKE/MODEL	VEHICLE IDENTIFICATION NUMBER
1998	Mobil Sweeper	1A9M24DBXWR059001

Agent: Lockton Insurance Brokers, Inc.
Claim Reporting Number: 973-490-6600

THIS CARD MUST BE CARRIED IN THE INSURED MOTOR VEHICLE FOR PRODUCTION UPON DEMAND

EQUIPMENT OPERATOR REQUIREMENTS

CleanStreet's equipment is comprised of municipal street sweepers, construction sweepers, parking lot sweepers, pick-up trucks and dump trucks. Many of our vehicles require an operator with a commercial license.

Our street sweeper operator training program lasts two to four weeks. New operators are evaluated by veteran drivers and the regional driver supervisor. During the Introductory Period, trainees are evaluated on safety, performance and progress. Drivers in the training program must pass multiple tests before they are permitted to work alone. Approximately one out of every three trainees is offered permanent employment.

All of our operators are enrolled in the California Department of Motor Vehicles Pull Notice Program. Any operator with a commercial license is enrolled in a consortium for random drug and alcohol testing under Department of Transportation guidelines.

All of our sweepers are equipped with GPS systems which monitor location, speed and gutter broom activity in real time. GPS is monitored daily.

All operators, mechanics and porters attend monthly safety meetings.

All employees are subject to an annual performance review. Anyone who violates Company Policy is verbally warned for the first violation, sent a memo for the second violation and suspended or terminated for any further violations. Serious cases of misconduct can result in immediate termination.

Very few employees who are terminated receive unemployment because their termination usually is a result of violation of Company Policy and falls under the code of Misconduct within Employment Development Department guidelines.

CleanStreet has very little turnover. Like our customers, our employees are loyal and with CleanStreet for the long run.

TO: BOARD OF DIRECTORS
FROM: ED KREINS *EW*
DATE: MAY 19 2006

AGENDA ITEM
D- 5
MAY 24, 2006

ACCEPT EASEMENT OFFER OF DEDICATION

ITEM

Newdoll Construction is offering an easement for an existing District sewer line.

BACKGROUND

Newdoll construction is developing a property through which the District has an existing sewer line. An easement is required along the route of the line.

RECOMMENDATION

Adopt attached Resolution accepting the easement and direct staff to record with the County clerk.

ATTACHMENT

Resolution
Easement Offer of Dedication

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2006\EASEMENT ACCEPT CO 04 - 0345.DOC

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2005- easement co 04-0345**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
ACCEPTING THE SEWER EASEMENT
FOR CO-04-0345 (Story Street Estates)**

WHEREAS, Mr. Robert Newdoll has presented an easement affecting real property for recording, for construction and maintenance of sewer lines under and across the property referenced as APN 092-311-001.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The sewer easement associated with CO-04-0345 and identified as APN 092-311-001 is accepted and approved for recording.
2. The General Manager is instructed to record the document.

On the motion by Director %%%, seconded by Director %%%, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN: None

the foregoing resolution is hereby adopted this 24th day of May, 2006.

Lawrence Vierheilig, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
District Legal Counsel

T:\BOARD MATTERS\RESOLUTIONS\RESOLUTIONS 2006\2006-%%% Accept easement CO 04-0345.doc

RECORDING REQUESTED BY:
NIPOMO COMMUNITY SERVICES DISTRICT

WHEN RECORDED RETURN TO:
Nipomo Community Services District
P.O. Box 326
Nipomo, CA 93444

A portion of APN #: 092-311-001

**GRANT OF EASEMENT
AND AGREEMENT AFFECTING REAL PROPERTY**

Exhibits Incorporated by Reference:

Exhibit "A" – Legal Description of Easement Granted to District
Exhibit "B" – Depiction of Easement Granted to District
Exhibit "C" – Real Property Legal Description

THIS GRANT OF EASEMENT AND AGREEMENT AFFECTING REAL PROPERTY (herein "Agreement") is entered into May 18, 2006, by and between Story Street Estates, Inc., (herein "Grantors") and the Nipomo Community Services District, a political subdivision of the State of California, (herein "Grantee" or "District") with reference to the following Recitals:

- A. Grantors own certain real property (herein "Real Property") located within the Nipomo Community Services District, County of San Luis Obispo, more particularly described in Exhibit "C".
- B. Grantors are improving said Real Property including the construction of certain utilities that will be dedicated to the District for operation and maintenance ("District Facilities").
- C. Grantors desire to convey a utility easement to Nipomo Community Services District over a portion of said Real Property for the purposes referenced in this Agreement.

NOW, THEREFORE, for valuable consideration, receipt of which is hereby acknowledged the parties hereto agree as follows:

1. GRANT OF EASEMENT

Grantors, hereby grant and convey to the Nipomo Community Services District a utility easement (herein "Easement" or "Easement Area"), more particularly described in Exhibit "A" and as depicted in Exhibit "B".

2. PURPOSE

The purpose of the Easement is the present and future construction, reconstruction, operation, repair, and maintenance of a District facilities, including sewer pipelines and other utilities operated by the District, from and after said utilities are dedicated and accepted by the District (herein "District Facilities"), in such manner and size and with such accessory parts and structures, as the District or its successors in interests from time to time deem necessary.

3. MAINTENANCE AND REPAIR

It is anticipated by the parties that construction, repair, replacement and inspection of District facilities will be performed by District within said Easement Area. Therefore, Grantor(s) covenants, promises and agree as follows:

A. District shall have the right of ingress and egress for personnel, vehicles, and construction equipment to, from, and along the Easement Area at any time, without prior notice, including the right to use lanes, drives, rights-of-way, and roadways within the Real Property which now exist or which hereinafter may be constructed, as shall be convenient and necessary for the purpose of exercising the rights herein, and herein above, set forth.

B. The Grantor(s) shall not construct or permit others to construct utilities or improvements on, over, or under the Easement Area, such as retaining walls, fences, patios, trees and/or shrubs which could obstruct District's access to the Easement Area, or cause damage to District Facilities contained within the Easement Area, without first receiving the written approval of District.

C. Grantor(s) shall remove improvements and or utilities constructed in violation of subparagraph (b), above, immediately at Grantor's expense. If Grantors do not remove the improvements, District is authorized to enter the Easement Area and remove them. District shall charge all costs, including administrative costs, for the removal of said improvements to Grantors, individually and/or collectively.

D. Grantor(s), jointly and severally, agree to indemnify, defend, and hold harmless District and its agents and employees from any claims, suits, or losses of any kind (including attorney's fees and court costs) or any damages occurring to or within the Easement Area and/or any adjacent real or personal property due to District's exercise of its rights to remove improvements, pursuant to subparagraph (d), above and/or the Districts construction, operation, repair and maintenance of District Facilities.

E. District has the right to enforce all reimbursement remedies described in Paragraphs C and D, above, by all means available to the District.

4. MISCELLANEOUS

A. This Agreement contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this Agreement shall be of no force and effect excepting a subsequent modification in writing, signed by the party to be charged.

B. In the event of any controversy, claim, or dispute relating to this Agreement or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

C. The obligations of Grantor(s) shall be considered for all purposes to be both covenants and conditions that shall run with the land and be binding on the successors and assigns of the Grantor(s) and shall inure to the benefit of District and its successors and assigns.

D. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable,

the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

E. This Easement and Agreement Affecting Real Property shall be recorded in the Official Records in the County Recorder's Office, San Luis Obispo County.

F. Recitals A through C are incorporated herein by reference as though set forth at length.

G. The Agreement shall be governed by the laws of the State of California. Any litigation regarding the Agreement or its contents shall be filed in the County of San Luis Obispo, if in state court, or in the federal court nearest to San Luis Obispo County, if in federal court.

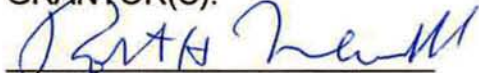
5. AUTHORITY TO EXECUTE.

All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles, and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, Grantor(s) hereby warrants that Grantor(s) shall not have breached the terms or conditions of any other contract or Agreement to which Grantor(s) is obligated, which breach would have a material effect hereon.

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////

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective the date the District executes the Certificate of Acceptance.

GRANTOR(S):


[Signature must be Notarized]

Robert H. Newdollar, President
[Type or print name]

Date: May 18, 2006

[Signature must be Notarized]

[Type or print name]

Date: _____

**CERTIFICATE OF ACCEPTANCE
GOVERNMENT CODE §2781**

This is to certify that the Nipomo Community Services District, Grantee, herein, by Board action on _____, 2006, accepts for public purposes the real property, or interest described in the foregoing Easement and Agreement, dated _____, 2006, from Grantors, and consents to the recordation thereof.

Nipomo Community Services District

By: _____
Name: Larry Vierheilig
Title: President,
Nipomo Community Services District
Board of Directors

ATTEST:

Donna K. Johnson, Secretary
Nipomo Community Services District
Board of Directors

EXHIBIT A
Legal Description

A portion of that real property described in the grant deed to Story Street Estates recorded March 25th, 2005 in Document No. 2005-023600 of Official Records in the County of San Luis Obispo, State of California, more particularly described as follows:

Beginning at the westernmost corner of the piece of land described in the grant deed to Jennifer Dale recorded October 4th, 2002 in Document No. 2002-083291 of Official Records in said county; thence along the southwesterly boundary of said land described in the grant deed to Jennifer Dale

1. South 40°18'43" East for a distance of 195.00 feet to the southernmost corner of said land and an angle point on the southeasterly boundary of the said land described in the grant deed to Story Street Estates, also being the centerline of Story Street; thence along said southeasterly boundary and centerline
2. South 49°19'32" West for a distance of 17.87 feet to a line that is parallel with and 10 feet southwesterly of an existing sewer main; thence leaving said boundary and centerline along said parallel line
3. North 40°17'25" West for a distance of 690.50 feet to a point on the northwesterly boundary of said land described in the grant deed to Story Street Estates; thence leaving said parallel line and along said boundary
4. North 49°26'38" East for a distance of 70.59 feet; thence leaving said boundary
5. South 40°17'25" East for a distance of 25.16 feet; thence
6. South 49°42'35" West for a distance of 50.59 feet to a line that is parallel with and 10 feet northeasterly of said sewer main; thence along last said parallel line
7. South 40°17'25" East for a distance of 207.12 feet; thence leaving said parallel line
8. South 49°42'35" West for a distance of 7.60 feet to a line that is parallel with and 2.40 feet northeasterly of said sewer main; thence along last said parallel line
9. South 40°17'25" East for a distance of 110.98 feet; thence leaving last said parallel line
10. North 49°42'35" East for a distance of 7.60 feet to said parallel line lying 10 feet northeasterly of said sewer main; thence along last said parallel line

11. South 40°17'25" East for a distance of 152.42 feet to a point on the northwesterly boundary of said land described in the grant deed to Jennifer Dale; thence leaving last said parallel line along said northwesterly boundary

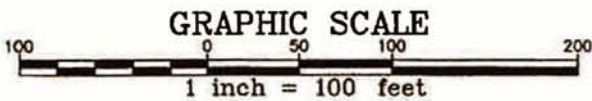
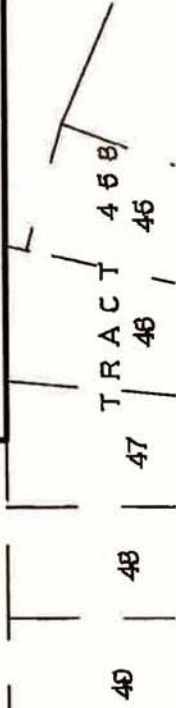
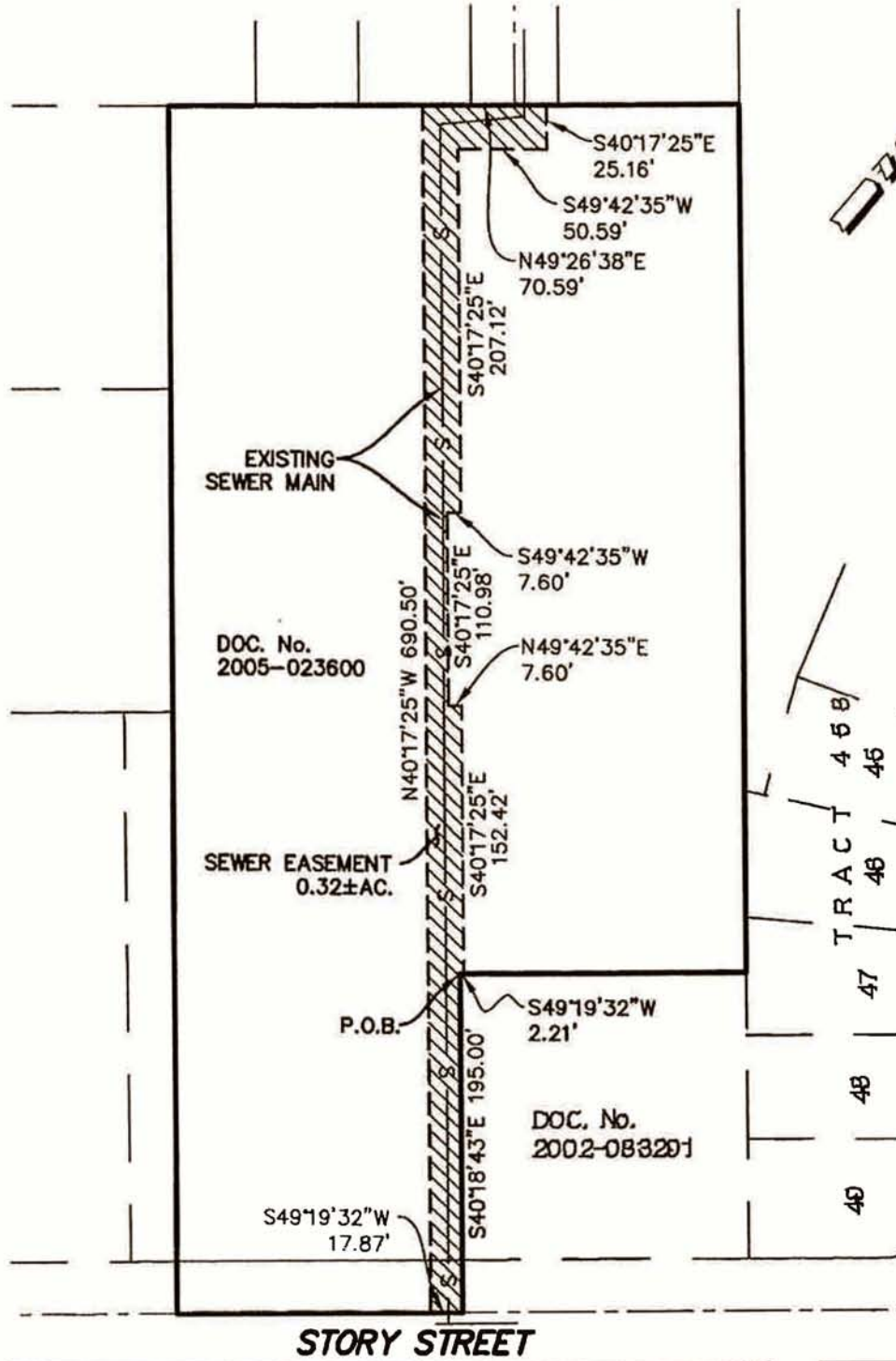
12. South 49°19'32" West for a distance of 2.21 feet to the Point of Beginning.

The above-described parcel contains 0.32 acres, more or less.

The above-described parcel is graphically shown on Exhibit B attached hereto and made a part hereof.



Exhibit "B"



E:\2003 Survey\1703041 652 Story St Nipomo\Survey\Product\Drawings\PM1703041.dwg, 2:32pm, seelskey



RRM DESIGN GROUP

Creating Environments People Enjoy

3765 South Higuera Street, Suite 102 • San Luis Obispo, California 93401

Phone: 805/543-1794 • Fax: 805/543-4809 • www.rrmdesign.com

Via Montgomery, Architect CA 11090 • Jerry Michael, RCE 36895, LS 6376 • Jeff Farber, Landscape Architect 2844

PLAT

A PORTION OF THAT REAL PROPERTY DESCRIBED IN DOC. No. 2005-023600

PAGE 1 OF 1

DATE: May 16, 2008 SCALE: 1"=100'

Exhibit "C"

LEGAL DESCRIPTION

That portion of Lot 13 of the Resubdivision of a part of Lot 26 of H. C. Wards Subdivision of the Nipomo Rancho, in the un-incorporated area of the County of San Luis Obispo, State of California, according to Map recorded March 19, 1887 in Book A, Page 14 of Maps, described as follows:

Beginning at the most Northerly corner of said Lot;

Thence South $41\frac{3}{4}^{\circ}$ East along the Northeasterly line of said Lot, 495 feet to the most Northerly corner of the property conveyed to George F. Corella and wife by Deed dated March 31, 1948 and recorded June 29, 1948 in Book 478, Page 358 of Official Records;

Thence South $48\frac{1}{4}^{\circ}$ West along the Northwesterly line of the property so conveyed, 165 feet;

Thence South $41\frac{3}{4}^{\circ}$ East along the Southwesterly line of the property so conveyed, 165 feet to the Southeasterly line of said Lot;

Thence South $48\frac{1}{4}^{\circ}$ West along said Southeasterly line, 165 feet to the most Southerly corner of the property conveyed to Floyd A. Morrow and wife by Deed dated February 20, 1948 and recorded March 31, 1948 in Book 475, Page 5 of Official Records;

Thence North $41\frac{3}{4}^{\circ}$ West along the Southwesterly line of the property so conveyed, 660 feet to the Northwesterly line of said Lot;

Thence North $48\frac{1}{4}^{\circ}$ East along said Northwesterly line, 330 feet to the Point of Beginning.

APN: 092,311,001

End of Legal Description

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California }
 County of San Luis Obispo } ss.

On May 18, 2006, before me, Donna K. Johnson, Notary Public
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")
 personally appeared Robert H. Newdell
Name(s) of Signer(s)

- personally known to me
- proved to me on the basis of satisfactory evidence



to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Donna K. Johnson
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document Grant of Easement + Agreement Affecting Real Property
Title or Type of Document:
APN 092-311-001
 Document Date: May 18, 2006 Number of Pages: 9

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer

- Signer's Name: _____
- Individual
 - Corporate Officer — Title(s): _____
 - Partner — Limited General
 - Attorney in Fact
 - Trustee
 - Guardian or Conservator
 - Other: _____

Signer Is Representing: _____



RECORDING REQUESTED BY:
NIPOMO COMMUNITY SERVICES DISTRICT

WHEN RECORDED RETURN TO:
Nipomo Community Services District
P.O. Box 326
Nipomo, CA 93444

A portion of APN #: 092-311-001

**GRANT OF EASEMENT
AND AGREEMENT AFFECTING REAL PROPERTY**

Exhibits Incorporated by Reference:

Exhibit "A" – Legal Description of Easement Granted to District
Exhibit "B" – Depiction of Easement Granted to District
Exhibit "C" – Real Property Legal Description

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NOW, THEREFORE, for valuable consideration, receipt of which is hereby acknowledged the parties hereto agree as follows:

1. GRANT OF EASEMENT

Grantors, hereby grant and convey to the Nipomo Community Services District a utility easement (herein "Easement" or "Easement Area"), more particularly described in Exhibit "A" and as depicted in Exhibit "B".

2. PURPOSE

The purpose of the Easement is the present and future construction, reconstruction, operation, repair, and maintenance of a District facilities, including sewer pipelines and other utilities operated by the District, from and after said utilities are dedicated and accepted by the District (herein "District Facilities"), in such manner and size and with such accessory parts and structures, as the District or its successors in interests from time to time deem necessary.

3. MAINTENANCE AND REPAIR

It is anticipated by the parties that construction, repair, replacement and inspection of District facilities will be performed by District within said Easement Area. Therefore, Grantor(s) covenants, promises and agree as follows:

A. District shall have the right of ingress and egress for personnel, vehicles, and construction equipment to, from, and along the Easement Area at any time, without prior notice, including the right to use lanes, drives, rights-of-way, and roadways within the Real Property which now exist or which hereinafter may be constructed, as shall be convenient and necessary for the purpose of exercising the rights herein, and herein above, set forth.

B. The Grantor(s) shall not construct or permit others to construct utilities or improvements on, over, or under the Easement Area, such as retaining walls, fences, patios, trees and/or shrubs which could obstruct District's access to the Easement Area, or cause damage to District Facilities contained within the Easement Area, without first receiving the written approval of District.

C. Grantor(s) shall remove improvements and or utilities constructed in violation of subparagraph (b), above, immediately at Grantor's expense. If Grantors do not remove the improvements, District is authorized to enter the Easement Area and remove them. District shall charge all costs, including administrative costs, for the removal of said improvements to Grantors, individually and/or collectively.

D. Grantor(s), jointly and severally, agree to indemnify, defend, and hold harmless District and its agents and employees from any claims, suits, or losses of any kind (including attorney's fees and court costs) or any damages occurring to or within the Easement Area and/or any adjacent real or personal property due to District's exercise of its rights to remove improvements, pursuant to subparagraph (d), above and/or the Districts construction, operation, repair and maintenance of District Facilities.

E. District has the right to enforce all reimbursement remedies described in Paragraphs C and D, above, by all means available to the District.

4. **MISCELLANEOUS**

A. This Agreement contains the entire agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this Agreement shall be of no force and effect excepting a subsequent modification in writing, signed by the party to be charged.

B. In the event of any controversy, claim, or dispute relating to this Agreement or the breach thereof, the prevailing party shall be entitled to recover from the losing party reasonable expenses, attorney's fees and costs.

C. The obligations of Grantor(s) shall be considered for all purposes to be both covenants and conditions that shall run with the land and be binding on the successors and assigns of the Grantor(s) and shall inure to the benefit of District and its successors and assigns.

D. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable,

the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired, or invalidated thereby.

E. This Easement and Agreement Affecting Real Property shall be recorded in the Official Records in the County Recorder's Office, San Luis Obispo County.

F. Recitals A through C are incorporated herein by reference as though set forth at length.

G. The Agreement shall be governed by the laws of the State of California. Any litigation regarding the Agreement or its contents shall be filed in the County of San Luis Obispo, if in state court, or in the federal court nearest to San Luis Obispo County, if in federal court.

5. AUTHORITY TO EXECUTE.

All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles, and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, Grantor(s) hereby warrants that Grantor(s) shall not have breached the terms or conditions of any other contract or Agreement to which Grantor(s) is obligated, which breach would have a material effect hereon.

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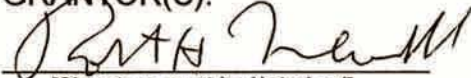
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////

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective the date the District executes the Certificate of Acceptance.

GRANTOR(S):


[Signature must be Notarized]

Robert H. Newdoll, President
[Type or print name]

Date: May 18, 2006

[Signature must be Notarized]

[Type or print name]

Date: _____

**CERTIFICATE OF ACCEPTANCE
GOVERNMENT CODE §2781**

This is to certify that the Nipomo Community Services District, Grantee, herein, by Board action on _____, 2006, accepts for public purposes the real property, or interest described in the foregoing Easement and Agreement, dated _____, 2006, from Grantors, and consents to the recordation thereof.

Nipomo Community Services District

By: _____
Name: Larry Vierheilig
Title: President,
Nipomo Community Services District
Board of Directors

ATTEST:

Donna K. Johnson, Secretary
Nipomo Community Services District
Board of Directors

EXHIBIT A
Legal Description

A portion of that real property described in the grant deed to Story Street Estates recorded March 25th, 2005 in Document No. 2005-023600 of Official Records in the County of San Luis Obispo, State of California, more particularly described as follows:

Beginning at the westernmost corner of the piece of land described in the grant deed to Jennifer Dale recorded October 4th, 2002 in Document No. 2002-083291 of Official Records in said county; thence along the southwesterly boundary of said land described in the grant deed to Jennifer Dale

1. South 40°18'43" East for a distance of 195.00 feet to the southernmost corner of said land and an angle point on the southeasterly boundary of the said land described in the grant deed to Story Street Estates, also being the centerline of Story Street; thence along said southeasterly boundary and centerline
2. South 49°19'32" West for a distance of 17.87 feet to a line that is parallel with and 10 feet southwesterly of an existing sewer main; thence leaving said boundary and centerline along said parallel line
3. North 40°17'25" West for a distance of 690.50 feet to a point on the northwesterly boundary of said land described in the grant deed to Story Street Estates; thence leaving said parallel line and along said boundary
4. North 49°26'38" East for a distance of 70.59 feet; thence leaving said boundary
5. South 40°17'25" East for a distance of 25.16 feet; thence
6. South 49°42'35" West for a distance of 50.59 feet to a line that is parallel with and 10 feet northeasterly of said sewer main; thence along last said parallel line
7. South 40°17'25" East for a distance of 207.12 feet; thence leaving said parallel line
8. South 49°42'35" West for a distance of 7.60 feet to a line that is parallel with and 2.40 feet northeasterly of said sewer main; thence along last said parallel line
9. South 40°17'25" East for a distance of 110.98 feet; thence leaving last said parallel line
10. North 49°42'35" East for a distance of 7.60 feet to said parallel line lying 10 feet northeasterly of said sewer main; thence along last said parallel line

11. South 40°17'25" East for a distance of 152.42 feet to a point on the northwesterly boundary of said land described in the grant deed to Jennifer Dale; thence leaving last said parallel line along said northwesterly boundary

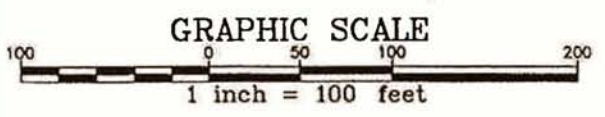
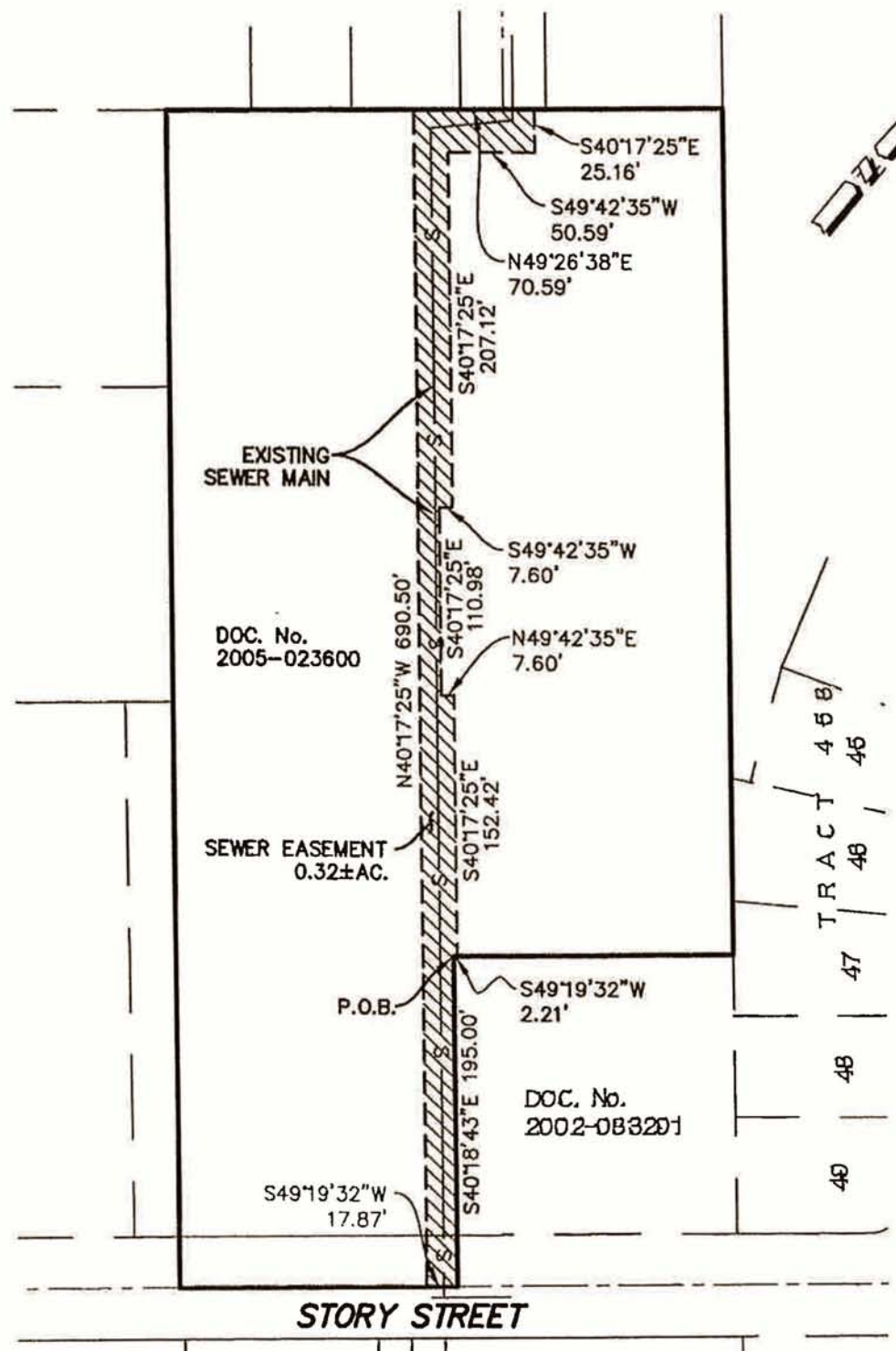
12. South 49°19'32" West for a distance of 2.21 feet to the Point of Beginning.

The above-described parcel contains 0.32 acres, more or less.

The above-described parcel is graphically shown on Exhibit B attached hereto and made a part hereof.



Exhibit "B"



E:\2003 Survey\1703041 852 Story St Nipomo\Survey\Product\Drawings\PM1703041.dwg, 2:32pm, sealskey


RRM DESIGN GROUP
Creating Environments People Enjoy
 3765 South Higuera Street, Suite 102 • San Luis Obispo, California 93401
 Phone: 805/543-1794 Fax: 805/543-4800 • www.rrmdesign.com
Vic Montgomery, Architect CA 11090 • Jerry Michod, RCE 36895, LS 6376 • Jeff Ferber, Landscape Architect 2844

PLAT
 A PORTION OF THAT REAL PROPERTY
 DESCRIBED IN DOC. No. 2005-023600
 PAGE 1 OF 1
 DATE: May 16, 2006 SCALE: 1"=100'

Exhibit "C"

LEGAL DESCRIPTION

That portion of Lot 13 of the Resubdivision of a part of Lot 26 of H. C. Wards Subdivision of the Nipomo Rancho, in the un-incorporated area of the County of San Luis Obispo, State of California, according to Map recorded March 19, 1887 in Book A, Page 14 of Maps, described as follows:

Beginning at the most Northerly corner of said Lot;

Thence South $41\frac{3}{4}^{\circ}$ East along the Northeasterly line of said Lot, 495 feet to the most Northerly corner of the property conveyed to George F. Corella and wife by Deed dated March 31, 1948 and recorded June 29, 1948 in Book 478, Page 358 of Official Records;

Thence South $48\frac{1}{4}^{\circ}$ West along the Northwesterly line of the property so conveyed, 165 feet;

Thence South $41\frac{3}{4}^{\circ}$ East along the Southwesterly line of the property so conveyed, 165 feet to the Southeasterly line of said Lot;

Thence South $48\frac{1}{4}^{\circ}$ West along said Southeasterly line, 165 feet to the most Southerly corner of the property conveyed to Floyd A. Morrow and wife by Deed dated February 20, 1948 and recorded March 31, 1948 in Book 475, Page 5 of Official Records;

Thence North $41\frac{3}{4}^{\circ}$ West along the Southwesterly line of the property so conveyed, 660 feet to the Northwesterly line of said Lot;

Thence North $48\frac{1}{4}^{\circ}$ East along said Northwesterly line, 330 feet to the Point of Beginning.

APN: 092,311,001

End of Legal Description

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

State of California }
County of San Luis Obispo } ss.

On May 18, 2006, before me, Donna K. Johnson, Notary Public
Date Name and Title of Officer (e.g., "Jane Doe, Notary Public")
personally appeared Robert H. Newdell,
Name(s) of Signer(s)

personally known to me
 proved to me on the basis of satisfactory evidence



to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Donna K. Johnson
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of Attached Document

Title or Type of Document: Grant of Easement & Agreement Affecting Real Property

Document Date: May 18, 2006 Number of Pages: 9

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer

Signer's Name: _____

- Individual
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Attorney in Fact
- Trustee
- Guardian or Conservator
- Other: _____

Signer Is Representing: _____

RIGHT THUMBPRINT OF SIGNER

Top of thumb here

RECORDING REQUESTED BY:

WHEN RECORDED MAIL DOCUMENT AND TAX STATEMENT TO:

Nipomo Community Services District
148 South Wilson Street
Nipomo, CA 93444

TITLE ORDER NO.

ESCROW NO.

APN. 092-311-001

SPACE ABOVE THIS LINE FOR RECORDER'S USE

GRANT DEED

THE UNDERSIGNED GRANTOR(S) DECLARE(S):

DOCUMENTARY TRANSFER TAX is: \$0.00 **

CITY TAX is: \$0.00

Monument Preservation Fee is:

- computed on full value of property conveyed, or
- computed on full value less value of liens and encumbrances remaining at time of sale.
- Unincorporated area: City of _____, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

Story Street Estates, Inc. a California Corporation

hereby GRANT(S) to Nipomo Community Services District

the following described real property in the Unincorporated Area, County of San Luis Obispo, State of California:

FOR LEGAL DESCRIPTION, SEE EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF.

**THIS CONVEYANCE IS FOR A SEWER LINE AND PURPOSES INCIDENTAL THERETO OVER THAT CERTAIN LAND SET FORTH ON EXHIBIT A.

Dated: May 15, 2006

Story Street Estates, Inc. a California Corporation

STATE OF CALIFORNIA

}

By: Robert H. Newdoll, President

} ss.

COUNTY OF SAN LUIS OBISPO

}

On MAY 15 2006 before me,

HOLLIE J. WOGAN, NOTARY PUBLIC
(here insert name and title of the officer)

personally appeared ROBERT H. NEWDOLL

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Signature Hollie J. Wogan



(This area for official notarial seal)

EXHIBIT A
Legal Description

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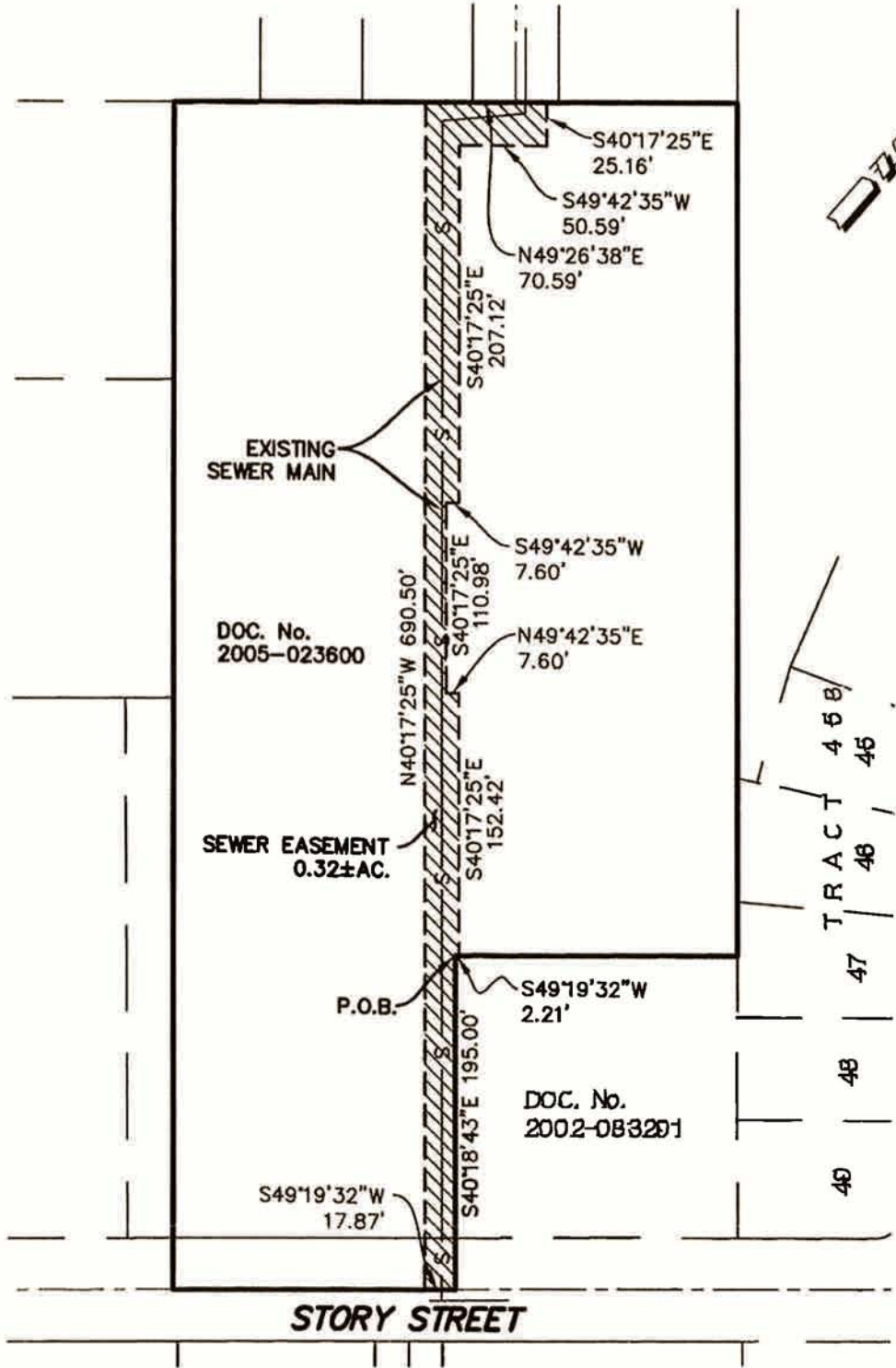
12. South 49°19'32" West for a distance of 2.21 feet to the Point of Beginning.

The above-described parcel contains 0.32 acres, more or less.

The above-described parcel is graphically shown on Exhibit B attached hereto and made a part hereof.

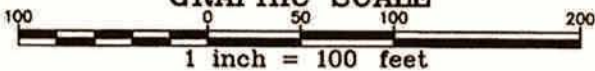


Exhibit "B"



TRACT 45, 46, 47, 48, 49

GRAPHIC SCALE



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3765 South Higuera Street, Suite 102 • San Luis Obispo, California 93401
 Phone: 805/543-1794 • Fax: 805/543-4609 • www.rrmdesign.com

Ve Montgomery, Architect CA 11090 • Jerry ...

PLAT
 A PORTION OF THAT REAL PROPERTY
 DESCRIBED IN DOC. No. 2005-023600

PAGE 1 OF 1

DATE: May 16, 2008 SCALE: 1"=100'

TO: BOARD OF DIRECTORS
FROM: ED KREINS 
DATE: May 19, 2006

AGENDA ITEM
E-1
MAY 24, 2006

RECEIVE WATERLINE INTERTIE PROJECT DRAFT EIR

ITEM

Receive draft EIR for the NCSD/Santa Maria Waterline Intertie Project (Supplemental Water) and discuss review process.

BACKGROUND

In 2005, your Honorable Board retained Douglas Wood and Associates to perform the environmental review on the Waterline Intertie Project. Mr. Wood assisted the District in determining that an Environmental Impact Report was required and compiled scoping comments from Responsible Agencies, Trustee Agencies, and interested parties. Mr. Wood then prepared an Administrative Draft EIR and sought NCSD review of the project objectives, which your Honorable Board refined in April 2006. Mr. Wood has now prepared the Draft EIR and is scheduled to present the Draft EIR to the Board at this Board Meeting. Mr. Wood will separately deliver 40 print copies of the DEIR and 40 Compact Disk (CD) versions. Staff will execute a Notice of Completion and courier 15 print copies of the DEIR to the State Clearinghouse to start the 49 day comment period on or about May 30, 2006 with the expectation that the comment period will close on or about July 18, 2006. Staff will also place print copies of the DEIR at the front desk of the District Office and at the Nipomo Library; post an e-version on NCSD's Website; and mail print copies to the parties that commented on the Notice of Preparation (including Cal Trans and SLO County LAFCO). Staff proposes to mail a CD to CDFG, County Public Works, County Planning, County Board of Supervisors, SLO County APCD, OCSD, SCSD, the City of Santa Maria, the City of Arroyo Grande, the City of Grover Beach and the City of Pismo Beach. In regards to private parties, staff proposes to either provide a CD upon request or to sell a hard copy of the DEIR at NCSD's actual cost.

Staff is scheduled to present the DEIR to the WRAC on June 7, 2006.

The Supplemental Water Committee has tentatively set a meeting for July 19, 2006 to initiate its review of comments received on the DEIR. Staff expects that the Committee will meet at least twice to identify policy issues and to develop recommendations regarding formulation of responses.

RECOMMENDATION

It is recommended that your Honorable Board receive the presentation, ask any questions regarding the document or the process and provide feedback to staff on distribution of the Draft.

TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS *EK*
DATE: May 19, 2006

AGENDA ITEM
E-2
MAY 24, 2006

WATERLINE INTERTIE PROJECT DESIGN CONSULTANT SELECTION

ITEM

Consider selecting the engineering team to design the NCSD/Santa Maria Intertie Project (Supplemental Water) and authorize negotiations with the selected team for pre-design services.

BACKGROUND

In March, your Honorable Board edited the Request for Proposal (RFP) for development of the design of the Waterline Intertie Project, directed staff to circulate the RFP, and appointed an Ad Hoc Interview Committee comprised of Directors Trotter and Eby. Staff posted notice of the consulting opportunity and mailed the revised RFP to twelve firms in March 23, 2006. Five proposals were submitted by the April 21, 2006 due date (Boyle, Cannon, Jaspar, Penfield and Smith, and Wallace) and copies of all five proposals were submitted to the Board. All five firms were invited to interviews held on May 17, 2006. The Ad Hoc Interview Committee completed the interviews and recommended that the Board select Boyle Engineering to design the project. The Ad Hoc Committee further recommended that staff negotiate a pre-design scope of work with Boyle for subsequent Board approval to assist the Board in selecting one project following certification of the Project's Final EIR. The Pre-Design scope of work should result in a more detailed capital cost estimate for construction for each alternative, an operational cost estimate for each alternative, completion of the time sensitive environmental research identified in the Draft EIR, assistance to Tarvin and Associates regarding land appraisal, permit assistance, grant assistance, and an analysis of options to resolve the water quality incompatibilities between NCSD's existing water supply and the proposed water supply from the City of Santa Maria. Assuming that Boyle provides satisfactory service in this pre-design phase, the Board would then negotiate with that firm to complete the design of the project.

Director Trotter, Director Eby, and/or Projects Assistant Bruce Buel should be available to present the Ad Hoc Committee's Recommendations and to answer questions at the Board Meeting.

Staff requests that each Director bring their copies of the proposals from the five firms to the Board Meeting.

RECOMMENDATION

It is recommended that your Honorable Board select Boyle to design the Waterline Intertie Project and direct staff to negotiate a scope of services and budget for the pre-design services described above for consideration by the Board at its June 14, 2006 Meeting.

ATTACHMENTS

1. Boyle Proposal Summary Distributed at Interview

● ● ●
**Scope of Work—
We can perform or partner
with District!**

1. Preliminary Engineering

- Hydraulic analysis
- Disinfection evaluation
- River crossing and alignment study
- Tank siting study
- Project definition workshop
- Technical Memorandum

2. Permitting

- Initial consultation
- Permitting Strategy
- Biological/cultural resource studies (per EIR)
- Permit applications
- Condition negotiation

3. Concept Design Report

- Survey
- Soils Report
- Design criteria
- Preliminary design plans
- Cost opinion

4. Construction Documents

- Plans
- Constructability review
- Geotechnical Baseline Report

5. Project Management

6. Bid-phase assistance

- Prequalification of HDD subcontractors
- Bid-phase support

7. Office engineering during construction

- Submittals
- Partnering session
- Respond to RFIs and Change Order Requests
- Project coordination and meetings
- Observe work
- Record drawings

● ● ●
Interview Team

Michael Nunley, P.E.—Project Manager

Joshua Reynolds, P.E.—Hydraulics

Betsi Lichtl, P.E.—Water Quality

Andy Römer, P.E.—Pumping Station/Hydraulics

Dan Ellison, P.E.—River Crossing/HDD

Jon Blanchard, P.E. (Fugro West, Inc.)—Soils

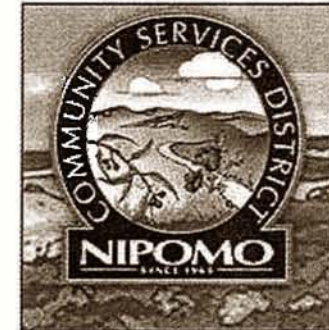
Eric Snelling (Padre Associates, Inc.)—Environmental/
Permitting

BOYLE

Suite 204
1194 Pacific Street
San Luis Obispo CA 93401

Contact Information:

Michael Nunley, P.E.
Principal Engineer
Phone: 805-542-9840
Cell: 805-550-3140
Fax: 805-542-9990
E-mail: mnunley@boyleengineering.com



● ● ●
**Supplemental Water
Project**

May 17, 2006



BOYLE



Boyle Advantage

- Thorough and pro-active approach
- Local office
- Nationally-recognized expertise in:
 - ◊ Horizontal Directional Drilling (national award-winning designs);
 - ◊ Pumping, Pipeline, and Storage; and
 - ◊ Water Quality (Public Health and Treatment).
- Local permitting experience (creek/river crossings and HDD)
- Experience with Nipomo's water system

Project Understanding

- 3000 AFY Delivery
- May deliver 6300 AFY in future
- Pipeline with river crossing
- Two (2) 4-MG storage tanks
- Two (2) booster stations
- Treatment/disinfection system



Considerations

- Alignment and "delivered" cost undefined
- Environmental (biological, visual, cultural, and floodplain)
- Water quality
- Constant water delivery rate
- Hydraulic constraints in both systems
- Topography
- Schedule
- Multiple Stakeholders and interest groups

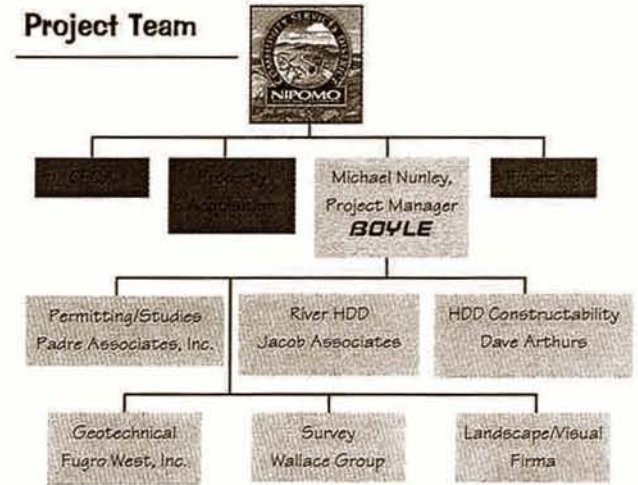
Objectives of Preliminary Engineering

- Identify, address, and resolve challenges early
- Investigate project cost-saving opportunities
- Define project components, locations, and alignments
- Focus design efforts to save money and time

The Proposed River Crossing

- Options—Alignments, construction techniques
 - HDD, open cut, bridge crossing
- Geotechnical characterization
- Thorough evaluation of non-HDD alternatives
- HDD Option—Risk assessment, management, and control
 - Bidder prequalification
 - Geotechnical baseline report
 - Model frac-out plan

Project Team



Project Schedule

	Start	Finish
Draft EIR	3/9/06	7/10/06
Permit Scoping	3/28/06	7/13/06
Land Option Evaluation	3/28/06	7/13/06
Funding Option Evaluation	3/28/06	7/13/06
Final EIR Processing	7/13/06	10/11/06
FEIR Certification	10/11/06	10/25/06
Notice to Proceed (assumed) to Engineer	6/28/06	6/28/06
Preliminary Engineering Technical Memorandum	6/28/06	10/25/06
Initial Biological/Cultural Studies	6/28/06	10/16/06
Permit Constraints Evaluation	6/28/06	10/31/06
Preparation of Permit Applications	10/23/06	3/2/07
Permit Processing and Condition Negotiation	10/2/06	8/2/07
Project Selection	10/25/06	11/22/06
Concept Report and 30% Design	10/25/06	2/28/07
Funding Procurement	10/25/06	2/28/07
Land Acquisition	2/28/07	6/29/07
90% Design	2/28/07	6/29/07
HDD Subcontractor Prequalification	4/30/07	6/29/07
Bidding	7/2/07	7/31/07
Contract Award	7/31/07	7/31/07
Permit Final	7/31/07	8/31/07
NTP to Contractor	8/31/07	8/31/07

TO: BOARD OF DIRECTORS
FROM: JON S. SEITZ
DISTRICT LEGAL COUNSEL
DATE: MAY 24, 2006

AGENDA ITEM
E-3
MAY 24, 2006

STAFF REPORT

REVIEW AND ADOPT DISTRICT'S REVISED ANNEXATION POLICY

ATTACHMENTS:

1. **CURRENT ANNEXATION POLICY ADOPTED SEPTEMBER 4, 2003;**
2. **EDITED (REDLINED VERSION) OF ANNEXATION POLICY REVIEWED BY THE BOARD AT ITS STUDY SESSION OF MAY 8, 2006;**
3. **A CLEAN COPY OF THE PROPOSED ANNEXATION POLICY FOR REVIEW, REVISION AND ADOPTION**
4. **RESOLUTION NO. 2006-XXX ADOPTING REVISED ANNEXATION POLICY**

EXHIBITS NO.

- A. **DEPICTION OF SPHERE OF INFLUENCE APPROVED BY LAFCO**
- B. **LAFCO CONDITIONS TO FINAL APPROVAL OF PROPOSED ANNEXATIONS**

ITEM

Review, consider revisions, and adopt revised District Annexation Policy.

BACKGROUND

The District adopted its current Annexation Policy ("Policy") on September 10, 2003. That policy recognized two (2) classes of proposed annexations as follows:

- a. Those areas of proposed annexation that overlie the Nipomo Mesa Management Area ("NMMA") that could produce adequate groundwater to serve the proposed development if the applicant were allowed to pump groundwater; and
- b. Those areas of proposed annexation that do not meet the requirements identified, above.

Under existing Policy both categories of annexation are required to secure and dedicate to the District a volume of supplemental water equal to that necessary to support the water demands of the area of annexation as a condition of final LAFCO approval. However, under existing Policy the District, upon a finding that the District has adequate water resources to supply the area of annexation or portions therein, would supply water service to the area of annexation that meets the requirements of subparagraph (a), above, or a portion therein prior to the delivery of actual supplemental water to the District's water system.

On May 30, 2004, the Local Agency Formation Commission adopted the Sphere of Influence and Municipal Service Review Update for the District. Attached hereto as Exhibit "A" is a depiction of the District's Sphere of Influence, as approved by LAFCO and attached hereto as

Exhibit "B" are the conditions/mitigations imposed by LAFCO related to future annexations within the SOI. Most notable is Condition No. 5 which requires the District to enter into a final contract for supplemental water prior to LAFCO final approval of an annexation.

During the year 2005, the District performed a rate and capacity charge study which culminated with the adoption of a supplemental water capacity charge (Ordinance 2005-101). On January 25, 2006, consistent with the conditions of LAFCO (Exhibit "B", Section 4-B) the District adopted the 2005 Update to its Urban Water Management Plan.

In recognition of the actions taken by the Board of Directors and the LAFCO subsequent to the adoption of the September 10, 2003, Policy as outlined above, Staff reviewed the existing Policy and recommended changes to the Policy at your Board's April 26, 2006, regular meeting. Staff's proposed revisions focused on revising the Policy requirement that applicants deposit with the District ten thousand dollars (\$10,000) or equivalent securities to be applied to the District's administrative and consultant costs in acquiring supplemental water and the establishment of a "zone of benefit" for payment of supplemental water.

At the April 26, 2006, meeting Staff was directed to schedule a public study session for continued discussion of the proposed Annexation Policy amendment.

On May 8, 2006, the Board conducted a public study session related to the proposed revisions to the District's Annexation Policy and at the conclusion directed Staff to return the proposed Annexation Policy with the following deletions and additions:

1. Delete references to classes of annexations. In other words, treat all annexations identically.
2. Add a Policy statement that the District will not set water meters until the dedicated source of supplemental water is actually supplied to the District.
3. Clarify that the District's final supplemental water capacity charges and connection fees would be calculated, due and owing at the time water meters are set.
4. Clarify that the annexation application, the layout plan, and the District's then current Annexation Policy will be incorporated into all annexation agreements.
5. Delete Section III(I).

Attached hereto as Attachment 2 is an edited (redlined) version of the Policy reviewed by the May 8, 2006, that reflects the above modifications. Additionally, Staff did make other changes for clarity that are reflected in the attached redlined version.

Attachment 1 reflects the District's current Annexation Policy and Attachment 3 represents a clean version of the edited Policy (Attachment 2).

Exhibit "A" depicts the District's current SOI and Exhibit "B" reflects the LAFCO conditions to final approval of proposed annexations.

Although, the attached Policy (as edited) imposes conditions not considered by the Local Agency Formation Commission ("LAFCO") in conducting their SOI Update and Municipal Service Review, the revised Annexation Policy is nonetheless consistent with the program EIR and conditions/mitigations adopted by LAFCO.

RECOMMENDATION

1. After Staff presentation, Director comment and public comment, Staff recommends that the District Board of Directors review and consider revisions to the Annexation Policy, then adopt Resolution 2006-XXX to amend the District's Annexation Policy; or
2. Amend or modify the above recommendation.

THE ANNEXATION POLICY OF THE
NIPOMO COMMUNITY SERVICES DISTRICT

SEPTEMBER 4, 2003

I. **PURPOSE**

In order to promote efficient processing of all requests for annexation to the Nipomo Community Services District, this policy documents the present basis upon which the Board of Directors will evaluate such requests and provides notice thereof to the owners of the property that is the subject of such requests.

II. **INTENT**

The Board of Directors intends to review all annexation requests with the aim of supporting the viability of the Nipomo Community Services District in providing essential services. The Nipomo Community Services District must be operated so as best to provide:

Good quality, economical and dependable water, sewerage and other authorized services for the residents of the Nipomo Community Services District.

The District recognizes the need for conservation of natural and environmental resources, including local resources, their availability and quality, consistent with the South County General Plan of San Luis Obispo County.

III. **GENERAL POLICIES**

A. Annexations shall provide a reliable water source, other than water from the Nipomo Hydrologic Sub-Area (HSA) or pay for the costs of supplemental water for the area of annexation as a condition of District approval.

B. In order to provide for the orderly development of public service facilities, only those properties will be considered for annexation for which the owners are willing to accept all conditions for service required by the Nipomo Community Services District. Further, requests for annexation solely for sewerage services to the exclusion of water service will be rejected by the Board of Directors, except under extraordinary circumstances.

C. In order to evaluate the impacts on potential annexations upon the Nipomo Community Services District, the Board will only consider annexation requests which include the submittal of a layout plan and Annexation application pursuant to Section VI of these Policies. The District reserves the discretion to require additional information from the Applicant.

If the intended development within the proposed area of annexation requires further County approvals (e.g., zoning or subdivision), the District's approval of the annexation may be conditioned upon the owners obtaining such County approvals before the annexation becomes effective.

D. After review of the layout plan and Application, the Board of Directors will consider annexation request where it can be demonstrated that:

The proposed annexation will provide identified benefits to: (1) the residents and property owners of the remainder of the Nipomo Community Services District; and (2) the future residents and property owners within the annexed area.

- E. The proposed annexation area boundary should include all properties that may receive the proposed services to be provided (i.e., use rear property lines rather than streets as boundary lines).
- F. The District is opposed to the formation of homeowner associations for the operation of water and/or sewer systems in the Nipomo Mesa area. Typically, such associations lose efficiency over time, requiring a public entity to take over their operations. A public entity operating from the beginning would eliminate the need for later acquisition and rejuvenation of such systems at additional cost to the property owners.
- G. The District recognizes two (2) general classes of proposed annexations, as follows:
 - 1. Those areas of proposed annexations that overlie a sufficient source of groundwater to serve the proposed development within the area of annexation; and
 - 2. those areas of proposed annexations that do not overlie a sufficient source of groundwater to serve the proposed development within the area of annexation.
- H. The Board will not contract for State Project Water as a supplemental water supply without first obtaining the approval of the District voters. *

*Note: The Court may have jurisdiction to order State Project Water as part of the Adjudication Resolution.
- I. The Board shall make the final determination about the suitability of any water source.

IV. **GENERAL STANDARDS FOR AREAS OVERLYING SUFFICIENT RELIABLE GROUNDWATER RESOURCES**

A. Dedications and Covenants:

Applicants who are connected to the District water system shall covenant not to pump from the underlying groundwater basin for non-agricultural uses consistent with the following:

- 1. Applicants that connect to the District's water system may continue to pump for agriculture-related uses on Applicant's property, subject to any limitations imposed by a Court or other agency with jurisdiction.
- 2. Subject to paying the financial obligations referenced in subsections C and D below and further subject to any limitations imposed by a Court or other agency with jurisdiction, Applicants who do not receive District water service may :
 - Continue using existing well production for existing residential and commercial uses on Applicant's property.

- Continue to pump for agriculture-related uses on Applicant's property

B. District Processing Costs:

At the time of entering into an Annexation Agreement with District, Applicant shall make deposit for District administrative, consultant and legal costs in processing the annexation;

C. Financial Obligations Prior to LAFCO Approval:

1. For each residential connection to the District's water system or for each existing residential unit that does not connect to District water system, Applicants shall deposit with the District ten thousand dollars (\$10,000) or equivalent securities acceptable to District, to be applied to District administrative and consultant costs in acquiring supplemental water and to offset costs of supplemental water. *
2. Commercial and/or other uses that exceed a 1" meter shall pay a multiple of the deposit referenced in subsection 1 above based on flow capacity.
3. Each connection or potential connection shall pay District capacity and connection fees and charges. The District's water capacity charge shall be reduced by that portion attributed to well production.

* To be returned if LAFCO does not approve annexation. Further, to the extent the supplemental water deposit exceeds District's costs, as prorated among other applicants for annexation, the remainder will be used to reduce Section D water charges. A legal "granny" unit served by the same 1" meter as the primary residence shall not be counted as an additional connection.

D. Payment of Monthly Supplemental Water Charge:

Applicants shall agree to establish a zone of benefit with a rate covenant wherein those residents and commercial users within the area of annexation will pay eighty percent (80%) of the actual costs of supplemental water for the area of proposed annexation plus one hundred percent (100%) of the reserve that may be required to obtain supplemental water.

E. Customers of the District:

1. Upon annexation, residents and commercial users within the area of the proposed annexation shall become "regular customers" of the District, with no greater entitlements to water service than any other District customer.
2. Subject to compliance with the Annexation Agreement, LAFCO conditions, the District Inspection and Public Facility Agreement, District Rules and Regulations, and a determination by the Board of Directors that there are adequate water resources to supply the area of annexation during the period of time specified in the

Annexation Agreement, reasonably determined to acquire supplemental water, District agrees to provide water to the area of annexation upon LAFCO final approval.

F. Cluster Developments:

1. The District will only consider annexations of cluster developments that include the requirement for ongoing management of the open space parcel(s) for the purposes of:
 - a. Conserving water drawn from the underlying groundwater basin;
 - b. Preventing the accumulation of solid waste, litter, and construction and demolition waste; and
 - c. Preventing the accumulation of weeds and other fire hazards that would create further demand on the District's water resources.
2. Pursuant to County Code a cluster division is to include at least one (1) open space parcel that may be used for one of the allowable residential units, provided that the building does not exceed six thousand (6,000) square feet and is defined on the recorded map. Otherwise the open space parcel is not to be developed with structural uses other than agriculture accessory buildings. The open space parcel may be used for any one of the following: crop production or range land; historic, archaeological, wildlife preserve, water storage or recharge; leach field or spray disposal area, scenic areas, protection from hazardous areas; public outdoor recreation; or other similar open space uses.
3. The use and restrictions referenced in Paragraphs 1 and 2 above, are to be guaranteed by a "Dedication", approved in writing by the District, as a party to the "Dedication". The Dedication shall be in the form of an Open Space Easement, recordable agreement, dedication of fee, or partial fee title to a public or quasi public agency.
4. If the open space parcel is designated for crop production or range land, then the Dedication related to water use shall include:
 - a. Water pumped from the groundwater basin will only be used for crop production or grazing livestock;
 - b. A reference to the ongoing groundwater adjudication shall be identified, along with a statement that Owner acknowledges that Owner is the party subject to limitations imposed by a Court or other agency with jurisdiction related to pumping from the underlying groundwater basin; and
 - c. That Owner will not transport water from the open space parcel to other parcels that do not share a common boundary and common ownership with the open space parcel. Under no circumstances shall the Owner transport water from the open space parcel to a residential parcel.
5. If the District accepts responsibility for the open space parcel, then Applicant shall form an Assessment District, Special Tax District, or

establish an endowment acceptable to District for the purposes of the operation and maintenance of the open space parcel.

6. Applicant shall establish a Homeowners Association for the purposes of assuming obligations in Subparagraph 5 above in the event the District is required to abandon the Assessment District or Special Tax District.

V. GENERAL STANDARDS FOR AREAS OF ANNEXATION THAT DO NOT OVERLIE SUFFICIENT RELIABLE GROUNDWATER RESOURCES.

- A. The Applicant shall comply with all conditions set forth in Section III above for proposed annexations that overlie a sufficient groundwater resource; and
- B. Pay one hundred percent (100%) of the monthly supplemental water charge (see IV D above); and
- C. District will not deliver water to the area of annexation until:
 1. Sufficient supplemental water is under contract and available in the NCSD system for delivery; and
 2. CEQA review, including challenges, are completed..
 3. In addition the construction phase shall not begin until steps C-1 and C-2 are completed and the Board determines that there is sufficient water to serve the proposed area of annexation during the construction phase.

VI. DISPUTE RESOLUTION

If an Applicant disputes District determination that the area of proposed annexation does not overlie a sufficient groundwater resource, then Applicant, at Applicant's sole cost, may request District to perform reliability tests, possibly including pump tests, to the District Engineer's standards, to determine sufficiency of underlying groundwater resources. The Board of Directors' determination of the sufficiency of the groundwater supply shall be final.

VII. ANNEXATION AGREEMENT

All applicants for annexation shall be required to enter into an Annexation Agreement. Said Annexation Agreement shall include the following:

- A. That all infrastructure and service line extensions shall be designed and constructed at no cost to District in accordance with District's standards;
- B. Reimbursement to District for its costs in processing the annexation, including administrative costs, legal costs and engineering costs; and
- C. Payment for all applicable District capacity, meter and connection charges.

VIII. SUBMITTAL OF ANNEXATION APPLICATION AND LAYOUT PLAN

Prior to consideration by the Board of Directors, Applicants must submit an application to the District, demonstrating that the annexation will conform to these Annexation Policies and submit a layout plan for the proposed area of annexation in sufficient detail for the District to assess the full impact of the annexation on the

District's water distribution facilities, sewer service and other services to be provided to the area of annexation by the District.

Note: Exhibit "A" – Map of Nipomo Mesa Management Area

THE ANNEXATION POLICY OF THE
NIPOMO COMMUNITY SERVICES DISTRICT

I. PURPOSE

In order to promote efficient processing of requests for annexation to the Nipomo Community Services District ("~~District~~"), this policy sets forth the framework and standards upon which the Board of Directors will consider such requests and provides notice thereof to the owners of the property that ~~is~~~~are~~ the subject of such requests.

II. INTENT

The Board of Directors intends to review all annexation requests with the aim of supporting the viability of the ~~Nipomo Community Services~~ District in providing essential services. The ~~Nipomo Community Services~~ District must be operated so as best to provide:

Good quality, economical and dependable water, sewerage and other authorized services for the residents of the Nipomo Community Services District.

The District recognizes San Luis Obispo County Department of Planning and Building's, August, 2004, Resource Capacity Study ("Water Supply in the Nipomo Mesa Area") and the recommendations contained therein and the degradation of the water resources within the Nipomo Mesa Management Area and the need for conservation of natural and environmental resources, including local resources, their availability and quality, consistent with the South County General Plan of San Luis Obispo County.

III. GENERAL POLICIES

- A. Annexations shall provide a reliable water source, other than water from the Nipomo Mesa Management Area also know as the Nipomo Mesa Hydrologic Sub Area. A map of the Nipomo Mesa Hydrologic Sub Area is attached hereto as Exhibit "A".
- B. In order to provide for the orderly development of public service facilities, only those properties will be considered for annexation for which the owners are willing to accept all conditions for service required by the Nipomo Community Services District. Further, requests for annexation solely for sewerage services to the exclusion of water service will be rejected by the Board of Directors, except under extraordinary circumstances.
- C. In order to evaluate the impacts of potential annexations upon the Nipomo Community Services District, the Board will only consider annexation requests that includes the submittal of a layout plan, that meets the requirement of Section VI, below, and a completed Annexation application. The District reserves the discretion to require additional information from the Applicant.

- D. If the intended development within the proposed area of annexation requires further County approvals (e.g., zoning or subdivision), the District's approval of the annexation may be conditioned upon the owners obtaining such County approvals before the annexation becomes effective.
- E. After review of the layout plan and Application, the Board of Directors will consider annexation requests where it can be demonstrated that the benefits of the proposed annexation outweigh the disadvantages of the proposed annexation.
- ~~The proposed annexation will provide identified benefits to: (1) the residents and property owners of the remainder of the Nipomo Community Services District; and (2) the future residents and property owners within the annexed area.~~
- F. The proposed annexation area boundary shall include all properties that may receive the proposed services to be provided (i.e., use rear property lines rather than streets as boundary lines).
- G. The District is opposed to the formation of homeowners associations or mutual water companies for the operation of water and/or sewer systems in the Nipomo Mesa area. ~~Typically, such associations lose efficiency over time, requiring a public entity to take over their operations. A public entity operating from the beginning would eliminate the need for later acquisition and rejuvenation of such systems at additional cost to the property owners.~~
- H. The applicant shall apply to the Local Agency Formation Commission ("LAFCO") for approval of the proposed annexation.
- ~~H. The District recognizes two (2) general classes of proposed annexations, as follows:~~
- ~~1. Those areas of proposed annexations that overlie the Nipomo Mesa Management Area that could produce adequate groundwater to serve the proposed development if the Applicant were allowed to pump groundwater.; and~~
 - ~~2. Those areas of proposed annexations that do not meet the requirements of G (1), above.~~
- ~~I. The Board will not contract for State Project Water as a supplemental water supply without first obtaining the approval of the District voters.*~~
- ~~*Note: The Court may have jurisdiction to order State Project Water as part of the Adjudication Resolution.~~
- ~~J. The Board shall make the final determination about the suitability of any water source.~~

IV. GENERAL STANDARDS

- A. Non-Agricultural Uses of Groundwater Basin Water Prohibited:
1. Applicants shall covenant, in a form acceptable to District Legal Counsel, for recording at the San Luis Obispo County Recorder's Office,

not to pump from the underlying groundwater basin except for agricultural uses and or open space irrigation.

B. Conditions to be Completed Prior to Final LAFCO Approval:

1. The Applicant shall acquire and dedicate to the District's satisfaction, a volume of supplemental water (from a source acceptable to the District other than Nipomo Mesa Management Area groundwater), equal to that necessary to support full build-out as reflected in the Annexation Application and the Annexation Agreement.

2. The proposed annexation has complied with the requirements of the California Environmental Quality Act and the time to challenge has expired.

3. For each connection or potential connection, deposit with the District the then current capacity and connection fees and charges for District services.

C. Water Service:

1. The District will not set water meters for residential and/or commercial service until such time that the dedicated source of supplemental water is delivered to the District and improvements to be dedicated to the District have been dedicated and accepted by the District.

2. Final capacity and connection fee charges will be determined and owing at the time the water meter(s) are set by the District.

D. Customers of the District:

4. Upon annexation, residents and commercial users within the area of the proposed annexation shall become "regular customers" of the District, with no greater entitlements to water service than any other District customer.

~~1. Subject to compliance with the Annexation Agreement, LAFCO conditions, the District Inspection and Public Facility Agreement, District Rules and Regulations, and a finding by the Board of Directors that the area of annexation meets the requirement of Section III, G (1), and there are adequate water resources to supply the area of annexation or a portion therein then the District may provide water to the area of annexation or a portion therein upon LAFCO final approval.~~

~~Comment: Staff recommends moving this Section to General Standards (Section IV).~~

~~2. For those areas of annexation that do not meet the requirements of Section III, G (1), the District will not deliver water to the area of annexation until sufficient supplemental water is available in the NCSD water system for delivery.~~

~~Comment: Staff recommends moving this Section to General Standards (Section IV).~~

D. Cluster Developments:

1. The District will only consider annexations of cluster developments that comply with County policy relating to clustering and that include the requirement for ongoing management of the open space parcel(s) for the purposes of:
 - a. Conserving water drawn from the underlying groundwater basin;
 - b. Preventing the accumulation of solid waste, litter, and construction and demolition waste; and
 - c. Preventing the accumulation of weeds and other fire hazards that would create further demand on the District's water resources.
2. A cluster division is to include at least one (1) open space parcel that may be used for one of the allowable residential units, provided that the building site does not exceed six thousand (6,000) square feet and is defined on the recorded map. Otherwise the open space parcel is not to be developed with structural uses other than agriculture accessory buildings. The open space parcel may be used for any one of the following: crop production or range land; historic site, archaeological preserve, wildlife preserve, water storage or recharge area; leach field, scenic area, protection from hazardous areas; public outdoor recreation; or other similar use.
3. The use and restrictions referenced in Paragraphs 1 and 2 above, are to be guaranteed by a "Dedication", approved in writing by the District, as a party to the "Dedication". The Dedication shall be in the form of an open space easement, recordable agreement, dedication of fee, or partial fee title to a public or quasi-public agency.
4. If the open space parcel is designated for crop production or range land, then the Dedication related to water use shall include:
 - a. Water pumped from the groundwater basin will only be used for agricultural purposes consistent with crop production and/or grazing livestock;
 - b. A reference to the ongoing groundwater adjudication shall be identified, along with a statement that Owner acknowledges that Owner is the party subject to limitations imposed by a Court or other agency with jurisdiction related to pumping from the underlying groundwater basin; and
 - c. That Owner will not transport water from the open space parcel to other parcels that do not share a common boundary and common ownership with the open space parcel. Under no circumstances shall the Owner transport water from the open space parcel to a residential parcel.

5. If the District accepts responsibility for the open space parcel, then Applicant shall form an Assessment District, Special Tax District, or establish an endowment acceptable to District for the purposes of the operation and maintenance of the open space parcel.
6. Applicant shall establish a Homeowners Association for the purposes of assuming obligations in Subparagraph 5 above in the event the District is required to abandon the Assessment District or Special Tax District.

V. ~~DISPUTE RESOLUTION~~

~~If an Applicant disputes District determination that the area of proposed annexation does not comply with Article III, G (1), then Applicant, at Applicant's sole cost, may request District to perform reliability tests, including pump tests to the District Engineer's standards, to determine sufficiency of underlying groundwater resources. The Board of Directors' determination of the sufficiency of the groundwater supply shall be final.~~

VI. ANNEXATION AGREEMENT

All applicants for annexation shall be required to enter into an Annexation Agreement. Said Annexation Agreement shall include the following:

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- B. Reimbursement to District for its costs in processing the annexation, including administrative costs, legal costs and engineering costs; and
- C. Payment for all applicable District capacity, meter and connection charges.
- D. Dedication to the District of a volume of supplemental water (from a source acceptable to the District other than Nipomo Mesa Management Area groundwater) equal to that necessary to support full build-out of the annexed lands.

E. The annexation application, layout plan and the District's then current Annexation Policy shall be incorporated into the Annexation Agreement.

E.F. Other terms and conditions as determined by the District.

VIII. SUBMITTAL OF ANNEXATION APPLICATION AND LAYOUT PLAN

Prior to consideration by the Board of Directors, Applicants must submit an application to the District, demonstrating that the annexation will conform to these Annexation Policies and submit a layout plan for the proposed area of annexation in sufficient detail for the District to assess the full impact of the annexation on the District's water distribution facilities, sewer service and other services to be provided to the area of annexation by the District.

**THE ANNEXATION POLICY OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
EXHIBIT "A" TO RESOLUTION 2006-XXX**

I. PURPOSE

In order to promote efficient processing of requests for annexation to the Nipomo Community Services District ("District"), this policy sets forth the framework and standards upon which the Board of Directors will consider such requests and provides notice thereof to the owners of the property that is the subject of such requests.

II. INTENT

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The District recognizes San Luis Obispo County Department of Planning and Building's, August, 2004, Resource Capacity Study ("Water Supply in the Nipomo Mesa Area") and the recommendations contained therein and the degradation of the water resources within the Nipomo Mesa Management Area and the need for conservation of natural and environmental resources, including local resources, their availability and quality, consistent with the South County General Plan of San Luis Obispo County.

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- C. In order to evaluate the impacts of potential annexations upon the Nipomo Community Services District, the Board will only consider annexation requests that includes the submittal of a layout plan, that meets the requirement of Section VI, below, and a completed Annexation application. The District reserves the discretion to require additional information from the Applicant.
- D. If the intended development within the proposed area of annexation requires further County approvals (e.g., zoning or subdivision), the District's approval of the annexation may be conditioned upon the owners obtaining such County approvals before the annexation becomes effective.

- E. After review of the layout plan and Application, the Board of Directors will consider annexation requests where it can be demonstrated that the benefits of the proposed annexation outweigh the disadvantages of the proposed annexation.
- F. The proposed annexation area boundary shall include all properties that may receive the proposed services to be provided (i.e., use rear property lines rather than streets as boundary lines).
- G. The District is opposed to the formation of homeowners associations or mutual water companies for the operation of water and/or sewer systems in the Nipomo Mesa area.
- H. The applicant shall apply to the Local Agency Formation Commission ("LAFCO") for approval of the proposed annexation.

IV. GENERAL STANDARDS

- A. Non-Agricultural Uses of Groundwater Basin Water Prohibited:
Applicants shall covenant, in a form acceptable to District Legal Counsel, for recording at the San Luis Obispo County Recorder's Office, not to pump from the underlying groundwater basin except for agricultural uses and or open space irrigation.
- B. Conditions to be Completed Prior to Final LAFCO Approval:
 - 1. The Applicant shall acquire and dedicate to the District's satisfaction, a volume of supplemental water (from a source acceptable to the District other than Nipomo Mesa Management Area groundwater), equal to that necessary to support full build-out as reflected in the Annexation Application and the Annexation Agreement.
 - 2. The proposed annexation has complied with the requirements of the California Environmental Quality Act and the time to challenge has expired.
 - 3. For each connection or potential connection, deposit with the District the then current capacity and connection fees and charges for District services.
- C. Water Service:
 - 1. The District will not set water meters for residential and/or commercial service until such time that the dedicated source of supplemental water is delivered to the District and improvements to be dedicated to the District have been dedicated and accepted by the District.
 - 2. Final capacity and connection fee charges will be determined and owing at the time the water meter(s) are set by the District.

D. Customers of the District:

Upon annexation, residents and commercial users within the area of the proposed annexation shall become "regular customers" of the District, with no greater entitlements to water service than any other District customer.

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1. The District will only consider annexations of cluster developments that comply with County policy relating to clustering and that include the requirement for ongoing management of the open space parcel(s) for the purposes of:
 - a. Conserving water drawn from the underlying groundwater basin;
 - b. Preventing the accumulation of solid waste, litter, and construction and demolition waste; and
 - c. Preventing the accumulation of weeds and other fire hazards that would create further demand on the District's water resources.
2. A cluster division is to include at least one (1) open space parcel that may be used for one of the allowable residential units, provided that the building site does not exceed six thousand (6,000) square feet and is defined on the recorded map. Otherwise the open space parcel is not to be developed with structural uses other than agriculture accessory buildings. The open space parcel may be used for any one of the following: crop production or range land; historic site, archaeological preserve, wildlife preserve, water storage or recharge area; leach field, scenic area, protection from hazardous areas; public outdoor recreation; or other similar use.
3. The use and restrictions referenced in Paragraphs 1 and 2 above, are to be guaranteed by a "Dedication", approved in writing by the District, as a party to the "Dedication". The Dedication shall be in the form of an open space easement, recordable agreement, dedication of fee, or partial fee title to a public or quasi-public agency.
4. If the open space parcel is designated for crop production or range land, then the Dedication related to water use shall include:
 - a. Water pumped from the groundwater basin will only be used for agricultural purposes consistent with crop production and/or grazing livestock;
 - b. A reference to the ongoing groundwater adjudication shall be identified, along with a statement that Owner acknowledges that Owner is the party subject to limitations imposed by a Court or other agency with jurisdiction related to pumping from the underlying groundwater basin; and

- c. That Owner will not transport water from the open space parcel to other parcels that do not share a common boundary and common ownership with the open space parcel. Under no circumstances shall the Owner transport water from the open space parcel to a residential parcel.
5. If the District accepts responsibility for the open space parcel, then Applicant shall form an Assessment District, Special Tax District, or establish an endowment acceptable to District for the purposes of the operation and maintenance of the open space parcel.
6. Applicant shall establish a Homeowners Association for the purposes of assuming obligations in Subparagraph 5 above in the event the District is required to abandon the Assessment District or Special Tax District.

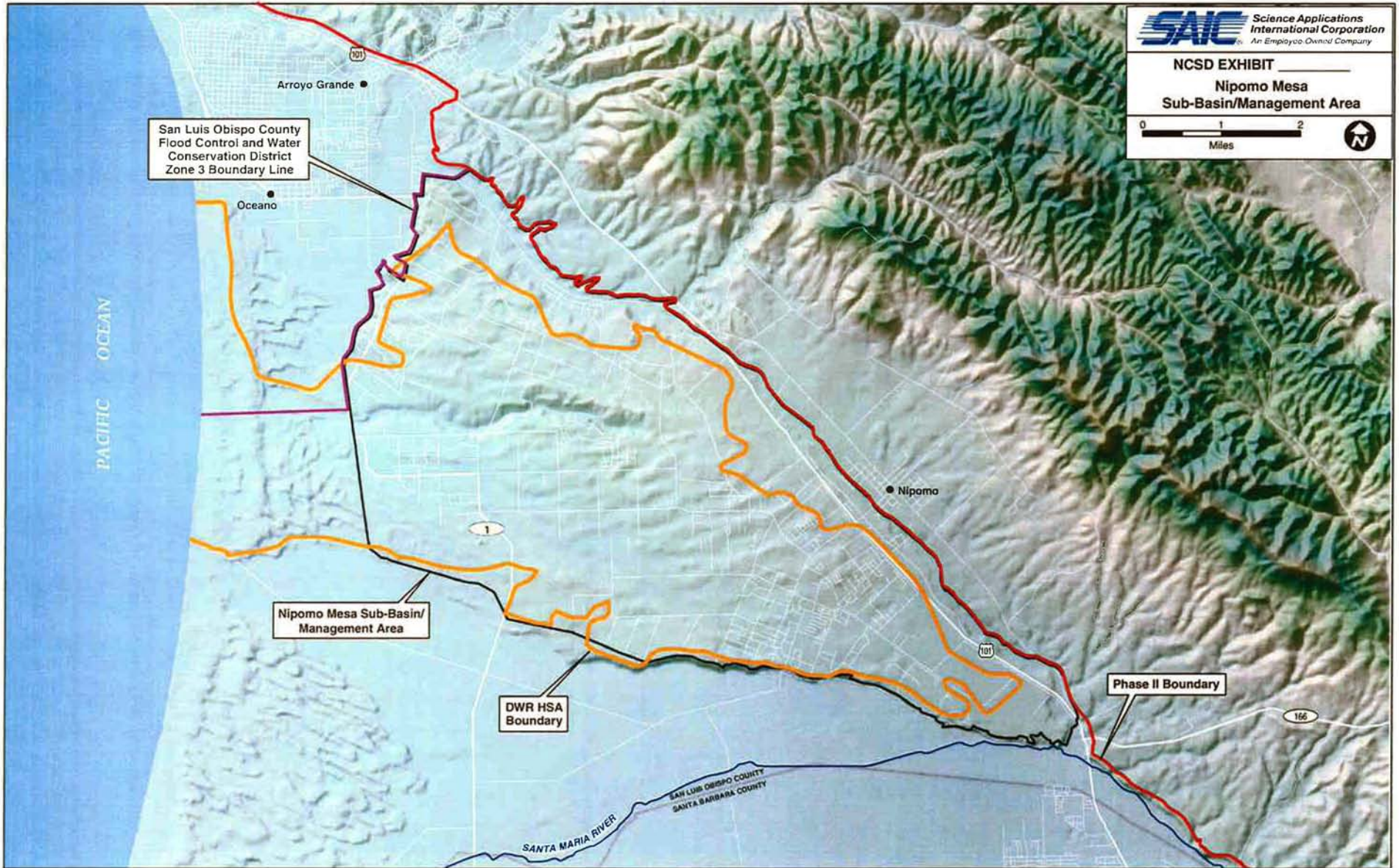
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- C. Payment for all applicable District capacity, meter and connection charges.
- D. Dedication to the District of a volume of supplemental water (from a source acceptable to the District other than Nipomo Mesa Management Area groundwater) equal to that necessary to support full build-out of the annexed lands.
- E. The annexation application, layout plan and the District's then current Annexation Policy shall be incorporated into the Annexation Agreement.
- F. Other terms and conditions as determined by the District.

VI. SUBMITTAL OF ANNEXATION APPLICATION AND LAYOUT PLAN

Prior to consideration by the Board of Directors, Applicants must submit an application to the District, demonstrating that the annexation will conform to these Annexation Policies and submit a layout plan for the proposed area of annexation in sufficient detail for the District to assess the full impact of the annexation on the District's water distribution facilities, sewer service and other services to be provided to the area of annexation by the District.



**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2006-Annex Policy**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING AND RESTATING THE DISTRICT'S ANNEXATION POLICY**

WHEREAS, the Nipomo Community Services District ("District") last updated its Annexation Policy on or about September 10, 2003 ("Annexation Policy"); and

WHEREAS, the Local Agency Formation Commission ("LAFCO") is charged with the authority to review and approve all requests for sphere of influence, annexations, and other changes in organizations to the District; and

WHEREAS, LAFCO considers CEQA for all proposed annexations and sphere of influence changes and other changes in organizations; and

WHEREAS, on or about May 30, 2004, LAFCO adopted a Sphere of Influence Update ("SOI"), Municipal Service Review ("MSR") for the District. Said Sphere of Influence Update and Municipal Service Review are incorporated herein by this reference; and

WHEREAS, as part of the SOI and Municipal Service Review LAFCO considered and certified an Environmental Impact Report. Said Environmental Impact Report ("EIR") is incorporated herein by this reference; and

WHEREAS, on or about January 25, 2006, the District adopted its Urban Water Management Plan ("UWMP");

WHEREAS, on April 26, 2006, May 8, 2006 and May 24, 2006, the Board held public meetings related to amending the District's current Annexation Policy; and

WHEREAS, the District Board of Directors finds that the policies adopted herein by this Resolution do not conflict with the actions taken by LAFCO as referenced above.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT THAT:

1. The amended and restated Annexation Policy, as referenced in Exhibit "A", are hereby approved and adopted.

2. The Board of Directors finds that the adoption of the amendments to the existing Annexation Policies constitute "general policy and procedure making" described in Section 15378(b)(2) of the CEQA Guidelines which are deemed not to be "projects". Further, and independently, the District Board of Directors finds that the amendments to the Annexation Policy are within the scope of the program EIR adopted by LAFCO within the meaning of CEQA Guideline §§15168 and 15162 and that no new effects could occur as a result of adopting the amendments to the District's current Annexation Policy. The District General Manager is authorized to prepare, execute and file a Notice of Exemption pursuant to the above provisions.

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2006-Annex Policy**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING AND RESTATING THE DISTRICT'S ANNEXATION POLICY**

3. The above Recitals are true and correct and incorporated herein by reference and that the Staff Report, reference documents, public comment and Recitals constitute further findings in support of this Resolution.

4. If any section, subsection, sentence, clause or phrase in this Resolution and/or the amended Annexation Policy are for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Resolution and/or the amended Annexation Policy. The District Board of Directors hereby declares that it would have passed this Resolution and/or the amended Annexation Policy, and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsection, sentence, clause or phrase be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

Upon the motion of Director _____, seconded by Director _____ and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
CONFLICTS:

the foregoing resolution is hereby adopted this _____ day of _____, 2006.

Lawrence Vierheilig,
President, Board of Directors
Nipomo Community Services District

ATTEST:

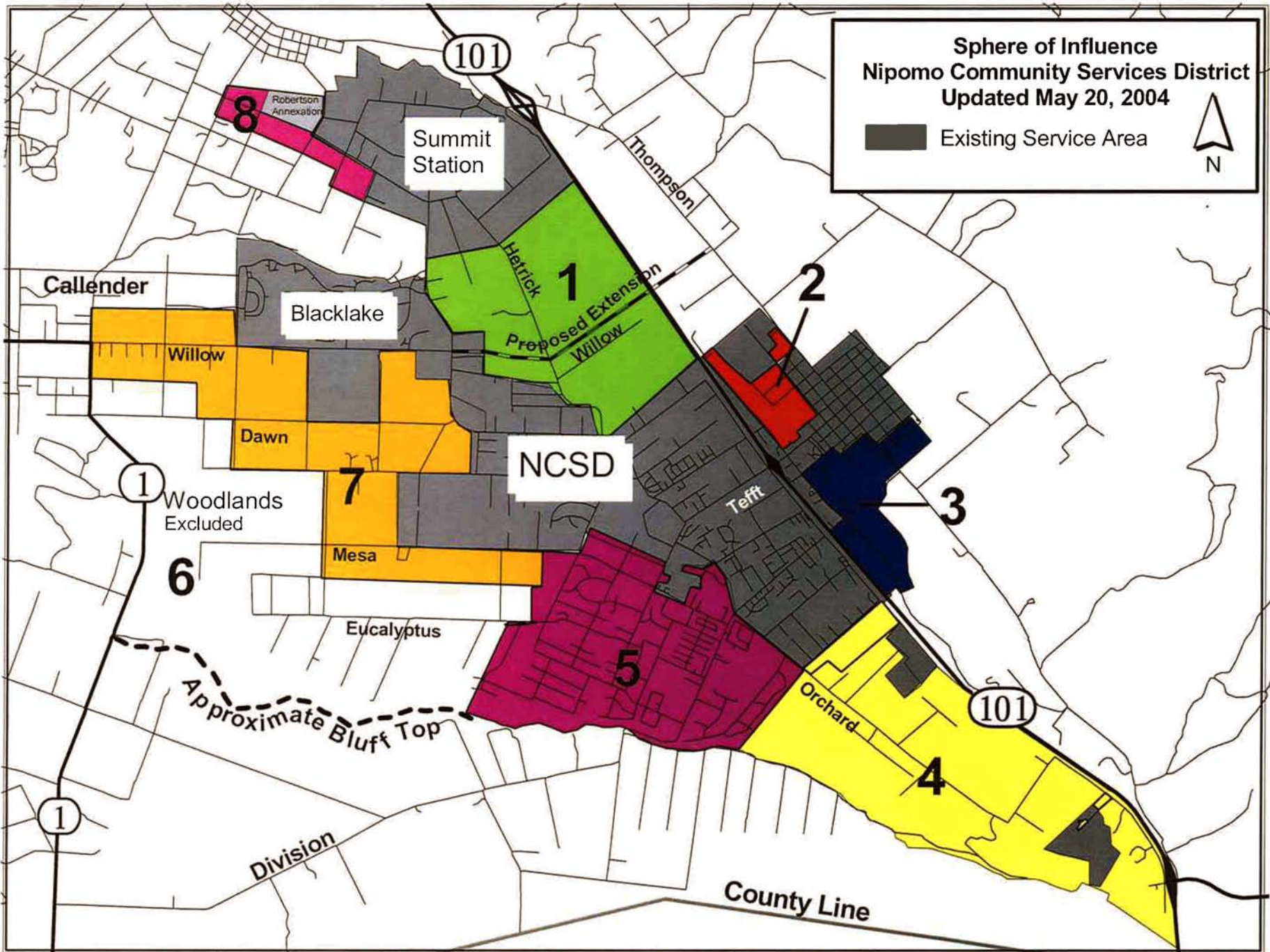
APPROVED AS TO FORM

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
District Legal Counsel

T:\BOARD MATTERS\RESOLUTIONS\RESOLUTIONS 2006\2006-ANNEX POLICY.DOC

ATTACHMENT 4



**NIPOMO COMMUNITY SERVICES DISTRICT
CONDITIONS OF APPROVAL**
Sphere of Influence Update and Municipal Service Review
May 20, 2004

LAND USE

1. Prior to providing services to an area or property in the District's Sphere of Influence one or more of the following processes shall be completed:
 - a. Approval by the County of San Luis Obispo of Tract or Parcel Map, Conditional Use Permit, Specific Plan, and/or General Plan Amendment, or
 - b. Approval by LAFCO of an Outside User Agreement or an Annexation.

These processes shall be subject to the environmental review process consistent with the California Environmental Quality Act (CEQA). Any conflicts between the Sphere of Influence and the General Plan shall be resolved through these processes stated above. Impacts associated with premature or "leapfrog" development, development outside the Urban Reserve Line, potential growth-inducing impacts, and the availability of public services shall also be addressed and mitigated to the greatest possible degree through these discretionary approval processes.

2. The proposed Sphere of Influence shall be reduced from the eight Study Areas to exclude all of Study Area #6.

A map identifying the Sphere of Influence is found in the Exhibit A of this resolution.

3. The District shall not provide sewer services to Study Areas #4 (except for the Southland Specific Plan Area and areas zoned Residential Suburban), #5 (Residential Suburban zoning only), #7, and #8. This condition shall be applied by LAFCO to any annexations proposed in those Study Areas as shown in the map found in Exhibit A of this resolution and by the District through any annexation agreements they approve.


WATER

4. Except as provided below, prior to LAFCO approval of any annexation, the District shall:
 - A. Implement a water conservation program that decreases water use by 15% based on per connection water consumption. Annexations shall only be approved if the District provides documentation that certifies a 15% decrease in water use has occurred since the approval date of the Sphere of Influence. Conservation measures shall be implemented at the District's discretion.
 - B. Complete or update the Urban Water Management Plan to reflect the need to provide water service in the amount of 1,000 acre-feet for the expanded Sphere of Influence. The Urban Water Management Plan prepared or updated by the District shall be prepared consistent with the State of California's Urban Water Management Plan Act. A Registered Professional Engineer specializing in water resource planning shall certify that the Plan is consistent with the State's Urban Water Management Plan Act. The Registered Professional Engineer shall be selected from a list of qualified professionals provided by LAFCO.
5. Prior to approval by LAFCO of any annexation, the District shall complete negotiations for a supplemental water source outside the Nipomo Hydrologic Sub-Area and provide documentation that an agreement is in place to deliver such water by January 1, 2009. Documentation shall be consistent with Section 5, Step Two, Documenting Supply, of the SB 610 Guidebook dated October 8, 2003. A Registered Professional Engineer specializing in water planning shall review and certify such documentation. The Registered Professional Engineer shall be selected from a list of qualified professionals provided by LAFCO.
6. Prior to final approval of any annexation that is a "project", as defined under the Water Code 10912, the District shall submit a Water Assessment pursuant to the procedures found in the Guidebook for Implementation of SB 610 and SB 221, using only the steps applicable to SB 610.
7. Conditions 4, 5, and 6 shall not apply to the following proposed annexations:
 - A. **County Service Area 1 Reorganization.** This proposal would dissolve CSA 1 and annex those areas into the District. The District would not be providing water service, but would assume the provision of sewer services and the maintenance of drainage facilities to these areas.

This proposal has no impacts on District water resources since these areas are already served by Cal Cities Water Company.

- B. Patterson Annexation.** This annexation is one single-family residence that was not included in the Robertson Annexation because it was not covered by the County's environmental determination. Mr. Patterson has filed an application with LAFCO. The proposal is being processed. It is reasonable to assume that the impacts on the District's water supply would be insignificant.

- C. Moss Lane Annexation.** These are the six residences that were not a part of the Maria Vista annexation. These residences have failing wells that may create a health and safety problem in the near future. Hookups are readily available through Maria Vista. The impact to the District's water supply would be insignificant.

TO: BOARD OF DIRECTORS
FROM: ED KREINS 
DATE: May 19, 2006

AGENDA ITEM
E-4
MAY 24, 2006

**RECEIVE WATERLINE INTERTIE PROJECT FUNDING RECOMMENDATIONS FROM
SUPPLEMENTAL WATER PROJECT COMMITTEE**

ITEM

Consider approving and/or editing committee recommendations regarding funding options to construct the project and revenue sources to pay project debt service and operations costs.

BACKGROUND

In April, your Honorable Board referred Staff's Draft Funding Options paper to the Supplemental Water Project Committee and requested that the Committee report back with recommendations. The Committee met twice (April 19, 2006 and May 10, 2006) and submitted the recommendations detailed in Section 3 of the attached set of draft minutes. Chairman Eby, Director Winn, and/or Special Projects Assistant Bruce Buel should be available to discuss the recommendations with the Board and to detail the research that is yet to be concluded before the Board can finalize a funding plan for the project.

RECOMMENDATION

It is recommended that your Honorable Board discuss the Committee's recommendations and edit/adopt those recommendations as appropriate. In regards to funding of the capital cost of construction, staff recommends that the Committee re-convene after the project's FEIR is certified this fall to review the results of the pre-design engineering studies, to receive a report on the determination from the CIEDB; and to receive updates on negotiations with purveyors, progress in securing grants, and results of discussions with potential third party contributors. In regards to revenue sources to repay debt service, staff recommends that the Committee re-convene after the FEIR is certified to receive the updates described above in addition to the results of the proposed rate study on the pipeline portion of the capacity fee and the annexation fee. In regards to revenue sources to pay for water purchases and operations costs, staff recommends that the Committee re-convene after the FEIR is certified to receive the updates described above.

ATTACHMENTS

1. Draft May 10, 2006 Supplemental Water Project Committee Minutes



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.nipomocsd.com

MINUTES OF THE 5/10/06 MEETING OF THE SUPPLEMENTAL WATER PROJECT COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Eby called the meeting to order at 7pm in the NCSB Board Chambers. Chairman Eby and Director Winn were both present along with General Manager Michael LeBrun and Projects Assistant Bruce Buel and five members of the public.

2. RECEIVE REPORT ON RESEARCH AND ACTION REQUESTED AT 4/19/06 MEETING AND RELATED BOARD ACTIONS

Projects Assistant Bruce Buel summarized the research conducted by staff, reviewed the progress that staff has made in negotiations with purveyors, and related the action taken to allocate the remaining 2003 COP proceeds to the Supplemental Water Project by the NCSB Board at its May 10, 2006 Board Meeting. In regards to the listing of will serve projects, the Committee requested that staff describe the status of the uncompleted projects. The Committee discussed the relationship of project related capacity charge revenue to the growth rate and concluded that it was insensitive relative to the total capital funding target. The Committee agreed by consensus that it was prudent to use a conservative growth rate in order to avoid over estimating capacity charge revenues. In regards to the listing of annexations, the Committee requested that staff annotate and confirm the formula for calculation of the average annual rate.

3. REVIEW PROJECT FUNDING ISSUES

A. DISCUSSION OF FUNDING OPTIONS

Following a discussion of the recommendations proposed by staff, the Committee by consensus recommended that the Board:

- Set the Initial Project capital target at \$10 million with the understanding that the target will be adjusted as more information becomes available.
- Dedicate the pipeline portion of already collected Capacity Fees and the pipeline portion of new Capacity Fees, Capacity Fees collected as a result of annexations, and any in-lieu Fees passed through by SLO County through Mid Point of Construction (estimated to be December 2007) to the project.

- Track pending Proposition 50 Grant Applications and pursue additional grant opportunities as they become available.
- Authorize the creation and submission of a Pre-Application to borrow \$2 million from the CIEDB following Board adoption of the FY05-06 Audit and Direct staff to report on the results.
- Direct staff to expedite negotiations with the Woodlands, Golden State Water Company and Rural Water Company to determine the feasibility of each purveyor paying their respective share of the pipeline capital cost during construction.
- Continue discussions with potential third party contributors to determine their willingness to pre-pay the pipeline portion of Capacity Fees.
- Wait to make determinations on the use of Property Tax Reserves and the issuance of COPs until more information is available.

B. DISCUSSION OF REVENUE SOURCES TO REPAY DEBT SERVICE

Following a discussion of the recommendations proposed by staff, the Committee by consensus recommended that the Board approve the following strategy:

- Agree to prepare an update to the 2005 Rate Study for the Pipeline portion of the capacity fee once the design team provides a revised capital cost estimate.
- Dedicate the pipeline portion of Capacity Fees, Capacity Fees collected as a result of annexations, and any in-lieu Fees passed through by SLO County collected through Mid Point of Construction (estimated to be December 2007) to the project debt service.
- Wait to make determinations on the use of purveyor contributions, property taxes, and user fees until more information is available.

C. DISCUSSION OF REVENUE SOURCES TO PAY FOR WATER PURCHASES AND OPERATIONS COST

Following a discussion of the recommendations proposed by staff, the Committee by consensus recommended that the Board approve the following strategy:

- Dedicate the water purchase portion of Capacity Fees, Capacity Fees collected as a result of annexations, and any in-lieu Fees passed through by SLO County to the costs of purchasing water.

- Expedite negotiations with purveyors to detail the respective obligations of each purveyor to pay for the costs of purchasing water and to pay for operations costs.
- Wait to make determinations on the use of property taxes and user fees to pay for the costs of purchasing water and to pay for operations costs until more information is available.

4. RECEIVE PROJECT UPDATE AND DISCUSS MEETING SCHEDULE

Staff provided updates on the environmental review, design, and land acquisition components of the project and requested that the Committee set a meeting date in Mid-July to initiate review of the comments to the Project's Draft Environmental Impact Report. The Committee agreed to meet again at 7pm on Wednesday July 19, 2006.

5. ADJOURNMENT

Chairman Eby thanked the public for participating and adjourned the meeting at 8:47pm.

T:\Documents\Staff Folders\Bruce Buel\Minutes\060510 Supplem

TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS *EK*
DATE: MAY 19, 2006

**AGENDA ITEM
E-5
MAY 24, 2006**

NOMINATE DIRECTOR FOR ALTERNATE LAFCO SPECIAL DISTRICT SEAT

ITEM

Review and consider nomination of a Director to serve as the Alternate Special District Member to LAFCO.

BACKGROUND

The San Luis Obispo Local Agency Formation Commission (LAFCO) has a vacancy for the alternate Special District Member. The term expires in December 2009. The appointment was considered by the Special District Selection Committee at its annual meeting on April 21, 2006. Since a quorum was not present an appointment could not be made.

LAFCO has called for nominations to be submitted no later than June 8, 2006. Attached you will find an information sheet regarding powers and membership of the Commission at the present time.

RECOMMENDATION

Review the request from LAFCO, consider a nominee from the Board, and advise staff to proceed as necessary to submit the Board's nominee to LAFCO.

ATTACHMENTS

LAFCO letter, information sheet, and nomination form.

LAFCO • The Local Agency Formation Commission
Serving the Area of San Luis Obispo County

TO: EACH INDEPENDENT SPECIAL DISTRICT
FROM: PAUL L. HOOD, EXECUTIVE OFFICER
DATE: MAY 8, 2006
SUBJECT: REQUEST FOR NOMINATIONS FOR LAFCO
ALTERNATE SPECIAL DISTRICT MEMBER

COMMISSIONERS

BARBARA MANN, Chair
Special District Member

KATCHO ACHADJIAN
Vice Chair
County Member

SHIRLEY BIANCHI
County Member

DAVID BROOKS
Special District Member

RICHARD ROBERTS
Public Member

WENDY SCALISE
City Member

ALLEN SETTLE
City Member

ALTERNATES

VACANT
Special District Member

TOM MURRAY
Public Member

JAMES R. PATTERSON
County Member

DUANE PICANCO
City Member

STAFF

PAUL L. HOOD
Executive Officer

RAY BIERING
Legal Counsel

DAVID CHURCH
Senior LAFCO Analyst

DONNA J. BLOYD
Commission Clerk

The San Luis Obispo Local Agency Formation Commission (LAFCO) has a vacancy for the Alternate Special District member. The term expires in December 2009. The appointment was considered by the Independent Special District Selection Committee at its annual meeting on April 21, 2006. Since a quorum was not present at the meeting, an appointment could not be made at that time.

In the event that a meeting of the Special District Selection Committee is not feasible, Government Code Section 56332 (c) (1) allows the LAFCO Executive Officer to conduct the business of the committee in writing. The Executive Officer may call for nominations to be submitted in writing within 30-days. At the end of the nomination period, the Executive Officer shall prepare and deliver, or send by certified mail, to each independent special district one ballot and voting instructions.

Please schedule this request for nominations for a meeting of your Board of Directors as soon as possible. If your District's Board decides to nomination someone to fill the Alternate Special District seat on LAFCO, please submit that nomination to this office **no later than June 8, 2006.**

A nomination form, self-addressed stamped envelope, and current Commission Membership Sheet, are enclosed to assist you.

Please let me know if you have any questions.

c – Members, Formation Commission

RECEIVED

MAY 10 2006

NIPOMO COMMUNITY
SERVICES DISTRICT

1042 Pacific Street, Suite A • San Luis Obispo, California 93401
Tel: 805.781.5795 Fax: 805.788.2072

**NOMINATION FOR LAFCO
ALTERNATE SPECIAL DISTRICT MEMBER**

The _____
(Insert Name of Special District)

hereby nominates _____ to serve as the
(Insert Name of Nominee)

Alternate Special District Member on the San Luis Obispo Local Agency
Formation Commission (LAFCO).

Board of Director's action on the nomination was taken on:

(Insert Date of Board Action)

07/14/08
1:41:00
07/14/08
1:41:00
07/14/08
1:41:00
07/14/08
1:41:00
07/14/08
1:41:00
07/14/08
1:41:00

**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION
INFORMATION SHEET**

Authority:

Cortese-Knox-Hertzberg Local Governmental Reorganization Act of 2000 (Government Code Section 56000 et seq.)

Objective:

The Local Agency Formation Commission is a regulatory body responsible for the "discouragement of urban sprawl and the encouragement of the orderly formation and development of local governmental agencies based upon local conditions and circumstances."

Powers:

LAFCO is required to review and approve or disapprove proposals for boundary changes or governmental reorganizations of cities and special districts, including: (1) the formation of special districts and cities, and (2) the annexation and detachment of territory to cities and special districts. In addition, LAFCO is also required to determine a "sphere of influence" for each local governmental agency within the county. A sphere of influence is a plan for the probable, physical boundaries and service area of the agency; after adoption, it is used by the Commission as a factor considered in review of proposals.

Membership:

The Commission is comprised of seven (7) Regular Members (two county, two city, two special district, and one public member) and four (4) Alternate Members (one county, one city, one special district, and one public member) serving four-year terms. Current members and their term expiration dates are as follows:

Barbara Mann	Special District Member Oceano CSD	December 2006
Katcho Achadjian	County Member District 4 Supervisor	December 2009
Shirley Bianchi	County Member District 2 Supervisor	December 2007
David Brooks	Special District Member Templeton CSD	December 2008

San Luis Obispo Local Agency Formation Commission Information Sheet

Page 2

Wendy Scalise	City Member City of Atascadero	December 2007
Allen Settle	City Member City of San Luis Obispo	December 2009
Richard Roberts	Public Member	December 2008
Vacant	Alt. Special District Member	December 2009
Tom Murray	Alt. Public Member	December 2008
James R. Patterson	Alt. County Member	December 2009
Duane Picacno	Alt. City Member City of Paso Robles	December 2006

Commission Staff:

The Commission's staff serves in an administrative capacity, reviewing proposals, preparing sphere of influence studies and acting as a liaison with local agencies and the public.

Paul L. Hood	Executive Officer	phood@slolafco.com
Raymond A. Biering	Legal Counsel	
David Church	LAFCO Analyst	dchurch@slolafco.com
Donna J. Bloyd	Commission Clerk	dbloyd@slolafco.com

Meeting Dates:

Regular meeting dates are the third Thursday of each month at 9:00 A.M. in the Board of Supervisors' Chambers, County Government Center, San Luis Obispo.

Commission Correspondence:

LAFCO

1042 Pacific Street, Suite A, San Luis Obispo, CA 93401
Tel: (805) 781-5795 Fax: (805) 788-2072 www.slolafco.com

TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS *EK*
DATE: MAY 19, 2006



RELOCATION EXPENSES AND HOUSING INCENTIVES FOR GENERAL MANAGER

ITEM

Receive report on relocation expenses and housing incentives for recruiting new General Manager and give direction to District's recruitment consultant.

BACKGROUND


Your Board hired Ralph Andersen and Associates to assist the District in hiring a new General Manger. Your Board's personnel sub-committee met with the consultant to discuss the hiring process. The consultant would like your Board to consider the idea of offering relocation expenses and/or housing incentives as negotiation tools once a candidate is selected.

RECOMMENDATION

Discuss relocation expenses and housing incentive options. Provide feedback to the recruitment consultant.

ATTACHMENTS

No Attachment

TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS 
DATE: MAY 19, 2006

AGENDA ITEM
F
MAY 24, 2006

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board
Period covered by this report May 6 through May 19 ,2006

DISTRICT BUSINESS

Administrative

Water Service Requests/Allocation Accounting: No allocations during the period.

Monthly Intertie Project Accounting

See the attached accounting summary.

Safety Program

No injury reports during the period.

Project Activity

Please see the attached report by District Projects Assistant Bruce Buel.

Field Activity

Please see the attached report by District Utility Supervisor Dan Migliazzo.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENT

- Intertie Project Accounting Summary
- Memorandum from District Projects Assistant
- Memorandum from Utility Supervisor.



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.nipomocsd.com

MEMORANDUM

TO: ED KREINS *Em*
FROM: BRUCE BUEL
DATE: MAY 15, 2006
RE: April Accounting of Waterline Intertie Project Funds

Attached is the April 2006 Accounting of the Waterline Intertie Project Fund prepared by Lisa Bognuda at the Board's request.

**NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY FISCAL SUMMARY
APRIL 2006**

Supplemental Water Capacity Fees	571,003.44
Certificates of Participation	<u>1,632,493.39</u>
Beginning Fund Balance as of April 1, 2006 Subtotal	<u>2,203,496.83</u>

REVENUES

Supplemental Water Capacity Fees Collected	11,121.00	
Interest Income (monthly & quarterly posting)	<u>26,286.34</u>	
Revenue Subtotal		<u>37,407.34</u>

EXPENDITURES

CONSULTANTS

1590-A1	Feasibility Study (Cannon)	0.00
1590-A2	EIR Preparation (Wood & Assoc)	0.00
1590-A3	Estimate/Preliminary Schedule (Cannon)	0.00
1590-A4	Proposed Routes/Facilities (Cannon)	0.00
1590-A5	Prop 50 Grant Applicatin (Cannon)	0.00
1590-A6	Project Support (Cannon)	(1,857.50)

LEGAL

1590-B1	Shipsey & Seitz	0.00
1590-B2	McDonough, Holland & Allen	<u>(4,463.80)</u>
	Expenditure Subtotal	<u>(6,321.30)</u>

Net Revenues less (Expenditures)	31,086.04
----------------------------------	-----------

Closing Fund Balance as of April 30, 2006	<u><u>2,234,582.87</u></u>
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NIPOMO COMMUNITY SERVICES DISTRICT

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POST OFFICE BOX 326
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(805) 929-1133 FAX (805) 929-1932
Web site address www.nipomocsd.com

MEMORANDUM

TO: MICHAEL LEBRUN, GENERAL MANAGER
FROM: BRUCE BUEL, PROJECTS ASSISTANT
DATE: MAY 17, 2006
RE: PROJECTS UPDATE – 5/3/06 to 5/17/06

Following is a narrative describing the status and progress on projects that office and field staff has worked on from 5/3/06 through 5/17/06:

NCSD Water Intertie Project –

- This project is in environmental review with the Draft EIR expected to be circulated around May 22, 2006.
- The Board, on May 10, 2006, consolidated the remaining 2003 COP Proceeds into Project Reserves. The Board at its May 24, 2006 Board Meeting is scheduled to receive the Draft EIR, select the engineering team for design of the Project, and discuss recommendations for funding the Project from the Supplemental Water Project Committee.
- Five Design Services Proposals were received on April 21, 2006 and each proposal was forwarded to the full board. Staff compiled an evaluation of each proposal on April 26, 2006 and forwarded this evaluation to the Ad Hoc Design Services Interview Committee. The Ad Hoc Design Services Interview Committee is scheduled to conduct interviews on May 17, 2006, and the Board is scheduled to select a firm at its May 24, 2006 Board Meeting.
- The Supplemental Water Project Standing Committee met on May 10, 2006 to develop funding recommendations for Board consideration. The Committee set its next meeting for July 19, 2006 to discuss comments to the Draft EIR.

- Staff has researched information on Directional Drill technology, the names of firms that perform Directional Drilling, and the locations where Directional Drilling has been used.
- Staff has secured signatures from Bob Tarvin of Tarvin and Associates on agreement for preparation of the rough appraisal.
- Staff has held initial discussions with Mid State Bank to open a new account for the remaining COP proceeds in anticipation that the interest rates from LAIF will exceed the maximum permissible rate allowed by the SEC for our issuance.
- Staff has developed a template for reporting the Project's fiscal status to the Board on a monthly basis.
- Staff has circulated a Request for Statement of Qualifications for Construction Management services to eleven local firms to determine the interest and availability of these firms to provide Construction Management Services.
- Staff researched permit, land acquisition and funding issues related to the project.
- Staff supplied information on the Project to the I-Bank at the request of I-Bank staff.
- Staff has accomplished all critical path tasks necessary to accomplish the Timeline set forth in Section VI of the attached Strategic Plan Outline. Software to facilitate graphical representation of the critical path network has been received. Staff will incorporate critical path information and provide a graphical presentation in future status reports.

Southland WWTF Upgrade Project –

- This project is at the concept stage both in responding to the RWQCB's Notice of Violation (NOV) and considering logical upgrades to the WWTF and to the adjacent collection system.
- The Board on April 12, 2006 selected Boyle Engineering to prepare the Feasibility Study on the Upgrade Project. The Agreement between NCSD and Boyle has been fully executed and staff has issued the Notice to Proceed to Boyle.
- Staff received a rough draft of the Technical Memorandum on the Upgrade from Boyle; edited the rough draft; and authorized Boyle to share the revised version with RWQCB Staff to get RWQCB feedback.
- The Board is scheduled to review the revised Technical Memorandum at its June 14, 2006 Board Meeting.

Southland Shop Upgrades –

- This Project is at the concept stage with the expectation that staff will bring options to the Board at a future date for enlarging the shop and reorganizing the site.
- Staff has developed rough design layouts for alternative upgrades to the shop and a punch list of upgrades for the grounds.
- Staff is working with Garing/Taylor to secure topographic mapping of the entire site to assist in planning the layout of the improvements.

Standard Specifications –

- The Board adopted revised Standard Specifications (SS) at its May 10, 2006 Board Meeting. Staff has published the revised Standard Specifications on our website and replaced the old set for all pending and new development project affecting NCSD utilities.

Hetrick Road Waterline Upgrade –

- Boyle Engineers has completed the preliminary design and presented the preliminary design to the Board at its April 26, 2006, Board Meeting.
- Staff has determined that the project is not categorically exempt pursuant to the California Environmental Quality Act and that a more detailed environmental review will be required. Staff mailed out a Request for Statement of Qualifications for CEQA review of small projects to prospective firms and received back Statements from five firms. The Board adopted a resolution establishing guidelines for retention environmental firms at its May 10, 2006 Board Meeting. Staff then mailed out a Request for Quote for the Hetrick Project to each of the five firms. Staff will open these Quotes on May 16, 2006 and select the firm that offers the best value to perform the CEQA evaluation for the Hetrick Project according to the adopted guidelines.
- Staff has also circulated a Request for Statement of Qualifications for Construction Management Services (CM) to eleven local firms. The Statements of Qualifications are due back on June 6, 2006.

Blacklake Pump Station Upgrade –

- This project is in the concept design phase with the consultant expected to produce a draft concept design report for upgrades to the pumps and the distribution system by the end of June. Staff expects to present the plans to the Board this summer and bid the project so that it is completed during the winter when water demand is at its lowest.
- The Board on May 10, 2006 approved an amendment to the design services agreement with Boyle Engineers to authorize additional engineering analysis. Staff has executed a task order with Boyle for the approved additional engineering.
- Staff is independently preparing to upgrade the intertie between the Town System and the Blacklake System so that the District can take the Blacklake Pump Station off-line when it comes time for the upgrade.

Frontage Road Relocation –

- The County is the lead agency on this project, which is in its concept phase with no defined timeline for completion.
- Staff has reviewed the Options Report prepared by the County.
- King Ventures and Shapiro have proposed to realign Frontage from Hill Street to Grande Street as part of their respective development proposals. EDA on behalf of the two parties submitted a draft set of plans and profiles to County Public Works last fall. The County and Caltrans have reviewed these initial plans and responded with redlines, but additional discussions are necessary to determine the exact alignment and to deal with reconfiguration of the Southbound off-ramp and drainage.

Telemetry and Control (SCADA)–

- The Telemetry and Control System is functioning with all water storage reservoirs, ten wells, 12 lift stations, both WWTFs, the Blacklake Blower Building, and the Blacklake Connection connected. The Board on May 10, 2006 accepted the system and authorized staff to close out the development agreement with the contractor.
- Staff still needs to integrate additional facilities and start using the data capabilities of the software to gather data.
- Staff has not yet defined the status of the CIMIS station at the Woodlands.

Geographic Information System (Geo-Viewer)

- The GIS System is functioning with data attributes available for most layers in most of the District's Service Area.
- Staff is still adding data and attempting to rectify features to the actual geography.

Basin Groundwater Monitoring-

- The contract details remain under discussion with District legal staff and the consultant's contract managers. Staff is underway with the consultant (SAIC) gathering data as authorized by the Board at its December 14, 2005, Board Meeting.
- Staff expects that this program will extend for multiple years and will involve interaction with the other basin stakeholders.
- Staff continues to gather data for integration into the data base to be designed by the consultant. Staff has secured the monitoring program being implemented by the Woodlands and has arranged a meeting with the Woodlands Engineer to discuss their ongoing groundwater monitoring and production.

Preventative Maintenance and Staffing Review -

- This project has just started with staff assembling all systems and facilities.
- Staff has reviewed various computer software systems capable of tracking and reporting on maintenance management and has focused on two competing systems that appear to be promising. The "show and tell" of the system that the City of Santa Maria is using (one of the two finalists) originally scheduled on April 17, 2006 has been postponed to sometime in May.

Fairways Street Light Painting –

- The Board on April 12, 2006 awarded this work to Harry Jeffries Custom Painting and authorized staff to execute a contract with Jeffries.
- The agreement with Jeffries is now fully executed and staff has mailed notice to the affected residents.
- Jeffries is scheduled to start the project in late May and conclude his work by the end of June.
- Staff will provide a final report to the Board upon completion of the work.

Woodgreen Lift Station Access Upgrade –

- This project is in the concept phase with significant input from the homeowners group. Staff is preparing a "show and tell" with likely contractors to secure quotes for upgrading this access. Staff has also mailed out a Request for Statement of Qualifications to likely contractors in anticipation of a future Request for Quotes to do this work.
- Staff expects to bring quotes for Board consideration late spring with the work to be performed once the ground dries out.

Contract Street Sweeping –

- Staff opened bids on May 11, 2006 and determined that both of the bids received were responsive and responsible.
- Staff expects to present the bids to the Board at the Board's May 24, 2006 Meeting with the target of commencing street sweeping on July 1, 2006.

Water Tank Security –

- This project is currently an unfunded idea; however, staff is proposing to include funds in the FY 06-07 Budget to install video camera systems at the Tank Farm and the Standpipe Tank to address security issues.

Blacklake Salts –

- This project involves limiting the discharge from regenerative water softener units within the Blacklake development. Staff expects to develop education material to share with the property owners by this fall.
- Staff understands that the Blacklake Homeowner's Association has promulgated amendments to its Master CCRs prohibiting the installation of new regenerative water softeners and encouraging conversion of existing units to the canister format.
- Staff has discussed the possibility of an incentive program whereby NCSD would offer a monetary reward for conversion of regenerative water softeners to more discharge friendly formats.

Pomeroy Water Line (Willow to Aden) -

- This project remains on hold given the likely realignment of Pomeroy by San Luis Obispo County. The Board on May 10, 2006 transferred the COP funding previously allocated to this Water Line to the Supplemental Water Project.

Relocation of NCSD Mains in/through County Drainage Structures -

- SLO County recently agreed to upgrade six Nipomo Drainage Structures over the next three fiscal years. Staff has discussed the opportunity to coordinate with County Public Works as they plan each upgrade.
- As currently planned, SLO County would work on the Mallagh Culvert and the Burton Culvert in FY 06-07; the Sea & Burton Culvert and the Haystack Culvert in FY 07-08; and the Thompson Avenue and the Tefft & Avocado Culvert in FY 08-09.
- Staff is proposing that the Board provide funding for the Mallagh Culvert and the Burton Culvert in the District's FY06-07 Budget.
- Staff has advised Supervisor Achadjian of NCSD's willingness to cooperate with the County in implementing these upgrades.

SSO Overflows General Waste Discharge Requirements –

- Staff researched the G-WDRs proposed by the SWRCB; discussed their potential impact on NCSD internally and with SWRCB staff; and presented staff conclusions at the Board's April 26, 2006 Board Meeting.
- The SWRCB at its May 2, 2006 Meeting did amend and then adopt the G-WDR. Staff is scheduled to present the revised G-WDR at the May 24, 2005 District Board Meeting.

FY06-07 Projects Preparation -

- The Ad Hoc Budget Committee has proposed that the Board fund a valve exercising program and revisions to the water and sewer master plans in FY06-07. Staff has initiated research on these programs as well as the upgrades to the Gardenia Lift Station and the Hazel Lift Station proposed in the old Sewer Master Plan. Staff is also preparing the bid specifications for renovation of four of the percolation ponds at the Southland Wastewater Treatment Facility.

- Staff is monitoring the efforts of OCSD/Grover Beach/Arroyo Grande to evaluate the feasibility of a Desalination Plant at their Waste Water Treatment Facility. The Tri-Agency Group has retained the Wallace Group to prepare a Feasibility Study evaluating the cost effectiveness of desalting water at their WWTF for development of a future water supply.

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Rough Draft NCSD SUPPLEMENTAL WATER PROJECT Strategic Plan Outline

3/8/06

- I. CEQA Timeline
- II. Design Timeline
- III. Permit Timeline
- IV. Land & ROW Timeline
- V. Funding Timeline
- VI. Critical Path
- VII. 2006 Board/Committee Meetings

T: /Documents/Projects/Supplemental Water/SWP/Table of Contents 3/8/06

I. Rough draft NCSD-SWP CEQA TIMELINE

1. PROJECT OBJECTIVES DEFINITION

- A. Initial Board Review 3/8/06
- B. Web & Office Posting 3/8/06 to 4/12/06
- C. Board Determination 4/12/06

2. DRAFT EIR

- A. Prepare Printcheck Draft 4/14/06 to 5/4/06 (21 days)
- B. Prepare Circulation Draft 5/4/06 to 5/11/06 (7 days)
- C. Printing 5/11/06 to 5/18/06 (7 days)
- D. NOC/Circulation 5/22/06 to 7/10/06 (49 days)
- E. Board Status Report 5/24/06
- F. Presentation to WRAC 6/7/06

3. FINAL EIR

- A. Committee Review #1 7/13/06
- B. Prep Ad Draft Responses 7/10/06 to 8/10/06 (30 days)
- C. Committee Review #2 8/10/06 to 8/24/06 (14 days)
- D. Prepare Printcheck Draft 8/24/06 to 9/7/06 (14 days)
- E. Edit and Print Final 9/7/06 to 9/21/06
- E. Presentation to Board 10/11/06

4. CERTIFICATION

- A. Prepare Findings 9/21/06 to 10/5/06
- B. Certification Hearing #1 10/11/06
- C. Certification Hearing #2 10/25/06
- D. Notice of Determination 10/25/06

5. PROJECT SELECTION

- A. Committee Review TBD
- B. Board Review TBD

T: /Documents/Project/Supplemental Water/SWP/ EIR/TIMELINE CEQA – 3/8/06

II. Rough Draft NCSD-SWP Design Timeline

1. DESIGN TEAM SELECTION

- | | | | |
|----|---|---------|----------------------|
| A. | Prepare Draft Design Services RFP | 3/17/06 | |
| B. | Board Review RFP and Concept | 3/22/06 | (See Footnote No. 1) |
| C. | Circulate Design Services RFP (mail/post) | 3/24/06 | (See Footnote No. 2) |
| D. | Receive Design Services Proposals | 4/21/06 | |
| E. | Committee Review of Proposals | 4/28/06 | |
| F. | Screen to Short List | 5/5/06 | |
| G. | Short List Interviews | 5/17/06 | |
| H. | Board Selection/Authorize Negotiation | 5/24/06 | |

2. DESIGN SERVICES AGREEMENT

- | | | | |
|----|----------------------------|-----|--|
| A. | Negotiate Design Agreement | TBD | |
| B. | Board Review | TBD | |
| C. | Execute Agreement | TBD | |

3. QUALITY CONTROL (QA/QC) TEAM SELECTION

- | | | | |
|----|-------------------------|---------|--|
| A. | Circulate QA/QC RFP | 5/25/06 | |
| B. | Receive QA/QC Proposals | 6/15/06 | |
| C. | Board Review | 6/28/06 | |
| D. | Execute Agreement | TBD | |

4. DESIGN

- | | | | |
|----|--------------------------|-----------------------|--|
| A. | Issue NTP#1 | TBD | |
| B. | Research & 30% Design | 120 Days from NTP#1 | |
| C. | 30% Review & Issue NTP#2 | TBD (See Footnote #3) | |
| D. | 90% Design Submittal | 120 Days from NTP#2 | |
| E. | 90% Review & Issue NTP#3 | TBD | |
| F. | 100% Design Submittal | 21 Days from NTP#3 | |
| G. | Printing | 7 Days | |

5. CONSTRUCTION MGMT (CM) TEAM SELECTION – If Necessary

- | | | | |
|----|----------------------|-----|--|
| A. | Circulate CM RFP | TBD | |
| B. | Receive CM Proposals | TBD | |
| C. | Board Review | TBD | |
| D. | Execute Agreement | TBD | |

6. ENGINEERING SERVICES DURING CONSTRUCTION (ESDC)

- | | | | |
|----|-----------------------|-----|--|
| A. | Negotiate ESDC BUDGET | TBD | |
| B. | Board Review | TBD | |
| C. | Execute Agreement | TBD | |

II. Rough Draft NCSD-SWP Design Timeline (Continued)

7. BIDDING

- | | | |
|----|--------------------------------------|-----|
| A. | Advertise | TBD |
| B. | Open Bids and Resolve Protest | TBD |
| C. | Award Bids | TBD |
| D. | Execute Contracts/Secure Bonds, Etc. | TBD |
| E. | Issue NTP | TBD |

NOTE #1: Assumes no Value Engineering Exercise and CM is not done by Design Team

NOTE#2: Potential Design Firms –Cannon; Boyle; Wallace; EDA; RRM; Penfield Smith; SAIC; MNS; Provost & Pritchard; Malcolm Pirnie; Carollo; MWH; Black and Vetch; Kennedy Jenks;

NOTE #3: Assumes 30% Submittal instead of the 75% proposed by Cannon (June 2005)

T: /Documents/Projects/Supplemental Water/WWP/Engineering/Timeline Design – 3/8/06

III. Rough Draft NCSD-SWP Permit Timeline

1. INITIAL CONTACTS & CONFIRMATIONS

A.	Letter to Each Agency	3/30/06	(See Footnote #1)
B.	Calls/Meetings with Each Agency	4/5 to 4/26	
C.	Determine Time Sensitive Research	4/26/06	
D.	Secure Proposals to Perform Research	TBD	(See Footnote #2)
E.	Board Consideration of Proposals	TBD	
F.	Execute Agreements	TBD	
G.	Perform Research & Secure Results	TBD	
H.	Summary of Results	TBD	

2. DEIR COMMENT REVIEW

A.	Review DEIR Comment Submitted	7/10/06	
B.	Calls/Meetings with Each Agency	7/11/06 to 7/25/06	
C.	Summary of Results	7/31/06	

3. PERMIT PROCESSING

A.	Prepare and Submit Application	TBD	(See Footnote #3)
B.	Interact with Agency	TBD	
C.	Negotiate Potential Conditions	TBD	
D.	Committee Review of Policy Issues	TBD	
E.	Board Review of Policy Issues	TBD	
F.	Secure Permits	TBD	

4. PERMIT IMPLEMENTATION

A.	Secure Proposals for New Research	TBD	
B.	Board Consideration of Proposals	TBD	
C.	Execute Agreements	TBD	
D.	Perform Research & Secure Results	TBD	
E.	Integrate Conditions/Research into Design	TBD	
F.	Integrate Conditions into Construction	TBD	

NOTE #1 – Permit Agencies: US ACE (Section 404 & NPDES); Ca DFG (1601); CCRWQCB (401 & NPDES); USFWS (7g/10); Caltrans (Encroachment); City Santa Maria (Encroachment Permit); County Santa Barbara (Encroachment Permit); County of SLO (Encroachment Permit);

NOTE #2 – Mitigation D7 Research must start by 8/15/06 to conclude by 10/31/06

NOTE #3 – As soon as possible after FEIR Certification

IV. Rough Draft NCSD-SWP Land & ROW Timeline

1. INTIAL CONTACTS

- A. Letter to Each Owner 3/17/06
- B. Calls to Each Owner 3/24/06 to 3/31/06
- C. Summary of Results 4/7/06

2. ROUGH APPRAISAL

- A. RFQ/RFP to Potential Appraisers 3/17/06 (See Footnote #1)
- B. Receive Proposals 4/7/06
- C. Board Selection re Rough Appraisal 4/26/06
- D. Execute RA Agreement 4/28/06
- E. Secure Rough Appraisal 5/31/06
- F. Board Review (Closed Session) 6/14/06

3. DETAILED APPRAISAL

- A. Board Authorization for Detailed 11/15/06
- B. Execute D A Agreement 11/17/06
- C. Secure Detailed Appraisal Jan 2007
- D. Board Review (Closed Session) Jan 2007

4. NEGOTIATIONS

- A. Tender Offers Jan 2007
- B. Negotiate w Prop Owners Jan 2007 to TBD
- C. Board Review Feb 2007
- D. Open Escrows Feb 2007 to TBD
- E. Board Review TBD

5. FUNDING

- A. Secure Funding Feb 2007
- B. Board Adopt Notice of Acceptance Feb 2007
- C. Close Escrow TBD
- D. Secure Title and File Documents TBD

NOTE #1 – Potential Appraisers: Reeder Gilman; Schenberger et al

V. Rough Draft NCSD-SWP Funding Timeline

1. EVALUATION OF OPTIONS

A.	Project Connection Charge Revenues	2/28/06 to 3/31/06	(Note #1)
B.	Describe Potential Grants/Appropriations	2/28/06 to 3/31/06	(Note #2)
C.	Describe Low Interest Loans	2/28/06 to 3/31/06	(Note #3)
D.	Describe Municipal Bond/COP Options	2/28/06 to 3/31/06	(Note #4)
E.	Describe Purveyor Buy in Options	2/28/06 to 3/31/06	
F.	Describe LLP Turn Key Concept	2/28/06 to 3/31/06	
E.	Summary of Results	4/5/06	

2. INITIAL REVIEW OF OPTIONS

A.	Committee Review	>4/5/06
B.	Board Review	4/26/06

3. FUNDING DEVELOPMENT

A.	Connection Charge Monitoring	Ongoing
B.	Grant Monitoring & Applications	Ongoing
C.	Process Loan/Bond/COP Paperwork	TBD
D.	Secure Funds	TBD

NOTE #1 - Also track County In-Lieu Fees for O&M Coverage

NOTE #2 – Prop 50 w County; Prop 50 NCSD; Fed WRDA

NOTE #3 – Ca SRF; CIEDB; USDA

NOTE #4 – Assessment Bond; Revenue Bond; COP w CSDA; COP NCSD

T: /Documents/Projects/Supplemental Water/SWP/Funds/Timeline Funding 3/8/06

VI. Rough Draft NCSD-SWP Critical Path

ELEMENT	TIMEFRAME
Draft EIR	3/9/06 to 7/10/06
Permit Scoping	3/28/06 to 7/13/06
Time Sensitive Research	3/28/06 to 7/13/06
Land Option Evaluation	3/28/06 to 7/13/06
Funding Option Evaluation	3/28/06 to 7/13/06
Final EIR Processing	7/13/06 to 10/11/06
FEIR Certification	10/11/06 to 10/25/06
Project Selection	10/25/06 to 11/22/06
30% Design	10/25/06 to Feb 07
Permits and Conditions	10/25/06 to Feb 07
Funding Procurement	10/25/06 to Feb 07
Land Acquisition	Feb 07 to June 07
90% Design	Feb 07 to June 07
Bidding	July 07
Contract Award	July 07
Permit Final	July 07 to August 07
NTP	August 07

T: /Documents/Projects/Supplemental Water/SWP/CPN 3/8/06

VII. Rough Draft 2006 NCSD-SWP Board/Committee Meetings

Board Meeting Date	Committee Meeting Date	TOPIC
3/8	3/3	Policy Issues & Timelines Policy Issues & Timeline
3/22		Design Services RFP
4/12	<4/26	Project Objectives
4/26		Funding Options Funding Options; Retain Appraiser
5/10	<5/24	Review Design Proposals
5/24		Select Design Team & DEIR Status Report
6/14		Review Rough Appraisal Results
6/28		Design Team Agreement & QA/QC Team Selection
7/12	7/13	Review of FEIR Comments
7/26		
8/9	<8/24	Review of Responses to FEIR Comments
8/23		
9/13		
9/27		
10/11		FEIR Certification #1
10/25		FEIR Certification #2
11/8		Project Selection #1
11/22		Project Selection #2; Authorize detailed proposals

T: /Documents/Projects/Supplemental Water/SWP/SWP Mtgs 3/8/06



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.nipomocsd.com

MEMORANDUM

TO: ED KREINS *Ek*
FROM: DAN MIGLIAZZO, UTILITIES SUPERVISOR
DATE: MAY 19, 2006
RE: FIELD PROGRESS REPORT

District projects in process:

- Easy Ln. completed pressure testing and will bacti sample week of 5/22/06
- 782 Tefft St. completed pressure testing and will bacti sample week of 5/22/06
- MVE completed the crossing for the on-site gravity main across drainage channel

Field activities completed and/or addressed

- Black Lake WWTP is working well with the surface aeration and results showing better treatment and high dissolved oxygen content in all three basins
- Southland WWTP we are currently installing light standards and pump control panel in our conversion to 100% surface aeration
- We have begun operating in summer energy mode. (we keep our electric powered wells off line during peak demand and fill storage tanks at night saving energy costs)
- Leak on Jessica repaired (service line break at main)
- Working with PG&E on power problems in and around Pomeroy Rd. and Willow Rd.
- Replaced service line on Glenhaven
- Working on aeration equipment at WWTP, we have experienced some problems with ragging in the props of the aerators.
- Working on sludge removal at Southland WWTP
- Scott G. has just returned from a review class for his treatment exam this weekend
- We are implementing our new Standards with current projects
- Pre-job for Tract 2439 Friday 5/19/06 on site

TO: BOARD OF DIRECTORS
FROM: ED KREINS *Ek*
DATE: May 18, 2006

**AGENDA ITEM
G-1
MAY 24, 2006**

COMMITTEE REPORTS

ITEM

Receive Minutes from May 10, 2006 Supplemental Water Project Committee Meeting (adopt draft minutes).

BACKGROUND

Attached is a set of draft minutes from the May 10, 2006 Supplemental Water Project Committee Meeting. Chairman Eby, Director Winn or staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

RECOMMENDATION

It is recommended that your Honorable Board edit the draft minutes as appropriate and, adopt a final set of minutes.

ATTACHMENTS

1. Draft Minutes

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2006\Committee Report 05-24-06.doc



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
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MINUTES OF THE 5/10/06 MEETING OF THE SUPPLEMENTAL WATER PROJECT COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Eby called the meeting to order at 7pm in the NCSO Board Chambers. Chairman Eby and Director Winn were both present along with General Manager Michael LeBrun and Projects Assistant Bruce Buel and five members of the public.

2. RECEIVE REPORT ON RESEARCH AND ACTION REQUESTED AT 4/19/06 MEETING AND RELATED BOARD ACTIONS

Projects Assistant Bruce Buel summarized the research conducted by staff, reviewed the progress that staff has made in negotiations with purveyors, and related the action taken to allocate the remaining 2003 COP proceeds to the Supplemental Water Project by the NCSO Board at its May 10, 2006 Board Meeting. In regards to the listing of will serve projects, the Committee requested that staff describe the status of the uncompleted projects. The Committee discussed the relationship of project related capacity charge revenue to the growth rate and concluded that it was insensitive relative to the total capital funding target. The Committee agreed by consensus that it was prudent to use a conservative growth rate in order to avoid over estimating capacity charge revenues. In regards to the listing of annexations, the Committee requested that staff annotate and confirm the formula for calculation of the average annual rate.

3. REVIEW PROJECT FUNDING ISSUES

A. DISCUSSION OF FUNDING OPTIONS

Following a discussion of the recommendations proposed by staff, the Committee by consensus recommended that the Board:

- Set the Initial Project capital target at \$10 million with the understanding that the target will be adjusted as more information becomes available.
- Dedicate the pipeline portion of already collected Capacity Fees and the pipeline portion of new Capacity Fees, Capacity Fees collected as a result of annexations, and any in-lieu Fees passed through by SLO County through Mid Point of Construction (estimated to be December 2007) to the project.

- Track pending Proposition 50 Grant Applications and pursue additional grant opportunities as they become available.
- Authorize the creation and submission of a Pre-Application to borrow \$2 million from the CIEDB following Board adoption of the FY05-06 Audit and Direct staff to report on the results.
- Direct staff to expedite negotiations with the Woodlands, Golden State Water Company and Rural Water Company to determine the feasibility of each purveyor paying their respective share of the pipeline capital cost during construction.
- Continue discussions with potential third party contributors to determine their willingness to pre-pay the pipeline portion of Capacity Fees.
- Wait to make determinations on the use of Property Tax Reserves and the issuance of COPs until more information is available.

B. DISCUSSION OF REVENUE SOURCES TO REPAY DEBT SERVICE

Following a discussion of the recommendations proposed by staff, the Committee by consensus recommended that the Board approve the following strategy:

- Agree to prepare an update to the 2005 Rate Study for the Pipeline portion of the capacity fee once the design team provides a revised capital cost estimate.
- Dedicate the pipeline portion of Capacity Fees, Capacity Fees collected as a result of annexations, and any in-lieu Fees passed through by SLO County collected through Mid Point of Construction (estimated to be December 2007) to the project debt service.
- Wait to make determinations on the use of purveyor contributions, property taxes, and user fees until more information is available.

C. DISCUSSION OF REVENUE SOURCES TO PAY FOR WATER PURCHASES AND OPERATIONS COST

Following a discussion of the recommendations proposed by staff, the Committee by consensus recommended that the Board approve the following strategy:

- Dedicate the water purchase portion of Capacity Fees, Capacity Fees collected as a result of annexations, and any in-lieu Fees passed through by SLO County to the costs of purchasing water.

- Expedite negotiations with purveyors to detail the respective obligations of each purveyor to pay for the costs of purchasing water and to pay for operations costs.
- Wait to make determinations on the use of property taxes and user fees to pay for the costs of purchasing water and to pay for operations costs until more information is available.

4. RECEIVE PROJECT UPDATE AND DISCUSS MEETING SCHEDULE

Staff provided updates on the environmental review, design, and land acquisition components of the project and requested that the Committee set a meeting date in Mid-July to initiate review of the comments to the Project's Draft Environmental Impact Report. The Committee agreed to meet again at 7pm on Wednesday July 19, 2006.

5. ADJOURNMENT

Chairman Eby thanked the public for participating and adjourned the meeting at 8:47pm.

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TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS *ek*
DATE: MAY 19, 2006

AGENDA ITEM
G-2
MAY 24, 2006

RECEIVE GENERAL MANAGER RECRUITMENT BROCHURE

ITEM

Transmit recruitment brochure developed by recruitment consultant.

BACKGROUND

Your Board hired Ralph Andersen and Associates to assist the District in hiring a new General Manger. Your Board's personnel sub-committee met with the consultant to discuss the hiring process. The consultant developed a recruitment brochure based on these discussions. The print ready draft brochure is attached.

RECOMMENDATION

Receive Brochure

ATTACHMENTS

General Manager Recruitment Brochure

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2006\Recruitment Brochure.doc