


TO: BOARD OF DIRECTORS
FROM: EDWARD KREINS 
DATE: JULY 21, 2006

**AGENDA ITEM
F
JULY 26, 2006**

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board
Period covered by this report July 8, 2006 through July 21, 2006

DISTRICT BUSINESS

Administrative

Nothing to report. All Administrative items will be on the agenda as necessary.

Safety Program

No injury reports during the period.

Project Activity

Please see the attached report by District Projects Assistant Bruce Buel.

Field Activity

No Report

Conservation Program activities

Madonna Dunbar will make a presentation to the Board.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENT

- Memorandum from District Projects Assistant.
- Memorandum from Madonna Dunbar



NIPOMO COMMUNITY SERVICES DISTRICT

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MEMORANDUM

TO: EDWARD KREINS, GENERAL MANAGER
FROM: BRUCE BUEL, PROJECTS ASSISTANT
DATE: JULY 21, 2006
RE: PROJECTS UPDATE – 7/6/06 to 7/19/06

Following is a narrative describing the status and progress on projects that office and field staff has worked on from 7/6/06 through 7/19/06. Additionally, this Update includes a section on Projects Completed, a section on Environmental Review Task Orders issued; a section on Small Construction Work Orders issued, and a section on new water allocations approved. Please note that the June fiscal transactions for the Waterline Intertie Project will be presented along with the August 4, 2006 Project Update.

I. PROJECTS UPDATE

NCSD Water Intertie Project –

- This project is in environmental review with the Draft EIR circulated on May 24, 2006. The State Office of Planning and Research initially set July 10, 2006 as the deadline for comments; however, the Board on June 28, 2006 extended the deadline through August 16, 2006. Attached is a Critical Path for the project.
- The Board heard a progress report from Boyle Engineering regarding the Pre-Design Study. The Board on July 26, 2006 is scheduled to set August 16, 2006 as the date for the tour of the Ventura River HDD under-crossing.
- The Water Project Design Standing Committee conducted its first meeting (see minutes in Section G of the July 26, 2006 Board Packet).
- Staff has circulated a Request for Statement of Qualifications for Construction Management services to eleven local firms to determine the interest and availability of these firms to provide Construction Management Services. Five firms responded

and each responding firm has been pre-qualified to submit a proposal for the Project Construction Management. Staff is still preparing the RFP for these services.

- Staff met with Boyle Engineering on three separate occasions to review land acquisition, design and water quality issues.
- Staff made two presentations to separate groups at Blacklake regarding the project.
- Staff met with six members of the I-Bank Staff in Sacramento on July 17, 2006 regarding the draft Loan Pre-Application developed by staff. Staff expects to compile significant documentation for I-Bank review in July and August so that the I-Bank can determine NCSD's eligibility to submit a full Loan Application in November.
- Staff has accomplished all critical path tasks necessary to accomplish the Timeline set forth in Section VI of the attached REVISED Strategic Plan Outline (See also the Critical Path Network attached).

Southland WWTF Upgrade Project –

- This project is at the concept stage both in responding to the RWQCB's Notice of Violation (NOV) and considering logical upgrades to the WWTF and to the adjacent collection system.
- The Board on July 12, 2006 completed the first phase of the project by reviewing the Technical Memorandum to the RWQCB and selecting a new Water Quality Testing Laboratory.
- The Board is scheduled to consider Boyle Engineering's proposal for the Phase II work at its July 26, 2006 Board Meeting.

Southland Shop Upgrades –

- This Project is at the concept stage with the expectation that staff will bring options to the Board at the Board's July 26, 2006 Board Meeting for selecting the "Preferred Project" for environmental review of enlarging the shop and reorganizing the site. In addition to the Environmental Review required by CEQA, the District will also need to secure a land use permit for the upgrade from the County of San Luis Obispo.
- Staff has developed rough design layouts for alternative upgrades to the shop and a punch list of upgrades for the grounds.
- Staff has secured topographic mapping of the entire site for Garing Taylor to assist in planning the layout of the improvements.

Hetrick Road Waterline Upgrade –

- Boyle Engineers has completed the preliminary design and presented the preliminary design to the Board at its April 26, 2006, Board Meeting. Staff expects that the Board will make an environmental determination on the Project at its September 13, 2006 Board Meeting.
- Padre Associates submitted a Draft Initial Study and the draft Mitigated Negative Declaration on July 11, 2006 and a Notice of Intent to Adopt a Mitigated Negative Declaration was posted and published. Copies of the IS/MND were circulated to Responsible Agencies, Trustee Agencies, Interested Parties and the Nipomo Library.
- Staff has also circulated a Request for Statement of Qualifications for Construction Management Services (CM) to eleven local firms. Five firms responded to the RSOQ and each SOQ was responsive. Staff has also circulated a Request for Quotes specific to the Hetrick Project so that the Board can select one firm to perform the construction management at the Board's August 9, 2006 Board Meeting. The deadline for submittal of quotes is July 20, 2006.

Blacklake Pump Station Upgrade –

- This project is in the concept design phase with the consultant expected to produce a draft concept design report for upgrades to the pumps and the distribution system by the end of June. Staff expects to present the plans to the Board this summer and bid the project so that it is completed during the winter when water demand is at its lowest.
- The Board on May 10, 2006 approved an amendment to the design services agreement with Boyle Engineers to authorize additional engineering analysis. Staff has executed a task order with Boyle for the approved additional engineering.
- Staff is independently preparing to upgrade the intertie between the Town System and the Blacklake System so that the District can take the Blacklake Pump Station off-line when it comes time for the upgrade.

Frontage Road Relocation –

- The County is the lead agency on this project, which is in its concept phase with no defined timeline for completion.
- Staff has reviewed the Options Report prepared by the County.
- King Ventures and Shapiro have proposed to realign Frontage from Hill Street to Grande Street as part of their respective development proposals. EDA on behalf of the two parties submitted a draft set of plans and profiles to County Public Works last

fall. The County and Caltrans have reviewed these initial plans and responded with redlines, but additional discussions are necessary to determine the exact alignment and to deal with reconfiguration of the Southbound off-ramp and drainage.

- Staff has also met with a representative of EDA regarding the proposed extension of Mary South from West Tefft Street to Hill Street and the reconfiguration of Hill Street from the new intersection of Mary down to the realigned segment of Frontage.

Telemetry and Control (SCADA)–

- The Telemetry and Control System is functioning with all water storage reservoirs, ten wells, 12 lift stations, both WWTFs, the Blacklake Blower Building, and the Blacklake Connection connected. The Board on May 10, 2006 accepted the system and authorized staff to close out the development agreement with the contractor.
- Staff still needs to integrate additional facilities and start using the data capabilities of the software to gather data.
- Staff has contacted Mark Hutchinson of the County Public Works Department to discuss the status of the CIMIS station at the Woodlands and to share information on groundwater monitoring on the Nipomo Mesa.

Geographic Information System (Geo-Viewer)

- The GIS System is functioning with data attributes available for most layers in most of the District's Service Area.
- Staff is still adding data and attempting to rectify features to the actual geography.

Basin Groundwater Monitoring-

- Staff is underway with the consultant (SAIC) gathering data as authorized by the Board at its December 14, 2005, Board Meeting.
- Staff expects that this program will extend for multiple years and will involve interaction with the other basin stakeholders.
- Staff continues to gather data for integration into the data base to be designed by the consultant. Staff has secured the monitoring program being implemented by the Woodlands and has met with Woodland's Engineer to discuss their ongoing groundwater monitoring and production.

Preventative Maintenance and Staffing Review -

- This project has just started with staff assembling all systems and facilities.

- Staff has reviewed various computer software systems capable of tracking and reporting on maintenance management and has focused on two competing systems that appear to be promising.
- The Master Plan Update included in the July 26, 2006 Board Packet does include work elements regarding Preventative Maintenance Management.

Woodgreen Lift Station Access Upgrade –

- This project is in the concept phase with significant input from the homeowners group. Staff is preparing a “show and tell” with likely contractors to secure quotes for upgrading this access. Staff has also mailed out a Request for Statement of Qualifications to likely contractors in anticipation of a future Request for Quotes to do this work. Thirteen contractors returned SOQs and all 13 were responsive.

Water Tank Security –

- The FY06-07 Budget includes funds to install video camera systems at the Tank Farm and the Standpipe Tank to address security issues.

Blacklake Salts –

- This project involves limiting the discharge from regenerative water softener units within the Blacklake development. Staff expects to develop education material to share with the property owners by this fall.
- Staff understands that the Blacklake Homeowner’s Association has promulgated amendments to its Master CCRs prohibiting the installation of new regenerative water softeners and encouraging conversion of existing units to the canister format.
- Staff discussed this problem with two separate groups at Blacklake in July.

Pomeroy Water Line (Willow to Aden) -

- This project remains on hold given the likely realignment of Pomeroy by San Luis Obispo County. The Board on May 10, 2006 transferred the COP funding previously allocated to this Water Line to the Supplemental Water Project.

Relocation of NCSO Mains in/through County Drainage Structures -

- SLO County recently agreed to upgrade six Nipomo Drainage Structures over the next three fiscal years. Staff has discussed the opportunity to coordinate with County Public Works as they plan each upgrade.
- As currently planned, SLO County would work on the Mallagh Culvert and the Burton Culvert in FY 06-07; the Sea & Burton Culvert and the Haystack Culvert in FY 07-08; and the Thompson Avenue and the Tefft & Avocado Culvert in FY 08-09.

- Staff is proposing that the Board provide funding for the Mallagh Culvert and the Burton Culvert in the District's FY06-07 Budget.
- Staff has advised Supervisor Achadjian of NCSD's willingness to cooperate with the County in implementing these upgrades.

SSO Overflows General Waste Discharge Requirements –

- Staff researched the G-WDRs proposed by the SWRCB; discussed their potential impact on NCSD internally and with SWRCB staff; and presented staff conclusions at the Board's April 26, 2006 Board Meeting.
- The SWRCB at its May 2, 2006 Meeting did amend and then adopt the G-WDR. Staff presented the revised G-WDR at the June 14, 2005 District Board Meeting.
- Staff is scheduled to compile the Application for Board consideration at the Board's September 13, 2006 Board Meeting in order to submit the application prior to the State's October 2, 2006 deadline.

AB885 –

- Staff is tracking the status of the SWRCB's Septic System Management Program Guidelines and will report once the revised guidelines are available for public comment.

Water and Sewer Master Plan Update-

- Staff has developed a draft Request for Proposal for engineering firms to update our Water and Sewer Master Plan and expects to circulate the RFP in July so that the Board can select a firm in September. A copy of the draft RFP is included in the consent calendar of the July 26, 2006 Board Meeting Packet.

FY06-07 Projects Preparation -

- The adopted FY06-07 Budget includes funds for a valve exercising program and staff has initiated research on this program as well as the upgrades to the Gardenia Lift Station and the Hazel Lift Station proposed in the old Sewer Master Plan. Staff is also preparing the bid specifications for renovation of four of the percolation ponds at the Southland Wastewater Treatment Facility.
- Staff is monitoring the efforts of OCSD/Grover Beach/Arroyo Grande to evaluate the feasibility of a Desalination Plant at their Waste Water Treatment Facility. The Tri-

Agency Group has retained the Wallace Group to prepare a Feasibility Study evaluating the cost effectiveness of desalting water at their WWTF for development of a future water supply. Staff expects to hold talks with Conoco-Phillips this summer to determine Conoco-Phillips willingness to participate in a feasibility study of using excess heat at their refinery as the primary energy source for desalination of brackish supply water. Staff has also been tracking developments in both the technology and funding for desalination.

II. PROJECTS COMPLETED

Staff has completed the Standard Specifications, the Fairways Street Light Painting, and SP Maintenance should initiate street sweeping in July.

III. ENVIRONMENTAL REVIEWS PROCESSED

Aside from the Hetrick Project, staff has not issued any additional Task Orders for Environmental Review of District Projects.

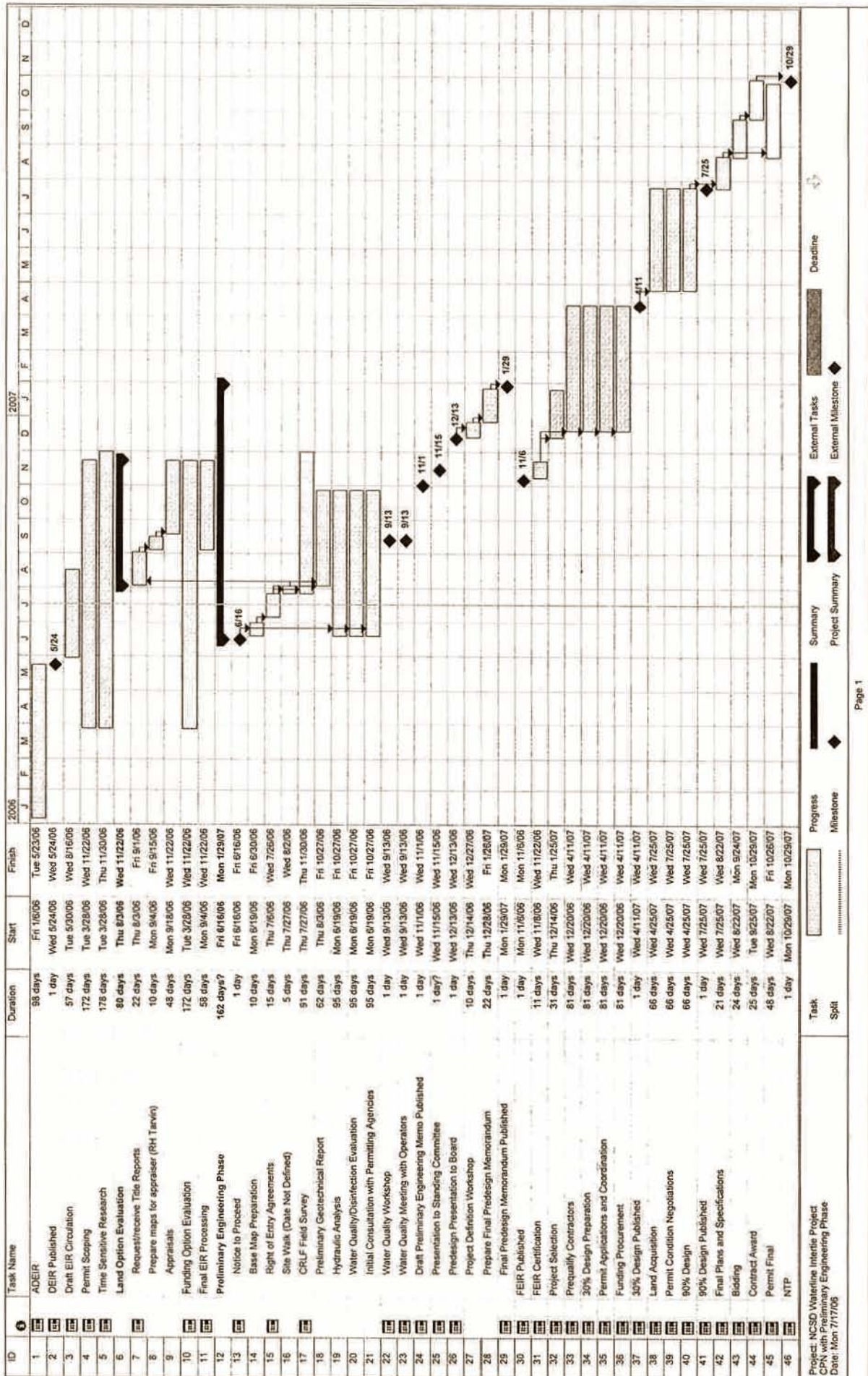
IV. SMALL CONSTRUCTION PROJECT WORK ORDERS ISSUED

General Manager Kreins issued the attached Work Order on July 13, 2006 to Victor Backhoe for \$20,000 for the specified work.

V. CHANGES TO WATER ALLOCATION

No new Intent to Serve Letters have been issued since the past projects update. Attached is a Water Allocation Accounting Summary which shows the aggregate allocation committed this water year is at 53.6% whereas 66.7% of the water year has passed. In addition, your Honorable Board has conditionally approved an annexation Agreement with Kenneth Craig for Tract 2650.

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Project: NCSO Waterline Intellie Project
 CPN with Preliminary Engineering Phase
 Date: Mon 11/17/06

TABLE OF CONTENTS

Rough Draft NCSD SUPPLEMENTAL WATER PROJECT Strategic Plan Outline

3/8/06

Revised 5/30/06

7/3/06 Revisions in Bold Italics

- I. CEQA Timeline
- II. Design Timeline
- III. Permit Timeline
- IV. Land & ROW Timeline
- V. Funding Timeline
- VI. Critical Path
- VII. 2006 Board/Committee Meetings

I. Rough draft NCSD-SWP CEQA TIMELINE

1. PROJECT OBJECTIVES DEFINITION

- A. Initial Board Review 3/8/06
- B. Web & Office Posting 3/8/06 to 4/12/06
- C. Board Determination 4/12/06

2. DRAFT EIR

- A. Prepare Printcheck Draft 4/14/06 to 5/4/06 (21 days)
- B. Prepare Circulation Draft 5/4/06 to 5/11/06 (7 days)
- C. Printing 5/11/06 to 5/18/06 (7 days)
- D. NOC/Circulation 5/22/06 to 8/16/06
- E. Board Status Report 5/24/06
- F. Presentation to WRAC 6/7/06

3. FINAL EIR

- A. Committee Review #1 *TBD*
- B. Prep Ad Draft Responses *8/16/06 to 9/16/06 (30 days)*
- C. Committee Review #2 *TBD*
- D. Prepare Printcheck Draft *10/1/06 to 10/16/06 (14 days)*
- E. Edit and Print Final *10/17/06 to 11/1/06*
- E. Presentation to Board *11/8/06*

4. CERTIFICATION

- A. Prepare Findings *11/1/06 to 11/23/06*
- B. Certification Hearing #1 *11/8/06*
- C. Certification Hearing #2 *11/22/06*
- D. Notice of Determination *11/23/06*

5. PROJECT SELECTION

- A. Committee Review TBD
- B. Board Review TBD

II. Rough Draft NCSD-SWP Design Timeline

1. DESIGN TEAM SELECTION

- | | | | |
|----|---|---------|----------------------|
| A. | Prepare Draft Design Services RFP | 3/17/06 | |
| B. | Board Review RFP and Concept | 3/22/06 | (See Footnote No. 1) |
| C. | Circulate Design Services RFP (mail/post) | 3/24/06 | (See Footnote No. 2) |
| D. | Receive Design Services Proposals | 4/21/06 | |
| E. | Committee Review of Proposals | 4/28/06 | |
| F. | Screen to Short List | 5/5/06 | |
| G. | Short List Interviews | 5/17/06 | |
| H. | Board Selection/Authorize Negotiation | 5/24/06 | |

2. DESIGN SERVICES AGREEMENT

- | | | | |
|----|----------------------------|-----|--|
| A. | Negotiate Design Agreement | TBD | |
| B. | Board Review | TBD | |
| C. | Execute Agreement | TBD | |

3. QUALITY CONTROL (QA/QC) TEAM SELECTION

- | | | | |
|----|-------------------------|------------|--|
| A. | Circulate QA/QC RFP | <i>TBD</i> | |
| B. | Receive QA/QC Proposals | <i>TBD</i> | |
| C. | Board Review | <i>TBD</i> | |
| D. | Execute Agreement | TBD | |

4. DESIGN

- | | | | |
|----|--------------------------|-----------------------|--|
| A. | Issue NTP#1 | TBD | |
| B. | Research & 30% Design | 120 Days from NTP#1 | |
| C. | 30% Review & Issue NTP#2 | TBD (See Footnote #3) | |
| D. | 90% Design Submittal | 120 Days from NTP#2 | |
| E. | 90% Review & Issue NTP#3 | TBD | |
| F. | 100% Design Submittal | 21 Days from NTP#3 | |
| G. | Printing | 7 Days | |

5. CONSTRUCTION MGMT (CM) TEAM SELECTION – If Necessary

- | | | | |
|----|----------------------|-----|--|
| A. | Circulate CM RFP | TBD | |
| B. | Receive CM Proposals | TBD | |
| C. | Board Review | TBD | |
| D. | Execute Agreement | TBD | |

II. Rough Draft NCSD-SWP Design Timeline (Continued)

6. ENGINEERING SERVICES DURING CONSTRUCTION (ESDC)

- | | | |
|----|-----------------------|-----|
| A. | Negotiate ESDC BUDGET | TBD |
| B. | Board Review | TBD |
| C. | Execute Agreement | TBD |

7. BIDDING

- | | | |
|----|--------------------------------------|-----|
| A. | Advertise | TBD |
| B. | Open Bids and Resolve Protest | TBD |
| C. | Award Bids | TBD |
| D. | Execute Contracts/Secure Bonds, Etc. | TBD |
| E. | Issue NTP | TBD |

NOTE #1: Assumes no Value Engineering Exercise and CM is not done by Design Team

NOTE#2: *Boyle Engineering selected by Board.*

NOTE #3: Assumes 30% Submittal instead of the 75% proposed by Cannon (June 2005)

III. Rough Draft NCSD-SWP Permit Timeline

1. INITIAL CONTACTS & CONFIRMATIONS

A.	Letter to Each Agency	3/30/06	(See Footnote #1)
B.	Calls/Meetings with Each Agency	4/5 to 4/26	
C.	Determine Time Sensitive Research	4/26/06	
D.	Secure Proposals to Perform Research	TBD	(See Footnote #2)
E.	Board Consideration of Proposals	TBD	
F.	Execute Agreements	TBD	
G.	Perform Research & Secure Results	TBD	
H.	Summary of Results	TBD	

2. DEIR COMMENT REVIEW

A.	Review DEIR Comment Submitted	7/10/06	
B.	Calls/Meetings with Each Agency	7/11/06 to 7/25/06	
C.	Summary of Results	7/31/06	

3. PERMIT PROCESSING

A.	Prepare and Submit Application	TBD	(See Footnote #3)
B.	Interact with Agency	TBD	
C.	Negotiate Potential Conditions	TBD	
D.	Committee Review of Policy Issues	TBD	
E.	Board Review of Policy Issues	TBD	
F.	Secure Permits	TBD	

4. PERMIT IMPLEMENTATION

A.	Secure Proposals for New Research	TBD	
B.	Board Consideration of Proposals	TBD	
C.	Execute Agreements	TBD	
D.	Perform Research & Secure Results	TBD	
E.	Integrate Conditions/Research into Design	TBD	
F.	Integrate Conditions into Construction	TBD	

NOTE #1 – Permit Agencies: US ACE (Section 404 & NPDES); Ca DFG (1601); CCRWQCB (401 & NPDES); USFWS (7g/10); Caltrans (Encroachment); City Santa Maria (Encroachment Permit); County Santa Barbara (Encroachment Permit); County of SLO (Encroachment Permit);

NOTE #2 – Mitigation D7 Research must start by 8/15/06 to conclude by 10/31/06

NOTE #3 – As soon as possible after FEIR Certification

IV. Rough Draft NCSD-SWP Land & ROW Timeline

1. INTIAL CONTACTS

- A. Letter to Each Owner 3/17/06
- B. Calls to Each Owner 3/24/06 to 3/31/06
- C. Summary of Results 4/7/06

2. ROUGH APPRAISAL

- A. RFQ/RFP to Potential Appraisers 3/17/06 (See Footnote #1)
- B. Receive Proposals 4/7/06
- C. Board Selection re Rough Appraisal 4/26/06
- D. Execute RA Agreement 4/28/06
- E. Secure Rough Appraisal 5/31/06
- F. Board Review (Closed Session) 6/14/06

3. DETAILED APPRAISAL

- A. Board Authorization for Detailed 11/15/06
- B. Execute D A Agreement 11/17/06
- C. Secure Detailed Appraisal Jan 2007
- D. Board Review (Closed Session) Jan 2007

4. NEGOTIATIONS

- A. Tender Offers Jan 2007
- B. Negotiate w Prop Owners Jan 2007 to TBD
- C. Board Review Feb 2007
- D. Open Escrows Feb 2007 to TBD
- E. Board Review TBD

5. FUNDING

- A. Secure Funding Feb 2007
- B. Board Adopt Notice of Acceptance Feb 2007
- C. Close Escrow TBD
- D. Secure Title and File Documents TBD

NOTE #1 – *Board selected Tarvin and Associates to prepare Budget Appraisals*

V. Rough Draft NCSD-SWP Funding Timeline

1. EVALUATION OF OPTIONS

A.	Project Connection Charge Revenues	2/28/06 to 3/31/06	(Note #1)
B.	Describe Potential Grants/Appropriations	2/28/06 to 3/31/06	(Note #2)
C.	Describe Low Interest Loans	2/28/06 to 3/31/06	(Note #3)
D.	Describe Municipal Bond/COP Options	2/28/06 to 3/31/06	(Note #4)
E.	Describe Purveyor Buy In Options	2/28/06 to 3/31/06	
F.	Describe LLP Turn Key Concept	2/28/06 to 3/31/06	
E.	Summary of Results	4/5/06	

2. INITIAL REVIEW OF OPTIONS

A.	Committee Review	>4/5/06
B.	Board Review	4/26/06

3. FUNDING DEVELOPMENT

A.	Connection Charge Monitoring	Ongoing
B.	Grant Monitoring & Applications	Ongoing
C.	Process Loan/Bond/COP Paperwork	TBD
D.	Secure Funds	TBD

NOTE #1 - Also track County In-Lieu Fees for O&M Coverage

NOTE #2 - Prop 50 w County; Prop 50 NCSD

NOTE #3 - Ca Infrastructure Bank

NOTE #4 - Assessment Bond; Revenue Bond; COP NCSD

VI. Rough Draft NCSD-SWP Critical Path

ELEMENT	TIMEFRAME
Administrative DEIR	1/6/06 to 5/23/06
DEIR PUBLISHED	5/24/06
Draft EIR Circulation	5/30/06 to <i>8/16/06</i>
Permit Scoping	3/28/06 to <i>11/22/06</i>
Time Sensitive Research	3/28/06 to <i>11/22/06</i>
Land Option Evaluation	3/28/06 to <i>11/22/06</i>
Funding Option Evaluation	3/28/06 to <i>11/22/06</i>
PREDESIGN STUDIES	5/24/06 to <i>11/22/06</i>
Final EIR Processing	7/13/06 to <i>11/22/06</i>
PREDESIGN PUBLISHED	10/2/06
FEIR PUBLISHED	<i>11/1/06</i>
FEIR Certification	<i>11/8/06 to 11/22/06</i>
Project Selection	<i>11/22/06 to 12/27/06</i>
PRE-QUALIFY CONTRACTORS	<i>11/22/06 to Mar 07</i>
30% Design Preparation	<i>11/22/06 to Mar 07</i>
Permits and Conditions	<i>11/22/06 to Mar 07</i>
Funding Procurement	<i>11/22/06 to Mar 07</i>
30% DESIGN PUBLISHED	<i>Mar 2007</i>
Land Acquisition	<i>Mar 07 to July 07</i>
90% Design Preparation	<i>Mar 07 to July 07</i>
90% DESIGN PUBLISHED	<i>July 2007</i>

Bidding	<i>August 07</i>
Contract Award	<i>August 07</i>
Permit Final	<i>August 07 to Sept. 07</i>
NTP	<i>Sept. 07</i>

VII. Rough Draft 2006 NCSD-SWP Board/Committee Meetings

Board Meeting Date	Committee Meeting Date	TOPIC
3/8	3/3	Policy Issues & Timelines Policy Issues & Timeline
3/22		Design Services RFP
4/12		Project Objectives
4/26	<4/26	Funding Options Funding Options; Retain Appraiser
5/10		
5/24	<5/24	Review Design Proposals Select Design Team & DEIR Status Report Review Rough Appraisal Results Design Team Agreement & QA/QC Team Selection
8/9		
	>8/13	Review of FEIR Comments
	>9/16	Review of Responses to FEIR Comments
9/27		
11/8		FEIR Certification #1
11/22		FEIR Certification #2
12/13		Project Selection #1
12/27		Project Selection #2; Authorize detailed proposals

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EXHIBIT "A"

Work Order

to

WORK ORDER CONTRACT AGREEMENT

Between

NIPOMO COMMUNITY SERVICES DISTRICT and Victor Backhoe, Inc

Dated 6-30, 2006

"WORK ORDER # -06

AUTHORIZATION TO PERFORM WORK:

At the request of the Nipomo Community Services District Contractor is to provide Work as described herein. The terms and conditions of the above referenced Agreement between Contractor and District, dated 6-30-06, are incorporated herein by this reference. The Work requested, compensation and time for performance are set forth below as follows:

SCOPE OF WORK REQUESTED (Additional information may be attached as an Exhibit.):

Water main, Service Lines, Fire hydrants, valve replacements, etc.

TIME FOR PERFORMANCE (Commencement and completion, additional information may be attached as an Exhibit.):

FIXED COMPENSATION:

The Work will be completed for \$.

TIME AND MATERIALS: (see attached)

The Work will be performed on a time and material basis not to exceed \$ 20,000.00.

Nipomo Community Services District

Contractor

[Signature]

[Signature]

Approved By:
Title: Int. En.
Date: 7/13/06

Approved By:
Title: President
Date: 6-30-06

RECEIVED

JUL 03 2006

NIPOMO COMMUNITY SERVICES DISTRICT

T:\\Documents\\Projects\\Contractors\\Contract Exhibit A.Doc

NIPOMO COMMUNITY SERVICES DISTRICT

**CONTRACTOR INFORMATION
FOR INCLUSION IN NCSD'S LIST OF BIDDERS**

(This list may be used by NCSD when a determination has been made to bid a project informally)

Company Name	
Address:	VICTOR BACKHOE SERVICE 991 Little Morro Creek Rd. Morro Bay, CA 93442
Phone Number	805-772-5521
Fax Number	805-772-5268
Email Address	

Type of Contracting License (A, B, C,)	
Contractor License Number	808923
Name of License Holder	Jeanine Victor
Certified DBE (Y/N)	
DBE Number/Certifying Agency	

Type of work interested in and currently licensed to perform (check)

<input type="checkbox"/>	Bridge & Tunnel Construction	<input type="checkbox"/>	Industrial Coatings	<input type="checkbox"/>	Roadway Construction
<input type="checkbox"/>	Building Construction/Remodeling	<input type="checkbox"/>	Landscaping and Irrigation	<input type="checkbox"/>	Signing/Traffic Control
<input type="checkbox"/>	Concrete Retaining Walls	<input type="checkbox"/>	Masonry (incl. retaining walls)	<input type="checkbox"/>	Street Lighting and Traffic Signals
<input type="checkbox"/>	Concrete Rehabilitation / Repair	<input type="checkbox"/>	Minor concrete (incl. flatwork)	<input type="checkbox"/>	Striping
<input type="checkbox"/>	Communication Lines	<input type="checkbox"/>	Painting	<input type="checkbox"/>	Tanks
<input type="checkbox"/>	Excavation	<input checked="" type="checkbox"/>	Pipeline Construction	<input type="checkbox"/>	Treatment Facility Equipment Installation / Repair
<input type="checkbox"/>	Hazardous Material Abatement	<input type="checkbox"/>	Playground Equipment Installation	<input type="checkbox"/>	
Other (describe) :					

Victor Backhoe, Inc.

991 Little Morro Creek Road
Morro Bay, CA 93442
Lic. # 808923
(805)772-5521
Fax(805)772-5268

EQUIPMENT RATE SHEET

DESCRIPTION

TRUCKS

	<u>RATES</u>
Pick-up ¾ ton 4x4	13.00 / hr.
Gang Truck 1.5 ton	21.00 / hr.
Dump Truck 10 yd	24.00 / hr.

TRAILERS

Tilt Bed 18 ton	16.00 / hr.
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EQUIPMENT

Backhoe.....	31.25 /hr.
Backhoe 4x4, extend, 4-in-1.....	35.25 /hr.
Backhoe Forklift Attachment.....	3.00 /hr.
18" Compaction Wheel Attachment.....	15.00 /hr.
Skip Loader 4x4 Compact Tractor.....	30.25 /hr.
Air Compressor 185 CFM.....	18.50 /hr.
Concrete/Asphalt Saw.....	10.50 /hr.
Total Feet Sawed.....	85 ct/ft
Air Bore Motor.....	12.00 /hr.
Water/Trash Pump 2".....	10.50 /hr.
Compactor/Wacker.....	11.00/hr.
Vibroplate.....	11.00 /hr.
Generator 3600 Watt.....	11.00 /hr.
Piercing Tool 2¼-3½.....	18.50 /hr.
Oxy/Acc Tanks w/Torch.....	7.00 /hr.
Manhole Blower & Guard.....	12.00 /hr.
1200' Fiberglass Duct Rod.....	15.50 /hr.
1500' Measuring Cable.....	6.00 /hr.
Mini Excavator.....	30.25 /hr.

(Rev.8/05)

Victor Backhoe, Inc.

991 Little Morro Creek Road
Morro Bay, CA 93442
Lic. # 808923
(805)772-5521
Fax (805)772-5268

SCHEDULE OF RATES

Schedule of Hourly Rates, Equipment Rates, and Cost Plus Fee for material, shall apply to all work not competitively bid. Hourly Rates and Equipment Rates shall include all costs to NCSD including, but not limited to overhead profit. Equipment rates shall be quoted for fueled and maintained equipment excluding operating labor costs.

SCHEDULE OF ALL HOURLY RATES FOR LABOR

<u>CLASSIFICATION</u>	<u>STRAIGHT TIME HOURLY RATE</u>	<u>WEEKENDS</u>	
		<u>OVER TIME HOURLY RATE</u>	<u>HOLIDAY HOURLY RATE</u>
Foreman	\$ 67.07	\$ 89.29	\$ 100.15
Equipment Operator	81.75	111.11	128.36
Truck Driver	72.60	98.65	111.16
Laborer	64.55	86.34	97.69
Helper	59.88	82.24	94.23
Other	_____	_____	_____

COST PLUS FEE

Cost Plus Fee 15 % (Percentage fee to be applied to Contractors actual invoice cost for material).

SUBCONTRACTORS

Name any Subcontractor to be utilized in the performance of the specified work _____

(Rev.8/05)

Phone(805)772-5521
Fax(805)772-5268

BUSINESS HISTORY

June 30, 2006

Victor Backhoe Inc. was established during September 1976 as a sole owner (aka: Steve Victor Backhoe Service) specializing in underground utilities including electrical, phone and CATV conduit, water, sewer & storm drainage. In April of 1997 we changed to a Partnership (aka: Victor Backhoe Service) between my wife & I to take advantage of the WBE, since she has been active in this business. Incorporation (now as: Victor Backhoe, Inc.) took place on January 2002. Under California State Lic. # 808923-A

Our company has never defaulted on a contract forcing a Surety to suffer a loss.

Our company owns adequate equipment.

Our company has never failed to complete a contract.

Our company or any affiliated company has never experienced a bankruptcy.


No liens have ever been filed against our company.

This company is not connected with any other companies as a subsidiary, parent of affiliate.

Nipomo Community Services District
Water Allocation Accounting Summary

Water Year 2005-2006													Notes:
Project	NUMBER OF UNITS			ACRE-FEET OF ALLOTTED WATER							Total	Tally	
	SFR > 10	SFR 4.5 - 10	SFR < 4.5/DUP SEC	MF	Low I	SFR/DUP	SEC	MF	Low I				
APN 092-083-009/010 - PHASED (year 2 of 4)				11		32.5	5	10.2	3.3			51	Low 1 pulls from SRF/DUP and MF, Proportionally. Approved 4/9/05
092-130-019, Hill Street - Phased (year 2 of 2)			21			0.0	0.0	(2.0)	0.0	(2.0)		49.0	Phased, 4- years, Board approved 5/25/05
APN 092-572-046, 852 PRIMROSE	3					(6.3)	0.0	0.0	0.0	(6.3)		42.7	Phased, 2- years, Board approved on 5/11/05
APN 091-311-010, Haanpaa	3			3		(1.7)	0.0	0.0	0.0	(1.7)		41.1	Issued by GM on 10/24/05
APN 092-130-043, GRANDE, PEARSON, Phased 1/3					4	(1.7)	(0.9)	0.0	0.0	(2.6)		38.5	BOD approved 10/26/05
APN 090-135-006, W. TEFFT, SPENSER				11	4	0.0	0.0	(2.0)	(0.7)	(2.7)		35.8	BOD approved 10/26/05
APN 092-138-013, 759 JUNIPER	1			3		0.0	0.0	(0.5)	0.0	(0.5)		35.3	BOD approved 11/28/05
APN 090-143-005/007, Sparks/Dana			4			(0.6)	(0.3)	0.0	0.0	(0.9)		34.4	GM approved 2/15/06
APN 092-130-071, FEDERER	2	1				(1.2)	0.0	0.0	0.0	(1.2)		33.2	Re-issued ITS by BOD, 2/22/06
APN 091-283-057, RITCHIE	2					(1.6)	0.0	0.0	0.0	(1.6)		31.7	Re-issued ITS by BOD, 3/08/06
APN 092-141-028, KRICHEVSKY	3					(1.1)	0.0	0.0	0.0	(1.1)		30.6	Issued by GM on 03/27/06
APN 092-241-022, WALKER	1					(1.7)	0.0	0.0	0.0	(1.7)		28.9	Issued by GM on 04/26/06
APN 092-130-044 ROOSEVELT apts, Phased 1/4				11	4	(0.6)	0.0	0.0	0.0	(0.6)		28.4	Issued by GM on 04/27/06
Tract 2855, Mid State Properties			3			0.0	0.0	(2.0)	(0.7)	(2.7)		25.7	BOD Approved 5/10/06
APN 092-261-007, Orle Johnson				3		(0.9)	0.0	0.0	0.0	(0.9)		24.8	Issued by GM on 05/23/06
APN 092-531-005, Chris Canclini	1					0.0	0.0	(0.5)	0.0	(0.5)		24.3	Issued by GM on 6/20/06
Totals	15	1	28	4	39	4	(17.7)	(1.2)	(7.0)	(1.4)		(27.3)	Issued by GM on 6/22/06
Percent of annual allotment:						54.5%	24.0%	68.4%	43.6%	53.6%			
Phasing Limit Check (Max 50% of annual allocation or 25.5 AF)						Updated: 7/19/06							
Phased allocation = 8.3						Percent Water-Year over: 66.7%							
Abbreviations: SFR = single family residence SEC = secondary dwelling (a.k.a, Granny Unit) DUP = Duplex MF = multi-family development (e.g. multiple dwelling units sharing a common roof)													

T:\Documents\LAND DEVELOPMENT\SERVICE LETTERS\Intent-to-Serve\Allocation Accounting\Allocation accounting

TO: BOARD OF DIRECTORS
FROM: ED KREINS 
DATE: July 21, 2006

**AGENDA ITEM
G-1
JULY 26, 2006**

COMMITTEE REPORTS

ITEM

Receive Minutes from July 19, 2006 Waterline Intertie Project Design Committee Meeting (adopt draft minutes).

BACKGROUND

Attached is a set of draft minutes from the 7/19/06 Project Design Committee Meeting. Chairman Trotter, Director Eby, or staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

RECOMMENDATION

It is recommended that your Honorable Board edit the draft minutes as appropriate and, adopt a final set of minutes.

ATTACHMENTS

1. Draft Minutes

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2006\COMMITTEE REPORTS 07-19-06.DOC



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.nipomocsd.com

MINUTES OF THE 7/19/06 MEETING OF THE WATERLINE INTERTIE PROJECT DESIGN COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Trotter called the Special Meeting to order at 10am in the NCSD Board Chambers. Both Chairman Trotter and Director Eby were in attendance along with Project Assistant Bruce Buel, Boyle Representative Mike Nunley and three members of the public. Chairman Trotter described the purpose and format of the meeting. There was no public comment on this item.

2. REVIEW PREDESIGN SCHEDULE AND MILESTONES

Mike Nunley distributed copies of the project schedule and summarized Boyle's activities related to implementation of their scope of work. Committee discussion followed on the hydraulic modeling of the Santa Maria system, the hydraulic modeling of NCSD's system, water quality issues, routing issues, land purchase process and the HDD technology. Bruce Buel suggested that the Committee set its upcoming meetings for the third Wednesday of each month at 10am at the NCSD office with the exception of the 8/16/06 Tour. The Committee agreed, by consensus to meet on 9/20, 10/18, and 11/15. There was no public comment on this item.

3. DISCUSS POTENTIAL TOUR OF VENTURA HDD PROJECT

Mike Nunley proposed an itinerary for the 8/16/06 Tour of OVSD's HDD crossing of the Ventura River. The Committee recommended that staff rent a van so that the participants could ride together. There was no public comment on this item.

4. DISCUSS POTENTIAL INTERACTION WITH HDD CONTRACTOR

Bruce Buel and Mike Nunley reviewed the options for interaction with various HDD contractors and recommended that the Board wait until the project is selected before considering such interaction. The Committee agreed by consensus. There was no public comment on this item.

5. REVIEW STAFF EFFORTS REGARDING LAND ACQUISITION AND PERMITS

Bruce Buel summarized staff's efforts to secure Right of Entry Agreements with the 34 property owners affected by at least one of the three routings. Committee discussion followed on the process to finalize the agreements. Bruce Buel then summarized staff's recent interaction with funding and permitting agencies. Committee discussion followed on both funding and permitting issues with no action taken by the committee. There was no public comment on this item.

6. ADJOURNMENT

Chairman Trotter thanked the public for participating and adjourned the meeting at 10:56 a.m.