

D. CONSENT AGENDA (CONTINUED)

- D-4) AUTHORIZE REQUEST FOR BIDS ON NEW CAR TO REPLACE TOYOTA COROLLA FOR ADMINISTRATIVE AND OUTREACH ACTIVITIES [RECOMMEND APPROVAL]

E. ADMINISTRATIVE ITEMS

- E-1) RECEIVE STATUS REPORT REGARDING REQUEST FROM MARIA VISTA ESTATES TO ACCEPT WATER AND SEWER IMPROVEMENTS, TO ACCEPT EASEMENTS, AND TO SET WATER METERS IN TRACTS 1802 AND 1856 [RECOMMENDATION PENDING]
- E-2) CONSIDER ADOPTION OF MITIGATED NEGATIVE DECLARATION AND NOTICE OF DETERMINATION ON HETRICK WATERLINE REPLACEMENT PROJECT [RECOMMEND APPROVAL]
- E-3) CONSIDER AUTHORIZING FUNDING FOR HYDRAULIC MODELING BY CITY OF SANTA MARIA REGARDING THE WATERLINE INTERTIE PROJECT [RECOMMEND APPROVAL]
- E-4) RECEIVE RECOMMENDATION FROM STRATEGIC PLAN STEERING COMMITTEE, SET DATE FOR WORKSHOP AND AUTHORIZE RETENTION OF FACILITATOR [RECOMMEND APPROVAL]
- E-5) CONSIDER OPPOSING PROPOSITION 90 ON THE NOVEMBER 7, 2006 STATEWIDE BALLOT [RECOMMEND ADOPTING OPPOSE POSITION]
- E-6) DISCUSS OPTIONS FOR REPLACEMENT OF WEST TEFFT STREET SEWER LIFT STATION FENCE [PROVIDE DIRECTION TO STAFF]
- E-7) REVIEW ALLOCATION POLICY AND WATER ALLOCATION TRACKING PROTOCOL AND PROVIDE DIRECTION TO STAFF REGARDING POTENTIAL AMENDMENTS [PROVIDE DIRECTION TO STAFF]

F. MANAGER'S REPORT

G. COMMITTEE REPORTS

- G-1) September 20, 2006, WIP Design and Construction Committee Meeting Minutes

H. DIRECTOR'S COMMENTS

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 SMVWCD VS NCSO SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES.
2. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 MARIA VISTA VS. NCSO CASE NO. CV 040877
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION GC 54956.9 NCSO VS. COUNTY OF SAN LUIS OBISPO (SUMMIT STATION LAND USE ORDINANCE AND ENVIRONMENTAL IMPACT REPORT

**Nipomo Community Services District
REGULAR MEETING
AGENDA**

4. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION
PURSUANT TO GOVERNMENT CODE SECTION 54956.9; SAN LUIS
OBISPO COASTKEEPER VS. NCSD (CASE NO. CV060349)

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

K. ADJOURN TO CLOSED SESSION

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

ADJOURN

➤ **THE NEXT REGULAR BOARD MEETING IS OCTOBER 25, 2006.**

TENTATIVELY SCHEDULED ITEMS INCLUDE:

- Hetrick Road Waterline Upgrade Bid Opening
- Water Conservation Program and Policy

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: OCTOBER 6, 2006



WATERLINE INTERTIE PROJECT PRE-DESIGN STUDY PRESENTATION

ITEM

Receive presentations from Boyle Engineering re progress in executing Pre-Design Study (Receive Presentations).

BACKGROUND

Boyle Engineering's Scope of Work for the Waterline Intertie Project calls for a monthly summary and a monthly presentation to your Honorable Board regarding progress in executing the Pre-Design Study. Attached is the written summary. Mike Nunley of Boyle Engineering is scheduled to make the presentation.

RECOMMENDATION

It is recommended that your Honorable Board receive the presentation and ask questions of Mr. Nunley.

ATTACHMENTS

WRITTEN SUMMARY

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2006\BOYLE WIP PRESENTATION.DOC

MEMORANDUM

TO: Bruce Buel

October 3, 2006

FROM: Mike Nunley, PE *MKN*

SUBJECT: Nipomo CSD / Santa Maria Waterline Intertie Project
Progress Report – Preliminary Engineering Phase

1. Water Quality – Boyle presented background information on chloramination, chlorination, and fluoridation to the District during the September 13 Board meeting. Boyle developed a testing protocol to evaluate disinfection byproduct formation potential in the District's water system. This analysis will help Boyle evaluate disinfection alternatives. Fruit Growers Laboratories has performed this test, and is expecting to release the results to us in a written report by the end of the week. The City of Santa Maria is providing water quality records to Boyle and has committed to send them by the end of the week.
2. Alignment Study – Preliminary easement layouts along the alternative alignments have been submitted to the District's appraiser (R.H. Tarvin) for use in preparing the appraisals.

Supporting studies currently underway include the preliminary geotechnical evaluation, permitting analysis, and development of directional drilling options by Jacobs Associates. Boyle has reviewed and commented on a draft report by Jacobs. A resubmittal of their report is anticipated by the end of next week.

3. Hydraulic Analysis – Boyle, District, and City of Santa Maria staff met on Monday, October 2, to discuss the intertie project and the City's requirements for serving the District. In August and September, Boyle prepared preliminary model runs of the City hydraulic model in order to initiate consultation with the City. In response to our preliminary analysis, and subsequent analysis by their consultants, the City has requested the following:
 - Construction of a dedicated 18" water main along North Blosser Road between Taylor Street and Atlantic Place (approximately 5000 linear feet). The City will not allow the project to reduce water pressure along the northernmost City boundary, and in their opinion it is not acceptable to serve the project from the 10-inch waterlines at the end of North Blosser Road; and
 - Technical memorandum describing District facilities for shutting down the pipeline during a City emergency. This will be allowed in lieu of installing City improvements to ensure fire flow criteria are met during pipeline operation.

In order to assess project impact on the City's distribution system, the City requested that the District and City share costs for Carollo Engineers (author of the City's 2002 Water Master Plan) to update the City's hydraulic model and analyze various delivery scenarios. The City anticipates providing the results of this analysis to the District by the end of January.

The City may allow the District to construct a booster station within right-of-way at the north end of Blosser. Santa Barbara County Flood Control has an easement near the proposed booster station site, and will be contacted to discuss any concerns they may have.

As discussed in the September 13, 2006, Board meeting, Boyle is currently evaluating various pipeline diameters on a lifecycle cost basis. Expected range of sizes for our evaluation is 14 inches through 30 inches (inner diameter). Diameters larger than 14 inches may require additional environmental review.

4. Storage Evaluation – Boyle is currently reviewing storage alternatives. The Memorandum will address cost, constructability, and impacts associated with buried and above-ground storage facilities for 2.5 MG and 8.4 MG of storage in one or two tanks (concrete or steel construction). If our hydraulic analysis suggests the system will allow daily variation in delivered flows, we may be able to reduce the storage requirement below 2.5 MG.

Preliminary site plans for the three preferred tank locations have been prepared for use by our visual analysis subconsultant, Firma Consultants. In our Memorandum, two (2) 1.25-million gallon (MG) storage tanks will be used in the “base” visual analysis. Next week, Firma will place story poles for our use in the photo simulations.

5. Milestones – Submittal and meeting dates are summarized below:

Draft Preliminary Engineering Memorandum	November 1, 2006
Pre-design Presentation to NCSD Board	December 13, 2006
Final Preliminary Engineering Memorandum	January 29, 2007

Copy to: Josh Reynolds, PE

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL
DATE: OCTOBER 6, 2006



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]
Approve minutes of September 27, 2006 Special Meeting
- D-3) ADOPT RESOLUTION AMENDING UTILITY FIELD FOREMAN JOB DESCRIPTION
[RECOMMEND APPROVAL]
- D-4) AUTHORIZE REQUEST FOR BIDS ON NEW CAR TO REPLACE TOYOTA COROLLA
FOR ADMINISTRATIVE AND OUTREACH ACTIVITIES [RECOMMEND APPROVAL]

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**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS OCTOBER 6, 2006**

**AGENDA ITEM
D-1
OCTOBER 11, 2006**

HAND WRITTEN CHECKS

18915	09-27-06	PORTABLE JOHNS INC.	85.74
18916	10-02-06	D LACOUGE	409.65

**TOTAL COMPUTER
CHECKS
\$ 186,035.59**

VOIDED CHECKS

12596

COMPUTER GENERATED CHECKS

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
12645	10/06/06	EMP01	EMPLOYMENT DEVELOP DEPT	560.01	.00	560.01	A61002	STATE INCOME TAX
12646	10/06/06	MID01	MIDSTATE BANK-PR TAX DEP	2328.90 99.20 605.38	.00 .00 .00	2328.90 99.20 605.38	A61002 1A61002 2A61002	FEDERAL INCOME TAX FICA MEDICARE (FICA)
			Check Total.....:	3033.48	.00	3033.48		
12647	10/06/06	MID02	MIDSTATE BANK - DIRECT DP	17457.70	.00	17457.70	A61002	NET PAY
12648	10/06/06	PER01	PERS RETIREMENT	5738.12	.00	5738.12	A61002	PERS PAYROLL REMITTANCE
12649	10/06/06	SIM01	SIMMONS, DEBRA	150.00	.00	150.00	A61002	WAGE ASSIGNMENT
12650	10/06/06	STA01	STATE STREET GLOBAL	1005.00	.00	1005.00	A61002	457 DEFERRED COMP
012651	10/11/06	ADV01	ADVANTAGE ANSWERING PLUS	92.95	.00	92.95	79768	PAGING SERVICE
012652	10/11/06	ALX01	ALEXANDER'S CONTRACT SERV	1972.00	.00	1972.00	3073	METER READING FOR OCTOBER
012653	10/11/06	AME03	AMERI PRIDE	4.95 59.60 55.10	.00 .00 .00	4.95 59.60 55.10	F029303 F788166 F794046	UNIFORMS UNIFORMS ETC UNIFORMS ETC
			Check Total.....:	119.65	.00	119.65		
012654	10/11/06	APO01	APOGEE PUBLICATIONS	500.00	.00	500.00	05-1670	JOB ADVERTISEMENT
012655	10/11/06	BRE02	BRENTAG PACIFIC INC.	299.13 523.18	.00 .00	299.13 523.18	BPI597179 BPI597180	CHLORINE CHLORINE
			Check Total.....:	822.31	.00	822.31		
012656	10/11/06	BRI01	BRISCO'S	207.64 255.52	.00 .00	207.64 255.52	130239 130365	SUPPLIES FOR NOV TOWN WWT SUPPLIES FOR NOV TOWN WWT
			Check Total.....:	463.16	.00	463.16		
012657	10/11/06	BRO03	BROWN AND CALDWELL	200.00 200.00	.00 .00	200.00 200.00	14794 14795	AD FOR UTILITY FIELD FORE AD FOR DISTRICT ENGINEER
			Check Total.....:	400.00	.00	400.00		
012658	10/11/06	BUE01	BUEL, BRUCE	51.00	.00	51.00	100406	PER DIEM/PARKING REIMBURS
012659	10/11/06	COM01	COMPUTER NETWORK SERVICES	138.88 486.25	.00 .00	138.88 486.25	060925 NCSD-069	COMPUTER SUPPORT COMPUTER SUPPORT
			Check Total.....:	625.13	.00	625.13		
012660	10/11/06	CRE01	CREEK ENVIRONMENTAL LABS	20.00 24.00 24.00 24.00 80.00 24.00 24.00 24.00 24.00 24.00 176.00 200.00 144.00 24.00 24.00 24.00 24.00 24.00 176.00 200.00 144.00 24.00 24.00 24.00 24.00 24.00	.00 .00	20.00 24.00 24.00 24.00 80.00 24.00 24.00 24.00 24.00 24.00 176.00 200.00 144.00 24.00 24.00 24.00 24.00 24.00 176.00 200.00 144.00 24.00 24.00 24.00 24.00	N5308 N5340 N5378 N5403 N5404 N5457 N5492 N5531 N5563 N5579 N5580 N5617 N5618 N5655 N5690 N5731 N5750	BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB WATER SAMPLES BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB WATER SAMPLES TOWN WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB WATER SAMPLES TOWN WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB BL WWTP LAB
			Check Total.....:	908.00	.00	908.00		

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS OCTOBER 6, 2006**

**AGENDA ITEM
D-1
OCTOBER 11, 2006
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
012661	10/11/06	CSD02	CALIFORNIA SPECIALTY DIST	114.24	.00	114.24	140317	SUPPLIES
				18.94	.00	18.94	140383	SUPPLIES
			Check Total.....:	133.18	.00	133.18		
012662	10/11/06	CUE01	CUESTA EQUIPMENT	51.45	.00	51.45	326298	SUPPLIES
012663	10/11/06	CUL02	CULLIGAN WATER CONDITION	26.02	.00	26.02	708915	DELIVERY
012664	10/11/06	DEP01	DEPARTMENT-HEALTH SERVICE	7760.59	.00	7760.59	620559	WATER SYSTEM FEES #40100
012665	10/11/06	EBY01	EBY, ED	100.00	.00	100.00	101106	REG BD MEETING 101106
012666	10/11/06	EMP01	EMPLOYMENT DEVELOP DEPT	196.66	.00	196.66	69909745	SUI/ETT QTR 9/30/06
012667	10/11/06	FAR02	FAR WEST EXPRESS	14.00	.00	14.00	71711	DELIVERY OF BILLS
				23.00	.00	23.00	71751	DELIVERY OF BILLS
			Check Total.....:	37.00	.00	37.00		
012668	10/11/06	FGL01	FGL ENVIRONMENTAL	317.00	.00	317.00	609249A	TOWN WWTP LAB
				112.00	.00	112.00	609251A	BL WWTP LAB
			Check Total.....:	429.00	.00	429.00		
012669	10/11/06	GAR01	GARING TAYLOR & ASSOC	8223.00	.00	8223.00	6655	INSPECTIONS-MARIA VISTA
				3659.83	.00	3659.83	6656	GRADING PLAN FOR SHOP EXP
			Check Total.....:	11882.83	.00	11882.83		
012670	10/11/06	GIL01	GLM, INC.	302.50	.00	302.50	092806A	LANDSCAPE TOWN
				100.00	.00	100.00	092806B	LANDSCAPE BL
			Check Total.....:	402.50	.00	402.50		
012671	10/11/06	GRO01	GROENIGER & CO	648.86	.00	648.86	608609SM	SUPPLIES
				1501.50	.00	1501.50	611008SM	SUPPLIES
			Check Total.....:	2150.36	.00	2150.36		
012672	10/11/06	GWA01	GWA INC	28.00	.00	28.00	60910527	FIRE ALARM
012673	10/11/06	IMP02	IMPAC GOVERNMENT SERVICES	944.59	.00	944.59	092206	OFFICE SUPPLIES
				190.00	.00	190.00	092206B	SEMINAR FEE
			Check Total.....:	1134.59	.00	1134.59		
012674	10/11/06	JPE01	J PERRY AUTO SUPPLY	139.43	.00	139.43	98188	SUPPLIES FOR VEHICLE
012675	10/11/06	KAM01	KAMAN INDUSTRIAL TECH	289.58	.00	289.58	Y578184	SUPPLIES
012676	10/11/06	KOF01	KOFF & ASSOCIATES, INC.	2850.00	.00	2850.00	151	SALARY SURVEY-SEPTEMBER
012677	10/11/06	LEX01	LEXIS NEXIS	500.00	.00	500.00	327032111	WEBSITE ANNUAL STORAGE SE
012678	10/11/06	MCM01	MCMILLEN CONSTRUCTION	127.50	.00	127.50	6327	SAMPLE STATION MVE
012679	10/11/06	MOR02	MORE OFFICE SOLUTIONS	346.38	.00	346.38	320558	COPIER MAINT
012680	10/11/06	NEX01	NEXTEL COMMUNICATIONS	343.28	.00	343.28	87314058	CELL PHONES
012681	10/11/06	NIP01	NIPOMO ACE HARDWARE INC	494.97	.00	494.97	093006	SUPPLIES
012682	10/11/06	NIP06	NIPOMO AUTO PARTS	4.49	.00	4.49	131114	SUPPLIES
012683	10/11/06	NUT01	NU TECH PEST MGMT	49.00	.00	49.00	58363	PEST CONTROL
012684	10/11/06	PGE01	P G & E	58172.71	.00	58172.71	092706	ELECTRICITY 4449664603-3
012685	10/11/06	PRE01	PRECISION JANITORIAL	275.00	.00	275.00	154	JANITOR SERVICE FOR SEPT
012686	10/11/06	PUL01	PULITZER CENTRAL COAST NP	27.30	.00	27.30	227310	TRUCK BID

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS OCTOBER 6, 2006**

**AGENDA ITEM
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OCTOBER 11, 2006
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
012687	10/11/06	QUI01	QUILL CORPORATION	296.44	.00	296.44	9947018	SUPPLIES
012688	10/11/06	QUI03	QUINN RENTAL SERVICES	42.71	.00	42.71	2075822	SUPPLIES
				56.77	.00	56.77	2075857	SUPPLIES
				144.29	.00	144.29	2075858	SUPPLIES
			Check Total.....:	243.77	.00	243.77		
012689	10/11/06	RAL01	RALPH ANDERSEN & ASSOC	11501.85	.00	11501.85	18017	RECRUITMENT OF GENERAL MA
012690	10/11/06	REL01	RELIABLE	61.19	.00	61.19	YM997300	SUPPLIES
012691	10/11/06	RIC01	RICHARDS, WATSON, GERSHON	8149.42	.00	8149.42	148298	WATER RIGHTS ADJUDICATION
				4376.87	.00	4376.87	148299	COASTKEEPER SUIT
			Check Total.....:	12526.29	.00	12526.29		
012692	10/11/06	SAI01	SAIC	675.00	.00	675.00	910001	HYDROLOGIC MONITORING PRO
				4823.55	.00	4823.55	922802	HYDROLOGIC MONITORING PRO
			Check Total.....:	5498.55	.00	5498.55		
012693	10/11/06	SHI01	SHIPSEY & SEITZ, INC	13433.50	.00	13433.50	091506	LEGAL FEES
012694	10/11/06	SNY01	SNYDER LANDSCAPE MAINT CO	571.00	.00	571.00	318	TRACT 2409 LMD
012695	10/11/06	SOU01	SOUTH COUNTY SANITARY	34.24	.00	34.24	1574109	TRASH COLLECTION
				165.80	.00	165.80	1584973	OLDE TOWNE TRASH COLL
			Check Total.....:	200.04	.00	200.04		
012696	10/11/06	STA03	STATEWIDE SAFETY & SIGNS	96.53	.00	96.53	50733	CREEK CLEAN UP SUPPLIES
012697	10/11/06	STA09	STANDARD INSURANCE	1164.24	.00	1164.24	100106	INSURANCE
012698	10/11/06	STU01	STUART F COOPER CO.	71.14	.00	71.14	3480352IN	SUPPLIES
012699	10/11/06	TEC01	TECHNOFLO SYSTEMS	3775.11	.00	3775.11	1290	BL INTERTIE SUPPLIES
				222.37	.00	222.37	1292	SUPPLIES FOR SUNDALE WELL
			Check Total.....:	3997.48	.00	3997.48		
012700	10/11/06	THE01	THE GAS COMPANY	17.33	.00	17.33	091906	OFFICE HEAT ACCT# 0623516
				14.79	.00	14.79	092206	GAS FOR ENGINE ACCT# 110
				11813.79	.00	11813.79	092806	GAS FOR SUNDALE
			Check Total.....:	11845.91	.00	11845.91		
012701	10/11/06	THE02	THE TRIBUNE	1108.08	.00	1108.08	6455503	HETRICK-NOTICE OF BIDS
012702	10/11/06	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	101106	REG BD MEETING 101106
012703	10/11/06	UND01	UNDERGROUND SERVICE ALERT	196.50	.00	196.50	90053	USA MEMBERSHIP
012704	10/11/06	VER01	VERIZON	28.56	.00	28.56	091906A	BL PHONE 8053436061
				28.56	.00	28.56	091906B	BL PHONE 8053432397
			Check Total.....:	57.12	.00	57.12		
012705	10/11/06	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	101106	REG BD MEETING 101106
012706	10/11/06	WIN01	WINN, MICHAEL	100.00	.00	100.00	101106	REG BD MEETING 101106
012707	10/11/06	WIR02	WIRSING, JUDY	100.00	.00	100.00	101106	REG BD MEETING 101106
012708	10/11/06	XER01	XEROX CORPORATION	85.18	.00	85.18	20282632	COPIER MAINT
012709	10/11/06	\B005	R BAKER CONSTRUCTION,	457.90	.00	457.90	000A61001	MQ CUSTOMER REFUND
012710	10/11/06	\J001	JENKINS, STACY & RYAN	85.00	.00	85.00	000A61001	MQ CUSTOMER REFUND
012711	10/11/06	\K003	KING VENTURES,	287.55	.00	287.55	000A61001	MQ CUSTOMER REFUND

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

C-2) NCSD WATER CONSERVATION/COMPLIANCE SPECIALIST MADONNA DUNBAR
Madonna Dunbar presented information concerning the water conservation activities, most of which are listed in the Manager's Report in Item F of the Board packet.
 Events upcoming – Creek Day Saturday, Sept. 30, 2006, 9:00 a.m. to 12:00 p.m.
 October Festival – Oct. 14, 2006, at the Nipomo Regional Park.
 October 21, 2006 – Storm Drain marking
 High School Progressive Group meeting Thursday, September 28, 2006

C-3) NCSD GENERAL MANAGER BRUCE BUEL
Bruce Buel, General Manager, presented information concerning the NCSD Emergency Response Plan Guide, which is required by the federal government.
 Director Eby asked about the number of service connections listed. Mr. Buel will look into it.
 Director Trotter suggested broaching the subject - "Ways of Surviving Without Water. In the event of an emergency, there should be at least one well activated where people can come for water.
 There was no public comment.

00:24:50

D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) BOARD MEETING MINUTES
 Approve minutes of September 13, 2006 Special Meeting
- D-3) CONFIRM CHANGE IN NCSD WEBSITE DOMAIN NAME
- D-4) AUTHORIZE PARTICIPATION WITH SLO APCD RE INSTALLATION OF DEMONSTRATION AREA AT NCSD OFFICE
 Upon motion of Director Trotter and seconded by Director Eby, the Board unanimously approved the Consent Agenda, as amended in Items C-2 and H of the Minutes. Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Trotter, Eby, Wirsing, Winn, and Vierheilig	None	None

00:30:00

E. ADMINISTRATIVE ITEMS

E-1) RECEIVE STATUS REPORT REGARDING REQUEST FROM MARIA VISTA ESTATES TO ACCEPT WATER AND SEWER IMPROVEMENTS, TO ACCEPT EASEMENTS, AND TO SET WATER METERS IN TRACTS 1802 AND 1856
Bruce Buel, General Manager, reviewed the progress of the improvements for Tracts 1802 and 1856. The improvements are not ready for acceptance.
Ed Jones, TCG Project Manager for the Maria Vista development, handed the Board a packet of information. He reviewed each page of the information.
Jon Seitz, District Legal Counsel, stated that just because staff does not respond does not mean staff concurs or disagrees with the statements made by Mr. Jones.

The following member of the public spoke:
Bob Blair, NCSD resident – stated that this project has been going for a long time and needs to be squared away.

MINUTES SUBJECT TO BOARD APPROVAL

Nipomo Community Services District
REGULAR MEETING
MINUTES

00:44:53

E-2) AUTHORIZE EXECUTION OF SUPPLEMENTAL WATER AGREEMENT WITH THE WOODLANDS FOR APPROXIMATELY 417 ACRE FEET PER YEAR FROM THE NCSD/CITY OF SANTA MARIA WATERLINE INTERTIE PROJECT

Jon Seitz, District Legal Counsel, reviewed the agreement between NCSD and the Woodlands. Board discussion ensued.

Director Trotter stated that the Board needs to know about the variables.

Bruce Buel, General Manager, explained that the agreement is in favor of NCSD customers.

Director Eby asked when it is anticipated that the document will be signed. Jon Seitz, District Legal Counsel, explained that the attorney for Woodlands agreed to the agreement so it should be executed in a couple of weeks.

The following members of the public spoke:

Bob Blair, NCSD resident – stated that he liked this agreement. Woodlands always said they would pay their fair share of the pipeline project.

Bill Nelson, NCSD resident – asked where the intertie with the City of Santa Maria will be.

Mr. Buel answered that NCSD is not in a position to answer that today. The pre-design report due November 8th should reveal the location of the connection. The agreement does not need to specify that information.

Upon motion of Director Winn and seconded by Director Eby, the Board approved the agreement, as amended and authorized the President to execute the agreement once it has been executed by the Woodlands. Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Wirsing, Trotter, and Vierheilig	None	None

The Board took a break at 10:14 a.m. and returned at 10:28 a.m.

E-3) CONSIDER ANNEXATION APPLICATION OF SAL ORTIZ TO ANNEX APN 091-301-061 AT THE NORTH EAST CORNER OF HETRICK ROAD AND CHEROKEE ROAD

Bruce Buel, General Manager, reviewed the request to annex property within the NCSD Sphere of Influence for water service to two parcels at 660 Cherokee Place.

Board discussion ensued.

John Mack, representative for Sal Ortiz (owner of property at Cherokee Place), stated that he would like to work with District staff in forming an annexation agreement.

Director Wirsing asked what the proposed water usage would be. Mr. Mack answered 460 gallons per day.

The following members of the public spoke:

Bob Blair, NCSD resident – stated that he could not justify allowing lot splits in the Cherokee Place area when there is a law suit (Summit Station) going on.

Jon Seitz, District Legal Counsel, explained that if this annexation is approved, the proposed annexation area would not receive water from NCSD until the waterline from Santa Maria is complete and LAFCo conditions are met.

Director Eby stated that within the Annexation Policy Exhibit "A" III-E states "...the Board of Directors will consider annexation requests where it can be demonstrated that the benefits of the proposed annexation outweigh the disadvantages." He stated the disadvantages are as follows:

MINUTES SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

E-3) CONSIDER ANNEXATION APPLICATION (continued)

- There is no allocation determination for properties outside the District.
- The Board needs to have a policy in place before stacking up obligations.
- The supplemental water determinations have not been designated.
- There is no assurance of when supplemental water will be delivered.

Director Eby stated that he could not see any advantages.

Director Trotter stated that the mechanics of an annexation would be awkward.

Director Winn stated that the advantage he could see would be the advantage of scale, to spread the costs across a larger base.

The disadvantages would be the need to have a Board policy in place for allocation for outside District properties. The annexation should be the whole block rather than just the two parcels. The property owners do not have an emergency. There is enough water being produced from the existing well to serve two residences.

Director Wirsing asked about Mr. Seitz suggesting that the applicant would have to go out and get a supplemental water supply. Mr. Seitz explained.

Upon motion of Director Eby and seconded by Director Wirsing, the Board agreed to deny the request for annexation without prejudice until the District has an "excess supplemental water supply" policy in place. Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Eby, Wirsing, Winn, Trotter, and Vierheilig	None	None

01:58:01

E-4) CONSIDER APPROVING WATER AND SEWER INTENT TO SERVE LETTER FOR 38-UNIT SUBDIVISION AT BLUME AND GRANDE

Bruce Buel, General Manager, reviewed the information presented in the Board letter concerning a request for an Intent-to-Serve letter for Tract 2441. The allocation of water would need to be phased. Director Eby asked if the allocations were correct. Mr. Buel answered that the allocations for this type of project are defined in the allocation Ordinance 2004-100, approved by the Board October 2004.

Terry Orton of Westland Engineering – agent for the applicant – explained that the project has been at the County and in front of NCAC for about five years. Some of the lay-out has changed since the first request for service.

Jon Seitz, District Legal Counsel, asked Mr. Orton if he would be willing to certify the amount allocated for the project at the time of setting meters. Mr. Orton said yes.

The following members of the public spoke:

Bob Blair, NCS D resident – With the County Planning Department taking so long to approve projects, there is a housing shortage in this county and prices of housing continue to rise.

Director Eby stated that the Allocation Policy was an interim policy and needs to be redone based on supply rather than demand.

Director Trotter stated that the Board will recall when the policy was written it was determined that there would be a yearly allocation of 51 acre-feet and the application falls within that 51 acre-feet. In fact, the District has not, to date, allocated the original 51 acre-feet.

Director Trotter would like to wait until the District gets some figures of water amounts from Mr. Bob Beeby, who is studying water supply availability. He and Mr. Buel will be meeting with Mr. Beeby on September 28th in Santa Barbara.

Director Wirsing also stated that the Allocation Policy needs to be revisited.

MINUTES SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

- E-4) CONSIDER APPROVING WATER AND SEWER INTENT TO SERVE LETTER FOR 38-UNIT SUBDIVISION AT BLUME AND GRANDE (continued)

Upon motion of Director Eby and seconded by Director Wirsing, the Board agreed to continue this application for water and sewer services until the October 25th meeting. Vote 3-2 with Directors Winn and Vierheilig voting no.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Wirsing, and Trotter,	Directors Winn, and Vierheilig	None

President Vierheilig stated that the Allocation Policy needs to be revisited, including the actual water usage and not the target number. He suggested that the Board go ahead with this project but future applications would have to be deferred.

03:01:27

- E-5) CONSIDER ADOPTION OF INITIAL SAFETY PROGRAM FOR DISTRICT EMPLOYEES

Ms. Madonna Dunbar reviewed possible methods to obtain an effective Safety Program. She asked for feedback from the Board.

The Board discussed the possibilities and thanked Ms. Dunbar for the report.

03:19:36

- E-6) SET DATE AND TIME FOR STRATEGIC PLAN WORKSHOP AND CREATE AD HOC STEERING COMMITTEE

Bruce Buel, General Manager, reviewed the possibility of a planning workshop to develop a vision for the future. There was much Board discussion.

The following member of the public spoke:

Bob Blair, NCSD resident – stated that if he should get elected that he is usually available the first half of the month.

Director Winn made a motion to create an ad hoc committee to form a proposal for the Board to meet with staff at the earliest, reasonable convenience. Director Trotter seconded the motion. Vote 4-1 with Director Wirsing abstaining.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Trotter, Eby and Vierheilig	Directors Wirsing (abstain)	None

President Vierheilig appointed himself as chair and Director Winn to the Steering Committee.

03:36:19

- E-7) CONFIRM BOARD MEETING AND OFFICE SCHEDULE – NOVEMBER AND DECEMBER

Bruce Buel, General Manager, reviewed the November and December meeting and staff schedules. The only change to the regular schedule is to cancel the December 27, 2006, meeting. There was no public comment. Upon motion of Director Trotter and seconded by Director Wirsing, the Board unanimously approved the schedule, as noted in the Board letter. Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Trotter, Wirsing, Eby, Winn, and Vierheilig	None	None

MINUTES SUBJECT TO BOARD APPROVAL

03:39:00 F. MANAGER'S REPORT

Bruce Buel, General Manager, reviewed the Manager's Report as presented in the Board packet.

He also stated that September 26, 2006, he and President Vierheilg met with Don Pirolo of Conoco Philips. It was a good discussion.

Director Eby commented that the design committee meeting was informative. The City of Santa Maria discussed moving the pipeline 2000 feet to another location. Also, he would like the well levels information report from the telemetry system (IPAAC) checked.

Mr. Buel stated that he will provide the critical path network for the pipeline showing possible end-date changes.

Director Wirsing asked why Santa Maria might want to move the location of the pipeline 2000 feet. Mr. Buel explained that the City of SM is concerned that taking the water at Atlantic and Blosser will reduce their fire flows and system pressures to their customers in the very northern part of the city. They have a major node at Blosser and Taylor, where they have better circulation and better flow and would feel more comfortable delivering water to NCS D at that location. The meeting for Monday Oct 2nd is to discuss a solution. There was no public comment.

03:52:24 G. COMMITTEE REPORTS

G-1) September 11, 2006, Parks Committee Meeting Minutes

Director Trotter stated that the minutes in the packet describe the meeting. Also, there was a lengthy discussion concerning the Kaminaka/Nester property. The whole thing is in flux right now. The next meeting is October 16, 2006.

Director Wirsing suggested that the traffic will be terrific with the sports park planned. There are big trucks that speed down that road now.

President Vierheilg stated that the Finance Committee (Directors Vierheilg and Eby) met September 19, 2006, to receive the draft audit for FY 2005/06. It looks good over all.

03:55:46 H. DIRECTOR'S COMMENTS

Director Winn

Wednesday, Sept 27, 2006, Chamber of Commerce meeting at Blacklake, speaker SLO County Sheriff Commander Martin Basti

Wednesday, October 4, 2006, WRAC meeting, 1:30 p.m. SLO Library

Thursday, October 5, 2006, 7:00 p.m.– SLO County Planning at the SLO Library, 2nd of 2 meetings looking at WPAC-6 and water allocation numbers

Saturday, October 14, 2006, October Festival at Nipomo Regional Park

Tuesday, October 10, 2006, Energy Summit SLO Chamber of Commerce Workshop 8:30 a.m. to 4:30 p.m. at the Veterans Memorial Building

Wednesday, October 18, 2006, 7:00 p.m., NCS D Building - to talk about the north parcel that belongs to SLO County

Tuesday, October 24, 2006, 9:00 a.m. – Board of Supervisors will be looking at Rural Planned Development concept. This could allow all lands to be zoned down to as small as one acre. Basically, it turns agricultural land into RS zoning.

He states he is glad the chain link fence around the lift station will be considered.

If the District is actively pursuing desal water, there may be better leverage in the Santa Maria water negotiations. Two parcels have been offered to us. The value of those parcels will continue to rise.

Asked about a date for the CIMAS. Mr. Buel answered that a firm date has not been given.

MINUTES SUBJECT TO BOARD APPROVAL

H. DIRECTORS COMMENTS (continued)

Director Winn commented that it would give us a quality of data that would be a huge asset on the mesa. It has been authorized by the Board of Supervisors and paid for.

Perhaps water data is available on-line at Santa Clara complex with full public access. He stated that he will pursue it further.

Director Eby

He asked about the October 18th meeting – whose consideration is it? Director Winn answered that it is being called by Supervisor Achadjian with the Olde Towne Nipomo Association. It is a public meeting. NCSD Board members are able to attend but cannot discuss District business with each other.

LAFCo meeting last week – LAFCo decided not to dissolve the Los Osos CSD, but took away their sewer. The reason they did not dissolve it was because the County would have incurred a liability between 40 and 80 million dollars, which would have been the liability of all the citizens of the County. The County will be taking over the design of the sewer.

He asked that a revision update of the Allocation Policy be put on the next agenda

- Supply-based
- Discussion of who does what
- Initiation of developing policy of what is done with the excess of the 3000 acre-feet of supplemental water

SLO Board of Supervisors voted to send Willow Rd project to SCAC on Oct. 23, 2006.

Director Wirsing

She would like to have the accounting of water use to add commercial use to allocation figures. She stated that our local, home-based newspaper in SLO not reporting facts and is changing candidates' comments. This is a complete disservice to the candidates. They are rewording candidates' statements.

Director Trotter

He requested that the 15% conservation figures be defined. Mr. Buel stated that that information will be brought to a future meeting.

President Vierheilig

Nipomo Native Gardens Plant Sale October 1, 2006, 9:00-3:00 at Mid State Bank

Mr. Buel talked about the meeting with Mr. Don Pirolo of Conoco Phillips.

The County has an oak tree conservation easement program. They will team with non-profits where the non-profit would hold the easement for the properties for the purpose of either maintaining the existing oaks or (given County funding) restore the oak woodlands.

Olde Towne Nipomo Association meeting at Anna's Creekside Sept 28

Allocation spread sheet numbers are based on policy target numbers. He would like to get real numbers rather than target numbers. The Allocation Policy could fit in commercial use even if just a percentage of residential.

He would like to have District take a policy on drilling wells within the District boundaries.

**Nipomo Community Services District
REGULAR MEETING
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04:29:10

I. CLOSED SESSION ANNOUNCEMENTS

Jon Seitz, District Legal Counsel, announced the following Closed Session items.

1. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 SMVWCD VS NCSA SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES.
2. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 MARIA VISTA VS. NCSA CASE NO. CV 040877
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION GC 54956.9 NCSA VS. COUNTY OF SAN LUIS OBISPO (SUMMIT STATION LAND USE ORDINANCE AND ENVIRONMENTAL IMPACT REPORT
4. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9; SAN LUIS OBISPO COASTKEEPER VS. NCSA (CASE NO. CV060349)
5. CONFERENCE WITH PROPERTY NEGOTIATORS BRUCE BUEL AND JON SEITZ TO PROVIDE DIRECTION REGARDING TERMS AND CONDITIONS FOR ACQUISITION OF A FEE TITLE OWNERSHIP IN APN 090-141-006 AT THE NORTH EAST CORNER OF WEST TEFFT STREET AND CARRILLO STREET PURSUANT TO GOVERNMENT CODE SECTION 54956.8 (OWNER: COUNTY OF SAN LUIS OBISPO, NEGOTIATOR: CHUCK STEVENSON)

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

K. ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 1:46 p.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 2:49 p.m.

Jon Seitz, District Legal Counsel, announced that the Board heard an update of the Closed Session items. There was no reportable action.

ADJOURN

President Vierheilig adjourned the meeting at 2:50 p.m.

➤ THE NEXT REGULAR BOARD MEETING IS OCTOBER 11, 2006.

TENTATIVELY SCHEDULED ITEMS INCLUDE:

- Hetrick Road Waterline Upgrade Environmental Determination
- Blacklake Pump Station Design

MINUTES SUBJECT TO BOARD APPROVAL

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: OCTOBER 6, 2006



AMEND UTILITY FIELD FOREMAN JOB DESCRIPTION

ITEM

Adopt resolution amending Utility Field Foreman Job Description

BACKGROUND

On September 27, 2006, the Board of Directors authorized the recruitment of a Utility Field Foreman. Upon reviewing the current Job Description for this position, it was determined that the Certification requirements of this position should be amended.

The current job description for Utility Field Foreman (Policy 7050) is as follows:

- A. Must possess a valid California Class C driver's license and have a satisfactory driving record. Specified assignments and/or equipment may require possession of a Class B driver's license
- B. Must possess a California Grade D-3 Distribution Operator Certificate
- C. Must possess a California Grade 1 Wastewater Treatment Plan Operator Certificate

The proposed job description for Utility Field Foreman is as follows:

- A. Must possess a valid California Class C driver's license and have a satisfactory driving record. Specified assignments and/or equipment may require possession of a Class B driver's license
- B. Must possess a California Grade D-3 Distribution Operator Certificate
- C. Must possess a California Grade T-2 Treatment Operator Certificate
- D. Must possess a California Grade 2 Wastewater Treatment Plan Operator Certificate

The increased certification requirements is to allow the Utility Field Foreman to have the proper certifications to act as the Utility Supervisor in his/her absence.

RECOMMENDATIONS

It is recommended that your Honorable Board adopt the attached resolution.

ATTACHMENTS

Resolution and Exhibit (Job Description)

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**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2006-**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING THE DISTRICT PERSONNEL POLICY TO AMEND THE UTILITY
FIELD FOREMAN JOB DESCRIPTION**

WHEREAS, the Nipomo Community Services District (herein "District") Board of Directors (herein "Board") is a local governmental agency formed and authorized to provide services within its jurisdiction, pursuant to Section 61000 et seq. of the California Government Code; and

WHEREAS, pursuant to District Resolution 2002-826, the District Board of Directors adopted the NCSD Personnel Policies and Procedures; and

WHEREAS, the job description attached as Exhibit "A" describes the License and Certification requirements of the Utility Field Foreman; and

WHEREAS, the License and Certification requirements of the Utility Field Foreman needs to be increased to allow the Utility Field Foreman to have the proper certifications to act as the Utility Supervisor in his/her absence.

NOW, THEREFORE, the Board of Directors of the Nipomo Community Services District does hereby resolve, declare, determine and order as follows:

Exhibit "A", attached hereto, is hereby incorporated by this reference amending Job Description 7050 in Chapter Seven of the District's Personnel Policies and Procedures.

On the motion of Director _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
CONFLICTS:

The foregoing resolution is hereby passed, approved and adopted by the Board of Directors of the Nipomo Community Services District this ____ day of _____, 2006.

Lawrence Vierheilig, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
General Counsel

EXHIBIT "A"
RESOLUTION 2006-

7050 – UTILITY FIELD FOREMAN JOB DESCRIPTION

1. DEFINITION

Under direction of the Utility Supervisor, plans, directs and reviews the work of a crew of systems operators; performs the full range of duties required to operate and maintain water production, treatment and related distribution equipment and facilities and operate and maintain wastewater collection and treatment facilities; acts as the Utility Supervisor in his/her absence; performs related work as assigned.

CLASS CHARACTERISTICS

Foreman shall be fully competent to operate and maintain a variety of equipment and facilities required to produce and distribute potable water and collect, treat and dispose of waste water for District residents. Responsibilities also include performing the full range of systems operations work, including being available for stand-by and off-hours emergency work.

EXAMPLES OF DUTIES (Illustrative Only)

- A. Assures that District operating and safety procedures are observed; participates in safety meetings and accident reviews
- B. Assists in the preparation of and participates in work schedules, including water and wastewater sampling, meter reading and equipment maintenance schedules; prepares daily work assignments based upon operational and customer needs
- C. Troubleshoots equipment and process problems; determines materials, parts and contract or in-house staff requirements; assures that work is performed in accordance with District standards
- D. Inspects construction and/or repair work performed by outside contractors to assure conformance to standard specifications
- E. Reviews records of equipment operation, chemical and biological testing results and process control to make recommendations to the Utility Supervisor on process and procedural modifications and assure compliance with applicable rules and regulations
- F. Assists in the preparation of a variety of periodic and special reports for submission to District management and regulatory agencies; represents the District in contacts with other agencies, public and private groups and customers
- G. Develops and recommends changes to equipment, policies and procedures to maintain compliance with laws and regulations and effective system performance
- H. Performs the full range of systems operations activities, including:

EXHIBIT "A"
RESOLUTION 2006-

7050 – UTILITY FIELD FOREMAN JOB DESCRIPTION

- 1) Inspecting and recording activities of plant operations and remote pumping and storage equipment and facilities on a regularly scheduled basis;
 - 2) Reviewing and analyzing automated information and control system data and revising equipment settings as appropriate;
 - 3) Taking samples of potable water and wastewater influent and effluent, performing standardized tests and adjusting chemical feed and other equipment accordingly, maintaining a work relationship with the contract commercial laboratory;
 - 4) Inspecting, troubleshooting and performing scheduled and unscheduled maintenance and repairs to pumps, valves, underground and above-ground piping systems, chemical feeders and related equipment as required
 - 5) Performing semi-skilled maintenance and repair on electrical and electronic equipment; operating small and medium sized construction in the course of the work and driving a variety of motor vehicles
 - 6) Dealing with difficult customer service problems
 - 7) Using a variety of and performing maintenance to a variety of hand and power tools and mobile equipment
- I. Is available for stand-by calls; responds to emergencies in off hours as scheduled.

EMPLOYMENT STANDARDS

Knowledge of:

- A. Principles and practices of employee supervision, including work planning, direction, review and evaluation
- B. The operation and maintenance of potable water production, treatment and distribution facilities and equipment
- C. The operation and maintenance of wastewater collection and treatment facilities
- D. The operation and maintenance of underground piping systems, including pipes, valves and relation appurtenances
- E. The operation, servicing and minor maintenance of a variety of vehicles and mobile equipment
- F. Tools and equipment required for the work
- G. Safety equipment and practices related to the work, including the handling and storage of hazardous chemicals

EXHIBIT "A"
RESOLUTION 2006-

7050 – UTILITY FIELD FOREMAN JOB DESCRIPTION

- H. Applicable laws, codes and regulations
- I. Standard laboratory tests related to the treatment of water
- J. Mechanical, electrical, electronic and hydraulic principles
- K. Computer applications related to the work

Skill in:

- A. Planning, directing, reviewing and evaluating the work of a small staff
- B. Training staff in work procedures
- C. Developing and implementing work procedures to meet laws and regulations
- D. Maintaining accurate records and preparing accurate reports and clear and concise correspondence
- E. Operating, maintaining and repairing a variety of water production, treatment and distribution equipment and facilities and wastewater collection and treatment facilities
- F. Using and maintaining the tools and equipment of the work skillfully and safety
- G. Performing semi-skilled craft work in the electrical, electronic, carpentry, mechanical and painting trades
- H. Performing standardized tests of water and wastewater
- I. Handling hazardous chemicals in accordance with appropriate Materials Safety Data Sheets
- J. Working independently within established procedural guidelines
- K. Identifying customer problems and resolving them in an effective manner
- L. Establishing and maintaining effective working relationships with those contacted in the course of the work

Physical Characteristics:

- A. Vision to read gauges, meters, computer screens, instruction manuals and to operate a motor vehicle
- B. Hearing to interact in person, on the telephone and over a radio
- C. Strength to lift and move equipment and tools weighing up to 80 pounds with proper equipment
- D. Stamina to do heavy physical work

EXHIBIT "A"
RESOLUTION 2006-

7050 – UTILITY FIELD FOREMAN JOB DESCRIPTION

- E. Mobility to inspect various work sites, work in confined spaces and climb ladders
- F. Ability to wear self-contained breathing equipment

Working Conditions:


- A. Must work out of doors in all weather conditions.
- B. Must be available for regularly scheduled stand-by, off-hours shifts and emergency call-out.
- C. Must be able to arrive at District facilities within 30 minutes from the time an initial call-back notification.

License and Certification:

- A. Must possess a valid California Class C driver's license and have a satisfactory driving record. Specified assignments and/or equipment may require possession of a class B driver's license.
- B. Must possess a California Grade D-3 Distribution Operator certificate.
- C. Must possess a California Grade T-2 Treatment Operator Certificate
- D. Must possess a California Grade 2 Wastewater Treatment Plant Operator certificate.

Education and Experience:

High school graduation or equivalent and four years of experience in the operation and maintenance of water production, treatment and distribution facilities and equipment and wastewater collection and treatment facilities.

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL 
DATE: OCT. 6, 2006



AUTHORIZE REQUEST FOR BIDS FOR NEW VEHICLE TO REPLACE TOYOTA

ITEM

Authorize request for bids on new car to replace Toyota Corolla for administrative and outreach activities [Recommend Approval].

BACKGROUND

The District currently owns and uses a Toyota Corolla for administrative activities, however, the Corolla has inadequate leg room to be used by the General Manager and inadequate cargo room to be used for outreach activities. The Corolla has a trade-in value of approximately \$11,000. Attached is a comparison sheet of various vehicles with better leg room and cargo space. Of the vehicles listed on the attached sheet, the best value appears to be the Ford Escape.

RECOMMENDATION

It is recommended that your Honorable Board authorize staff to solicit bids for a Ford Escape or equivalent with the Corolla as a trade-in with a minimum value of \$11,000. Should your Honorable Board authorize the bidding process, staff would bring back all responsive bids for subsequent Board consideration.


ATTACHMENT

1. STAFF COMPARISON SHEET

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2006\replaceTOYOTA.DOC

MFG	MODEL	PRICE	MPG	LEGROOM	CARGO ROOM CU FT
FORD	ESCAPE	\$15,200	GOVT.DISC 23/26	41.6	66.3 MID SIZE SUV
	ESCAPE HYBRID	26,000 ""	31/36	41.6	66.3
TOYOTA	RAV 4	21,000	24/30	41.8	73 COMPACT SUV
	SIENNA	23,800	19/26	42.9	148 FULL SIZE MINI VAN
	MATRIX XR	15,500	30/36	41.8	53.2 STATION WAGONY = not quite a wagon, not quite an SUV
HONDA	CRV	21,000	23/29	41.3	73 COMPACT SUV
	ELEMENT	19,500	22/27	41	74.6 SUV - BOXY
CHEVY	UPLANDER	20,000	18/25	39.9	120.1 FULL SIZE MINI VAN
MAZDA	MAZDA5	18,500	21/26	40.6	44.7 STATION WAGONY

CARGO VOLUME SPECS ARE WITH
WITH ALL SEATS DOWN EXCEPT
FRONT ROW

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL 
DATE: OCT. 6, 2006

AGENDA ITEM
E-1
OCT. 11, 2006

STATUS REPORT: MARIA VISTA ESTATES REQUEST TO SET WATER METERS

ITEM

Receive Status Report on Maria Vista Estates (MVE) requests for NCSD to accept water and sewer improvements, to accept easements, and to set 77 water meters in Tracts 1802 & 1856 [Recommendation Pending].

BACKGROUND

MVE has submitted requests (previously supplied to the Board) for NCSD to accept, for ownership and long-term maintenance and operation, the Off-Site Water and Sewer Improvements and Subdivision Water and Sewer Improvements, to accept easements, and to set up to 77 water meters for lots 2 through 28 and lots 33 through 58 in Tract 1802 and lots 2 through 26 in Tract 1856. The Board held a special meeting on September 13, 2006, to discuss these requests and directed staff to prioritize inspection of MVE's works. Your Honorable Board also received an update on the project at your September 27, 2006 Board Meeting. Staff has worked cooperatively with MVE to inspect their work and have held two meetings to discuss their progress. As of publication of this Board Letter, MVE has not completed any of the four systems and none of the respective easements are ready for Board acceptance, and thus water meters are not ready to be set. Staff will present an update at the Board Meeting.

RECOMMENDATION

Staff recommends that your Honorable Board receive an update on the status of MVE's efforts at the Board Meeting to determine if any of the systems under construction or any of the easements are ready for Board consideration. Should any of the systems satisfy the requirements set forth in the Agreements with MVE and with the District's Ordinances, Policies and Standard Specifications, staff will ask the Board to consider adoption of a Resolution of Acceptance for that system.

ATTACHMENTS

None.

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