

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BBB*
DATE: Sept. 21, 2007

**AGENDA ITEM
F
SEPT. 26, 2007**

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board --*Period covered by this report Sept. 5, 2007 through September 19, 2007*

DISTRICT BUSINESS

Administrative

District Engineer Peter Sevcik is scheduled to report to work on Sept. 26, 2007 and to participate in this Board Meeting.

Maria Vista Estates has set a total of eight water meters.

Attached is the August's SWP Fiscal Report.

Also attached is a summary of key legislation from the 2007 State Legislature. Please note that SB 619 failed and contract retentions remain at 10%.

Safety Program

No injury reports during the period.

Project Activity

Staff will provide a verbal projects update to the Board at the Board Meeting.

Conservation Program Activities

Staff has been working with the Conservation Committee on the Emergency Shortage Ordinance. The Ad Hoc Water Conservation Committee met on 6/11/07, 6/19/07, 7/24/07, 7/31/07, 8/27/07, and 9/17/07. Another meeting is scheduled to meet again on Monday 9/24/07 to discuss the ordinance and the draft water conservation program. Staff has scheduled a conceptual review of the Emergency Water Supply Ordinance and the Water Conservation Program for October 10th.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENTS

- Supplemental Water Project Fiscal Report for July
- 2007 Key Legislation Action Summary

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**NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
AUGUST 2007**

REVENUES FY 2007-2008 (1)	<u>MONTH OF</u> <u>AUGUST</u>	<u>FISCAL YEAR</u> <u>7/1/2007 TO</u> <u>6/30/2008</u>
Supplemental Water Capacity Fees Collected	3,187.00	12,739.00
Interest Income (monthly & quarterly posting)	7,293.33	19,373.87
Revenue Subtotal	10,480.33	32,112.87
EXPENDITURES FY 2007-2008 (2)		
<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	0.00	0.00
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin (Cannon)	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	0.00	0.00
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Tarvin & Associates	0.00	0.00
<u>FINANCIAL</u>		
1590-D1 Reed Group	0.00	0.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (Boyle)	0.00	0.00
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (Boyle)	6,516.45	6,516.45
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	2,115.38	4,230.76
1590-Z2 Payroll Taxes-Capitalized	30.66	61.32
1590-Z3 Retirement-Capitalized	609.02	1,218.04
1590-Z4 Medical-Capitalized	203.51	407.02
1590-Z5 Dental/Vision-Capitalized	25.32	50.64
1590-Z6 Workers Compensation-Capitalized	16.88	33.76
Expenditure Subtotal	9,517.22	12,517.99
Net Revenues less Expenditures	963.11	19,594.88
Beginning Fund Balance as of July 1, 2007		2,354,803.02
Ending Fund Balance as of August 31, 2007		2,374,397.90

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.

(2) See attached "Supplemental Water Cost Summary" for more detail.

(3) Salary and Benefits of Project Manager are allocated among NCSD projects and capitalized as part of the cost of the project.

T:\documents\projects\supplemental Water\Financial Reports\FY 6-30-08\monthly report to board.xls

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

<u>A/C #</u>	<u>DESCRIPTION</u>	<u>7/1/2004 TO 6/30/2005</u>	<u>7/1/2005 TO 6/30/2006</u>	<u>7/1/2006 TO 6/30/2007</u>	<u>7/1/2007 TO 6/30/2008</u>	<u>GRAND TOTAL</u>
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	0.00	132,191.54
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application (Cannon)	2,757.00	6,210.00	0.00	0.00	8,967.00
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	11,797.44
1590-B1	Shipsey & Seitz	0.00	23,095.55	17,564.25	0.00	40,659.80
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	37,427.19
1590-C1	Tarvin Appraisal	0.00	0.00	16,170.00	0.00	16,170.00
1590-D1	Reed Group	0.00	2,809.85	0.00	0.00	2,809.85
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	0.00	229,757.00
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	6,516.45	170,746.93
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	0.00	740.24
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	4,230.76	69,192.19
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	61.32	1,235.96
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	1,218.04	19,980.65
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	407.02	6,635.40
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	50.64	298.54
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	33.76	635.94
		103,938.03	225,459.74	562,634.14	12,517.99	904,549.90

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE</u>	<u>PRINCIPAL BALANCE</u>
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00

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**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
2939	NEWDOLL	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	7/25/2007	6,699.92	828.08	7,528.00
2595	BAUR	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	7/24/2007	1,801.36	222.64	2,024.00
CO 06-0082	BEAUCHAMP	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	8/7/2007	900.68	111.32	1,012.00
CO 04-0606	PEOPLE SELF HELP	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	8/27/2007	1,935.75	239.25	2,175.00
FISCAL YEAR 2007-2008			SUBTOTAL	11,337.71	1,401.29	12,739.00

CARRY FORWARD TOTALS FOR FY 04-05,
FY 05-06 AND FY 06-07

1,146,297.23	141,327.02	1,287,624.25
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GRAND TOTAL	1,157,634.94	142,728.31	1,300,363.25
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Legislature Wraps Up Key Bills of Interest to CSDA

Eminent Domain Reform Bill Fails

Assembly Constitutional Amendment 8 (De La Torre), a moderate and sensible eminent domain reform effort that CSDA supports, failed to pass the Assembly, receiving only 45 votes (a 2/3 majority vote of the 80-member Assembly was needed). This bill is a moderate approach to reform that protects home and small business owners, but at the same time preserves the right of governments to exercise their power to provide services or revitalize blighted communities. Significant amendments were taken to appease concerns regarding protections for places of worship, small business employers, and agricultural land. However, these were not enough to persuade any Republicans to vote for the bill.

The failure of this bill does not mean the end of sensible reform. Earlier this year, the League of California Cities submitted an initiative that was similar to ACA 8; with ACA 8 no longer viable, this will be the main vehicle for moderate reform. CSDA also supports this initiative. The Howard Jarvis Taxpayers Association also put up their own initiative, but that is more along the lines of the overly restrictive Proposition 90 of last year.

SB 619 Halted By Grassroots Effort

Senate Bill 619 (Migden), a bill that lowers payment retention percentages from 10 to 5 percent, was halted on the Assembly Floor after fierce lobbying and grassroots efforts by CSDA members and those from other local government associations. Previously, the bill moved unopposed through the Legislature, not receiving a single "No" vote. However, when CSDA, the League of California Cities, and the California State Association of Counties caught wind of the bill and members contacted their Assembly Members asking for their opposition, the proponents of the bill were unable to find a floor manager in the Assembly to present the bill. Facing stiff opposition from local governments and the Department of Finance, the proponents now want to come to compromise during the three-month interim. SB 619 is eligible to be heard again next year when session starts again.

The response by CSDA members on SB 619 shows how grassroots efforts can be effective. Thanks to all the members that sent opposition letters to SB 619. We have a three-month reprieve before your unified participation is needed again.

Mandate Reform Passes, On Governor's Desk

Assembly Bill 1222 (Laird), which would reform and streamline the state mandate reimbursement process, passed from the Legislature with no "No" votes. CSDA was a coalition participant in crafting this legislation. Essentially, AB 1222 creates an alternative process for local governments to get mandate reimbursements, allowing them to directly negotiate with the Department of Finance rather than going through the State Commission on Mandates (though that option is still available if neither side can come to an agreement).

Water Bills Pass

Assembly Bill 1406 (Huffman) and Assembly Bill 566 (Plescia) both passed the Legislature and are headed to the

governor for a vote. AB 1406 allows the use of recycled water in condominiums to help the state face a growing water supply crisis. AB 566 assists in statewide efforts to encourage and improve conservation of our valuable water resources and reduce urban runoff. CSDA supported both these bills

ERAF Correction Bill Passes

Assembly Bill 263 (Arambula), which corrects some of the ERAF proven overpayments made by the Fresno Metropolitan Flood Control District, passed the Legislature to the governor for his signature. The district went through arduous efforts to prove their overpayments, including independent audits as well as review by staff from the State Controller's Office. CSDA supported AB 263.

Want to see a list of CSDA-watched bills that have been passed by the Legislature? Log into the Members' Section (<http://members.csda.net>) and look under the Legislation and Grassroots Tab.

California Special Districts Association | 1112 I Street | Suite 200 | Sacramento, CA 95814 | 877.924.CSDA (2732)

A Proud CSDA Alliance Partner

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: SEPT. 21, 2007

**AGENDA ITEM
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SEPT. 26, 2007**

COMMITTEE REPORTS

ITEM

Receive Minutes from the September 19, 2007 Parks Citizens Advisory Sub-Committee (PCAS) Meeting.

BACKGROUND

Attached is the set of draft minutes from the September 19, 2007, PCAS Meeting. The Members of the Parks Committee or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

RECOMMENDATION

It is recommended that your Honorable Board discuss the draft minutes as appropriate.

ATTACHMENT

1. Draft September 19, 2007 PCAS Meeting Minutes

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MINUTES OF THE 9/19/07 MEETING OF THE PARKS CITIZENS ADVISORY SUB-COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

General Manager Bruce Buel called the Special Meeting to order at 6:30pm in the NCSD Board Chambers and thanked the PCAS Members for agreeing to participate. PCAS Members Rachel Smith, Donna Mills, Julie Steiner, and Ben Trogdon were in attendance along with General Manager Bruce Buel, Parks Committee Member Winn, Parks Committee Member Harrison and three members of the public. Bruce Buel described the format of the meeting.

2. DISCUSS SUB-COMMITTEE MISSION AND LIMITATIONS

Bruce Buel and Mike Winn described the mission of the Sub-Committee and discussed the Board's Guidelines regarding conflict of interest. Sub-Committee discussion followed on the purpose of the Sub-Committee and the relationship between County parks functions and District parks functions. Additional discussion followed on the role of the Parks Committee Members, the process for selection of the fifth PCAS Member and the process for selection of the two SOI members. Bruce Buel referred to the Parks Power Activation Process and described the steps needed for NCSD to start providing parks services to the community.

3. SELECT SUB-COMMITTEE CHAIR and VICE-CHAIR

The Sub-Committee, by consensus, selected Ben Trogdon as Chair and Julie Steiner as Vice-Chair on an interim basis. Bruce Buel handed the gavel to Ben Trogdon and thanked Ben and Julie for agreeing to serve.

4. SET MEETING DATE(S)/TIME(S) FOR SUBSEQUENT MEETING(S)

The Sub-Committee, by consensus, agreed to meet on the third Monday at 6:30pm, when needed with the next meeting scheduled for Monday October 15, 2007. The Sub-Committee agreed that it would determine at each meeting if it was necessary to meet in the subsequent month. Bruce Buel indicated that the Sub-Committee would be reviewing an Assessment Report at the October 15th Meeting and there may also be a presentation from Cal Poly professor Gary Clay regarding the design studies prepared by his students. Mike Winn encouraged the Sub-Committee Members to think about potential nominees from the SOI area.

5. ADJOURNMENT

Chairman Trogdon adjourned the meeting at 6:53 p.m.