

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: OCTOBER 19, 2007

AGENDA ITEM
F
OCT. 24, 2007

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board --*Period covered by this report October 4, 2007 through October 17, 2007*

DISTRICT BUSINESS

Administrative

Maria Vista Estates has set a total of ten water meters.

Staff expects to receive a summary of South County Sanitary's Clean-Up Event and staff will forward to the Board at the October 24, 2007 Board Meeting.

Attached is a memo from District Engineer Sevcik outlining the permissible applications of treated wastewater for various levels of treatment.

Staff attended the October 16, 2007 SLO County Board of Supervisors' hearing on Supplemental Water Project Capacity Charges and provided an update to the Board regarding NCSD's efforts to develop supplemental water.

Attached is a written utility update for October.

Safety Program

No injury reports during the period.

Project Activity

Staff will provide a verbal projects update to the Board at the Board Meeting. Attached is a copy of the SWP Fiscal Activity for the month of September.

Conservation Program Activities

Your Board reviewed a draft Water Conservation Plan at your October 10, 2007 Meeting, provided policy direction on six issues and formed a standing committee to consider water conservation issues. Staff is revising the draft Water Conservation Plan for presentation to the Committee and then the Board in November.

Attached is a listing of water conservation workshops scheduled for February 2008.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENTS

- Memo on permissible applications of treated wastewater
- October Utility Update
- SWP Fiscal Activity Summary for September
- Listing of February 2008 Water Conservation Workshops



NIPOMO COMMUNITY SERVICES DISTRICT

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MEMORANDUM

TO: BRUCE BUEL, GENERAL MANAGER
FROM: PETER V. SEVCIK, P.E., DISTRICT ENGINEER *PS*
DATE: OCTOBER 16, 2007
RE: USE OF RECYCLED WATER FOR DUST CONTROL

At the October 10, 2007 Board meeting, Director Eby asked whether secondary effluent from the District's Southland WWTF could be used for dust control for roadway projects.

California Administrative Code Title 22, Section 60307, lists the requirements for the "Use of Recycled Water for Other Purposes." Based on my review of the regulations, it appears that the secondary effluent would have to be disinfected and meet the requirements for disinfected secondary-23 recycled water before it could be used for dust control. The requirement for disinfected secondary-23 recycled water is that the wastewater has been adequately disinfected and oxidized so that the median number of coliform organisms in the effluent does not exceed 23 per 100 milliliters, as determined from the bacteriological results of the last seven days for which analyses have been completed, and the number of coliform organisms does not exceed 240 per 100 milliliters in more than one sample in any 30 day period.

Attached is a summary table that lists the various types of recycled water and the allowable uses for the recycled water. Please let me know if you have any questions or need additional information.

Recycled Water Use Allowed In California¹

	Treatment Level			
	Disinfected Tertiary Recycled Water	Disinfected Secondary-2.2 Recycled Water	Disinfected Secondary-23 Recycled Water	Undisinfected Secondary Recycled Water
Irrigation				
Food crops where recycled water contacts the edible portion of the crop, including all root crops	Allowed	Not allowed	Not allowed	Not allowed
Parks and playgrounds	Allowed	Not allowed	Not allowed	Not allowed
School yards	Allowed	Not allowed	Not allowed	Not allowed
Residential landscaping	Allowed	Not allowed	Not allowed	Not allowed
Unrestricted access golf courses	Allowed	Not allowed	Not allowed	Not allowed
Any other irrigation uses not prohibited by other provisions of the California Code of Regulations	Allowed	Not allowed	Not allowed	Not allowed
Food crops where edible portion is produced above ground and not contacted by recycled water	Allowed	Allowed	Not allowed	Not allowed
Cemeteries	Allowed	Allowed	Allowed	Not allowed
Freeway landscaping	Allowed	Allowed	Allowed	Not allowed
Restricted access golf courses	Allowed	Allowed	Allowed	Not allowed
Ornamental nursery stock and sod farms	Allowed	Allowed	Allowed	Not allowed
Pasture for milk animals	Allowed	Allowed	Allowed	Not allowed
Nonedible vegetation with access control to prevent use as a park, playground or school yard	Allowed	Allowed	Allowed	Not allowed
Orchards with no contact between edible portion and recycled water	Allowed	Allowed	Allowed	Allowed
Vineyards with no contact between edible portion and recycled water	Allowed	Allowed	Allowed	Allowed
Non food-bearing trees, including Christmas trees not irrigated less than 14 days before harvest	Allowed	Allowed	Allowed	Allowed
Fodder crops (e.g. alfalfa) and fiber crops (e.g. cotton)	Allowed	Allowed	Allowed	Allowed
Seed crops not eaten by humans	Allowed	Allowed	Allowed	Allowed
Food crops that undergo commercial pathogen-destroying processing before consumption by humans	Allowed	Allowed	Allowed	Allowed
Ornamental nursery stock, sod farms not irrigated less than 14 days before harvest	Allowed	Allowed	Allowed	Allowed
Supply for Impoundment	Disinfected Tertiary Recycled Water	Disinfected Secondary-2.2 Recycled Water	Disinfected Secondary-23 Recycled Water	Undisinfected Secondary Recycled Water
Non-restricted recreational impoundments, with supplemental monitoring for pathogenic organisms	Allowed ²	Not allowed	Not allowed	Not allowed
Restricted recreational impoundments and publicly accessible fish hatcheries	Allowed	Allowed	Not allowed	Not allowed
Landscape impoundments without decorative fountains	Allowed	Allowed	Allowed	Not allowed
Supply for cooling or air conditioning	Disinfected Tertiary Recycled Water	Disinfected Secondary-2.2 Recycled Water	Disinfected Secondary-23 Recycled Water	Undisinfected Secondary Recycled Water
Industrial or commercial cooling or air conditioning involving cooling tower, evaporative condenser, or spraying that creates a mist	Allowed ³	Not allowed	Not allowed	Not allowed
Industrial or commercial cooling or air conditioning not involving cooling tower, evaporative condenser, or spraying that creates a mist	Allowed	Allowed	Allowed	Not allowed
Other Uses	Disinfected Tertiary Recycled Water	Disinfected Secondary-2.2 Recycled Water	Disinfected Secondary-23 Recycled Water	Undisinfected Secondary Recycled Water
Groundwater recharge	Allowed under special case by case permits by RWQCBs ⁴			
Flushing toilets and urinals	Allowed	Not allowed	Not allowed	Not allowed
Priming drain traps	Allowed	Not allowed	Not allowed	Not allowed
Industrial process water that may contact workers	Allowed	Not allowed	Not allowed	Not allowed
Structural fire fighting	Allowed	Not allowed	Not allowed	Not allowed
Decorative fountains	Allowed	Not allowed	Not allowed	Not allowed
Commercial laundries	Allowed	Not allowed	Not allowed	Not allowed
Consolidation of backfill material around potable water pipelines	Allowed	Not allowed	Not allowed	Not allowed
Artificial snow making for commercial outdoor uses	Allowed	Not allowed	Not allowed	Not allowed
Commercial car washes not done by hand & excluding the general public from washing process	Allowed	Not allowed	Not allowed	Not allowed
Industrial process water that will not come into contact with workers	Allowed	Allowed	Allowed	Not allowed
Industrial boiler feed	Allowed	Allowed	Allowed	Not allowed
Nonstructural fire fighting	Allowed	Allowed	Allowed	Not allowed
Backfill consolidation around nonpotable piping	Allowed	Allowed	Allowed	Not allowed
Soil compaction	Allowed	Allowed	Allowed	Not allowed
Mixing concrete	Allowed	Allowed	Allowed	Not allowed
Dust control on roads and streets	Allowed	Allowed	Allowed	Not allowed
Cleaning roads, sidewalks and outdoor work areas	Allowed	Allowed	Allowed	Not allowed
Flushing sanitary sewers	Allowed	Allowed	Allowed	Allowed

Note:
 1) Source: This chart is an informal summary of the uses allowed based on the California Department of Health Services Title 22, Article 4 Code of Regulations' June 2001 version.
 2) With "conventional tertiary treatment." Additional monitoring for two years or more is necessary with direct filtration.
 3) Drift eliminators and/or biocides are required if public or employees can be exposed to mist.
 4) Refer to Groundwater Recharge Guidelines

Field Report for the 10/24/07 Board Meeting

- ✓ Sundale Well is back online after being down for repairs on the engine. We replaced the gear head and pump assembly, reducing the gear ratio for better performance.
- ✓ Black Lake Well #3 has been pulled in an effort to clean off the mineral scale and regain some production from the well. Both #3 & #4 have been running constantly since the beginning of summer when the booster pump was activated.
- ✓ Fire hydrant replacements are well ahead of schedule this year. We have replaced over 20 hydrants, not including the hydrants hit by vehicles. We have begun painting the fire hydrants along Pomeroy from Rocky Place toward the District around Waypoint. We will be color-coding the caps of the hydrants according to flow each hydrant delivers.
- ✓ We have been filling Basin #3 after the liner installation was completed about three weeks ago. During the down time, the crew repainted the contact chamber with rubber-based pool paint for durability.
- ✓ The crew has been working with Fugro to facilitate the sampling at the Southland WWTF. We are sampling several traceable constituents from our effluent that mirror the sampling Fugro is taking from the monitoring wells. This will help to analyze the influence the plant discharge is having on the groundwater near and around the percolation basins.
- ✓ The field crew is continuing to improve the operational ability of the telemetry system, working with the IPAAC personnel and adding more control points and operational factors at several stations.
- ✓ Our new office building should be completed before the end of the year. We met with everyone involved and discussed some changes that needed to be made, such as natural gas for heating, kitchen and hot water. The standard units came with all electric appliances and our present PG&E service could not provide the needs for that type of unit.
- ✓ The sludge at Southland Wastewater Treatment Facility has been removed . Arrangements will be made with Layfield to make repairs before pond is filled.

Respectfully submitted by Dan Migliazzo

**NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
SEPTEMBER 2007**

REVENUES FY 2007-2008 (1)	<u>MONTH OF</u> <u>SEPTEMBER</u>	<u>FISCAL YEAR</u> <u>7/1/2007 TO</u> <u>6/30/2008</u>
Supplemental Water Capacity Fees Collected	0.00	12,739.00
Interest Income (monthly & quarterly posting)	13,215.65	32,589.52
Revenue Subtotal	13,215.65	45,328.52
EXPENDITURES FY 2007-2008 (2)		
<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	0.00	0.00
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin (Cannon)	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	289.00	289.00
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Tarvin & Associates	0.00	0.00
<u>FINANCIAL</u>		
1590-D1 Reed Group	0.00	0.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (Boyle)	0.00	0.00
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (Boyle)	40,375.41	46,891.86
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	2,115.37	6,346.13
1590-Z2 Payroll Taxes-Capitalized	30.66	91.98
1590-Z3 Retirement-Capitalized	608.69	1,826.73
1590-Z4 Medical-Capitalized	203.51	610.53
1590-Z5 Dental/Vision-Capitalized	25.32	75.96
1590-Z6 Workers Compensation-Capitalized	16.88	50.64
Expenditure Subtotal	43,664.84	56,182.83
Net Revenues less Expenditures	(30,449.19)	(10,854.31)
Beginning Fund Balance as of July 1, 2007		2,354,803.02
Ending Fund Balance as of September 30, 2007		2,343,948.71

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.

(2) See attached "Supplemental Water Cost Summary" for more detail.

(3) Salary and Benefits of Project Manager are allocated among NCSD projects and capitalized as part of the cost of the project.

T:\documents\projects\supplemental Water\Financial Reports\FY 6-30-08\monthly report to board.xls

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

<u>A/C #</u>	<u>DESCRIPTION</u>	<u>7/1/2004 TO 6/30/2005</u>	<u>7/1/2005 TO 6/30/2006</u>	<u>7/1/2006 TO 6/30/2007</u>	<u>7/1/2007 TO 6/30/2008</u>	<u>GRAND TOTAL</u>
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	0.00	132,191.54
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application (Cannon)	2,757.00	6,210.00	0.00	0.00	8,967.00
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	11,797.44
					0.00	
1590-B1	Shipsey & Seitz	0.00	23,095.55	17,564.25	289.00	40,948.80
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	37,427.19
					0.00	
1590-C1	Tarvin Appraisal	0.00	0.00	16,170.00	0.00	16,170.00
1590-D1	Reed Group	0.00	2,809.85	0.00	0.00	2,809.85
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	0.00	229,757.00
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	46,891.86	211,122.34
					0.00	
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	0.00	740.24
					0.00	
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	6,346.13	71,307.56
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	91.98	1,266.62
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	1,826.73	20,589.34
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	610.53	6,838.91
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	75.96	323.86
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	50.64	652.82
		103,938.03	225,459.74	562,634.14	56,182.83	948,214.74

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE</u>	<u>PRINCIPAL BALANCE</u>
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	162,240.00	247,240.00	3,595,000.00
FY June 30, 2010	85,000.00	160,157.50	245,157.50	3,510,000.00

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**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
2939	NEWDOLL	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	7/25/2007	6,699.92	828.08	7,528.00
2595	BAUR	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	7/24/2007	1,801.36	222.64	2,024.00
CO 06-0082	BEAUCHAMP	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	8/7/2007	900.68	111.32	1,012.00
CO 04-0606	PEOPLE SELF HELP	FINAL FEES-BALANCE DUE TO FEE INCREASE 7/1/07	8/27/2007	1,935.75	239.25	2,175.00
FISCAL YEAR 2007-2008			SUBTOTAL	11,337.71	1,401.29	12,739.00

CARRY FORWARD TOTALS FOR FY 04-05,
FY 05-06 AND FY 06-07

1,146,297.23	141,327.02	1,287,624.25
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GRAND TOTAL	1,157,634.94	142,728.31	1,300,363.25
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February 2008 Water Conservation Program Workshops

Date	Subject	Lecturer	Notes
02/02/2008	Soil properties, critters, chemistry and compost	Hunter Francis, CalPoly sustainable agriculture professor	Will set up a worm ranch and compost bin onsite
02/09/2008	Native and drought-tolerant plant material	Gus, Olde Towne Nursery	Will bring plants for demonstration which will be raffled off to participants
02/16/2008	Landscape design for drought-tolerant plant material	Gus, Olde Towne Nursery	Will include info for both soil for both sides of District
02/23/2008	Water efficient landscape irrigation	Not yet determined	Will include detecting leaks in landscape irrigation systems

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: OCT. 19, 2007

AGENDA ITEM
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OCT. 24, 2007

COMMITTEE REPORTS

ITEM

Receive Minutes from Committee Meetings.

BACKGROUND

Attached is the set of draft minutes from the 10/8/07 SWP Committee Meeting. The Members of the SWT Committee or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

Attached is the set of draft minutes from the 10/9/07 FAP Committee Meeting. The Members of the FAP Committee or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

Attached is the set of draft minutes from the 10/15/07 PCAS Meeting. The Members of the Parks Committee or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

RECOMMENDATION

It is recommended that your Honorable Board discuss the draft minutes as appropriate.

ATTACHMENT

1. Draft 10/8/07 SWP Committee Meeting Minutes
2. Draft 10/9/07 FAP Committee Meeting Minutes
3. Draft 10/15/07 PCAS Meeting Minutes

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NIPOMO COMMUNITY SERVICES DISTRICT

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MINUTES OF THE 10/8/07 MEETING OF THE SUPPLEMENTAL WATER PROJECT DESIGN & CONSTRUCTION COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Trotter called the Special Meeting to order at 2pm in the NCSD Board Chambers. Both Chairman Trotter and Director Eby were in attendance along with staff members Bruce Buel, Peter Sevcik, Celeste Whitlow, and Dan Migliazzo; Boyle representatives Mike Nunley and Malcolm McEwen; and thirteen members of the public. Chairman Trotter described the purpose and format of the meeting. There was no public comment.

2. REVIEW DESALINATION TECHNICAL MEMORANDUM

Bruce Buel reviewed staff's proposed timeline for review of the Technical Memorandum and introduced Mike Nunley from Boyle Engineering. Mike Nunley summarized the process the Board followed in selecting desalination as one of two supplemental water supply options for more detailed review and introduced Malcolm McEwen from Boyle Engineering. Malcolm McEwen presented a power point slide show regarding the results of Boyle's study. The Committee then discussed the Technical Memorandum including the possibility of using other sites, the advantages and disadvantages of subterranean collectors/outfalls, and cooperation with SSLOCSD. Director Eby requested that Boyle add a new exhibit to the report depicting the project's expected capital outlay over time. Chairman Trotter asked staff to report back on how NCSD would pay for the project and how the project would affect water users. John Snyder proposed that NCSD explore the possibility of re-developing the City of Santa Barbara's old desalination site and trading the new desalted water to the City of Santa Barbara for a portion of the City's CCWA flow. Harry Eby asked if there were other cheaper sources of supply.

3. DISCUSS PROGRESS RE DEVELOPMENT OF STATE WATER

Bruce Buel and Mike Nunley described the efforts underway to evaluate the State Water Project and to produce a report by the end of November. Committee discussion followed on the feasibility and cost of developing this option and the disinfection conflicts of State Water with NCSD's well water. Harry Eby requested more information on options to resolve the disinfection conflicts.

**MINUTES OF THE 10/8/07 MEETING OF THE
SUPPLEMENTAL WATER PROJECT DESIGN & CONSTRUCTION COMMITTEE
Page 2**

4. DISCUSS PREPARATION NEEDED TO COMPETE FOR GRANTS

Bruce Buel commented on the effort that the District is undertaking to secure federal appropriations to offset the local cost of developing supplemental water. Mike Nunley described the State Grant process and offered his opinion regarding the likelihood of NCSD securing Proposition 50 and Proposition 84 grant funding. Committee discussion followed on both processes and the importance of finding outside funding. Bill Nelson asked if NCSD would use the Supplemental Water Fund to pay for the proposed studies and Bruce Buel indicated that NCSD would do so as long as those funds were available.

5. SET NEXT COMMITTEE MEETING

The Committee agreed by consensus to meet at 2pm on Monday December 10, 2007 to discuss TM#3 and to provide recommendations to the Board on development of supplemental water. There was no public comment.

6. ADJOURNMENT

Chairman Cliff Trotter thanked the public for participating. Chairman Trotter adjourned the meeting at 3:20pm.

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MINUTES OF THE 10/09/07 MEETING OF THE FINANCE, AUDIT AND PERSONNEL COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Vierheilg called the Special Meeting to order at 10:00 a.m. in the NCSD Board Chambers. Both Chairman Vierheilg and Director Trotter were in attendance along with staff members Bruce Buel and Lisa Bognuda.

2. REVIEW FY 2006-07 DRAFT AUDIT REPORT

Staff presented the draft audit report to the Committee. The Committee made recommendations for minor corrections to the draft audit report. The Committee also requested that additional information be included in the Management's Discussion and Analysis portion of the report that is prepared by Staff including reference to governing laws and statues and a schedule for funded replacement.

The final audit report will be presented by Bob Crosby, CPA to the full Board of Directors on October 24, 2007.

3. SET NEXT MEETING

No date was set for the next meeting.



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MINUTES OF THE 10/15/07 MEETING OF THE PARKS CITIZENS ADVISORY SUB-COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Trogdon called the Special Meeting to order at 6:30pm in the NCS D Board Chambers. PCAS Members Rachel Smith, Donna Mills, and Ben Trogdon were in attendance along with General Manager Bruce Buel, Parks Committee Members Mike Winn and Jim Harrison, Wallace Group representatives Jill McPeek and Ann Severs and five members of the public. Chairman Trogdon announced that Member Julie Steiner was not feeling well and would not attend.

2. REVIEW 9/19/07 MINUTES

Chairman Trogdon asked if any member of the sub-committee had corrections to the prior meeting minutes and determined that the minutes did not require editing.

3. CONDUCT TOUR OF MILLER PARK

The Sub-Committee and participants walked to the park site and reviewed the location and the configuration of the proposed park and the adjacent railway right-of-way. The Committee discussed the land to the east, the Branch Street right-of-way, and the slope on the northern portion of the property.

4. DISCUSS DEVELOPMENT OF MILLER PARK

Bruce Buel summarized the rough draft plan for the park and reviewed comments received from the Sheriff, the Planning Department, and the Parks Department. Committee discussion followed on the location and design of the restrooms and the use of decomposed granite on the walkways. Kathy Kubiak from the Olde Towne Nipomo Association provided some history on development of the park and expressed the Association's preferences. Bonnie Eisner expressed a concern regarding the title to the railway right-of-way. Fred Olson suggested that the restrooms be relocated closer to Carrillo so that law enforcement would be able to see the entrance from the South and the West. Mike Winn commented on the options for regarding the property or leaving the slope to allow for an amphitheater embankment. The Committee also reviewed staff's Process Summary and discussed options to get more feedback from the community on the design and the funding for the Park. The Sub-Committee agreed to further discuss design issues at the next meeting.

5. REVIEW ASSESSMENT REPORT AND FORWARD RECOMMENDATIONS

Bruce Buel introduced Jill McPeek from the Wallace Group and asked Jill to summarize the Administrative Draft of the Assessment Report. Jill McPeek provided an overview of the report and answered questions from the Sub-Committee. The Sub-Committee indicated that they wanted more information from the property owners on the property owners' willingness to approve the proposed assessment. The Sub-Committee also encouraged the District to provide maximum notice to the Property Owners regarding the upcoming workshop. Fred Olsen commented on the benefits of the park to the commercial properties in the Olde Towne area.

6. APPOINT SOI MEMBERS TO SUB-COMMITTEE

Chairman Trogdon requested that NCSD staff provide more detail to the Sub-Committee on the criteria and process for selection of the SOI members. Bruce Buel and Mike Winn indicated that the Board had purposely not specified criteria in the belief that the NCSD members of the Sub-Committee could use their judgment to nominate and select the SOI members that best filled out the Sub-Committee. Donna Mills suggested that she and Ben Trogdon issue a public service announcement to the press alerting the public to the opportunity. The Committee, by consensus, continued this item until the Sub-Committee's next meeting to allow for additional nominations and to allow the Board to seat the fifth NCSD Member. There was no public comment.

7. CONFIRM 11/19/07 MEETING

The Sub-Committee, by consensus, agreed to meet at 6:30pm on November 19, 2007 at the NCSD office.

8. ADJOURNMENT

Chairman Trogdon adjourned the meeting at 7:59 p.m.