


TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL 
DATE: NOVEMBER 23, 2007

AGENDA ITEM
G
NOVEMBER 28, 2007

COMMITTEE REPORTS

ITEM

Receive Minutes from the November 9, 2007 Water Conservation Committee Meeting.

BACKGROUND

Attached is the set of draft minutes from the November 9, 2007, WCC Meeting. President Winn, Member Vierheilig or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

RECOMMENDATION

It is recommended that your Honorable Board discuss the draft minutes as appropriate.

ATTACHMENT

1. November 9, 2007, WCC Meeting Minutes

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2007\COMMITTEE REPORTS 071128.DOC



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address WWW.NCSD.CA.GOV

MINUTES OF THE 11/9/07 SPECIAL MEETING OF THE WATER CONSERVATION COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Winn called the Special Meeting to order at 10am in the NCSD Board Chambers. Both Chairman Winn and Director Vierheilig were in attendance along with staff members Bruce Buel and Celeste Whitlow; District Legal Counsel Jon Seitz; and four members of the public. Chairman Winn described the purpose and format of the meeting.

2. REVIEW RESEARCH ON EMERGENCY SHORTAGE TRIGGERS

Bruce Buel reviewed the status of the research underway to estimate current NMMA water demands and then to produce a sensitivity analysis of future groundwater storage projections. Bruce Buel indicated that this research would be presented to the Committee at the Committee's November 26, 2007 Meeting. The Committee considered the November 4, 2007 memo from Ed Eby and concluded that the rationale for setting trigger points needed to be broader than just damage to the aquifer. Committee discussion followed on the assumptions being used to compute demand and the variables in the sensitivity analysis with the conclusion that the sensitivity analysis should look at climatic conditions that were both wetter and dryer than the conditions observed during the last 32 years. The Committee also discussed the use of ground water storage ranges for setting trigger points rather than the decline in groundwater storage over the prior year. There was no public comment.

3. DISCUSS REVISIONS TO EMERGENCY SHORTAGE REGULATIONS

Bruce Buel and Jon Seitz provided an overview of the Draft Regulations and requested Committee feedback so that a revised set of Regulations could be presented at the Committee's November 26, 2007 Meeting. The Committee reviewed the draft on a section by section basis with detailed requests for revision. Bill Nelson requested that the Draft include provisions requiring large users to incorporate technology into their operations to minimize water use. The Committee agreed, by consensus, to discuss the revisions further at its November 26, 2007 Meeting.

MINUTES OF THE 11/9/07 MEETING OF THE

WATER CONSERVATION COMMITTEE

Page 2

4. DISCUSS RESEARCH ON MONTHLY METER-READ PROPOSAL

Bruce Buel distributed a spread sheet from Assistant General Manager Lisa Bognuda and presented staff's conclusions that conversion to a monthly billing system was not practical but it would be possible to mail out courtesy notices to customers that had larger than expected water use between the bi-monthly reads. Significant Committee discussion followed regarding the notice requirements set forth in state law and the cost of the two options. The Committee also indicated that it would like to review the feasibility of an electronic payment system at a later date. There was no public comment. Larry Vierheilg moved to recommend to the Board that the Board agree to institute a Mid-Billing Cycle Courtesy Notice System for customers using over their allotment of water during Stages 2, 3, and 4 of a Water Supply Emergency. Mike Winn seconded the motion, which passed unanimously.

5. DISCUSS INCLUSION OF THREE-TIERED WATER RATE STRUCTURE INTO WATER CONSERVATION PLAN

Bruce Buel distributed an 11/06/07 memo from Celeste Whitlow regarding Arroyo Grande's recent adoption of a four tiered rate structure and Celeste Whitlow summarized the memo. Committee discussion followed on the reduction in demand documented in the memo and the various factors that contributed to those observed reductions in demand. There was no public comment. The Committee thanked Celeste Whitlow for her efforts.

6. CONFIRM 11/26/07 COMMITTEE MEETING

The Committee agreed by consensus to meet at 2pm on Monday November 26, 2007. There was no public comment.

7. ADJOURNMENT

Chairman Winn thanked the public for participating and adjourned the meeting at 12:20pm.

T:\DOCUMENTS\STAFF FOLDERS\BRUCE\MINUTES\WATER CONSERVATION\071109.DOC