

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: DECEMBER 7, 2007

AGENDA ITEM
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DECEMBER 12, 2007

COMMITTEE REPORTS

ITEM

Receive Committee Meeting Minutes.

BACKGROUND

Attached is the set of draft minutes from the November 26, 2007, Water Conservation Committee Meeting. President Winn, Member Vierheilig or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

Attached is the set of draft minutes from the December 3, 2007, Southland WWTF Upgrade Project Committee Meeting. President Winn, Member Harrison or Staff can respond to questions and receive comments from the Board regarding the meeting or the draft minutes.

RECOMMENDATION

It is recommended that your Honorable Board discuss the draft minutes as appropriate.

ATTACHMENT

1. November 26, 2007, WCC Meeting Minutes
2. December 3, 2007, Southland WWTF Upgrade Project Meeting Minutes

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NIPOMO COMMUNITY SERVICES DISTRICT

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MINUTES OF THE 11/26/07 SPECIAL MEETING OF THE WATER CONSERVATION COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Winn called the Special Meeting to order at 2pm in the NCSD Board Chambers. Both Chairman Winn and Director Vierheilig were in attendance along with staff members Bruce Buel and Celeste Whitlow; District Legal Counsel Jon Seitz; Brad Newton from SAIC (by phone) and three members of the public. Chairman Winn described the purpose and format of the meeting.

2. REVIEW RESEARCH ON EMERGENCY SHORTAGE TRIGGERS

Bruce Buel and Brad Newton summarized the November 23, 2007 SAIC Technical Memorandum titled "Predicted Groundwater in Storage from Year 2007 through Year 2039" and indicated that more work was needed before staff could provide recommendations on the trigger values. Committee discussion followed on the demand and recharge assumptions being used to compute groundwater in storage. The Committee requested that staff look at various levels of conservation to evaluate the role that conservation could play in sustaining storage. The Committee also requested that staff explore the changes in groundwater storage if the community grew at four percent in addition to the other growth assumptions. Bruce Buel observed that it could be concluded that at zero percent growth the TM indicates that NCSD would need to develop 4,750 AFY of supplemental water to sustain current storage levels, at one percent growth 6,720 AFY would be needed and at 2.3% growth 9,940 AFY would be needed. The Committee thanked Brad Newton for his work and agreed to meet again at 2pm on Wednesday December 19, 2007 to continue the discussion. There was no public comment.

3. DISCUSS REVISIONS TO EMERGENCY SHORTAGE REGULATIONS

Bruce Buel and Jon Seitz provided an overview of the red-lined Revised Draft Regulations and requested Committee feedback. The Committee reviewed the draft on a section by section basis with detailed requests for revision. The Committee agreed, by consensus, to discuss the revisions further at its December 19, 2007 Meeting.

4. ADJOURNMENT

Chairman Winn adjourned the meeting at 4:17pm.



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MINUTES OF THE 12/3/07 MEETING OF THE SOUTHLAND WWTF UPGRADE PROJECT COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Winn called the Special Meeting to order at 2:05pm in the NCSD Board Chambers. Both Chairman Winn and Director Harrison were in attendance along with General Manager Bruce Buel; Utility Supervisor Dan Migliazzo; District Engineer Peter Sevcik; Paul Sorensen from Fugro West; Mike Nunley and Malcolm McEwen from Boyle Engineering and five members of the public. Chairman Winn described the purpose and format of the meeting.

2. RECEIVE FUGRO PRESENTATION RE DISCHARGE GEO-HYDROLOGY AND CONSIDER FUGRO RECOMMENDATIONS RE PROJECT SCOPING

Peter Sevcik described the goals of Fugro's investigation and introduced Paul Sorensen of Fugro. Paul Sorensen then summarized the five tasks that Fugro has been working on and reviewed the results from the Task 4 investigation of the relationship between discharge at Southland and flow in Nipomo Creek. Paul Sorensen indicated that the other four Technical Memoranda would be ready by the end of January 2008. Significant committee discussion followed on the Task 4 Memorandum and Fugro's conclusions. Mike Winn requested that staff consult with Fugro West to develop an additional proposal to document the feasibility of discharging treated wastewater west of the existing percolation ponds. John Snyder indicated that it would be helpful to the public if each of Fugro's Technical Memoranda from this assignment were numbered and placed on NCSD's website. The Committee agreed by consensus to wait until the additional submittals were completed before considering project scoping.

3. RECEIVE BOYLE PRESENTATION RE SOLIDS DISPOSAL OPTIONS

Peter Sevcik referenced Boyle Engineering's Memorandum distributed with the committee packet and introduced Mike Nunley from Boyle. Mike Nunley described the overall scope of work assigned to Boyle, explained how this Memorandum fit into Boyle's Scope of Work and then introduced Malcolm McEwen. Malcolm McEwen summarized the results of the memorandum including the costs and benefits of three options for disposal of solids. Committee discussion followed on the options with the conclusion that the Committee should discuss this topic further at their next meeting. There was no public comment. The Committee, by consensus, indicated that the information was useful and thanked Boyle for providing the information.

**MINUTES OF THE 12/3/07 MEETING OF THE
SOUTHLAND WWTF UPGRADE PROJECT COMMITTEE**

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4. DISCUSS ADDING SOLAR ARRAY TO PROJECT MASTER PLAN

Bruce Buel reviewed the unsolicited proposal set forth in the packet and indicated that the concept of adding some type of solar power to the Master Plan could result in overall savings to NCSD's Town Sewer Fund customers. Committee discussion followed on the proposal and the concept. There was no public comment. The Committee, by consensus, directed staff to solicit a proposal from Boyle Engineering to review the proposal and to prepare an independent appraisal of the proposed technology and other solar technologies for subsequent review by the Committee and the Board.

5. SET MEETING DATE(S) FOR SUBSEQUENT MEETINGS

The Committee agreed, by consensus to meet again at 2pm on Monday, February 4, 2008. There was no public comment.

6. ADJOURNMENT

Chairman Winn thanked the public for participating and adjourned the meeting at 3:38 p.m.

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