

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BB*  
DATE: APRIL 25, 2008

**AGENDA ITEM**  
**C-1**  
**APRIL 30, 2008**

**NCSD SUPERINTENDENT REPORT**

**ITEM**

NCSD Superintendent Tina Grietens re Utility Dept. update [NO ACTION REQUESTED].

**BACKGROUND**

Tina Grietens is scheduled to summarize the attached outline.

**RECOMMENDATION**

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

**ATTACHMENTS**

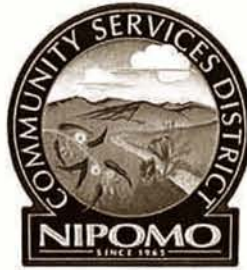
- Utility Operations Update

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# NIPOMO COMMUNITY

## BOARD MEMBERS

MICHAEL WINN, PRESIDENT  
JAMES HARRISON, VICE PRESIDENT  
CLIFFORD TROTTER, DIRECTOR  
ED EBY, DIRECTOR  
LARRY VIERHEILIG, DIRECTOR



# SERVICES DISTRICT

## STAFF

BRUCE BUEL, GENERAL MANAGER  
LISA BOGNUDA, ASSISTANT GENERAL MANAGER  
JON SEITZ, GENERAL COUNSEL

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148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326  
(805) 929-1133 FAX (805) 929-1932 Website address: NCS.D.CA.GOV

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TO: BRUCE BUEL

FROM: TINA GRIETENS

DATE: April 25, 2008

UPDATE: RE: UTILITY OPERATIONS

1. Compliance with water system requirements
  - Worked with District Engineer to prepare response to water system violations.
  - Established protocol with staff to ensure violation will not re-occur.
2. Compliance with wastewater system requirements.
  - Reviewed permit requirements for both WWTP. Posted permits at both plants.
  - Revised self discharge monitoring forms for both wastewater treatment plants.
  - Revised sampling protocol for both plants.
  - Worked with District Engineer to revise sampling schedule
  - Training of staff –proper analyses to test and procedures to follow
  - Development of mini labs in progress
3. Blacklake WWTP- #3 pond liner repair competed, pond back in service (4/14)
4. Southland WWTP-
  - Percolation ponds being ripped
  - Accepting estimates for sludge removal on pond #3
  - RWQB permit for land application of bio-solids in progress
5. Drainage problem on Olympic Avenue resolved, flushing of well no longer impaired
6. Water distribution system-
  - Getting wells repaired/ready for peak season
7. Sewer collection system maintenance
  - 5 lift stations pumped
  - Black lake golf course sewer line jetted
8. General maintenance
  - Weed abatement
  - Equipment maintenance
9. Staff Training and certification
  - Staff attended classes and seminars relating to collections, treatment, laboratory analyses, and valve repair. An in house safety training program has been established with the assistance of the District Engineer
10. SCADA Working out issues of communication between sites
11. Southland Office Completion
  - Telephones, computers and SCADA have been moved and are operational
  - Staff has moved into offices
  - Office assistant has been recruited
  - Testing of standby generator is pending

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL   
DATE: APRIL 25, 2008

**AGENDA ITEM**  
**C-2**  
**APRIL 30, 2008**

**WATER CONSERVATION PROGRAM UPDATE**

**ITEM**

NCSD Water Conservation Coordinator Celeste Whitlow re Water Conservation Program [NO ACTION REQUESTED].

**BACKGROUND**

Celeste Whitlow is scheduled to summarize the attached outline.

**RECOMMENDATION**

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

**ATTACHMENTS**

- Water Conservation Program Outline

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# NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET  
POST OFFICE BOX 326  
NIPOMO, CA 93444 - 0326  
(805) 929-1133 FAX (805) 929-1932  
Web site address [www.ncsd.com](http://www.ncsd.com)

## MEMORANDUM

TO: BRUCE BUEL, GENERAL MANAGER  
FROM: CELESTE WHITLOW, CONSERVATION AND PUBLIC OUTREACH  
COORDINATOR  
DATE: APRIL 24, 2008  
RE: ITEM C-2 : WATER CONSERVATION ACTIVITIES UPDATE

- **Grant applications.**
  - **Proposition 50 Department of Water Resources Water Efficiency Grant.** Work continues on the Proposition 50 Department of Water Resources grant application.
  - **CALFED (U.S. Bureau of Reclamation) 2008 Water Use Efficiency Grant.** Announced on 4/17/2008, this grant presents another opportunity to apply for grant funding.
- **High-efficiency washer (HEW) rebate program.** Due to staffing change at the California Urban Water Conservation Council (CUWCC), specific information has not yet been received, nor have samples of agreements. From discussing with Jaime Lien, Water Conservation Coordinator for the Atascadero Mutual Water Company, which uses the CUWCC SmartRebates program for their HEW rebates, the program is very popular with customers. When AMWC initially started the HEW rebate program, Jaime ran it herself and had a very disappointing customer response. According to Jaime, the water agency or district contracts for a specific number of rebates at a time. For the first block of rebates, the AMWC paid only \$75 of each \$150 rebate, and CUWCC paid the rest. For the second block or contracted rebates, the cost share was \$120 for AMWC. There is a processing fee for each rebate, which the water agency/district pays. The SmartRebates program handles public outreach, advertisement, customer support, and all other issues concerned with the SmartRebates program.
- **Nipomo Mesa new-construction water use mitigation plumbing retrofits.** On-going contact with James Caruso, Senior Planner with the San Luis Obispo County Planning and Building Department, has kept us up-to-date with the plan as it progresses through County channels. The County currently is working to set up a program for a concept,

April 30, 2008

originating with President Michael Winn, in which developers can purchase mitigation credits in a mitigation fund which would be used to bring the Nipomo Park's irrigation system up to distribution uniformity (DU) standards. A water audit performed on the park's irrigation system two years ago showed that the County could save \$24,000 yearly (at 2006 water rates) in water fees if the irrigation system was brought up to DU. Discussion is also underway about the possibility of utilizing the CUWCC SmartRebate program to find and process existing residences whose owners wished to have their toilets retrofitted as part of the mitigation program.

- **Outreach to Spanish-speaking customers.**
  - Currently translation of brochures into Spanish is being performed.
  - Request has been made to Kathy for assistance in identifying customers whose primary language is Spanish, to better serve them by supplying them information in Spanish.
  
- **Request for Quotes for tree great installation sent.**
  
- **Workshops.**
  - **May workshop.** On May 31, 2008, 9:00 a.m. to 12:00 p.m., District Engineer Peter Sevcik will present a workshop on Septic System maintenance. At the same workshop, Celeste Whitlow, Conservation Coordinator, will present information on landscaping over a septic system.
  - **Fire-Resistant Landscapes.** Preparations continue for a workshop focusing on fire-resistant landscapes, incorporating information on the "Creating Defensible Space" CD.
  
- **Meeting with Blacklake Architectural Committee.** A very productive meeting was held, where discussion centered on issues involving turf removal and replacement with drought-tolerant plant material.
  
- **Removal of trees.** Scheduled for Thursday and Friday, April 24 and 25, 2008. Chipped wood will be left at the District. After two weeks, chips can be used in the District landscape as mulch.

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL  
DATE: APRIL 25, 2008



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) APPROVE WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE BOARD MEETING MINUTES [RECOMMEND APPROVAL]  
Approve Minutes of 4/9/08 Meeting and 4/14/08 Special Meeting
- D-3) REVISE FUGRO WEST AGREEMENT TO AUTHORIZE ADDITIONAL RESEARCH ON  
DISPOSAL SITE FEASIBILITY [RECOMMEND APPROVAL]
- D-4) ACCEPT QUARTERLY FINANCIAL REPORT [RECOMMEND APPROVAL]
- D-5) ACCEPT QUARTERLY INVESTMENT REPORT [RECOMMEND APPROVAL]

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TO: BOARD OF DIRECTORS  
 FROM: BRUCE BUEL  
 DATE: APRIL 25, 2008

**AGENDA ITEM  
 D-1  
 APRIL 30, 2008**

**TOTAL COMPUTER  
 CHECKS  
 \$ 166,281.91**

**HAND WRITTEN CHECKS**

04-14-08	19737	M WINN	100.00
04-14-08	19739	E EBY	100.00
04-14-08	19740	C TROTTER	100.00
04-14-08	19741	L VIERHEILIG	100.00
04-21-08	19744	E EBY	100.00
04-21-08	19745	C TROTTER	100.00

VOID  
 19738, 19742, 19743

**COMPUTER GENERATED CHECKS**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
14911	04/18/08	EMP01	EMPLOYMENT DEVELOP DEPT	877.10	.00	877.10	A80414	STATE INCOME TAX
14912	04/18/08	MID01	MIDSTATE BANK-PR TAX DEP	3214.74 783.28	.00 .00	3214.74 783.28	A80414 1A80414	FEDERAL INCOME TAX MEDICARE (FICA)
			Check Total.....:	3998.02	.00	3998.02		
14913	04/18/08	MID02	MIDSTATE BANK - DIRECT DP	25205.26	.00	25205.26	A80414	NET PAY
14914	04/18/08	PER01	PERS RETIREMENT	8691.65	.00	8691.65	A80414	PERS PAYROLL REMITTANCE
14915	04/18/08	SIM01	SIMMONS, DEBRA	150.00	.00	150.00	A80414	WAGE ASSIGNMENT
14916	04/18/08	STA01	STATE STREET GLOBAL	1680.00	.00	1680.00	A80414	457 DEFERRED COMP
014917	04/16/08	ABA01	ABALONE COAST BACTERIOLOG	120.00 176.00 120.00	.00 .00 .00	120.00 176.00 120.00	08-673 08-681 08-719	WATER SAMPLES TOWN WWTF LAB WATER SAMPLES
			Check Total.....:	416.00	.00	416.00		
014918	04/16/08	AME03	AMERI PRIDE	119.15	.00	119.15	F449998	UNIFORMS ETC
014919	04/16/08	BEE01	BEE SAFE LOCK & KEY	193.38	.00	193.38	73034	LOCKS
014920	04/16/08	BOY01	BOYLE ENGINEERING CORP	218.70 6085.26 15165.76	.00 .00 .00	218.70 6085.26 15165.76	054514 054701 054722	PCI-APN 092-531-005 REPLACEMENT STUDY NIPOMO WATERLINE INTERTIE
			Check Total.....:	21469.72	.00	21469.72		
014921	04/16/08	BRE02	BRENTAG PACIFIC INC.	616.65 579.31	.00 .00	616.65 579.31	BPI777174 BPI777175	CHLORINE CHLORINE
			Check Total.....:	1195.96	.00	1195.96		
014922	04/16/08	CAL14	CALIFORNA WATER	110.00 110.00 110.00	.00 .00 .00	110.00 110.00 110.00	BREWER08 GERMAN08 MOTLEY08	CERTIFICATION CERTIFICATION CERTIFICATION
			Check Total.....:	330.00	.00	330.00		
014923	04/16/08	CAN02	CANNON ASSOCIATES	1782.91 1641.38 300.00	.00 .00 .00	1782.91 1641.38 300.00	43576 43577 43578	BL WELL #3 MAINT BL WELL #4 MAINT ON CALL ALERT MAINT
			Check Total.....:	3724.29	.00	3724.29		
014924	04/16/08	CAR04	CAR QUEST ARROYO GRANDE	18.70	.00	18.70	238146+48	SUPPLIES
014925	04/16/08	CLE06	CLEVER DUCKS	300.00 717.50 2250.00 3191.06	.00 .00 .00 .00	300.00 717.50 2250.00 3191.06	5351 5400 5430 AAAQ1165I	COMPUTER SUPPORT INFRASTRUCTURE UPGRADE COMPUTER SUPPORT AUTOCAD COMPUTER
			Check Total.....:	6458.56	.00	6458.56		
014926	04/16/08	FGL01	FGL ENVIRONMENTAL	710.00 223.00 111.00 212.00	.00 .00 .00 .00	710.00 223.00 111.00 212.00	801297A 803221A 803223A 803522A	2007 CONSUMER CONFIDENCE TOWN WWTF LAB BL WWTF LAB TOWN WWTF LAB
			Check Total.....:	1226.00	.00	1226.00		

**NIPOMO COMMUNITY SERVICES DISTRICT  
WARRANTS APRIL 25, 2008**

**AGENDA ITEM  
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Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
			Check Total.....:	174.22	.00	174.22		
014950	04/30/08	EBY01	EBY, ED	100.00	.00	100.00	043008	REG BD MEETING 043008
014951	04/30/08	FGL01	FGL ENVIRONMENTAL	187.00 212.00 46.00	.00 .00 .00	187.00 212.00 46.00	802960A 803824A 804141A	TOWN WWTF LAB TOWN WWTF LAB WATER SAMPLE
			Check Total.....:	445.00	.00	445.00		
014952	04/30/08	FUG01	FUGRO WEST, INC.	592.87	.00	592.87	3596-9	WWTF DISCHARGE STUDY
014953	04/30/08	GRO02	GROUND UP, INC.	585.00	.00	585.00	289	BL POND LINER
014954	04/30/08	GWA01	GWA INC	53.00 85.00	.00 .00	53.00 85.00	804006401 804020621	FIRE ALARM FIRE ALARM - SHOP
			Check Total.....:	138.00	.00	138.00		
014955	04/30/08	HAR02	HARRISON, JAMES	100.00	.00	100.00	043008	REG BD MEETING 043008
014956	04/30/08	MAR02	MARLOWE & COMPANY	4500.00	.00	4500.00	08-268-04	SERVICES FOR THE MONTH OF
014957	04/30/08	MID05	MID STATE BANK PETTY CASH	25.00 143.17	.00 .00	25.00 143.17	32508 042408A	RECORDING FEE - CC EXT SUPPLIES
			Check Total.....:	168.17	.00	168.17		
014958	04/30/08	MIG01	MIGLIAZZO, DAN	120.00	.00	120.00	041908	REIMB FOR WORK BOOTS
014959	04/30/08	MOR02	MORE OFFICE SOLUTIONS	120.31 35.96	.00 .00	120.31 35.96	273128 273238	FAX MACHINE MAINT FAX MACHINE MAINT
			Check Total.....:	156.27	.00	156.27		
014960	04/30/08	MRF01	MR. POOLMAN	101.07	.00	101.07	45345	SUPPLIES FOR WWTF
014961	04/30/08	NEX01	NEXTEL COMMUNICATIONS	457.45	.00	457.45	87314077	CELL PHONES
014962	04/30/08	PAD02	PADRE ASSOCIATES, INC	5553.75	.00	5553.75	2008-481	WATERLINE INTERTIE PROJEC
014963	04/30/08	RAM01	RAMINHA CONSTRUCTION INC	3508.55	.00	3508.55	4509	BL POND LINER
014964	04/30/08	REE01	REEDER, GILMAN & ASSOC.	10000.00	.00	10000.00	7412	APPRAISAL MCGONAGIL/ROSSI
014965	04/30/08	RIC01	RICHARDS, WATSON, GERSHON	20081.51	.00	20081.51	158077	WATER RIGHTS ADJUDICATION
014966	04/30/08	SHI01	SHIPSEY & SEITZ, INC	11514.00	.00	11514.00	031508	LEGAL FEES
014967	04/30/08	SPA01	SPANGO VOICE COMM	838.34	.00	838.34	6373	WIRING
014968	04/30/08	STA03	STATEWIDE SAFETY & SIGNS	37.10	.00	37.10	61051	SUPPLIES
014969	04/30/08	STA09	STANDARD INSURANCE	1546.20	.00	1546.20	050108	INSURANCE
014970	04/30/08	TAP01	TAFT ELECTRIC	912.61 247.73 344.59	.00 .00 .00	912.61 247.73 344.59	30382G 30382H 30382I	WOODGREEN LS MAINT SUNDALE WELL MAINT TOWN WWTF MAINT
			Check Total.....:	1504.93	.00	1504.93		
014971	04/30/08	TRO01	TROTTER, CLIFFORD	100.00	.00	100.00	043008	REG BD MEETING 043008
014972	04/30/08	VAL01	VALLEY SEPTIC SERVICE	275.00	.00	275.00	5162	LIFT STN MAINT
014973	04/30/08	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	043008	REG BD MEETING 043008
014974	04/30/08	WAL01	WALLACE GROUP	249.50	.00	249.50	25139	MILLER PARK
014975	04/30/08	WIN01	WINN, MICHAEL	100.00	.00	100.00	043008	REG BD MEETING 043008



**NIPOMO COMMUNITY SERVICES DISTRICT  
WARRANTS APRIL 25, 2008**

**AGENDA ITEM  
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APRIL 30, 2008  
PAGE TWO**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Payment Information	
							Invoice #	Description
014927	04/16/08	FRA02	FRANK'S LOCK AND KEY	348.49	.00	348.49	27005	SECURITY LOCK
014928	04/16/08	GAR01	GARING TAYLOR & ASSOC	67.50 275.00 85.00 1470.00 680.05	.00 .00 .00 .00 .00	67.50 275.00 85.00 1470.00 680.05	8641 8642 8644 8645 8673	TEFFT ST L/S EASEMENT RESEARCH POND LINER REPAIR ISSUE BIO-SOLIDS PERMIT DANA WELLS
			Check Total.....:	2577.55	.00	2577.55		
014929	04/16/08	GAS02	GAS COMPANY, THE	162.46	.00	162.46	040108	GAS ENGINE AT CAMINO CABA
014930	04/16/08	GRA01	GRANDFLOW, INC.	1939.61	.00	1939.61	97003	BILLING FORMS
014931	04/16/08	GRO01	GROENIGER & CO	85.28	.00	85.28	11000135	SUPPLIES
014932	04/16/08	MIG01	MIGLIAZZO, DAN	663.05	.00	663.05	040508	TRAVEL TO SEMINAR
014933	04/16/08	MOR02	MORE OFFICE SOLUTIONS	80.20 1183.92	.00 .00	80.20 1183.92	278332 414458	STAPLES FOR COPIER COPIER MAINT
			Check Total.....:	1264.12	.00	1264.12		
014934	04/16/08	NEW03	NEW IMAGE TECHNOLOGIES	25.00	.00	25.00	20082042	DOMAIN REGISTRATION RENEW
014935	04/16/08	NUT01	NU TECH PEST MGMT	265.00 49.00	.00 .00	265.00 49.00	66862 66863	PEST CONTROL PEST CONTROL
			Check Total.....:	314.00	.00	314.00		
014936	04/16/08	OFF01	OFFICE DEPOT	283.18	.00	283.18	426337710	OFFICE SUPPLIES
014937	04/16/08	POO01	POOR RICHARD'S PRESS	709.75	.00	709.75	190362	APRIL NEWSLETTER
014938	04/16/08	SAN09	SAN LUIS MAILING SERVICE	47.82 166.46 135.90 590.46	.00 .00 .00 .00	47.82 166.46 135.90 590.46	32894A 32894B 32912A 32912B	MAILING SECOND NOTICES POSTAGE FOR BILLS MAILING BILLS POSTAGE FOR MAILING BILLS
			Check Total.....:	940.64	.00	940.64		
014939	04/16/08	SOU03	SOUTH COUNTY SANITARY	593.67	.00	593.67	033108	SOLID WASTE LIENS
014940	04/16/08	TAF01	TAFT ELECTRIC	4999.00 3937.00 529.59	.00 .00 .00	4999.00 3937.00 529.59	30382A 30382B 30382E	REPLACE BEVINGTON PUMP PA ELECTRICAL FOR PHONE SERV WOODGREEN LIFT STN MAINT
			Check Total.....:	9465.59	.00	9465.59		
014941	04/25/08	\W004	WALKUP, LAURA	100.00	.00	100.00	000A80501	MQ CUSTOMER REFUND FOR WA
014942	04/30/08	ABA01	ABALONE COAST BACTERIOLOG	176.00 120.00 20.00 129.60 20.00 176.00 20.00 20.00	.00 .00 .00 .00 .00 .00 .00 .00	176.00 120.00 20.00 129.60 20.00 176.00 20.00 20.00	08-728 08-767 08-768 08-769 08-781 08-782 08-789 08-797	TOWN WWTF LAB WATER SAMPLES BL WWTF LAB WATER SAMPLES BL WWTF LAB TOWN WWTF LAB BL WWTF LAB BL WWTF LAB
			Check Total.....:	681.60	.00	681.60		
014943	04/30/08	AME03	AMERI PRIDE	119.15	.00	119.15	F455737	UNIFORMS ETC
014944	04/30/08	ASA01	ASAP REPROGRAPHICS	1022.01	.00	1022.01	50855	DRAFT INTERTIE PROJECT PR
014945	04/30/08	BEN02	BENTLEY SYSTEMS, INC.	1650.18	.00	1650.18	47158009	WATER GEMS SUBS
014946	04/30/08	CAN02	CANNON ASSOCIATES	3178.68	.00	3178.68	43539A	WATERLINE RELOCATION
014947	04/30/08	CEN02	CENTRAL COAST FENCE INC	633.00	.00	633.00	2008-274	GATE FOR COMPOST FENCE
014948	04/30/08	COR01	CORBIN WILLITS SYSTEMS	724.18	.00	724.18	A804151	COMPUTER SUPPORT
014949	04/30/08	DWI01	DWIGHT'S AUTOMOTIVE	91.54 82.68	.00 .00	91.54 82.68	37476 37491	TRUCK MAINT TRUCK MAINT

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**Monday, April 14, 2008**  
**9:00 A. M.**

**SPECIAL MEETING MINUTES**

**BOARD of DIRECTORS**

MICHAEL WINN, **PRESIDENT**  
 JAMES HARRISON, **VICE PRESIDENT**  
 ED EBY, **DIRECTOR**  
 CLIFFORD TROTTER, **DIRECTOR**  
 LARRY VIERHEILIG, **DIRECTOR**

**SOUTH COUNTY ADVISORY COUNCIL**

RICHARD WRIGHT, **CHAIR pro tem**  
 DAN GADDIS, **VICE CHAIR pro tem**  
 PHIL HENRY, **IMMEDIATE PAST CHAIR**  
 VINCE McCARTHY  
 ELAINE THOMAS  
 SEAN SCHUUR  
 DAN WOODSON  
 RICK DEAN  
 REGGIE DION  
 BILL WEBER  
 EL-JAY HANSSON  
 ISTAR HOLLIDAY  
 STEPHANIE FRANKS  
 JAMES HARRISON **ex officio**

MEETING LOCATION  
 NCSD OFFICE BOARD CHAMBERS  
 148 South Wilson Street  
 Nipomo, California

Public Comment will be received on Agenda Items Only

**A. CALL TO ORDER AND FLAG SALUTE**

President Winn called the meeting to order at 9:00 a.m. and led the flag salute.

**B. NCSD BOARD ROLL CALL AND INTRODUCTIONS**

At Roll Call, the following NCSD directors were present.

Each Director introduced himself:

Directors Vierheilig, Trotter, Eby and Winn. Director Harrison was absent.

President Winn introduced Vice Chair of the South County Advisory Council, Dan Gaddis.

**C. SCAC ROLL CALL AND INTRODUCTIONS**

Vice Chair Dan Gaddis called the roll for the SCAC members. He stated that Chairman, Richard Wright is out of town. The following SCAC members were present:

Dan Gaddis, Vince McCarthy, Elaine Thomas, Dan Woodson, Reggie Dion, and Istar Holliday

Chuck Stevenson, Division Manager, San Luis Obispo County Planning, Long Range Planning Division, introduced the following:

Mike Wulkan, - SLO County Planning Environmental Review, Supervising Planner  
 Dana Lilley - SLO County Housing and Economic Development, Supervising Planner

Dale Ramey - Public Works Department, Transportation, Traffic Engineer

Rick Swan, Battalion Chief with Cal Fire

K H Achadjian - SLO County 4<sup>th</sup> District Supervisor

**MINUTES SUBJECT TO BOARD APPROVAL**

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**Monday, April 14, 2008**  
**SPECIAL MEETING MINUTES**  
Page 2 of 8

- D. DISCUSSION OF OAKGLEN ISSUES (NO ACTION TO BE TAKEN)
1. PLAN OVERVIEW BY COUNTY PLANNING STAFF
  2. DISCUSS WATER AVAILABILITY & TIMING FOR OAKGLEN PLAN IMPLEMENTATION
  3. DISCUSS OAKGLEN LAND USE AND CIRCULATION OPTIONS AND ISSUES

Chuck Stevenson, Division Manager, San Luis Obispo County Planning, Long Range Planning Division, reviewed the plan overview SLO County is proposing for the area on South Oakglen Avenue in Nipomo. He described the plans for building a bridge across Highway 101 at the southern end of Nipomo with ingress/egress ramps being built in the future. He described the possibility of a General Plan Amendment and a Specific Plan.

Mike Wulkan, SLO County Planning Environmental Review – reviewed the primary objectives, which include a secondary access and opportunities for other improvements. The Planning Department would plan to receive property-owner input.

The slide titles included the following:

1. The Planning Study Area
2. Quick facts
3. Project Benefits
  - Safety, Health, Recreation
  - Secondary Access, sidewalks
  - Street drainage improvements
  - Economic Development
  - Housing
  - Resource Development
  - Improve neighborhood appearance
  - Gateways along Highway 101 at edges
4. Update – What's Happened in the Past Year?
  - Wilmar Ave. earthquake fault update
  - Southland St/Hwy 101 improvements
  - Water Supply
  - Level of Severity III certified
  - Groundwater storage, demand (SAIC)

Dale Ramey, Public Works Department, Transportation, discussed some of the project applications and environmental documents necessary

Mr. Wulkan continued with the slides. He stated that there would be no net increase in water use from the groundwater basin by doing transfer of development credits (TDCs) from the rural area of Nipomo to the Oakglen area.

5. Options – delay could mean the funds won't be available
  - Pursue circulation design environmental enhancement improvements only.
  - Creative Solutions
6. Transfer of Development Credits (TDC) Potential

All the slides are available for viewing in the District office.

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Mr. Stevenson stated that there are 438 potential lots to be used for transfer credits in the area designated for possible Transfer Development Credits (TDC). Some benefits would be:

- With water-neutral equivalencies factored in, more transferable development units could be possible for the Oakglen area.
- If 25% of Residential Rural property owners participate in TDC program, 300 development units could be available.

Jon Seitz, District Legal Counsel, explained that not all of the area within the Specific Plan is within the Nipomo Community Services District. That would involve LAFCo issues. There could possibly be a Sphere of Influence conflict. A supplemental water supply would be necessary to serve the area. The area to be developed would need to be sewerred, therefore, the NCS D sewer facility would impacted. NCS D does not know what the future will bring with the City of Santa Maria. The District is discussing only 3000 acre feet of water. Staff has discussed a possible Joint Powers Agreement to service the Oakglen plan.

### **Questions?**

Mr. Gaddis – asked if the Spring water table levels have been taken?

Director Winn stated that the report should be available in May.

Mr. Gaddis asked if the County's goal is to get more workforce housing density.

*Mr. Stevenson: stated that the County would look for workforce housing, affordable housing and a variety of housing types as well as commercial and tourist-commercial.*

Vince McCarthy - asked if the County will be allowing the housing to be built before the infrastructure is in place.

*Mr. Stevenson stated that the County couldn't do that.*

Mr. McCarthy asked if the County is aware that Nipomo has a TDC program in place.

*Mr. Stevenson stated that Nipomo has a community-based TDC program.*

Istar Holliday – asked if the bridge will not be completed for 5 or 6 years, is it correct that the development will not occur until then.

*Mr. Stevenson stated that some development will be able to occur before the bridge is built, however, it will have to be approved by Cal Trans, a funding mechanism in place, and plans approved that the bridge is going to be built.*

Mrs. Holliday asked about the TDC program and how did the County get 1.5 acre feet of water usage. She also asked how that will have a negative impact on the water use.

*Mr. Stevenson stated that the amount is an average and not site-specific.*

Director Eby asked if the County was planning for access for those developments using the current zoning.

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**Questions? (CONTINUED)**

*Mr. Stevenson stated current zoning.*

Director Eby asked if some of the properties within the Southland Interchange area in question are outside the Nipomo Conservation area.

Director Trotter asked if the figure of 52% owner-occupied residences is a generic number or based on actual data.

*Mr. Wulkan stated that it is based on census figures.*

Director Trotter asked about applying TDCs being a jumble.

Mrs. Holliday, asked how multi-unit dwellings are counted.

*Each unit is a dwelling, not each apartment building.*

Mrs. Holliday asked about the owner-occupied property in the area of the bridge or the ramps.

*Mr. Stevenson stated that it will be up to the property owner. There may be some property acquisition but not by eminent domain.*

Director Winn – asked if the District could receive a copy of the Wilmar earthquake report.

*Mr. Stevenson – Yes*

Director Winn asked if the County had thought about a joint powers agreement.

*Mr. Stevenson – answered that it had been mentioned and Mr. Ogren had discussed it.*

Director Winn asked since S. Oakglen has been noted as a blighted area and had at one time been considered not a large enough area for Redevelopment, has that been reconsidered as a funding option or is it off the table.

*Mr. Stevenson stated that the redevelopment agency was not a part of this Oakglen proposal.*

Director Winn asked if the current community plan would be modified because the only TDC sending sites are in Blacklake Canyon. If it were going to be modified, what is the process to be used?

*Mr. Stevenson stated that it would be part of the specific plan process.*

Director Winn asked Mr. Seitz to explain Ordinance 3090.

Jon Seitz, District Legal Counsel, explained that in Ordinance 3090:

- There are General Plan Amendments (GPAs) that won't be considered unless supplemental water is available to support the increase in non-agricultural water use that would be attributed to the GPA.
- The current General Plan allows for subdivisions within the planning area. The County has yet to determine the supplemental water supply fee.

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**Questions? (CONTINUED)**

*Mr. Stevenson stated that the options presented today (interim zoning until such time as water is available or TDC program is in place) will be considered and the language in Ordinance 3090 can be adjusted to fit the options.*

*Mr. Stevenson stated that invitations were sent to property owners for today's meeting.*

Mr. Seitz explained that the word "blighted" is a legal term adopted by the California Legislature, given to determine if an area can have a redevelopment agency that is financed by the increase of property taxes as a result of the future development that is allowed.

The following member of the public spoke.

Kevin Beauchamp, Nipomo resident – asked where funding for the GPA and roads would be coming from.

*Mr. Stevenson answered that there would be a financing study done that would determine the cost of infrastructure. Development would be paying its fair share. Area-wide traffic impact fees would be considered. Other creative options are being considered to address the Willow Rd. issue. It is possible that the same financing tools could be used on S. Oakglen.*

Kevin Beauchamp also asked why the County thinks that Nipomo needs work-force housing when most of the jobs are in Santa Maria, Five Cities and the San Luis Obispo area.

*Mr. Stevenson stated that the County is trying to achieve head of household jobs. The Southland area and the Crystal Oaks property are targeted as job-generating areas.*

**The Board took a break at 10:19 a.m. and returned at 10:30 a.m.**

President Winn suggested a discussion period.

Supervisor Achadjian suggested that the District knock on LAFCO's door as soon as possible. Don't wait until it is a project.

- o The TDC issue is a sensitive subject.
- o The County will not increase density unless the existing zoning supports it.
- o There will be more discussion about a joint powers agreement.
- o There will be redevelopment in Nipomo only if Nipomo desires it.
- o Desalination is expensive and the Coastal Commission staff is against it.
- o Infrastructure discussion with Cal/Fire

**SCAC members**

Istar Holliday, Nipomo resident, SCAC member – stated that she has been involved with development issues in this area for 20 years. The County promises infrastructure if the development gets built, but then it doesn't happen. Nipomo is still waiting for the Willow Rd interchange promised when Woodlands was approved.

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**DISCUSSION PERIOD (CONTINUED)**

Istar Holliday (continued)

The amount of water rights sold in the TDC program will probably not be sufficient to offset the amount of water needed for development of the areas in question. She stated that she liked the option to pursue circulation, design, and environmental improvements only with no land use changes because the financing of the improvements is uncertain. She will not support it until the bridge is built. The fire department needs to have the infrastructure in place before people move into the houses.

Dan Woodson, Nipomo resident, SCAC member, stated he does not support the bridge-only option because it does not benefit all the community but mostly the S. Oakglen area. The ramps should be completed also.

*Dale Ramey, Public Works Department, Transportation, stated that Cal Fire could reach Orchard Rd by going across the new bridge rather than the Tefft Street bridge. Some traffic for downtown would be relieved also.*

Vince McCarthy, NCSO resident and SCAC member - stated that the intersection at Oakglen and Tefft should be put in first so there won't be a traffic jam like the other side of the freeway. He stated that the plan looks like a GPA update but can't tell.

*Mr. Stevenson showed the area subject to the GPA on the map as the heavy dark line. The County wants to provide creek protection measures when planning a possible cross to the high school. The area around Southland is not amending the General Plan but implementing it with a Specific Plan.*

Mr. McCarthy - The jobs are not in Nipomo. Why load up the town without the infrastructure?

*Mr. Stevenson stated that the area has several different designations – some multi family, some single family residences. If there were places to work in Nipomo, people could choose to work in Nipomo rather than driving out of town.*

Mr. McCarthy – stated that the plan is for subdividing down to 6000 sq ft lots but it seems the County changes that to a greater density.

Mr. Gaddis, SCAC member, stated that there needs to be infrastructure in place before the development. Traffic solutions need to be in place. Smart Growth is supposed to be close to shopping and employment so people can walk to employment and shopping but the closest is Santa Maria or San Luis Obispo.

Director Vierheilg stated that TDCs may result in no net gain in water use for the South Oakglen area. The development should reflect what Nipomo wants to see.

Director Trotter left the meeting at 11:04 a.m.

Director Eby stated that not all the area in the plan shown is within the NMMA. The Court says the supplemental water supply must be used within the NMMA. He said that increasing the density in addition was "mission creep." The original mission was to provide access to South Oakglen. He asked if the overpass is being installed to increase the density.

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**DISCUSSION PERIOD (CONTINUED)**

Director Eby (continued)

Santa Maria Water Project – 2000 acre feet per year by 2010, and that amount for the next ten years. Then the District would receive 3000 afy after 2020 and is going to existing users and not for growth. It is designed to let the District back off of pumping groundwater. Water resources need to be considered. He stated that he likes no land use changes.

*Mr. Stevenson answered that the County plans to work closely with the District. Southland and Crystal Oaks are part of the Specific Plan. The County is looking at how this will affect South Oakglen. It will take a long time to go through Cal Trans. A subdivision will not be allowed until this happens.*

Director Eby suggested that development pay its fair share and it needs to be identified what percentage that fair share is.

Director Winn stated that changing the community TDC plan for Nipomo seems to be problematic and frightens some people. If all TDCs could be used only in the Oakglen area, it might be appealing.

Mr. Stevenson stated that property owners would be compensated for giving up their right to develop a 20 or greater-acre parcel

The following members of the public spoke:

Kevin Beauchamp, Nipomo resident –stated that the catalyst for this project was to subdivide within the existing zoning; then ways of funding were considered to help pay for overpass. He stated that we can't build our way out of these situations. The community would have more faith in this project if the Willow Rd project would be completed first. He would support an overpass and ingress/egress ramps first before any building occurs.

Herb Kandel, NCSD resident - stated that the some of the resources affected by this area are:

- Nipomo Creek is on the Pacific Coast Flyway and 10,000 plants are going in on the southern portion near this area;
- Land Conservancy project on the Dana Adobe property;
- This area is being considered as a receiver of the Willow Rd. Extension, which would bring 3000-4000 oak trees and maritime chaparral;
- This would help prevent erosion and provide recreation/education.
- The Dana Adobe is seeking National Landmark status; plans for a living history park
- Threats to agricultural viability
- Cultural landscape that is needing to be protected
- Business liability of the Olde Towne
- There is a cultural feeling that is unique to Oakglen Road (Dorthea Lange photo) an opportunity for a landmark depicting the migrant worker experience.
- Planning side is crucial

Mr. Kandel stated that the tools being discussed need to serve a common vision. We need to start by looking at a cost-benefit ratio. The Land Conservancy agreed to work in cooperation with the TDC program and the SCAC.



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**DISCUSSION PERIOD (CONTINUED)**

Alex Mendoza, NCSD resident – stated that some of the property on South Oakglen can more accurately be described as slums and is something that needs to be addressed now. The roads need to be addressed. The speed limit is not enforced but should be 25 mph. The area has been neglected for years.

*Dale Ramey, Public Works Department, Transportation - stated that the 85% enforcement standard applies. If 85% of the cars are going 45 mph, that is where the speed limit is set.*

*Supervisor Achadjian – stated that the existing state laws are not acceptable. The County needs support from the community to encourage the Highway Patrol to enforce*

Carl Holloway, Nipomo resident – stated that a meeting was held in this room 1½ years ago in the evening. There were many more people and he feels that this one was held at 9:00 a.m. so fewer people would attend. Making this project a special assessment district will not happen. The finances of most of the residents on S. Oakglen cannot support the taxes needed for the project. The parking has not been addressed. There are cars that have been double parked for months and nothing has been done about it. It is a fire hazard issue. He would like to have an evening meeting so more people could attend.

*Mr. Stevenson – stated that the process has not officially started yet. He stated that local property owners are typically involved. The reason today's meeting occurred was because of the earthquake update and working on an option for water.*

Kevin Beauchamp, Nipomo resident – stated that the cost of TDC credits is approx. \$600,000.

Vince McCarthy, SCAC member – stated that the highest rate for TDC's is \$150,000. He also stated that parking needs to be considered.

Director Winn thanked the County staff for all the work put into the conceptual project. As a wrap up, he listed some of the basic ideas:

- Taking development up front and hoping to get the infrastructure done later has not worked well for us here.
- A more solid way is to have bridge built, curbs put in etc. and not in-lieu fees collected.
- Discomfort in changing a TDC program that has community support.
- District needs to obtain supplemental water for existing residences, and there is no supplemental water for new development

**E. ADJOURNMENT**

President Winn adjourned the meeting at 11:46 a.m.

# NIPOMO COMMUNITY SERVICES DISTRICT

*Celebrating 43 - Years of Service 1965 - 2008*

## MINUTES

**APRIL 9, 2008 AT 9AM**

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

D2

### BOARD of DIRECTORS

MICHAEL WINN, **PRESIDENT**  
JAMES HARRISON, **VICE PRESIDENT**  
CLIFFORD TROTTER, **DIRECTOR**  
LARRY VIERHEILIG, **DIRECTOR**  
ED EBY, **DIRECTOR**

### PRINCIPAL STAFF

BRUCE BUEL, **GENERAL MANAGER**  
LISA BOGNUDA, **ASSIST. GENERAL MANAGER**  
DONNA JOHNSON, **BOARD SECRETARY**  
JON SEITZ, **GENERAL COUNSEL**  
PETER SEVCIK, **DISTRICT ENGINEER**

Mission Statement: The Nipomo Community Services District's mission is to provide the community with reliable, quality and cost-effective services.

Vision Statement: The Nipomo Community Services District's vision is to manage the resources and future growth of the community.

#### A. CALL TO ORDER AND FLAG SALUTE

President Winn called the meeting to order at 9:00 a.m. and led the flag salute.

#### B. ROLL CALL

At Roll Call, all directors were present.

00:03:04

#### C. PRESENTATIONS AND PUBLIC COMMENT

##### C-1) COMMANDER HASCALL FROM SLO COUNTY SHERIFF'S OFFICE Update re: Sheriff's Activities on Nipomo Mesa

Commander Hascall reported that burglaries have continued. About 20 have had the same modus operandi. He has asked the public to report any unusual activity or persons in the neighborhood.

An 18<sup>th</sup> Street Gang criminal, Alfredo Yopez, is suspected to be in the Nipomo area, possibly in the 100 block of Branch Street. Commander Hascall is asking that if anyone spots the gang member to notify the Sheriff's Department.

The Board thanked him for the report.

##### C-2) BATTALION CHIEF BILL FISHER OF CAL FIRE Update re: CAL FIRE Activities on Nipomo Mesa

Battalion Chief, Bill Fisher of Cal Fire, reviewed the activity report for the month of March 2008. Nipomo Station 20 had 114 calls: 11 fires, 14 vehicle accidents, 64 medical, and 25 other. The Mesa Station 22 had 45 calls: 9 fires, 7 vehicle accidents, 22 medical, and 7 other.

The Nipomo Paid Call firefighters drilled on structure hose lays and vehicle extrication. Station Twenty guys will be moving out of the old station to be torn down and moving into an old trailer on the site while a new building is being constructed.

There will be a fundraiser for Company Twenty Sunday, 4/13/08, in the Vons parking lot. The Board thanked him for the report.

**MINUTES SUBJECT TO BOARD APPROVAL**

**Nipomo Community Services District  
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C-3) NCSD DISTRICT ENGINEER PETER SEVCIK  
Update re: NCSD Engineering Activities

Peter Sevcik, District Engineer, reviewed the report in the Board packet. He gave an update on the following projects.

- Southland WWTF Upgrade
- Water and Sewer Master Plan
- Santa Maria Waterline Intertie Project
- Waterline Relocation for County Drainage Project
- Safety Program
- Other
  - Continued to manage and coordinate Replacement Study
  - Attended seminar on chlorine dioxide disinfection for wastewater and MasterFormat 2004 standardized construction specification format
  - Prepared monthly compliance reports for the water and sewer systems

C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST  
Receive Announcements from Directors Items of District & Community Interest

Director Vierheilig

- Finance Audit Committee April 10, 2008, 9:00 a.m. to review the draft budget.
- Native Sons Nursery, April 11, 2008, 10-2:30 - US Wildlife holding a workshop on endangered species.
- Nipomo Native Garden Strategic Planning Workshop, April 12, 2008, Nipomo Library

Director Eby

- April 17<sup>th</sup> LAFCo meeting canceled\*\*
- Supplemental Water Committee April 14, 2008, 1:00 p.m.
- Save The Mesa is sponsoring a forum for District 3 candidates. It will be taped by AGP Video to air on cable television. It can also be viewed at [SLOSPAN.org](http://SLOSPAN.org). The candidates, Lenthall and Hill will be speaking to the variances to the General Plan.

\*\*Information received after the meeting

"At the last NCSD meeting I announced that I received notice that the April LAFCO meeting was cancelled. Apparently something changed and there will be a meeting April 17 at 9 AM at the BOS chambers.

The key agenda items are a 626 acre annexation to the city of SLO in the airport area and the LAFCO budget." Ed Eby

Director Winn

- Director Vierheilig and Winn went to San Jose to the groundwater adjudication court. The judge ruled the landowner group as the loser and NCSD was the prevailing party. The landowner group will pay some of the legal fees that have been paid for Phases 4 & 5.
- April 8, 2008, SLO Board of Supervisors considered several issues:  
On-site wastewater treatment systems and negotiations with Regional Water Quality Control Board:
  - Terms should be identified, Prop 218 vote would be required, question of fees, District does not have capacity for engineering or design
  - Biorn-Diani General Plan Amendment was approved. District's position was supported concerning requirements.

**Nipomo Community Services District  
REGULAR MEETING  
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- C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST (continued)  
Receive Announcements from Directors Items of District & Community Interest
- Willow Road Extension Open House, April 9, 2008, starting at 5:00 p.m. Public Works and Cal Trans involved with the Open House.
  - Hawthorne School, San Luis Obispo, April 10, 2008, 12:25 p.m. - presentation by the Science Discovery group as described in Item E-3 of today's NCSD meeting.

C-5) PUBLIC COMMENT ON ITEMS NOT ON AGENDA

The following member of the public spoke:

Bob Blair, NCSD resident, stated in regard to the septic tank regulations being considered by the Regional Board, that Nipomo does not need another bureaucracy. Union Asphalt was sold to a foreign interest so the money is going out of the states. He also stated that AJ Diani wanted to build a batch plant.

Director Winn commented that not all septic systems in the sandy areas work if they are on a clay lens.

Bruce Buel, General Manager, there will be a hearing Friday, May 9, 2008, in the Regional Board office at 9:00 a.m. The deadline for written comments has passed - April 7, 2008. These regulations would apply to everyone in the Region 3.

00:33:15

D. CONSENT AGENDA

D-1) APPROVE WARRANTS

D-2) APPROVE BOARD MEETING MINUTES

Approve Minutes of 3/26/08 Meeting and 3/31/08 Special Meeting

D-3) ADOPT EXPOSURE & INFECTION CONTROL POLICY

**RESOLUTION NO. 2008-1074  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
ADOPTING AN EXPOSURE AND INFECTION CONTROL POLICY**

D-4) INITIATE PREPARATION OF ENGINEER'S REPORT FOR FY08-09 LANDSCAPE MAINTENANCE DISTRICT #1 ASSESSMENTS

**RESOLUTION NO. 2008-1075  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT INITIATING PROCEEDINGS FOR ANNUAL  
LEVY OF ASSESSMENTS FOR THE STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR  
FISCAL YEAR 2008-2009 PURSUANT TO THE PROVISIONS OF PART 2 OF  
DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**

D-5) AUTHORIZE REQUEST TO SLO COUNTY TO ENFORCE PROHIBITION FOR NEW PRIVATE POTABLE WATER WELLS WITHIN DISTRICT PURSUANT TO COUNTY CODE SECTION 19.20.2366

D-6) ACCEPT NEWDOLL CO 04-0432 WATER AND SEWER IMPROVEMENTS

**RESOLUTION NO. 2008-1076  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ACCEPTING EASEMENT, AGREEMENT FOR ADDITIONAL SEWER EASEMENT,  
AND THE WATER AND SEWER IMPROVEMENTS FOR CO 04-0342 (NEWDOLL)**

**Nipomo Community Services District  
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D. CONSENT AGENDA (CONTINUED)

Director Eby requested to pull Item D-2 and D-5 for separate consideration. He also stated that Staff requested to make a minor amendment to the resolution in tem D-4.

There was no public comment.

Upon motion by Director Vierheilg and seconded by Director Eby, the Board unanimously approved Item D-1, D-3, D-4 and D-6. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilg, Eby, Trotter Harrison and Winn	None	None

**ITEM D-2**

Director Eby asked to have a separate vote for the approval of the March 26<sup>th</sup> and March 31<sup>st</sup> Minutes because he was absent for the March 31, 2008 meeting.

Upon motion by Director Eby and seconded by Director Harrison, the Board unanimously approved the Minutes of the March 26, 2008 Regular Board Meeting. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Harrison, Trotter, Vierheilg, and Winn	None	None

Upon motion by Director Vierheilg and seconded by Director Harrison, the Board approved the Minutes of the March 31, 2008 Special Board Meeting. Vote 4-1 with Director Eby abstaining.

YES VOTES	ABSTAIN VOTES	ABSENT
Directors Vierheilg, Harrison, Trotter and Winn	Director Eby	None

**ITEM D-5**

Bruce Buel, General Manager, reviewed the need to request San Luis Obispo County to enforce prohibition for new private potable water wells within District pursuant to the existing County Code Section 19.20.2366. The Board discussed the code section. It was suggested that the four-hour pump test be changed to possibly 72 hours. Upon motion by Director Vierheilg and seconded by Director Eby, the Board unanimously authorized staff to mail letters to SLO County Planning and Health Departments requesting enforcement of the prohibition as set forth in County Code Section 19.20.2366, Section (b). There was no public comment. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilg, Eby, Harrison, Trotter, and Winn	None	None

*The Board took a break at 9:45 a.m. and resumed the meeting at 9:58 a.m.*

E. ADMINISTRATIVE ITEMS

E-1) CONSIDER OPTIONS FOR PROVIDING WATER SUPPLY TO BLACKLAKE

Bruce Buel, General Manager, explained the process that has been ongoing since April 2007, when the Board retained the Reed Group to prepare an equity analysis to evaluate the equity payment necessary for Blacklake Water Fund customers to pay to the Town Water Fund if a merger of the funds was to occur. There have been several meetings between the Board's Blacklake Committee and a committee of residents from Blacklake.

00:45:52

**Nipomo Community Services District  
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E-1) CONSIDER OPTIONS FOR PROVIDING WATER SUPPLY TO BLACKLAKE (continued)

Mr. Buel presented five possible solutions for equitably merging the two water system funds. He reviewed the "Comparison of 2009 Blacklake Bi-Monthly Water Cost Per Option" sheet handed out at the meeting. The Board discussed the different options.

**COMPARISON OF 2009 BLACKLAKE BI-MONTHLY WATER COST PER OPTION**

OPTION	BASE	USAGE *1	LITIGATION	SUBTOTAL	SURCHARGE	TOTAL
1. Stand Alone	37.32	96	6.32	139.64	0	139.64
2. Bob Reed *2	24.52	65.6	6.32	96.44	35.52	131.96
3. March 12 Proposal *3	24.52	65.6	6.32	96.44	19.83	116.27
4. Vierheilig Proposal *2	24.52	65.6	6.32	96.44	1.79	98.23
5. Trotter Proposal *2	24.52	65.6	6.32	96.44	20.07	116.51

\*1 Assumes 40 ccf/2 months consumption

\*2 Assumes Surcharge Paid over 10 year term

Proposition 218 Protest Procedure Required

\*3 Assumes Surcharge Paid over 23 year term

NOTE: 2009 adopted bi-monthly average Blacklake Water Rate is \$116.27

The following members of the public spoke:

Bill Petrick, NCSD resident – stated that there should be no equity surcharge to either party. He pointed out flaws in Options 1, 2, 3 and 5.

Pat Eby, Blacklake Management Association member and NCSD Oversight Committee – stated that after a meeting with Nancy Fleming, President of BLMA, who has agreed to bring all options before the BLMA Board on April 15<sup>th</sup>. Mrs. Eby also asked a few questions related to the merger and maintenance at Blacklake, which include: (1) Costs for second intertie and looping, (2) Repair of proposed holding tank, and (3) Process for merging the two systems, and (4) Process for merging the two funds.

Bill Nelson, NCSD resident – stated his thanks to the Board for the improvements to the water system serving Blacklake. He also stated that combing the two systems will simplify operations and accounting. He went on to say that of the five proposals, Proposal 5 identifies and determines the necessary costs required to adapt the Town water system when combining the two systems. Blacklake customers would still retain the right to Proposition 218 if they so demand and are willing to pay for it.

Ian Wallace, NCSD resident and member of the Oversight Committee – asked if an analysis was performed to see the effect on the Blacklake water system in the case of a fire in the Town system area. Would it require backup from the Blacklake system? He further stated that pipe velocity is not measured in cubic feet per second, but feet per second.

Nipomo Community Services District  
REGULAR MEETING  
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E-1) CONSIDER OPTIONS FOR PROVIDING WATER SUPPLY TO BLACKLAKE (continued)

The Board discussed the public comments:

Option 3 would require a Prop 218 vote. Director Eby made a distinct determination of an annexation and a merger. An annexation is on paper and has conditions. Blacklake was annexed with the condition (at the insistence of the Blacklake community) that Blacklake be physically and financially separate and specifically not to be merged. A merger will physically and financially merge the two systems.

Director Winn would be interested in the results of some modeling of the scenario presented by Mr. Wallace.

Mr. Buel explained that the two connections between the two water systems have pressure reduction-pressure sustaining valves. There is no way the Blacklake storage can flow to Town. The transfer pump is transferring water out of the storage under our operation into the Town system.

Director Trotter asked for the sequence of events from this time forward. Mr. Buel explained that if the Board chooses one of the options presented in today's meeting, a draft ordinance for Board review will be brought back to the April 30<sup>th</sup> meeting and possibly a resolution calling a Proposition 218 vote. If the Board calls a Prop 218 protest proceeding, a date will be chosen; a notice will be prepared and mailed. Mr. Buel suggested at least one informational session be held at Blacklake. The residents will be given 45 days to return protest ballots. If there is less than a 50 percent protest, the Board would have the option to proceed.

Upon motion by Director Trotter and seconded by Director Vierheilig, the Board unanimously agreed to process Option No. 5. Vote 5-0/

YES VOTES	NO VOTES	ABSENT
Directors Trotter, Vierheilig, Harrison, Eby, and Winn	None	None

*THE BOARD CHOSE TO CONSIDER ITEM E-3 NEXT.*

01:41:20

E-3) PARTICIPATE WITH PARTNERS IN RETAINING SCIENCE DISCOVERY TO PROVIDE WATER CONSERVATION CLASSROOM EDUCATION

Director Winn will be attending a presentation by Science Discovery at the Hawthorne School, April 10, 2008. He will report back to the Board at a later meeting. There was no public comment. Upon motion by Director Vierheilig and seconded by Director Eby, the Board agreed to table this item. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilig, Eby, Trotter, Harrison, and Winn	None	None

Nipomo Community Services District  
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01:42:50

E-2) APPROVE TOWN AND BLACKLAKE SANITARY SEWER SYSTEM MANAGEMENT PLAN GOALS AND ORGANIZATION ELEMENTS

Bruce Buel, General Manager, explained that the California State Water Resources Control Board adopted Order No. 2006-003, Statewide General Waste Discharge Requirements (WDR) for Wastewater Collection Agencies, on May 2, 2006. The WDR requires development of a Sewer System Management Plan (SSMP) and specifies monitoring, reporting and SSMP implementation requirements. A resolution approving the SSMP goals and organization elements is due by May 1, 2008.

The Board asked questions.

Peter Sevcik, District Engineer, talked to the Board about the proposal to video tape the entire sewer system over a period of five years and repeating some areas at different intervals.

The following member of the public spoke:

Bill Petrick, NCSD resident – stated the Board should consider the following:

- Consider Section 13 iv – ii should all be included
- Copy the WDR wording for the goals
- The District does not have a plan
- NCSD needs to work with the Blacklake experts and community

Mr. Sevcik commented that all the proposed goals came from the Statewide General Waste Discharge Requirements (WDR) for Wastewater Collection Agencies.

Upon motion by Director Harrison and seconded by Director Trotter, the Board unanimously adopted Resolution 2008-1077 approving the Sewer System Management Plan Goals and Organization Elements. Vote 5-0.

**RESOLUTION NO. 2008-1077  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
APPROVING TOWN AND BLACKLAKE  
SEWER SYSTEM MANAGEMENT PLAN (SSMP)  
GOALS AND ORGANIZATION ELEMENTS**

YES VOTES	NO VOTES	ABSENT
Directors Harrison, Trotter, Eby, Vierheilig, and Winn	None	None

F. MANAGER'S REPORT

Bruce Buel, General Manager, passed out a letter from Cal/Fire regarding transitioning coordination of the Annual Nipomo Area Greenwaste Chipping Event.

Monday, April 14, 2008, 9:00 a.m. Special Board Meeting concerning the Oakglen Specific Plan.

Monday, April 14, 2008, 1:00 p.m., there will be a Supplemental Water Committee meeting.

G. COMMITTEE REPORT

There was no committee report.



**Nipomo Community Services District  
REGULAR MEETING  
MINUTES**

**H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS**

Director Winn stated that South County Sanitary is requesting a phone call one week in advance for large items to be picked up during Spring Clean Up Days April 21-25, 2008.

**I. CLOSED SESSION ANNOUNCEMENTS**

Jon Seitz, District Legal Counsel, announced the items to be considered in Closed Session pursuant to Government Code Section 54956.9, which allows the Board to go into Closed Session.

1. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 SMVWCD VS NCSD (SANTA CLARA COUNTY CASE NO. CV 770214 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 MARIA VISTA VS. NCSD (CASE NO. CV 040877), MARIA VISTA VS. NCSD (CASE NO. CV 061079), AND MARIA VISTA VS. LINDA VISTA FARMS, NCSD ET AL. (CASE NO. CV 040150);
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9; MARIA VISTA ESTATES V. NCSD ET AL. (CASE NO. ND07-10362RR IN UNITED STATES BANKRUPTCY COURT, CENTRAL DISTRICT, NORTHERN DIVISION)
4. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9; NCSD VS. SLO COUNTY (CASE NO. CV 070066)

**J. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

There was no public comment.

**K. ADJOURN TO CLOSED SESSION**

President Winn adjourned to Closed Session at 11:19 a.m.

**L. OPEN SESSION****ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION**

The Board came back into Open Session at 12:36 p.m.

There was no audience present.

Jon Seitz, District Legal Counsel, announced out of Closed Session.

Legal Counsel gave an update on the items listed above. There was no reportable action.

**ADJOURN**

President Winn adjourned the meeting at 12:37 p.m.

**➤ THE NEXT REGULAR BOARD MEETING IS APRIL 30, 2008.****TENTATIVELY SCHEDULED ITEMS INCLUDE:**

- Waterline Intertie Project Engineering Report
- Merger of Town and Blacklake Water Systems
- Introduction of Ordinance Enabling 15 Year Franchise Agreement

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BB*  
DATE: APRIL 25, 2008



AUTHORIZE RETENTION OF FUGRO WEST, INC. TO PERFORM  
SOUTHLAND PHASE III DISCHARGE EVALUATION

**ITEM**

Authorize execution of agreement with Fugro West, Inc. to implement Phase III research regarding discharge of Southland WWTF effluent [RECOMMEND APPROVAL].

**BACKGROUND**

Completion of the District's Southland WWTF Master Plan and 'Scoping' of the upgrade project cannot be completed until the District identifies a viable option for off-site disposal. The District has identified a potential site (APN 090-311-001) near the Southland WWTF on Orchard Road and is working to obtain access to the site to perform a hydrogeologic and geotechnical assessment of the site. Fugro West, Inc. has submitted a proposal to evaluate the site and determine if the site could be utilized for disposal of wastewater effluent from the Southland WWTF.

Paul Sorensen from Fugro West is scheduled to present this proposal to the Board and answer questions regarding the proposal.

**RECOMMENDATION**

Staff recommends that your Honorable Board authorize execution of an agreement with Fugro West, Inc. to perform the Phase III services set forth in the attached proposal on a time-and-materials basis with a not-to-exceed expenditure limit of \$72,700.

**ATTACHMENTS**

- Fugro Southland WWTF Disposal Assessment Proposal dated April 21, 2008



April 21, 2008  
Project No. 2007.394

Nipomo Community Services District  
PO Box 326  
148 S. Wilson Street  
Nipomo, California 93444

Attention: *Mr. Bruce Buel*  
*Mr. Peter Sevcik*

**Revised Proposed Scope of Work and Fee Estimate  
Hydrogeologic and Geotechnical Assessment of APN 090-311-001  
Orchard Road, Nipomo, California**

Gentlemen:

Fugro is pleased to submit this proposal for a hydrogeologic and geotechnical investigation of the 192-acre parcel southwest of Orchard Road (APN 090-311-001) in Nipomo, California. The intent of the investigation is to provide a preliminary assessment of the parcel as a potential new site for expansion of the Nipomo Community Services District's Southland Wastewater Treatment Facility (WWTF). This proposal is based on the results of Fugro's Phase 1 and 2 assessments and discussions with District staff.

**PROJECT UNDERSTANDING**

As the District plans for upgrade and expansion of the Southland facility from 0.9 MGD to 1.3 MGD, a need was identified for additional percolation capacity outside of the current Southland facility. The Phase 2 effort focused exploration efforts on sites located on Mesa Road approximately two miles northwest of the Southland facility. This phase 3 effort is focusing on the 192-acre parcel southwest of the WWTF, and across Orchard Road (APN 090-311-001).

Characterization of the Southland facility in the Phase 1 efforts has led to the understanding of the existence of a dual aquifer system beneath the WWTF. The shallow aquifer, which ranges from 60- to 140-feet below ground surface (bgs) at the Southland facility, is separated from the deep aquifer by a thick, relatively impermeable aquitard (clay layer) that likely precludes vertical migration of groundwater from the surface to the deep aquifer. The aquitard appears to be dipping to the southwest. If the dip of the aquitard continues without change to the west, it will likely be more than 250 feet bgs beneath the parcel under investigation. With regional water levels approximately 170 to 200 feet below ground surface, the clay layer will not present a constraint to effluent disposal. This investigation will assess the



presence or absence of clay layers under the parcel, as well as evaluating the suitability of the parcel for development of a percolation pond facility.

The southern edge of the parcel overlooks the Santa Maria River, and is characterized by a steep bluff that is approximately 80 to 130 feet high. In addition to investigating the potential infiltration capacity of the site, it is also important to assess the potential for daylighting of the discharge effluent on the bluff as well as bluff stability.

### SCOPE OF WORK

In order to consolidate the investigation into a short time frame, several tasks are proposed. Some of the tasks may or may not be completed, depending on the results of some of the sequential work conducted.

**Task 1: Field Mapping and Geologic Hazards Evaluation** -- Initial efforts will consist of evaluating the site geologic and hydrogeologic setting and potential geologic hazards of the site. If the site is eventually developed as a percolation pond facility, it is important to characterize the geology of the bluff overlooking the Santa Maria River. There are spot locations along the bluff that currently exhibit minor spring activity or seeping groundwater along the base of the bluff. Characterization of indurate layers or lenses within the dune sand, geologic contacts, and local unconformities in the bluff geology will aid our understanding of the potential for increased daylighting of groundwater with additional loading from a new percolation pond facility. This preliminary evaluation will also address the potential for geologic hazards to impact the site (such as from seismicity, liquefaction of the subsurface materials with additional saturation, slope instability, and associated setback constraints from the bluff).

**Task 2: Subsurface Investigation -- Cone Penetrometer Testing** -- Concurrent with the geologic mapping, a screening level feasibility program will be conducted using Fugro's Cone Penetrometer Testing (CPT) rig to investigate subsurface conditions to depths of approximately 75 to 125 feet bgs. The CPT is a well suited tool for this level of investigation, and the anticipated subsurface conditions. The CPT pushes a small diameter probe into the subsurface materials and measures tip resistance at the end of the probe to provide a rapid qualitative evaluation of soil properties, consistency of the materials, and spatial variability of materials. A series of six to eight CPT soundings will be advanced on the parcel. Two additional CPT soundings will be advanced on the Southland facility to correlate the lithology between the two properties.

**Task 3: Subsurface Investigation -- Hollow Stem Auger Drilling and Laboratory Testing** -- If the subsurface conditions appear favorable based on the results of Tasks 1 and 2, three hollow stem auger (HSA) borings will be drilled at the parcel to depths of approximately 150 to 200 feet to provide samples for laboratory testing. Tests for moisture, unit weight, soil classification, permeability, grain size, and shear strength for slope stability analyses will be performed on selected samples from the borings. The hollow stem auger drilling is likely to be performed immediately following the conclusion of Task 2. The District will be advised if it does



not appear appropriate to perform the borings, prior to canceling any field work. Undisturbed subsurface samples will be grabbed to obtain estimates of sustained infiltration rates based on laboratory-determined permeability values and grain-size sieve analyses.

**Task 4: Summary Report** -- The results of the work effort will be documented in a summary report, in which we will present the findings and conclusions and provide preliminary recommendations regarding the hydrogeologic suitability of the site for percolation; the potential for the site to be impacted by geologic hazards; and the stability of the bluff relative to existing conditions, influence of groundwater, and seismic hazards. The report will provide a summary of the data obtained, logs of the CPT and HSA explorations, and a series of cross sections showing the plotted data and interpreted subsurface conditions. An electronic (pdf) copy of the draft report will be submitted for review by the District. After receiving comments from District staff, we will prepare a final report. Four (4) hard copies and 1 electronic (pdf) copy of the final report will be submitted.

**Task 5: Project Management and Meetings** -- This element of work will consist of management of the project and coordination with the project team including activities related to data collection, developing and executing the required analysis and components of work, attendance at meetings, and tracking the project budget. The task will occur throughout the duration of the project and will include:

- Project management in order to track progress, budget, and schedule.
- Project status updates to District staff to ensure that the process is proceeding according to schedule and pursuant to the requirements of the District.
- Participation in meetings and/or conference calls throughout the length of the project.
- Attendance at various meetings that can be foreseen at this time, including one or two NCSD Board and/or committee meetings and a likely meeting with RWQCB to discuss the findings of the project.

### SCHEDULE

We can start work within two weeks of receiving a Notice to Proceed (NTP). We understand that time is of critical importance for all these activities, so we are prepared to assign appropriate personnel to the tasks to accomplish the work as quickly as possible.

The efforts will be partly dependent on CPT and HSA rig availability and site access. Typical backlog of the rigs is about two weeks to one month. However, work can proceed on gaining property access and permits. Assuming that no difficulties are encountered with property access, data acquisition, or contractor availability, we estimate that approximately three months will be required to complete the work as outlined above.



As part of our scope of work, we will visit the site to mark the locations of the planned explorations and contact Underground Services Alert (USA) to review the locations relative to underground utilities. Fugro will not be responsible for damages resulting from buried structures or underground utilities that are not brought to our attention and properly marked at the site. We assume that any permits, environmental studies, or right-of-entry required for the work will be provided to us.

### FEE

We will provide our services on a time and expense basis according to the attached fee schedule rates. Our anticipated fee for the Phase 3 efforts described in this proposal is approximately \$72,700, as detailed in Plate 1.



We appreciate the opportunity to continue working with you on this project. Please contact us if you have questions or require additional information.

Sincerely,  
FUGRO WEST, INC.

A handwritten signature in black ink that reads "Paul A. Sorensen".

Paul A. Sorensen, PG, CHG  
Principal Hydrogeologist

A handwritten signature in black ink that reads "Jonathan D. Blanchard".

Jonathan D. Blanchard, P.E.  
Principal Geotechnical Engineer

Enclosures: Plate 1 – Fee Estimate  
Fee Schedule (January 2008sc)

Copies Submitted: 1 – addressee (via email)



Task	Office Assistant	GIS Operator	Illustrator	Staff II	Project I	Project II	Principal - Gardner	Principal - Blanchard	Principal - Sorensen	Total Hours	Total Cost
Rate/Hour (2008sc):	\$55	\$90	\$85	\$115	\$135	\$140	\$200	\$200	\$200		
<b>Geotechnical Services:</b>											
1. Field Mapping and Geologic Hazards					8		8	4		20	\$ 3,480
2. Cone Penetrometer Testing					40			4		44	\$ 6,200
3a. HSA Drilling					50			4		54	\$ 7,550
3b. Laboratory Tests					Unit rates as listed below						\$ 5,340
4. Summary Report	8	24			50		2	16	8	108	\$ 14,430
5. Project Management and Meetings							8	8	40	56	\$ 11,200
<b>Subtotal:</b>	<b>8</b>	<b>0</b>	<b>24</b>	<b>0</b>	<b>148</b>	<b>0</b>	<b>10</b>	<b>32</b>	<b>60</b>	<b>282</b>	<b>\$ 48,200</b>

Laboratory Costs fee schedule for additional tests	(see		Other Direct Costs		Units	Rate	Billing Factor	ODC Costs
	Rate	No.						
Moisture Content-Classification	\$ 25	20	H.S.A. Rig Mob/Demob		2	\$ 215	1.15	\$ 495
Atterberg Limits	\$ 150	0	H.S.A. Rig Rate (per hour)		40	\$ 235	1.15	\$ 10,810
Sieve Analysis	\$ 100	10	Chase Truck (per day)		4	\$ 215	1.15	\$ 989
Sand Equivalent	\$ 95	0	Crew Mob-demob		3	\$ 215	1.15	\$ 742
Compaction Curve, ASTM D1557, 4" Mold	\$ 225	0			0	\$ -	1.15	\$ -
Direct Shear, CU 3 points, ASTM 3080	\$ 420	4				\$ -	1.15	\$ -
Direct Shear, CU 3 points, residual ASTM 3080	\$ 570	0			0	\$ -	1.00	\$ -
Percent Passing #200	\$ 65	0	Backhoe with travel (per hour)		0	\$ -	1.15	\$ -
UU Triaxial	\$ 120	0	CPT Mobilization/Demobilization		1	\$ 2,000	1.00	\$ 2,000
Unconfined Compression	\$ 100	0	CPT Soundings (per day)		2.5	\$ 3,000	1.00	\$ 7,500
Constant Head Permeability	\$ 325	0	CPT Rig per diem (2 person)		3	\$ 300	1.00	\$ 900
Flex-wall Permeability ASTM D5084	\$ 360	6	CPT Standby/Dissipation		0	\$ -	1.15	\$ -
Incremental Consolidation with UL-RL	\$ 375	0	Shoring (per day)		0	\$ -	1.15	\$ -
Sieve and Hydrometer	\$ 170	0	Traffic control and flagging (per day)		0	\$ -	1.15	\$ -
Expansion Index	\$ 225	0	Bob Tail Dump Truck (per hour)		0	\$ -	1.15	\$ -
R-value, Soil	\$ 300	0	Concrete Cores, 10" (each)		0	\$ -	1.15	\$ -
	\$ -	0			0	\$ -	1.15	\$ -
	\$ -	0	Pickup Truck (per day)		6	\$ 115	1.00	\$ 690
Soil Chemistry (pH, CL, SO4, R)	\$ 240	0	Field Supplies		1	\$ 200	1.15	\$ 230
Sample Remold Charge	\$ 80	0	Shipping, Overnight, Copies, etc.		1	\$ 50	1.15	\$ 58
<b>Subtotal ODC:</b>								<b>\$ 24,413</b>

Estimated Total for Hydrogeologic Services: **\$ 72,700**

**FEE ESTIMATE FOR HYDROGEOLOGIC SERVICES**

APN 090-311-001  
 Nipomo, California



**SOUTHERN CALIFORNIA 2008 FEE SCHEDULE  
 FOR CONSULTING SERVICES**

<b>PROFESSIONAL STAFF</b>	<b>HOURLY RATE</b>
Staff I Professional .....	\$ 105
Staff II Professional .....	115
Project Professional I .....	135
Project Professional II .....	140
Senior Professional .....	155
Associate.....	175
Principal .....	200
Principal Consultant .....	225

<b>TECHNICAL AND OFFICE STAFF</b>	
Field Technician/Inspector - Non-Prevailing Wage, Straight Time .....	85
Field Technician/Inspector - Prevailing Wage, Straight Time .....	95
Construction Inspector .....	105
Construction Services Manager .....	115
Engineering assistant.....	105
Office Assistant .....	55
Word Processor/Clerical.....	70
Laboratory Technician.....	70
Technical Assistant/Illustrator.....	75
Illustrator II .....	85
CADD Operator.....	90
GIS Technician.....	90
HSE Manager.....	145

- Overtime Rates for Technical and Office Staff:*
- a. Saturday or over 8 hours/day during weekdays ..... 1.3 x straight time
  - b. Sundays/holidays ..... 1.5 x straight time
  - c. Swing or graveyard shift premium ..... 1.3 x straight time

**Fees for expert witness preparation, testimony, court appearances,  
 or depositions will be billed at the rate of \$325 per hour.**

<b>OTHER DIRECT CHARGES</b>	
Subcontracted Services .....	Cost Plus 15%
Outside Reproduction .....	Cost Plus 15%
Outside Laboratory.....	Cost Plus 15%
Out-of-Pocket Expenses .....	Cost Plus 15%
Travel and Subsistence.....	Cost Plus 15%
Field Vehicle and Basic Sampling Equipment.....	115/day
Specialized Software Applications .....	25/hr

Report reproduction and data reporting costs per staff hourly rates  
 Fee Schedule is subject to revision periodically

**LABORATORY AND SPECIALTY TESTING AND EQUIPMENT.....See Separate Schedules**

A member of the Fugro group of companies with offices throughout the world



**FUGRO WEST, INC.**  
**2008 FEE SCHEDULE**  
**LABORATORY AND MATERIALS TESTING**



**CLASSIFICATION TESTS**

Moisture Content and Visual Classification (ASTM D2216 / D2488) .....	\$ 25
Total and Dry Densities (With Moisture Content ASTM D2937) .....	\$ 35
Add for Shelby Tube with above Tests .....	\$ 20
Plastic and Liquid (Atterberg) Limits (ASTM D4318) .....	\$ 150
Specific Gravity (AASHTO T100) .....	\$ 95
Organic Content (ASTM D2974) .....	\$ 90
Sand Equivalent (ASTM D2419) .....	\$ 95
Sieve Analysis (ASTM D422) .....	\$ 100
Less Than 200 grams of Fine-Grained Soil	
Sieve Analysis (ASTM C136, Cal 202)	
Coarse Fraction .....	\$ 60
Fine Fraction with Wash .....	\$ 110
Percent Passing #200 Sieve (ASTM D1140) .....	\$ 65
Particle Size Analysis -	
Sieve & Hydrometer (ASTM D422) .....	\$ 170
Quick Hydrometer Analysis .....	\$ 90

**VOLUME CHANGE TESTS**

Incremental Consolidation (ASTM D2435) .....	\$ 375
Additional Load Increment or Time Rate .....	\$ 60
Quick Cons., max 8 Loads (16 ksf max) .....	\$ 260
Constant Rate of Strain Consolidation,	
- To 16 ksf max (ASTM D4186) .....	\$ 400
- With Intermediate Rebound and Reload .....	\$ 475
Expansion Index (ASTM D4828; UBC 29-1) .....	\$ 225
Percent Swell (ASTM D2435) .....	\$ 110
Swell Pressure and	
Percent Swell (ASTM D4546) .....	\$ 250

**STATIC STRENGTH TESTS**

Hand Penetrometer .....	\$ 10
Torvane .....	\$ 20
Miniature Vane (ASTM D4648) .....	\$ 40
Miniature Vane, with Residual .....	\$ 45
Core Compression Test (Excl Stress-Strain) .....	\$ 80
Unconfined Compression, Soil (ASTM D2166) .....	\$ 100
Unconfined, Rock (ASTM D2938) .....	\$ 125
Triaxial Unconsolidated Undrained .....	\$ 140
(ASTM D2850)	
Triaxial Consolidated Drained	
Single-Stage .....	\$ Quote
Multi-Stage .....	\$ Quote
Triaxial Consolidated Undrained (w/Pore Pressure)	
Single-Stage (ASTM D4767) .....	\$ Quote
Multi-Stage .....	\$ Quote
Direct Shear, CU, 3 points (ASTM D3080) .....	\$ 420
Unconsolidated Undrained, 3 points .....	\$ 330
Add for Residual Strength, per Point .....	\$ 50

**Note:**

**Our laboratories are accredited by AASHTO, Caltrans, and the US Army Corps of Engineers**

**HYDRAULIC CONDUCTIVITY AND OTHER TESTS**

Soil Chemistry for Corrosion (pH, chloride, sulfate, resistivity) .....	\$ 240
pH (soil) .....	Quote
pH (water) .....	\$ 30
Permeability - CH up to 4" Diameter .....	\$ 325
Permeability - CH 6" Diameter .....	\$ 425
Permeability - Flexible Wall (ASTM D5084) .....	\$ 360

**EARTHWORK TESTS**

Standard Proctor, 4 point (ASTM D698)	
- 4-inch mold .....	\$ 200
- 6-inch mold .....	\$ 230
Modified Proctor, 4 point (ASTM D1557)	
- 4-inch mold .....	\$ 225
- 6-inch mold .....	\$ 265
California Impact Compaction (Cal 216) .....	\$ 250
Moisture - Density Check Point	
- 4-inch mold .....	\$ 75
- 6-inch mold .....	\$ 100
Rock Correction for above .....	\$ 90
Soil Cement - Moisture/Dens. (ASTM D558) .....	\$ 275
Index Density and Unit Weight (ASTM D4253)	
Maximum .....	\$ 300
Minimum .....	\$ 125
R-Value (ASTM D2844: Cal 301) .....	\$ 300
Treated Soil .....	\$ 315
Aggregate Base .....	\$ 325
Base with Admixture .....	\$ 340
CBR (One Point) (ASTM D1883) .....	\$ 325
Proctor Compaction w/above CBR .....	Extra
Surcharge for Addition of Admixture .....	\$ 50

**AGGREGATE TESTS**

Percent passing #200 Sieve for Aggregate (ASTM C117) .....	\$ 80
Unit Weight and Voids in Aggregate (ASTM C29, Cal 212) .....	\$ 95
Organic Impurities of Concrete Aggregates (ASTM C40) .....	\$ 55
Sieve Analysis of Coarse Aggregate (ASTM C136, Cal 202) .....	\$ 60
Sieve Analysis of Fine Aggregate (ASTM C136, Cal 202) .....	\$ 110
Specific Gravity & Absorption - Coarse (ASTM C127, Cal 206) .....	\$ 75
Specific Gravity & Absorption - Fine (ASTM C128, Cal 207) .....	\$ 125
Cleanliness Value (ASTM C142, Cal 227) .....	\$ 140
Durability Index - Coarse or Fine (ASTM C3744, Cal 229) .....	\$ 140
Sand Equivalent of Graded Aggregate (ASTM D2419, Cal 217) .....	\$ 95
Percentage of Crushed Particles (ASTM D5821, Cal 205) .....	\$ 95
Moisture Content of Aggregate (ASTM C566) .....	\$ 55

**FUGRO WEST, INC.**  
**2008 FEE SCHEDULE**  
**LABORATORY AND MATERIALS TESTING (continued)**



**ASPHALT CONCRETE TESTS**

Stabilometer Value (ASTM D1560, Cal 366)	\$—150
Lab Compacted Unit Weight - Paraffin Coated	
Each Briquette (ASTM D1188, Cal 308A)	\$4—110
Surcharge for Rubberized AC for Above	\$ 15
Unit Weight of Asphalt Cores or Slabs	\$—80
Theoretical Maximum Specific Gravity and	
Density of Asphalt Mixtures (ASTM D2041)	\$—150
Extraction and Sieve Analysis of Asphalt	
Mixtures (ASTM D2172 & D5444)	\$—300
Asphalt Content by Ignition (ASTM D6307, CT382)	
.....	\$—150
Calibration Curve for Ignition Test	\$ 300

**CONCRETE, MASONRY, AND STEEL TESTS**

Concrete Compression	
Each 6 x 12 Cylinder (ASTM C39)	\$—25
Hold or Additional Test	\$—25
Light Weight Concrete (CTM 548)	\$ 40
Cylinder Molds with Lids	\$ 6
Compression of Cored Concrete or Masonry	
Specimen Including End Preparation	
(ASTM C42)	\$—85
Soil-Cement Compression (ASTM D1633)	...\$ 40
Shrinkage of Mortar and Concrete 3 Bars;	
Site Delivery & Pick Up Extra (ASTM C157)	\$—425
Unit Weight of Concrete Cylinders - Air Dry	\$—30
Unit Weight of Concrete Cylinders - Oven Dry	\$—40
Shotcrete Panel - Lab Coring & Compression	
- 3 cores (ASTM C42)	\$—360
Grout Prism Compression - each (ASTM C39)	\$—40
Mortar Cylinder Compression - each	
(ASTM C39)	\$—35
Composite Prism Compression (ASTM E447)	
- 8x8	Quote
- 8x12	Quote
- 8x16	Quote
CMU/Concrete Block Compression	
(ASTM C140)	Quote
Site Pick up - Concrete Specimens - each	\$—12
Site Pick up - Masonry Specimens - each	\$—12
Site Pick up - Shotcrete Panels - each	\$—50
Site Pick up - Composite Prism - each	\$—25
Absorption & Moisture of CMU/Concrete Blocks	\$ 95
Concrete Moisture Emission Test Kit - each	
[Technician Time Extra]	\$ 55
Rebar - Tensile and Bend (ASTM A-370)	Quote

**MISCELLANEOUS LABORATORY TESTS AND CHARGES**

Sample Remold Surcharge	\$—80
Special Processing	Hourly Rates
Extrude Tube Sample and Visual Classification	\$—65
Sample Tube Cutting, each cut	\$—25
Sample Preparation - Non-Routine	\$—95
Steel Drum - 55 Gallon with Lid	\$—75
Gas Powered Generator	\$—75
Shelby Tube with Caps	\$—40
Addition of Soil Admixtures and Curing	\$—95
Capping of Strength Test	\$—35
Weight Analysis of Roofing Materials	
(ASTM D2829)	\$—45
Density of Sprayed on Fireproofing Materials	\$—55
Asphalt Slurry Seal	
Wet Track Abrasion (ASTM D3910)	\$ 65
Static Friction Test	
- Per Surface Location (ASTM C1028)	\$—375
FerroScan Rebar Locator - per half day	\$—120
Coring Equip/Bit Charge - per half day	\$—80
Bit Charge - Difficult Materials - per half day	\$—100
Specimen End Prep	
- Less than 4" Diameter - per cut	\$—12
- 4" to 8" Diameter - per cut	\$—18
Special Capping of Specimen	\$—35
Patch or Grout Core Hole	\$—35
Photograph of Sample	\$—50
Additional Copies of Photographs	Cost + 15%
Local Site Pick up of Bulk or AC Sample	
- within 30-mile radius, per sample	\$—60

**NOTES:**


- 1) Rates for other tests and test variations can be furnished on request.
- 2) Rates for Asphalt Concrete, Lime/Cement Admixture, and Portland Cement Concrete mix designs and testing can be furnished upon request.
- 3) The following are included at NO CHARGE: visual classification with all strength and volume change tests, natural water content and density with all triaxial compression and volume change tests.
- 4) Rush assignments are subject to a 25% surcharge.
- 5) Weekend or Holiday test assignments are subject to a 50% overtime surcharge
- 6) Testing for contaminated samples (EPA Level C & D) will be invoiced at 1.5 times listed rates.
- 7) Sample shipment or other outside costs at Cost + 15%.

**FUGRO WEST, INC.  
2008 FEE SCHEDULE  
FIELD EQUIPMENT AND SUPPLIES**



**FIELD INSTRUMENTATION/EQUIPMENT**

Inclinometer Probe and Readout Device.....	\$ 175/day	Baroid Drilling Fluid Test Kit.....	\$ 30/day
Rotary Hammer.....	\$ 40/day	Conductivity Probe (in situ) .....	\$ 55/day
Portable Photoionization Detector (PID) ....	\$ 100/day	CPN Corp. Hydroprobe .....	\$ 75/day
Gas Tech .....	\$ 25/day	Double-Ring Infiltrometer .....	\$ 75/day
Portable Flame Ionization Detector (FID)...	\$ 150/day	Downhole Soil Samplers .....	\$ 75/day
Field Computer.....	\$ 30/day	(2½-inch California liner, SPT)	
Manometer .....	\$ 55/day	Fisher TW-6 Metal Detector .....	\$ 50/day
Dynamic or Stainless Steel Penetrometer..	\$ 50/day	Gas Powered Generator .....	\$ 75/day
Brass or Stainless Steel Sample Sleeves ..	\$ 6/each	Groundwater Modeling Software.....	\$ 25/day
Well Bailer - Disposable .....	\$ 15/each	Hermit 1000C and Transducer .....	\$ 135/day
Keyed-Alike Locks.....	\$ 8/each	ISCO Peristaltic Air Pump .....	\$ 25/day
55-gallon Drum.....	\$ 75/each	Positive Displacement Pump .....	\$ 25/day
Field Filter .....	\$ 25/unit	Temperature-pH-Conductivity Meter .....	\$ 25/day
Nuclear Gauge.....	\$ 50/day	Transducer (in situ) .....	\$ 75/day
Stainless Steel Hand-Augur Sampler.....	\$ 50/day	Water Level Recorder .....	\$ 20/day
Teflon Tape - 4" roll.....	\$ 29/roll	Water Sampling Pump .....	\$ 200/day
Liquinox.....	\$ 20/bottle	(Bladder Pump or Electric Submersible)	
Tyvek .....	\$ 5/each	Water Sampling Pump (Well Wizard).....	\$ 200/day
Respirator Cartridges .....	\$ 10/set	Well Bailer - Standard .....	\$ 25/day
Bulk Sample Bags.....	\$ 4/each	Disposable Camera.....	\$ 15/each
Water Level Indicator .....	\$ 10/day	Digital Camera .....	\$ 25/day
Kernlevel .....	\$ 20/day		
Well Cap 2" .....	\$ 22/each		
12 Channel Seismograph.....	\$ 150/day		
2-inch Diameter Water Meter .....	\$ 20/day		
4-inch Diameter Water Meter .....	\$ 40/day		

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL   
DATE: APRIL 25, 2008

**AGENDA ITEM**  
**D-4**  
**APRIL 30, 2008**

ACCEPT QUARTERLY FINANCIAL REPORT

**ITEM**

ACCEPT QUARTERLY FINANCIAL REPORT [RECOMMEND APPROVAL]

**BACKGROUND**

The District's fiscal year is now 75% complete. The consolidated operating revenues are at 81.29% of the budget, operating expenditures are at 63.41% of the budget and general and administrative expenditures are at 74.64 % of the budget.

Attached are the following which provide an overview of the first six months of the fiscal year:

Page 1	Summary of Approved Budget Amendments
Page 2	Summary of Revenues, Expenses and Cash Balances by Fund
Page 3	Consolidated Balance Sheet
Page 4-5	Consolidated Income Statement
Page 6-7	Graphs for Consolidated Revenues and Expenses
Page 8-11	Graphs for major funds (Town Water, Town Sewer, Blacklake Water and Blacklake Sewer)

Detailed information by fund is available in the office.

**RECOMMENDATION**

It is recommended that your Honorable Board accept and direct Staff to file the quarterly financial report for the third quarter of fiscal year 2007-2008.

NIPOMO COMMUNITY SERVICES DISTRICT  
SUMMARY OF APPROVED BUDGET AMENDMENTS  
THIRD QUARTER ENDING MARCH 31, 2008

DATE	DESCRIPTION	FUNDS	APPROVED BUDGET	APPROVED AMENDMENT	AMENDED BUDGET
3/26/08	RESOLUTION 2008-1071 included Operating Supplies, Repairs and Maintenance, Dues and Subscriptions, Education and Training, Professional Services, Repairs and Maintenance – Office and Repairs and Maintenance - Building	#110 – Administration #120 – Town Water #130 – Town Sewer #140 – Blacklake Water #150 – Blacklake Sewer	\$16,380 \$263,150 \$97,030 \$64,835 \$29,505	\$6,775 \$148,400 \$39,700 \$15,445 \$3,680	\$23,155 \$411,500 \$136,730 \$80,280 \$33,185

SUMMARY OF APPROVED BUDGET AMENDMENTS  
SECOND QUARTER ENDING DECEMBER 31, 2007

DATE	DESCRIPTION	FUNDS	APPROVED BUDGET	APPROVED AMENDMENT	AMENDED BUDGET
11/14/07	WATER & SEWER REPLACEMENT STUDY	#120 – Town Water #130 – Town Sewer #140 – Blacklake Water #150 – Blacklake Sewer	\$0	\$35,000	\$35,000
11/28/07	SHOP-COMPUTERS, PHONE SYSTEM & GENERATOR	#700 – Town Water Capacity #710 – Town Sewer Capacity #820 – BL Water -Funded Replacement	\$435,000	\$70,000	\$505,000

SUMMARY OF APPROVED BUDGET AMENDMENTS  
FIRST QUARTER ENDING SEPTEMBER 30, 2007

DATE	DESCRIPTION	FUNDS	APPROVED BUDGET	APPROVED AMENDMENT	AMENDED BUDGET
	NONE				

NIPOMO COMMUNITY SERVICES DISTRICT  
SUMMARY OF REVENUES AND EXPENSES BY FUND  
NINE MONTHS ENDING MARCH 31, 2008

FUND	FUND #	YTD REVENUES	YTD EXPENSES	FUNDED REPLACEMENT	YTD SUPRPLUS/ (DEFICIT)
Administration	110	199,601	(199,601)	0	0
Town Water	120	2,130,108	(1,356,178)	(294,000)	479,930
Town Sewer	130	713,338	(510,124)	(263,250)	(60,036)
Blacklake Water	140	274,220	(276,199)	0	(1,979)
Blacklake Sewer	150	163,937	(173,216)	(30,000)	(39,279)
Blacklake Street Lighting	200	13,628	(14,463)	0	(835)
Street Landscape Maintenance	250	6,663	(4,173)	0	2,490
Solid Waste	300	88,436	(34,504)	0	53,932
Drainage Maintenance	400	9,364	0	0	9,364
Supplemental Water Capacity Fees	500	83,590	0	0	83,590
Property Taxes	600	410,865	(148,903)	0	261,962
Town Water Capacity Fees	700	168,726	0	0	168,726
Town Sewer Capacity Fees	710	186,659	0	0	186,659
Funded Replacement-Town Water	800	75,875	0	294,000	369,875
Funded Replacement-Town Sewer	810	105,365	0	263,250	368,615
Funded Replacement-BL Water	820	11,569	0	0	11,569
Funded Replacement-BL Sewer	830	0	0	30,000	30,000
<b>TOTAL</b>		<b>4,641,944</b>	<b>(2,717,361)</b>	<b>0</b>	<b>1,924,583</b>

CASH BALANCE OF EACH FUND  
AS OF MARCH 31, 2008

FUND	FUND #	CASH BALANCE 3/31/2008
Administration	110	23,554
Town Water	120	1,779,039
Town Sewer	130	437,207
Blacklake Water	140	51,965
Blacklake Sewer	150	5,267
Blacklake Street Lighting	200	40,346
Street Landscape Maintenance	250	14,449
Solid Waste	300	520,531
Drainage Maintenance	400	14,451
Supplemental Water Capacity Fees	500	3,331,258
Property Taxes	600	1,210,010
Town Water Capacity Fees	700	4,718,873
Town Sewer Capacity Fees	710	5,143,035
Funded Replacement-Town Water	800	2,262,088
Funded Replacement-Town Sewer	810	3,128,087
Funded Replacement-BL Water	820	274,057
Funded Replacement-BL Sewer	830	(139,577)
Funds Held in Trust		250,083
<b>TOTAL</b>		<b>23,064,723</b>

NIPOMO COMMUNITY SERVICES DISTRICT  
BALANCE SHEET - CONSOLIDATED  
AS OF MARCH 31, 2008

ASSETS

Cash and Cash Equivalents	23,064,723.15
Accounts Receivable - Utility Billing	145,022.83
Unbilled Accounts Receivable	567,000.00
Property, Plant & Equipment	37,036,778.92
Accumulated Depreciation	(11,234,903.72)
Prepaid Expenses	11,564.84
Accrued Interest Receivable	216,210.64
Notes Receivable - MVI/MVII	392.82
Reservation Fee	37,500.00
Loan Fees - SRF Loan	256,834.00
Accumulated Amortization - SRF Loan Fees	(147,363.82)
Revenue COP's Bond Discount	178,100.60
Accumulated Amortization - Bond Discount	(24,488.64)
<b>Total Assets</b>	<b>50,107,371.62</b>

LIABILITIES

Accounts Payable	181,557.82
Other Payables	277.46
Refunds Payable	803.64
Construction Meter Deposits	9,000.00
Compensated Absences Payable	59,366.00
Deposits	84,903.33
Payroll Taxes Payable	(3,481.24)
Deposit - Maintenance Guarantee	3,657.55
Deposit - Pomeroy Rd Water Line	24,170.00
Deferred Revenue	6,300.00
Revenue Bonds - Current Portion	9,000.00
SRF Loan #110 - Current Portion	34,868.35
SRF Loan #120 - Current Portion	42,180.25
Revenue COP's-Current Portion	85,000.00
Revenue Bonds Payable - Long Term Portion	120,000.00
SRF Loan #110 Payable - Long Term Portion	348,683.50
SRF Loan #120 Payable - Long Term Portion	506,163.00
Revenue COP's - Long Term Portion	3,595,000.00
<b>Total Liabilities</b>	<b>5,107,449.66</b>

FUND EQUITY

Contributed Capital - Assets	8,618,631.78
Contributed Capital - Capacity Fees (CY)	492,627.50
Contributed Capital - Supplemental Water Fees (CY)	1,084,065.25
Contributed Capital - Capacity Fees (PY)	16,554,400.62
Contributed Capital - Supplemental Water Fees (PY)	1,287,624.25
Contributed Capital - Right of Way	70,100.00
Contributed Capital - Assessment Districts	1,324,940.00
Contributed Capital - Grants	2,859,920.66
Retained Earnings-Reserved (Debt Service)	15,600.00
Retained Earnings-Reserved (Emergencies)	50,000.00
Retained Earnings-Reserved (Sewer Grant)	300,000.00
Retained Earnings-Reserved (Funded Replacement)	5,806,514.95
Retained Earnings - Unreserved	4,610,913.56
CURRENT EARNINGS	1,924,583.39
<b>Total Fund Equity</b>	<b>44,999,921.96</b>
<b>Total Liabilities and Fund Equity</b>	<b>50,107,371.62</b>

UNAUDITED

NIPOMO COMMUNITY SERVICES DISTRICT  
 INCOME STATEMENT - CONSOLIDATED  
 FOR THE PERIOD ENDING MARCH 31, 2008

	YTD ACTUAL	ANNUAL BUDGET	% OF BUDGET
<u>REVENUES</u>			
Water - Fixed Charge	538,877.18	708,000.00	76.11 %
Water - Usage	1,631,878.76	1,965,000.00	83.05 %
Construction Water	28,263.71	21,500.00	131.46 %
Fire System Fee	2,992.70	3,500.00	85.51 %
Emergency Intertie Water Sales - SCWC	53,218.60	0	.00 %
Sewer Charges	813,619.42	1,073,000.00	75.83 %
Fees and Penalties	32,575.23	42,200.00	77.19 %
Meters	15,505.57	6,875.00	225.54 %
Plan Check & Inspection Fees	4,977.63	1,000.00	497.76 %
Front Footage Fees	43,442.00	0	.00 %
Franchise Fees	70,827.58	88,000.00	80.49 %
Miscellaneous Income	43,492.48	30,000.00	144.97 %
Street Lighting Charges	12,158.00	18,836.00	64.55 %
Landscape Maintenance Dist Charges	6,188.28	10,236.00	60.46 %
Operating Transfers In - Funded Administration	189,902.38	262,205.00	72.43 %
Operating Transfers In - Funded Replacement	587,249.91	783,000.00	75.00 %
<b>Total Revenues</b>	<b>4,075,169.43</b>	<b>5,013,352.00</b>	<b>81.29 %</b>
<u>OPERATIONS AND MAINTENANCE</u>			
Wages and Benefits	435,699.18	677,200.00	64.34 %
Electricity	333,913.11	572,410.00	58.33 %
Natural Gas	13,564.96	147,000.00	9.23 %
Water	2,101.94	2,950.00	71.25 %
Chemicals	16,450.81	46,000.00	35.76 %
Lab Tests	43,133.93	66,000.00	65.35 %
Operating Supplies	86,334.77	127,000.00	67.98 %
Outside Services	29,576.45	112,000.00	26.41 %
Permits and Operating Fees	19,137.74	16,750.00	114.26 %
Repairs and Maintenance	225,192.43	304,600.00	73.93 %
Engineering	65,651.45	48,500.00	135.36 %
Fuel	20,799.13	36,000.00	57.78 %
Paging Service	4,384.29	6,200.00	70.71 %
Meters - New Installation	11,081.19	15,000.00	73.87 %
Meters - Replacement Program	14,550.29	22,000.00	66.14 %
Uniforms	4,702.37	6,600.00	71.25 %
Landscape Maintenance & Water	2,001.00	3,000.00	66.70 %
Clean Up	515.53	725.00	71.11 %
Conservation Program	23,412.31	70,000.00	33.45 %
Street Sweeping/Trash Collection	18,571.83	25,000.00	74.29 %
Operating Transfers Out - Funded Replacement	587,249.91	783,000.00	75.00 %
<b>Subtotal - O &amp; M</b>	<b>1,958,024.62</b>	<b>3,087,935.00</b>	<b>63.41 %</b>
<u>GENERAL AND ADMINISTRATIVE</u>			
Wages and Benefits	401,378.94	612,185.00	65.56 %
Utilities	5,566.91	6,500.00	85.64 %

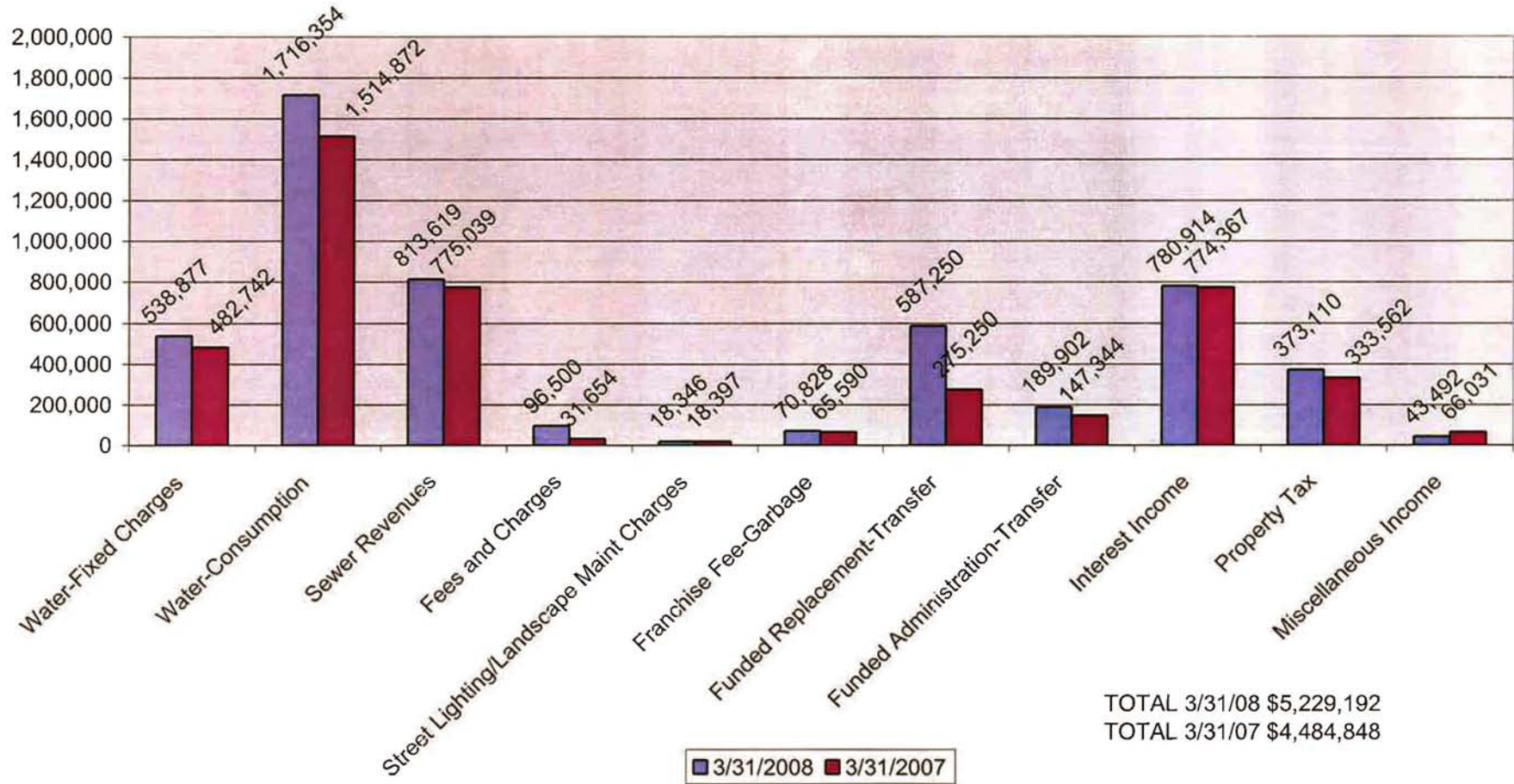


NIPOMO COMMUNITY SERVICES DISTRICT  
 INCOME STATEMENT - CONSOLIDATED  
 FOR THE PERIOD ENDING MARCH 31, 2008

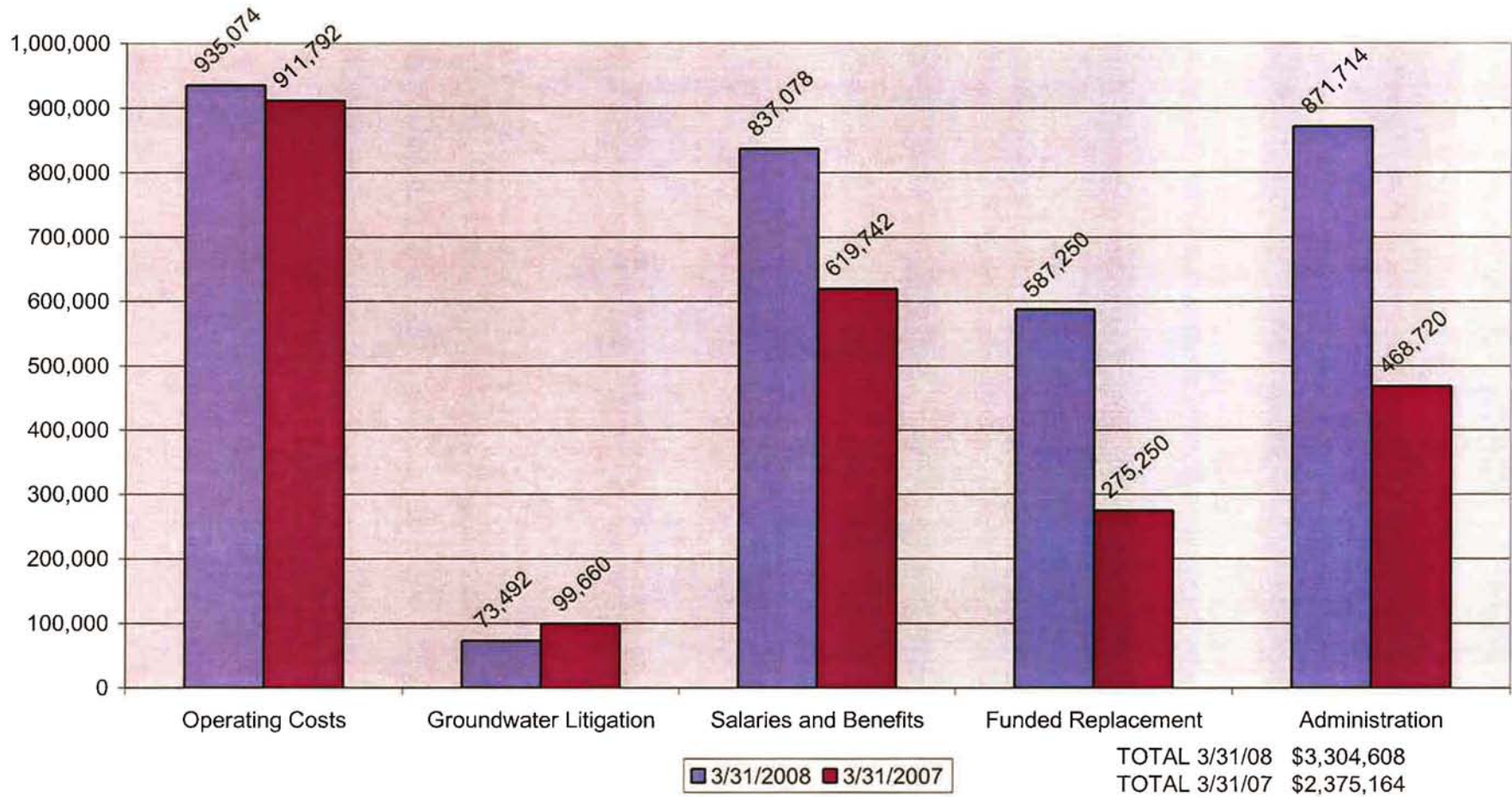
	YTD ACTUAL	ANNUAL BUDGET	% OF BUDGET
Audit	8,000.00	8,000.00	100.00 %
Bank Charges and Fees	1,030.35	1,880.00	54.81 %
Computer Expense	22,461.71	32,000.00	70.19 %
Director Fees	14,700.00	24,000.00	61.25 %
Dues and Subscriptions	11,273.99	12,400.00	90.92 %
Education and Training	11,976.12	9,500.00	126.06 %
Insurance - Liability	29,406.67	36,000.00	81.69 %
LAFCO Funding	15,832.00	17,800.00	88.94 %
Landscape and Janitorial	7,954.21	8,820.00	90.18 %
Legal - General Counsel	74,132.07	125,000.00	59.31 %
Legal - Special Counsel	1,907.56	30,000.00	6.36 %
Legal - Water Counsel	73,492.11	100,000.00	73.49 %
Professional Services	303,146.67	268,000.00	113.11 %
Miscellaneous	2,301.38	5,700.00	40.38 %
Newsletters & Mailers	1,180.93	3,060.00	38.59 %
Office Supplies	12,259.43	14,500.00	84.55 %
Outside Service	3,723.83	9,690.00	38.43 %
Postage	11,368.91	22,690.00	50.11 %
Public Notices	6,666.58	13,450.00	49.57 %
Repairs and Maintenance	10,926.58	15,000.00	72.84 %
Property Taxes	927.30	830.00	111.72 %
Telephone	4,595.04	5,340.00	86.05 %
Travel and Mileage	7,041.59	10,000.00	70.42 %
Bond Administration	1,750.00	0	.00 %
Operating Transfer Out - Funded Administration	189,902.38	262,205.00	72.43 %
<b>Subtotal - G &amp; A</b>	<b>1,234,903.26</b>	<b>1,654,550.00</b>	<b>74.64 %</b>
<b>NON OPERATING INCOME</b>			
Interest Income	780,914.09	931,965.00	83.79 %
Property Tax Revenues	373,110.25	503,000.00	74.18 %
<b>Subtotal - Non Operating Income</b>	<b>1,154,024.34</b>	<b>1,434,965.00</b>	<b>80.42 %</b>
<b>NON OPERATING EXPENSES</b>			
Interest Expense	111,682.50	169,908.00	65.73 %
<b>Subtotal - Non Operating Expenses</b>	<b>111,682.50</b>	<b>169,908.00</b>	<b>65.73 %</b>
<b>Net Surplus/(Deficit)</b>	<b>1,924,583.39</b>	<b>1,535,924.00</b>	<b>125.30 %</b>

UNAUDITED

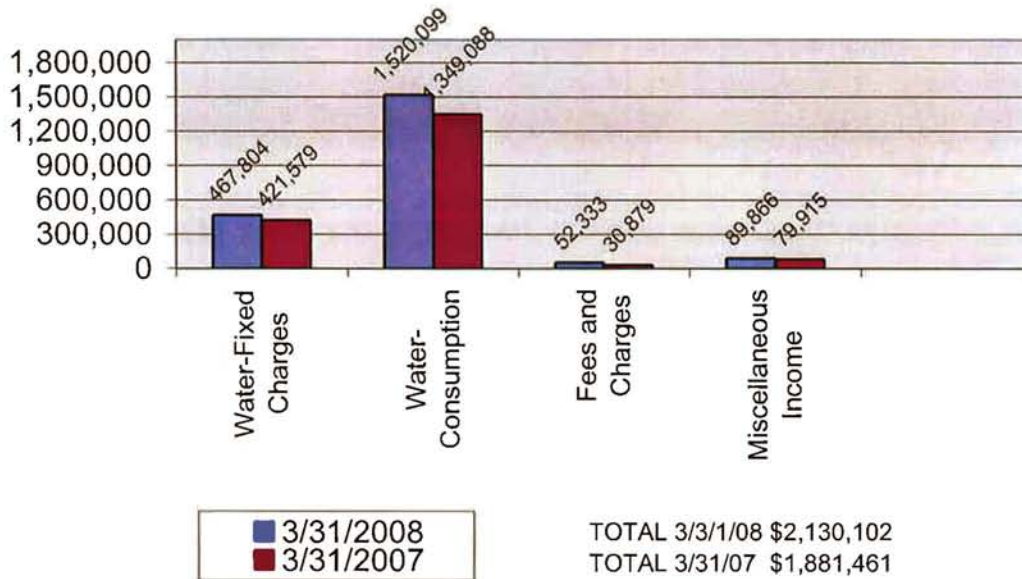
**NIPOMO COMMUNITY SERVICES DISTRICT  
 COMBINED REVENUES FOR ALL FUNDS  
 NINE MONTHS ENDED  
 MARCH 31, 2008 AND MARCH 31, 2007**



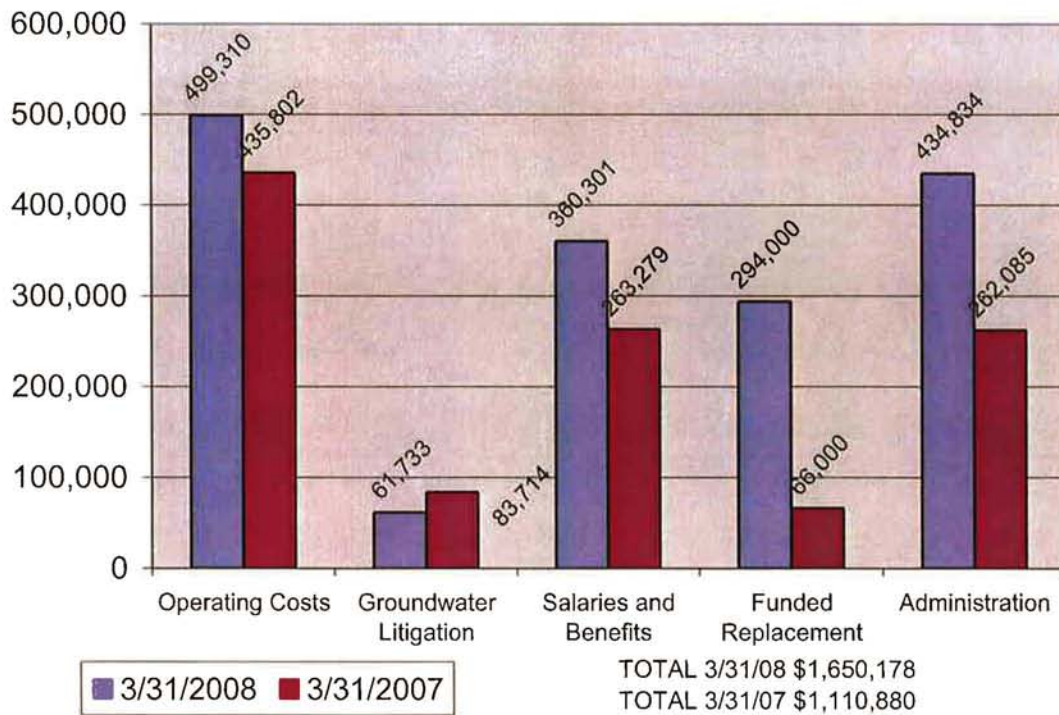
**NIPOMO COMMUNITY SERVICES DISTRICT  
 COMBINED EXPENDITURES FOR ALL FUNDS  
 NINE MONTHS ENDED  
 MARCH 31, 2008 AND MARCH 31, 2007**



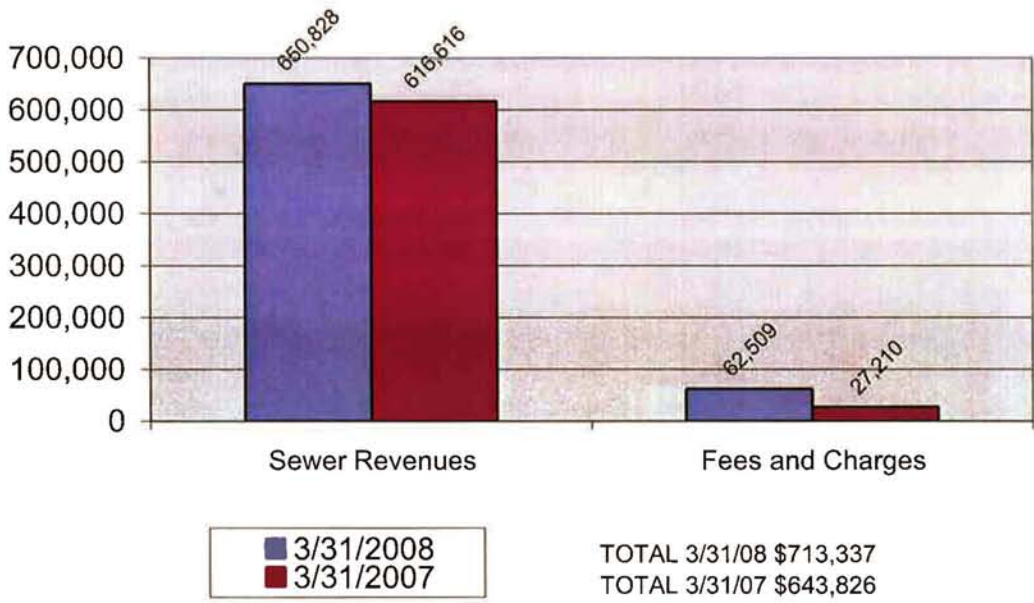
**NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN WATER FUND #120  
REVENUES-MARCH 31 2008 AND MARCH 31, 2007**



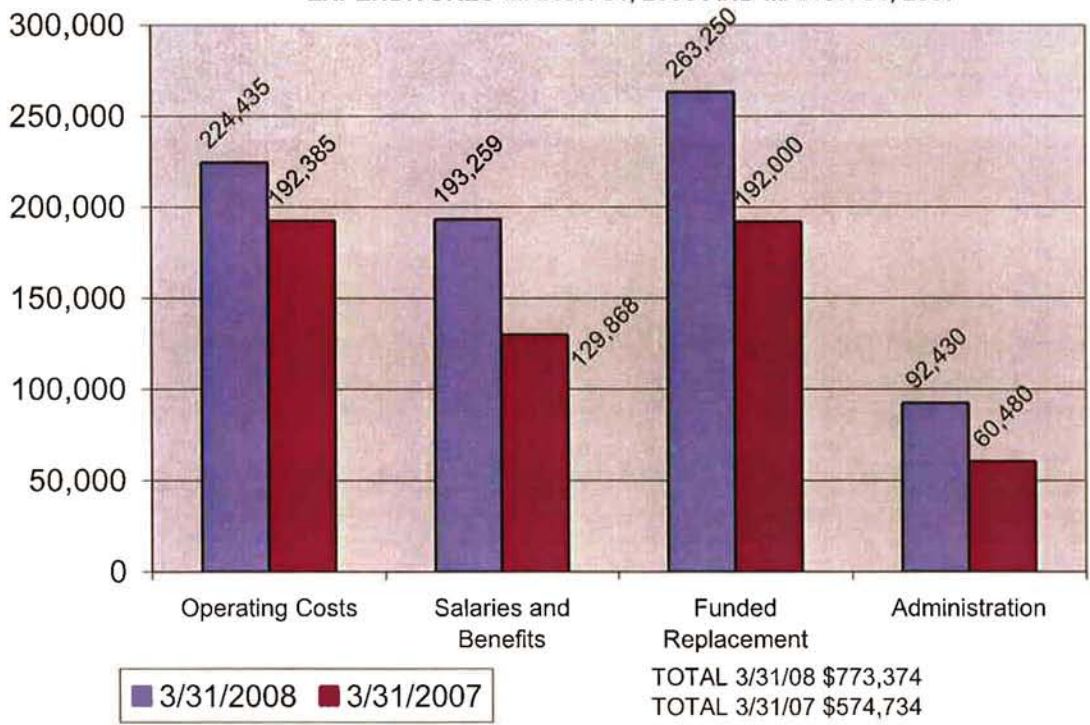
**NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN WATER FUND #120  
EXPENDITURES-MARCH 31, 2008 AND MARCH 31, 2007**



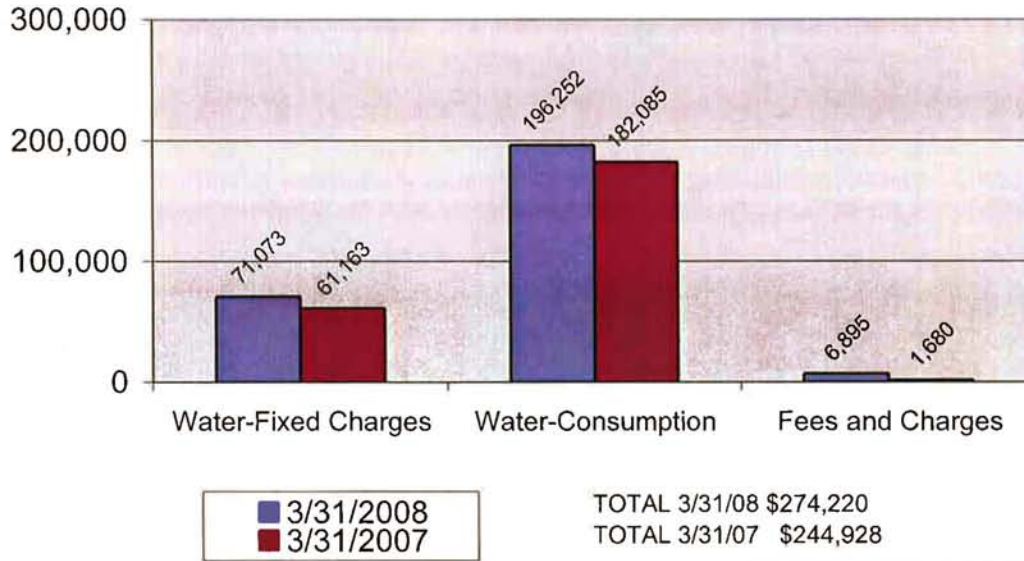
**NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN SEWER FUND #130  
REVENUES-MARCH 31, 2008 AND MARCH 31, 2007**



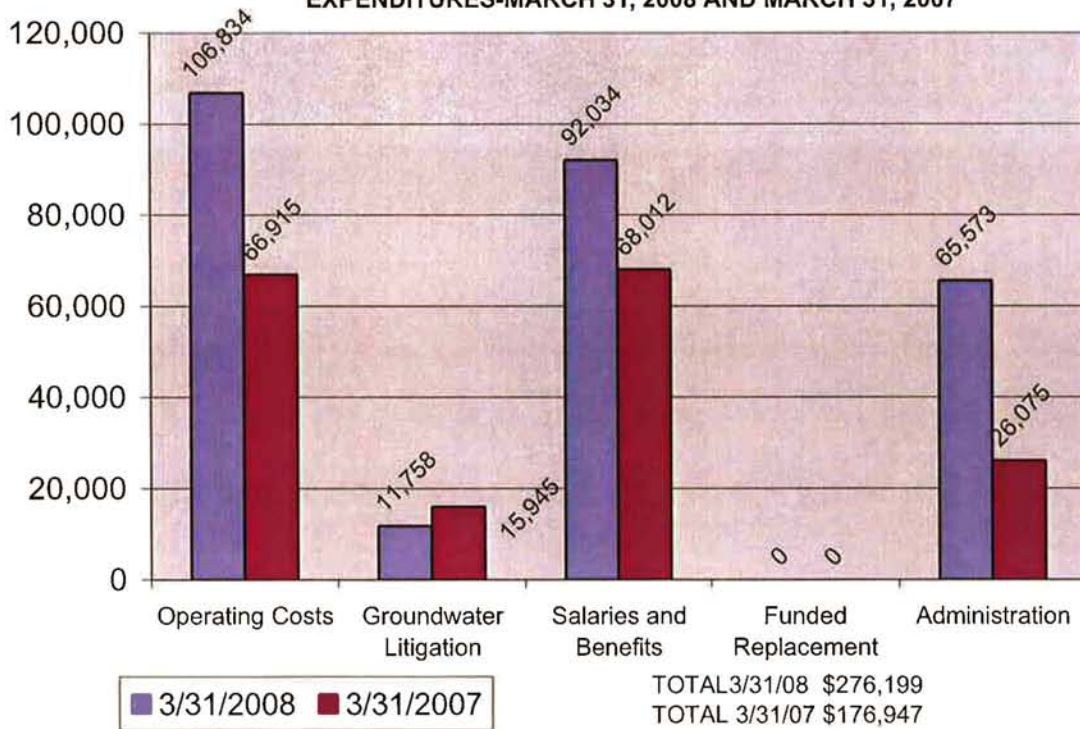
**NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN SEWER FUND #130  
EXPENDITURES-MARCH 31, 2008 AND MARCH 31, 2007**



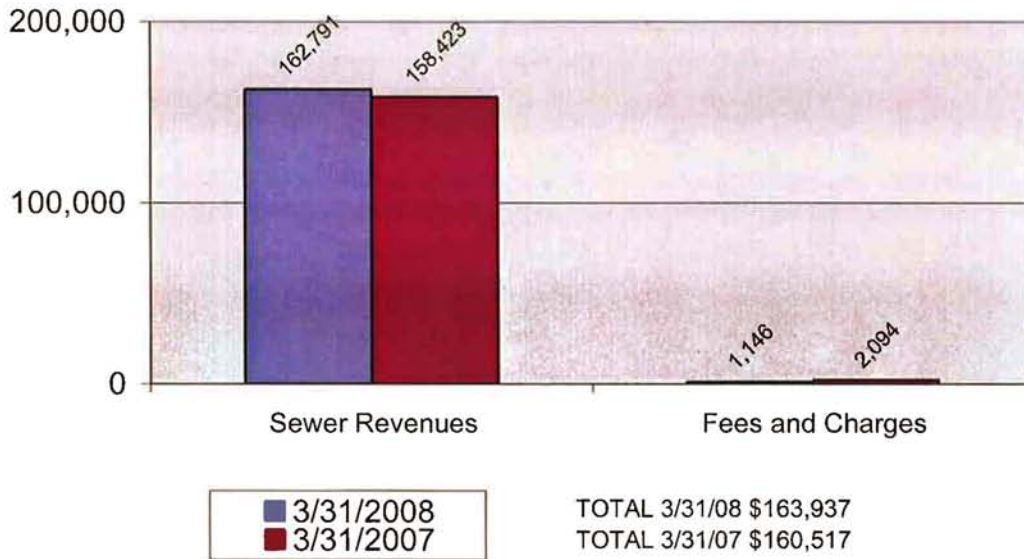
**NIPOMO COMMUNITY SERVICES DISTRICT  
BLACKLAKE WATER FUND #140  
REVENUES-MARCH 31, 2008 AND MARCH 31, 2007**



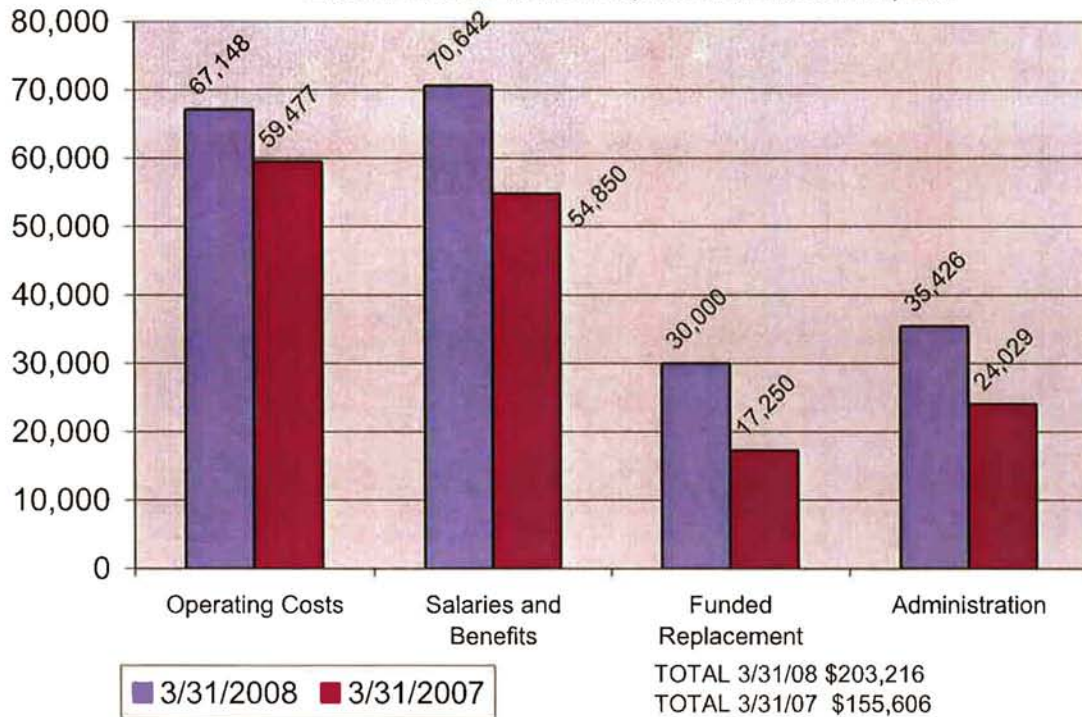
**NIPOMO COMMUNITY SERVICES DISTRICT  
BLACKLAKE WATER FUND #140  
EXPENDITURES-MARCH 31, 2008 AND MARCH 31, 2007**



**NIPOMO COMMUNITY SERVICES DISTRICT  
BLACKLAKE SEWER FUND #150  
REVENUES-MARCH 31, 2008 AND MARCH 31, 2007**



**NIPOMO COMMUNITY SERVICES DISTRICT  
BLACKLAKE SEWER FUND #150  
EXPENDITURES-MARCH 31, 2008 AND MARCH 31, 2007**



TO: BOARD OF DIRECTORS  
 FROM: BRUCE BUEL *BB*  
 DATE: APRIL 25, 2008

**AGENDA ITEM  
 D-5  
 APRIL 30, 2008**

**INVESTMENT POLICY – FIRST QUARTER REPORT**

The Board of Directors has adopted an Investment Policy for NCSD which states that the Finance Officer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the Board of Directors.

Below is the March 31, 2008 Quarterly Report for your review.

As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the 2008 Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report by motion and minute order.

**INVESTMENT POLICY-FIRST QUARTER REPORT 3/31/08**

Investment	Institution	Amount of Deposit 3/31/08	Rate of Interest	Quarterly Interest Earned or Accrued 3/31/08	Amount of Deposit 3/31/07	Rate of Interest	Quarterly Interest Earned or Accrued 3/31/07
Money Market	Mid State Bank	\$200,308.84	.10%	\$31.89	\$123,997.48	0.25%	\$20.99
Savings	Mid State Bank	\$922.76	.35%	\$0.89	\$916.17	1.00%	\$30.04
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$20,830,313.62	4.18%	\$216,896.09	\$18,632,245.44	5.17%	\$239,809.28
Certificate of Deposit (COP)	Mid State Bank	\$1,990,550.78	2.50%	\$4,081.79	\$1,915,987.24	4.50%	\$7,158.11

**ATTACHMENTS**

None

t:\board matters\board meetings\board letter\board letter 2008investment qtrly 03-31-08.doc