

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BSB*
DATE: MAY 23, 2008



NCSD SUPERINTENDENT REPORT

ITEM

NCSD Superintendent Tina Grietens re Utility Dept. update [NO ACTION REQUESTED].

BACKGROUND

Tina Grietens is scheduled to summarize the attached outline.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- Utility Operations Update

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NIPOMO COMMUNITY

BOARD MEMBERS

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SERVICES DISTRICT


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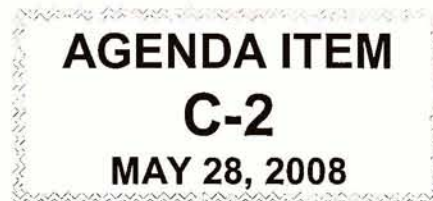
BRUCE BUEL, GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
JON SEITZ, GENERAL COUNSEL

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

TO: BRUCE BUEL, GENERAL MANAGER
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT
DATE: MAY 21, 2008
SUBJECT: UTILITY DIVISION UPDATE

- **Southland Wastewater Plant**
Concrete slab poured at south end of # 3 aeration pond to facilitate sludge removal
Fugro cone penetrometer sampled soil cores in two areas near percolation ponds
- **Southland Utility Yard**
Alarm System installation in shop area and old office space this week
Warranty start up of standby generator on May 9th
Mini lab project proceeding-
 - Lab furniture company, and electrical – estimate
 - Window installation scheduled for May 29thUtility Office Assistant began employment with District May 12th
- **Collection system**
Lift stations- continuing to work on reducing overtime call outs due to faulty electrical components
Contacting sewer line cleaning contractors to secure bids for future maintenance of collection system and lift stations
- **Wells**
Eureka- Work awarded to Taft Electric. Installation of new electric panel to begin May 27, 2008
- **Distribution System Maintenance**
Water tank cleaning and inspections- Work awarded to Harper and Associates, for 2- 500,000 gallon tanks
Scheduled for June 11, 12
Blow offs and dead end lines being flushed throughout Nipomo
Fire hydrants and Air relief valves were replaced in the Black Lake area
Contacting water system maintenance companies to secure bids for future work
- **Water line Relocation Project**
Secured bids for 10" in-line valve installation on Tefft Street- Work awarded to TLC Underground
Scheduled for May 28, 2008
- **Personnel**
Resignation of Utility Field Supervisor effective May 23rd. Internal promotions anticipated.
- **Compliance**
Monitored laboratory results, assisted District Engineer with compliance reports to regulatory agencies
- **Other**
Attended technical sessions regarding Water Tank Cleaning, Emergency Preparedness and Water Quality Issues at CA/NV Section AWWA Spring Conference
Completed correspondence course on Small Water Systems through the Office of Water Programs California State University, Sacramento

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL 
DATE: MAY 23, 2008



WATER CONSERVATION PROGRAM UPDATE

ITEM

NCSD Water Conservation Coordinator Celeste Whitlow re Water Conservation Program [NO ACTION REQUESTED].

BACKGROUND

Celeste Whitlow is scheduled to summarize the attached outline.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- Water Conservation Program Outline

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NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
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NIPOMO, CA 93444 - 0326
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Web site address www.ncsd.com

MEMORANDUM

TO: BRUCE BUEL, GENERAL MANAGER
FROM: CELESTE WHITLOW, CONSERVATION AND PUBLIC OUTREACH
COORDINATOR
DATE: MAY 23, 2008
RE: ITEM C-2 : WATER CONSERVATION ACTIVITIES UPDATE

- **Community Events and Educational Workshops**
 - Blacklake Homeowners Association meeting, 5/20/2008, regarding conversion of lawn to drought-tolerant groundcover.
 - Developed for Blacklake Architecture Committee an informational handout regarding plant material suitable for turf replacement to meet the Committee's specifications.
 - Workshop: Septic System Maintenance and Landscaping Over a Septic System, 5/31/2008.
 - Chipping Event.
- **Newsletters, Mailings, Advertising.**
 - Septic System Maintenance Workshop post-card.
 - District Newsletter preparation.
 - Preparation of flyers for mailing to Spanish-speaking customers.
 - Coordination of bill stuffers.
 - Advertising.
- **WC Program Implementation**
 - High-efficiency clothes-washer program.
 - Water audit program.
 - Turf-replacement program.
 - Formal launch.
- **Office Landscape.**
 - Tree Grates: Quote for concrete modifications and installation of grates and frames accepted from Victor Backhoe.
 - Spreading of eucalyptus wood chips on landscape: Quote accepted from GLM Landscaping.
 - Modification of Irrigation System: Quote accepted from GLM Landscapig.
 - Landscaping Maintenance District #1 conversion of turf to drought-tolerant plant material: Planning in process.
- **California Urban Water Conservation Council.**

- Participation in teleconference regarding AB 2715 (Laird, enact Governor's call for 20% urban water conservation by 12/31/2020) and AB 2153 (Krekorian, for developments subject to California Environmental Quality Act, will require an assessment by the water supply system of water needs of the development, with mitigation required of the developer. Goal is to ensure a reliable water supply before development can occur).

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