

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BBB*  
DATE: JULY 18, 2008



Nipomo Community Services District  
PUBLIC FACILITIES CORPORATION

**ITEM**

Annual Meeting of the Nipomo Community Services District Public Facilities Corporation

**BACKGROUND**

The Nipomo Community Services District Public Facilities Corporation is required to meet annually in the month of July to review corporate activities, take appropriate action, and approve of previous Board minutes. The only action at this time is approving the minutes of the July 25, 2007, meeting of the Nipomo Community Services District Public Facilities Corporation. These Board minutes were included in the regular NCS D meeting minutes but were not separately approved by the corporation. The minutes are being presented today for approval.

Staff would also like to preview the potential water and sewer financing activities of the Corporation in 2009.

**RECOMMENDATION**

Staff recommends that your Honorable Board approve the minutes of July 25, 2007, of the Nipomo Community Services District Public Facilities Corporation meeting and discuss the potential activities of the Corporation in 2009.

**ATTACHMENT**

Minutes of July 25, 2007

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Nipomo Community Services District  
REGULAR MEETING  
MINUTES

04:47:37

**Adjourn to the Nipomo Community Services District Public Facilities Corporation**

Upon motion by Director Vierheilg and seconded by Director Harrison, the Board unanimously agreed to adjourn the regular meeting to the Nipomo Community Services District Public Facilities Corporation. Vote 4-0 with Director Trotter absent.

YES VOTES	NO VOTES	ABSENT
Directors Harrison, Eby, Vierheilg, and Winn	None	Director Trotter

**ROLL CALL**

The following Board members of the Nipomo Community Services District Public Facilities Corporation were present:

Directors Harrison, Vierheilg, Eby and Winn. Director Trotter was absent.

**Public Comment on Agenda Items**

**A. NIPOMO COMMUNITY SERVICES DISTRICT PUBLIC FACILITIES CORPORATION**

Annual Meeting of the Nipomo Community Services District Public Facilities Corporation

Upon motion by Director Eby and seconded by Director Vierheilg, the Board unanimously approved the Minutes of the July 12, 2006, meeting of the Nipomo Community Services District Public Facilities Corporation. There was no public present to comment. Vote 4-0 with Director Trotter absent.

YES VOTES	NO VOTES	ABSENT
Directors Harrison, Eby, Vierheilg, and Winn	None	Director Trotter

**ADJOURN TO NCSD REGULAR MEETING**

President Winn adjourned the meeting of the Nipomo Community Services District Public Facilities Corporation and reconvened to the Regular Meeting of the Nipomo Community Services District at 3:16 p.m.

04:51:30

**F. MANAGER'S REPORT**

Bruce Buel, General Manager, presented the Manager's Report as given in the Board Packet. He added that a Special meeting is planned for August 29, 2007, for the Water and Sewer Master Plan.

Also, the SLO County plans to open bids on August 16<sup>th</sup> for three of the remaining five drainage projects on Mallagh and on Burton. The District may negotiate with the contractor selected by the County to adjust NCSD's water lines and execute an agreement with the County for the County to hire that contractor under a change order to the Contract between the County and the contractor.

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BSB*  
DATE: JULY 18, 2008

**AGENDA ITEM**  
**F**  
**JULY 23, 2008**

**MANAGER'S REPORT**

**ITEM**

Standing report to your Honorable Board --*Period covered by this report June 19, 2008 through July 2, 2008.*

**DISTRICT BUSINESS**

**Administrative**

Maria Vista Estates has set a total of ten water meters.

The General Manager has tendered two job offers to the most qualified applicants for the two open Maintenance/Customer Service Worker positions. Assuming the candidates accept the job offer, they will start in early August.

President Winn was elected 2008-09 President of the CSDA SLO County Chapter at the Chapter's July 11<sup>th</sup> Annual Meeting.

The Board of Supervisors, on July 15, 2008, set a public hearing on the Perrett detachment proposal for August 26, 2008.

Staff has circulated RFPs for Waterline Intertie Project CM Activities and for design of the Willow Road waterline project. Staff will present results to the Board at the 8/13/08 meeting. R. Baker, Inc. has signed the contract for execution of the waterline relocation project. Staff held the kick-off meeting with Boyle Engineering regarding design of the Waterline Intertie Project.

Attached is a listing of upcoming meetings and events per the request of Director Vierheilig.

**Safety Program**

No injury reports during the period.

**Project Activity**

Staff will provide a verbal projects update to the Board at the Board Meeting.

**Conservation Program Activities**

Staff has initiated implementation of the Water Conservation Program (See Item C-2).

**RECOMMENDATION**

Staff seeks direction and input from your Honorable Board.

**ATTACHMENTS**

- Listing of Upcoming Meetings and Events

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## LISTING OF UPCOMING MEETINGS AND EVENTS

7/24/08 @ 8:45am @ BoS Chambers – AHO EIR  
7/26/08 @ 9am @ NCSD – Defensible Space Workshop  
7/28/08 @ 6:30pm @ NCSD - SCAC  
7/30/08 @ 11:45am @ Cypress Ridge – Chamber Lunch (Bruce Buel Presentation)  
8/4/08 @ 2pm @ NCSD – Southland WWTF Upgrade Project Committee Meeting  
8/11/08 @ 1pm @ NCSD – SWP Committee Meeting  
8/13/08 @ 9am @ NCSD – Board Meeting  
8/25/08 @ 6:30pm @ NCSD – SCAC  
8/26/08 @ ?? @ BoS Chambers – Perrett Detachment Proposal Hearing  
8/27/08 @ 9am @ NCSD – Board Meeting  
9/3/08 @ 1:30pm @ City/County Library – WRAC  
9/23/08 @ ?? @ BoS Chambers – SLO County Retrofit Program

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Board of Supervisors – Most Tuesdays  
WRAC – 1<sup>st</sup> Wed  
SLO County Planning Commission – 2<sup>nd</sup> Thursday  
LAFCO – 3<sup>rd</sup> Thursday  
SCAC – 4<sup>th</sup> Monday  
Chamber – Last Wed Lunch + Quarterly Tues Breakfast  
SLO County Planning Commission – 4<sup>th</sup> Thursday

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COMMITTEE REPORTS

**ITEM**

Review Committee Matters.

**BACKGROUND**

The Water Conservation Committee is scheduled to meet again at 9am on Monday July 21, 2008.

The Southland WWTF Upgrade Project Committee is scheduled to meet again at 2pm on Monday August 4, 2008.

The Supplemental Water Project Design and Construction Committee is scheduled to meet again at 1pm on Monday August 11, 2008.

**RECOMMENDATION**

It is recommended that your Honorable Board discuss the meetings as appropriate.

**ATTACHMENT - NONE**

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