

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: SEPT. 19, 2008

AGENDA ITEM
F
SEPT. 24, 2008

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board --Period covered by this report Sept. 4, 2008 through September 17, 2008.

DISTRICT BUSINESS

Administrative

Maria Vista Estates has set a total of ten water meters.

President Winn and staff met with Chuck Baker of Rural Water Company on September 11, 2008. Mr. Baker described the Cypress Ridge Water and Sewer Systems and indicated that he had a November 1, 2008 deadline from the RWQCB to resolve outstanding problems with the Cypress Ridge Sewer System. He was not willing to discuss options involving extensions beyond November 1, 2008 and he was not willing to pay for studies regarding potential transfers.

The Board of Supervisors, on Sept. 16, 2008 denied the Perrett Detachment request.

All the required right of entry agreements have been secured for Fugro to proceed with the geo-hydrological testing along the WIP right of way. CDFG has yet to issue their permit.

R. Baker, Inc. is proceeding to remove and then re-install portions of select water mains in Tefft and Thompson where they conflict with the County's drainage works.

Bob Reed has initiated his "Tip-Point" Evaluation of various Blacklake Water buy-in charges and expects to submit his report by the end of September.

The County Board of Supervisors on 9/16/08 continued the proposed amendments the County Code regarding On-Site Waste Disposal Systems until their November 4, 2008 Meeting.

Attached is a memo describing the Intertie with the Woodlands.

Attached is a summary of NCSD Board Meetings and Office Schedule for November & December.

Attached is a listing of upcoming meetings and events per the request of Director Vierheilig.

Attached are copies of the Minutes of the SLO County IWMA for May and August.

Safety Program

No injuries or accidents occurred in this period.

Project Activity

Staff will provide a verbal projects update to the Board at the Board Meeting. Attached is a Fiscal Summary of Waterline Intertie Project activities through the end of August 2008.

Conservation Program Activities

Staff has initiated implementation of the Water Conservation Program. Several NCSD customers have used the high efficiency clothes washer rebate program.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENTS

- NCSD Meeting and Office Schedule – November & December 2008
- Memo regarding Woodlands Intertie
- Listing of Upcoming Meetings and Events
- SLO County IWMA Minutes
- WIP Fiscal Activities through August 31, 2008

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BOARD MEETING AND OFFICE SCHEDULE – NOVEMBER AND DECEMBER

November Schedule (No changes Proposed to the normal calendar)

November 11, 2008	Veteran's Day – Office Closed
November 12, 2008	Regular Board Meeting
November 26, 2008	Regular Board Meeting
November 27-28, 2008	Office Closed

Proposed December Schedule

December 10, 2008	Regular Board Meeting
December 24, 2008	Cancellation of Regular Board Meeting
December 24-26, 2008	Office Closed (Field Crew will be working or On Call)
January 1-2, 2009	Office Closed (Field Crew will be working or On Call)

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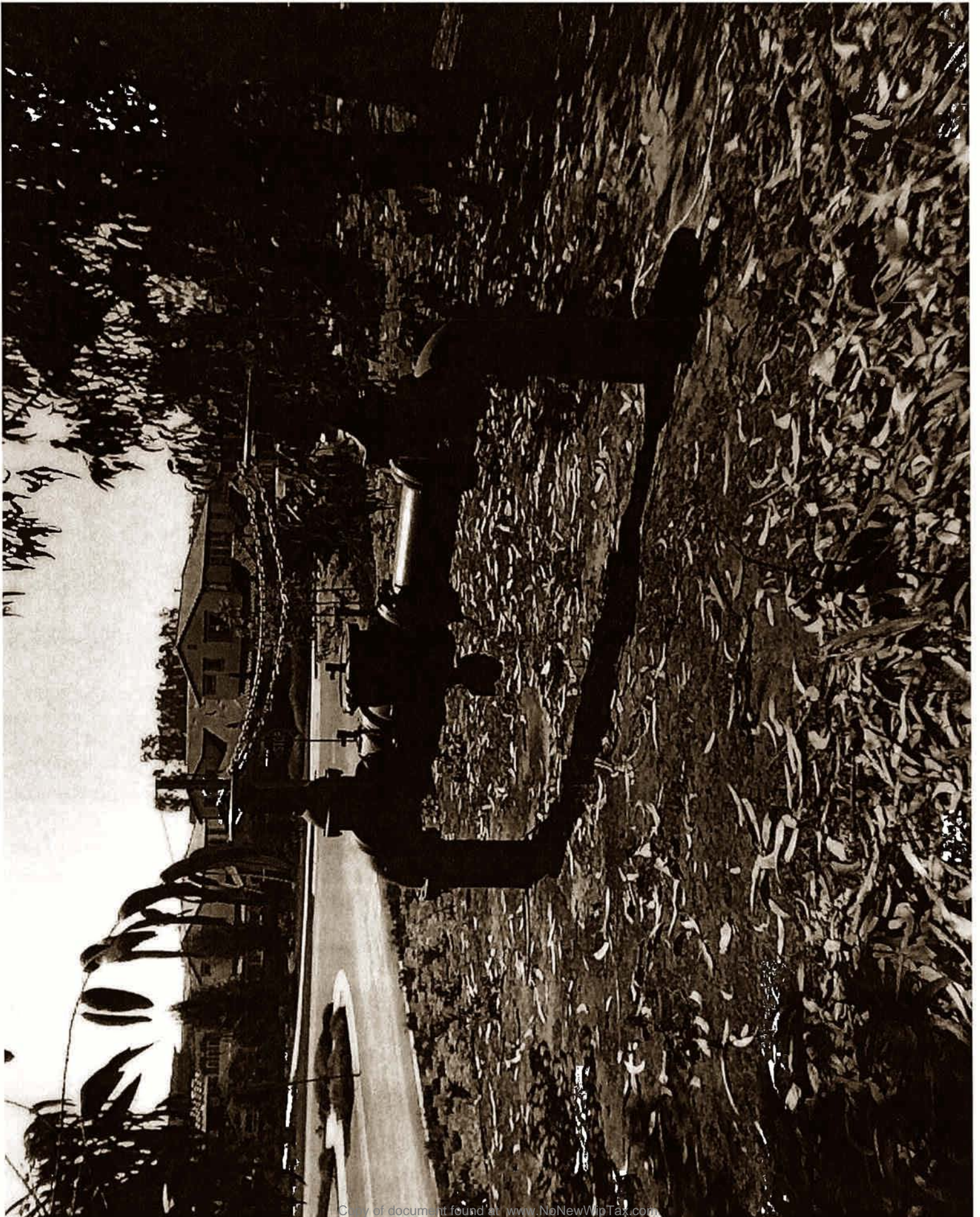
NIPOMO COMMUNITY SERVICES DISTRICT

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TO: HONORABLE BOARD
FROM: BRUCE BUEL *BB*
DATE: SEPT. 16, 2008
RE: INTERTIE WITH WOODLANDS

At the Sept. 10, 2008 Board Meeting, your Honorable Board directed staff to report back with information on the intertie between NCSD's Water System and the Woodlands Mutual Water Company's water system. The Intertie is an 8" connection with a backflow assembly but no meter (See attached picture) located at the West End of Camino Caballo near the Eureka Well. The intertie is locked with a NCSD lock and can not be activated without manual operation by NCSD. There is no agreement for operation of the intertie and no "as-builts" or record drawings.

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LISTING OF UPCOMING MEETINGS AND EVENTS

9/25/08 @ 11:45am @ Woodlands – Chamber Lunch
9/26/08 @ 9am @ NCSD – Finance and Audit Committee Meeting
9/27/08 All Day – Creek Clean Up Day
10/1/08 @ 1:30pm @ SLO Library – WRAC
10/7/08 @ 6pm @ NCSD – staff meeting with Vista Verde Property Owners
10/8/08 @ 9am @ NCSD – NCSD Board Meeting
10/11/08 @ 9am @ Nipomo Community Park – Chamber October Festival
10/14/08 @ ?? @ BoS Chambers – Options for Restructuring Planning Commission
10/20/08 @ 1pm @ NCSD – SWP Committee Meeting
10/22/08 @ 9am @ NCSD – NCSD Board Meeting

12/5/08 @ Noon @ Shop – Holiday Lunch/Party

* * * *

Board of Supervisors – Most Tuesdays
WRAC – 1st Wed
SLO County Planning Commission – 2nd Thursday
LAFCO – 3rd Thursday
SCAC – 4th Monday
Chamber – Last Wed Lunch + Quarterly Tues Breakfast
SLO County Planning Commission – 4th Thursday

Draft

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY
BOARD MEETING**

MINUTES OF MAY 14, 2008

1. Call to Order/Roll Call

Board Members Present:

Katcho Achadjian, County Supervisor
Chuck Ashton, City of Grover Beach
Ellen Beraud, City of Atascadero
Ted Ehring, City of Pismo Beach
Bruce Gibson, County Supervisor
John Hamon, City of Paso Robles
Christine Mulholland, City of San Luis Obispo
Jim Patterson, County Supervisor
Jerry Lenthall, County Supervisor

Board Members Absent:

Ed Arnold, City of Arroyo Grande
Dave Brooks, Authorized Districts
Melody DeMeritt, City of Morro Bay
Harry Ovitt, County Supervisor

Staff Members Present:

William A. Worrell, Manager
Carolyn Goodrich, Board Secretary
Ray Biering, IWMA Counsel

2. Public Comments. None.

3. Manager's Report. Bill Worrell provided an update on municipal programs, advised the IWMA will not be submitting an RFI for Phase II of the reviewed the PG&E project and discussed prospective community service workers.

CONSENT CALENDAR

Motion was made, seconded and unanimously passed to approve the Consent Calendar.

Those items approved are as follows:

4. **Draft Minutes of the March 12, 2008 IWMA Board Meetings (approved).**
5. **Draft Minutes of the April 23, 2008 Executive Committee Meeting (receive and file).**

PUBLIC HEARING

6. **Proposed Sharps Ordinance.** At the March 12, 2008 meeting the Board introduced this proposed ordinance and set the matter for public hearing at this meeting. Bill Worrell advised that effective September 1, 2008 disposal of home-generated sharps waste in landfills will be prohibited. In anticipation of this requirement in 2007 the IWMA applied for and was awarded a grant from the CIWMB to develop a take back program for home-generated sharps waste. The ordinance will apply only to the IWMA jurisdiction. Enforcement will be the responsibility of either the IWMA or the local jurisdiction. Ray Biering noted he had distributed the proposed sharps ordinance to city attorneys for review and the responses were favorable. There were no comments from the public, either written or oral, and public hearing was closed.

It was moved by Board Member Gibson, seconded by Board Member Achadjian to approve the proposed Sharps Ordinance No. 2008-2 Establishing a sharps (Hypodermic Needles) Waste Management Program, and direct staff to send a sample resolution to member jurisdictions for their adoption supporting the ordinance. Motion passed on the following roll call vote:

AYES: Achadjian, Ashton, Beraud, Ehring, Gibson, Hamon, Mulholland, Patterson and Lenthall
NOES: None
ABSTAIN: None
ABSENT: Arnold, Brooks, DeMeritt, Ovitt

REGULAR CALENDAR

7. **Proposed FY 08/09 Program Objectives and Budget.** Bill Worrell reviewed the FY 2008/2009 program highlights, program objectives and the proposed FY 2008/2009 budget. Board member Mulholland and President Lenthall complimented Bill for his successful efforts to establish long term solvency and spoke in favor of the ongoing IWMA school education program. There were no comments from the public, either written or oral, and public discussion was closed.

Board Member Mulholland moved to approve Resolution 08-01 adopting the San Luis Obispo County Integrated Waste Management Authority 2008/2009 Fiscal Year Budget. Seconded by Board Member Achadjian and passed on the following roll call vote:

AYES: Achadjian, Ashton, Beraud, Ehring, Gibson, Hamon, Mulholland, Patterson and Lenthall

NOES: None

ABSTAIN: None

ABSENT: Arnold, Brooks, DeMeritt, Ovitt

8. Legislative Update. Motion was made by Board Member Achadjian, seconded by Board Member Gibson and passed 9-0-4 absent (Arnold, Brooks, DeMeritt, Ovitt) authorizing the President to send letters of support for SB 1625, AB 2058 and AB 2347 with the original take-back language included.

9. Election of Officers. Bill Worrell advised that the Joint Powers Agreement states that the President and Vice President shall be elected at the last meeting preceding July. President Lenthall opened the floor to nominations for the election of officers.

It was moved by Board Member Achadjian, seconded by Board Member Gibson to close the nomination and announce the ballot, and passed 9-0-4 absent (Arnold, Brooks, DeMeritt, Ovitt) to elect Board Member Mulholland as IWMA President. Motion was made by Board Member Mulholland, seconded by Board Member Achadjian to close the nomination and announce the ballot, and passed 9-0-4 absent (Arnold, Brooks, DeMeritt, Ovitt) to elect Board Member Gibson as IWMA Vice President.

10. IWMA Correspondence. Motion was made, seconded and passed to receive and file the IWMA correspondence.

11. Cancellation of July 9, 2008 Meeting. Motion was made, seconded and passed to cancel the July 9, 2008 Board Meeting and the Executive Committee June 25, 2008 meeting.

12. Member Comments and Future Agenda Items. Board Member Mulholland stated many multi-family dwellings in San Luis Obispo do not have recycling and requested staff's suggestions for this unmet need. Bill stated in June 2008 there is a DOC grant the IWMA will be applying for and our application will be for funding a program to meet this need. Additionally, staff is exploring a mandatory ordinance.

13. Adjournment. The meeting was adjourned to the next regular meeting of the IWMA scheduled for September 10, 2008, at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.

THESE MINUTES ARE NOT OFFICIAL NOR A PERMANENT PART OF THE RECORD UNTIL APPROVED BY THE IWMA AT THE NEXT REGULAR MEETING.

**SAN LUIS OBISPO COUNTY
INTEGRATED WASTE MANAGEMENT AUTHORITY MEETING
EXECUTIVE COMMITTEE
MINUTES OF AUGUST 27, 2008**

1. Call to Order/Roll Call.

Executive Committee

Members Present:

Jerry Lenthall, San Luis Obispo County
Christine Mulholland, City of San Luis Obispo
Ron Munds, SWTAC Representative (non-voting)
Bruce Gibson, San Luis Obispo County

Other Members Present: Dave Brooks, Authorized Districts

IWMA Staff:

Ray Biering, IWMA Counsel
William A. Worrell, Manager
Carolyn Goodrich, Board Secretary

2. Public Comments. None.

3. Manager's Report. None.

4. Minutes of the Executive Committee Meeting. The minutes of the April 23, 2008 Executive Committee Meeting were approved.

5. Draft minutes of the May 14, 2008 IWMA Board Meeting (receive and file).

6. September 10, 2008 IWMA Board Meeting Agenda. The Executive Committee reviewed and approved the tentative agenda for the September 10, 2008 IWMA Board Meeting.

7. Member Comments and Future Agenda Items. None.

8. Adjournment. There being no further business, the meeting was adjourned to October 22, 2008 at 12:00 p.m. in the San Luis Obispo County Integrated Waste Management Authority Office, 870 Osos Street, San Luis Obispo, CA 93401.

**NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
AUGUST 31, 2008**

REVENUES FY 2008-2009 (1)	<u>MONTH OF</u> <u>AUGUST</u>	<u>FISCAL YEAR</u> <u>7/1/2008 TO</u> <u>6/30/2009</u>
Supplemental Water Capacity Fees Collected	46,705.75	46,705.75
Interest Income (monthly & quarterly posting)	5,019.58	10,511.43
Revenue Subtotal	51,725.33	57,217.18
EXPENDITURES FY 2008-2009 (2)		
<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	16,703.68	16,703.68
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
1590-A7 Groundwater Grant Assistance (SAIC)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	204.00	969.00
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Appraisals (Tarvin & Reeder Gilman)	0.00	0.00
1590-C2 Property Negotiations (Hamner Jewell)	4,927.50	4,927.50
<u>FINANCIAL</u>		
1590-D1 Reed Group	3,930.45	7,585.45
1590-D2 Lobbying (Marlowe & Company)	0.00	4,500.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (Boyle)	0.00	2,194.43
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (Boyle)	0.00	0.00
1590-E4 Project Information (Boyle)	0.00	0.00
1590-E5 Project Design (Boyle)	21,343.16	49,237.41
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>PERMITS</u>		
1590-G1 Santa Maria Valley Water Conservation District	65.00	65.00
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	2,211.54	4,423.10
1590-Z2 Payroll Taxes-Capitalized	32.06	64.12
1590-Z3 Retirement-Capitalized	599.48	1,235.50
1590-Z4 Medical-Capitalized	223.97	447.94
1590-Z5 Dental/Vision-Capitalized	28.75	57.50
1590-Z6 Workers Compensation-Capitalized	18.76	36.44
Expenditure Subtotal	50,288.35	92,447.07
Net Revenues less Expenditures	1,436.98	(35,229.89)
Beginning Fund Balance as of July 1, 2008		3,795,001.08
Ending Fund Balance as of August 31, 2008		3,759,771.19

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.

(2) See attached "Supplemental Water Cost Summary" for more detail.

(3) Salary and Benefits of Project Manager are allocated among NCS D projects and capitalized as part of the cost of the project.

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**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

<u>A/C #</u>	<u>DESCRIPTION</u>	<u>7/1/2004 TO 6/30/2005</u>	<u>7/1/2005 TO 6/30/2006</u>	<u>7/1/2006 TO 6/30/2007</u>	<u>7/1/2007 TO 6/30/2008</u>	<u>7/1/2008 TO 6/30/2009</u>	<u>GRAND TOTAL</u>
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	45,407.70	16,703.68	194,302.92
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application	2,757.00	6,210.00	0.00	1,857.60	0.00	10,824.60
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	0.00	11,797.44
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00	0.00	15,000.00	0.00	15,000.00
1590-B1	Shipsey & Seitz	0.00	23,095.55	17,564.25	2,201.50	969.00	43,830.30
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	0.00	37,427.19
					0.00	0.00	
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	0.00	16,170.00	10,000.00	0.00	26,170.00
1590-C2	Property Negotiations (Hamner Jewell)	0.00	0.00	0.00	0.00	4,927.50	4,927.50
1590-D1	Reed Group	0.00	2,809.85	0.00	0.00	7,585.45	10,395.30
1590-D2	Lobbying (Marlowe & Company)	0.00	0.00	0.00	38,801.11	4,500.00	43,301.11
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	103,460.19	2,194.43	335,411.62
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	70,772.01	0.00	235,002.49
1590-E4	Project Information (Boyle)	0.00	0.00	0.00	6,000.00	0.00	6,000.00
1590-E5	Project Design (Boyle)	0.00	0.00	0.00	0.00	49,237.41	49,237.41
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	1,022.01	0.00	1,762.25
1590-G1	Permits	0.00	0.00	0.00	0.00	65.00	65.00
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	28,197.08	4,423.10	97,581.61
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	455.96	64.12	1,694.72
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	8,110.84	1,235.50	28,108.95
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	2,564.88	447.94	9,241.20
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	328.23	57.50	633.63
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	225.21	36.44	863.83
		103,938.03	225,459.74	562,634.14	334,404.32	92,447.07	1,318,883.30

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE</u>	<u>PRINCIPAL BALANCE</u>
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	162,240.00	247,240.00	3,595,000.00
FY June 30, 2010	85,000.00	160,157.50	245,157.50	3,510,000.00

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**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
CALFIRE	CALFIRE	Fire system Fee	8/21/2008	41,568.11	5,137.64	46,705.75
FISCAL YEAR 2008-2009			SUBTOTAL	41,568.11	5,137.64	46,705.75

CARRY FORWARD TOTALS FOR FY 04-05,
FY 05-06, FY 06-07 AND FY 07-08

2,623,733.26	323,931.49	2,947,664.75
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GRAND TOTAL	2,665,301.37	329,069.13	2,994,370.50
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TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: SEPT. 19, 2008



COMMITTEE REPORTS

ITEM

Review Committee Matters.

BACKGROUND

Attached are minutes from the Sept 8, 2008 Water Conservation Committee Meeting. Director Winn or Director Vierheilig may wish to add comments at the Board Meeting.

Attached are minutes from the Sept 8, 2008 Supplemental Water Project Committee Meeting. Director Eby or Director Trotter may wish to add comments at the Board Meeting.

The Finance and Audit Committee is scheduled to meet again at 9am on Friday September 26, 2008.

The Supplemental Water Project Design and Construction Committee is scheduled to meet again at 1pm on Monday October 20, 2008.

RECOMMENDATION

It is recommended that your Honorable Board discuss the meetings as appropriate.

ATTACHMENT

- 9/8/08 WATER CONSERVATION COMMITTEE MEETING MINUTES
- 9/3/08 SUPPLEMENTAL WATER PROJECT COMMITTEE MEETING MINUTES

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NIPOMO COMMUNITY SERVICES DISTRICT

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MINUTES OF THE 9/8/08 SPECIAL MEETING OF THE WATER CONSERVATION COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Winn called the Special Meeting to order at 9am in the NCSD Conference Room. Both Chairman Winn and Director Vierheilig were in attendance along with staff members Bruce Buel and Celeste Whitlow. One member of the public was present.

2. DISCUSS COUNTY RETROFIT PROPOSALS

Celeste Whitlow distributed copies of the adopted SLO County ordinance amending Title 8 and the proposed ordinances amending Title 19 and 22. Committee discussion followed on the process that the County would use to consider the Title 19 and Title 22 ordinances. The Committee agreed to review each section of the two pending ordinances to develop comments that the Board may wish to forward to the County.

Regarding Section 19.07.042 c (3) – The Committee recommended that the District ask for a re-write of the section to clarify if apartments and secondary homes would be required to set separate water meters. Bruce Buel observed that this provision conflicts with NCSD's District Code, which currently limits customers to one water meter per parcel. The Committee requested that staff report back to the Board at the 9/10/08 Board Meeting regarding the costs to NCSD and NCSD's customers for implementation of this section.

Regarding Section 19.07.042 d – The Committee recommended that the District comment as follows:

Subsection d (1) – The Listing of plumbing fixture requirements set forth must be reconciled with the requirements of the proposed On-Site Waste Disposal System Regulations that call for all new users to install automatic shut off faucets.

Subsection d (1)6 – The reference to Chapter 16 of the State's Uniform Plumbing Code should be expanded to provide customers with more guidance on requirements. The Committee also asked staff to provide a copy of Chapter 16 to the NCSD Board at the 9/10/08 Board Meeting.

Subsection d (3) – The text should be re-written to clarify that the prescribed retrofits were only partial mitigation given that the reduced volume of water is water that otherwise would have percolated back into the basin and that these mitigations were not a supplemental supply required by County Ordinance 1090.

Subsection d (3) – The text should be amended to add definitions of Public Spaces, Historic Places, and "grounds" (as in Schools and Grounds).

MINUTES OF THE 9/8/08 MEETING OF THE

WATER CONSERVATION COMMITTEE

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Subsection d (4) – The text should explain the scientific basis for calculation of the \$750 per toilet In-Lieu payment.

Subsection d(6) – The text should be re-written to clarify the obligation of the developer to either pay for the retrofit or to implement the retrofit; the ratio of water saved to water apportioned to the developer's project; and the tracking of any unused water saving credits for County projects such as the Draft Oakglen Specific Plan.

Regarding Section 22.112.020 F – The Committee recommended that the District comment as follows:

Regarding Subsection 1 – The Committee asked staff to provide this text to the Board so that the Board could review it.

Subsection 2, C (1) and (2): Reword as follows:

C. Irrigation Systems. Irrigation systems shall include the following components:

- (1) Smart Controllers. Irrigation controllers, which are climatologically controlled without human intervention, which adjust irrigation based on the amount of moisture lost from the soil and plant material since the previous irrigation, by utilizing climate data (evapotranspiration rates) which have been broadcast to the controller from the California Irrigation Management Information System and other sources, and which have been tested and certified 100% for irrigation adequacy and schedule efficiency, shall be installed and maintained on all irrigated and landscaped areas, and shall utilize the following components.
 - a. Drip irrigation (a method of micro-irrigation wherein water is applied to the soil surface through emitters as drops or small streams through) shall be utilized for all landscape plant material, with the exception of turf;
 - b. A separate meter for outdoor water;
 - c. An operating manual to instruct the building occupant on the use and maintenance of the irrigation system and its components.

Subsection 2 D (1) – The text should be re-written to ensure that Multi-family projects provide adequate play space for their tenants and not restrict turf area for such projects unless the Multi-Family Project is dedicated solely to occupancy by Senior Citizens.

Darin Ferguson of Jack's Plumbing commented that technology now supported waterless urinals.

3. DISCUSS LARGE USER WATER CONSERVATION

The Committee discussed the potential for saving water by working with specific large customers to reduce consumption. The Committee requested that staff start with Schools and the Community Park and give them our primary attention. Both Mike Winn and Larry Vierheilg volunteered to talk to key players and to advise regarding potential opportunities for collaboration. The Committee asked that the proposal to allow

**MINUTES OF THE 9/8/08 MEETING OF THE
WATER CONSERVATION COMMITTEE
Page 3**

developers to effect water conservation in the Community Park and then transfer those savings to other projects be agendized for discussion by the entire Board.

There was no public comment.

4. DISCUSS LETTERS TO HIGH-WATER-USE CUSTOMERS

Celeste Whitlow distributed a draft letter that staff had drafted for mailing to the top 10% of the water users in each billing cycle. The Committee supported the letter as drafted and encouraged staff to proceed.

There was no public comment.

5. DISCUSS "WHERE WE GO FROM HERE?"

Larry Vierheilig distributed copies of a listing of potential issues. The Committee agreed that all of the issues were important, but the only item that required immediate attention was setting of Triggers for activation of Emergency Water Shortage Regulations.

Bruce Buel summarized the on-going discussion of Trigger Points and concluded that the Technical Group should have a draft by the end of the year. The Committee agreed that the District independently review the proposed Trigger and be prepared to comment to the Court if the Board disagreed with the protocol under development by the Technical Group.

There was no public comment.

6. ADJOURNMENT

Chairman Winn adjourned the meeting at 12:20 pm.

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NIPOMO COMMUNITY SERVICES DISTRICT

MONDAY, SEPT. 8, 2008

1:00 P. M.

SPECIAL MEETING MINUTES SUPPLEMENTAL WATER PROJECT DESIGN & CONSTRUCTION COMMITTEE

COMMITTEE MEMBERS

ED EBY, CHAIR
CLIFFORD TROTTER, MEMBER

PRINCIPAL STAFF

BRUCE BUEL, GENERAL MANAGER
LISA BOGNUDA, ASSIST. GENERAL MANAGER
DONNA JOHNSON, BOARD SECRETARY
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

MEETING LOCATION
District Board Room
148 S. Wilson Street
Nipomo, California

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairperson Eby called the meeting to order at 1:00 p.m. and led the flag salute. Committee members Trotter and Eby were both present. Also present were General Manager Bruce Buel, District Engineer Peter Sevcik, District Superintendent Tina Grietens, Boyle representatives Mike Nunley and Josh Reynolds and two members of the public.

2. REVIEW STATUS OF WATERLINE INTERTIE PROJECT

General Manager Bruce Buel summarized progress in advancing the project and negotiating a Final Agreement with the City of Santa Maria. Committee discussion followed on the negotiations with the City of Santa Maria and issues regarding desalination. There was no public comment.

3. REVIEW DRAFT PRESSURE REDUCTION TECHNICAL MEMORANDUM

General Manager Bruce Buel summarized the evolution of this issue and introduced Josh Reynolds from Boyle Engineering. Josh Reynolds described the four options detailed in the Technical Memorandum, distributed a map depicting a new fifth option and compared the new Option with the four TM Options. Committee Discussion followed regarding the options comparing the strengths, weaknesses and costs associated with each. The Committee agreed, by consensus, that the proposed area-wide approaches were preferable to setting individual Pressure Reduction Valves at each customer's meter. The Committee requested that Boyle refine Option 5 further and then present all of the options to the full Board for a decision.

There was no public comment.

NIPOMO COMMUNITY SERVICES DISTRICT
MONDAY, SEPT. 8, 2008
SPECIAL MEETING MINUTES
SUPPLEMENTAL WATER PROJECT
DESIGN & CONSTRUCTION COMMITTEE
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4. DISCUSS OPTIONS TO PAY FOR WIP DEBT SERVICE

General Manager Bruce Buel summarized the four options described in the staff note for repayment of the debt service from the project's capital cost and recommended that the District opt for formation of an assessment district. The Committee reviewed each option and requested that staff develop a table comparing the strengths and weaknesses of each option for consideration by the full Board.

There was no public comment.

5. SET NEXT COMMITTEE MEETING

The Committee agreed to have another meeting on Monday, October 20, 2008 at 1:00 p.m. to discuss Boyle's progress in completing the concept design. There was no public comment.

6. ADJOURN

The meeting was adjourned at 2:20 p.m.

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