

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BEB*  
DATE: OCT 3, 2008

**AGENDA ITEM**  
**F**  
**OCTOBER 8, 2008**

**MANAGER'S REPORT**

**ITEM**

Standing report to your Honorable Board --*Period covered by this report Sept. 17, 2008 through October 1, 2008.*

**DISTRICT BUSINESS**

**Administrative**

Maria Vista Estates has set a total of ten water meters.

All the required right of entry agreements have been secured for Fugro to proceed with the geo-hydrological testing along the WIP right of way. CDFG has yet to issue their permit.

R. Baker, Inc. is proceeding to remove and then re-install portions of select water mains in Tefft and Thompson where they conflict with the County's drainage works.

The County Board of Supervisors on 9/16/08 continued the proposed amendments the County Code regarding On-Site Waste Disposal Systems until their November 4, 2008 Meeting.

Superintendent Grietens has passed her final certification test per her job description.

Attached are the results of the Sept 2008 monitoring of CP's Coastal Sentinel Well.

Attached is a listing of upcoming meetings and events per the request of Director Vierheilg.

Attached is a summary of my participation in the CSDA Annual Conference in Irvine.

**Safety Program**

No injuries or accidents occurred in this period.

**Project Activity**

Staff will provide a verbal projects update to the Board at the Board Meeting.

**Conservation Program Activities**

Staff has initiated implementation of the Water Conservation Program. Several NCSD customers have used the high efficiency clothes washer rebate program.

**RECOMMENDATION**

Staff seeks direction and input from your Honorable Board.

**ATTACHMENTS**

- Memo Summarizing CSDA conference in Irvine California
- Results of Sept 2008 Coastal Sentinel Well Monitoring
- Listing of Upcoming Meetings and Events

**Coastal Well 11N/36W-12C1 (perfs 280-290 depth)**

Monitoring Date 9/3/2008

WLE = 6.25  
pH (field) = 6.53  
EC (field) = 1232  
Sodium (lab) = 90  
Chloride (lab) = 81  
Sulfate (lab) = 340

**Coastal Well 11N/36W-12C2 (perfs 450-460 depth)**

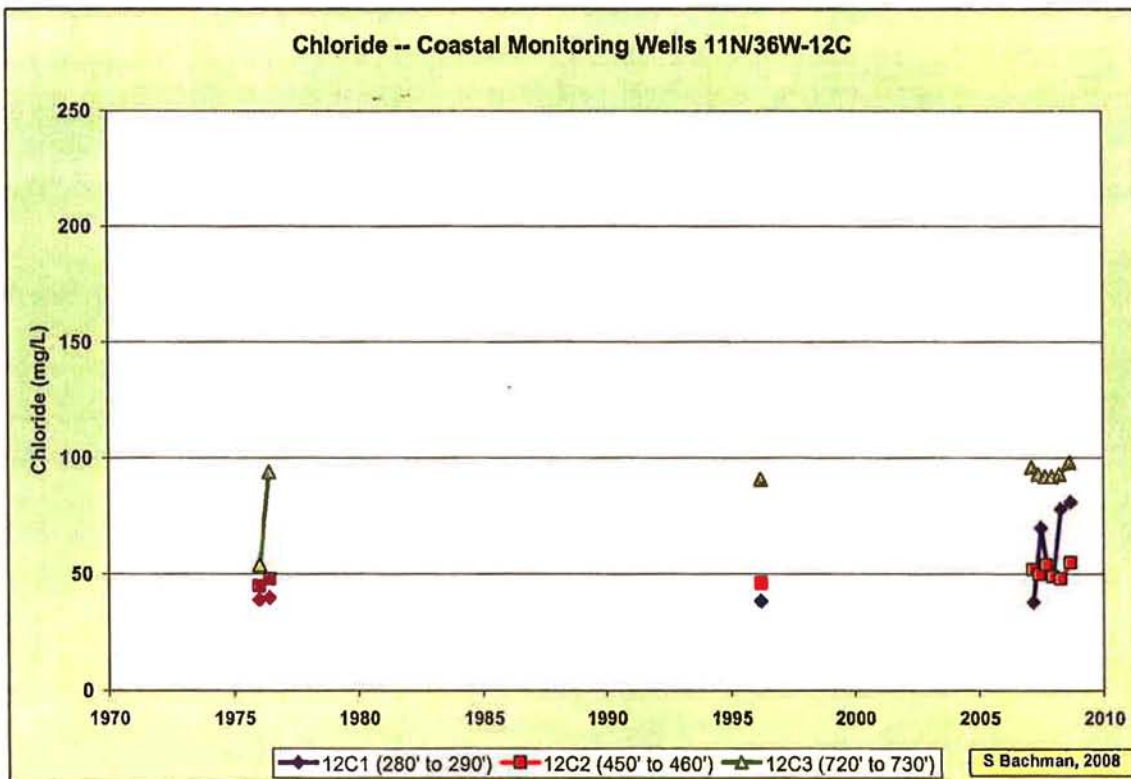
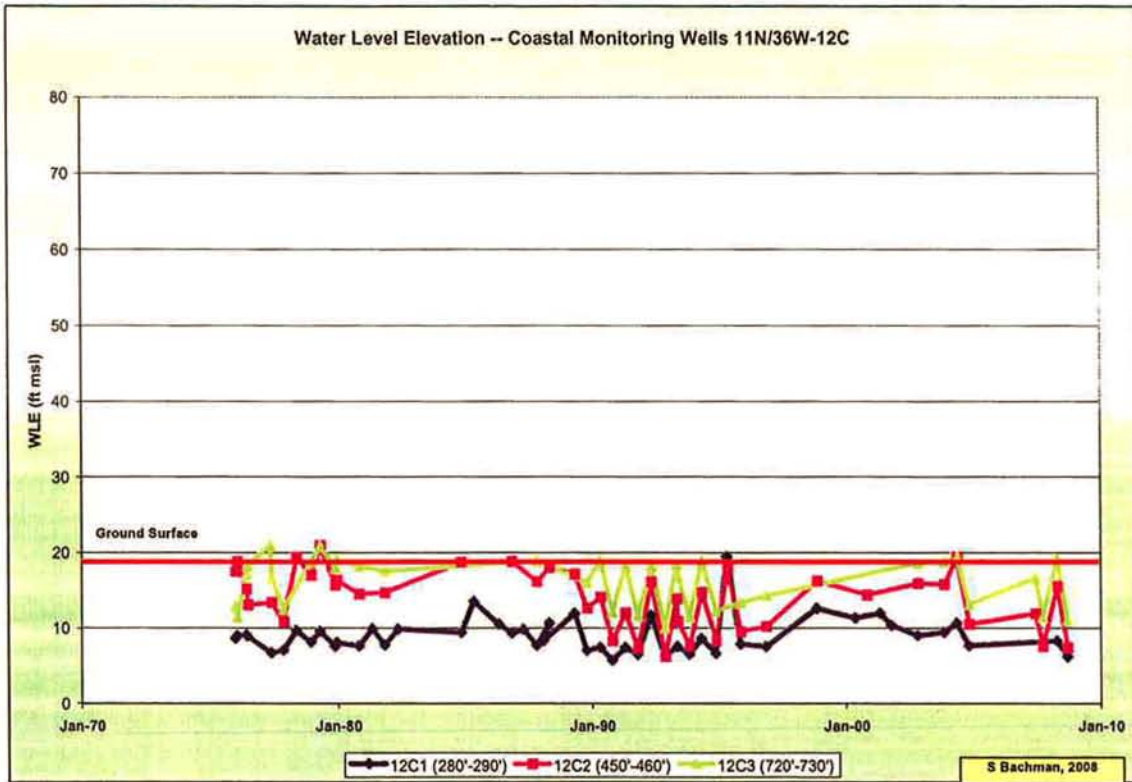
Monitoring Date 9/3/2008

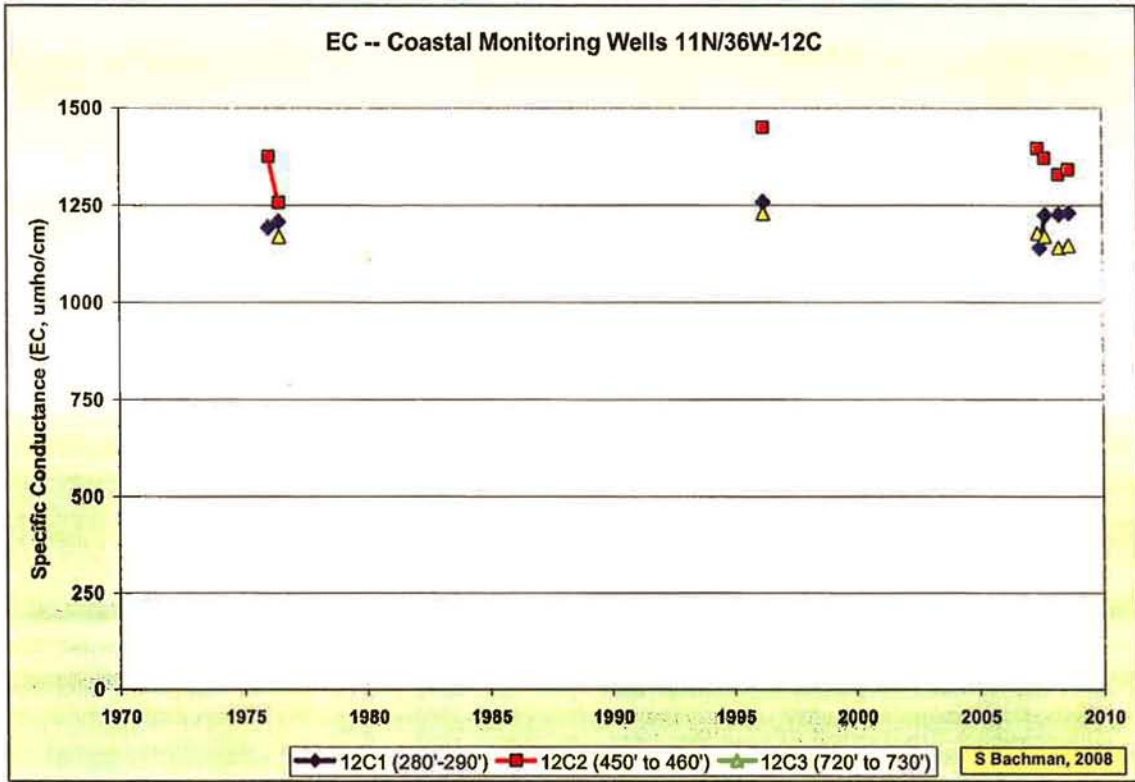
WLE = 7.5  
pH (field) = 6.93  
EC (field) = 1342  
Sodium (lab) = 78  
Chloride (lab) = 55  
Sulfate (lab) = 500

**Coastal Well 11N/36W-12C3 (perfs 720-730 depth)**

Monitoring Date 9/3/2008

WLE = 11.08  
pH (field) = 7.15  
EC (field) = 1147  
Sodium (lab) = 89  
Chloride (lab) = 98  
Sulfate (lab) = 210







## LISTING OF UPCOMING MEETINGS AND EVENTS

10/7/08 @6pm @ NCSD – staff meeting with Vista Verde Property Owners  
10/8/08 @ 9am @ NCSD – NCSD Board Meeting  
10/10/08 @ 8:30pm @ City/County Library – BoS Strategic Growth Session  
10/11/08 @ 9am @ Nipomo Community Park – Chamber October Festival  
10/14/08 @ 1pm @ Grace Church (SLO) – BoS Strategic Growth Workshop  
10/20/08 @ 1pm @ NCSD – SWP Committee Meeting  
10/21/08 @ ?? @ BoS Chambers – Retrofit Ordinances Adoption  
10/22/08 @ 9am @ NCSD – NCSD Board Meeting  
11/3/08 @ 2pm @ NCSD – Southland WWTF Committee Meeting  
11/5/08 @ 1:30pm @ SLO Library – WRAC  
10/10 & 11 – Office Closed for Fumigation @ Veterans Day  
11/12/08 @ 9am @ NCSD – NCSD Board Meeting  
11/13/08 @ 6:30pm @ NCSD – Staff Presentation re WWTF Options  
  
12/5/08 @ Noon @ Shop – Holiday Lunch/Party

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Board of Supervisors – Most Tuesdays  
WRAC – 1<sup>st</sup> Wed  
SLO County Planning Commission – 2<sup>nd</sup> Thursday  
LAFCO – 3<sup>rd</sup> Thursday  
SCAC – 4<sup>th</sup> Monday  
Chamber – Last Wed Lunch + Quarterly Tues Breakfast  
SLO County Planning Commission – 4<sup>th</sup> Thursday



# NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET  
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TO: HONORABLE BOARD  
FROM: BRUCE BUEL   
DATE: SEPT. 29, 2008  
RE: CSDA CONFERENCE SUMMARY

I attended the Monday 9/22 and Tuesday 9/23 portion of the CSDA Conference in Irvine, CA. Following is a summary of the events that I attended:

- 9/22 – Opening Reception: Meet and Greet with CSDA Board Members and Staff
- 9/23 – CSDA Board Meeting: Met new directors; heard updates on litigation and legislation  
(Note: Tim Unrue was elected as the Board Member for our area)
- Opening Session, Presentation by Dale Moss, Former CEO of British Airways
  - Lunch with Brent Ives, Strategic Plan Guru re NCSD Strategic Plan
  - Meeting with Bond Counsel Jeff Stava re two NCSD Bond Issues
  - Finance Corporation Board Meeting (Presented NCSD Bond Issues)
  - SDRMA Safety Program Session (earned CIP points as deduct to Premium)

My conference registration cost \$250. My travel expenses totaled \$613.67. These costs were partially offset by the SDRMA premium deduction.

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COMMITTEE REPORTS

**ITEM**

Review Committee Matters.

**BACKGROUND**

Attached are minutes from the Sept 25, 2008 Finance and Audit Committee Meeting. Director Harrison or Director Vierheilig may wish to add comments at the Board Meeting.

The Supplemental Water Project Design and Construction Committee is scheduled to meet again at 1pm on Monday October 20, 2008.

The Southland WWTF Upgrade Project Committee Finance is scheduled to meet again at 2pm on Monday November 3, 2008.

**RECOMMENDATION**

It is recommended that your Honorable Board discuss the meetings as appropriate.

**ATTACHMENT**

- 9/25/08 FINANCE AND AUDIT COMMITTEE MEETING MINUTES

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## MINUTES OF THE 9/26/08 MEETING OF THE FINANCE AND AUDIT COMMITTEE

### 1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Vierheilig called the Special Meeting to order at 9:00 a.m. in the NCSD Board Chambers. Both Chairman Vierheilig and Director Harrison were in attendance along with NCSD Finance Director Lisa Bognuda and Bob Crosby, CPA. There was no public in attendance.

### 2. REVIEW DRAFT AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2008

The draft audit report for fiscal year ending June 30, 2008 was presented to the Committee. The Committee asked questions and Staff and Bob Crosby, CPA responded. There were minor corrections made to the Management Discussion and Analysis.

The final audit report will be presented to the Board of Directors at the October 8, 2008, regular Board Meeting for acceptance.

The meeting was adjourned at 9 30 a.m.