

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL
DATE: FEB. 20, 2009

**AGENDA ITEM
F
FEBRUARY 25, 2009**

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board --*Period covered by this report Feb 5, 2009 through February 18, 2009.*

DISTRICT BUSINESS

Administrative

Maria Vista Estates has set a total of ten water meters.

Doug Wood is responding to the nine comments received on the Waterline Intertie Project. Staff expects that your Honorable Board will hold a hearing on the Final EIR on April 8, 2009 and consider certifying the Final EIR on April 22, 2009.

Staff mailed the RFP for preparation of the Southland WWTF Upgrade Project EIR to eight consultants on February 9, 2009. Staff will present proposals for Board consideration at the 4/8/09 Meeting.

Staff mailed notices to Blacklake Sewer Customers on February 9, 2009 regarding their option to pre-pay their share of the loan.

Staff has secured cost information for retrofitting the office and the shop with Solar Panels and will present this information to the Board at the March 11th meeting.

Staff is still working on cost quotes for conversion of the Sundale Well from Natural Gas to Electric and expects to present this information at the March 25th Board Meeting.

Safety Program - No injuries or accidents occurred in this period.

Project Activity – Attached is a printout of the status of the Supplemental Water Project Fund as of January 31, 2009.

Conservation Program Activities - Staff has initiated implementation of the Water Conservation Program. 54 NCSD customers used the high efficiency clothes washer rebate program before it was placed on hold.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENTS

- WIP Fiscal Summary as of January 31, 2009

**NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
JANUARY 31, 2009**

REVENUES FY 2008-2009 (1)	<u>MONTH OF</u> <u>JANUARY</u>	<u>FISCAL YEAR</u> <u>7/1/2008 TO</u> <u>6/30/2009</u>
Supplemental Water Capacity Fees Collected	0.00	59,937.75
Interest Income (monthly & quarterly posting)	4,144.67	55,798.03
Revenue Subtotal	4,144.67	115,735.78
EXPENDITURES FY 2008-2009 (2)		
<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	9,312.69	59,168.44
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
1590-A7 Groundwater Grant Assistance (SAIC)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	901.00	4,598.50
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Appraisals (Tarvin & Reeder Gilman)	0.00	0.00
1590-C2 Property Negotiations (Hamner Jewell)	1,110.00	7,757.50
<u>FINANCIAL</u>		
1590-D1 Reed Group	0.00	7,585.45
1590-D2 Lobbying	4,500.00	16,450.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (Boyle)	0.00	2,194.43
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (Boyle)	0.00	0.00
1590-E4 Project Information (Boyle)	0.00	0.00
1590-E5 Project Design (Boyle)	64,684.90	297,609.54
1590-E6 Pressure Testing	1,174.50	2,151.90
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>PERMITS</u>		
1590-G1 Santa Maria Valley Water Conservation District	0.00	130.00
<u>ASSESSMENT DISTRICT</u>		
1590-H1 Wallace Group	1,918.56	14,861.10
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	2,403.81	17,548.12
1590-Z2 Payroll Taxes-Capitalized	93.59	313.02
1590-Z3 Retirement-Capitalized	651.58	4,793.14
1590-Z4 Medical-Capitalized	235.59	1,579.41
1590-Z5 Dental/Vision-Capitalized	29.10	202.65
1590-Z6 Workers Compensation-Capitalized	20.38	147.72
Expenditure Subtotal	87,035.70	437,090.92
Net Revenues less Expenditures	(82,891.03)	(321,355.14)
Beginning Fund Balance as of July 1, 2008		3,795,001.08
Ending Fund Balance as of January 31, 2009		3,473,645.94

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.

(2) See attached "Supplemental Water Cost Summary" for more detail.

(3) Salary and Benefits of Project Manager are allocated among NCSD projects and capitalized as part of the cost of the project.

T:\documents\projects\supplemental Water\Financial Reports\FY 6-30-09\monthly report to board.xls

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

<u>A/C #</u>	<u>DESCRIPTION</u>	<u>7/1/2004 TO 6/30/2005</u>	<u>7/1/2005 TO 6/30/2006</u>	<u>7/1/2006 TO 6/30/2007</u>	<u>7/1/2007 TO 6/30/2008</u>	<u>7/1/2008 TO 6/30/2009</u>	<u>GRAND TOTAL</u>
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	45,407.70	59,168.44	236,767.68
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application	2,757.00	6,210.00	0.00	1,857.60	0.00	10,824.60
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	0.00	11,797.44
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00	0.00	15,000.00	0.00	15,000.00
1590-B1	Shipsey & Seitz	0.00	23,095.55	17,564.25	2,201.50	4,598.50	47,459.80
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	0.00	37,427.19
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	0.00	16,170.00	10,000.00	0.00	26,170.00
1590-C2	Property Negotiations (Hamner Jewell)	0.00	0.00	0.00	0.00	7,757.50	7,757.50
1590-D1	Reed Group	0.00	2,809.85	0.00	0.00	7,585.45	10,395.30
1590-D2	Lobbying	0.00	0.00	0.00	38,801.11	16,450.00	55,251.11
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	103,460.19	2,194.43	335,411.62
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	70,772.01	0.00	235,002.49
1590-E4	Project Information (Boyle)	0.00	0.00	0.00	6,000.00	0.00	6,000.00
1590-E5	Project Design (Boyle)	0.00	0.00	0.00	0.00	297,609.54	297,609.54
1590-E6	Pressure Testing	0.00	0.00	0.00	0.00	2,151.90	2,151.90
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	1,022.01	0.00	1,762.25
1590-G1	Permits	0.00	0.00	0.00	0.00	130.00	130.00
1590-H1	Assessment District	0.00	0.00	0.00	0.00	14,861.10	14,861.10
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	28,197.08	17,548.12	110,706.63
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	455.96	313.02	1,943.62
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	8,110.84	4,793.14	31,666.59
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	2,564.88	1,579.41	10,372.67
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	328.23	202.65	778.78
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	225.21	147.72	975.11
		<u>103,938.03</u>	<u>225,459.74</u>	<u>562,634.14</u>	<u>334,404.32</u>	<u>437,090.92</u>	<u>1,663,527.15</u>

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL DEBT SERVICE</u>	<u>PRINCIPAL BALANCE</u>
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	161,198.75	246,198.75	3,595,000.00
FY June 30, 2010	85,000.00	158,988.75	243,988.75	3,510,000.00
FY June 30, 2011	90,000.00	156,425.00	246,425.00	3,420,000.00
FY June 30, 2012	90,000.00	153,545.00	243,545.00	3,330,000.00
FY June 30, 2013	95,000.00	150,397.50	245,397.50	3,235,000.00

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**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
CALFIRE	CALFIRE	Fire system Fee	8/21/2008	41,568.11	5,137.64	46,705.75
Villagio Market	Nester	Fire system Fee	10/20/2008	11,082.28	1,369.72	12,452.00
CO 05-0113	David	Final Fees-Balance due to fee increase 7/1/08	10/6/2008	694.20	85.80	780.00
FISCAL YEAR 2008-2009			SUBTOTAL	53,344.59	6,593.16	59,937.75

CARRY FORWARD TOTALS FOR FY 04-05,
FY 05-06, FY 06-07 AND FY 07-08

2,623,733.26	323,931.49	2,947,664.75
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GRAND TOTAL	2,677,077.85	330,524.65	3,007,602.50
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TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: FEBRUARY 20, 2009

**AGENDA ITEM
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FEBRUARY 25, 2009**

COMMITTEE REPORTS

ITEM

Review Committee Matters.

BACKGROUND

The Water Conservation Committee is scheduled to meet again at 10am on Monday February 23, 2009.

The Supplemental Water Project Committee is scheduled to meet at 2:00pm on Monday March 23, 2009.

RECOMMENDATION

It is recommended that your Honorable Board discuss the meetings as appropriate.

ATTACHMENT – NONE

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