

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BBB*  
DATE: APRIL 3, 2009

**AGENDA ITEM  
F  
APRIL 8, 2009**

**MANAGER'S REPORT**

**ITEM**

Standing report to your Honorable Board --*Period covered by this report March 19, 2009 through April 1, 2009.*

**DISTRICT BUSINESS**

**Administrative**

Maria Vista Estates has set a total of ten water meters.

Staff submitted a Pre-Application for Federal Stimulus Funding for the Waterline Intertie Project on February 26, 2009. The State is scheduled to announce rankings on April 7, 2009.

Staff mailed an RFP for the Water Rate Study to four consultants on March 31, 2009. Staff will present proposals for Board consideration at the 5/13/09 Meeting.

Staff mailed an RFP for Southland Construction Management Services to nine consultants on March 9, 2009. Staff will present proposals for Board consideration at the 5/13/09 Meeting.

Staff is processing applications for the Annual Chipping Event.

A job offer has been tendered to a prospective Utility Assistant candidate. Interviews are scheduled to fill the open maintenance worker position. None of the candidates for the Inspector/PVS Position were qualified and staff has scheduled a meeting of the Personnel Committee to consider editing the job description. Rigo Rodriguez has passed his Sewer Collection Grade 1 Certification. Rick Motley has passed his Sewer Collection Grade 2 Certification.

As of the March 31, 2009 deadline, 133 of the 556 Blacklake Sewer customers submitted their sewer surcharge prepayment. The balance of the customers will be billed an extra \$9.69 every two months for ten years to pay off their portion of the loan.

**Safety Program** - No injuries or accidents occurred in this period.

**Conservation Program Activities** - 54 NCSD customers used the high efficiency clothes washer rebate program before it was placed on hold. Staff has completed four gardening workshops.

**RECOMMENDATION**

Staff seeks direction and input from your Honorable Board.

**ATTACHMENTS** – None

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COMMITTEE REPORTS

**ITEM**

Review Committee Matters.

**BACKGROUND**

Attached are minutes from the 3/23/09 Supplemental Water Project Committee Meeting.

The Personnel Committee is scheduled to meet at 9:0am on Tuesday April 7, 2009.

The Finance and Audit Committee is scheduled to meet at 9:00am on Monday April 13, 2009.

The Supplemental Water Project Committee is scheduled to meet at 2:00pm on Monday April 20, 2009.

**RECOMMENDATION**

It is recommended that your Honorable Board discuss the meetings as appropriate.

**ATTACHMENT –**

- 3/23/09 SWP COMMITTEE MEETING MINUTES

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# NIPOMO COMMUNITY SERVICES DISTRICT

MONDAY, MARCH 23, 2009

2:00 P. M.

## **SPECIAL MEETING MINUTES SUPPLEMENTAL WATER PROJECT DESIGN & CONSTRUCTION COMMITTEE**

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### COMMITTEE MEMBERS

ED EBY, CHAIR  
CLIFFORD TROTTER, MEMBER

### PRINCIPAL STAFF

BRUCE BUEL, GENERAL MANAGER  
LISA BOGNUDA, ASSIST. GENERAL MANAGER  
DONNA JOHNSON, BOARD SECRETARY  
JON SEITZ, GENERAL COUNSEL  
PETER SEVCIK, DISTRICT ENGINEER

### **MEETING LOCATION**

**District Board Room  
148 S. Wilson Street  
Nipomo, California**

#### **1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE**

Chairperson Eby called the meeting to order at 1:00 p.m. and led the flag salute. Committee members Trotter and Eby were both present. Also present were General Manager Bruce Buel, District Engineer Peter Sevcik, District Superintendent Tina Grietens, AECOM/Boyle representatives Mike Nunley, Cesar Romero and Dave Arthurs, Jacobs representative Craig Camp, The Wallace Group representatives Kari Wagner and Cindy Lewis and one member of the public.

#### **2. REVIEW STATUS OF WATERLINE INTERTIE PROJECT**

General Manager Bruce Buel summarized progress in advancing the Waterline Intertie Project and Mike Nunley reviewed his monthly update. Committee discussion followed on the status of negotiations with the City of Santa Maria, the Woodlands, Golden State Water Company and Rural Water Company and the process for advancement of the project. There was no public comment.

#### **3. REVIEW HDD GEO-PHYSICAL RESEARCH**

Mike Nunley, Cesar Romero, Craig Camp and Dave Arthurs summarized the HDD research done to date and answered Committee questions regarding the process for retention of the HDD Contractor, the cost of HDD, the suitability of the geology to support HDD, and the basis for pre-qualification. There was no public comment.

**NIPOMO COMMUNITY SERVICES DISTRICT  
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SUPPLEMENTAL WATER PROJECT  
DESIGN & CONSTRUCTION COMMITTEE**

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**4. DISCUSS BASIS OF ASSESSMENT RESEARCH**

Kari Wagner and Cindy Lewis summarized the memo transmitted with the packet and presented research on the water use by land use type and lot size. Significant Committee Discussion followed on options for calculating the potential assessment for various categories and the process for property owners to request an alternate assessment. The Committee requested edits to the memo and Kari Wagner agreed to submit a revised version with these edits and additional categories of land use and lot size consistent with the research. There was no public comment.

**5. SET NEXT COMMITTEE MEETING**

The Committee agreed to have another meeting on Monday, April 20, 2009 at 2:00 p.m. to discuss the Basis of Assessment and status of the design, the Final EIR and the Concept Design. There was no public comment.

**6. ADJOURN**

The meeting was adjourned at 4:55 p.m.

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