

TO: BOARD OF DIRECTORS  
FROM: BRUCE BUEL *BSB*  
DATE: APRIL 17, 2009



## SUPERINTENDENT UPDATES

### ITEM

NCSD District Superintendent Tina Grietens re February 2009 Utility Division Activities [NO ACTION REQUESTED].

### BACKGROUND

Tina Grietens is scheduled to summarize the attached outlines.

### RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

### ATTACHMENTS

- March 2009 Outline

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# NIPOMO COMMUNITY

## BOARD MEMBERS

JAMES HARRISON, PRESIDENT  
LARRY VIERHEILIG, VICE PRESIDENT  
CLIFFORD TROTTER, DIRECTOR  
ED EBY, DIRECTOR  
MIKE WINN, DIRECTOR



# SERVICES DISTRICT

## STAFF

BRUCE BUEL, GENERAL MANAGER  
LISA BOGNUDA, ASSISTANT GENERAL MANAGER  
JON SEITZ, GENERAL COUNSEL

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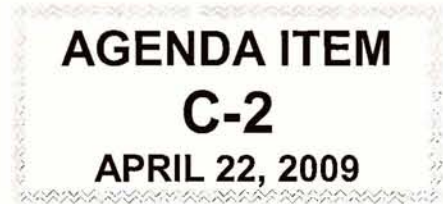
148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326  
(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

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TO: BRUCE BUEL, GENERAL MANAGER  
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT TG  
DATE: APRIL 16, 2009  
SUBJECT: UTILITY DIVISION UPDATE FOR MARCH 2009

- **Southland Wastewater Plant and Utility Yard**  
Met with equipment manufacturer representatives regarding Biolac process  
Replaced old wiring at wet well to reduce call outs  
Working with AECOM on design of Southland WWTP expansion
- **Collection system**  
Responded to sewage back up at 449 Terrace; caused by sand entering damaged manhole ring  
Replaced damaged man hole rings in vicinity of stoppage  
Ordered new pumps for the Nipomo Palms Lift Station  
Working on problems at Juniper Lift Station
- **Wells**  
Knollwood well pump, motor, and pipe replacement approved. Scheduled for 4/22/09  
Worked with District Engineer on Sundale Well project, and Blacklake Wells #3, #4  
SCADA hardware installation at Olympic Well nearly complete
- **Distribution System**  
Standpipe mixing design and WIP design plans reviewed  
Flushing dead end water lines completed  
Scheduled valve and hydrant exercising program with WACHS to commence in mid-May
- **Maintenance**  
Weed abatement continues  
Air-vac and water sample stations are being rebuilt/replaced, hydrants painted/numbered  
Preventive maintenance program implemented
- **Personnel**  
Four operators took the Collections exam; all passed. Two operators took the Distribution Exam; one passed  
Two operators attended CWEA Conference in Thousand Oaks 3/19/09  
One operator attended Water Regulations conference in Lompoc 3/23/09  
Reviewed applications for Inspector /Maintenance Supervisor, Customer Service/Maintenance Worker  
Scheduled written examination for Customer Service/Maintenance Worker for April 14, 2009  
Utility Office Assistant position filled. Start date is May 18, 2009
- **Compliance**  
Monitored laboratory results, preparing compliance reports for WWTPs  
Updated sampling schedule
- **Other**  
Coordinated repair of District fence at Folkert Oaks Drainage Basin  
Completed coordination of security of bollards at both sides of Hettrick access road with CALFIRE  
Preparation of budget requests

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MONTHLY WATER CONSERVATION COORDINATOR UPDATE

**ITEM**

NCSD District WCC Celeste Whitlow re March 2009 Outreach Activities and Annual Chipping Event [NO ACTION REQUESTED].

**BACKGROUND**

Celeste Whitlow is scheduled to summarize the attached outline.

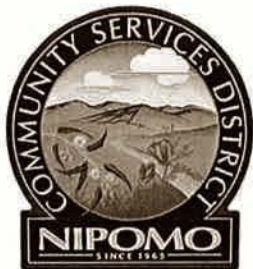
**RECOMMENDATION**

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

**ATTACHMENTS**

- District March 2009 Outreach Activities Outline

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Web site address www.ncsd.com

## MEMORANDUM

TO: BRUCE BUEL, GENERAL MANAGER  
FROM: CELESTE WHITLOW, WATER CONSERVATION COORDINATOR *ew*  
DATE: APRIL 16, 2009  
RE: ITEM – C2: WATER CONSERVATION ACTIVITIES UPDATE

- **Community Events and Educational Workshops**
  - Spring Water Conservation Gardening Workshops
  - Chipping Event 2009
- **Water Conservation tracking software**
- **Newsletters, Mailings, Advertising**
  - Conservation News, Issue 3.
  - Monthly billing inserts.
  - Press releases.
  - Design, printing and submission of ad materials for events and Water Conservation Program.
  - Update website.
- **District Landscape**
  - Working with landscape maintenance company on preparing the landscape for a dry summer.
- **Vista Verde Homeowners Association Landscape (Landscape Maintenance District #1).**
  - Reviewed landscape.
  - Working with landscape maintenance company.
  - Sent out Request for Proposals for making irrigation system hardware (sprinkler heads, etc.) corrections.
- **Updates on Programs**
  - SLO County Partners in Water Conservation.
  - Developer-funded plumbing retrofit program.
- **WC Program Implementation**
  - High-efficiency clothes washer rebate program: On hold..
  - Water Audit program.
  - Continued research on weather-based smart irrigation controllers.
  - Follow-up with Vista Verde HOA.
- **Education, workshops.**
  - Received American Water Works Association Water Conservation Specialist I certification.
  - Completed, passed testing and certified for IS-244 ("Managing Volunteers") and IS-242 ("Effective Communication") under FEMA's Independent Study Program, National Incident Management System, Emergency Management Institute.

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FEDERAL FUNDING OPPORTUNITIES

**ITEM**

Greg Burns re federal funding opportunities [NO ACTION REQUESTED].

**BACKGROUND**

Greg Burns is scheduled to provide an oral update.

**RECOMMENDATION**

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

**ATTACHMENT** - NONE

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