

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: MAY 22, 2009

AGENDA ITEM
C-1
MAY 27, 2009

MIKE DI MILO OF SCIENCE DISCOVERY

ITEM

Mike Di Milo of Science Discovery re 2008-09 Education Program Outreach Activities [NO ACTION REQUESTED].

BACKGROUND

Mike Di Milo is scheduled to summarize program results.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS - NONE

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TO: BOARD OF DIRECTORS

FROM: BRUCE BUEL



DATE: MAY 22, 2009

AGENDA ITEM

C-2

MAY 27, 2009

SUPERINTENDENT UPDATES

ITEM

NCSD District Superintendent Tina Grietens re April 2009 Utility Division Activities [NO ACTION REQUESTED].

BACKGROUND

Tina Grietens is scheduled to summarize the attached outlines.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- April 2009 Outline

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NIPOMO COMMUNITY

BOARD MEMBERS

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SERVICES DISTRICT

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BRUCE BUEL, GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
JON SEITZ, GENERAL COUNSEL

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: NCS.D.CA.GOV

TO: BRUCE BUEL, GENERAL MANAGER

FROM: TINA GRIETENS, UTILITY SUPERINTENDENT *TG*

DATE: MAY 21, 2009

SUBJECT: UTILITY DIVISION UPDATE FOR APRIL 2009

- **Southland Wastewater Plant and Utility Yard**
 - Scheduled ripping and discing of Southland WWTP percolation ponds
 - Scheduled HVAC to be installed in lab building
 - Special analyses of Influent at Southland for expansion design began 5/7
- **Collection system**
 - Jetted Oak Glen, Amado, and Terrace as follow up to spill at 449 Terrace in March
 - Pumped debris from two lift stations (Woodgreen, Gardenia)
 - Scheduled Blacklake Golf Course jetting- postponed to May
 - Received replacement pumps for Palms Lift station (replacement scheduled for week of 5/20)
- **Wells**
 - Knollwood well back online 5/9/09
 - Ventilation system estimates for Eureka and Via Concha buildings
 - Olympic SCADA installation complete 5/15/09
 - SCADA radio test performed at Eureka well
 - More repairs for Sundale pending due to delay of electrification equipment
- **Distribution System**
 - Oversee special sampling requirements mandated by DPHS (arsenic, asbestos, Fe, Mn, perchlorate)
 - Scheduled valve and hydrant exercising to begin 5/26
- **Maintenance**
 - Mower flail replacement completed 5/19/09
 - Weed abatement continues, new string trimmers purchased
 - Air-vac and water sample stations rebuilt/replaced, hydrants replaced, painted/numbered, reflectors replaced
 - Preventative maintenance plan paper implementation continues
- **Personnel**
 - Recruiting and interviewing of Inspector /Maintenance Supervisor complete. Selection and job offer made.
 - Customer Service/Maintenance worker recruitment completed. Hiring date scheduled for June 1, 2009.
 - Utility Office Assistant began employment with the District 5/18/09
- **Safety**
 - Minor injury to employee 5/19; follow up report to include cause, training and prevention
- **Compliance**
 - Assisted with Annual Water System Report
 - Monitored laboratory results, preparing compliance reports for WWTPs
- **Other**
 - Completed repair of District fence at Folkert Oaks Drainage Basin

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: MAY 22, 2009

AGENDA ITEM
C-3
MAY 27, 2009

MONTHLY WATER CONSERVATION COORDINATOR UPDATE

ITEM

NCSD District WCC Celeste Whitlow re April 2009 Outreach Activities and Annual Chipping Event [NO ACTION REQUESTED].

BACKGROUND

Celeste Whitlow is scheduled to summarize the attached outline.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- District April 2009 Outreach Activities Outline

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NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.ncsd.com

MEMORANDUM

TO: BRUCE BUEL, GENERAL MANAGER
FROM: CELESTE WHITLOW, WATER CONSERVATION COORDINATOR *CW*
DATE: MAY 21, 2009
RE: ITEM – C3: WATER CONSERVATION ACTIVITIES UPDATE

- **Community Events and Educational Workshops**
 - Chipping Event 2009
 - SLO Home Expo at Madonna Exposition
- **Water Conservation tracking software**
 - Purchase Order written.
- **Newsletters, Mailings, Advertising**
 - Conservation News, Issue 3.
 - Monthly billing inserts.
 - Press releases.
 - Design, printing and submission of ad materials for events and Water Conservation Program.
 - Update website.
- **District Landscape**
 - Working with landscape maintenance company on preparing the landscape for a dry summer.
- **Vista Verde Homeowners Association Landscape (Landscape Maintenance District #1).**
 - Reviewed landscape.
 - Follow-up visit by Weather-TRAK irrigation controller scheduled and performed.
 - Schedule a meeting with Landmark Landscaping, Bruce Buel, and Celeste Whitlow to discuss issues related to Vista Verde.
 - Comparison and analysis of water consumption for the billing period before the installation of the WeatherTRAK and after the installation of the WeatherTRAK. Adjusted for differences in weather for the two periods, there was a 65% water savings comparing January-February and March-April 2009 billing periods.
- **Updates on Programs**
 - SLO County Partners in Water Conservation.
 - Developer-funded plumbing retrofit program.
- **WC Program Implementation**
 - High-efficiency clothes washer rebate program: On hold..
 - Water Audit program.
 - Continued research on weather-based smart irrigation controllers.
 - Follow-up with Vista Verde HOA.
- **Education, workshops.**
 - CUWCC workshop in Sacramento on Flex-Trak Menu and BMP Implementation.