

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: JUNE 19, 2009

AGENDA ITEM
E-6
JUNE 24, 2009

REVIEW COMMITTEE ASSIGNMENTS

ITEM

Review committee assignments for balance of 2009 [PROVIDE POLICY GUIDANCE]

BACKGROUND

Attached is a listing of current committee assignments and a revised listing showing the changes proposed by President Harrison.

FISCAL IMPACT – NONE

RECOMMENDATION

Staff recommends that the Board review President Harrison's proposal and approve the new listing by motion.

ATTACHMENTS

- Old Assignment Listing
- Proposed Assignment Listing

2009 NCSD Committee Assignments

Standing Committee Assignments (2 members)	Chairperson	Member
Infrastructure Committee	Ed Eby	Michael Winn
Finance, Audit and Personnel	Larry Vierheilg	Jim Harrison
Parks	Jim Harrison	Michael Winn
Water Conservation	Michael Winn	Larry Vierheilg

DELEGATES	Member	Alternate
South County Advisory Committee (Includes Land Use Committee)	Michael Winn	None per SCAC Bylaws - no alternate allowed
Water Resources Advisory Committee (WRAC)	Bruce Buel	Ed Eby
Chamber of Commerce (meets last Wed. @ noon)	Cliff Trotter	-----
City of Santa Maria/CCWA	Bruce Buel	Jim Harrison
Olde Towne Nipomo Association	Larry Vierheilg	Jim Harrison
Blacklake Village Council/Committees	Michael Winn	Jim Harrison
Liaison to the Nipomo Incorporation Committee for Education (NICE)	Jim Harrison	-----
Representative to the Board of Supervisors	Jim Harrison	Michael Winn
Representative to the Planning Commission	Michael Winn	Jim Harrison

Delegates are appointed by the President of the Board of Directors.

*Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board members or any other person or persons.

2009 NCSD Committee Assignments

Standing Committee Assignments (2 members)	Chairperson	Member
Infrastructure Committee	Ed Eby	Michael Winn
Finance, Audit and Personnel	Larry Vierheilig	Jim Harrison
Parks	Jim Harrison	Bill Nelson
Water Conservation	Michael Winn	Larry Vierheilig

DELEGATES	Member	Alternate
South County Advisory Committee (Includes Land Use Committee)	Michael Winn	None per SCAC Bylaws - no alternate allowed
Water Resources Advisory Committee (WRAC)	Bruce Buel	Ed Eby
Chamber of Commerce (meets last Thurs. @ noon)	Bill Nelson	-----
City of Santa Maria/CCWA	Bruce Buel	Jim Harrison
Olde Towne Nipomo Association	Larry Vierheilig	Jim Harrison
Blacklake Village Council/Committees	Michael Winn	Jim Harrison
Liaison to the Nipomo Incorporation Committee for Education (NICE)	Jim Harrison	-----
Representative to the Board of Supervisors	Jim Harrison	Michael Winn
Representative to the Planning Commission	Michael Winn	Jim Harrison

Delegates are appointed by the President of the Board of Directors.

*Subject to other requirements of the Brown Act, Committee appointments are not to be interpreted as limiting contacts between individual Board members or any other person or persons.

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: JUNE 19, 2009

**AGENDA ITEM
E-7
JUNE 24, 2009**

DISCUSS FORMAT FOR DISTRICT QUARTERLY NEWSLETTER

ITEM

Discuss format for District quarterly newsletter [PROVIDE POLICY GUIDANCE]

BACKGROUND

Staff has historically published a four page newsletter – attached is a copy of the Spring 2009 Newsletter as an example. The newsletter has been printed on a glossy stock with two color ink. At least one Director would prefer the use of only one ink on a newsprint like paper. The printing cost for this option are slightly higher than the cost of the two ink on glossy stock.

Staff is seeking guidance from the board regarding the style of newsletter that the Board wishes.

FISCAL IMPACT

Converting to the one ink on newsprint paper would increase annual costs by approximately \$200 per year.

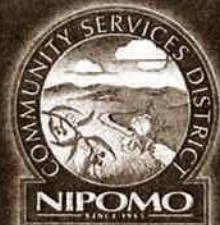
RECOMMENDATION

Staff recommends that the Board determine which of the options its prefers and authorize staff to proceed.

ATTACHMENTS

- Spring 2009 Newsletter

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2009\NEWSLETTER.DOC



Nipomo Community Services District District News

Issue No. 1, 2009

Board

Jim Harrison
President

Larry Vierheilig
Vice President

Mike Winn
Director

Ed Eby
Director

Staff

Bruce Buel
General Manager

Lisa Bognuda
*Assistant
General Manager*

Peter Sevcik
District Engineer

Tina Grietens
Utilities Superintendent

Celeste Whitlow
*Water Conservation
Coordinator*

NCS D Mission Statement

The Nipomo Community Services District's mission is to provide the community with reliable, quality and cost-effective services now and in the future.

In This Issue

Waterline Intertie Project Update.....	1-2
Hetrick Road Clean Up.....	2
Willow Road Waterline Extension.....	3
Blacklake and Town Water Systems Merged.....	3
Miller Park Progresses.....	3
Cliff Trotter Resigns.....	4
Southland WWTF Upgrade Project.....	4

Waterline Intertie Project Update

From July 2008 to May 2009, Nipomo received about 8.6 inches of rain, compared to the historic average precipitation of 16.5 inches. This is the third year in a row that rainfall was below our historic average, with 2006-07 recording 6.6 inches and 2007-08 recording 10.5 inches. Below average rainfall translates into below average percolation into our groundwater basin, which currently accounts for 100% of Nipomo's water supply. Given that in normal rainfall years, less water reaches the Nipomo Mesa groundwater table than is pumped, dry years result in lower storage, and a sequence of dry years results in groundwater depressions below sea level. As reported in previous editions of the District News, the NCS D Board has committed to developing the Waterline Intertie Project, connecting the Nipomo Mesa to the City of Santa Maria, so that supplemental water is available. This new waterline would initially deliver 2,000 acre feet per year. The 2,000 acre feet is needed immediately to reduce groundwater pumping to levels close to natural recharge.

“The NCS D Board has committed to developing the Waterline Intertie Project, connecting the Nipomo Mesa to the City of Santa Maria, so that supplemental water is available.”

In 2008 the NCS D Board hired AECOM Engineering Corporation to design the project. AECOM completed the Concept Design in April 2009, including eleven technical memorandums. The Board approved this Concept Design at its May 13, 2009 Meeting. AECOM is expected to deliver a 60% Submittal of Construction Plans and Specifications by July 2009 and a 90% Submittal of Construction Plans and Specifications by September 2009. Competitive bids from qualified contractors are expected in January 2010 with construction starting in Spring 2010 and finishing by the end of 2011.

The proposed project involves construction of about five miles of new pipeline starting at the corner of Blosser and Taylor in Santa Maria, where NCS D would connect to the City of Santa Maria water distribution system. From this point, an 18" main would be constructed in Blosser North to the levy and a 24" main would be constructed under the levy and the Santa Maria River, using a technique call Horizontal Directional Drilling. At the top of the bluff on the north side of the Santa Maria River, a pump station and a 500,000 gallon storage reservoir would be built. The new water would then be

connected with NCS D's existing water system at the corner of Orchard Road and Joshua. In addition, the District would construct a new 12" water main in Southland Street from Orchard Road to South Frontage and construct a new 12" main in

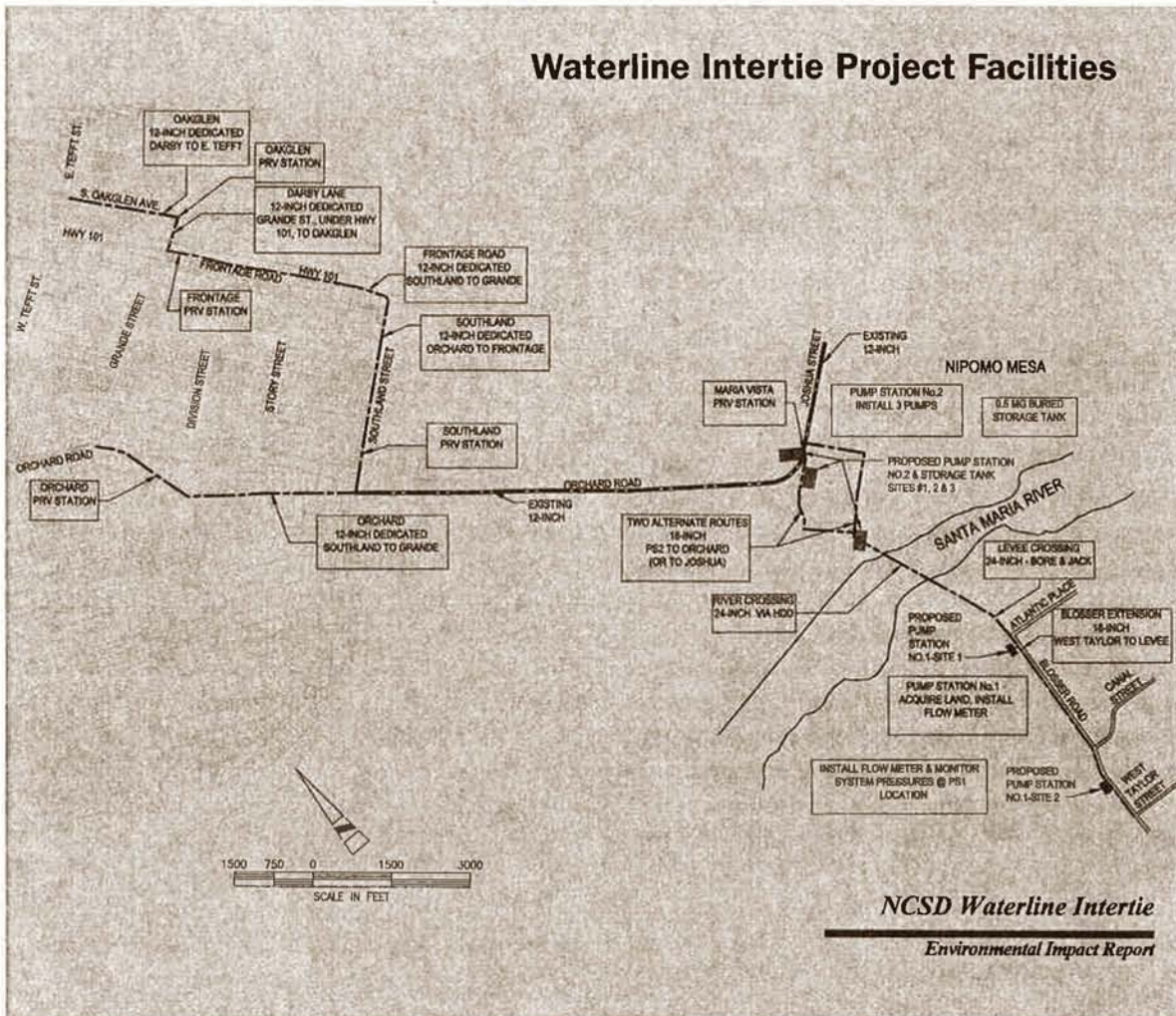
Southland to Grand, then under US 101 to South Oakglen and along South Oakglen to West Tefft Street.

This project was evaluated in a Draft and then a Final Environmental Impact Report by Douglas Wood and Associates (DWA). The Final EIR determined that the project had both beneficial and adverse environmental impacts and proposed a mitigation and monitoring program to minimize the adverse impacts. The NCS D Board of Directors certified the Final EIR at its April 22, 2009 Meeting.

In regards to funding, AECOM estimates that the capital cost of construction at about \$23 million.

(continues on p. 2)

Waterline Intertie Project Facilities



Hetrick Road Clean Up

Over the years, the dirt portion of Hetrick Road from Pomeroy Road up to Glenhaven Place has been used as an illegal dumping ground and it had become a visual blight and a public health nuisance. With encouragement from the neighboring property owners and the cooperation of SLO County Code Enforcement and South County Sanitation Service, the NCSB Board agreed to use solid waste fund reserves to pay the California Conservation Corps (CCC) to remove the built-up garbage and to close this roadway to travel to discourage future dumping. Over a three week period this winter, a 15-member CCC crew removed tons of garbage and constructed bollards at both the north and south ends of the dirt road. Ride Nipomo was also instrumental in removing overgrown vegetation so that the CCC could access the corridor. NCSB would like to thank everyone involved for solving a difficult problem so that the remaining trail is clean and usable.

Waterline Intertie Project Update *(continued)*

The NCSB Board has proposed to borrow these funds in the form of a municipal bond and repay the resulting debt service (annual principle and interest) with assessments. The Board is working with an assessment engineer to prepare a preliminary assessment role for mailing this fall to each property owner within the District and for property owners within the Golden State Water Company, Rural Water Company and the Woodlands, who will share the cost. Property owners will then have an opportunity to request corrections to the assessment role before ballots are mailed out at the end of 2009. The preliminary evaluation indicate that the average single family residence would pay an assessment of approximately \$120 per year over the thirty year life of the bond.

Separate from the capital cost, NCSB must also pay for the water and the ongoing costs of operating the project. NCSB has hired a rate consultant to develop proposed new water rates.

The consultant will evaluate the size of the rate increase necessary and provide the Board with options regarding who will pay what share of the new charges this summer. The NCSB Board will then select a proposed rate and mail out protest ballots to all property owners and customers by the end of 2009. It appears that the annual cost of operations will be approximately \$240 per year for an average single family residence.

Readers interested in more details can access the "Nipomo Waterline Intertie Project - Concept Design Report" and the NCSB "Waterline Intertie Final EIR" off of NCSB's website - NCSB.CA.GOV or contact the NCSB Office at 929-1133. The District's Supplemental Water Project Committee generally meets once per month to consider project issues and public input is welcome and encouraged. The Board meets on the second and fourth Wednesday of each month at 9am at the NCSB Office.



Cliff Trotter Resigns

In April, long time **Board Member Cliff Trotter** submitted his resignation as a result of poor health. Director Trotter had served a total of eight years starting in 2001 and he was elected in 2002 and reelected in 2006. During his tenure, Cliff Trotter championed the development of Supplemental Water and implementation of preventive maintenance programs. He was able to apply his experience as a civil engineer and his expertise as a former water district General Manager to enrich the Board with high expectations for system performance. He will be hard to replace, but it is clear that his health had to be his top priority. Everyone at NCSO wishes Cliff the best in his retirement.

State law allows the District Board up to 60 days to select a replacement with a deadline of June 24, 2009. The Board agreed to accept nominations from voters residing in the District through the end of May 2009 and to hold interviews with prospective candidates on June 3, 2009.

Southland WWTF Upgrade Project

NCSO provides sewer service to a majority of its water customers, with one treatment facility on Willow Road serving the Blacklake Village and a second treatment facility on Southland Street serving the "Town" division customers who do not have septic systems. This second wastewater treatment facility, called the Southland Wastewater Treatment Facility, is approaching its hydraulic (flow) capacity and it also has chronic problems achieving the quality of treatment prescribed by the State of California. To resolve these problems, the NCSO Board of Directors has researched the upgrade options and has selected a retrofit treatment technology that will increase the facility's hydraulic capacity and its treatment quality. Additionally, the sewer collection line in South Frontage Road is currently undersized and must be replaced.

The District Board in March selected AECOM Engineering to prepare the Final Design for the upgrade. AECOM is scheduled to produce a concept design report by October 2009 and a 60% design by February 2010.

In April, the Board also hired Douglas Wood and Associates (DWA) to prepare an Environmental Impact Report (EIR) on the project. DWA will assist the District in scoping the document this summer and then publish a Draft EIR this fall. There will be an opportunity for interested parties to comment on the Draft EIR in Winter 2010 before it is finalized.

Assuming that permits can be secured, this work should start in 2010 and be completed in 2011. The issue of disposal of the treated wastewater remains unresolved. Unfortunately, the existing percolation ponds to the south of the facility are not working as designed and NCSO needs to find a substitute disposal site. Although the treated wastewater does percolate into the soil at the existing site, the Santa Maria Valley fault that runs down Orchard Road acts as a barrier to the migration of groundwater to the west and as a result a mound of groundwater is building underneath the site with nowhere to go. The Board will continue to evaluate options to resolve this problem and the alternatives will be equally evaluated in the upgrade Environmental Impact Report. It is likely that the solution to NCSO's Southland wastewater discharge problem will be implemented at a later date.

Board Meeting Agendas and packets can be downloaded from the NCSO website (ncsd.ca.gov) 72 hours before each meeting.

Wednesday, August 12, 2009
Wednesday, August 26, 2009

AUGUST

Wednesday, July 8, 2009
Wednesday, July 22, 2009

JULY

Wednesday, June 10, 2009
Wednesday, June 24, 2009

JUNE

Following is a schedule of the regular NCSO Board Meetings held at 9 AM in the Board Room at the NCSO Office; 148 South Wilson Street, Nipomo.

Up-Coming Meetings

ncsd.ca.gov
148 South Wilson Street, Nipomo, CA 93444

Nipomo
Community Services District

Bulk Rate
U.S. Postage
PAID
San Luis Obispo, CA
Permit No. 7

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BBB*
DATE: JUNE 19, 2009

**AGENDA ITEM
E-8
JUNE 24, 2009**

DISCUSS PRESIDENT'S REQUEST RE WILL SERVE & INTENT TO SERVE LETTERS

ITEM

Discuss President Harrison's request re Will Serve and Intent to Serve letter processing
[PROVIDE POLICY GUIDANCE]

BACKGROUND

Attached is an e-mail from President Harrison requesting that this item be on this agenda.

FISCAL IMPACT – NONE KNOWN

RECOMMENDATION

Staff recommends that the Board discuss President Harrison's request and provide policy guidance.

ATTACHMENTS

- E-Mail from President Harrison

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2009\INTENT TO SERVE 090624.DOC

Bruce Buel

From: James Harrison [sbwlff@sbcglobal.net]
Sent: Monday, June 15, 2009 12:37 PM
To: Bruce Buel
Subject: Agenda

Hi Bruce

Would you please include on the June 24 agenda a item "Discussion of ITS and Will serve letters."
Perhaps it is too early but in light of the comments at the meeting in S.M. I think we need to discuss these items. Perhaps it should be included in the closed session?

I just want to be able to discuss these when we talk about this meeting.

Thanks Jim Harrison