

NIPOMO COMMUNITY SERVICES DISTRICT

Thursday, July 2, 2009

1:30 P. M.

SPECIAL MEETING AGENDA AND NOTICE

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MICHAEL WINN, DIRECTOR
BILL NELSON, DIRECTOR

PRINCIPAL STAFF

BRUCE BUEL, GENERAL MANAGER
LISA BOGNUDA, ASSIST. GENERAL MANAGER
DONNA JOHNSON, BOARD SECRETARY
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

MEETING LOCATION

District Board Room
148 S. Wilson Street
Nipomo, California

Public Comment will be received on Agenda Items

- A. CALL TO ORDER, ROLL CALL, AND FLAG SALUTE**
- B. APPROVE WARRANTS**
BOARD ACTION REQUESTED: Approve Payment of Warrants
- C. DISCUSS DEVELOPMENT OF EMERGENCY WATER SHORTAGE REGULATIONS**
BOARD ACTION REQUESTED: Provide direction to Staff
- D. ADJOURNMENT**

*** End Special Meeting Notice ***

TO: BOARD OF DIRECTORS
 FROM: BRUCE BUEL
 DATE: JUNE 29, 2009

**AGENDA ITEM
 B
 JULY 2, 2009**

**TOTAL COMPUTER
 CHECKS
 \$222,339.52**

HAND WRITTEN CHECKS

06-24-09	19932	CWEA	66.00
06-22-09	19933	E EBY	100.00
06-22-09	19934	M WINN	100.00
06-29-09	19935	POSTMASTER	440.00

VOID - 16631, 16676

COMPUTER GENERATED CHECKS

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
16685	06/26/09	EMP01	EMPLOYMENT DEVELOP DEPT	996.96	.00	996.96	A90622	STATE INCOME TAX
16686	06/26/09	MID01	RABOBANK-PAYROLL TAX DEPO	3030.11	.00	3030.11	A90622	FEDERAL INCOME TAX
				51.94	.00	51.94	1A90622	FICA
				866.62	.00	866.62	2A90622	MEDICARE (FICA)
			Check Total.....:	3948.67	.00	3948.67		
16687	06/26/09	MID02	RABOBANK-DIRECT DEPOSIT	26089.44	.00	26089.44	A90622	NET PAY
16688	06/26/09	PER01	PERS RETIREMENT	8508.52	.00	8508.52	A90622	PERS PAYROLL REMITTANCE
16689	06/26/09	STA01	ING-PERS 457 DEFERRED COM	1125.00	.00	1125.00	A90622	457 DEFERRED COMP
016690	07/02/09	3TE01	3T EQUIPMENT COMPANY INC.	934.42	.00	934.42	51134	SUPPLIES FOR T SEWER
016691	07/02/09	ABA01	ABALONE COAST BACTERIOLOG	97.00	.00	97.00	09-1189	TOWN WWTF LAB
				25.00	.00	25.00	09-1240	TOWN WATER SAMPLE
				20.00	.00	20.00	09-1272	BL WWTF LAB
				150.00	.00	150.00	09-1276	WATER SAMPLES
				20.00	.00	20.00	09-1277	BL WWTF LAB
				176.00	.00	176.00	09-1288	TWN WWTF LAB
				20.00	.00	20.00	09-1297	BL WWTF LAB
				20.00	.00	20.00	09-1304	BL WWTF LAB
			Check Total.....:	528.00	.00	528.00		
016692	07/02/09	ADV01	ADVANTAGE ANSWERING PLUS	140.90	.00	140.90	105012	ANSWERING SERVICE
016693	07/02/09	AEC01	AECOM USA INC	194.40	.00	194.40	7056551	SOLAR PWR EVAL
				453.60	.00	453.60	7056552	PCI TRACT 2689
				2151.90	.00	2151.90	7056560	SEWER MAIN
				17450.10	.00	17450.10	7056863	SOUTHLAND WWTF UPGRADE
				83479.50	.00	83479.50	7056891	WIP DESIGN
				2797.20	.00	2797.20	7056552A	PCI CO 06-0225
				226.80	.00	226.80	70565552B	PCI-GLOBAL PREMIER
			Check Total.....:	106753.50	.00	106753.50		
016694	07/02/09	ALX01	ALEXANDER'S CONTRACT SERV	3141.45	.00	3141.45	6240012	READ METERS
016695	07/02/09	AME03	AMERI PRIDE	151.77	.00	151.77	F800681	UNIFORMS ETC
016696	07/02/09	ATT01	AT&T/MCI	152.95	.00	152.95	697240	PHONE
				32.09	.00	32.09	697492	PHONE
				147.21	.00	147.21	697562	PHONE
			Check Total.....:	332.25	.00	332.25		
016697	07/02/09	AWW01	AWWA BOOKSTORE	208.50	.00	208.50	113697	WATER UTILITIES DVD
016698	07/02/09	AZU01	AZUL CONSERVATION PRODUCT	105.30	.00	105.30	1126	CONSERVATION SUPPLIES
016699	07/02/09	BRU01	BRUMIT DIESEL, INC.	136.03	.00	136.03	16836	SUPPLIES
				29.59	.00	29.59	16838	SUPPLIES
			Check Total.....:	165.62	.00	165.62		
016700	07/02/09	CAN02	CANNON ASSOCIATES	375.00	.00	375.00	46490	WILLOW RD PHASE 1
				1340.00	.00	1340.00	46491	WILLOW RD PHASE 1
			Check Total.....:	1715.00	.00	1715.00		
016701	07/02/09	CAR04	CAR QUEST AUTO PARTS	61.73	.00	61.73	338509	LFT STN OIL
016702	07/02/09	COR01	CORBIN WILLITS SYSTEMS	750.83	.00	750.83	A906151	COMPUTER SERVICES

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS JUNE 29, 2009**

**AGENDA ITEM
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JULY 2, 2009
PAGE TWO**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
016703	07/02/09	DWI01	DWIGHT'S AUTOMOTIVE	10.00	.00	10.00	883030	TIRE REPAIR
016704	07/02/09	EBY01	EBY, ED	100.00	.00	100.00	070209	SPEC BD MEETING 070209
016705	07/02/09	FGL01	FGL ENVIRONMENTAL	263.00 263.00 555.00	.00 .00 .00	263.00 263.00 555.00	905157A 905447A 905725A	TOWN WWTF LAB TOWN WWTF LAB TOWN WWTF LAB
			Check Total.....:	1081.00	.00	1081.00		
016706	07/02/09	GAS02	GAS COMPANY, THE	12.80	.00	12.80	062309	OFFICE HEAT 06235160949
016707	07/02/09	GRO01	GROENIGER & CO	3.96	.00	3.96	11009509	SUPPLIES
016708	07/02/09	HAR02	HARRISON, JAMES	100.00	.00	100.00	070209	SPEC BD MEETING 070209
016709	07/02/09	LAN02	LANDMARK LANDSCAPE CO INC	214.00	.00	214.00	45354	LANDSCAPE MAINT-JUNE
016710	07/02/09	MAC01	MACH SECURITY SOLUTIONS	14035.76	.00	14035.76	5235	SECURITY LOCKS
016711	07/02/09	MAI02	MAINLINE UTILITY COMPANY	6900.00	.00	6900.00	4250	CLEAN SEWER MAIN FRONTAGE
016712	07/02/09	MUN01	MUNICIPAL CODE CORPORATIO	1388.06	.00	1388.06	111202	CODE BOOK UPDATE
016713	07/02/09	NEL01	NELSON, WILLIAM J	100.00	.00	100.00	070209	SPEC BD MEETING 070209
016714	07/02/09	NEL02	WILLIAM NELSON	15.00	.00	15.00	062509	REIMB FOR CHAMBER LUNCH
016715	07/02/09	NEX01	NEXTEL COMMUNICATIONS	422.91	.00	422.91	87314091	CELL PHONES
016716	07/02/09	OFF01	OFFICE DEPOT	13.62 6.48 380.37 97.41 49.77	.00 .00 .00 .00 .00	13.62 6.48 380.37 97.41 49.77	062409 8112-002 478208112 478210304 478362575	SUPPLIES SUPPLIES SUPPLIES SUPPLIES SUPPLIES
			Check Total.....:	547.65	.00	547.65		
016717	07/02/09	PRE01	PRECISION JANITORIAL	650.00	.00	650.00	189	JUNE JANITORIAL SERVICE
016718	07/02/09	RIC01	RICHARDS, WATSON, GERSHON	12154.50	.00	12154.50	165423	WATER RIGHS ADJUDICATION
016719	07/02/09	SAI01	SAIC	17551.20 138.75 3983.75	.00 .00 .00	17551.20 138.75 3983.75	5935-19 6630-06 9100-34	NMMA TECH GRP MEETINGS 2008 ANNUAL REPORT GENERAL CONSULTATION
			Check Total.....:	21673.70	.00	21673.70		
016720	07/02/09	SAN01	SANTA MARIA TIRE INC	520.43	.00	520.43	453120	2002 TOY MAINT
016721	07/02/09	SAN04	SANTA MARIA TIMES	496.25	.00	496.25	585411	PARK ZONE OF BENEFIT NOTI
016722	07/02/09	STA03	STATEWIDE SAFETY & SIGNS	22.57	.00	22.57	70637	SUPPLIES
016723	07/02/09	STA08	STAPLES	246.28	.00	246.28	9596738	SUPPLIES
016724	07/02/09	TAF01	TAFT ELECTRIC	101.86	.00	101.86	30497J	MARIA VISTA LFT STN MAINT
016725	07/02/09	TEC01	TECHNOFLO SYSTEMS	137.33	.00	137.33	2788	SUPPLIES
016726	07/02/09	VER01	VERIZON	38.10	.00	38.10	061909	BL PHONE 0117301146236018
016727	07/02/09	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	070209	SPE BD MEETING 070209
016728	07/02/09	WIN01	WINN, MICHAEL	100.00	.00	100.00	070209	SPEC BD MEETING 070209
016729	07/02/09	WOO01	DOUGLAS WOOD & ASSOCIATES	5055.00	.00	5055.00	MILLER 2	MILLER PARK ASSESSMENT DI
016730	07/02/09	\T001	TJN DOZER,	454.50	.00	454.50	000A90701	MQ CUSTOMER REFUND FOR TJ

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: JUNE 29, 2009

**AGENDA ITEM
C
JULY 2, 2009**

DISCUSS DEVELOPMENT OF EMERGENCY WATER SHORTAGE REGULATIONS

ITEM

Discuss development of emergency water shortage regulations [PROVIDE DIRECTION]

BACKGROUND

Your Honorable Board, on June 24, 2009, set this Special Meeting to allow for review of staff's submittal to the NMMA Technical Group at its 7/7/09 Meeting. Staff is still working on its re-write of the draft regulations, however, staff has developed the attached handout entitled – "Stages, Triggers and Targets" and the attached summary of Director feedback on the 16 Rule 14.1 Components entitled "Rule 14.1 Component Support". Staff hopes to provide a rough draft of proposed regulations to the Board at the Board Meeting.

FISCAL IMPACT

Development of this draft did use previously budgeted staff time and legal consulting cost.

RECOMMENDATION

Staff recommends that the Board review the attached materials, receive staff's presentation and then discuss what should be presented to the Technical Group at its 7/7/09 Meeting.

ATTACHMENTS

- Stages, Triggers and Targets Handout
- Rule 14.1 Component Support

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2009\EMERGENCY WS REGS 090702.DOC

NMMA Emergency Water Shortage Regulations -- Stages, Triggers and Targets

WATER SHORTAGE STAGES

The NMMA will have three Water Shortage Stages, One Advisory/Voluntary (STAGE 1) and Two Mandatory (STAGE 2 - Potentially Severe Water Shortage Situation and STAGE 3 - Severe Water Shortage Emergency)

TRIGGERS (Transitions between Stages)

Until actual Supplemental Water is available for use within the NMMA, all purveyors shall be at an Advisory/Voluntary Stage (STAGE 1) unless one of the mandatory stages has been declared by the Court and the CPUC.

The Potentially Severe Water Shortage Situation (STAGE 2) shall be declared for all purveyors whenever the Court determines that the NMMA is in a Potentially Severe Groundwater Shortage Situation and the CPUC authorizes Mandatory Rationing.

The Severe Water Shortage Emergency (STAGE 3) shall be declared for all purveyors whenever the Court determines that the NMMA is in a Severe Groundwater Shortage Emergency and the CPUC authorizes Mandatory Rationing.

TARGETS (Demand Reductions)

For STAGE 1 (Advisory/Voluntary Stage) there is no mandatory demand reduction target, however, a goal would be to reduce annual demand by 20% over base year behavior as set forth in AB49 and the Governor's 20x2020 Executive Order. Thus, customers will be asked to reduce total consumption in the four purveyor's service areas from 5,500 afy to 4,400 afy.

For STAGE 2 - Potentially Severe Water Shortage Situation – a target reduction of 25% to achieve a 1,400 afy reduction in total consumption in the four purveyor's service areas from 5,500 afy to 4,100 afy to reduce the annual demand by an amount equal to the average annual overproduction in the management area. The 1,400 afy demand reduction is expected to avoid a drop in groundwater levels that could otherwise allow for declaration of a STAGE 3 situation.

For STAGE 3 - Severe Water Shortage Emergency – a target reduction of 50% to achieve a 2,750 afy reduction in total consumption in the four purveyor's service areas from 5,500 afy to 2,750 afy to reduce the annual demand by an amount equal to the twice the average annual overproduction in the management area. The 2,750 afy demand reduction is intended to raise groundwater levels so as to pull the Management Area out of the STAGE 3 situation.

RULE 14.1 COMPONENT SUPPORT

RULE	MW	EE	JH	TOTAL	IN(x)	Comment
1			1	1	2 x	
2			1	0	1	
3			1	1	2 x	
4	1		1	1	3 x	
5			1	0	1	
6	1		1		2 x	
7	1 w #10			1	3 x	
8	1 w #9			1	3 x	w#8
9	1 w #8			1	3 x	w#9
10	w #7			0	1	
11	1		1	1	3 x	
12	1		1	1	3 x	
13	1		1	1	3 x	
14					0	
15	1			1	2 x	
16	1		1	1	3 x	

RULE 14.1
WATER CONSERVATION AND RATIONING PLAN

Page 2
(N)

GENERAL INFORMATION (Continued)

6. In the event of a water supply shortage requiring a voluntary or mandatory program, the utility shall make available to its customers water conservation kits as required by its version of Rule 20. The utility shall notify all customers of the availability of conservation kits via a bill insert or direct mailers.

A. CONSERVATION - NON-ESSENTIAL OR UNAUTHORIZED WATER USE

No customer shall use utility-supplied water for non-essential or unauthorized uses, including but not limited to:

1. Use of potable water for more than minimal landscaping, as defined in the landscaping regulated of the jurisdiction or as described in Article 10.8 of the California Government Code in connection with new construction;
2. Use through any meter when the company has notified the customer in writing to repair a broken or defective plumbing, sprinkler, watering or irrigation system and the customer has failed to effect such repairs within five business days;
3. Use of potable water which results in flooding or runoff in gutters or streets;
4. Individual private washing of cars with a hose except with the use of a positive action shut-off nozzle. Use of potable water for washing commercial aircraft, cars, buses, boats, trailers, or other commercial vehicles at any time, except at commercial or fleet vehicle or boat washing facilities operated at a fixed location where equipment using water is properly maintained to avoid wasteful use;
5. Use of potable water washing buildings, structures, driveways, patios, parking lots, tennis courts, or other hard-surfaced areas, except in the cases where health and safety are at risk;
6. Use of potable water to irrigate turf, lawns, gardens, or ornamental landscaping by means other than drip irrigation, or hand watering without quick acting positive action shut-off nozzles, on a specific schedule, for example: 1) before 8:00 a.m. and after 7:00 p.m.; 2) ~~every other day~~; or 3) ~~selected days of the week~~; (N)

(Continued)

RULE 14.1
WATER CONSERVATION AND RATIONING PLAN

GENERAL INFORMATION (Continued)

(N)

7. Use of potable water for watering streets with trucks, except for initial wash-down for construction purposes (if street sweeping is not feasible), or to protect the health and safety of the public;
8. Use of potable water for construction purposes, such as consolidation of backfill, dust control, or other uses unless no other source of water or other method can be used.
9. Use of potable water for construction purposes unless no other source of water or other method can be used;
10. Use of potable water for street cleaning;
11. Operation of commercial car washes without recycling at least 50% of the potable water used per cycle;
12. Use of potable water for watering outside plants, lawn, landscape and turf areas during certain hours if and when specified in Schedule No. 14.1 when the schedule is in effect;
13. Use of potable water for decorative fountains or the filling or topping off of decorative lakes or ponds. Exceptions are made for those decorative fountains, lakes, or ponds which utilize recycled water;
14. Use of potable water for the filling or refilling of swimming pools.
15. Service of water by any restaurant except upon the request of a patron; and
16. Use of potable water to flush hydrants, except where required for public health or safety.

B. STAGED MANDATORY RATIONING OF WATER USAGE

1. Prior to declaration of mandatory rationing, a utility may request authorization of a Schedule 14.1 Staged Mandatory Water Conservation and Rationing tariff, via a Tier 2 advice letter, with full justification. The utility may not institute Schedule 14.1 until it has been authorized to do so by the Commission.

(N)

(Continued)

ISSUED BY R. J. SPROWLS Date Filed _____
Advice Letter No. 1325-W Effective Date _____
Decision No. _____ President Resolution No. _____