

NIPOMO COMMUNITY SERVICES DISTRICT

FRIDAY, AUGUST 7, 2009

1:30 P. M.

SPECIAL MEETING NOTICE & AGENDA

PARKS COMMITTEE

COMMITTEE MEMBERS

JAMES HARRISON, CHAIR
BILL NELSON, MEMBER

PRINCIPAL STAFF


BRUCE BUEL, GENERAL MANAGER
LISA BOGNUDA, ASSIST. GENERAL MANAGER
DONNA JOHNSON, BOARD SECRETARY
JON SEITZ, GENERAL COUNSEL

MEETING LOCATION

District Board Room
148 S. Wilson Street
Nipomo, California

1. **CALL TO ORDER, ROLL CALL AND FLAG SALUTE**
ACTION RECOMMENDED: None
2. **DISCUSS ACTIVATION & PARK DEVELOPMENT/FUNDING STATUS**
ACTION RECOMMENDED: Forward Recommendations to Board
3. **DISCUSS CURRENT DESIGN & PROCESS FOR DESIGN OF PARK**
ACTION RECOMMENDED: Forward Recommendations to the Board
4. **SET MEETING DATE(S)/TIME(S) FOR SUBSEQUENT MEETING(S)**
ACTION RECOMMENDED: Set Date/Time
5. **ADJOURN**

*** End Special Meeting Notice ***

TO: COMMITTEE MEMBERS
FROM: BRUCE BUEL 
DATE: AUGUST 3, 2009



ACTIVATION & PARK DEVELOPMENT/FUNDING STATUS

ITEM

Discuss Activation & Park Development/Funding Status [Forward Recommendations to Board].

BACKGROUND

Attached is a draft Process Flowchart depicting the steps for activation of parks authority and for development of Miller Park. Steps 1 through 8 have been completed. The Committee will discuss design issues (Step 9) at this meeting (See Agenda Item 3). LAFCO is scheduled to consider activating NCSD's Latent Parks authority (Step 11) at their August 20, 2009 meeting. The Board will consider adopting a Mitigated Negative Declaration (Step 10) at its August 26, 2009 meeting.

RECOMMENDATION

Staff recommends that the Committee discuss the updates described above and any other input regarding activation and park development/funding.

ATTACHMENTS

- Draft Process Flowchart

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NCS D PARKS POWERS ACTIVATION & PARK DEVELOPMENT PROCESS

1. Conduct Survey to Determine Interest in Community - done
2. Define Project with Stakeholders (OTNA and Property Owners) - done
 - A. Miller Park Design
 - B. Streetscape and Off-Site Improvements
3. Prepare Assessment Engineer's Report - done
 - A. Estimate Construction and Maintenance Costs
 - B. Establish Zone(s) of Benefit Boundary (ies)
 - C. Negotiate Allocation of Property Taxes & Assessments
 - D. Publish Draft Report
 - E. Conduct Public Review (PCAS, SCAC, Parks Comm., Board, Workshop)
 - F. Adopt Proposed Report
4. Prepare and Adopt MOU with SLO County – done
5. Prepare and Adopt Financial Plan (NCS D Board Resolution) - done
6. Propose Park Project and Prepare CEQA Initial Study – done
7. Apply to LAFCO – Done
8. Form Assessment Zone of Benefit – Done
9. Finalize Design (Committee, Community & Board Meetings)
10. Complete CEQA Review and Publish Final Assessment Engineer's Report
11. Secure Conditional LAFCO Approval
12. Conduct Assessment Election
If election is successful
13. Transfer Property
14. Secure Permits and Approvals
15. Secure Construction Funding
16. Construct Core Improvements
17. Construct Additional Improvements
18. Operate and Maintain

TO: COMMITTEE MEMBERS
FROM: BRUCE BUEL *BB*
DATE: AUGUST 3, 2009



DISCUSS CURRENT DESIGN & PROCESS FOR DESIGN OF PARK

ITEM

Discuss current design and process for design of park [Forward Recommendations to Board].

BACKGROUND

Attached is a draft site plan from the Draft Initial Study. Staff requests that the Committee discuss the site plan and provide feedback on inclusion/exclusion of the veteran's memorial, the location and design of the veteran's memorial and on whether the park should be named the Jim O. Miller Park. Staff further requests that the Committee discuss the interaction with the County of SLO and with the Community in terms of advancing the design.

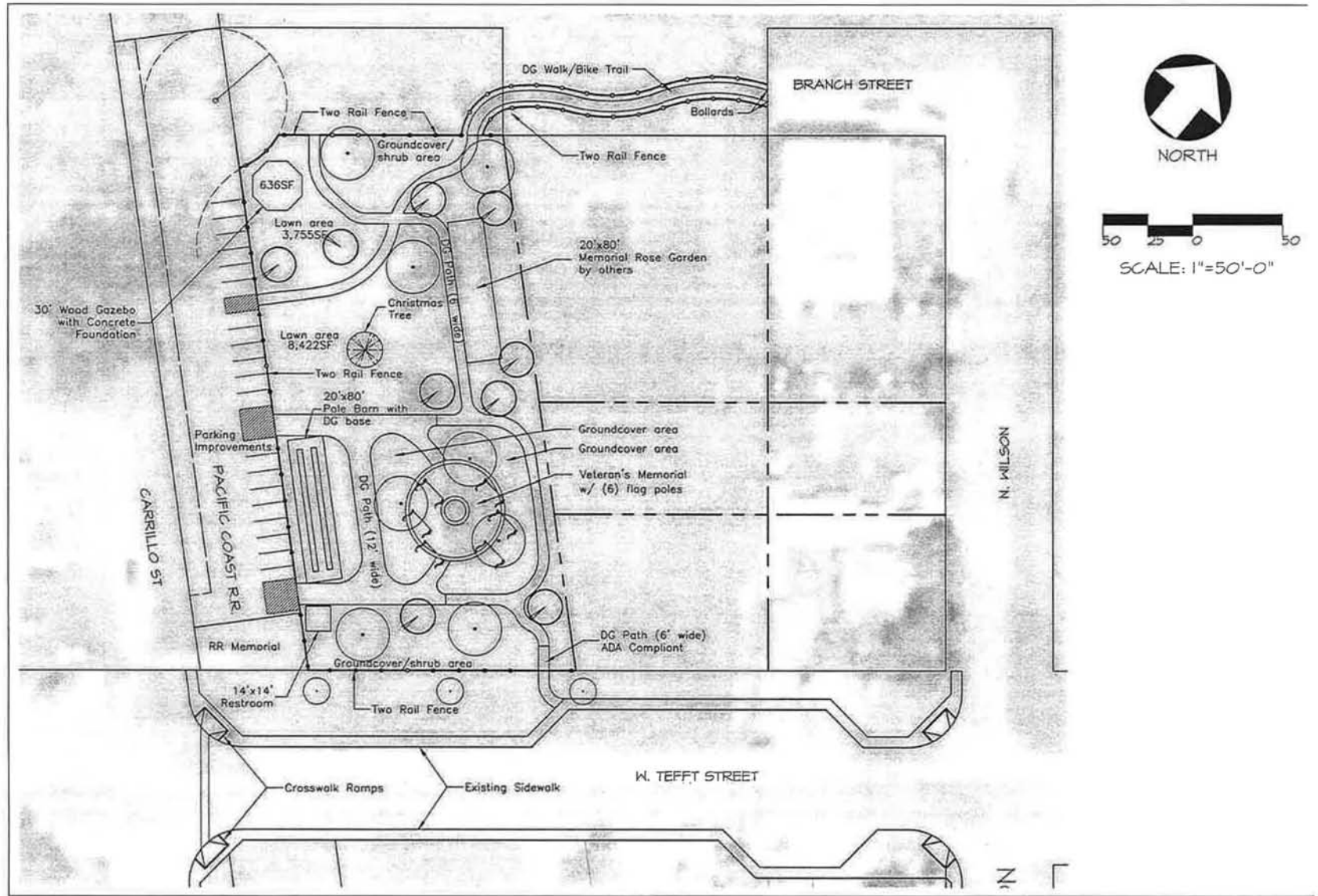
RECOMMENDATION

Staff recommends that the Committee discuss the issues set forth above and develop recommendations to forward to the Board.

ATTACHMENTS

- Draft Site Plan

FIGURE 4
Proposed Park Facilities



Miller Park Project

Expanded Initial Study

TO: COMMITTEE MEMBERS
FROM: BRUCE BUEL *BBB*
DATE: AUGUST 3, 2009



SET MEETING DATE(S)/TIME(S) FOR SUBSEQUENT MEETING(S)

ITEM

Set meeting dates/times for subsequent meetings [Set Date/Time].

BACKGROUND

Assuming that LAFCO does activate NCSD's latent parks authority and the Board adopts the Mitigated Negative Declaration, then the next steps involve final design and formation of the assessment district. The design will require feedback from both SLO County and the Community. The Committee may wish to schedule a night session in September to facilitate feedback from the Community.

RECOMMENDATION

Staff recommends that the Committee discuss its willingness to schedule an evening in September and if so, pick a date. It should be noted that the General Manager will not be available September 21-25.

ATTACHMENT - NONE