

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: SEPT. 25, 2009

AGENDA ITEM
C-1
SEPT. 30, 2009

WIP AND SOUTHLAND UPGRADE PROJECT UPDATE

ITEM

Mike Nunley of AECOM Engineering re Waterline Intertie Project Update and Southland WWTF Upgrade Project [NO ACTION REQUESTED].

BACKGROUND

Mike Nunley is scheduled to summarize the attached reports.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- August Monthly Reports

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\BOARD LETTER 2009\090930AECOM.DOC

AECOM
 1194 Pacific Street, Suite 100
 San Luis Obispo CA 93401
 T 805.542.9840 F 805.542.9990 www.aecom.com

Memorandum

Date: September 16, 2009
 To: Bruce Buel, General Manager – Nipomo Community Services District
 From: Michael K. Nunley, PE
 Subject: Waterline Intertie Project – Design Phase Status Report

Distribution:	Josh Reynolds, PE	Eileen Shields, PE
	Cesar Romero, PE	Jim Froelicher
	Peter Sevcik, PE	Jon Hanlon, PE
	Kirk Gonzalez, PE	

The Project Team has completed the following work items this month:

1. AECOM submitted project plans for the levee crossing to Army Corps of Engineers and Santa Barbara County Flood Control and Water Conservation District for technical review.
2. AECOM submitted the 60% design plans and specifications for Bid Package #4 – Joshua Road Pump Station and Reservoir, and Wellhead Chloramination Improvements. Copies were delivered to the District, the peer reviewers, and the construction management team.
3. Padre submitted the Jurisdictional Determination request letter to the Army Corps of Engineers, which is an official request and supporting documentation that the ACOE concur that the Waterline Intertie Project will not affect the waters or wetlands of the United States.
4. Padre submitted the Streambed Alteration Agreement Application to the California Department of Fish and Game. Though the project will not be affecting the riverbed, the permit application is the appropriate avenue for approval from the Department of Fish and Game.
5. AECOM met with District staff and the City of Santa Maria staff to discuss the flow control valve and operations of the Waterline Intertie Project. The next step is to develop an Operations Memorandum for the project per the contract between the District and the City.

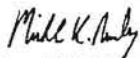
Schedule

The Project Schedule is attached.

Budget Status

As shown on the attached Design Budget and Invoice Summary, our fee earned matches the amount expended. This indicates we are on budget as of this date.

Yours Sincerely



Michael K. Nunley, PE

Enclosures: Design Budget and Invoice Summary; Project Budget Summary; and Project Schedule

Waterline Intertie Project

Opinion of Probable Project Costs from Concept Design Report (April 2009)

Item	Description	Budgeted Amount May 2008 Preliminary Engineering Memo.	Updated Amount 22-Apr-09 Concept Design Report
1	Mobilization	\$580,000	\$607,000
2	Blosser Extension (18-in)	\$1,247,000	\$1,129,000 -
3	Pump Station No. 1 turnout & meter (Blosser Rd)	\$61,000	\$158,000
4	River Crossing (24-in HDD & levee jack & bore)	\$6,135,000	\$5,462,500
5	24-in Pipeline to Joshua	\$656,000	\$400,000
6	Reservoir (0.5-MG)	\$1,361,000	\$1,365,000
7	Pump Station No. 2	\$603,000	\$1,572,500
8	Pressure Regulators (200 homes)	\$30,000	--
9	Pressure Reducing Valve Stations	\$18,000	\$243,000
10	Chloramination (Joshua & 5 wellheads)	\$707,000	\$739,500
11	Upgrade Southland to 12-in	\$799,500 (1)	\$849,000 (7)
12	Upgrade Frontage to 12-in	\$1,101,300 (1)	\$957,000 (7)
13	Upgrade Orchard to 12-in	\$509,000	\$1,103,500 (8)
14	Upgrade Division to 10-in between Allegre and Meridian (6)	\$53,000	--
15	Oakglen Avenue 12-in main (5)	--	\$457,000
16	Darby Lane 12-in main (5)	--	\$153,000
17	HWY 101 Bore & Jack (5)	--	\$241,000
18	Isolation Valves (5)	--	\$12,000
19	Pump Station All Weather Access Road	--	\$128,000
	Construction Subtotal	\$13,860,800	\$15,577,000
20	Contingency	\$3,643,000	\$3,115,400 (10)
	Construction Subtotal + Contingency	\$17,503,800	\$18,692,400
21	Property Allowance	<i>not included</i> (4)	\$500,000 (4)
22	Design-Phase Engineering		
	Original Agreement (July 2008)		\$744,993
	Budget Revision 1 - Pressure Reduction		\$132,798
	Budget Revision 2 - Biological Survey for HDD		\$4,050
	Budget Revision 3 - Modeling for GSW/Woodlands Turnouts		\$8,380
	Budget Revision 4 - Additional Survey Services		\$9,900
23	Office Engineering during construction		\$175,837
24	Estimated Construction Management (3)	\$2,428,000 (2)	\$1,507,170 (9)
25	Permitting Fees To Date	--	\$1,573
26	Non-Final Design Funds Spent To Date	<i>not included</i>	\$1,402,879 (11)
27	Estimated Other Costs (Assessment, etc)	<i>not included</i>	\$415,420 (11)
	PROJECT TOTAL (Rounded to 1000)	\$19,932,000	\$23,596,000
	<i>Continued to page 2</i>		

Waterline Intertie Project

Opinion of Probable Project Costs from Concept Design Report (April 2009)

Opinion of Probable Construction Cost (Continued)			
Item	Description	Budgeted Amount May 2008 Preliminary Engineering Memo.	Updated Amount 22-Apr-09 Concept Design Report
28	Frontage Rd Sewer Upgrade Project	-- (12)	\$1,239,500 (13)
28	Frontage Rd Sewer Upgrade Project Contingency	-- (12)	\$247,900 (13)
30	FRONTAGE RD SEWER PROJECT TOTAL (Rounded to 1000)	-- (12)	\$1,488,000 (13)

Notes:

ENR CCI: March 2008 = 8109; March 2009 = 8534

- (1) Costs are from the December 2007 Water and Sewer Master Plan (Cannon).
 - (2) Engineering and Construction Management were originally presented as a "lump sum" amount
 - (3) Includes material testing, construction staking, and environmental monitoring
 - (4) Estimate only. Item not included in previous construction cost opinions, but was added to the Concept Design Report to provide a complete assessment of anticipated project costs.
 - (5) These work items were added to relieve high pressures on Mesa as an alternative to service pressure regulating valves (See Tech Memo 9). One PRV station at Maria Vista was required initially. Four are recommended for revised project. This was design Budget Revision #1.
 - (6) Based on review of record drawings, this pipeline is already a 10-in main
 - (7) Initial estimate incorporated Master Plan project costs. Revised estimate includes higher unit costs to reflect paving 1 traffic lane, per County standards
 - (8) Updated unit costs include higher costs to reflect paving 1 traffic lane, per County standards
 - (9) To be provided by CM team - Has not been revised to reflect additional work for construction management of Oakglen, Darby, and Orchard extensions.
 - (10) Contingency was modified to 20% which is more appropriate for 30% design phase.
 - (11) Provided by District staff.
 - (12) Frontage Rd Sewer Upgrades Project was not included in the Preliminary Engineering Memorandum, but is discussed in Chapter 9 of the Concept Design Report.
 - (13) Frontage Rd Sewer may be constructed as part of Bid Package 2 of the Waterline Intertie Project, but will be paid for from different funds than the supplemental water project.
- not included* = Item was not included in previous construction cost opinions, but was added into the Concept Design Report to provide a complete assessment of anticipated project costs.

Project Budget Summary

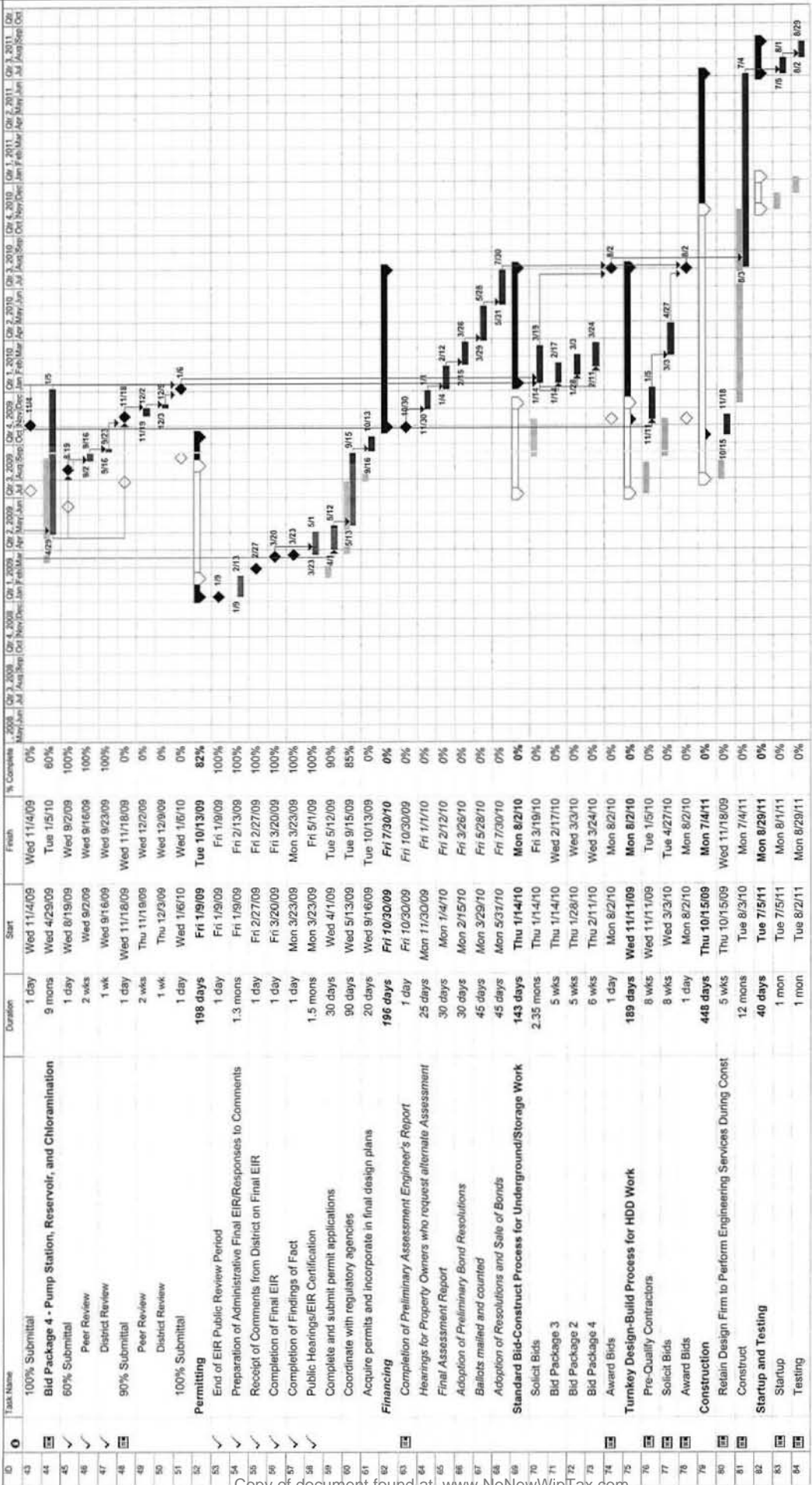
8/28/2009

Engineering Services for NCSD - SWP Design

Nipomo CSD

	Total Budget	Amount Previously Invoiced	Current Invoice Amount	% of Budget Earned to date	% of Work Complete
Task Group 1 - Concept Design Report	\$426,361.00	\$426,361.00	\$0.00	100%	100%
Task Group 2 - Permitting	\$30,607.00	\$30,607.00	\$0.00	100%	100%
Task Group 3 - Construction Documents	\$350,691.00	\$311,472.72	\$26,171.26	96%	96%
Task Group 4 - Project Management	\$43,520.00	\$35,903.65	\$1,285.20	85%	85%
Task Group 5 - Assistance During Bids	\$48,942.00	\$0.00	\$0.00	0%	0%
Task Group 6 - Office Engineering During Construction (5 Bid Packages)	\$175,837.00	\$0.00	\$0.00	0%	0%
Total	\$1,075,958.00	\$804,344.37	\$27,456.46	77%	77%

	Amount Previously Invoiced	Current Invoice Amount	Total Permitting Fees to date
Permitting Fees	\$1,572.91	\$0.00	\$1,572.91



Project: WSP Design Schedule
Date: Wed 9/16/09

Task: Milestone, Progress, Baseline

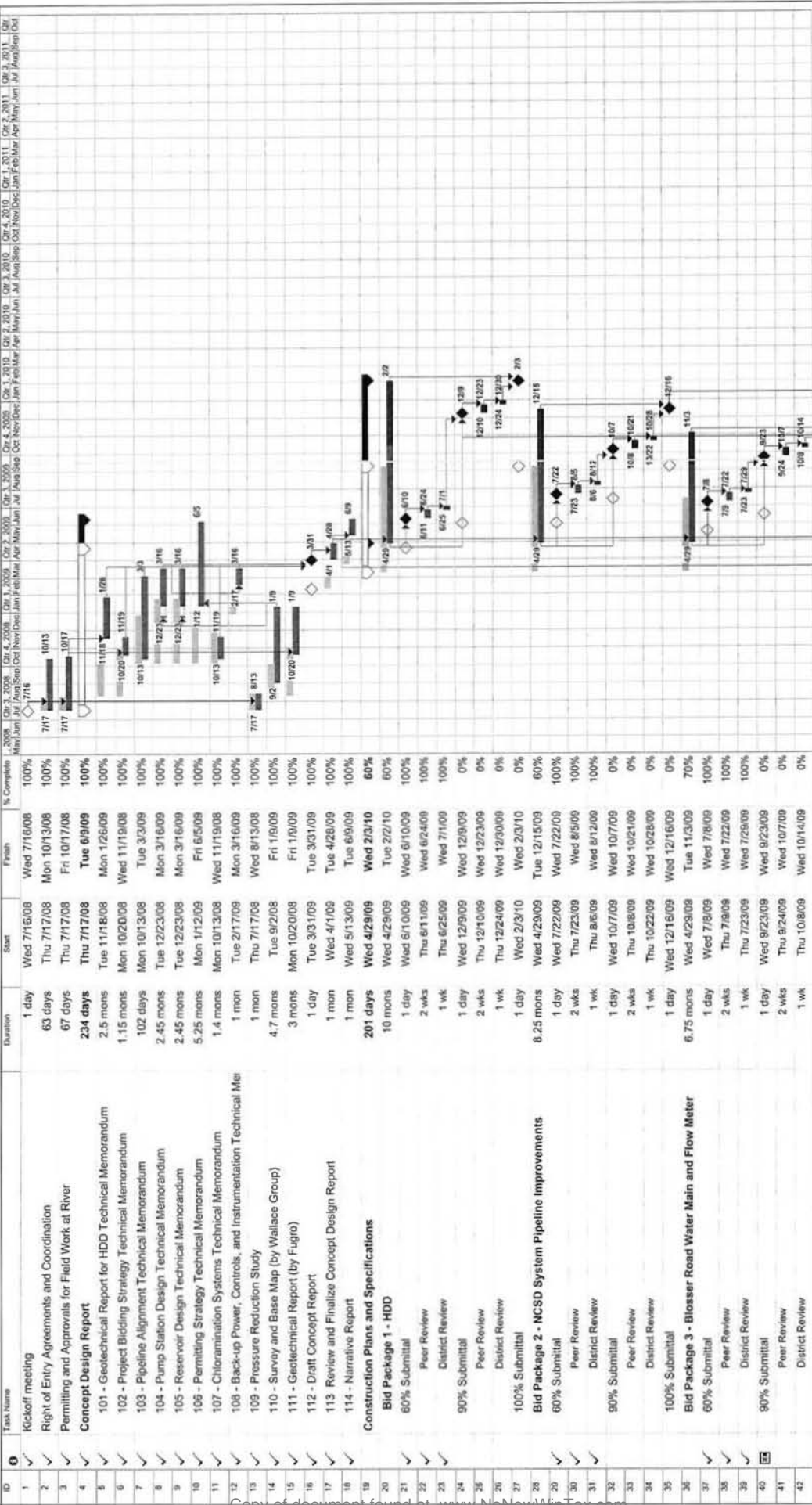
Task Type: Milestone, Baseline Milestone, Summary

Task Status: Rolled Up Task, Rolled Up Milestone, Baseline Summary

Task Progress: Rolled Up Baseline, Rolled Up Baseline Milestone, Rolled Up Progress

Task Split: Split, Baseline Split, External Tasks

Task Summary: Project Summary, Group By Summary, Deadline



Project WIP Design Schedule
 Date: Wed 9/16/09

Task: Mission, Progress, Baseline

Milestone: Milestone, Summary

Task: Rolled Up Task, Rolled Up Milestone, Baseline Summary

Task: Rolled Up Baseline, Rolled Up Milestone, Rolled Up Progress

Task: Split, Baseline Split, External Tasks

Project Summary: Group By Summary, Deadline

Page 1

ACCOM

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Memorandum

Date: September 16, 2009
To: Bruce Buel, General Manager – Nipomo Community Services District
From: Michael K. Nunley, PE
Subject: Southland WWTF Upgrade Project – Design Phase Status Report

Distribution: Josh Reynolds, PE
Peter Sevcik, PE
Jon Hanlon, PE
Eileen Shields
Jim Froelicher
Kirk Gonzalez, PE

The Project Team has completed the following work items this month:

1. GTA completed the final base map of existing topography at the WWTF.
2. AECOM submitted the draft site plan, including proposed surface and piping features.
3. Supplemental influent monitoring has continued at the plant.

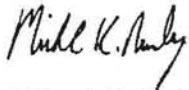
Schedule

The Project Schedule is attached. The Design Phase is on schedule.

Budget Status

The Invoice Summary is attached. The Invoice Summary indicates an amount invoiced which is consistent with the work completed to date. The project cost opinion has not been updated since the January 2009 Master Plan, but the summary table is included and will be updated with the 30% design submittal.

Yours Sincerely



Michael K. Nunley, PE

Enclosures: Project Schedule
Invoice Summary
Project Budget Summary

Item	Description	Budgeted Amount Jan 2009 Master Plan	Updated Amount
1	Frontage Road sewer upgrade (street to influent pump station)	\$366,000 (4) (5)	\$366,000
2	Influent pump station upgrade	\$670,900	\$670,900
3	Influent screening system	\$327,400	\$327,400
4	Grit removal system	\$402,700	\$402,700
5	Phase I Biolac system	\$3,877,500	\$3,877,500
6	Phase I Sludge holding lagoons	\$67,700	\$67,700
7	Phase I Sludge drying beds	\$1,160,700	\$1,160,700
Construction Subtotal		\$6,872,900	\$6,872,900
8	Contingency	\$2,061,870 (6)	\$2,061,870
9	Design-Phase Engineering	\$923,093	\$923,093
10	Construction Management	\$1,138,777 (7)	\$1,138,777
11	Environmental Mitigation	-- (8)	-- (8)
12	Environmental Monitoring	-- (8)	-- (8)
13	Permitting Fees	-- (8)	-- (8)
WWTF PROJECT TOTAL (Rounded to 1000)		\$10,997,000	\$10,997,000

13	Frontage Rd Sewer Upgrade Project (Division St to WWTF property)	--	\$1,239,500 (9) (10)
14	Frontage Rd Sewer Upgrade Project Contingency	--	\$247,900 (9) (10)
FRONTAGE RD SEWER PROJECT TOTAL (Rounded to 1000)		--	\$1,488,000 (9) (10)

Notes:

- (1) ENR CCI: November 2008 = 8602
- (2) Costs are from the January 2009 Southland WWTF Master Plan.
- (3) Costs are escalated by 4 % per year to anticipated midpoint of construction (2011).
- (4) The Frontage Rd Sewer Upgrade project includes the sewer main from Division St. to the influent pump station. The portion between the street and the influent pump station is currently included in the Southland WWTF Upgrades project scope of work, but may be moved to the Waterline Intertie Project for expedited construction.
- (5) The cost for this portion of Frontage Rd was estimated by prorating the cost opinion for the Frontage Road Sewer Upgrade (based on linear footage) to arrive at the 2008 Construction Cost Opinion. A 4% per year escalation was used to arrive at the 2011 midpoint of construction cost opinion.
- (6) Contingency is estimated at 30% of construction subtotal.
- (7) To be updated by CM Team, assumed to be 30% of construction subtotal minus the engineering fee.
- (8) Costs to be developed with EIR process
- (9) The Frontage Road Sewer Upgrade Project plans are being developed as part of the Waterline Intertie Project effort, but construction will be paid for using separate sewer funds, not supplemental water funds
- (10) Costs updated April 2009 in Waterline Intertie Project Concept Design Report (AECOM)

Project Budget Summary

9/16/2009

Engineering Services for NCSD - Southland WWTF Upgrade

Nipomo CSD

	Total Budget	Amount Previously Invoiced	Current Invoice Amount	% of Budget Earned to date	% of Work Complete
Task Group 1 - Concept Design Phase	\$188,622.00	\$46,981.35	\$6,493.50	28%	28%
Task Group 2 - Construction Documents	\$478,948.00	\$0.00	\$0.00	0%	0%
Task Group 3 - Project Management	\$68,787.00	\$10,806.75	\$1,809.00	18%	18%
Task Group 4 - Assistance During Bid	\$39,539.00	\$0.00	\$0.00	0%	0%
Task Group 5 - Office Engineering Services	\$147,198.00	\$0.00	\$0.00	0%	0%
Total	\$923,094.00	\$57,788.10	\$8,302.50	7%	7%

Southland WWTF Upgrades Design Schedule

Wed 9/16/09

ID	Task Name	% Work Complete	Duration	Timeline																											
				1Q09	2Q09	3Q09	4Q09	1Q10	2Q10	3Q10	4Q10	1Q11	2Q11	3Q11																	
				D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S						
1	Negotiation and Notice to Proceed	100%	20 days	100% 3/25																											
2	Design	0%	357 days	[Gantt bar from 3/25 to 10/22]																											
3	Survey	100%	105 days	100% 8/19																											
4	Preliminary Soils Report	100%	75 days	100% 7/8																											
5	Draft Site Plan	90%	117 days	90% 9/4																											
6	Draft Soils Report	90%	50 days	90% 9/16																											
7	Operations Plan - TM 1	20%	30 days	20% 9/30																											
8	Final Soils Report	0%	15 days	0% 10/21																											
9	Administrative Draft Concept Report	0%	41 days	0% 12/18																											
10	District Review	0%	10 days	0% 1/1																											
11	Draft Concept Report	0%	5 days	0% 1/8																											
12	District / Peer Review	0%	10 days	0% 1/22																											
13	Final Concept Report	0%	20 days	0% 2/19																											
14	60% Plans, Specifications, and Estimates	0%	60 days	0% 5/14																											
15	District / Peer Review	0%	10 days	0% 5/28																											
16	95% Plans, Specifications, and Estimates	0%	20 days	0% 6/25																											
17	District / Peer Review	0%	10 days	0% 7/9																											
18	Final Plans, Specifications, and Estimates	0%	20 days	0% 8/6																											
19																															
20	Environmental Impact Report *Schedule to be updated*	0%	231 days	[Gantt bar from 4/8 to 10/22]																											
21	Notice of Award	100%	1 day	100% 4/8																											
22	Preparation of Public Draft EIR	0%	22.8 wks	0% 9/15																											
23	EIR Public Review Period	0%	7.4 wks	0% 11/16																											
24	Preparation of Administrative Final EIR/Responses to Comments	0%	1 mon	0% 12/14																											
25	Completion and Receipt of Comments from District on Final EIR	0%	6 days	0% 12/15																											
26	Completion of Final EIR	0%	2 wks	0% 1/14																											
27	Completion of Findings of Fact	0%	11 days	0% 1/29																											
28	Public Hearings/EIR Certification	0%	11 days	0% 2/24																											
29																															
30	Bid Phase	0%	55 days	[Gantt bar from 9/17 to 10/22]																											
31	Advertisement	0%	30 days	0% 9/17																											
32	Bid Opening	0%	5 days	0% 9/24																											
33	Bid Review and Notice of Award	0%	20 days	0% 10/22																											
34																															
35	Construction	0%	295 days	[Gantt bar from 6/11 to 7/1]																											
36	Retain Design Firm to Perform Services During Construction	0%	20 days	0% 6/11																											
37	Construct	0%	160 days	0% 6/3																											
38	Startup & Testing	0%	20 days	0% 7/1																											

Project: Southland Design 8 03 09 Date: Wed 9/16/09	Task: [Icon] Baseline Milestone Progress: [Icon] Summary Baseline: [Icon] Rolled Up Task Milestone: [Icon] Rolled Up Critical Task	[Icon] Baseline Milestone [Icon] Summary [Icon] Rolled Up Task [Icon] Rolled Up Critical Task	[Icon] Rolled Up Milestone [Icon] Baseline Summary [Icon] Rolled Up Baseline [Icon] Rolled Up Baseline Milestone	[Icon] Rolled Up Progress [Icon] Split [Icon] Baseline Split [Icon] External Tasks	[Icon] Project Summary [Icon] Group By Summary [Icon] Deadline [Icon]
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TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: SEPT. 25, 2009

AGENDA ITEM
C-2
SEPT. 30, 2009

SUNDALE WELL FIRE

ITEM

NCSD District Engineer Peter Sevcik re fire at Sundale Well and rebuild. [NO ACTION REQUESTED].

BACKGROUND

Peter Sevcik are scheduled to summarize the fire and subsequent efforts.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENT – NONE

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TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *BB*
DATE: SEPT. 25, 2009

AGENDA ITEM
C-3
SEPT. 30, 2009

SUPERINTENDENT UPDATES

ITEM

NCSD District Superintendent Tina Grietens re August 2009 Utility Division Activities [NO ACTION REQUESTED].

BACKGROUND

Tina Grietens is scheduled to summarize the attached outline.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- August 2009 Outline

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NIPOMO COMMUNITY

BOARD MEMBERS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MIKE WINN, DIRECTOR
BILL NELSON, DIRECTOR



SERVICES DISTRICT

STAFF

BRUCE BUEL, GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
JON SEITZ, GENERAL COUNSEL

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

TO: BRUCE BUEL, GENERAL MANAGER

FROM: TINA GRIETENS, UTILITY SUPERINTENDENT TG

DATE: SEPTEMBER 23, 2009

SUBJECT: UTILITY DIVISION UPDATE FOR AUGUST 2009

- **Personnel/safety**
Minor vehicle accident-no injuries
Purchased equipment for EOC
- **Southland Wastewater Plant and Utility Yard**
Setup of EOC Facility continuing, researched existing radio frequency
Biosolids removal and disposal project ongoing
Assisted Aecom with data collection for expansion
Facilitated tour of WWTP for EcoStar USA, responding to inquiries
Repaired 2 aerators
Clean up of Utility yard
- **Collection system**
inspecting manholes for future repair
- **Distribution System**
Facilitated repairs at Sundale well
Worked with District Engineer regarding fire investigation at Sundale well
Adjusted operational parameters due to loss of Sundale water
Two water leaks repaired in town (Dana and E. Branch St.)
- **Maintenance**
Air-vacs replaced, hydrant painting, numbering, blue reflectors placed for hydrant location
Preventive maintenance plan implementation continues, updating forms, creating database
Valve exercising, angle meter stop replacement
- **Compliance**
Monitored laboratory results, prepared compliance reports for WWTPs, water system
- **Other**
Working on proposals for budget items, met with vendors, received quotes
Attended Disinfection Byproduct Training 8/19
Utility Crew member attended Underground Service alert training 8/19

TO: BOARD OF DIRECTORS
FROM: BRUCE BUEL *B8B*
DATE: SEPT. 25, 2009

AGENDA ITEM
C-4
SEPT. 30, 2009

MONTHLY WATER CONSERVATION COORDINATOR UPDATE

ITEM

NCSD District WCC Celeste Whitlow re August 2009 Outreach Activities [NO ACTION REQUESTED].

BACKGROUND

Celeste Whitlow is scheduled to summarize the attached outline.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- District August 2009 Outreach Activities Outline

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NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
POST OFFICE BOX 326
NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932
Web site address www.ncsd.com

MEMORANDUM

TO: BRUCE BUEL, GENERAL MANAGER
FROM: CELESTE WHITLOW, WATER CONSERVATION COORDINATOR *cw*
DATE: SEPTEMBER 30, 2009
RE: ITEM – C1: WATER CONSERVATION ACTIVITIES UPDATE

Newsletters, Mailings, Advertising

- Monthly billing inserts.
- Design, printing and submission of ad materials for events and Water Conservation Program.
- Weekly water conservation Adobe Press ads.
- Updated website.
- Letters to LMD-1 homeowners regarding water consumption reduction since installation of the WeatherTrak smart irrigation controller.

WC Program Implementation

- Smart Rebate for High-Efficiency Clothes Washer Rebate Program.
- Newsletters, mailings, advertising.
- Water Audit Program, residential.
- Water audits for selected homeowner's associations.
- Design of turf-replacement program.
- Research on weather-based irrigation controllers.
- Monitoring of LMD-1 landscape, tracking water use on a weekly basis, and cumulatively. (See attachment)
- LMD-1 water audit findings.

District Landscape

- Awaiting GLM Landscaping to apply mulch on District landscape.
- Discussion with GLM Landscaping regarding irrigation situation.
- Myoporum hedge.
- Vandalism.

Other

- Vista Verde water savings.

ATTACHMENT:

"LMD-1 Water Consumption Pre- and Post-WeatherTrak Irrigation Controller Installation."

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LMD-1 Water Consumption Pre- and Post-Installation of WeatherTrak Controller

	A	B	C	D	E	F	G
	ETo Total Mar-Aug	H ₂ O Consm. Total(Units) Mar-Aug	Expctd H ₂ O (Units) Cnsm 2009	H ₂ O Units Saved Since WT Installed	H ₂ O Gallons Saved Since WT Installed	\$\$\$ Saved Since WT Intalled	Years to Pay for Controller
2008	29.05	728					
2009	27.01	345	786.24	441.24	321,223	\$842.77	1.31

Ratio of ET
2008:2009 1.08

% H₂O sav.
Of Expctd 56%

%H₂O used
of Expected 44%

Unit: Billing unit for water (748 gallons)

ETo: Evapotranspiration (in inches of water)

A: Total of ETo (in inches) for time period.

B: Total water consumption (in units) for time period

C: What water consumption would have been if WeatherTrak had not been installed, and no other intervention had been performed. 728 (Consumption in 2008) x 1.08 (ETo ratio)

D: 786.24 units (expected) -- 345 units (actual usage)

E: 441.24 x 748

F: 441.24 x \$1.91

G: \$1100 / \$842.77

**Chart 1: Landscape Maintenance District #1
Water Consumption 2006-2009**

