

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN *ML*
DATE: JANUARY 7, 2010

**AGENDA ITEM
E-1
JANUARY 13, 2010**

CONSIDER SAIC PROPOSAL FOR SERVICES AND BUDGET FOR 2010 SERVICES

ITEM

Consider Science Applications International Corporation Proposal for Services and Budget for 2010 professional services related to NMMA Technical Group and General Consultation [RECOMMEND APPROVAL].

BACKGROUND

SAIC initially provided consultation services, including expert testimony, to Your Honorable Board through the District special counsel on water rights (Richards Watson and Gershon) as part of the ongoing Santa Maria Valley Groundwater adjudication. Following completion of the trial's more contentious discovery phases, the District contracted directly with SAIC beginning in 2006.

Doctor Bradley Newton of SAIC is the District's Project Manager and has developed extensive knowledge of basin function and District water rights. The 2010 Proposal would extend the March 23, 2006 SAIC Master Task Order Agreement through 2010 and amend the General Consultation Task Order 100-06, and a Nipomo Mesa Management Area Technical Group Task Order 220-08.

Task Order 100-06 – General Consultation includes the preparation of two evaluations of the Groundwater Index, including presentation of the Index at a regular Board Meeting. The 2010 budget for General Consultation is not to exceed \$20,000.00.

Task Order 220-08 – NMMA Technical Group Participation includes attending all Technical Group meetings and acting as secretary for the Group. This includes the preparation of meeting agendas and minutes. Additionally, SAIC participates in various subcommittees and development of the Group's Annual Report. The 2010 budget for NMMA Technical Group Participation is not to exceed \$80,000.00.

Since March 2006, \$204,493.00 has been expended under the General Consultation Task Order. Since January 2008, \$237,359.22 has been expended under the NMMA Technical Group Task Order. During calendar year 2009, approximately \$10,000.00 was expended under General Consultation and approximately \$123,000.00 under Technical Group Participation. The Technical Group formed in 2008 and produced their first annual report in 2009. Since inception, the Group has experienced a number of protracted technical discussions that might be expected as a group of groundwater hydrology experts attempt to reach a consensus understanding of the basin and set groundwater action levels based on that understanding.

FISCAL IMPACT

Extension of the term would allow for SAIC to continue providing the services requested by the District on a time and materials basis. Funds for these services are included in the FY09-10 Budget.

RECOMMENDATION

Staff recommends that your Board authorize the President to execute an amendment to the March 23, 2006 SAIC Agreement extending the term through December 2010 and authorizing a total budget of 100,000.00 for the two Task Orders.

ATTACHMENTS

- SAIC Request

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ENGINEERING SERVICES AGREEMENT
Between
NIPOMO COMMUNITY SERVICES DISTRICT
and
SCIENCE APPLICATIONS INTERNATIONAL CORPORATION

Dated December 18, 2009

PROPOSAL FOR SERVICES and BUDGET

AUTHORIZATION FOR SERVICES:

At the request of the Nipomo Community Services District (NCSD), Science Applications International Corporation (SAIC) is to provide Engineering assistance to the Board of Directors and staff of the District as noted hereafter. The terms and conditions of the Agreement for Professional Engineering Services, dated March 23, 2006 are incorporated herein by this reference. The scope of services requested along with the schedule and fees for said services are set forth below as follows:

SCOPE OF SERVICES REQUESTED (Additional information may be attached as an Exhibit.):

TASK ORDER 100-06 - General Consultation:

Prepare as requested technical evaluation and render expert opinions. SAIC will prepare two evaluations of the Groundwater Index pertaining to the groundwater under the Nipomo Mesa defined by the Phase III boundary following the methodology presented in previous technical memorandum prepared by SAIC on behalf of NCSD. Additionally, SAIC be available for on call services on an as needed basis.

SAIC anticipates each of two groundwater index evaluations to cost \$5,000. Additionally, SAIC estimates general consultation services on an as needed basis for the calendar year 2010 to cost \$10,000. The total cost of General Consultation services for the calendar year 2010 is \$20,000.

TASK ORDER 220-08 - Nipomo Mesa Management Area Technical Group Participation:

Participate in Nipomo Mesa Management Area (NMMA) Technical Group (TG) meetings and all meetings activities within the scope of preparation for and following from meetings. SAIC is appointed by NCSD as their engineer to the TG. SAIC serves as the Secretary to the TG. SAIC is responsible for preparing minutes of the meetings, and developing the agenda of the meetings. Additionally, SAIC participates as directed by NCSD on various subcommittees and in the preparation of the Annual Report to the Court.

SAIC anticipates participating in fifteen TG meetings during the calendar year 2010. Participation in each meeting is estimated to cost \$3,000, for a total annual cost of \$45,000. SAIC anticipates participating in the preparation and production of the 2009 Annual Report to the Court for an estimated cost of \$20,000. Additionally, SAIC anticipates participating in the advancement of hydrogeologic knowledge of the NMMA and estimates the cost of these activities to be \$15,000 for the calendar year 2010. The total estimated cost of SAIC participation in the NMMA TG activities for the calendar year 2010 is \$80,000.

ENGINEERING FEES:

The Engineering fees for these services under TO#100-06 are not to exceed \$20,000 for the calendar year 2010.

The Engineering fees for these services under TO#220-08 are not to exceed \$80,000 for the calendar year 2010.

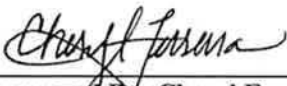
TIME FOR PERFORMANCE (Additional information may be attached as an Exhibit.):

Complete services by December 31, 2010.

NIPOMO CSD

SAIC

Approved By:
Title:
Date:



Approved By: Cheryl Ferreira
Title: Contracts Representative
Date: 18 December 2009

W:\NCSD (9103 9235 5935)\ADMINISTRATION\BUSINESS\CONTRACTS\NCSD 2010 CONSULTING SERVICES AND BUDGET.DOC

TO: BOARD OF DIRECTORS
 FROM: MICHAEL LEBRUN *ML*
 DATE: JANUARY 8, 2010

**AGENDA ITEM
 E-2
 JANUARY 13, 2010**

REVIEW MILLER PARK ASSESSMENT VOTE

ITEM

Discuss direction forward on Miller Park and activation of park powers [Direct staff].

BACKGROUND

December 16, 2009, the District held a protest hearing for Park Maintenance District No. 1. The protest *succeeded* and therefore the Assessment *failed*. A summary break down of the vote is provided below and the Assessment Engineers detailed report is attached.

	No. of Ballots	Total Value of Ballots	Percentage	No. of Ballots		Total Value of Ballots
Yes	79	\$2,747.56	43.7%	Primary	24	\$2,038.74
				Secondary	55	\$708.82
				Total	79	\$2,747.56
No	89	\$3,533.45	56.3%	Primary	32	\$2,350.01
				Secondary	57	\$1,183.44
				Total	89	\$3,533.45
Total	168	\$6,281.01	100%			
Invalid votes	11	\$561.79				
Late submission	1	\$12.49				
Non-Deliverable	9	\$90.37				

The Assessment would have covered 60% of the estimated annual operations and maintenance costs of the park. The remainder of O&M and \$500,000.00 to initiate construction of the park were previously committed by your Board. Since 2006, the District has incurred nearly \$109,000.00 in cost attributable to developing park powers and conducting the protest vote, including a May of 2007 phone survey conducted by a consulting firm (see attached summary of expenses). These costs do not reflect the countless hours of staff time dedicated to this effort over the past three years.

The 2007 phone survey included approximately 200 participants within the District service area and 100 participants from within the District Sphere of Influence. In general, the survey found residents support parks. Nearly 70% of respondents indicated they would be willing to pay \$20 or more annually for a park in close proximity to their home. Participants were strongly against raising property taxes.

On November 30, 2009, an information meeting on the Park assessment vote was held by the District. Approximately twelve members of the public attended. Most supported the park. At least three of the supporters were from outside the assessment area. The December 16 Assessment results surprised staff.

On January 5, 2010, the Park Subcommittee held a Special Meeting to discuss the Assessment results. Approximately six members of the public attended the meeting. Assessment Engineer Kari Wagner summarized the attached Assessment Report. Public comment was received and considered.

The Sub Committee supported the District moving forward with activating park powers and constructing Miller Park and directed staff to gather additional information for a discussion and decision by the full Board of Directors on January 13, 2010. In particular the Subcommittee suggested:

- A door to door survey of assessment area residents, focused on high value properties that did not cast a ballot in the Assessment. Director Nelson indicated his analysis of the results showed that had as few as two owners who did not vote, had voted for the park, the Assessment would have passed.
- Reduce O&M costs by removing replacement costs and fund the entire amount from property taxes, thereby eliminating the need for an Assessment vote.

The 2007 estimate of O&M costs for Miller Park are attached. The Board agreed to scenario three with an annual O&M costs of \$20,766.00. Approximately \$17,000.00 of this is O&M with the remainder being Replacement costs.

The District receives an annual share of state property taxes collected within the District. A summary of those funds from the 2009/2010 District Budget is attached. The District receives approximately \$494K in property taxes annually and had a \$1.5M balance in the fund as of July 1, 2009. However, nearly \$250K is committed annually to payment of debt service on Certificates of Participation that funded a previous wastewater treatment plant expansion and initiation of supplemental water pipeline planning and design. Additionally, funds were committed for the purchase of a backhoe (\$84K) and Park construction (\$500K), leaving a remaining balance of \$130K projected for end of fiscal 2009/2010.

The state property tax fund represents the District's only significant non-enterprise funds the District has. These funds can be used with broad discretion. In the past, these funds have been used to fund significant capital improvement projects, thereby reducing needed rate increases and/or strengthening the District's borrowing position. These funds are under constant threat of retraction by the State.

LAFCO staff indicated the Commission would consider waiving the requirement for a successful assessment vote if the District decides to fund 100% of park O&M. The Commission would require the District provide a written request and a revised park funding analysis. The request would be considered by the full Commission.

The District entered into a Memorandum of Understanding with San Luis Obispo County regarding the park project and remains committed to completing all aspects of the MOU. This includes the 'clean-up' of historic easements on the County parcel south across Tefft from the proposed park where District facilities are located.

The park assessment vote proved a valuable learning experience for the District as it prepares for a much more significant assessment vote related to the waterline intertie project. However, staff spent countless hours pursuing park powers and preparing for the assessment vote. These efforts were led by now retired General Manager Bruce Buel. Additionally, over \$100,000.00 of District tax funds were expended and another \$500,000.00 of these valued and flexible funds were encumbered, by the park project.

The District is currently pursuing a \$23.6M waterline project a \$9M wastewater treatment plant expansion and a \$2M extension of water infrastructure in Willow Road among numerous other budgeted capital improvement projects. All of which will require a substantial commitment and focus of staff resources over the next twelve months during which time the District also expects to be hiring a new General Manager. Additionally, the funding for the pipeline project is not currently secured. Funding this significant project is envisioned to include a combination of property assessment, rate increases, and capital buy down utilizing District reserves.

RECOMMENDATION


Staff recommends your Board consider the Committee recommendation and information presented and provide staff direction.

ATTACHMENTS

- Assessment Engineer's Report
- Summary of Park Expenditures
- Park O&M Costs
- 2009/2010 District Property Tax Summary

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MEMORANDUM

Date: December 18, 2009
 To: Michael LeBrun
 From: Kari Wagner, P.E. 
 Subject: Park Maintenance District No. 1



CIVIL ENGINEERING
 CONSTRUCTION MANAGEMENT
 LANDSCAPE ARCHITECTURE
 MECHANICAL ENGINEERING
 PLANNING
 PUBLIC WORKS ADMINISTRATION
 SURVEYING / GIS SOLUTIONS
 WATER RESOURCES
 WALLACE SWANSON INTERNATIONAL

The Park Maintenance District No. 1 for the Nipomo Community Services District held their protest hearing on December 16, 2009 at the District's Board Chambers. Wallace Group received the sealed ballots at the close of the protest hearing. Kari Wagner and Lonnie Lepore from Wallace Group and Sara Horne from the League of Women Voters were present to open, count and verify the ballot process.

The following provides a summary of the results from the Assessment District.

	No. Of Ballots	Total Value of Ballots	Percentage	No. of Ballots		Total Value of Ballots
				Primary	Secondary	
Yes	79	\$2,747.56	43.7%	Primary	24	\$2,038.74
				Secondary	55	\$708.82
				Total	79	\$2,747.56
No	89	\$3,533.45	56.3%	Primary	32	\$2,350.01
				Secondary	57	\$1,183.44
				Total	89	\$3,533.45
Total	168	\$6,281.01	100%			
Invalid Votes ¹	11	\$561.79				
Late Submission	1	\$12.49				
Non-Deliverable	9	\$90.37				

¹ All 11 invalid votes were due to lack of assigned "yes" or "no" mark.

Attached is a detailed breakdown of the ballots received. If you have any questions or need additional information, please do not hesitate to contact me at 544-4011.

WALLACE GROUP
 A California Corporation
 812 CLARION CT
 SAN LUIS OBISPO
 CALIFORNIA 93103
 T 805 544-4011
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 www.wallacegroup.us

Miller Park Ballot Survey Results
12/16/2009

<u>Yes Ballot</u>	<u>count</u>	<u>\$ amnt</u>
Primary	24	\$ 2,038.74
Secondary	55	\$ 708.82
		<u>\$ 2,747.56</u>

<u>No Ballot</u>	<u>count</u>	<u>\$ amnt</u>
Primary	32	\$ 2,350.01
Secondary	57	\$ 1,183.44
		<u>\$ 3,533.45</u>

<u>Ballot Rejected</u>	<u>count</u>	<u>\$ amnt</u>
Primary	9	\$ 564.73
Secondary	12	\$ 99.92
		<u>\$ 664.65</u>

<u>No Response</u>	<u>count</u>	<u>\$ amnt</u>
Primary	57	\$ 3,352.87
Secondary	177	\$ 2,160.80
		<u>\$ 5,513.67</u>

Responses Received After Deadline (included in rejected ballot count)
090-093-021

Subtotal	<u>count</u>	<u>\$ amnt</u>
Primary	122	\$ 8,306.35
Secondary	301	\$ 4,152.98

TOTAL	423	\$ 12,459.33
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Yes Ballot

APN	ASSMANDSUB	YES	COST
PRIMARY			
090081005	066P-1	<input checked="" type="checkbox"/>	\$235.39
090095004	067P-1	<input checked="" type="checkbox"/>	\$35.45
090095006	069P-1	<input checked="" type="checkbox"/>	\$35.45
090095015	068P-1	<input checked="" type="checkbox"/>	\$163.42
090101004	275P-1	<input checked="" type="checkbox"/>	\$353.79
090101007	271P-1	<input checked="" type="checkbox"/>	\$185.05
090101008	272P-1	<input checked="" type="checkbox"/>	\$70.55
090121005	083P-1	<input checked="" type="checkbox"/>	\$35.45
090131003	104P-1	<input checked="" type="checkbox"/>	\$35.45
090132008	161P-1	<input checked="" type="checkbox"/>	\$64.52
090132010	160P-1	<input checked="" type="checkbox"/>	\$39.00
090133002	164P-1	<input checked="" type="checkbox"/>	\$52.82
090135021	186P-1	<input checked="" type="checkbox"/>	\$0.00
090135023	180P-1	<input checked="" type="checkbox"/>	\$35.45
090136009	192P-1	<input checked="" type="checkbox"/>	\$35.45
090142002	201P-1	<input checked="" type="checkbox"/>	\$48.92
090142006	202P-1	<input checked="" type="checkbox"/>	\$89.69
090142008	200P-1	<input checked="" type="checkbox"/>	\$52.47
090143002	204P-1	<input checked="" type="checkbox"/>	\$35.45
090143007	203P-1	<input checked="" type="checkbox"/>	\$35.45
090161021	274P-1	<input checked="" type="checkbox"/>	\$201.00
090386018	063P-1	<input checked="" type="checkbox"/>	\$59.20
090386019	064P-1	<input checked="" type="checkbox"/>	\$48.57
092251022	344P-1	<input checked="" type="checkbox"/>	\$90.75
Total Count:		24	Total Cost: \$2,038.74
SECONDARY			
090091002	005S-1	<input checked="" type="checkbox"/>	\$12.49
090091010	001S-1	<input checked="" type="checkbox"/>	\$12.49
090091013	013S-1	<input checked="" type="checkbox"/>	\$12.49
090091019	014S-1	<input checked="" type="checkbox"/>	\$12.49
090092006	043S-1	<input checked="" type="checkbox"/>	\$12.49
090092008	026S-1	<input checked="" type="checkbox"/>	\$0.00
090092010	046S-1	<input checked="" type="checkbox"/>	\$12.49
090092011	044S-1	<input checked="" type="checkbox"/>	\$12.49
090092020	034S-1	<input checked="" type="checkbox"/>	\$12.49
090093007	009S-1	<input checked="" type="checkbox"/>	\$12.49
090094003	040S-1	<input checked="" type="checkbox"/>	\$12.49
090094005	042S-1	<input checked="" type="checkbox"/>	\$12.49
090094007	054S-1	<input checked="" type="checkbox"/>	\$12.49

APN	ASSMANDSUB	YES	COST
090094010	051S-1	<input checked="" type="checkbox"/>	\$12.49
090094017	038S-1	<input checked="" type="checkbox"/>	\$12.49
090094018	039S-1	<input checked="" type="checkbox"/>	\$12.49
090094020	101S-1	<input checked="" type="checkbox"/>	\$12.49
090094027	153S-1	<input checked="" type="checkbox"/>	\$12.49
090095016	071S-1	<input checked="" type="checkbox"/>	\$12.49
090095018	075S-1	<input checked="" type="checkbox"/>	\$12.49
090095021	072S-1	<input checked="" type="checkbox"/>	\$12.49
090102008	278S-1	<input checked="" type="checkbox"/>	\$12.49
090102014	285S-1	<input checked="" type="checkbox"/>	\$12.49
090102022	292S-1	<input checked="" type="checkbox"/>	\$12.49
090102032	294S-1	<input checked="" type="checkbox"/>	\$12.49
090103003	313S-1	<input checked="" type="checkbox"/>	\$12.49
090103005	315S-1	<input checked="" type="checkbox"/>	\$12.49
090103006	316S-1	<input checked="" type="checkbox"/>	\$12.49
090103009	317S-1	<input checked="" type="checkbox"/>	\$12.49
090103010	319S-1	<input checked="" type="checkbox"/>	\$12.49
090103011	318S-1	<input checked="" type="checkbox"/>	\$12.49
090103015	307S-1	<input checked="" type="checkbox"/>	\$12.49
090133018	214S-1	<input checked="" type="checkbox"/>	\$28.10
090133022	213S-1	<input checked="" type="checkbox"/>	\$18.74
090133023	212S-1	<input checked="" type="checkbox"/>	\$18.74
090133024	211S-1	<input checked="" type="checkbox"/>	\$18.74
090133025	210S-1	<input checked="" type="checkbox"/>	\$12.49
090133026	209S-1	<input checked="" type="checkbox"/>	\$12.49
090136005	229S-1	<input checked="" type="checkbox"/>	\$12.49
090143016	253S-1	<input checked="" type="checkbox"/>	\$12.49
090143018	257S-1	<input checked="" type="checkbox"/>	\$12.49
090143021	250S-1	<input checked="" type="checkbox"/>	\$12.49
090441020	262S-1	<input checked="" type="checkbox"/>	\$12.49
090442004	141S-1	<input checked="" type="checkbox"/>	\$12.49
090442009	219S-1	<input checked="" type="checkbox"/>	\$12.49
090443005	125S-1	<input checked="" type="checkbox"/>	\$12.49
090443009	129S-1	<input checked="" type="checkbox"/>	\$12.49
090443011	131S-1	<input checked="" type="checkbox"/>	\$12.49
090444007	222S-1	<input checked="" type="checkbox"/>	\$12.49
092252003	350S-1	<input checked="" type="checkbox"/>	\$12.49
092252012	374S-1	<input checked="" type="checkbox"/>	\$12.49
092261004	400S-1	<input checked="" type="checkbox"/>	\$12.49
092261028	409S-1	<input checked="" type="checkbox"/>	\$12.49
092261030	408S-1	<input checked="" type="checkbox"/>	\$12.49
092261039	406S-1	<input checked="" type="checkbox"/>	\$12.49

Total Count: 55 Total Cost: \$708.82

No Ballot

APN	ASSMANDSUB	NO	COST
PRIMARY			
090121001	078P-1	<input checked="" type="checkbox"/>	\$46.09
090121007	080P-1	<input checked="" type="checkbox"/>	\$66.29
090121008	081P-1	<input checked="" type="checkbox"/>	\$35.45
090121010	079P-1	<input checked="" type="checkbox"/>	\$53.18
090123001	094P-1	<input checked="" type="checkbox"/>	\$35.45
090123002	095P-1	<input checked="" type="checkbox"/>	\$35.45
090123004	098P-1	<input checked="" type="checkbox"/>	\$130.10
090123006	097P-1	<input checked="" type="checkbox"/>	\$0.00
090123017	111P-1	<input checked="" type="checkbox"/>	\$42.54
090123018	112P-1	<input checked="" type="checkbox"/>	\$51.05
090131007	159P-1	<input checked="" type="checkbox"/>	\$35.45
090133003	165P-1	<input checked="" type="checkbox"/>	\$53.18
090133004	166P-1	<input checked="" type="checkbox"/>	\$53.53
090133021	109P-1	<input checked="" type="checkbox"/>	\$35.45
090134005	169P-1	<input checked="" type="checkbox"/>	\$35.45
090135003	176P-1	<input checked="" type="checkbox"/>	\$35.45
090136017	194P-1	<input checked="" type="checkbox"/>	\$35.45
090136018	195P-1	<input checked="" type="checkbox"/>	\$35.45
090141001	196P-1	<input checked="" type="checkbox"/>	\$51.76
090143005	270P-1	<input checked="" type="checkbox"/>	\$35.45
090143013	206P-1	<input checked="" type="checkbox"/>	\$0.00
090161013	325P-1	<input checked="" type="checkbox"/>	\$35.45
090161014	334P-1	<input checked="" type="checkbox"/>	\$84.02
090161015	324P-1	<input checked="" type="checkbox"/>	\$86.14
090161017	333P-1	<input checked="" type="checkbox"/>	\$133.65
090161018	276P-1	<input checked="" type="checkbox"/>	\$276.16
090161029	337P-1	<input checked="" type="checkbox"/>	\$35.45
090384012	058P-1	<input checked="" type="checkbox"/>	\$35.45
092083009	330P-1	<input checked="" type="checkbox"/>	\$127.62
092083010	329P-1	<input checked="" type="checkbox"/>	\$207.38
092251018	341P-1	<input checked="" type="checkbox"/>	\$47.15
092251023	342P-1	<input checked="" type="checkbox"/>	\$379.32
Total Count:		32	Total Cost: \$2,350.01
SECONDARY			
090091004	015S-1	<input checked="" type="checkbox"/>	\$12.49
090091005	016S-1	<input checked="" type="checkbox"/>	\$12.49
090091015	019S-1	<input checked="" type="checkbox"/>	\$12.49
090091016	018S-1	<input checked="" type="checkbox"/>	\$12.49
090092013	027S-1	<input checked="" type="checkbox"/>	\$12.49

APN	ASSMANDSUB	NO	COST
090092015	029S-1	<input checked="" type="checkbox"/>	\$12.49
090093016	022S-1	<input checked="" type="checkbox"/>	\$12.49
090094011	050S-1	<input checked="" type="checkbox"/>	\$12.49
090094024	152S-1	<input checked="" type="checkbox"/>	\$12.49
090094025	154S-1	<input checked="" type="checkbox"/>	\$12.49
090094028	151S-1	<input checked="" type="checkbox"/>	\$12.49
090094029	149S-1	<input checked="" type="checkbox"/>	\$12.49
090102009	281S-1	<input checked="" type="checkbox"/>	\$12.49
090102012	282S-1	<input checked="" type="checkbox"/>	\$12.49
090102015	287S-1	<input checked="" type="checkbox"/>	\$12.49
090102023	300S-1	<input checked="" type="checkbox"/>	\$12.49
090102028	298S-1	<input checked="" type="checkbox"/>	\$12.49
090102030	295S-1	<input checked="" type="checkbox"/>	\$12.49
090102034	304S-1	<input checked="" type="checkbox"/>	\$12.49
090103004	314S-1	<input checked="" type="checkbox"/>	\$12.49
090103008	311S-1	<input checked="" type="checkbox"/>	\$12.49
090103012	310S-1	<input checked="" type="checkbox"/>	\$12.49
090123019	118S-1	<input checked="" type="checkbox"/>	\$18.74
090123022	117S-1	<input checked="" type="checkbox"/>	\$12.49
090123024	115S-1	<input checked="" type="checkbox"/>	\$12.49
090123025	114S-1	<input checked="" type="checkbox"/>	\$12.49
090133007	208S-1	<input checked="" type="checkbox"/>	\$131.15
090441022	258S-1	<input checked="" type="checkbox"/>	\$12.49
090441023	259S-1	<input checked="" type="checkbox"/>	\$12.49
090442002	218S-1	<input checked="" type="checkbox"/>	\$12.49
090443006	126S-1	<input checked="" type="checkbox"/>	\$12.49
090443007	127S-1	<input checked="" type="checkbox"/>	\$12.49
090443008	128S-1	<input checked="" type="checkbox"/>	\$12.49
090443010	130S-1	<input checked="" type="checkbox"/>	\$12.49
090444002	227S-1	<input checked="" type="checkbox"/>	\$12.49
090444003	226S-1	<input checked="" type="checkbox"/>	\$12.49
090444004	225S-1	<input checked="" type="checkbox"/>	\$12.49
090444006	223S-1	<input checked="" type="checkbox"/>	\$12.49
090444008	145S-1	<input checked="" type="checkbox"/>	\$12.49
090445001	133S-1	<input checked="" type="checkbox"/>	\$12.49
092251010	367S-1	<input checked="" type="checkbox"/>	\$12.49
092251016	347S-1	<input checked="" type="checkbox"/>	\$12.49
092251021	365S-1	<input checked="" type="checkbox"/>	\$12.49
092252006	353S-1	<input checked="" type="checkbox"/>	\$12.49
092252013	373S-1	<input checked="" type="checkbox"/>	\$12.49
092252017	358S-1	<input checked="" type="checkbox"/>	\$12.49
092252020	355S-1	<input checked="" type="checkbox"/>	\$12.49

APN	ASSMANDSUB	NO	COST
092261032	394S-1	<input checked="" type="checkbox"/>	\$12.49
092261036	396S-1	<input checked="" type="checkbox"/>	\$12.49
092261038	397S-1	<input checked="" type="checkbox"/>	\$12.49
092261040	398S-1	<input checked="" type="checkbox"/>	\$12.49
092261042	399S-1	<input checked="" type="checkbox"/>	\$12.49
092261043	419S-1	<input checked="" type="checkbox"/>	\$0.00
092262003	423S-1	<input checked="" type="checkbox"/>	\$384.07
092262004	386S-1	<input checked="" type="checkbox"/>	\$0.00
092263007	383S-1	<input checked="" type="checkbox"/>	\$12.49
092263012	379S-1	<input checked="" type="checkbox"/>	\$12.49
Total Count:		57	Total Cost: \$1,183.44

Ballot Rejected

APN	ASSMANDSUB	Ballot Rejected	COST	
PRIMARY				
090121006	084P-1	<input checked="" type="checkbox"/>	\$51.76	Invalid Vote
090122011	089P-1	<input checked="" type="checkbox"/>	\$52.82	Invalid Vote
090122012	090P-1	<input checked="" type="checkbox"/>	\$52.47	Invalid Vote
090122014	085P-1	<input checked="" type="checkbox"/>	\$95.72	Invalid Vote
090131005	157P-1	<input checked="" type="checkbox"/>	\$35.45	Invalid Vote
090132003	162P-1	<input checked="" type="checkbox"/>	\$78.70	Invalid Vote
090132005	163P-1	<input checked="" type="checkbox"/>	\$52.11	Invalid Vote
090132009	106P-1	<input checked="" type="checkbox"/>	\$105.29	Invalid Vote
092251024	343P-1	<input checked="" type="checkbox"/>	\$40.41	Undeliverable as Addressed
		Total Count:	9	Total Cost: \$564.73
SECONDARY				
090091017	002S-1	<input checked="" type="checkbox"/>	\$12.49	Undeliverable as Addressed
090093021	012S-1	<input checked="" type="checkbox"/>	\$12.49	Other
090102029	297S-1	<input checked="" type="checkbox"/>	\$12.49	Undeliverable as Addressed
090102036	322S-1	<input checked="" type="checkbox"/>	\$0.00	Undeliverable as Addressed
090123016	120S-1	<input checked="" type="checkbox"/>	\$12.49	Undeliverable as Addressed
090123023	116S-1	<input checked="" type="checkbox"/>	\$12.49	Invalid Vote
090136034	230S-1	<input checked="" type="checkbox"/>	\$0.00	Undeliverable as Addressed
090161030	323S-1	<input checked="" type="checkbox"/>	\$0.00	Undeliverable as Addressed
090444005	224S-1	<input checked="" type="checkbox"/>	\$12.49	Invalid Vote
092252023	371S-1	<input checked="" type="checkbox"/>	\$0.00	Undeliverable as Addressed
092261023	416S-1	<input checked="" type="checkbox"/>	\$12.49	Undeliverable as Addressed
092263011	378S-1	<input checked="" type="checkbox"/>	\$12.49	Invalid Vote
		Total Count:	12	Total Cost: \$99.92

No Response

APN	ASSMANDSUB	Ballot Rejected	COST
PRIMARY			
090121009	082P-1	<input type="checkbox"/>	\$131.87
090122003	092P-1	<input type="checkbox"/>	\$35.45
090122006	086P-1	<input type="checkbox"/>	\$80.12
090122007	093P-1	<input type="checkbox"/>	\$35.45
090122008	087P-1	<input type="checkbox"/>	\$0.00
090122009	088P-1	<input type="checkbox"/>	\$35.45
090122013	091P-1	<input type="checkbox"/>	\$64.52
090123003	096P-1	<input type="checkbox"/>	\$35.45
090123020	110P-1	<input type="checkbox"/>	\$48.92
090131001	156P-1	<input type="checkbox"/>	\$266.58
090131002	103P-1	<input type="checkbox"/>	\$35.45
090131004	105P-1	<input type="checkbox"/>	\$35.45
090131008	158P-1	<input type="checkbox"/>	\$40.06
090132006	107P-1	<input type="checkbox"/>	\$79.41
090133020	108P-1	<input type="checkbox"/>	\$35.45
090134001	167P-1	<input type="checkbox"/>	\$56.01
090134002	168P-1	<input type="checkbox"/>	\$56.01
090134003	171P-1	<input type="checkbox"/>	\$110.25
090134004	172P-1	<input type="checkbox"/>	\$55.30
090134006	170P-1	<input type="checkbox"/>	\$99.97
090134007	173P-1	<input type="checkbox"/>	\$35.45
090134008	174P-1	<input type="checkbox"/>	\$35.45
090135001	175P-1	<input type="checkbox"/>	\$35.45
090135006	181P-1	<input type="checkbox"/>	\$77.28
090135008	188P-1	<input type="checkbox"/>	\$39.00
090135009	178P-1	<input type="checkbox"/>	\$35.45
090135010	189P-1	<input type="checkbox"/>	\$35.45
090135013	187P-1	<input type="checkbox"/>	\$35.45
090135014	183P-1	<input type="checkbox"/>	\$35.45
090135015	184P-1	<input type="checkbox"/>	\$35.45
090135016	179P-1	<input type="checkbox"/>	\$35.45
090135018	177P-1	<input type="checkbox"/>	\$52.11
090135020	185P-1	<input type="checkbox"/>	\$35.45
090135022	182P-1	<input type="checkbox"/>	\$35.45
090136001	190P-1	<input type="checkbox"/>	\$47.86
090136002	191P-1	<input type="checkbox"/>	\$54.59

APN	ASSMANDSUB	Ballot Rejected	COST
090136011	193P-1	<input type="checkbox"/>	\$35.45
090141002	197P-1	<input type="checkbox"/>	\$70.19
090141003	198P-1	<input type="checkbox"/>	\$87.56
090141004	199P-1	<input type="checkbox"/>	\$35.45
090141006	268P-1	<input type="checkbox"/>	\$0.00
090142007	269P-1	<input type="checkbox"/>	\$152.44
090143004	207P-1	<input type="checkbox"/>	\$35.45
090143012	205P-1	<input type="checkbox"/>	\$35.45
090161020	273P-1	<input type="checkbox"/>	\$115.92
090161027	335P-1	<input type="checkbox"/>	\$35.45
090161028	336P-1	<input type="checkbox"/>	\$35.45
090384013	056P-1	<input type="checkbox"/>	\$63.10
090384014	057P-1	<input type="checkbox"/>	\$42.19
090385008	062P-1	<input type="checkbox"/>	\$44.31
090385016	059P-1	<input type="checkbox"/>	\$35.45
090385017	060P-1	<input type="checkbox"/>	\$35.45
090385020	061P-1	<input type="checkbox"/>	\$43.96
090386020	065P-1	<input type="checkbox"/>	\$47.86
092083001	332P-1	<input type="checkbox"/>	\$148.18
092083005	328P-1	<input type="checkbox"/>	\$166.97
092083008	331P-1	<input type="checkbox"/>	\$88.63
Total Count:		57	Total Cost: \$3,352.87

SECONDARY

090091006	017S-1	<input type="checkbox"/>	\$12.49
090091009	004S-1	<input type="checkbox"/>	\$12.49
090091018	003S-1	<input type="checkbox"/>	\$12.49
090092003	047S-1	<input type="checkbox"/>	\$12.49
090092009	030S-1	<input type="checkbox"/>	\$12.49
090092012	045S-1	<input type="checkbox"/>	\$12.49
090092014	028S-1	<input type="checkbox"/>	\$12.49
090092016	025S-1	<input type="checkbox"/>	\$12.49
090092017	031S-1	<input type="checkbox"/>	\$12.49
090092019	032S-1	<input type="checkbox"/>	\$0.00
090092021	033S-1	<input type="checkbox"/>	\$12.49
090093006	010S-1	<input type="checkbox"/>	\$12.49
090093008	008S-1	<input type="checkbox"/>	\$12.49
090093015	021S-1	<input type="checkbox"/>	\$12.49
090093017	023S-1	<input type="checkbox"/>	\$12.49
090093018	024S-1	<input type="checkbox"/>	\$12.49

APN	ASSMANDSUB	Ballot Rejected	COST
090093019	006S-1	<input type="checkbox"/>	\$12.49
090093022	011S-1	<input type="checkbox"/>	\$12.49
090093023	020S-1	<input type="checkbox"/>	\$12.49
090093024	007S-1	<input type="checkbox"/>	\$12.49
090094004	041S-1	<input type="checkbox"/>	\$12.49
090094006	053S-1	<input type="checkbox"/>	\$12.49
090094008	055S-1	<input type="checkbox"/>	\$12.49
090094009	052S-1	<input type="checkbox"/>	\$12.49
090094012	049S-1	<input type="checkbox"/>	\$12.49
090094013	048S-1	<input type="checkbox"/>	\$12.49
090094014	035S-1	<input type="checkbox"/>	\$12.49
090094015	036S-1	<input type="checkbox"/>	\$12.49
090094016	037S-1	<input type="checkbox"/>	\$12.49
090094019	099S-1	<input type="checkbox"/>	\$12.49
090094021	146S-1	<input type="checkbox"/>	\$12.49
090094022	148S-1	<input type="checkbox"/>	\$12.49
090094023	150S-1	<input type="checkbox"/>	\$12.49
090094026	155S-1	<input type="checkbox"/>	\$12.49
090094030	147S-1	<input type="checkbox"/>	\$12.49
090094031	102S-1	<input type="checkbox"/>	\$12.49
090094032	100S-1	<input type="checkbox"/>	\$12.49
090095017	073S-1	<input type="checkbox"/>	\$12.49
090095019	077S-1	<input type="checkbox"/>	\$12.49
090095020	070S-1	<input type="checkbox"/>	\$12.49
090095022	074S-1	<input type="checkbox"/>	\$12.49
090095023	076S-1	<input type="checkbox"/>	\$12.49
090102007	277S-1	<input type="checkbox"/>	\$12.49
090102010	279S-1	<input type="checkbox"/>	\$12.49
090102011	280S-1	<input type="checkbox"/>	\$12.49
090102013	283S-1	<input type="checkbox"/>	\$12.49
090102016	289S-1	<input type="checkbox"/>	\$12.49
090102017	288S-1	<input type="checkbox"/>	\$12.49
090102018	286S-1	<input type="checkbox"/>	\$12.49
090102019	284S-1	<input type="checkbox"/>	\$12.49
090102020	290S-1	<input type="checkbox"/>	\$12.49
090102021	291S-1	<input type="checkbox"/>	\$12.49
090102024	301S-1	<input type="checkbox"/>	\$12.49
090102025	302S-1	<input type="checkbox"/>	\$12.49
090102026	303S-1	<input type="checkbox"/>	\$12.49

APN	ASSMANDSUB	Ballot Rejected	COST
090102027	299S-1	<input type="checkbox"/>	\$12.49
090102031	293S-1	<input type="checkbox"/>	\$12.49
090102033	296S-1	<input type="checkbox"/>	\$12.49
090102035	305S-1	<input type="checkbox"/>	\$12.49
090102037	320S-1	<input type="checkbox"/>	\$0.00
090103007	312S-1	<input type="checkbox"/>	\$12.49
090103013	309S-1	<input type="checkbox"/>	\$12.49
090103014	308S-1	<input type="checkbox"/>	\$12.49
090103016	306S-1	<input type="checkbox"/>	\$12.49
090103038	321S-1	<input type="checkbox"/>	\$12.49
090111007	132S-1	<input type="checkbox"/>	\$12.49
090123015	119S-1	<input type="checkbox"/>	\$12.49
090123026	113S-1	<input type="checkbox"/>	\$12.49
090133014	137S-1	<input type="checkbox"/>	\$12.49
090133015	139S-1	<input type="checkbox"/>	\$12.49
090133016	138S-1	<input type="checkbox"/>	\$12.49
090133017	136S-1	<input type="checkbox"/>	\$12.49
090133019	215S-1	<input type="checkbox"/>	\$12.49
090136013	246S-1	<input type="checkbox"/>	\$12.49
090136019	247S-1	<input type="checkbox"/>	\$12.49
090136020	248S-1	<input type="checkbox"/>	\$12.49
090136021	249S-1	<input type="checkbox"/>	\$12.49
090136022	242S-1	<input type="checkbox"/>	\$9.37
090136023	240S-1	<input type="checkbox"/>	\$9.37
090136024	241S-1	<input type="checkbox"/>	\$9.37
090136025	239S-1	<input type="checkbox"/>	\$9.37
090136026	238S-1	<input type="checkbox"/>	\$9.37
090136027	236S-1	<input type="checkbox"/>	\$9.37
090136028	237S-1	<input type="checkbox"/>	\$9.37
090136029	235S-1	<input type="checkbox"/>	\$9.37
090136030	234S-1	<input type="checkbox"/>	\$9.37
090136031	232S-1	<input type="checkbox"/>	\$9.37
090136032	233S-1	<input type="checkbox"/>	\$9.37
090136033	231S-1	<input type="checkbox"/>	\$9.37
090136035	245S-1	<input type="checkbox"/>	\$12.49
090136036	244S-1	<input type="checkbox"/>	\$12.49
090136037	243S-1	<input type="checkbox"/>	\$12.49
090143009	254S-1	<input type="checkbox"/>	\$12.49
090143015	252S-1	<input type="checkbox"/>	\$12.49

APN	ASSMANDSUB	Ballot Rejected	COST
090143020	255S-1	<input type="checkbox"/>	\$12.49
090143022	251S-1	<input type="checkbox"/>	\$12.49
090143023	256S-1	<input type="checkbox"/>	\$12.49
090161031	327S-1	<input type="checkbox"/>	\$12.49
090161032	364S-1	<input type="checkbox"/>	\$12.49
090161033	363S-1	<input type="checkbox"/>	\$12.49
090161034	362S-1	<input type="checkbox"/>	\$12.49
090161035	361S-1	<input type="checkbox"/>	\$12.49
090161036	340S-1	<input type="checkbox"/>	\$12.49
090161037	339S-1	<input type="checkbox"/>	\$12.49
090161038	338S-1	<input type="checkbox"/>	\$12.49
090161039	326S-1	<input type="checkbox"/>	\$12.49
090441016	267S-1	<input type="checkbox"/>	\$12.49
090441017	266S-1	<input type="checkbox"/>	\$12.49
090441018	265S-1	<input type="checkbox"/>	\$12.49
090441019	264S-1	<input type="checkbox"/>	\$12.49
090441021	260S-1	<input type="checkbox"/>	\$12.49
090441024	261S-1	<input type="checkbox"/>	\$12.49
090441025	263S-1	<input type="checkbox"/>	\$12.49
090442001	220S-1	<input type="checkbox"/>	\$12.49
090442003	216S-1	<input type="checkbox"/>	\$12.49
090442005	140S-1	<input type="checkbox"/>	\$12.49
090442006	142S-1	<input type="checkbox"/>	\$12.49
090442007	143S-1	<input type="checkbox"/>	\$12.49
090442008	217S-1	<input type="checkbox"/>	\$12.49
090442010	221S-1	<input type="checkbox"/>	\$12.49
090443001	121S-1	<input type="checkbox"/>	\$12.49
090443002	122S-1	<input type="checkbox"/>	\$12.49
090443003	123S-1	<input type="checkbox"/>	\$12.49
090443004	124S-1	<input type="checkbox"/>	\$12.49
090444001	228S-1	<input type="checkbox"/>	\$12.49
090444009	144S-1	<input type="checkbox"/>	\$12.49
090445002	134S-1	<input type="checkbox"/>	\$12.49
090445003	135S-1	<input type="checkbox"/>	\$12.49
092251002	345S-1	<input type="checkbox"/>	\$12.49
092251014	346S-1	<input type="checkbox"/>	\$12.49
092251020	366S-1	<input type="checkbox"/>	\$12.49
092252001	348S-1	<input type="checkbox"/>	\$12.49
092252002	349S-1	<input type="checkbox"/>	\$12.49

APN	ASSMANDSUB	Ballot Rejected	COST
092252004	351S-1	<input type="checkbox"/>	\$12.49
092252005	352S-1	<input type="checkbox"/>	\$12.49
092252007	368S-1	<input type="checkbox"/>	\$12.49
092252008	369S-1	<input type="checkbox"/>	\$12.49
092252009	370S-1	<input type="checkbox"/>	\$12.49
092252010	376S-1	<input type="checkbox"/>	\$12.49
092252011	375S-1	<input type="checkbox"/>	\$12.49
092252014	372S-1	<input type="checkbox"/>	\$12.49
092252015	360S-1	<input type="checkbox"/>	\$12.49
092252016	359S-1	<input type="checkbox"/>	\$12.49
092252018	357S-1	<input type="checkbox"/>	\$12.49
092252019	356S-1	<input type="checkbox"/>	\$12.49
092252021	354S-1	<input type="checkbox"/>	\$12.49
092261005	401S-1	<input type="checkbox"/>	\$28.10
092261006	421S-1	<input type="checkbox"/>	\$18.74
092261007	422S-1	<input type="checkbox"/>	\$28.10
092261008	420S-1	<input type="checkbox"/>	\$12.49
092261009	388S-1	<input type="checkbox"/>	\$12.49
092261010	387S-1	<input type="checkbox"/>	\$12.49
092261011	389S-1	<input type="checkbox"/>	\$12.49
092261012	390S-1	<input type="checkbox"/>	\$12.49
092261013	391S-1	<input type="checkbox"/>	\$12.49
092261014	392S-1	<input type="checkbox"/>	\$12.49
092261015	393S-1	<input type="checkbox"/>	\$12.49
092261020	412S-1	<input type="checkbox"/>	\$0.00
092261021	418S-1	<input type="checkbox"/>	\$12.49
092261022	417S-1	<input type="checkbox"/>	\$12.49
092261024	411S-1	<input type="checkbox"/>	\$12.49
092261025	415S-1	<input type="checkbox"/>	\$12.49
092261026	410S-1	<input type="checkbox"/>	\$12.49
092261027	414S-1	<input type="checkbox"/>	\$12.49
092261029	413S-1	<input type="checkbox"/>	\$12.49
092261031	402S-1	<input type="checkbox"/>	\$12.49
092261033	403S-1	<input type="checkbox"/>	\$12.49
092261034	395S-1	<input type="checkbox"/>	\$12.49
092261035	404S-1	<input type="checkbox"/>	\$12.49
092261037	405S-1	<input type="checkbox"/>	\$12.49
092261041	407S-1	<input type="checkbox"/>	\$12.49
092263004	380S-1	<input type="checkbox"/>	\$12.49

APN	ASSMANDSUB	Ballot Rejected	COST
092263005	381S-1	<input type="checkbox"/>	\$12.49
092263006	382S-1	<input type="checkbox"/>	\$12.49
092263008	384S-1	<input type="checkbox"/>	\$12.49
092263009	385S-1	<input type="checkbox"/>	\$0.00
092263010	377S-1	<input type="checkbox"/>	\$12.49
Total Count:		177	Total Cost: \$2,160.80

NIPOMO COMMUNITY SERVICES DISTRICT
PROPOSED PARK EXPENDITURES

	6/30/2007	6/30/2008	6/30/2009	6/30/2010 (1)	TOTAL
Campbell Rinker-Park Phone Survey	11,342.50	5,607.00	0.00	0.00	16,949.50
Shipsey & Setitz-Legal Services	640.00	688.50	2,201.50	4,567.20	8,097.20
Wallace Group-Assessment Engineer	0.00	33,246.50	0.00	26,313.61	59,560.11
Douglas Wood-Environmental	0.00	0.00	8,886.63	2,190.00	11,076.63
LAFCO-Filing Fees	0.00	0.00	3,500.00	31.00	3,531.00
Postage for Mailing	0.00	0.00	220.00	220.00	440.00
Santa Maria Times-Public Notice	0.00	0.00	496.25	0.00	496.25
Firma Consultants-Presentation	0.00	0.00	0.00	1,600.00	1,600.00
Earth Systems Pacific-Phase I	0.00	0.00	0.00	7,370.00	7,370.00
	11,982.50	39,542.00	15,304.38	42,291.81	109,120.69

(1) Final expenditures not included in total

Operations and Maintenance Expenses for Miller Park
September 20, 2007

	Capital Costs	O&M Monthly Costs	O&M Yearly Costs	Replacement Costs over 30 years	Pro-Rated Costs Per Annum
Landscape Maintenance	\$25,000	\$800	\$9,600	\$833	
Pole Barn	\$98,000	\$100	\$1,200	\$3,267	
Restroom	\$72,000	\$250	\$3,000	\$2,400	
Gazebo	\$65,000	\$100	\$1,200	\$2,167	
Fence	\$19,000	\$75	\$900	\$633	
Insurance			\$1,000		
Total			\$16,900	\$9,300	

	Capital Costs	O&M Monthly Costs	O&M Yearly Costs	Replacement Costs over 30 years	Pro-Rated Costs Per Annum
Landscape Maintenance	\$25,000	\$800	\$9,600	\$0	
Pole Barn	\$98,000	\$100	\$1,200	\$0	
Restroom	\$72,000	\$250	\$3,000	\$0	
Gazebo	\$65,000	\$100	\$1,200	\$0	
Fence	\$19,000	\$75	\$900	\$0	
Insurance			\$1,000		
Total			\$16,900	\$0	

	Capital Costs	O&M Monthly Costs	O&M Yearly Costs	Replacement Costs over 30 years	Pro-Rated Costs Per Annum
Landscape Maintenance	\$25,000	\$800	\$9,600	\$833	
Pole Barn	\$98,000	\$100	\$1,200	\$0	
Restroom	\$72,000	\$250	\$3,000	\$2,400	
Gazebo	\$65,000	\$100	\$1,200	\$0	
Fence	\$19,000	\$75	\$900	\$633	
Insurance			\$1,000		
Total			\$16,900	\$3,866	

NIPOMO COMMUNITY SERVICES DISTRICT
 CAPITAL FUNDING PLAN
 PROPERTY TAXES
 FUND #600

PLANNING PURPOSES ONLY
 (NOT FOR BUDGET APPROVAL)

	FY 6/30/10
OPENING BALANCE, JULY 1	1,540,000
SOURCES	
INVESTMENT INCOME (1)	30,800
PROPERTY TAXES (2)	494,000
INTEREST INCOME ON BLACKLAKE SEWER SURCHARGE LOAN	1,225
TOTAL SOURCES	526,025
USES	
CAPITAL EXPENDITURES	105,000
CERTIFICATES OF PARTICIPATION DEBT SERVICE (3)	246,199
TRANSFER TO SUPPLEMENTAL WATER FUND #500	1,000,000
TOTAL USES	1,351,199
NET SOURCES AND USES	-825,174
ENDING BALANCE AND RESERVE	① 714,826

	FY 6/30/11	FY 6/30/12
	714,826	896,000
	14,297	17,920
	503,880	513,958
	6,986	6,348
	525,163	538,226
	100,000	100,000
	243,989	246,425
	343,989	346,425
	181,174	191,801
	896,000	1,087,800

- (1) Interest income projected at 2.00% annually
- (2) Assume 2% growth in Property Tax Revenue
- (3) Debt service of Certificates of Participation secured by ad valorem property taxes

① 714,826
 Backhoe Purchase < 83,322 >
 631,504
 Park Construction < 500,000 > (if passed)
 Ending Balance 131,504

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN *MSL*
DATE: JANUARY 7, 2010

**AGENDA ITEM
E-3
JANUARY 13, 2010**

CONSIDER STRATEGIC PLAN UPDATE PROPOSAL

ITEM

Consider January 6, 2010 Overview of Proposal/Contract and Scope of Project to prepare and update of the District's Strategic Plan [RECOMMEND APPROVAL].

BACKGROUND

In 2009, BHI Management Consulting assisted the District in the development and adoption of a 5-year Strategic Plan. Mr. Brent H. Ives has provided a proposal and budget estimate for updating that Plan. (Attached) Mr. Ives proposal is for a total set cost of \$6880.00 with a projected completion date of April 2010.

FISCAL IMPACT

This would expend budgeted funds.

RECOMMENDATION

Staff recommends that the Board consider and approve BHI's proposal and direct staff to execute a contract.

ATTACHMENTS

- BHI Proposal

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**Quotation for
A Strategic Plan Update for the
Nipomo Community Services District**

Nipomo, CA
January 6, 2010

*BHI Management Consulting
2459 Neptune Ct., Suite 110
Tracy, Ca.
(209) 740-6779
brent@bhiconsulting.com*

Overview of Proposal/Contract and Scope of Project:

The objective of the work proposed herein is to assist the Nipomo Community Services District(District) with the services necessary to first annual update their 5-year strategic plan (Plan). Brent Ives (Consultant), Principal of BHI Management Consulting, will be the primary consultant and facilitator on this project. The proposal reflects work for input gathering on status and preparation for a Board workshop session, conducting the session, and re-publishing of the District Strategic Plan.

The process of updating a strategic plan requires careful attention to assessment and balance. The current state of the Plan and the results of the first year must be thoroughly assessed and properly reflected in the update. A deliberate process for establishing the future direction for the agency looking at previously adopted directional statements must be conducted. Ultimately, the goal is creating a balance between renewed Vision and the realities of the state of conditions surrounding a District after one year of utilizing the Strategic Plan. This balance requires that Staff and the Board, as the leadership team of the District, get together in a manner conducive to opening up the established direction for examination, assuring that, in its current or revised state, it clearly articulates the direction and intent over the planning period.

In the case of NCSD, the unanticipated loss of the established general manager of the District. This makes the update process important in that the Interim Manager and the incoming new General Manager will use the updated and newly considered strategic plan will guide the staff through this transition period. As such, time must be dedicated to adequately acquaint the Interim with the plan, allow staff to provide a report on the progress to date all in preparation for the Board workshop session.

**-- BHI Management Consulting --
(209)835-3772**

In the workshop the District leaders will gather, in a facilitated and focused manner, to craft or re-affirm the mission and vision for the agency that will continue to leverage the strengths and opportunities, and mitigate weaknesses and threats.

While gathered, the collective team will consider the issues that are in obvious view while mitigating those vulnerabilities that could pose threats in the future. The panning context will be assessed in light of recent past actions in the community and the needs that may have emerged.

BHI is a highly experienced firm in assisting agencies with working through and establishing clarity and reality for the future of such issues by this process. We are proud to have assisted the District with their initial Strategic Plan. BHI currently has five other similar projects in the State the consultant’s effort and scope of work will be organized in the following manner.

Task Set (Tasks are listed chronologically)

1. **Planning Process** - Conduct a meeting with the Interim General Manager to review the current Strategic Plan, assist with the reporting of its status, and new conditions and situations that may be facing the District. The consultant and IGM will develop a preliminary agenda for the workshop.

2. **Board Workshop** – Work with the IGM to develop a workshop (3-4 hours) for District staff and Board members. A review of the foundational statements Mission, Vision and Values will be conducted, along with the status review of the Strategy performance status of strategy in the future. Board members will be provided the opportunity to weigh the Plan and guide it as needs prevail. Board will endorse the update as modified at the workshop.

3. **Document Delivery** – Consultant will work with District staff to develop the revision document. (25 copies and burned CD in both MS Word and .pdf formats) *15 max*

Preliminary Schedule (dates approximate):

Engagement begins immediately upon receipt of this signed agreement.

Task Set

- | | |
|---|-----------------|
| 1a. Meet with General Manager | (February 2010) |
| 1b. Conduct study session | (March 2010) |
| 1c. Write and publish Strategic Plan update | (April 2010) |

-- BHI Management Consulting --
(209) 740-6779

Terms and Conditions:

The Consultant shall perform above services as agreed under authorized signature agreement of the District. No work shall proceed prior to the receipt of the signed agreement to proceed.

Costs and Rates:

The total cost of the Work Scope described herein is \$6880, including time, materials, travel costs and expenses. The amount will be invoiced monthly according to the hours expended/month. This is a fixed amount quote.

Cost estimate:

Tasks	Ives(hrs.)	Editor(hrs.)
1a. Prep. And initial meeting	8	0
1b. Study Session and prep.	6	0
1c. Draft/Circulate/Publish Addendum	8	2
Task Set -- Total Hours	22 hours	2 hours
Billing Rate	\$250/hr.	\$65/hr.
Labor Costs	\$5500	\$130
Total Labor Costs	\$5630	
Expenses		
- 2 District visits (180mi./R/T@.55/mi.)		\$900
- Supplies/reproduction/etc.		\$350
Task Set - Total Costs	\$6880	

Additional tasks, not covered specifically by this contract may be added by contract addendum. The undersigned parties agree to the terms and conditions of the workscope as described in this proposal/agreement.

 Interim General Manager Date
 Nipomo Community Services District
 Nipomo, CA

 Brent H. Ives Date
 Principal
 BHI Management Consulting
 Tracy, CA

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN *MSL*
DATE: JANUARY 7, 2010

**AGENDA ITEM
E-4
JANUARY 13, 2010**

WATERLINE INTERTIE PROJECT OUTREACH AND EDUCATION DISCUSSION

ITEM

Discuss hiring an outreach and education consultant to assist with Waterline Intertie Project [Discuss and Direct Staff].

BACKGROUND

In 2010, the District expects to conduct an assessment vote to fund a significant portion of the \$23.6M Waterline Intertie Pipeline project. The value of an educated voting public will play in achieving a successful assessment vote cannot be overstated.

An example Solicitation Letter for a public outreach program is attached. Based on discussion with service providers, Staff estimates these services may cost upwards of \$50,000.00 depending on the level and length of service requested. The cost would maybe shared among the other purveyors taking part in the project on a pro rata basis.

FISCAL IMPACT

Staff estimates up to \$100,000.00 could be shifted from the Property Acquisition line of the WIP budget, thereby not impacting overall WIP costs. These costs are currently funded by COPs and Supplemental Water Capacity Charges.

RECOMMENDATION

Review materials, provide staff direction.

ATTACHMENTS

- Example solicitation letter

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2010\100113 WIP OUTREACH AND EDUCATION.DOC



CITY OF STOCKTON

DEPARTMENT OF MUNICIPAL UTILITIES

2500 Navy Drive • Stockton, CA 95206-1191 • 209/937-8750 • Fax 209/937-8708
www.stocktongov.com

C-06-227

April 21, 2006

Josh Newcom, Project Manager
Lucy & Company
1614 19th Street
Sacramento, CA 95814

DELTA WATER SUPPLY PROJECT PUBLIC OUTREACH PROGRAM

Thank you for your recent expressed interest in developing and implementing a public outreach program for the City of Stockton's Delta Water Supply Project (DWSP). It was a pleasure meeting with you to discuss these exciting efforts.

Project Overview

The City proposes to develop the DWSP as a new supplemental water supply for the City of Stockton Metropolitan Area (COSMA). The primary purpose of the DWSP is to provide a secure, reliable supplemental supply of water for the COSMA that will meet current and future water needs, while protecting and reducing dependence on groundwater.

The DWSP will include an intake facility on the San Joaquin River, a pipeline to convey Delta water to a new water treatment facility, and treated water pipelines to deliver water to the City's water distribution system. The new treatment facility will be located in North Stockton. Initially, it will be equipped with capacity to treat and deliver up to 30 million gallons per day. This initial phase of the project is proposed to be completed in 2010.

Project accomplishments to date include City Council certification of the Final Environmental Impact Report and project approval in November 2005 and issuance of the City's Water Right Permit in March 2006 by the State Water Resources Control Board.

Current efforts are focused on the project delivery method and procurement for engineering/design, construction and construction management services for the intake facility and for a design-build team for the remainder of the project.



PUR 06-097

DELTA WATER SUPPLY PROJECT PUBLIC OUTREACH PROGRAM

Program Organization

The DWSP is part of a larger program to address Stockton's long term water needs to 2050. In order to effectively manage the many and varied tasks needed to accomplish this goal, the City organized the program into eight teams. The teams are responsible for tasks addressing multiple project issues including, but not limited to: real estate and right-of-way acquisition, public outreach, permitting, financing, environmental documentation, water rights, operations, and engineering/construction. These teams report to a Project Management Team comprised of Department staff. Department staff reports to a City Council Project Committee comprised of three of the seven Councilmembers.

Public Outreach Program

The City is currently envisioning a three phase public outreach effort for the DWSP.

Phase I (May 2006 – July 2006): Phase I will include the development and design of a DWSP identity, informational brochure, and web site development. Phase I will also include the development and design of a brochure marketing all services within the City's Municipal Utilities Department including water, wastewater, stormwater and water conservation.

Services for this phase will be contracted directly with the City of Stockton.

Phase II (June 2006 – February 2007): Phase II will include public polling and outreach services necessary to build project support and approval for a user rate increase for existing customers and a new surface water supply fee for the development community. These activities will include public outreach and relations during the required Proposition 218 proceedings and associated public hearings.

The City is searching for a firm that can establish and maintain a stakeholder/property database, and website and telephone project hotlines, providing periodic updates to City staff. Key efforts will focus on stakeholder and resident outreach including, but not limited to: public opinion research and surveys, information mailings, town hall meetings, creation of focus groups and/or advisory committees, meeting facilitation and preparation of minutes, and one-one-one meetings with impacted individuals and small groups. Firms should be prepared to address diverse audiences including, but not limited to, language translation.

Phase II will also include maintenance of the project website and coordinated media outreach efforts with the City's Public Information Officer (PIO) including the drafting of updates and press releases regarding the project and clipping and filing of all project-related articles.

DELTA WATER SUPPLY PROJECT PUBLIC OUTREACH PROGRAM

Firms should also consider the development of an issues management strategy should the need arise.

Services for this phase will be provided through a contract with a consulting engineer to be selected by the City.

Phase III (January 2007 – May 2010): Phase III services will continue public outreach efforts as they pertain to project design and construction and associated activities and will include design, development and distribution of construction newsletters, flyers and/or door hangers, and signage to provide the public with information regarding design concepts, construction and traffic impacts.

The selected firm may be required to coordinate with the City and County Public Works Departments on the design, production and installation of construction signs regarding the project including, but not limited to, project identification, funding, etc.

Public meetings will be required to keep local residents and businesses informed of project activities. Phase III services will also include continued media outreach to be coordinated with the City's PIO, project website maintenance, and the planning and implementation of groundbreaking and grand opening events.

In order to remain current with project issues, the selected firm will be required to work closely with both City and construction staff and to attend project team meetings during construction.

Services for this phase will be provided through a contract with the design-build team selected by the City for this project.

Proposals

Please provide:

- Proposal transmittal cover letter
- Executive Summary
- Capabilities of firm to deliver the services identified above including relevant experience as it specifically relates to public outreach efforts associated with a major capital improvement project for a public agency and/or utility
- Organizational chart to identify key team and subconsultant roles
- Proposed work plan/strategy and scope of work by each phase identified above
- List of references including name and contact information for similar assignments
- Resumes of key personnel to be assigned to this work
- Full descriptions of any assumptions with regard to your firm's role and that of City staff and/or other consultants

DELTA WATER SUPPLY PROJECT PUBLIC OUTREACH PROGRAM

Please provide six (6) copies of your proposal. Proposals shall be limited to 30 pages, exclusive of exhibits, attachments and resumes.

In a separate sealed envelope, please provide the following:

- Fee Schedule and Cost Proposal to include:
 - Staff hourly rates and overhead rate (if applicable) for services not directly provided by your office
 - A "not to exceed" estimate for reimbursable expenses
 - Printing and mailing as a per unit cost with estimated quantities

Selection Criteria

The City of Stockton intends to select a consultant based on demonstrated competence and professional qualifications for the types of services to be performed at a fair and reasonable price to the public. The City will review all proposals and you will be contacted for an interview and presentation of qualifications. Proposals will then be ranked based on:

- Content Proposal (including a thorough understanding of the required tasks)
- Firm Qualifications (including experience performing similar work)
- Cost

The highest ranking proposal will be selected and final scope and contract amount will be negotiated with the selected consultant prior to the commencement of each phase.

Please submit this information to Melissa Price, Program Manager III, at the address listed above no later than 5:00 pm on May 12, 2006.

For a detailed description and more information pertaining to the DWSP, please visit the City's website at www.stockton.gov. Under the City Projects section, you will find a direct link to the DWSP. Please note that the selected firm will be required to meet all City business license and insurance requirements.

We look forward to receiving your proposal. Should you have any questions or require additional information, please contact Melissa Price at (209) 937-8782.



MARK J. MADISON
DIRECTOR OF MUNICIPAL UTILITIES

MJM:MP:RG:as

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN *ML*
DATE: JANUARY 7, 2010

**AGENDA ITEM
E-5
JANUARY 13, 2010**

WASHINGTON D.C. LOBBYING TRIP

ITEM

Discuss sending a representation of District Directors and staff to Washington D.C. [Discuss and Direct Staff].

BACKGROUND

The District employs the lobbying services of Mr. Greg Burns of Van Scoyoc Associates to pursue Federal funds for the WIP. For past two years the District has sent a representation of Director's and staff to Washington to meet with Mr. Burns and elected officials to discuss and promote the pipeline project.

The 2009 trip cost nearly \$1,400.00 for two District representatives. This year, Board President Harrison, Director Winn, and District Engineer Peter Sevcik are proposed to make the trip. The estimated cost is \$2,300.00.

FISCAL IMPACT

The trip would expend budgeted funds.

RECOMMENDATION

Discuss and provide staff direction.

ATTACHMENTS

- None

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2010\100113 WASHINGTON DC TRIP.DOC

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN *ML*
DATE: JANUARY 7, 2010



LAFCO REQUEST FOR NOMINATIONS

ITEM

Consider Local Agency Formation Commission's Request to Fill Special District Seat Vacancy.
[Discuss and Nominate Candidate].

BACKGROUND

The LAFCO seat for Special District's is vacant and the Commission is seeking nominations.

FISCAL IMPACT

None.

RECOMMENDATION

Provide a nomination and direct staff to file paper work.

ATTACHMENTS

- January 8, 2010 LAFCO Letter

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2010\100113 LAFCO NOMINATION.DOC



San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

TO: EACH INDEPENDENT SPECIAL DISTRICT

FROM: DAVID CHURCH, LAFCO EXECUTIVE OFFICER 

DATE: JANUARY 8, 2010

RE: REQUEST FOR NOMINATIONS FOR LAFCO SPECIAL DISTRICT MEMBER

COMMISSIONERS

DAVID L. BROOKS
CHAIR, Special District
Member

DUANE PICANCO
Vice-Chair,
City Member

K. H. ACHADJIAN
County Member

BRUCE GIBSON
County Member

BARBARA MANN
Special District Member

Richard Roberts
Public Member

ALLEN SETTLE
City Member

ALTERNATES

ED EBY
Special District Member

TOM MURRAY
Public Member

JAMES R. PATTERSON
County Member

KRIS VARDAS
City Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

DONNA J. BLOYD
Commission Clerk

As you may know, Special District LAFCO member Barbara Mann has resigned from the Oceano Community Services District Board of Directors. A LAFCO Special District member is needed to fill the remainder of her term on the Commission which ends December 2010. Ed Eby, Board Member with the Nipomo Community Services District and alternate LAFCO member will fill the position until the election of a new regular member is complete.

The appointment could not be completed by the Independent Special District Selection Committee due to the difficulty in gathering a quorum. In the event that a meeting of the Special District Selection Committee is not feasible, Government Code Section 56332(c)(1) allows the LAFCO Executive Officer to conduct the business of the committee in writing. Nominations are to be submitted in writing within 30 days. At the end of the nomination period the Executive Officer shall prepare and deliver, or send by certified mail, to each independent special district one ballot and voting instructions. A nomination must be approved by the District's governing body. If only one candidate is nominated that candidate shall be deemed selected, with no further proceeding.

If your District's Board decides to nominate someone to fill the Special District seat on LAFCO, please submit that nomination to this office by **February 11, 2010**. Please schedule this request for nominations for a meeting of your Board of Directors as soon as possible.

A nomination form, self-addressed stamped envelope, and current Commission Membership sheet are enclosed to assist you. Also, the LAFCO website (www.slolafco.com) has additional information about LAFCO. Please call me at 781-5795 if you have any questions.

cc: Members, Formation Commission

1042 Pacific Street, Suite A • San Luis Obispo, California 93401
Tel: 805.781.5795 Fax: 805.788.2072

www.slolafco.com

Copy of document found at www.NonNewVipTax.com

RECEIVED

JAN 07 2010

NIPOMO COMMUNITY
SERVICES DISTRICT

**NOMINATION FOR LAFCO
SPECIAL DISTRICT MEMBER**

The _____
(Insert Name of Special District)

Hereby nominates _____ to serve as the
(Insert Name of Nominee)

Special District Member on the San Luis Obispo Local Agency Formation Commission (LAFCO).

Board of Director's action in the nomination was taken on:

(Insert Date of Board Action)

**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION**

The Commission is comprised of seven (7) Regular Members (two county, two city, two special district, and one public member) and four (4) Alternate Members (one county, one city, one special district, and one public member) serving four-year terms. Current members and their term expiration dates are as follows:

Chairman

David L. Brooks

Special District Member, Templeton CSD
December 2012

Vice Chairman

Duane Picanco

City Member, City of Paso Robles
December 2011

K.H. "Katcho" Achadjian

County Board Member, District 4 Supervisor
December 2009

Special District Member, Vacant
December 2010

Bruce Gibson

County Board Member, District 2 Supervisor
December 2011

Richard Roberts

Public Member, December 2012

Allen Settle

City Member, City of San Luis Obispo
December 2009

Alternates

Ed Eby

Special District Member, Nipomo CSD, December 2009

Tom Murray

Public Member, December 2012

James R. Patterson

County Member, December 2009

Kris Vardas

City Member, City of Pismo Beach, December 2010

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN *MSL*
DATE: JANUARY 7, 2010

AGENDA ITEM
F
JANUARY 13, 2010

MANAGER'S REPORT

ITEM

Standing report to your Honorable Board --*Period covered by this report December 3, 2009 through January 7, 2010.*

DISTRICT BUSINESS

Administrative

Recruitment for open field positions is progressing.

Manager attended or led the following meetings:

- December 7, 2009, AECOM Design Team Meeting
- December 7, District Infrastructure Subcommittee Meeting
- December 9, Regular District Board Meeting
- December 10, Weekly Meeting of cabinet level staff
- December 10, Interview with SLO Co Grand Jury
- December 11, Meeting with LAFCO staff to discuss SOI/MSR Update
- December 11, Bi-Monthly Meeting with District Counsel
- December 14, Workshop, 2010 Urban Water Management Plan Update
- December 14, Conference with District Federal Lobbyist
- December 15, Conference with retired General Manager Buel and WIP Finance Consultant
- December 15, City of Santa Maria Council Meeting
- December 16, District Special Meeting, Assessment Ballot Hearing
- December 16, District Holiday Party
- December 17, Conference with District Assistant General Manager, Engineer, and Counsel – Intertie Pipeline Critical path and timeline.
- December 18, District Conservation Subcommittee
- December 18, Conference with AECOM Project Manager
- December 21, Meeting with SLO Co public works staff
- December 22, NMMA Technical Group
- January 4, 2010, Meeting with SLO Co Home Builder's Association to discuss District fee collection schedule.
- January 4, bi-weekly meeting with Board President and Vice President
- January 5, Parks Sub-committee meeting.
- January 5, City of Santa Maria Council Meeting.
- January 7, Weekly Meeting of cabinet level staff
- January 7, Meeting with FUGRO WEST Inc

Safety Program - No incidents, accidents or safety issues to report.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

ATTACHMENTS

- WIP Monthly Accounting reports for October and November 2009
- January 5, 2010 Parks Subcommittee Special Meeting Minutes

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NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
OCTOBER 2009 (FY JUNE 30, 2010)

REVENUES FY 2009-2010 (1)	<u>MONTH OF</u> <u>OCTOBER</u>	<u>FISCAL YEAR</u> <u>7/1/2009 TO</u> <u>6/30/2010</u>
Supplemental Water Capacity Fees Collected	0.00	0.00
Interest Income (monthly & quarterly posting)	<u>1,132.97</u>	<u>6,296.12</u>
Revenue Subtotal	<u>1,132.97</u>	<u>6,296.12</u>
EXPENDITURES FY 2009-2010 (2)		
<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	0.00	0.00
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
1590-A7 Groundwater Grant Assistance (SAIC)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	1,915.76	3,911.98
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Appraisals (Tarvin & Reeder Gilman)	2,000.00	6,000.00
1590-C2 Property Negotiations (Hamner Jewell)	3,915.00	8,087.50
1590-C3 Property Acquisitions	0.00	0.00
<u>FINANCIAL</u>		
1590-D1 Reed Group and Wallace Group	1,582.25	4,476.25
1590-D2 Lobbying	4,500.00	18,000.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (Boyle)	0.00	0.00
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (Boyle)	0.00	0.00
1590-E4 Project Information (Boyle)	0.00	0.00
1590-E5 Project Design (Boyle)	3,149.66	81,057.92
1590-E6 Pressure Testing	0.00	0.00
1590-E7 Peer Review	652.50	7,740.70
1590-E8 Pot Holing	0.00	23,278.05
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>PERMITS</u>		
1590-G1 Santa Maria Valley Water Conservation District	0.00	0.00
<u>ASSESSMENT DISTRICT</u>		
1590-H1 Wallace Group	1,321.55	13,500.74
<u>CONSTRUCTION</u>		
1590-I1 Construction Management (MNS)	9,810.00	9,810.00
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	5,180.84	13,836.47
1590-Z2 Payroll Taxes-Capitalized	75.14	220.17
1590-Z3 Retirement-Capitalized	1,434.79	3,862.44
1590-Z4 Medical-Capitalized	358.10	1,432.40
1590-Z5 Dental/Vision-Capitalized	49.32	190.30
1590-Z6 Workers Compensation-Capitalized	28.11	82.46
Expenditure Subtotal	<u>35,973.02</u>	<u>195,487.38</u>
Net Revenues less Expenditures	<u>(34,840.05)</u>	<u>(189,191.26)</u>
Beginning Fund Balance as of July 1, 2009		2,830,850.76
Ending Fund Balance as of October 31, 2009		<u>2,641,659.50</u>

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.
(2) See attached "Supplemental Water Cost Summary" for more detail.
(3) Salary and Benefits of Project Manager are allocated among NCSD projects and capitalized as part of the cost of the project.

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

A/C #	DESCRIPTION	7/1/2004 TO 6/30/2005	7/1/2005 TO 6/30/2006	7/1/2006 TO 6/30/2007	7/1/2007 TO 6/30/2008	7/1/2008 TO 6/30/2009	7/1/2009 TO 6/30/2010	GRAND TOTAL
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	45,407.70	76,544.11	0.00	254,143.35
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,802.75	0.00	0.00	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application	2,757.00	6,210.00	0.00	1,857.60	0.00	0.00	10,824.60
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	0.00	0.00	11,797.44
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
1590-B1	Shipsey & Seltz	0.00	23,095.55	17,564.25	2,201.50	18,224.00	3,911.98	64,997.28
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	0.00	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	0.00	0.00	37,427.19
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	0.00	16,170.00	10,000.00	0.00	6,000.00	32,170.00
1590-C2	Property Negotiations (Hamner Jewell)	0.00	0.00	0.00	0.00	15,250.00	8,087.50	23,337.50
1590-C3	Property Acquisitions	0.00	0.00	0.00	0.00	673.00	0.00	673.00
1590-D1	Reed Group and Wallace Group	0.00	2,809.85	0.00	0.00	7,585.45	4,476.25	14,871.55
1590-D2	Lobbying	0.00	0.00	0.00	38,801.11	38,950.00	18,000.00	95,751.11
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	103,460.19	2,194.43	0.00	335,411.62
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	0.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	70,772.01	0.00	0.00	235,002.49
1590-E4	Project Information (Boyle)	0.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00
1590-E5	Project Design (Boyle)	0.00	0.00	0.00	0.00	752,319.66	81,057.92	833,377.58
1590-E6	Pressure Testing	0.00	0.00	0.00	0.00	8,682.92	0.00	8,682.92
1590-E7	Peer Review	0.00	0.00	0.00	0.00	2,936.05	7,740.70	10,676.75
1590-E8	Pot Holing	0.00	0.00	0.00	0.00	0.00	23,278.05	23,278.05
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	0.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	1,022.01	0.00	0.00	1,762.25
1590-G1	Permits	0.00	0.00	0.00	0.00	130.00	0.00	130.00
1590-H1	Assessment District	0.00	0.00	0.00	0.00	83,030.71	13,500.74	96,531.45
1590-I1	Construction Management (MNS)	0.00	0.00	0.00	0.00	4,635.00	9,810.00	14,445.00
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	28,197.08	31,926.57	13,836.47	138,921.55
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	455.96	504.53	220.17	2,355.30
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	8,110.84	8,690.47	3,862.44	39,426.36
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	2,564.88	2,757.36	1,432.40	12,983.02
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	328.23	348.15	190.30	1,114.58
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	225.21	259.81	82.46	1,169.66
		103,938.03	225,459.74	562,634.14	334,404.32	1,055,642.22	195,487.38	2,477,565.83

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE	PRINCIPAL BALANCE
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	161,198.75	246,198.75	3,595,000.00
FY June 30, 2010	85,000.00	158,988.75	243,988.75	3,510,000.00
FY June 30, 2011	90,000.00	156,425.00	246,425.00	3,420,000.00
FY June 30, 2012	90,000.00	153,545.00	243,545.00	3,330,000.00
FY June 30, 2013	95,000.00	150,397.50	245,397.50	3,235,000.00

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
		NONE COLLECTED FY 09-10				
		FISCAL YEAR 2009-2010	SUBTOTAL	0.00	0.00	0.00
		CARRY FORWARD TOTALS FOR FY 04-05, FY 05-06, FY 06-07, FY 07-08 & FY 08-09		2,635,970.76	325,443.99	2,961,414.75
			GRAND TOTAL	2,635,970.76	325,443.99	2,961,414.75

NIPOMO COMMUNITY SERVICES DISTRICT
WATERLINE INTERTIE PROJECT
MONTHLY REPORT TO THE BOARD OF DIRECTORS
NOVEMBER 2009 (FY JUNE 30, 2010)

REVENUES FY 2009-2010 (1)	<u>MONTH OF</u> <u>NOVEMBER</u>	<u>FISCAL YEAR</u> <u>7/1/2009 TO</u> <u>6/30/2010</u>
Supplemental Water Capacity Fees Collected	13,858.00	13,858.00
Interest Income (monthly & quarterly posting)	<u>1,096.98</u>	<u>7,393.10</u>
Revenue Subtotal	<u>14,954.98</u>	<u>21,251.10</u>

EXPENDITURES FY 2009-2010 (2)

<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	0.00	0.00
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
1590-A7 Groundwater Grant Assistance (SAIC)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	1,645.60	5,557.58
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Appraisals (Tarvin & Reeder Gilman)	0.00	6,000.00
1590-C2 Property Negotiations (Hamner Jewell)	0.00	8,087.50
1590-C3 Property Acquisitions	0.00	0.00
<u>FINANCIAL</u>		
1590-D1 Reed Group and Wallace Group	0.00	4,476.25
1590-D2 Lobbying	9,000.00	27,000.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (Boyle)	0.00	0.00
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (Boyle)	0.00	0.00
1590-E4 Project Information (Boyle)	0.00	0.00
1590-E5 Project Design (Boyle)	0.00	81,057.92
1590-E6 Pressure Testing	0.00	0.00
1590-E7 Peer Review	290.00	8,030.70
1590-E8 Pot Holing	0.00	23,278.05
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>PERMITS</u>		
1590-G1 Santa Maria Valley Water Conservation District	0.00	0.00
<u>ASSESSMENT DISTRICT</u>		
1590-H1 Wallace Group	0.00	13,500.74
1590-H2 SLO County Reimbursement Agreement for JPA	10,000.00	10,000.00
<u>CONSTRUCTION</u>		
1590-I1 Construction Management (MNS)	0.00	9,810.00
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	3,457.46	17,293.93
1590-Z2 Payroll Taxes-Capitalized	50.14	270.31
1590-Z3 Retirement-Capitalized	957.52	4,819.96
1590-Z4 Medical-Capitalized	358.10	1,790.50
1590-Z5 Dental/Vision-Capitalized	49.32	239.62
1590-Z6 Workers Compensation-Capitalized	18.76	101.22
Expenditure Subtotal	<u>25,826.90</u>	<u>221,314.28</u>
Net Revenues less Expenditures	<u>(10,871.92)</u>	<u>(200,063.18)</u>
Beginning Fund Balance as of July 1, 2009		2,830,850.76
Ending Fund Balance as of November 30, 2009		<u>2,630,787.58</u>

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.

(2) See attached "Supplemental Water Cost Summary" for more detail.

(3) Salary and Benefits of Project Manager are allocated among NCSD projects and capitalized as part of the cost of the project.

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

A/C #	DESCRIPTION	7/1/2004 TO 6/30/2005	7/1/2005 TO 6/30/2006	7/1/2006 TO 6/30/2007	7/1/2007 TO 6/30/2008	7/1/2008 TO 6/30/2009	7/1/2009 TO 6/30/2010	GRAND TOTAL
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	45,407.70	76,544.11	0.00	254,143.35
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application	2,757.00	6,210.00	0.00	1,857.60	0.00	0.00	10,824.60
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	0.00	0.00	11,797.44
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
1590-B1	Shipsey & Seitz	0.00	23,095.55	17,564.25	2,201.50	18,224.00	5,557.58	66,642.88
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	0.00	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	0.00	0.00	37,427.19
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	0.00	16,170.00	10,000.00	0.00	6,000.00	32,170.00
1590-C2	Property Negotiations (Hamner Jewell)	0.00	0.00	0.00	0.00	15,250.00	8,087.50	23,337.50
1590-C3	Property Acquisitions	0.00	0.00	0.00	0.00	673.00	0.00	673.00
1590-D1	Reed Group and Wallace Group	0.00	2,809.85	0.00	0.00	7,585.45	4,476.25	14,871.55
1590-D2	Lobbying	0.00	0.00	0.00	38,801.11	38,950.00	27,000.00	104,751.11
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	103,460.19	2,194.43	0.00	335,411.62
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	0.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	70,772.01	0.00	0.00	235,002.49
1590-E4	Project Information (Boyle)	0.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00
1590-E5	Project Design (Boyle)	0.00	0.00	0.00	0.00	752,319.66	81,057.92	833,377.58
1590-E6	Pressure Testing	0.00	0.00	0.00	0.00	8,682.92	0.00	8,682.92
1590-E7	Peer Review	0.00	0.00	0.00	0.00	2,936.05	8,030.70	10,966.75
1590-E8	Pot Holing	0.00	0.00	0.00	0.00	0.00	23,278.05	23,278.05
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	0.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	1,022.01	0.00	0.00	1,762.25
1590-G1	Permits	0.00	0.00	0.00	0.00	130.00	0.00	130.00
1590-H1	Assessment District	0.00	0.00	0.00	0.00	83,030.71	13,500.74	96,531.45
1590-H2	SLO County Reimb Agreement-JPA	0.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00
1590-I1	Construction Management (MNS)	0.00	0.00	0.00	0.00	4,635.00	9,810.00	14,445.00
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	28,197.08	31,926.57	17,293.93	142,379.01
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	455.96	504.53	270.31	2,405.44
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	8,110.84	8,690.47	4,819.96	40,383.88
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	2,564.88	2,757.36	1,790.50	13,341.12
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	328.23	348.15	239.62	1,163.90
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	225.21	259.81	101.22	1,188.42
		103,938.03	225,459.74	562,634.14	334,404.32	1,055,642.22	221,314.28	2,503,392.73

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE	PRINCIPAL BALANCE
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	161,198.75	246,198.75	3,595,000.00
FY June 30, 2010	85,000.00	158,988.75	243,988.75	3,510,000.00
FY June 30, 2011	90,000.00	156,425.00	246,425.00	3,420,000.00
FY June 30, 2012	90,000.00	153,545.00	243,545.00	3,330,000.00
FY June 30, 2013	95,000.00	150,397.50	245,397.50	3,235,000.00

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	WATER SUPPLY PORTION	PIPELINE PORTION	SUPPLEMENTAL TOTAL
CO 06-0225	KENGLE	DEPOSIT FOR 2 ONE INCH METERS AND CREDIT FOR 1 ONE INCH METER EXISTING	11/3/2009			13,858.00
		FISCAL YEAR 2009-2010	SUBTOTAL	0.00	0.00	13,858.00
CARRY FORWARD TOTALS FOR FY 04-05, FY 05-06, FY 06-07, FY 07-08 & FY 08-09				2,635,970.76	325,443.99	2,961,414.75
GRAND TOTAL				2,635,970.76	325,443.99	2,975,272.75



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
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NIPOMO, CA 93444 - 0326
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MINUTES OF THE JANUARY 5TH 2010 MEETING OF THE PARKS COMMITTEE

1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE

Chairman Harrison called the Special Meeting to order at 9:00 AM in the NCSB Board Chambers. Both Chairman Harrison and Director Nelson were in attendance along with General Manager Michael LeBrun, Assessment Engineer Kari Wagner, and six members of the public.

2. DISCUSS NEXT ACTION ON MILLER PARK AND DISTRICT PARK POWERS

Michael LeBrun reviewed the results of the District's December 16, 2009, Protest hearing for Park Maintenance District No. 1. The protest *succeeded* and therefore the Assessment *failed*. Kari Wagner reported negative ballot comments related to the uncapped inflation factor of the assessment and public nature of the cast ballots. Ms. Wagner reported a 42% ballot response with some large blocks of owners not responding.

Subcommittee expressed a general disappointment and surprise over the vote outcome and asked about surveying assessment zone owners to find out what was liked or disliked, reasons for no votes, and reasons for non-voting.

Ms. Wagner indicated she received only a single phone call about the vote and reported turnout to the workshop held on November 30, 2009 was lightly attended, mainly by supporters. Ms. Wagner clarified that Assessment vote ballots are public record by law and that direct survey methods (e.g. "walking the street") were, in her opinion, the best method to get feedback.

Public Comment:

Kathy Kubiak provided information on Proposition 84 park funding and stated she would continue researching other funding possibilities and would hope the District would do the same. Ms. Kubiak asked if assessment could be spread throughout District and strongly supported the District's continued effort to build the park.

Jim Tefft thanked the District and recognized the effort of retired General Manager Bruce Buel in bringing the park project forward. Mr. Tefft encouraged the District to fund 100% of the park annual operation and maintenance and move forward with activating park powers and building the park.

Dan Woodson, said the failed assessment was all about economics and encouraged the District to continue pursuing the park. He suggested the District consider urban forest grants.

Public Comment closed (informal discussion with the public continued through the remainder of the meeting).

Director Nelson stated the park project should be moved forward and the District should find funding to replace the 60% annual O&M costs and forego another assessment vote. Further, evaluate reducing O&M by pulling out replacement costs. Mr. Nelson reported receiving two calls of support for the park from within the Blacklake Community. Mr. Nelson reported that his analysis of the results showed that if as little as two (of the higher valued assessments) properties that did not vote, voted in favor of the park, the park would have passed.

Ms. Wagner clarified the constraints of defining zones of benefit related to assessment votes and that the expanding the zone throughout the District could not likely be justified. Ms. Wagner clarified that multiple ballots could be issued to a single property in cases where multiple owners, who wanted to vote separately, existed. This fact may have not been fully understood by some of the property owners who did not cast a ballot.

The Sub Committee supported the District moving forward with activating park powers and constructing Miller Park and directed staff to gather additional information for a discussion and decision by the full Board of Directors on January 13, 2010.

3. ADJOURNMENT

Chairman Harrison adjourned the meeting at 11:30 a.m.

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