

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN
DATE: MAY 20, 2010



WATERLINE INTERTIE PROJECT UPDATE

ITEM

Mike Nunley of AECOM Engineering re Waterline Intertie project status [NO ACTION REQUESTED].

BACKGROUND

Mike Nunley is scheduled to summarize the attached report.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentation and ask questions as appropriate.

ATTACHMENTS

- May 19, 2010 WIP Design Phase Status Report

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2010\PRESENTATIONS\100526AECOM.DOC

Memorandum

To Michael LeBrun, Interim General Manager – NCSD Page 1

CC Peter Sevcik, Jon Hanlon, Josh Reynolds, Jim Froelicher, Eileen Shields,
Kirk Gonzalez

Subject Waterline Intertie Project – Design Phase Status Report

From Michael K. Nunley, AECOM

Date May 19, 2010

The Project Team has completed the following work items this month:

1. AECOM submitted Bid Package #2 (Nipomo Area Improvements) draft final plans and specifications, including mitigation measures per the District's arborist.
2. AECOM continued work toward the Bid Package #4 (Pump Station, Reservoir, and Chloramination Systems) 90% submittal.
3. Wallace Group, Hamner-Jewell and Associates (HJA), District staff and AECOM are working together to complete the application to the County for creation of a Public Lot for the booster pump station and reservoir site. HJA is working with the current land owner to receive their signature on the County application for submittal.
4. District staff and AECOM met with SLO County staff to discuss the Troesh surface mining permit in the Santa Maria River and potential for future impacts to the project pipeline. The project team is researching Troesh's rights across the Biorn property and continuing discussions to determine appropriate protection of the pipeline from future mining.

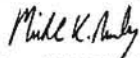
Schedule

The Project Schedule is attached.

Budget Status

As shown on the attached Design Budget and Invoice Summary, our fee earned is slightly ahead of the work completed under Task 3.

Yours Sincerely,



Michael K. Nunley, PE

Enclosures: Design Budget & Invoice Summary; Project Budget Summary; Project Schedule

Item	Description	Budgeted Amount May 2008 PER	Updated Amount 17-Mar-09	Updated Amount 22-Apr-09 Concept Design Report	Updated Amount Dec-09 60% Design Plans
1	Mobilization	\$580,000	\$580,000	\$607,000	\$708,800
2	Blosser Extension (18-in)	\$1,247,000	\$1,247,000	\$1,129,000	\$1,148,800
3	Pump Station No. 1 turnout & meter (Blosser Rd)	\$61,000	\$61,000	\$158,000	\$166,400
4	River Crossing (24-in HDD & levee jack & bore)	\$6,135,000	\$6,135,000	\$5,462,500	\$5,414,200
5	24-in Pipeline to Joshua	\$656,000	\$656,000	\$400,000	\$399,500
6	Reservoir (0.5-MG)	\$1,361,000	\$1,361,000	\$1,365,000	\$1,364,700
7	Pump Station No. 2	\$603,000	\$603,000	\$1,572,500	\$1,512,900
8	Pressure Regulators (200 homes)	\$30,000	—	—	—
9	Pressure Reducing Valve Stations	\$18,000	\$72,000	\$243,000	\$290,100
10	Chloramination (Joshua & 5 wellheads)	\$707,000	\$707,000	\$739,500	\$739,200
11	Upgrade Southland to 12-in	\$759,500 (1)	\$780,000 (7)	\$849,000	\$828,900
12	Upgrade Frontage to 12-in	\$1,101,300 (1)	\$880,000 (7)	\$957,000	\$958,600
13	Upgrade Orchard to 12-in	\$509,000	\$1,040,000 (8)	\$1,103,500	\$1,200,800
14	Upgrade Division to 10-in between Allegre and Meridian (6)	\$53,000	—	—	—
15	Oakglan Avenue 12-in main (5)	—	\$420,000	\$457,000	\$472,600
16	Darby Lane 12-in main (5)	—	\$100,000	\$153,000	\$114,100
17	HWY 101 Bore & Jack (5)	—	\$132,000	\$241,000	\$228,700
18	Isolation Valves (5)	—	\$12,000	\$12,000	\$12,000
19	Pump Station All Weather Access Road	—	—	\$128,000	\$127,500
20	Pipe Cleaning Launch Station Stub Out (Blosser Rd)	—	—	—	\$20,400 (13)
	Construction Subtotal	\$13,860,800	\$14,786,000	\$15,577,000	\$15,705,600
21	Contingency	\$3,643,000	\$3,696,500 (9)	\$3,115,400 (11)	\$3,141,120
	Construction Subtotal + Contingency	\$17,503,800	\$18,482,500	\$18,692,400	\$18,846,720
22	Property Allowance	not included (4)	not included (4)	\$500,000 (4)	\$278,984 (4) (14)
23	Design-Phase Engineering				
	Original Agreement (July 2008)		\$744,983	\$744,983	\$744,983
	Budget Revision 1 - Pressure Reduction		\$132,798	\$132,798	\$132,798
	Budget Revision 2 - Biological Survey for HDD		\$4,050	\$4,050	\$4,050
	Budget Revision 3 - Modeling for GSW/Woodlands Turnouts		\$8,380	\$8,380	\$8,380
	Budget Revision 4 - Additional Survey Services		\$9,900	\$9,900	\$9,900
	Budget Revision 5 - Utility Investigation (Potholing)		—	—	\$8,683
	Budget Revision 6 - Additional Property Research		—	—	\$805
	Budget Revision 7 - PG&E Savings by Design support		—	—	\$4,164
	Budget Revision 8 - 60% Design Budget Update		—	—	\$140,872
24	Office Engineering during construction		\$175,837	\$175,837	\$175,837
25	Estimated Construction Management (3)	\$2,428,000 (2)	\$1,507,170 (10)	\$1,907,170 (10)	\$1,507,170 (10)
26	Permitting Fees To Date	—	\$1,573	\$1,573	\$5,173
27	Non-Final Design Funds Spent To Date	not included	not included	\$1,402,879 (12)	\$1,705,009 (12)(16)
28	Estimated Other Costs (Assessment, etc)	not included	not included	\$415,420 (12)	\$300,000 (12)(16)
29	Public Outreach	not included	not included	not included	\$76,000 (15)(17)
	WATERLINE PROJECT TOTAL (Rounded to 1000)	\$19,932,000 (4)	\$21,068,000	\$23,596,000	\$23,951,000
A	Frontage Road Sewer Replacement	—	—	\$1,239,500 (A)	\$1,726,937 (A)(B)(C)
B	Sewer Contingency	—	—	\$247,900 (A)	\$259,040 (A)(D)
	FRONTAGE RD SEWER TOTAL (Rounded to 1000)			\$1,487,400 (A)	\$1,985,977 (A)(C)

- Notes:
- ENR CCI: March 2008 = 8109
 - Costs are from the December 2007 Water and Sewer Master Plan (Cannon).
 - Engineering and Construction Management were originally presented as a "lump sum" amount
 - Includes material testing, construction staking, and environmental monitoring
 - Estimate only. Property allowance not included prior to April 2009 estimate.
 - These work items were added to relieve high pressures on Mesa as an alternative to service pressure regulating valves (See Tech Memo 9). One PRV station at Maria Vista was required initially. Four are recommended for revised project. This was design Budget Revision #1.
 - Based on review of record drawings, this pipeline is already a 10-in main
 - Initial estimate incorporated Master Plan project costs. Revised estimate includes higher unit costs to reflect paving 1 traffic lane, per County standards
 - Updated unit costs include higher costs to reflect paving 1 traffic lane, per County standards
 - Contingency was modified to 25% which is more appropriate for concept design phase.
 - To be provided by CM team - Has not been revised to reflect additional work for construction management of Oakglan, Darby, and Orchard extensions.
 - Contingency was modified to 20% which is more appropriate for 30% design phase.
 - Estimate provided by District staff.
 - Item added during 60% design for potential future pipe cleaning launch station. Cost for potential future receiving station was added to line item #7 (pump station).
 - Reduced at 12/9/2009 Board Meeting.
 - Added to January 2010 cost opinion per District
 - Estimate updated by District staff 4/21/10.
 - Updated based on Board action on 3/24/10.
- not included = Item was not included in previous construction cost opinions, but was added to provide a complete assessment of anticipated project costs.
- (A) Frontage Road Sewer to be Part of Bid Package #2, but to be paid for out of funds separate from the Supplemental Water Project
(B) Includes 1100 LF of 24-in sewer and manholes from Southland Street to WWTP Lift Station, which was not previously included in project scope.
(C) Construction cost opinion has been updated based on Draft Final Plans and Specifications for Waterline Interline Project Bid Package #2 (April 2010)
(D) Contingency has been adjusted to 15%.

Project Budget Summary

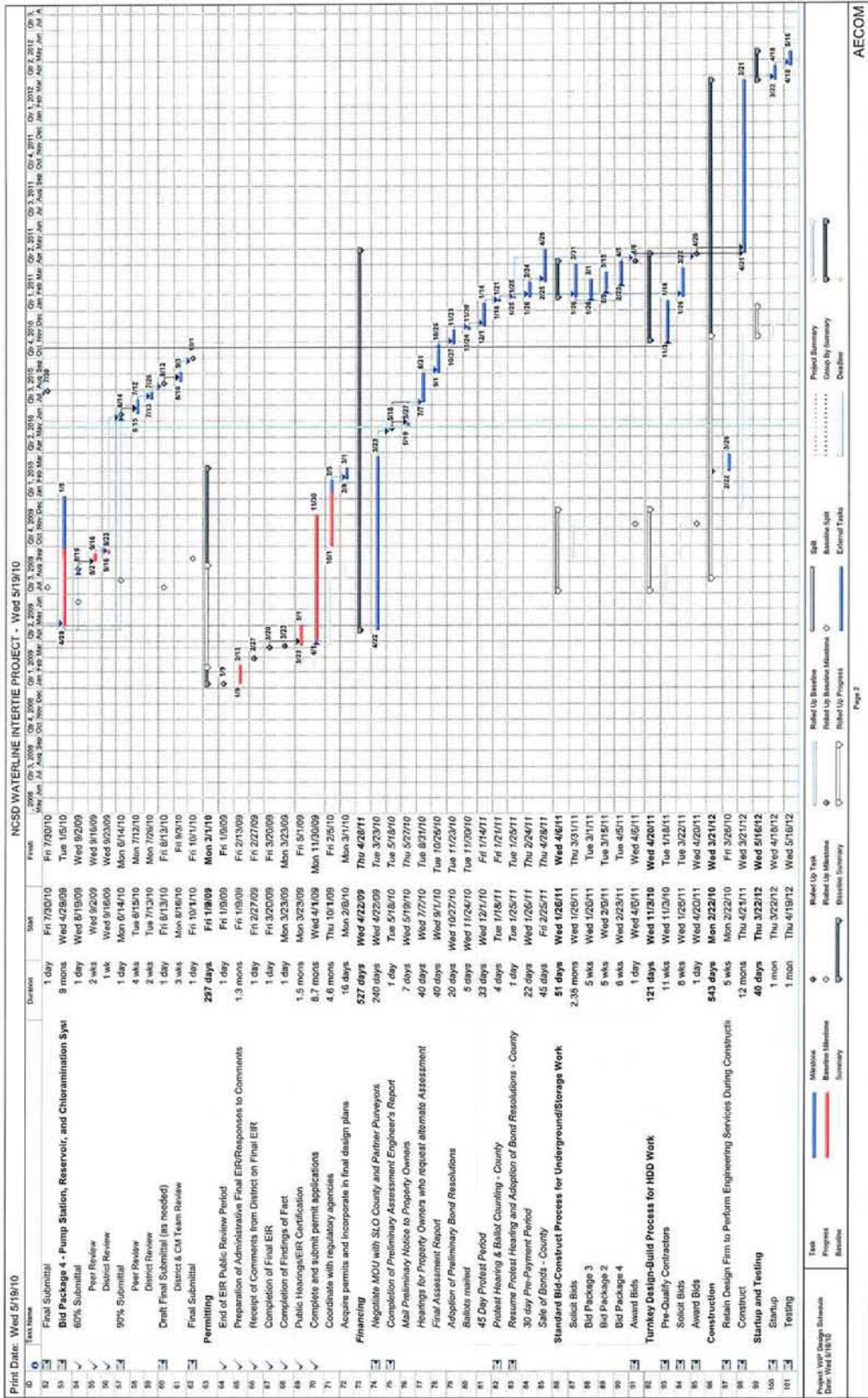
4/30/2010

Engineering Services for NCS D - SWP Design

Nipomo CSD

	Total Budget	Amount Previously Invoiced	Current Invoice Amount	% of Budget Earned to date	% of Work Complete
Task Group 1 - Concept Design Report	\$441,553.65	\$433,206.81	\$5,046.58	99%	99%
Task Group 2 - Permitting	\$38,545.92	\$31,679.73	\$0.00	82%	82%
Task Group 3 - Construction Documents	\$442,933.43	\$433,455.18	\$1,339.20	98%	92%
Task Group 4 - Project Management	\$82,869.68	\$59,045.24	\$0.00	71%	71%
Task Group 5 - Assistance During Bids	\$48,942.36	\$0.00	\$0.00	0%	0%
Task Group 6 - Office Engineering During Construction (5 Bid Packages)	\$175,836.96	\$2,431.46	\$0.00	1%	1%
Total	\$1,230,682.00	\$959,818.42	\$6,385.78	79%	76%

	Amount Previously Invoiced	Current Invoice Amount	Total Permitting Fees to date
Permitting Fees	\$6,573.01	\$0.00	\$6,573.01



TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN
DATE: MAY 20, 2010

AGENDA ITEM
C-2
MAY 26, 2010

MONTHLY SUPERINTENDENT UPDATE

ITEM

NCSD Facilitates Superintendent Tina Grietens re Update recent Operations Activities [NO ACTION REQUESTED].

BACKGROUND

Tina Grietens is scheduled to summarize the attached outline.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- Operations Report

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NIPOMO COMMUNITY

BOARD MEMBERS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MIKE WINN, DIRECTOR
BILL NELSON, DIRECTOR



SERVICES DISTRICT

STAFF

MICHAEL LEBRUN, INTERIM GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
JON SEITZ, GENERAL COUNSEL

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

TO: MICHAEL LEBRUN, INTERIM GENERAL MANAGER *MSL*
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT
DATE: MAY 20, 2010
SUBJECT: UTILITY DIVISION UPDATE FOR APRIL 21, 2010 – MAY 19, 2010

Southland Wastewater Plant and Utility Yard

- Investigating effluent quality issues
- Lab equipment ordered
- Annual sludge judging of ponds
- New shop building out to bid, pre-bid meeting held 5/20/10

Collection system

- Training with City of SLO collections crew on VacCon
- Sewer line cleaning with VacCon
- Electrical panel maintenance performed

Distribution System

- Via Concha well repairs started
- Sundale well emergency standby generator in place, training scheduled
- Quad tank rehabilitation began May 10, 2010
- Emergency generator transfer switch installation at Eureka well
- Electrical panel maintenance at wells started
- Dead end water lines flushed

Maintenance

- String trimming weeds at District Facilities
- Angle stop replacements, meter replacements
- Received confined space trailer; equipping

Compliance

- Added additional parameters to Southland WWTP effluent analyses; preparing reports for WWTPs

Personnel

- Aaron Hughes began employment at NCSD as Utility Worker on 4/12/10
- Ongoing training for new employees

Other

- Working with District Engineer on District Projects

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN
DATE: MAY 20, 2010



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) APPROVE WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE BOARD MEETING MINUTES [RECOMMEND APPROVAL]
Approve Minutes of May 12, 2010
Approve Minutes of May 19, 2010
- D-3) ADOPT RESOLUTION SETTING BIENNIAL ELECTIONS [ADOPT RESOLUTION]

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TO: BOARD OF DIRECTORS
 FROM: MICHAEL LEBRUN
 DATE: MAY 21, 2010

**AGENDA ITEM
 D-1
 MAY 26, 2010**

**TOTAL COMPUTER
 CHECKS
 \$144,114.00**

HAND WRITTEN CHECKS

05-10-10	20120	PG&E	ELECTRIC SERVICE	11.79
05-13-10	20121	POSTMASTER	STAMPS	88.00
05-17-10	20122	M WINN	SOUTHLAND WWTF COMM	100.00
05-17-10	20123	J HARRISON	SOUTHLAND WWTF COMM	100.00
05-18-10	20124	DHS-OCF	CERTIFICATION - MOTLEY	90.00
05-21-10	20125	WILDING, K	WASHER REBATE	75.00
VOID - NONE				

COMPUTER GENERATED CHECKS

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	Invoice #	Payment Information Description
17980	05/14/10	EMP01	EMPLOYMENT DEVELOP DEPT	95.79	.00	95.79	B00505	STATE INCOME TAX
				1319.56	.00	1319.56	B00510	STATE INCOME TAX
			Check Total.....:	1415.35	.00	1415.35		
17981	05/14/10	MID01	RABOBANK-PAYROLL TAX DEPO	399.14	.00	399.14	B00505	FEDERAL INCOME TAX
				3500.46	.00	3500.46	B00510	FEDERAL INCOME TAX
				46.30	.00	46.30	1B00505	MEDICARE (FICA)
				623.38	.00	623.38	1B00510	FICA
				954.86	.00	954.86	2B00510	MEDICARE (FICA)
			Check Total.....:	5524.14	.00	5524.14		
17982	05/14/10	MID02	RABOBANK-DIRECT DEPOSIT	28074.41	.00	28074.41	B00510	NET PAY
17983	05/14/10	PER01	PERS RETIREMENT	.00	.00	.00	B00505	PERS PAYROLL REMITTANCE
				7703.32	.00	7703.32	B00510	PERS PAYROLL REMITTANCE
			Check Total.....:	7703.32	.00	7703.32		
17984	05/14/10	STA01	ING-PERS 457 DEFERRED COM	1125.00	.00	1125.00	B00510	457 DEFERRED COMP
017985	05/19/10	EBY01	EBY, ED	100.00	.00	100.00	051910	SPECIAL BD MEETING 051910
017986	05/19/10	HAR02	HARRISON, JAMES	100.00	.00	100.00	051910	SPECIAL BD MEETING 051910
017987	05/19/10	NEL01	NELSON, WILLIAM J	100.00	.00	100.00	051910	SPECIAL BD MEETING 051910
017988	05/19/10	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	051910	SPECIAL BD MEETING 051910
017989	05/19/10	WIN01	WINN, MICHAEL	100.00	.00	100.00	051910	SPECIAL BD MEETING 051910
017990	05/26/10	ABA01	ABALONE COAST BACTERIOLOG	20.00	.00	20.00	10-636	BL WWTF LAB
				175.00	.00	175.00	10-646	WATER SAMPLES
				20.00	.00	20.00	10-647	BL WWTF LAB
				20.00	.00	20.00	10-660	BL WWTF LAB
				176.00	.00	176.00	10-661	SOUTHLAND WWTF LAB
				20.00	.00	20.00	10-668	BL WWTF LAB
				20.00	.00	20.00	10-682	BL WWTF LAB
				20.00	.00	20.00	10-691	BL WWTF LAB
				20.00	.00	20.00	10-706	BL WWTF LAB
				14.40	.00	14.40	10-707	SUNDALE WELL LAB
				175.00	.00	175.00	10-708	WATER SAMPLES
				14.40	.00	14.40	10-720	SUDALE WELL LAB
				20.00	.00	20.00	10-721	BL WWTF LAB
				176.00	.00	176.00	10-722	SOUTHLAND WWTF LAB
				20.00	.00	20.00	10-730	BL WWTF LAB
				20.00	.00	20.00	10-737	BL WWTF LAB
				20.00	.00	20.00	10-977	BL WWTF LAB
				20.00	.00	20.00	10-982	BL WWTF LAB
				175.00	.00	175.00	10-983	WATER SAMPLES
				97.00	.00	97.00	10-998	SOUTHLAND WWTF LAB
				20.00	.00	20.00	10-1000	BL WWTF LAB
				124.00	.00	124.00	10-1001	BL WWTF LAB
				20.00	.00	20.00	10-1013	BL WWTF LAB
				20.00	.00	20.00	10-1029	BL WWTF LAB
				20.00	.00	20.00	10-1049	BL WWTF LAB
				20.00	.00	20.00	10-1059	BL WWTF LAB
				175.00	.00	175.00	10-1060	WATER SAMPLES
				105.00	.00	105.00	10-1071	SOUTHLAND WWTF LAB
				176.00	.00	176.00	10-1073	SOUTHLAND WWTF LAB
				124.00	.00	124.00	10-1074	BL WWTF LAB
				20.00	.00	20.00	10-1075	BL WWTF LAB
				20.00	.00	20.00	10-1088	BL WWTF LAB
			Check Total.....:	2086.80	.00	2086.80		

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS MAY 21, 2010**

**AGENDA ITEM
D-1
MAY 26, 2010
PAGE TWO**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
017991	05/26/10	AEC01	AECOM USA INC	14136.00	.00	14136.00	7078144	SOUTHLAND WWTF UPGRADE
				1900.80	.00	1900.80	7078434	WATER SCADA UPGRADE
				1209.60	.00	1209.60	7078435	SEWER SCADA UPGRADE
				6385.78	.00	6385.78	7078461	WIP DESIGN
			Check Total.....:	23632.18	.00	23632.18		
017992	05/26/10	AME03	AMERI PRIDE	69.87	.00	69.87	63401	UNIFORMS ETC
				181.47	.00	181.47	77161	UNIFORMS ETC
				134.34	.00	134.34	82899	UNIFORMS ETC
			Check Total.....:	385.68	.00	385.68		
017993	05/26/10	ATT01	AT&T/MCI	185.32	.00	185.32	1348200	PHONE
017994	05/26/10	BCP00	B C PUMP SALES & SERVICE	1456.62	.00	1456.62	24243	LIFT STN PARTS
017995	05/26/10	BLU02	BLUE SHIELD OF CALIFORNIA	836.55	.00	836.55	JUNE 2009	COBRA SUBSIDY-CRUZ JUNE
017996	05/26/10	BOB02	BOB MURRAY & ASSOCIATES	1194.80	.00	1194.80	3841	MANAGER RECRUITMENT
017997	05/26/10	BRE02	BRENNTAG PACIFIC INC.	585.59	.00	585.59	BPI993725	CHLORINE WATER
				476.34	.00	476.34	BPI993726	CHLORINE BL SEWER
			Check Total.....:	1061.93	.00	1061.93		
017998	05/26/10	CAL03	CALIFORNIA ELECTRIC SUPPL	919.74	.00	919.74	411023	SUPPLIES
				149.74	.00	149.74	411024	SUPPLIES
			Check Total.....:	1069.48	.00	1069.48		
017999	05/26/10	CAL14	CALIFORNA WATER	206.00	.00	206.00	GRIETEN11	CERTIFICATE RENEWAL 2011
018000	05/26/10	CAN02	CANNON ASSOCIATES	3935.00	.00	3935.00	48656	SUNDALE WELL ELECTRIFICAT
				1168.75	.00	1168.75	48668	SCADA MAINT
				561.00	.00	561.00	48669	SCADA MAINT
				340.00	.00	340.00	48670	LFT STN SCADA
				385.00	.00	385.00	48672	SUNDALE WELL
				3712.50	.00	3712.50	48695	QUAD TANK SITING STUDY
			Check Total.....:	10102.25	.00	10102.25		
018001	05/26/10	CLE06	CLEVER DUCKS	283.00	.00	283.00	10483	COMPUTER SUPPORT
018002	05/26/10	COR01	CORBIN WILLITS SYSTEMS	750.83	.00	750.83	B5151	MONTHLY TECH SUPPORT
018003	05/26/10	DIS02	DISCRETE WIRELESS	308.50	.00	308.50	0658623	GPS SERVICE
018004	05/26/10	DKF01	DKF SOLUTIONS GROUP, LLC	350.00	.00	350.00	1105	SAFETY SUBSCRIPTION
018005	05/26/10	EBY01	EBY, ED	100.00	.00	100.00	052610	REG BD MEETING 052610
018006	05/26/10	ELE02	ELEMENTS	62.50	.00	62.50	206562	WEBSITE SERVICE
				25.00	.00	25.00	206582	WEBSITE DOMAIN
			Check Total.....:	87.50	.00	87.50		
018007	05/26/10	EPL01	EPLER COMPANY	5750.00	.00	5750.00	051010	GASB ACTUARIAL VALUATION
018008	05/26/10	FGL01	FGL ENVIRONMENTAL	24.00	.00	24.00	3493A	WATER SAMPLE
				81.00	.00	81.00	3972A	BL WWTF LAB
				306.00	.00	306.00	3973A	SOUTHLAND WWTF LAB
			Check Total.....:	411.00	.00	411.00		
018009	05/26/10	FUG01	FUGRO WEST, INC.	1493.95	.00	1493.95	3596.5.16	SOUTHLAND EXPANSION PASQU
018010	05/26/10	GAR01	GARING TAYLOR & ASSOC	688.75	.00	688.75	10526	PEER REVIEW-SUPPLEMENTAL
018011	05/26/10	GRA01	GRANDFLOW, INC.	2356.78	.00	2356.78	107434	UTILITY BILLING FORMS
018012	05/26/10	GRO01	GROENIGER & CO	678.06	.00	678.06	11013826	SUPPLIES
018013	05/26/10	HAL01	HALTERMAN & ASSOCIATES	824.75	.00	824.75	28032010	SUPPLIES
018014	05/26/10	HAM02	HAMNER JEWELL & ASSOCIATE	1667.50	.00	1667.50	4869	WATERLINE INTERTIE
018015	05/26/10	HAR02	HARRISON, JAMES	100.00	.00	100.00	052610	REG BD MEETING 052610
018016	05/26/10	HAR05	HARRISON, JAMES	889.96	.00	889.96	051010	LEGISLATIVE DAYS TRAVEL
018017	05/26/10	HAY01	HAYES ADVANCED DESIGN	1440.00	.00	1440.00	501828	REPAIR ROAD ON BARBERRY
018018	05/26/10	IND01	INDUSTRIAL MEDICAL GROUP	140.00	.00	140.00	051010	PRE EMPLOYMENT PHYSICAL
018019	05/26/10	LEE02	LEE CENTRAL COAST NEWSPAP	1216.66	.00	1216.66	290951	CONSERVATION ADS

Copy of document found at www.NoNewWipTax.com

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS MAY 21, 2010**

**AGENDA ITEM
D-1
MAY 26, 2010
PAGE THREE**

Check Number	Check Date	Vendor Number	Name	Gross Amount	Discount Amount	Net Amount	-----Payment Information----- Invoice #	Description
018020	05/26/10	LIN02	LINC DELIVERY	253.00	.00	253.00	52250+	DELIVERY
018021	05/26/10	MIN02	MINER'S ACE HARDWARE	315.35	.00	315.35	B00521	OPERATING SUPPLIES
018022	05/26/10	MOR02	MORE OFFICE SOLUTIONS	1113.15	.00	1113.15	554452	COPIER MAINT
018023	05/26/10	NEL01	NELSON, WILLIAM J	100.00	.00	100.00	052610	REG BD MEETING 052610
018024	05/26/10	NEX01	NEXTEL COMMUNICATIONS	426.05	.00	426.05	87314-102	CELL PHONES
018025	05/26/10	NUF01	NU TECH PEST MGMT	265.00	.00	265.00	78550	PEST CONTROL
018026	05/26/10	OFF01	OFFICE DEPOT	39.93	.00	39.93	40879001	SUPPLIES
				12.96	.00	12.96	433015002	SUPPLIES
				127.44	.00	127.44	518410374	SUPPLIES
			Check Total.....:	180.33	.00	180.33		
018027	05/26/10	POO01	POOR RICHARD'S PRESS	826.07	.00	826.07	211526	PRINT CONSUMER CONF REPOR
018028	05/26/10	POS02	FRANCOTYP-POSTALIA, INC.	557.92	.00	557.92	144214	POSTAGE MACHINE
018029	05/26/10	QUI04	QUINN POWER SYSTEMS	1157.77	.00	1157.77	4556	GENERATOR REPAIR
018030	05/26/10	RBA01	R BAKER, INC	4161.50	.00	4161.50	10055003	MISTY GLEN WATERLINE
018031	05/26/10	ROY01	ROYAL WHOLESALE ELECTRIC	7476.56	.00	7476.56	406572	PWR QUAL ANALYZER
018032	05/26/10	SAN04	SANTA MARIA TIMES	315.00	.00	315.00	144403	STORAGE BLDG BID AD
018033	05/26/10	SAN09	SAN LUIS MAILING SERVICE	43.58	.00	43.58	211599 L	MAIL LATE NOTICES
				108.24	.00	108.24	211599 P	POSTAGE FOR LATE NOTICES
				201.26	.00	201.26	211601 L	MAILING BILLS
				1054.87	.00	1054.87	211601 P	POSTAGE FOR BILLS
			Check Total.....:	1407.95	.00	1407.95		
018034	05/26/10	SLO02	DIV OF ENVIRON HEALTH	932.61	.00	932.61	69155	CROSS CONNECTION MAR/APR
018035	05/26/10	TIT01	TITAN INDUSTRIAL & SAFETY	27.22	.00	27.22	1040877	SAFETY VEST
				75.67	.00	75.67	1040897	SAFETY SUPPLIES
				31.39	.00	31.39	1040926	SAFETY SUPPLIES
			Check Total.....:	134.28	.00	134.28		
018036	05/26/10	UNI06	UNITED VISUAL PRODUCTS, I	1116.00	.00	1116.00	414660	MESSAGE BOARDS/MTG SIGNS
018037	05/26/10	USA01	USA BLUEBOOK	318.52	.00	318.52	145168	SUPPLIES
				266.82	.00	266.82	151097	SUPPLIES
			Check Total.....:	585.34	.00	585.34		
018038	05/26/10	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	052610	REG BD MEETING 052610
018039	05/26/10	WAL01	WALLACE GROUP	4843.00	.00	4843.00	29767	GIS DATA MAINT PH 3
				4424.40	.00	4424.40	29777	FOG OUTREACH & INSPECTION
				501.00	.00	501.00	29915	INTERTIE ASSESSMENT DISTR
			Check Total.....:	9768.40	.00	9768.40		
018040	05/26/10	WIN01	WINN, MICHAEL	100.00	.00	100.00	052610	REG BD MEETING 052610
018041	05/26/10	WSC01	WSC	6724.65	.00	6724.65	0115	URBAN WATER MGMT PLAN UPD

NIPOMO COMMUNITY SERVICES DISTRICT

D2

Celebrating 45 Years of Service 1965 - 2010

DRAFT MINUTES

MAY 12, 2010 AT 9AM

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

JAMES HARRISON, **PRESIDENT**
LARRY VIERHEILIG, **VICE PRESIDENT**
MICHAEL WINN, **DIRECTOR**
ED EBY, **DIRECTOR**
BILL NELSON, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL LEBRUN, **INTERIM GENERAL MANAGER**
LISA BOGNUDA, **ASSIST. GENERAL MANAGER**
DONNA JOHNSON, **BOARD SECRETARY**
JON SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DISTRICT ENGINEER**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

Vice President Vierheilig called the meeting to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL

At Roll Call, Directors Nelson, Eby and Vierheilig were present.

President Harrison is in Sacramento attending the California Special District Association Legislative Days. Director Winn is ill.

00:01:28

C. PRESENTATIONS AND PUBLIC COMMENT

C-1) SHERIFF COMMANDER BRIAN HASCALL

Sheriff Commander Brian Hascall gave an update of the law enforcement activities in the South County.

May 1, 2010, someone entered a home in the 1600 block of Division through an unlocked side window.

May 4th, four men were arrested for maintaining fighting birds and the equipment for the operation on Grace Lane. Six hundred birds were confiscated.

May 4th, a child was pulled from a pool at the 900 block of Orchard and an officer was able to perform CPR to revive the child. The child made a full recovery.

June 6th, Commander Hascall will be transferred to San Luis Obispo headquarters. Commander Ken Conway is the incoming South County commander.

C-2) CAL FIRE BATTALION CHIEF BILL FISHER

Captain Felix Camacho gave an update in place of Battalion Chief Bill Fisher and reviewed the activity report for April 2010.

Some of the information in the report includes:

In March 2010, Nipomo Station #20 had a total of 81 calls: 7 fire calls, 12 vehicle accidents, 39 medical aids and 23 other calls.

Mesa Station #22 had a total of 60 calls: 7 fire calls, 8 vehicle accidents, 25 medical aids and 20 other calls.

Cal Fire offers CPR classes that are community based.

Six wild land engines and two dozers are arriving for the upcoming fire season.

Chipping Program began in April and will continue to June 7th.

Tri-tip BBQ to benefit Company 20 was a big success.

A pre-fire attack plan project is underway and should be ready for print before summer.

The Board thanked Captain Camacho for the report.

MINUTES SUBJECT OF BOARD APPROVAL

Copy of document found at www.NipomoCSD.org

Nipomo Community Services District
REGULAR MEETING
DRAFT MINUTES

- C-3) MIKE NUNLEY OF AECOM
Update re: Southland Wastewater Treatment Plant Upgrade
Mike Nunley, AECOM Engineering Project Manager, reviewed the report in the Board packet and answered questions from the Board.
The Board thanked Mr. Nunley for the report.

- C-4) NCSD DISTRICT ENGINEER PETER SEVCIK
Update re: Recent Activities
Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. The following were subjects include in the report:
Santa Maria Waterline Intertie Project, Southland WWTF Upgrade, Willow Road Waterline Extension Phases 1 & 2, Water and Sewer Master Plan Implementation, Safety Program, Sewer System Management Plan, Sundale Well Electrification Project, Regulatory Compliance and Urban Water Management Plan. He answered questions from the Board.
The Board thanked Mr. Sevcik for the report.

- C-5) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST
Receive Announcements from Directors Items of District & Community Interest
Director Nelson
At the BLMA meeting Tuesday, May 11th, Director Nelson was questioned about the street sweeping operation. Mr. LeBrun explained that the County is responsible for the street sweeping throughout the Nipomo area.
Director Eby
At the May 20th LAFCO meeting the Sphere of Influence update will be discussed.
Director Vierheilig
Adam Hill will be speaking at a Town Hall meeting May 13th at 6:30 concerning sustaining our resources.

- C-6) PUBLIC COMMENT ON ITEMS NOT ON AGENDA
There was no public comment.

00:50:00

D. CONSENT AGENDA

- D-1) APPROVE WARRANTS
- D-2) APPROVE BOARD MEETING MINUTES
Approve Minutes of April 28, 2010 Regular Meeting
Approve Minutes of May 3, 2010 Special Meeting
- D-3) APPROVAL OF THE ENGINEER'S LEVY REPORT AND DECLARATION OF INTENTION TO LEVY ANNUAL ASSESSMENTS FOR STREET LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2010-2011

RESOLUTION NO. 2010-1185
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT DECLARING ITS INTENTION TO
LEVY ANNUAL ASSESSMENTS FOR THE STREET LANDSCAPE AND
MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2010-2011

MINUTES SUBJECT OF BOARD APPROVAL

D. CONSENT AGENDA (CONTINUED)

RESOLUTION NO. 2010-1186
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 NIPOMO COMMUNITY SERVICES DISTRICT
 GRANTING APPROVAL OF THE ANNUAL ENGINEER'S
 LEVY REPORT FOR THE STREET LANDSCAPE AND
 MAINTENANCE DISTRICT NO. 1
 FOR FISCAL YEAR 2010-2011

- D-4) APPROVE CONTRACT APPOINTING DISTRICT GENERAL MANAGER EFFECTIVE JUNE 1, 2010
- D-5) APPROVE SALARY ADJUSTMENT ASSISTANT GENERAL MANAGER
- D-6) ADOPT RESOLUTION APPROVING DISTRICT STRATEGIC PLAN 2010 UPDATE

RESOLUTION NO. 2010-1187
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
 NIPOMO COMMUNITY SERVICES DISTRICT (NCSD)
 ADOPTING THE 2010 UPDATE NCSD STRATEGIC PLAN

The Board discussed the Consent Agenda. There was a section number change in the General Manager's contract. Upon motion by Director Nelson and seconded by Director Eby, the Board unanimously approved the Consent Agenda, as amended. There was no public comment. Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Nelson, Eby, and Vierheilig	None	Directors Winn and Harrison

E. ADMINISTRATIVE ITEMS

00:56:14

- E-1) REVIEW PROPOSAL FOR WATER RATE STUDY

Michael LeBrun, Interim General Manager, reviewed the proposal from Tuckfield & Associates. He provided the following possible timeline:

Rate Study to Rate Increase Timeline, 2010

May 12, 2010	Board Approval of Rate Study Contract with Tuckfield and Associates
June 23, 2010	All data to Tuckfield (2010/2011 Budget, 2009/2010 Fiscal Year, 08/09 Audit...)
July 28, 2010	Draft Letter Report on Rate Options to staff
August 11, 2010	Presentation of Letter Report to Board, Select Rate Option. Consultant commences building a rate structure for the selected option.
September 8, 2010	Presentation of Draft Rate Schedule
September 22, 2010	Final Rate Study and Rate Structure Adopted, direct staff to proceed with Prop 218 vote. Mail ballots No Later Than October 1, 2010. [45 day ballot]
November 17, 2010	Rate hearing, final Rate Adoption
December 3, 2010	Newly Elected Director(s) seated
January 1, 2011	Water Rate Increase (first) effective

Mr. LeBrun answered questions from the Board. There was no public present. Lisa Bognuda, NCSD Finance Director, reviewed some of the report and answered questions from the Board. The proposed cost for Tuckfield & Assoc. to perform the update study is a not-to-exceed amount of \$18,800. Upon motion by Director Eby and seconded by Director Nelson, the Board unanimously approved Mr. Tuckfield's proposal. Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Nelson, and Vierheilig	None	Directors Winn and Harrison

**Nipomo Community Services District
REGULAR MEETING
DRAFT MINUTES**

01:40:13

E-2) LAB EQUIPMENT PURCHASE IN THE AMOUNT OF \$27,785.46

Tina Grietens, Utility Superintendent, reviewed the request for funds to purchase lab equipment for further development of an in-house laboratory in order to evaluate the performance of NCS D's water and sewer facilities in a timely and more cost-efficient manner.

Ms. Grietens answered questions from the Board. There was no public present.

Upon motion by Director Eby and seconded by Director Nelson, the Board unanimously approved purchase of laboratory equipment form Fisher Scientific in the amount of \$27,785.46. Vote 3-0.

YES VOTES	NO VOTES	ABSENT
Directors Nelson, Eby, and Vierheilg	None	Directors Winn and Harrison

01:44:52

F. MANAGER'S REPORT

Michael LeBrun, Interim General Manager, reviewed the process planned to orient Mr. Don Spagnolo to the job of General Manager. Mr. LeBrun reviewed the Manager's Report as presented in the Board packet and answered questions from the Board.

02:05:43

G. COMMITTEE REPORT

April 12, 2010 Southland Upgrade Committee
May 4, 2010 Finance Committee

The Board received the Committee Reports. There were no questions concerning the report. There was no public comment.

02:06:23

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Vierheilg asked about the water bill at Vista Verde. Mr. LeBrun will look into it.

02:07:11

I. CLOSED SESSION ANNOUNCEMENTS

Jon Seitz, District Legal Counsel, announced the following items to be considered during Closed Session:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCS D (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public present to comment.

02:07:45

K. ADJOURN TO CLOSED SESSION

Vice President Vierheilg adjourned the meeting to Closed Session at 11:21 a.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 12:30 p.m.

Jon Seitz, District Legal Counsel, announced the following:

The Board considered the item above, gave direction to staff, and took no formal action.

02:08:41

ADJOURN

President Vierheilg adjourned the meeting at 12:31 p.m.

➤ **Next Regular Board Meeting is May 26, 2010**

MINUTES SUBJECT OF BOARD APPROVAL

NIPOMO COMMUNITY SERVICES DISTRICT

WEDNESDAY, MAY 19, 2010

9:00 A. M.

MINUTES

BOARD of DIRECTORS

JAMES HARRISON, **PRESIDENT**
LARRY VIERHEILIG, **VICE PRESIDENT**
ED EBY, **DIRECTOR**
MICHAEL WINN, **DIRECTOR**
BILL NELSON, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL LEBRUN, **INTERIM GENERAL MANAGER**
LISA BOGNUDA, **ASSIST. GENERAL MANAGER**
DONNA JOHNSON, **BOARD SECRETARY**
JON SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DISTRICT ENGINEER**

MEETING LOCATION

District Board Hearing Room
148 S. Wilson Street
Nipomo, California

1. **CALL TO ORDER, FLAG SALUTE, AND ROLL CALL**
President Harrison called the May 19, 2010 Special Meeting to order at 9:00 a.m. and led the flag salute. At Roll Call, all directors were present.
2. **UTILITY STAFF WILL DISPLAY NEW EQUIPMENT PURCHASES IN PARKING LOT AND INTRODUCE NEW DISTRICT EMPLOYEE**
Tina Grietens, Utility Superintendent, introduced Aaron Hughes to the Board of Directors. Aaron Hughes began working for the District last month.

At 9:05 a.m., the Board of Directors took a break and went outside to view the new equipment including the Vac Con, backhoe and valve exerciser.

At 9:25 a.m., the Board of Directors reconvened in the Board Room.

3. **REVIEW DRAFT FISCAL YEAR 2010-2011 BUDGET**

Staff presented the draft Fiscal year 2010-2011 Budget. The Board of Directors asked questions of Staff. The transfer of excess cash reserves to the Funded Replacement Funds was discussed. It was agreed to wait until the audit and water rate study is complete prior to considering this item. These items should be complete in September. The Board of Directors also discussed street sweeping activities. There was no public comment.

Upon motion of Director Winn and seconded by Director Vierheilig, the Board of Directors unanimously agreed to direct Staff to prepare the Fiscal year 2010-2011 Budget and set the Public Hearing for June 9, 2010.

The Board of Directors commended Staff on the preparation of the Budget.

Director Winn recognized Richard Mobraaten in attendance at the meeting. Mr. Mobraaten served on the Board of Director and has continued to show interest in District activities.

President Harrison adjourned the meeting at 9:40 a.m.

TO: BOARD OF DIRECTORS
FROM: MICHAEL LEBRUN
DATE: MAY 20, 2010



**REQUEST CONSOLIDATION OF DISTRICT BOARD ELECTION
WITH FALL GENERAL ELECTION**

ITEM

Request Consolidation of District Board Election with Fall General Election [Adopt Resolution]

BACKGROUND

The Office of the County Clerk-Recorder has requested that the District adopt a resolution requesting consolidation with the November 2, 2010 General Election. This provides for the election of the District's Board of Directors to be included on the ballot with the General Election.

RECOMMENDATION

Adopt attached Resolution.

ATTACHMENTS

Resolution
Special District Calendar of Events for the November 2, 2010 Consolidated General Election

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2010-XXXX**

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
REQUESTING THE BOARD OF SUPERVISORS OF
THE COUNTY OF SAN LUIS OBISPO TO CONSOLIDATE
A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 2, 2010,
WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE
SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE**

WHEREAS, the Board of Directors of the Nipomo Community Services District has called a District Election to be held on November 2, 2010, for the purpose of the election of three members of the Board of Directors for full terms of four years, and

WHEREAS, pursuant to Section 10555 of the Elections Code, said election may be consolidated with other elections to be held on the same day pursuant to Chapter 3, Part 3, Division 10 of the Elections Code (commencing with Section 10400); and

WHEREAS, Section 13307 of the Elections Code of the State of California provides that the governing body of the local agency adopt regulations pertaining to the materials prepared by any candidate for election, including the costs of the candidate's statement; and

WHEREAS, the Board of Directors of the Nipomo Community Services District desires to request the San Luis Obispo County Board of Supervisors to consolidate the District's General Election with the Statewide General Election to be held on the same date.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That pursuant to the requirements of Section 10403 of the Election Code, the Board of Supervisors of the County of San Luis Obispo is hereby requested to consent and agree to consolidate the District's General Election with the Statewide General Election to be held on Tuesday, November 2, 2010, for the purpose of the election of three members to the Nipomo Community Services District Board of Directors.

- A. This request is made pursuant to Section 10555 and 10400, et seq of the Election Code.
- B. That the County Election Department is authorized to canvas the returns of the District election.
- C. That the District recognizes that additional costs will be incurred by the County by reasons of this consolidation and agrees to reimburse the County for the additional costs.
- D. The Board of Supervisors is requested to issue instructions to the County Elections Department to take any and all steps necessary for the holding of the consolidated election.

Section 2. The Notice to County Election Official attached hereto as Exhibit "A" provides that the candidate will pay for the printing and handling of the Statement of Qualifications is hereby approved and adopted.

NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2010-XXXX

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
REQUESTING THE BOARD OF SUPERVISORS OF
THE COUNTY OF SAN LUIS OBISPO TO CONSOLIDATE
A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 2, 2010,
WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE
SAME DATE PURSUANT TO SECTION 10403 OF THE ELECTION CODE

Section 3. The Secretary to the Board is hereby directed to file a certified copy of this Resolution, with attachments, with the Board of Supervisors and the County Elections Department of the County of San Luis Obispo.

On the motion by Director _____, seconded by Director _____, and on the following roll call vote, to wit:

AYES:	Directors	NOES:	None
ABSENT:	None		
ABSTAIN:	None		

the foregoing resolution is hereby adopted this 26th day of May, 2010.

James D. Harrison, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
General Counsel

T:\BOARD MATTERS\RESOLUTIONS\RESOLUTIONS 2010\2010-XXXX ELECTION.DOC

**NOTICE TO COUNTY ELECTIONS OFFICIAL
ELECTIVE OFFICES TO BE FILLED
MAP OF DISTRICT BOUNDARIES
PAYMENT OF CANDIDATE STATEMENT OF
QUALIFICATIONS**

Elections Code §10509 & 10522

Nipomo Community Services District

Name of District

TO THE COUNTY ELECTIONS OFFICIAL OF SAN LUIS OBISPO COUNTY:

1. Notice is hereby given that the elective offices of the district to be filled at the Consolidated General Election on November 2, 2010 are as follows:

NUMBER OF DIRECTORS TO BE ELECTED

TERM OF OFFICE

Three

Four Year Term

Two Year Term

2. The qualifications of a nominee and of an elective office of the District are as follows:

SHALL BE A REGISTERED ELECTOR RESIDING IN THE DISTRICT

3. Pursuant to Elections Code §10522, a map showing the boundaries of the district is attached.

Have the boundaries changed since 2008?

YES _____ NO _____

4. Please indicate whether the DISTRICT or the CANDIDATE will pay for the printing and handling of the Statement of Qualifications, per Elections Code §13307

DISTRICT _____ CANDIDATE _____

Signed: _____

Dated: _____

Print Name and Title: _____

SPECIAL DISTRICT CALENDAR OF EVENTS
NOVEMBER 2, 2010 CONSOLIDATED GENERAL ELECTION

DATE/DEADLINE	EVENT
June 30, 2010 125 days EC §10509, 10522	District Secretary completes and delivers to the County Elections Official, the Notice of Elective Offices to be filled, along with the map of the district's boundaries.
JULY 5- AUG 4, 2010 120-90 Days EC Code §12112 EC §12113	County Elections Official shall publish the Notice of Election for each district containing: <ol style="list-style-type: none"> 1. The date of the election 2. The office for which candidates may file 3. The qualifications for office 4. Location where candidates may file for office and the deadlines 5. Statement regarding appointments EC §10515 In addition, County Elections official, shall, by a general press release, set forth the offices to be filled and a telephone number to call for information. County Elections Official shall deliver a copy of all published notices to the District Secretary for posting in the district office.
JULY 12- AUG 6, 2010 113-88 Days EC §10510, 10603 EC §10515	Nomination period - Candidates file declaration of candidacy forms and other related nomination documents with the County Elections Official. No person may file papers for more than one district office at the same election. Candidates for Harbor Commissioner must file nomination papers signed by 25 to 50 registered voters within the District. Insufficient Nominees - if by the close of nominations for a given office, there are insufficient or no nominees, and a petition requesting an election has not been filed, the district will not hold an election. Those candidates who filed Declarations of Candidacy will be appointed in-lieu of election by the Board of Supervisors. Upon recommendation of the District, the Board of Supervisors will make appointments where no candidates filed the requisite papers.
AUG 6, 2010 88 Days EC §10403, 10603b	Last day for districts to file their resolutions requesting consolidation of their election with the November 2, 2010 General Election with the County Elections Official Last day for a candidate to withdraw their Declaration of Candidacy.
AUG 7- AUG 11, 2010 87-83 Days EC §10604	Extended Filing Period- If an incumbent officer does not file a declaration of candidacy by August 6, 2010, any person other than the incumbent , may file between these dates. The extension is not applicable if there is no incumbent to be elected.
AUG 9, 2010 85 Days EC §13307	Last Day for a candidate to withdraw their Statement of Qualifications. Once filed, the statement cannot be changed, only withdrawn. If the office has a filing extension, the last day to withdraw the statement of qualifications is August 12, 2010.
DEC 3, 2010 EC §10554	Term of Office begins. Prior to taking office, each elective officer shall take the official Oath of Office.
JAN 3, 2011 HNC §6050, 6055, 6056	Term of Office for Harbor Commissioners begins at noon. Prior to taking office, each commissioner shall take the official oath and execute any bond required by the principal act.

SAN LUIS OBISPO COUNTY ACTIVITY SCHEDULE FOR PLACING A MEASURE ON THE BALLOT FOR THE NOVEMBER 2, 2010 GENERAL ELECTION

NOTE: THIS IS A GENERIC CALENDAR BASED ON TIMELINES SET BY THE COUNTY CLERK AND THE DEADLINES FOR ACTUAL MEASURES MAY DIFFER. ONCE A MEASURE IS PLACED ON THE BALLOT, SEE THE SPECIFIC DEADLINE FOR THAT BALLOT MEASURE.

<p>July 21, 2010 (E-104) EC Sec 9140, 9342</p>	<p>LAST DAY for Governing Boards to submit their resolutions calling for and placing a measure on the General Election ballot. The resolutions must contain the FULL TEXT OF THE MEASURE and the EXACT FORM OF THE QUESTION as it is to appear on the ballot. If the question is the Full Text of the Measure, this needs to be stated in the resolution. File the original resolution with the Elections Official</p>
<p>July 28, 2010 (E-97) EC Sec 9163, 9316</p>	<p>BY THIS DATE the Elections Official shall send the Notice Calling for Submission of arguments FOR or AGAINST the measure to be published.</p>
<p>August 6, 2010 (E-88) EC Sec 10402-10403)</p>	<p>LAST DAY for Governing Boards to file the resolution requesting consolidation of their election with the November 2, 2010 General Election. File the original with the Elections Official. This resolution must set forth the exact form of the question of any measure to appear on the ballot.</p>
<p>August 11, 2010 (E-83) EC Sec 9161-9163, 9315-9316, 9501-9503, 9600-9601</p>	<p>PRIMARY ARGUMENTS DUE - File with the County Elections Official. LAST DAY for proponent(s) to change or withdraw Primary Arguments.</p>
<p>August 11, 2010 (E-83) EC Sec 9160, 9313, 9401, 9500</p>	<p>IMPARTIAL ANALYSIS DUE from County Counsel/LAFCO. FISCAL IMPACT STATEMENT DUE from Auditor (if directed by B.O.S.) TAX RATE STATEMENT DUE (Bond Measures)</p>
<p>August 12 - August 21, 2010* (E- 82-73) EC Sec 9190, 9380, 9509</p>	<p>PUBLIC EXAMINATION PERIOD - Primary Arguments, Analysis. Tax Rate Statement & Fiscal Impact Statement.</p>
<p>August 20, 2010 (E-74) EC Sec 9167, 9317, 9504, 9600-9601</p>	<p>REBUTTAL ARGUMENTS DUE - File with the County Elections Official. LAST DAY for proponent(s) to change or withdraw Rebuttal Arguments.</p>
<p>August 21 – August 30, 2010 (E-73-64) EC Sec 9190, 9380, 9509</p>	<p>PUBLIC EXAMINATION PERIOD - For Rebuttals Only.</p>
<p>October 4, 2010 (E-29) EC Sec 3001</p>	<p>VOTE BY MAIL BALLOTS PERIOD BEGINS</p>
<p>October 18, 2010 (E-15) EC Sec 2107</p>	<p>CLOSE OF REGISTRATION</p>

* denotes a date that falls on a county holiday or weekend. Deadline extends until the next business day

HARBOR COMMISSIONERS

District	# of Terms	Incumbents	Term Begins	Term Ends
Port San Luis Harbor District	2 Full Terms	Drew Lindsey Brandy	12/3/10	12/7/14
		Brian C Kreowski		

SPECIAL DISTRICT DIRECTORS

District	# of Terms	Incumbents	Term Begins	Term Ends
Avila Beach Community Services District	3 Full Terms	Peter Kelley	12/3/10	12/7/14
		Terrence D Brown		
		Richard Keith Rowe		
Cambria Community Services District	2 Full Terms	Peter Chaldecott	12/3/10	12/7/14
		Gregory W Sanders		
Creston Hills Ranch Community Services District	3 Full Terms	Hans Mumper	12/3/10	12/7/14
		Noah H Small		
		Paul L Wolfe		
Ground Squirrel Hollow Community Services District	2 Full Terms	Pamela L Fulmer	12/3/10	12/7/14
		Catherine Turner		
Heritage Ranch Community Services District	3 Full Terms	Don Clarke	12/3/10	12/7/14
		Ralph B Allison		
		Marilyn Breland		
Independence Ranch Community Services District	2 Full Terms	Mark Kenyon	12/3/10	12/7/14
		Donald Duke		
	3 Short Terms	Carol Noe	12/3/10	12/7/12
		George Tracy John Hunter (Thomas John Hunter)		
Los Osos Community Services District	3 Full Terms	Joseph B Sparks	12/3/10	12/7/14
		Chuck Cesena		
		Steve Senet		
Nipomo Community Services District	3 Full Terms	Lawrence G Vierheilig	12/3/10	12/7/14
		James David Harrison		
		William John Nelson		
Oceano Community Services District	2 Full Terms	Lori Jean Angello	12/3/10	12/7/14
		Pamela G Dean		
San Miguel Community Services District	2 Full Terms	Connie L Jarvis	12/3/10	12/7/14
		Gilbert C Buckman		
San Simeon Community Services District	2 Full Terms	Dolores Ann Ricci	12/3/10	12/7/14
		Terry L Lambeth		
Squire Canyon Community Services District	2 Full Terms	Michael Enrico Nunno	12/3/10	12/7/14
		Steve Budke		
	2 Short Terms	Carol Lyn Capito Thomas J Murphy	12/3/10	12/7/12
Templeton Community Services District	2 Full Terms	John Gannon		
		David L Brooks		

Cayucos Fire Protection District	1 Full Term	Bill Shea	12/3/10	12/7/14
	2 Short Terms	Robert Joseph Du Fosee	12/3/10	12/7/12
		Christopher Harwood Pope		
Cambria Community Healthcare District	3 Full Terms	John Murray Headding	12/3/10	12/7/14
		Runo Lemming		
		Frank S Fratto		
Cayucos Sanitary District	3 Full Terms	Shirley A Lyon	12/3/10	12/7/14
		Richard H Mc Hale		
		Michael Robert Foster		