

TO: BOARD OF DIRECTORS  
FROM: DON SPAGNOLO   
DATE: JUNE 16, 2010



## **WATERLINE INTERTIE PROJECT UPDATE**

### **ITEM**

Mike Nunley of AECOM Engineering re Waterline Intertie project status [NO ACTION REQUESTED].

### **BACKGROUND**

Mike Nunley is scheduled to summarize the attached report.

### **RECOMMENDATION**

Staff recommends that your Honorable Board receive the presentation and ask questions as appropriate.

### **ATTACHMENTS**

- June 16, 2010 WIP Design Phase Status Report

## Memorandum

To Don Spagnolo, General Manager – NCSD Page 1

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CC Peter Sevcik, Jon Hanlon, Josh Reynolds, Jim Froelicher, Eileen Shields,  
Kirk Gonzalez

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Subject Waterline Intertie Project – Design Phase Status Report

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From Michael K. Nunley, AECOM

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Date June 16, 2010

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The Project Team has completed the following work items this month:

1. AECOM continued work toward the Bid Package #4 (Pump Station, Reservoir, and Chloramination Systems) 90% submittal for submission on June 18.
2. Wallace Group, Hamner-Jewell and Associates (HJA), District staff and AECOM have completed drafting the application to the County, public lot map, and supporting documentation for creation of a Public Lot for the booster pump station and reservoir site. HJA is working with the current land owner to receive their signature on the application prior to submittal of the application package to the County.
3. HJA obtained a copy of the lease agreement for the Troesh surface mining on the Biorn property in the Santa Maria River. The project team has been reviewing this lease agreement and the County mining permit and is continuing discussions to determine appropriate protection of the pipeline from future mining.
4. AECOM attended the "All Hands" meeting for the Project on June 10<sup>th</sup>.

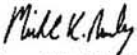
### Schedule

The Project Schedule is attached.

### Budget Status

As shown on the attached Design Budget and Invoice Summary, our fee earned is slightly ahead of the work completed under Task 3.

Yours Sincerely,



Michael K. Nunley, PE

Enclosures: Design Budget & Invoice Summary; Project Budget Summary; Project Schedule

Item	Description	Budgeted Amount May 2008 PER	Updated Amount 17-Mar-09	Updated Amount 22-Apr-09 Concept Design Report	Updated Amount Dec-09 60% Design Plans
1	Mobilization	\$580,000	\$580,000	\$607,000	\$706,600
2	Blosser Extension (18-in)	\$1,247,000	\$1,247,000	\$1,129,000	\$1,148,800
3	Pump Station No. 1 turnout & meter (Blosser Rd)	\$61,000	\$61,000	\$158,000	\$166,400
4	River Crossing (24-in HDD & levee jack & bore)	\$6,135,000	\$6,135,000	\$5,462,500	\$5,414,200
5	24-in Pipeline to Joshua	\$656,000	\$656,000	\$400,000	\$399,500
6	Reservoir (0.5-MG)	\$1,361,000	\$1,361,000	\$1,365,000	\$1,364,700
7	Pump Station No. 2	\$603,000	\$603,000	\$1,672,500	\$1,612,300
8	Pressure Regulators (200 homes)	\$30,000	--	--	--
9	Pressure Reducing Valve Stations	\$18,000	\$72,000	\$243,000	\$290,100
10	Chloramination (Joshua & 5 wellheads)	\$707,000	\$707,000	\$739,500	\$739,200
11	Upgrade Southland to 12-in	\$799,500 (1)	\$780,000 (7)	\$649,000	\$628,500
12	Upgrade Frontage to 12-in	\$1,101,300 (1)	\$880,000 (7)	\$957,000	\$958,600
13	Upgrade Orchard to 12-in	\$509,000	\$1,040,000 (8)	\$1,103,500	\$1,200,800
14	Upgrade Division to 10-in between Allegre and Meridian (6)	\$63,000	--	--	--
15	Oakglen Avenue 12-in main (5)	--	\$420,000	\$457,000	\$472,600
16	Darby Lane 12-in main (5)	--	\$100,000	\$153,000	\$114,100
17	HWY 101 Bore & Jack (5)	--	\$132,000	\$241,000	\$226,700
18	Isolation Valves (5)	--	\$12,000	\$12,000	\$12,000
19	Pump Station Air Weather Access Road	--	--	\$128,000	\$127,500
20	Pipe Cleaning Launch Station Stub Out (Blosser Rd)	--	--	--	\$20,400 (13)
	<b>Construction Subtotal</b>	<b>\$13,860,800</b>	<b>\$14,786,000</b>	<b>\$15,577,000</b>	<b>\$15,705,600</b>
21	Contingency	\$3,643,000	\$3,696,500 (9)	\$3,115,400 (11)	\$3,141,120
	<b>Construction Subtotal + Contingency</b>	<b>\$17,503,800</b>	<b>\$18,482,500</b>	<b>\$18,692,400</b>	<b>\$18,846,720</b>
22	Property Allowance	<i>not included</i> (4)	<i>not included</i> (4)	\$500,000 (4)	\$278,954 (14)
23	Design-Phase Engineering				
	Original Agreement (July 2008)		\$744,993	\$744,993	\$744,993
	Budget Revision 1 - Pressure Reduction		\$132,798	\$132,798	\$132,798
	Budget Revision 2 - Biological Survey for HDD		\$4,050	\$4,050	\$4,050
	Budget Revision 3 - Modeling for GSW/Woodlands Turnouts		\$8,380	\$8,380	\$8,380
	Budget Revision 4 - Additional Survey Services		\$9,900	\$9,900	\$9,900
	Budget Revision 5 - Utility Investigation (Potholing)		--	--	\$8,883
	Budget Revision 6 - Additional Property Research		--	--	\$825
	Budget Revision 7 - PG&E Savings by Design support		--	--	\$4,164
	Budget Revision 8 - 60% Design Budget Update		--	--	\$140,872
24	Office Engineering during construction		\$175,837	\$175,837	\$175,837
25	Estimated Construction Management (3)	\$2,428,000 (2)	\$1,507,170 (10)	\$1,507,170 (10)	\$1,507,170 (10)
26	Permitting Fees To Date	--	\$1,573	\$1,573	\$6,173
27	Non-Final Design Funds Spent To Date	<i>not included</i>	<i>not included</i>	\$1,402,879 (12)	\$1,705,009 (12)(16)
28	Estimated Other Costs (Assessment, etc)	<i>not included</i>	<i>not included</i>	\$415,429 (12)	\$300,000 (12)(16)
29	Public Outreach Costs (Assessment, etc)	<i>not included</i>	<i>not included</i>	<i>not included</i>	\$76,000 (15)(17)
	<b>WATERLINE PROJECT TOTAL (Rounded to 1000)</b>	<b>\$19,932,000 (4)</b>	<b>\$21,068,000</b>	<b>\$23,596,000</b>	<b>\$23,951,000</b>
A	Frontage Road Sewer Replacement	--	--	\$1,239,500 (A)	\$1,726,932 (A)(B)(C)
B	Sewer Contingency	--	--	\$247,900 (A)	\$259,040 (A)(D)
	<b>FRONTAGE RD SEWER TOTAL (Rounded to 1000)</b>			<b>\$1,487,400 (A)</b>	<b>\$1,986,000 (A)(C)</b>

Notes:

- ENR CCI, March 2009 = 8109
- (1) Costs are from the December 2007 Water and Sewer Master Plan (Gannon).
  - (2) Engineering and Construction Management were originally presented as a "lump sum" amount
  - (3) Includes material testing, construction staking and environmental monitoring
  - (4) Estimate only. Property allowance not included prior to April 2009 estimate.
  - (5) These work items were added to relieve high pressures on Mesa as an alternative to service pressure regulating valves (See Tech Memo 9). One PRV station at Maria Vista was required initially. Four are recommended for revised project. This was design Budget Revision #1.
  - (6) Based on review of record drawings, this pipeline is already a 10-in main
  - (7) Initial estimate incorporated Master Plan project costs. Revised estimate includes higher unit costs to reflect paving 1 traffic lane, per County standards
  - (8) Updated unit costs include higher costs to reflect paving 1 traffic lane, per County standards
  - (9) Contingency was modified to 25% which is more appropriate for concept design phase.
  - (10) To be provided by CM team - Has not been revised to reflect additional work for construction management of Oakglen, Darby, and Orchard extensions.
  - (11) Contingency was modified to 20% which is more appropriate for 30% design phase.
  - (12) Estimate provided by District staff.
  - (13) Item added during 50% design for potential future pipe cleaning launch station. Cost for potential future receiving station was added to line item #7 (pump station).
  - (14) Reduced at 12/9/2009 Board Meeting.
  - (15) Added to January 2010 cost opinion per District
  - (16) Estimate updated by District staff 4/21/10.
  - (17) Updated based on Board action on 3/24/10.
- not included* = item was not included in previous construction cost opinions, but was added to provide a complete assessment of anticipated project costs.
- (A) Frontage Road Sewer to be Part of Bid Package #2, but to be paid for out of funds separate from the Supplemental Water Project
- (B) Includes 1100 LF of 24-in sewer and manholes from Southland Street to WWTP LIR Station, which was not previously included in project scope.
- (C) Construction cost opinion has been updated based on Draft Final Plans and Specifications for Waterline Intertie Project Bid Package #2 (April 2010)
- (D) Contingency has been adjusted to 15%.

**Project Budget Summary**

5/28/2010

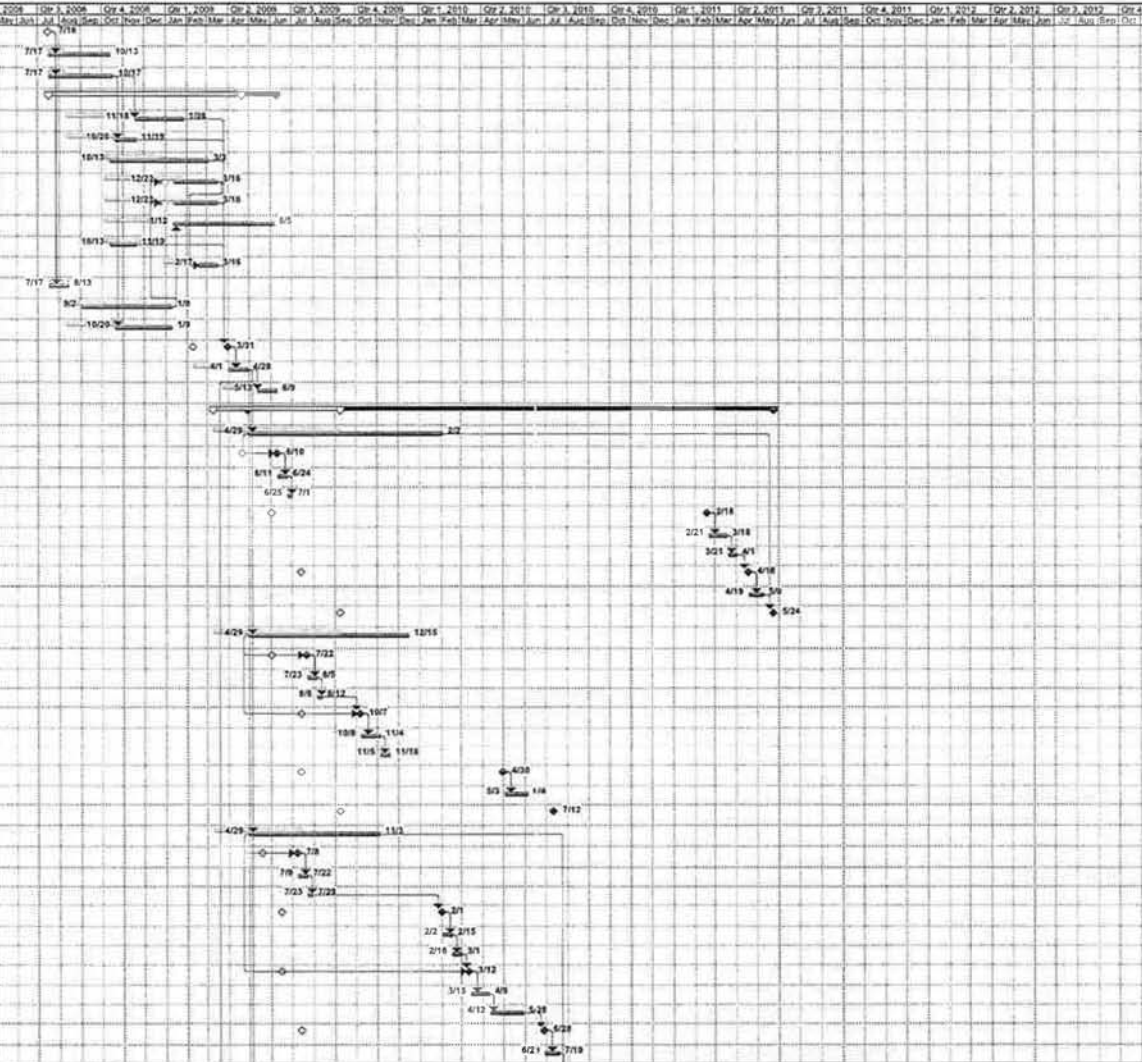
**Engineering Services for NCSD - SWP Design**

**Nipomo CSD**

	<b>Total Budget</b>	<b>Amount Previously Invoiced</b>	<b>Current Invoice Amount</b>	<b>% of Budget Earned to date</b>	<b>% of Work Complete</b>
Task Group 1 - Concept Design Report	\$441,553.65	\$438,253.39	\$1,851.22	100%	100%
Task Group 2 - Permitting	\$38,545.92	\$31,679.73	\$0.00	82%	92%
Task Group 3 - Construction Documents	\$442,933.43	\$434,794.38	\$8,020.51	100%	92%
Task Group 4 - Project Management	\$82,869.68	\$59,045.24	\$0.00	71%	71%
Task Group 5 - Assistance During Bids	\$48,942.36	\$0.00	\$0.00	0%	0%
Task Group 6 - Office Engineering During Construction (5 Bid Packages)	\$175,836.96	\$2,431.46	\$0.00	1%	1%
<b>Total</b>	<b>\$1,230,682.00</b>	<b>\$966,204.20</b>	<b>\$9,871.73</b>	<b>79%</b>	<b>77%</b>

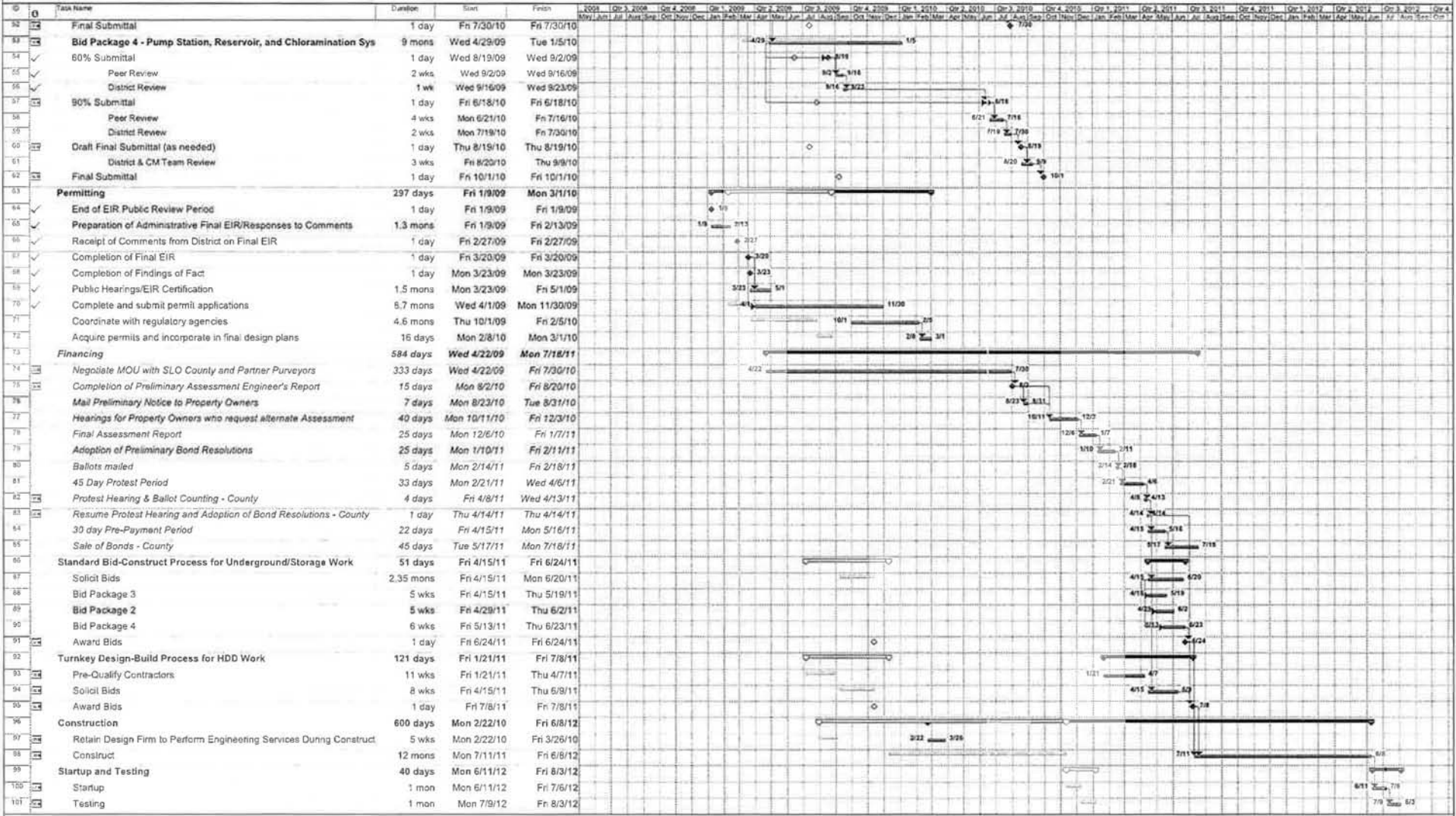
	<b>Amount Previously Invoiced</b>	<b>Current Invoice Amount</b>	<b>Total Permitting Fees to date</b>
Permitting Fees	\$6,573.01	\$0.00	\$6,573.01

ID	Task Name	Duration	Start	Finish	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
1	Kickoff meeting	1 day	Wed 7/16/08	Wed 7/16/08																	
2	Right of Entry Agreements and Coordination	63 days	Thu 7/17/08	Mon 10/13/08																	
3	Permitting and Approvals for Field Work at River	67 days	Thu 7/17/08	Fri 10/17/08																	
4	<b>Concept Design Report</b>	<b>234 days</b>	<b>Thu 7/17/08</b>	<b>Tue 6/9/09</b>																	
5	101 - Geotechnical Report for HDD Technical Memorandum	2.5 mons	Tue 11/18/08	Mon 1/26/09																	
6	102 - Project Bidding Strategy Technical Memorandum	1.15 mons	Mon 10/20/08	Wed 11/19/08																	
7	103 - Pipeline Alignment Technical Memorandum	102 days	Mon 10/13/08	Tue 3/3/09																	
8	104 - Pump Station Design Technical Memorandum	2.45 mons	Tue 12/23/08	Mon 3/16/09																	
9	105 - Reservoir Design Technical Memorandum	2.45 mons	Tue 12/23/08	Mon 3/16/09																	
10	106 - Permitting Strategy Technical Memorandum	5.25 mons	Mon 1/12/09	Fri 6/5/09																	
11	107 - Chloramination Systems Technical Memorandum	1.4 mons	Mon 10/13/08	Wed 11/19/08																	
12	108 - Back-up Power, Controls, and Instrumentation Technical Memor	1 mon	Tue 2/17/09	Mon 3/16/09																	
13	109 - Pressure Reduction Study	1 mon	Thu 7/17/08	Wed 8/13/08																	
14	110 - Survey and Base Map (by Wallace Group)	4.7 mons	Tue 9/2/08	Fri 1/9/09																	
15	111 - Geotechnical Report (by Fugro)	3 mons	Mon 10/20/08	Fri 1/9/09																	
16	112 - Draft Concept Report	1 day	Tue 3/31/09	Tue 3/31/09																	
17	113 Review and Finalize Concept Design Report	1 mon	Wed 4/1/09	Tue 4/28/09																	
18	114 - Narrative Report	1 mon	Wed 5/13/09	Tue 6/9/09																	
19	<b>Construction Plans and Specifications</b>	<b>540 days</b>	<b>Wed 4/29/09</b>	<b>Tue 5/24/11</b>																	
20	<b>Bid Package 1 - HDD</b>	<b>10 mons</b>	<b>Wed 4/29/09</b>	<b>Tue 2/2/10</b>																	
21	60% Submittal	1 day	Wed 6/10/09	Wed 6/10/09																	
22	Peer Review	2 wks	Thu 6/11/09	Wed 6/24/09																	
23	District Review	1 wk	Thu 6/25/09	Wed 7/1/09																	
24	90% Submittal (Tied to Prequalification of Contractors)	1 day	Fri 2/18/11	Fri 2/18/11																	
25	Peer Review	4 wks	Mon 2/22/11	Fri 3/18/11																	
26	District Review	2 wks	Mon 3/21/11	Fri 4/1/11																	
27	Draft Final Submittal (as needed)	1 day	Mon 4/18/11	Mon 4/18/11																	
28	District & CM Team Review	3 wks	Tue 4/19/11	Mon 5/9/11																	
29	Final Submittal	1 day	Tue 5/24/11	Tue 5/24/11																	
30	<b>Bid Package 2 - NCS System Pipeline Improvements</b>	<b>6.25 mons</b>	<b>Wed 4/29/09</b>	<b>Tue 12/15/09</b>																	
31	60% Submittal	1 day	Wed 7/22/09	Wed 7/22/09																	
32	Peer Review	2 wks	Thu 7/23/09	Wed 8/5/09																	
33	District Review	1 wk	Thu 8/6/09	Wed 8/12/09																	
34	90% Submittal	1 day	Wed 10/7/09	Wed 10/7/09																	
35	Peer Review	4 wks	Thu 10/8/09	Wed 11/4/09																	
36	District Review	2 wks	Thu 11/5/09	Wed 11/18/09																	
37	Draft Final Submittal	1 day	Fri 4/30/10	Fri 4/30/10																	
38	District & CM Team Review	5 wks	Mon 5/3/10	Fri 6/4/10																	
39	Final Submittal	1 day	Mon 7/12/10	Mon 7/12/10																	
40	<b>Bid Package 3 - Blosser Road Water Main and Flow Meter</b>	<b>6.75 mons</b>	<b>Wed 4/29/09</b>	<b>Tue 1/13/10</b>																	
41	60% Submittal	1 day	Wed 7/8/09	Wed 7/8/09																	
42	Peer Review	2 wks	Thu 7/9/09	Wed 7/22/09																	
43	District Review	1 wk	Thu 7/23/09	Wed 7/29/09																	
44	90% Meter & FCV Vault Plans	1 day	Mon 2/1/10	Mon 2/1/10																	
45	District Review	2 wks	Tue 2/2/10	Mon 2/15/10																	
46	City Review	2 wks	Tue 2/16/10	Mon 3/1/10																	
47	90% Submittal	1 day	Fri 3/12/10	Fri 3/12/10																	
48	Peer Review	4 wks	Mon 3/15/10	Fri 4/9/10																	
49	District Review	7 wks	Mon 4/12/10	Fri 5/28/10																	
50	Draft Final Submittal (as needed)	1 day	Mon 6/28/10	Mon 6/28/10																	
51	District & CM Team Review	3 wks	Tue 6/29/10	Mon 7/19/10																	



Project: WSP Design Schedule  
Date: Wed 6/16/10

Task	Milestone	Roll Up Task	Roll Up Baseline	Split	Project Summary
Progress	Baseline Milestone	Roll Up Milestone	Roll Up Baseline Milestone	Baseline Split	Group By Summary
Baseline	Summary	Baseline Summary	Roll Up Progress	External Tasks	Deadline



Project: WIP Design Schedule | 
 Task: Progress | 
 Milestone: Milestone | 
 Rollup Task: Rolled Up Task | 
 Rollup Baseline: Rolled Up Baseline | 
 Split: Split | 
 Project Summary: Project Summary

Date: Wed 6/16/10 | 
 Baseline: Baseline | 
 Summary: Summary | 
 Rollup Milestone: Rolled Up Milestone | 
 Rollup Baseline Milestone: Rolled Up Baseline Milestone | 
 Baseline Split: Baseline Split | 
 Group By Summary: Group By Summary

Rollup Progress: Rollup Progress | 
 External Tasks: External Tasks | 
 Deadline: Deadline

TO: BOARD OF DIRECTORS  
FROM: DON SPAGNOLO *DS*  
DATE: JUNE 16, 2010

**AGENDA ITEM**  
**C-2**  
**JUNE 23, 2010**

## **MONTHLY SUPERINTENDENT UPDATE**

### **ITEM**

NCSD Facilitates Superintendent Tina Grietens re Update recent Operations Activities [NO ACTION REQUESTED].

### **BACKGROUND**

Tina Grietens is scheduled to summarize the attached outline.

### **RECOMMENDATION**

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

### **ATTACHMENTS**

- Operations Report

# NIPOMO COMMUNITY

## BOARD MEMBERS

JAMES HARRISON, PRESIDENT  
LARRY VIERHEILIG, VICE PRESIDENT  
ED EBY, DIRECTOR  
MIKE WINN, DIRECTOR  
BILL NELSON, DIRECTOR



# SERVICES DISTRICT

## STAFF

DON SPAGNOLO, P.E., GENERAL MANAGER  
LISA BOGNUA, ASSISTANT GENERAL MANAGER  
JON SEITZ, GENERAL COUNSEL  
PETER SEVCIK, P.E., DISTRICT ENGINEER

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148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326  
(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

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TO: DON SPAGNOLO, P.E., GENERAL MANAGER  
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT TG  
DATE: JUNE 17, 2010  
SUBJECT: UTILITY DIVISION UPDATE FOR MAY 20, 2010 – JUNE 17, 2010

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### Southland Wastewater Plant and Utility Yard

- Utility equipment storage building contract awarded
- Lab instrument deliveries received
- Effluent water quality improving

### Collection system

- Vac-Con: cleaning sewer lines, training with City of SLO crew
- Replaced level transducer at Tefft Lift Station
- Connected SCADA alarm circuit for Maria Vista Lift Station generator
- Installation of float switches at Misty Glen Lift station

### Distribution System

- Via Concha well update
- Quad tank rehabilitation progressing
- Sundale well project complete; emergency standby generator training held
- Manual transfer switch installed at Eureka well for standby generator
- Electrical panel maintenance at wells

### Maintenance

- Annual generator maintenance performed
- String trimming weeds at District Facilities
- Angle stop and meter replacements, fire hydrant painting, dead end water lines flushed
- Security fence and gate repairs, various facilities

### Compliance

- Annual Water Report preparation to CDPH; preparing reports for WWTP

### Other

- Working with District Engineer on District Projects
- Fire flow meter reading initiated
- Blacklake resident called to commend the crew for good work repairing leak on Barberry
- One operator passed D3, and one passed D1 Distribution Certification Exam through CDPH



TO: BOARD OF DIRECTORS  
FROM: DON SPAGNOLO   
DATE: JUNE 18, 2010



### CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) APPROVE WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE BOARD MEETING MINUTES [RECOMMEND APPROVAL]  
Approve Minutes of June 9, 2010

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2010\CONSENT AGENDA\06-23-10 CONSENT.DOC

TO: BOARD OF DIRECTORS  
 FROM: DON SPAGNOLO  
 DATE: JUNE 18, 2010

**AGENDA ITEM  
 D-1  
 JUNE 23, 2010**

**TOTAL COMPUTER  
 CHECKS  
 \$222,168.07**

**HAND WRITTEN CHECKS**

6-08-10	20133	US BANK	SUPPLIES	\$712.54
06-23-10	20134	BUD KELLEY CONSTRUCTION	PCI DEPOSIT REFUND TR 2663	\$1646.88
VOID - NONE				

**COMPUTER GENERATED CHECKS**

18093	06/11/10	EMP01	EMPLOYMENT DEVELOP DEPT	1398.83	.00	1398.83	B00608	STATE INCOME TAX
18094	06/11/10	MID01	RABOBANK-PAYROLL TAX DEPO	3726.78	.00	3726.78	B00608	FEDERAL INCOME TAX
				623.14	.00	623.14	1B00608	FICA
				1010.36	.00	1010.36	2B00608	MEDICARE (FICA)
			Check Total.....:	5360.28	.00	5360.28		
18095	06/11/10	MID02	RABOBANK-DIRECT DEPOSIT	29653.15	.00	29653.15	B00608	NET PAY
18096	06/11/10	PER01	PERS RETIREMENT	8306.95	.00	8306.95	B00608	PERS PAYROLL REMITTANCE
18097	06/11/10	STA01	ING-PERS 457 DEFERRED COM	1125.00	.00	1125.00	B00608	457 DEFERRED COMP
018098	06/23/10	ABA01	ABALONE COAST BACTERIOLOG	20.00	.00	20.00	10-1292	BL WWTF LAB
				124.00	.00	124.00	10-1293	BL WWTF LAB
				176.00	.00	176.00	10-1294	SOUTHLAND WWTF LAB
				20.00	.00	20.00	10-1307	BL WWTF LAB
				20.00	.00	20.00	10-1318	BL WWTF LAB
			Check Total.....:	360.00	.00	360.00		
018099	06/23/10	AEC01	AECOM USA INC	9871.73	.00	9871.73	7080410	WATERLINE INTERTIE DESIGN
				172.80	.00	172.80	7080411	SEWER SCADA UPGRADE
				172.80	.00	172.80	7080414	WATER SCADA UPGRADE
				1417.50	.00	1417.50	7080419	PCI-KENGEL CO 06-0225
				6671.70	.00	6671.70	7080466	SOUTHLAND WWTF UPGRADE
			Check Total.....:	18306.53	.00	18306.53		
018100	06/23/10	AME02	AMERICAN INDUSTRIAL SUPPL	1114.54	.00	1114.54	0209550	WIRE ROPE/CABLE
018101	06/23/10	AME03	AMERI PRIDE	139.80	.00	139.80	100270	UNIFORMS ETC
				115.75	.00	115.75	105872	UNIFORMS
			Check Total.....:	255.55	.00	255.55		
018102	06/23/10	ATT01	AT&T/MCI	185.28	.00	185.28	1413801	PHONES
018103	06/23/10	BOB01	BOB'S RUBBER STAMPS	43.50	.00	43.50	34429	DESK SIGNS
018104	06/23/10	BOI01	BOILER AND STEAM PARTS, I	1257.10	.00	1257.10	103918	ELECTRIC COMPONETS
018105	06/23/10	BRE02	BRENNTAG PACIFIC INC.	676.63	.00	676.63	BPI002203	SODIUM HYPOCHLORITE
				676.63	.00	676.63	BPI002204	SODIUM HYPOCHLORITE
			Check Total.....:	1353.26	.00	1353.26		
018106	06/23/10	CAL03	CALIFORNIA ELECTRIC SUPPL	331.69	.00	331.69	412246	AEATOR SUPPORTS
				64.95	.00	64.95	412598	HOOR METER
				374.22	.00	374.22	412816	MISTY GLEN L/S PARTS
				50.60	.00	50.60	413402	MARIA VISTA L/S
				117.70	.00	117.70	413405	MISTY GLEN L/S
			Check Total.....:	939.16	.00	939.16		
018107	06/23/10	CAN02	CANNON ASSOCIATES	530.00	.00	530.00	48671	SCADA MAINT
				281.25	.00	281.25	48803	SUNDALE CM
				3212.35	.00	3212.35	48805	WILLOW RD EXTENSION PHASE
				3730.99	.00	3730.99	48808	WILLOW RD EXTENSION PHASE
				965.00	.00	965.00	48816	CONNECT SYSTEM PSI
				1369.76	.00	1369.76	48817	SUNDALE WELL HMI
				330.00	.00	330.00	48818	TEFFT ST L/S REPAIR
				6413.75	.00	6413.75	48834	QUAD TANK SITING STUDY
				1628.75	.00	1628.75	48863	SOUTHLAND WWTF PEER REVIE
			Check Total.....:	18461.85	.00	18461.85		
018108	06/23/10	COR02	CORRPRO COMPANIES, INC.	1600.00	.00	1600.00	J1177767	CATHODIC PROT REMOVAL-TAN
018109	06/23/10	DFK01	DFK SOLUTIONS GROUP, LLC	350.00	.00	350.00	1118	SAFETY SUBSCRIPTION

**NIPOMO COMMUNITY SERVICES DISTRICT  
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018110	06/23/10	EBY01	EBY, ED	100.00	.00	100.00	062310	BOARD MEETING 6-23-10
018111	06/23/10	FAR01	FARM SUPPLY COMPANY	143.96	.00	143.96	MAY 2010	OPERATING SUPPLIES
018112	06/23/10	FIS02	FISHER SCIENTIFIC	5359.90	.00	5359.90	1293699	AUTOCLAVE LAB EQUIPMENT
				4086.99	.00	4086.99	4204295	LAB EQUIPMENT
				267.05	.00	267.05	4331657	LAB EQUIPMENT
				3916.80	.00	3916.80	8046440	INCUBATOR LAB EQUIPMENT
			Check Total.....:	13630.74	.00	13630.74		
018113	06/23/10	FUG01	FUGRO WEST, INC.	48696.36	.00	48696.36	3596.5.17	SOUTHLAND EXPANSION
018114	06/23/10	HAM02	HAMNER JEWELL & ASSOCIATE	1893.75	.00	1893.75	4901	WATERLINE INTERTIE SUPPOR
018115	06/23/10	HAR02	HARRISON, JAMES	100.00	.00	100.00	062310	BOARD MEETING 6-23-10
018116	06/23/10	IRO01	IRON MOUNTAIN RECORDS MGT	32.26	.00	32.26	BZS1201	SHREDDING SERVICE
018117	06/23/10	KIN03	KINEQUIP INC	867.17	.00	867.17	0140984	LEVEL GUARD
018118	06/23/10	LIN02	LINC DELIVERY	231.00	.00	231.00	MAY 2010	MAY DELIVER
018119	06/23/10	MCR01	MCR TECHNOLOGIES, INC.	2591.29	.00	2591.29	20879	TRANSDUCER
018120	06/23/10	MIN02	MINER'S ACE HARDWARE	534.10	.00	534.10	MAY 2010	OPERATING SUPPLIES
018121	06/23/10	MNS01	MNS ENGINEERS INC	2325.00	.00	2325.00	59692	90% DESIGN REVIEW
018122	06/23/10	MUL01	MULLAHEY FORD	409.47	.00	409.47	206994	TRUCK REPAIRS
018123	06/23/10	NEL01	NELSON, WILLIAM J	100.00	.00	100.00	062310	BOARD MEETING 6-23-10
018124	06/23/10	QUI04	QUINN POWER SYSTEMS	1071.87	.00	1071.87	4569	MAIRA VISTA L/S
				1271.91	.00	1271.91	4570	SOUTHLAND WWTP GENERATOR
				991.60	.00	991.60	4571	GENERATOR MAINT
				1107.16	.00	1107.16	4572	SHOP GENERATOR MAINT
				1146.77	.00	1146.77	4573	TEFFT ST L/S GENERATOR MA
				1038.75	.00	1038.75	4574	GENERATOR REPAIR
				1767.05	.00	1767.05	4575	BL BOOSTER GENERATOR MAIN
			Check Total.....:	8395.11	.00	8395.11		
018125	06/23/10	RAB02	RABOBANK PETTY CASH	20.08	.00	20.08	1	POSTAGE
				170.22	.00	170.22	2	SUPPLIES
			Check Total.....:	190.30	.00	190.30		
018126	06/23/10	RIC01	RICHARDS, WATSON, GERSHON	3147.50	.00	3147.50	171944	WATER RIGHTS ADJUDICATION
018127	06/23/10	SAN04	SANTA MARIA TIMES	45.50	.00	45.50	145113	BL STREET LIGHTING AD
				299.25	.00	299.25	145114	LANDSCAPE MAINT AD
				141.68	.00	141.68	145115	PUBLIC NOTICE-BUDGET
				190.96	.00	190.96	145116	SOLID WASTE AD
			Check Total.....:	677.39	.00	677.39		
018128	06/23/10	SAN09	SAN LUIS MAILING SERVICE	135.92	.00	135.92	212384	MAIL UTILITY BILLS
				55.06	.00	55.06	212311M	MAILING LATE NOTICES
				225.72	.00	225.72	212311P	POSTAGE LATE NOTICES
				657.02	.00	657.02	212384P	POSTAGE FOR UTILITY BILLS
			Check Total.....:	1073.72	.00	1073.72		
018129	06/23/10	SLO01	SAN LUIS OBISPO COUNTY	454.08	.00	454.08	60	MOU-PER REIMBURSEMENT AGR
				10490.25	.00	10490.25	252	MOU-PER REIMBURSEMENT AGR
			Check Total.....:	10944.33	.00	10944.33		
018130	06/23/10	SLO08	SAN LUIS OBISPO COUNTY	990.00	.00	990.00	B00614	UTILITY BLANKET ENCROACHM
018131	06/23/10	TAF01	TAFT ELECTRIC	950.00	.00	950.00	30617	ELECTRICAL PANELS
				4779.00	.00	4779.00	30646	SUNDALE WELL BLDG WIRING
				1567.50	.00	1567.50	306171	ELECTRICAL PANELS
				760.00	.00	760.00	30617J	WELL MAINTENANCE
				285.00	.00	285.00	30617K	WELL MAINTENANCE
			Check Total.....:	8341.50	.00	8341.50		
018132	06/23/10	TEL01	TELEDYNE	6886.36	.00	6886.36	926529	SEWER SAMPLER
018133	06/23/10	TIT01	TITAN INDUSTRIAL & SAFETY	155.45	.00	155.45	1041282	TANK TRUCK HOSE
018134	06/23/10	USA01	USA BLUEBOOK	777.56	.00	777.56	157952	LEVEL TRANSMITTER
				140.99	.00	140.99	157954	PROCESS GAUGE
				189.14	.00	189.14	158562	SEWER SPOON
			Check Total.....:	1107.69	.00	1107.69		

**NIPOMO COMMUNITY SERVICES DISTRICT  
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018135	06/23/10	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	062310	BOARD MEETING 6-23-10
018136	06/23/10	WAL01	WALLACE GROUP	615.50	.00	615.50	29992	PEER REVIEW PANEL
				1885.00	.00	1885.00	30017	GIS MAINT PHASE 4
				4176.00	.00	4176.00	30018	GIS MAINT PHASE 3
				746.01	.00	746.01	30044	INTERTIE ASSESSMENT DISTR
			Check Total.....:	7422.51	.00	7422.51		
018137	06/23/10	WIN01	WINN, MICHAEL	100.00	.00	100.00	062310	BOARD MEETING 6-23-10
018138	06/23/10	WOO01	DOUGLAS WOOD & ASSOCIATES	3925.00	.00	3925.00	10	SOUTHLAND WWTF UPGRADE
018139	06/23/10	WSC01	WSC	6985.13	.00	6985.13	0130	URBAN WATER MGMT PLAN UPD

# NIPOMO COMMUNITY SERVICES DISTRICT

*Celebrating 45 Years of Service 1965 - 2010*

## DRAFT MINUTES

**JUNE 9, 2010 AT 9:00 A.M.**

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

**D2**

### BOARD of DIRECTORS

JAMES HARRISON, **PRESIDENT**  
LARRY VIERHEILIG, **VICE PRESIDENT**  
MICHAEL WINN, **DIRECTOR**  
ED EBY, **DIRECTOR**  
BILL NELSON, **DIRECTOR**

### PRINCIPAL STAFF

DON SPAGNOLO, P.E., **GENERAL MANAGER**  
LISA BOGNUDA, **ASSIST. GENERAL MANAGER**  
PETER SEVCIK, P.E. **DISTRICT ENGINEER**  
JON SEITZ, **GENERAL COUNSEL**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

#### A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the meeting of the June 9, 2010 Regular Meeting of the Nipomo Community Services District to order at 9:00 a.m. and led the flag salute.

#### B. ROLL CALL

At Roll Call, all directors were present.

#### C. PRESENTATIONS AND PUBLIC COMMENT

##### C-1) SHERIFF COMMANDER

Update re: South County Law Enforcement Activities

The Commander was unable to attend the meeting

##### C-2) CAL FIRE BATTALION CHIEF BILL FISHER

Update re: South County Cal Fire Activities

Battalion Chief Bill Fisher gave an update and reviewed the activity report for May 2010. In May 2010, Nipomo Station #20 had a total of 98 calls: 12 fire calls, 9 vehicle accidents, 59 medical aids and 18 other calls.

Mesa Station #22 had a total of 50 calls: 7 fire calls, 9 vehicle accidents, 21 medical aids and 13 other calls.

Full fire season staffing will begin on June 15.

The Chipping Program has been successful.

The Board thanked Battalion Chief Fisher for the report.

##### C-3) MIKE NUNLEY OF AECOM

Update re: Southland Wastewater Treatment Plant Upgrade

Mike Nunley, AECOM Engineering Project Manager, reviewed the report in the Board packet and answered questions from the Board.

The Board thanked Mr. Nunley for the report.

##### C-4) NCSD DISTRICT ENGINEER PETER SEVCIK

Update re: Recent Activities

Peter Sevcik, District Engineer, reviewed the report as presented in the Board Packet. Mr. Sevcik was pleased to announce that Sundale Well is operational and has been removed from the list of active projects.

The Board thanked Mr. Sevcik for the report.

MINUTES SUBJECT TO BOARD APPROVAL

Copy of document found at [www.NoNewWipTax.com](http://www.NoNewWipTax.com)

Nipomo Community Services District  
REGULAR MEETING  
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C-5) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST  
Receive Announcements from Directors Items of District & Community Interest

Director Winn

The Board of Supervisors approved the Resource Management System Annual Report yesterday and there is no change for the Nipomo Mesa Water Conservation Area (NMWCA). It will remain at a Level 3 Severity. They also received a report on Workforce Housing, which downplayed water supplies.

Director Eby

The June 17 LAFCO meeting has been canceled. LAFCO is waiting for the negotiations between the County and NCSD on the MOA to be completed.

There will be a Town Hall meeting on June 17 at 6:00 p.m. at Nipomo High School regarding the Willow Road project.

Director Vierheilig

On June 17 there will be a dinner forum in San Luis Obispo regarding climate change. He doesn't have any other details at this time.

Director Nelson

The BLMA has hired The Wallace Group to determine who owns the common areas in Blacklake.

C-6) PUBLIC COMMENT ON ITEMS NOT ON AGENDA

There was no public comment.

D. CONSENT AGENDA

D-1) APPROVE WARRANTS

D-2) APPROVE BOARD MEETING MINUTES

Approve Minutes of May 26, 2010

Upon motion by Director Eby and seconded by Director Vierheilig, the Board unanimously approved the Consent Agenda with one minor correction to the Minutes. There was no public comment. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilig, Nelson, Winn, and Harrison	None	None

E. ADMINISTRATIVE ITEMS

E-1) INTRODUCE, EDIT & READ BY TITLE ORDINANCE PROVIDING FOR PHASING OF CAPACITY CHARGE PAYMENTS [COMPLETE 1<sup>ST</sup> READING & SET SECOND READING]

Don Spagnolo, General Manager, introduced the item. Director Vierheilig requested the wording be changed from "dedicate water and sewer improvements..." to "dedicate any water and sewer improvements..." throughout the Ordinance. Director Eby asked about the sunset clause in Section H. Director Winn requested a change in the location of the prepositional phrase in Section 11.

Upon motion of Director Winn and seconded by Director Vierheilig, the Board of Directors moved to read the Ordinance, as amended, in title only. There was no public comment. Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Nelson and Harrison	Director Eby	None

Upon motion of Director Winn and seconded by Director Vierheilig, the Board of Directors moved to set the second reading and adoption for June 23, 2010. There was

**Nipomo Community Services District  
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no public comment. Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Nelson and Harrison	Director Eby	None

**E-2) PUBLIC HEARING – AUTHORIZE RECORDATION OF TAX LIENS FOR PROPERTIES IN ARREARS IN PAYMENT OF SOLID WASTE FEES [CONDUCT HEARING AND CONFIRM OR AMEND GENERAL MANAGER’S REPORT]**

Lisa Bognuda, Finance Director, introduced the item. President Harrison opened the Public Hearing.

Michael Cook, 672 Story, stated he does not understand why NCSD has mandatory garbage collection when Golden State Water Company in Nipomo does not. He stated that he was being charged for garbage service during a time when he did not have the garbage cans. He stated that on July 15, 2007, the cans were delivered to his home. Mr. Cook stated that he is prepared to take this to small claims court.

District Legal Counsel, Jon Seitz, asked Mr. Cook if his testimony is that the \$127.20 represents the cost for service prior to him receiving the garbage cans? If so, why is \$127.20 now showing up on the tax roll? Mr. Cook did not confirm nor deny Mr. Seitz’s clarification.

President Harrison closed the Public Hearing.

Upon motion of Director Eby and seconded by Director Vierheilig, the Board of Directors approved Resolution 2010-1189 and directed Staff to contact South County Sanitary to check into Mr. Cook’s account. Vote 4-1.

**RESOLUTION NO. 2010-1189  
A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE NIPOMO COMMUNITY SERVICES DISTRICT  
CONFIRMING REPORT OF DISTRICT GENERAL MANAGER FOR  
UNPAID SOLID WASTE COLLECTION CHARGES**

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilig, Nelson and Winn	Director Harrison	None

**E-3) PUBLIC/PROTEST HEARING – AUTHORIZE COLLECTION OF FY 2010-11 BLACKLAKE STREET LIGHT DISTRICT ASSESSMENTS [CONDUCT PROTEST HEARING AND CONFIRM OR AMEND GENERAL MANAGER’S REPORT]**

Lisa Bognuda, Finance Director, introduced the item. President Harrison opened the Public Hearing. There were no public comments.

Upon motion of Director Eby and seconded by Director Nelson, the Board of Directors unanimously approved Resolution 2010-1190. Vote 5-0.

**RESOLUTION NO. 2010-1190  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
PROVIDING FOR THE COLLECTION OF STREET LIGHT CHARGES ON  
THE SAN LUIS OBISPO COUNTY TAX ROLLS FOR MAINTENANCE AND  
OPERATION OF EXISTING PUBLIC STREET LIGHTS IN THE  
BLACKLAKE VILLAGE**

YES VOTES	NO VOTES	ABSENT
Directors Eby, Nelson, Vierheilig, Winn and Harrison	None	None

**Nipomo Community Services District  
REGULAR MEETING  
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- E-4) PUBLIC/PROTEST HEARING – AUTHORIZE COLLECTION OF FY 2010-11 LANDSCAPE MAINTENANCE ZONE #1 ASSESSMENTS [CONDUCT PROTEST HEARING AND CONFIRM OR AMEND GENERAL MANAGER’S REPORT]

Lisa Bognuda, Finance Director, introduced the item. President Harrison opened the Public Hearing. There were no public comments.

Upon motion of Director Eby and seconded by Director Winn, the Board of Directors unanimously approved Resolution 2010-1191. Vote 5-0.

**RESOLUTION NO. 2010-1191  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR  
THE NIPOMO COMMUNITY SERVICES DISTRICT STREET  
LANDSCAPE MAINTENANCE DISTRICT NO. 1  
FOR FISCAL YEAR 2010-2011**

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Nelson, Vierheilg and Harrison	None	None

- E-5) PUBLIC HEARING – REVIEW FY 2010-11 BUDGET [ORDER EDITS FOR CONSIDERATION AND ADOPTION OF BUDGET AT 6/23/10 MEETING]

Lisa Bognuda, Finance Director, introduced the item. Ms. Bognuda noted one correction to page 2 of the Staff Report.

There were no public comments.

Upon motion of Director Vierheilg and seconded by Director Winn, the Board of Directors unanimously approved setting June 23, 2010 for the adoption of the Budget. Vote 5-0.

The Board of Directors directed Staff to review the uses of the Solid Waste Fund cash reserves and report back to the Board of Directors.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilg, Winn, Nelson, Eby and Harrison	None	None

The Board of Directors commended Ms. Bognuda for preparing a very good budget document.

- E-6) AWARD CONTRACT FOR SHOP STORAGE BUILDING [REVIEW STAFF RECOMMENDATION, AWARD CONTRACT]

Don Spagnolo, General Manager, introduced the item. Director Winn was concerned about the public notice of the RFP and the lack of ventilation and hand-washing facilities in the building.

There were no public comments.

Upon motion of Director Vierheilg and seconded by Director Nelson, the Board of Directors approved awarding the bid to PWS Inc. for \$86,360 and authorized the General Manager to execute the agreement and to authorize the Change Orders up to \$5,000 with an aggregate Change Order total not-to-exceed \$10,000. Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilg, Nelson, Eby and Harrison	Director Winn	None



Nipomo Community Services District  
**REGULAR MEETING**  
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F. MANAGER'S REPORT

Don Spagnolo, General Manager, reviewed the Manager's Report as presented in the Board Packet and answered questions from the Board. The Board of Directors discussed the Memorandum of Agreement between the NCSD and the County of San Luis Obispo regarding the NCSD's Sphere of Influence. This item will be placed on the next agenda. There was no public comment.

G. COMMITTEE REPORT

May 17, 2010 Southland Upgrade Committee  
 May 24, 2010 WIP Committee

There is no Committee Report. There was no public comment.

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Winn asked when the Public Outreach Ad Hoc Committee will meet.  
Director Eby asked about the UWMP milestones.

I. CLOSES SESSION ANNOUNCEMENTS

Jon Seitz, District Legal Counsel, announced the following items to be considered during Closed Session:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL PENDING LITIGATION GC§54956.9 MARIA VISTA VS. NCSD (CASE NO. CV 040877), MARIA VISTA VS. NCSD (CASE NO. CV 061079), AND MARIA VISTA VS. LINDA VISTA FARMS, NCSD ET AL. (CASE NO. CV 040150);
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD VS. COUNTY SLO, ET AL. (CASE #CV090010)
4. ANNUAL PERFORMANCE REVIEW OF DISTRICT LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54957
5. INITIATION OF LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956 (ONE CASE)

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public present to comment.

K. ADJOURN TO CLOSED SESSION

President Harrison adjourned the meeting to Closed Session at 12:00 p.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 2:08 p.m. There was no audience present. There was no reportable action.

ADJOURN

President Harrison adjourned the meeting at 2:09 p.m.

➤ Next Regular Board Meeting is June 23, 2010