

TO: BOARD OF DIRECTORS

FROM: DON SAPGNOL.O  
GENERAL MANAGER 

DATE: AUGUST 6, 2010

## AGENDA ITEM

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AUGUST 11, 2010

### GENERAL MANAGER'S REPORT

#### ITEM

Standing report to your Honorable Board -- *Period covered by this report is July 23, 2010 through August 6, 2010.*

#### DISTRICT BUSINESS

##### Administrative

- Reviewed draft Water Funding Finance Analysis/Rate Study.
- Work to begin on the equipment building.
- County scheduling a hearing in late September for Jack Ready Park.
- 2010 Urban Water Mgmt Plan admin. draft has been reviewed for Board action on August 25<sup>th</sup>.
- Contacted other water purveyors and distributed draft MOU for WIP.
- Recruitment for a Maintenance Supervisor will start in August.

##### Operations

- Storage Tank Re-habilitation of one tank is complete and back in service.
- Traffic Control training to be held on August 17<sup>th</sup>
- Defensive driving training scheduled for August 20<sup>th</sup>.
- Removal of duck weed at BL WWTP nearing completion.
- Willow Road Waterline project is underway.
- Maria Vista Estates has set a total of ten water meters.

##### Meetings

Significant meetings attended or scheduled:

- July 29 - County Planning Staff to Review Projects.
- August 9 – Southland Wastewater Treatment Facility Committee.
- August 9 – Water Conservation Committee.
- August 10 - NMMA Technical Group.
- August 20 – Board Study Session
- August 23 - Waterline Intertie Outreach Committee


##### Safety Program

- No incidents or accidents to report.

#### RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

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TO: BOARD OF DIRECTORS  
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GENERAL MANAGER   
DATE: AUGUST 6, 2010



**COMMITTEE REPORTS**

**ITEM**

Review Committee Matters.

**BACKGROUND**

August 2, 2010 WIP Outreach Committee  
August 9, 2010 Southland Upgrade Committee  
August 9, 2010 Water Conservation Committee

**RECOMMENDATION**

It is recommended that your Honorable Board discuss the meetings, as appropriate.

**ATTACHMENTS**

- WIP Outreach Committee Minutes

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# NIPOMO COMMUNITY SERVICES DISTRICT

MONDAY, AUGUST 2, 2010

1:30 P. M.

## **SPECIAL MEETING MINUTES SUPPLEMENTAL WATER PROJECT PUBLIC OUTREACH COMMITTEE**

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### COMMITTEE MEMBERS

ED EBY, CHAIR  
MICHAEL WINN, MEMBER

### PRINCIPAL STAFF

DON SPAGNOLO, GENERAL MANAGER  
LISA BOGNUDA, ASSIST. GENERAL MANAGER  
MERRIE WALLRAVIN, SECRETARY/CLERK  
JON SEITZ, GENERAL COUNSEL  
PETER SEVCIK, DISTRICT ENGINEER

### **MEETING LOCATION**

**District Board Room  
148 S. Wilson Street  
Nipomo, California**

#### **1. CALL TO ORDER, ROLL CALL AND FLAG SALUTE**

Chairperson Eby called the meeting to order at 1:30 p.m. and led the flag salute. Committee Members Winn and Eby were both present. Also present were General Manager Don Spagnolo, District Engineer Peter Sevcik, District Superintendent Tina Grietens, and Timothy McLarney from True North, Brian Robinson from Terrain and Bonnie Moss from Tramutola.

#### **2. PRESENTATION BY TRUE NORTH REGARDING THE WORK PLAN AND PUBLIC OUTREACH FOR THE WATERLINE INTERTIE PROJECT**

General Manager Don Spagnolo began the presentation with a brief description of the Waterline Intertie Project then introduced Timothy McLarney of True North to present the outreach work plan. Mr. McLarney described the assessment process and the proposed scope of work. Phase I is the initial research and survey including a discussion on how the District will communicate the issues to the community in a simple and factual way. Only people who own property will be able to vote on the assessment. The vote will be weighted by the fee they will be asked to pay. Phase II involves communication and outreach including public information and ballot measure preparation. The process is data driven and relies on facts surrounding the proposed project. The plan measure package step addresses the revenue and what will be voted on. Phase III involves preparing and tracking mail-out surveys including information sheets similar to the actual ballot package.

#### **Public Comment:**

John Snyder indicated that there might be some confusion about sweeping large land owners into the process. Those properties that should be voting may be inaccurate and may include properties not in Golden State Water Company's area.

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**MONDAY, AUGUST 2, 2010**  
**SPECIAL MEETING MINUTES**  
**SUPPLEMENTAL WATER PROJECT PUBLIC OUTREACH COMMITTEE**  
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Bill Petrick stated that there are Home Owner's Associations on the Mesa that get together if someone would like to come and talked to them.

The Committee asked questions regarding the assessment schedule and discussed preparing a new schedule based on approval of the MOU with the County so the main project schedule can be revised for the next meeting.

**3. SET NEXT COMMITTEE MEETING**

The Committee agreed to have another meeting sometime in October to review the results of the phone survey. There was no public comment.

**4. ADJOURN**

The meeting was adjourned at 3:00 p.m.

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