

TO: BOARD OF DIRECTORS

FROM: DON SAPGNOL.O
GENERAL MANAGER 

DATE: SEPTEMBER 2, 2010

**AGENDA ITEM
F
SEPTEMBER 8, 2010**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is August 20, 2010 through September 2, 2010.*

DISTRICT BUSINESS

Administrative

- The assessment engineer for the Water Intertie Project is working on the Engineer's Report.
- A meeting has been scheduled on September 9, 2010 with the other water purveyors to discuss formation of the assessment district.
- The County will be having a Planning Commission hearing on Sept 30th for Jack Ready Park
- 2010 Urban Water Mgmt. Plan admin. draft will be presented for Board action on Sept.th.
- Reviewing funding options and lobbyist of State funding opportunities for the WIP.
- Discussed Miller Park status with the County.

Operations

- Sludge removal to start at the beginning of September.
- Reviewing site layout for the Quad tank site enlargement.
- A pre-construction meeting was held on August 27, 2010 for the vehicle maint. bldg.
- Willow Road Waterline project is underway.
- Maria Vista Estates has set a total of ten water meters.

Meetings

Significant meetings attended or scheduled:

- September 7 – Southland Wastewater Treatment Facility Committee.
- September 9 – NMMA Technical Group meeting
- September 13 – Water Conservation Committee.
- September 13 – Finance Committee.
- September 16 – Park Committee.
- September 20 - Waterline Intertie Committee.
- September 23 – NMMA – NCMA Technical Group

Safety Program

- No incidents or accidents to report.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

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NIPOMO COMMUNITY SERVICES DISTRICT
 WATERLINE INTERTIE PROJECT
 MONTHLY REPORT TO THE BOARD OF DIRECTORS
 JUNE 2010 (FY JUNE 30, 2010)

REVENUES FY 2009-2010 (1)	MONTH OF JUNE	FISCAL YEAR 7/1/2009 TO 6/30/2010
Supplemental Water Capacity Fees Collected	13,858.00	48,758.00
Interest Income (monthly & quarterly posting)	1,420.02	16,786.21
Revenue Subtotal	15,278.02	65,544.21

EXPENDITURES FY 2009-2010 (2)

<u>CONSULTANTS</u>		
1590-A1 Feasibility Study (Cannon)	0.00	0.00
1590-A2 EIR Preparation (Wood & Assoc)	500.00	500.00
1590-A3 Estimate/Preliminary Schedule (Cannon)	0.00	0.00
1590-A4 Proposed Routes/Facilities (Cannon)	0.00	0.00
1590-A5 Prop 50 Grant Applicatin	0.00	0.00
1590-A6 Project Support (Cannon)	0.00	0.00
1590-A7 Groundwater Grant Assistance (SAIC)	0.00	0.00
<u>LEGAL</u>		
1590-B1 Shipsey & Seitz	2,868.80	16,601.58
1590-B2 McDonough, Holland & Allen	0.00	0.00
1590-B3 Richards, Watson & Gershon	0.00	0.00
<u>LAND ACQUISITION</u>		
1590-C1 Appraisals (Tarvin & Reeder Gilman)	0.00	8,000.00
1590-C2 Property Negotiations (Hamner Jewell)	2,491.25	14,748.75
1590-C3 Property Acquisitions	2,772.00	2,772.00
<u>FINANCIAL</u>		
1590-D1 Reed Group and Wallace Group	0.00	4,476.25
1590-D2 Lobbying	4,500.00	54,000.00
<u>ENGINEERING</u>		
1590-E1 Preliminary Engineering Design (AECOM)	0.00	0.00
1590-E2 Water Modeling by Carollo (City of Santa Maria)	0.00	0.00
1590-E3 Alternative Water Supplies (AECOM)	0.00	0.00
1590-E4 Project Information (AECOM)	0.00	0.00
1590-E5 Project Design (AECOM)	16,239.38	228,952.01
1590-E6 Pressure Testng	0.00	0.00
1590-E7 Peer Review	1,777.85	15,374.25
1590-E8 Pot Holing	0.00	29,053.05
<u>OTHER</u>		
1590-F1 FGL Environmental	0.00	0.00
1590-F2 Copy/Print	0.00	0.00
<u>PERMITS</u>		
1590-G1 Santa Maria Valley Water Conservation District	0.00	0.00
<u>ASSESSMENT DISTRICT</u>		
1590-H1 Wallace Group	2,701.83	21,227.92
1590-H2 SLO County Reimbursement Agreement for JPA	26,603.80	36,603.80
<u>CONSTRUCTION</u>		
1590-I1 Construction Management (MNS)	2,325.00	21,975.00
1590-I2 Arborist (A&T Arborists)	0.00	2,830.00
<u>SALARY AND BENEFITS (3)</u>		
1590-Z1 Wages-Capitalized	5,624.18	50,005.29
1590-Z2 Payroll Taxes-Capitalized	250.60	2,058.44
1590-Z3 Retirement-Capitalized	1,142.13	9,443.17
1590-Z4 Medical-Capitalized	126.18	3,390.94
1590-Z5 Dental/Vision-Capitalized	18.01	459.62
1590-Z6 Workers Compensation-Capitalized	22.95	271.21
Expenditure Subtotal	69,963.96	522,743.28
Net Revenues less Expenditures	(54,685.94)	(457,199.07)
Beginning Fund Balance as of July 1, 2009		2,830,850.76
Ending Fund Balance as of June 30, 2010		2,373,651.69

(1) See attached "Supplemental Water Fees Collected" Schedule for more detail.
 (2) See attached "Supplemental Water Cost Summary" for more detail.
 (3) Salary and Benefits of GM and District Engineer are allocated among NCSD projects and capitalized as part of the cost of the project.

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER COST SUMMARY**

A/C #	DESCRIPTION	7/1/2004 TO 6/30/2005	7/1/2005 TO 6/30/2006	7/1/2006 TO 6/30/2007	7/1/2007 TO 6/30/2008	7/1/2008 TO 6/30/2009	7/1/2009 TO 6/30/2010	GRAND TOTAL
1645	Reservation Fee-City of Santa Maria	37,500.00	0.00	0.00	0.00	0.00	0.00	37,500.00
1590-A1	Feasibility Study (Cannon)	25,887.29	0.00	0.00	0.00	0.00	0.00	25,887.29
1590-A2	EIR Preparation (Wood & Assoc)	29,037.48	87,100.23	16,053.83	45,407.70	76,544.11	500.00	254,643.35
1590-A3	Est/Preliminary Schedule (Cannon)	3,706.19	2,602.75	0.00	0.00	0.00	0.00	6,308.94
1590-A4	Proposed Routes/Facilities (Cannon)	5,050.07	520.00	0.00	0.00	0.00	0.00	5,570.07
1590-A5	Prop 50 Grant Application	2,757.00	6,210.00	0.00	1,857.60	0.00	0.00	10,824.60
1590-A6	Project Support (Cannon)	0.00	11,797.44	0.00	0.00	0.00	0.00	11,797.44
1590-A7	Groundwater Grant Assistance (SAIC)	0.00	0.00	0.00	15,000.00	0.00	0.00	15,000.00
1590-B1	Shipsey & Seltz	0.00	23,095.55	17,564.25	2,201.50	18,224.00	16,601.58	77,686.88
1590-B2	McDonough, Holland & Allen	0.00	34,177.28	15,871.65	0.00	0.00	0.00	50,048.93
1590-B3	Richard, Watson & Gershon	0.00	9,472.38	27,954.81	0.00	0.00	0.00	37,427.19
1590-C1	Appraisals (Tarvin & Reeder Gilman)	0.00	0.00	16,170.00	10,000.00	0.00	8,000.00	34,170.00
1590-C2	Property Negotiations (Hamner Jewell)	0.00	0.00	0.00	0.00	15,250.00	14,748.75	29,998.75
1590-C3	Property Acquisitions	0.00	0.00	0.00	0.00	673.00	2,772.00	3,445.00
1590-D1	Reed Group and Wallace Group	0.00	2,809.85	0.00	0.00	7,585.45	4,476.25	14,871.55
1590-D2	Lobbying	0.00	0.00	0.00	38,801.11	38,950.00	54,000.00	131,751.11
1590-E1	Preliminary Engineering Design (Boyle)	0.00	6,470.33	223,286.67	103,460.19	2,194.43	0.00	335,411.62
1590-E2	Water Modeling by Carollo (City of SM)	0.00	0.00	24,942.00	0.00	0.00	0.00	24,942.00
1590-E3	Alternative Water Supplies (Boyle)	0.00	0.00	164,230.48	70,772.01	0.00	0.00	235,002.49
1590-E4	Project Information (Boyle)	0.00	0.00	0.00	6,000.00	0.00	0.00	6,000.00
1590-E5	Project Design (Boyle)	0.00	0.00	0.00	0.00	752,319.66	228,952.01	981,271.67
1590-E6	Pressure Testing	0.00	0.00	0.00	0.00	8,682.92	0.00	8,682.92
1590-E7	Peer Review	0.00	0.00	0.00	0.00	2,936.05	15,374.25	18,310.30
1590-E8	Pot Holing	0.00	0.00	0.00	0.00	0.00	29,053.05	29,053.05
1590-F1	Lab Testing (FGL Environmental)	0.00	0.00	5,047.00	0.00	0.00	0.00	5,047.00
1590-F2	Copy/Print	0.00	0.00	740.24	1,022.01	0.00	0.00	1,762.25
1590-G1	Permits	0.00	0.00	0.00	0.00	130.00	0.00	130.00
1590-H1	Assessment District	0.00	0.00	0.00	0.00	83,030.71	21,227.92	104,258.63
1590-H2	SLO County Reimb Agreement-JPA	0.00	0.00	0.00	0.00	0.00	36,603.80	36,603.80
1590-I1	Construction Management (MNS)	0.00	0.00	0.00	0.00	4,635.00	21,975.00	26,610.00
1590-I2	Arborist (A&T Arborist)	0.00	0.00	0.00	0.00	0.00	2,830.00	2,830.00
1590-Z1	Wages-Capitalized	0.00	29,076.92	35,884.51	28,197.08	31,926.57	50,005.29	175,090.37
1590-Z2	Payroll Taxes-Capitalized	0.00	587.22	587.42	455.96	504.53	2,058.44	4,193.57
1590-Z3	Retirement-Capitalized	0.00	8,418.08	10,344.53	8,110.84	8,690.47	9,443.17	45,007.09
1590-Z4	Medical-Capitalized	0.00	2,861.36	3,367.02	2,564.88	2,757.36	3,390.94	14,941.56
1590-Z5	Dental/Vision-Capitalized	0.00	0.00	247.90	328.23	348.15	459.62	1,383.90
1590-Z6	Workers Compensation-Capitalized	0.00	260.35	341.83	225.21	259.81	271.21	1,358.41
		103,938.03	225,459.74	562,634.14	334,404.32	1,055,642.22	522,743.28	2,804,821.73

**NIPOMO COMMUNITY SERVICES DISTRICT
CERTIFICATES OF PARTICIPATION
DEBT SERVICE SCHEDULE**

	PRINCIPAL	INTEREST	TOTAL DEBT SERVICE	PRINCIPAL BALANCE
				4,000,000.00
FY June 30, 2004	0.00	136,384.79	136,384.79	4,000,000.00
FY June 30, 2005	75,000.00	169,950.00	244,950.00	3,925,000.00
FY June 30, 2006	80,000.00	167,625.00	247,625.00	3,845,000.00
FY June 30, 2007	80,000.00	165,225.00	245,225.00	3,765,000.00
FY June 30, 2008	85,000.00	163,132.50	248,132.50	3,680,000.00
FY June 30, 2009	85,000.00	161,198.75	246,198.75	3,595,000.00
FY June 30, 2010	85,000.00	158,988.75	243,988.75	3,510,000.00
FY June 30, 2011	90,000.00	156,425.00	246,425.00	3,420,000.00
FY June 30, 2012	90,000.00	153,545.00	243,545.00	3,330,000.00
FY June 30, 2013	95,000.00	150,397.50	245,397.50	3,235,000.00

**NIPOMO COMMUNITY SERVICES DISTRICT
SUPPLEMENTAL WATER FEES COLLECTED**

PROJECT	DEVELOPER	SUMMARY	DATE PAID	SUPPLEMENTAL TOTAL
CO 06-0225	KENGEL	DEPOSIT FOR 2 ONE INCH METERS AND CREDIT FOR 1 ONE INCH METER EXISTING	11/3/2009	13,858.00
091-326-003	KENNY	1 ONE INCH METER	1/11/2010	13,858.00
TRACT 2663	KELLEY	FINAL FEES RECOMPUTED DUE TO INCREASE 7/1/09	1/11/2010	7,184.00
091-053-022	MCARTHUR	1 ONE INCH METER	6/7/2010	13,858.00
FISCAL YEAR 2009-2010			SUBTOTAL	48,758.00
CARRY FORWARD TOTALS FOR FY 04-05, FY 05-06, FY 06-07, FY 07-08 & FY 08-09				2,961,414.75
			GRAND TOTAL	<u>3,010,172.75</u>