

TO: BOARD OF DIRECTORS
FROM: DON SPAGNOLO
GENERAL MANAGER
DATE: OCTOBER 8, 2010



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]

- D-2) BOARD MEETING MINUTES [RECOMMEND APPROVAL]
SEPTEMBER 22, 2010 REGULAR BOARD MEETING
OCTOBER 1, 2010 SPECIAL MEETING

- D-3) MNS TASK ORDER FOR FRONTAGE ROAD TRUNK SEWER REPLACEMENT
PROJECT CONSTRUCTABILITY REVIEW AND BID PHASE SERVICES
[RECOMMENDED APPROVAL]

TO: BOARD OF DIRECTORS

FROM: DON SPAGNOLO
GENERAL MANAGER



DATE: OCTOBER 8, 2010

AGENDA ITEM

D-1

OCTOBER 13, 2010

TOTAL COMPUTER CHECKS

\$386,103.58

HAND WRITTEN CHECKS

09-22-10	20163	CLINICAL LABS	TRAINING	60.00
09-2710	20164	JAMES HARRISON	PARKS COMMITTEE	100.00
09-27-10	20165	WILLIAM NELSON	PARKS COMMITTEE	100.00
10-01-10	20166	STEVE SEVERANCE	CUSTOMER REFUND	250.00
10-01-10	20167	TRI-COUNTIES TRAINING	SEMINAR	100.00
VOID - NONE				

COMPUTER GENERATED CHECKS

18518	10/01/10	CAL19	CALIFORNIA STATE DISBURSE	344.76	.00	344.76	B00927	WITHHOLDING ORDER
18519	10/01/10	EMP01	EMPLOYMENT DEVELOP DEPT	1335.99	.00	1335.99	B00927	STATE INCOME TAX
18520	10/01/10	FRA01	FRANCHISE TAX BOARD	125.00	.00	125.00	B00927	WITHHOLDING ORDER
18521	10/01/10	MID01	RABOBANK-PAYROLL TAX DEPO	3636.07	.00	3636.07	B00927	FEDERAL INCOME TAX
				56.50	.00	56.50	1B00927	FICA
				1014.82	.00	1014.82	2B00927	MEDICARE (FICA)
			Check Total.....:	4707.39	.00	4707.39		
18522	10/01/10	MID02	RABOBANK-DIRECT DEPOSIT	28127.88	.00	28127.88	B00927	NET PAY
18523	10/01/10	PER01	PERS RETIREMENT	8659.25	.00	8659.25	B00927	PERS PAYROLL REMITTANCE
18524	10/01/10	STA01	ING-PERS 457 DEFERRED COM	875.00	.00	875.00	B00927	457 DEFERRED COMP
018525	10/01/10	EBY01	EBY, ED	100.00	.00	100.00	100110	SPECIAL MEETING 10-01-10
018526	10/01/10	HAR02	HARRISON, JAMES	100.00	.00	100.00	100110	SPECIAL MEETING 10-01-10
018527	10/01/10	NEL01	NELSON, WILLIAM J	100.00	.00	100.00	100110	SPECIAL MEETING 10-01-10
018528	10/01/10	SLO08	SAN LUIS OBISPO COUNTY	124396.00	.00	124396.00	B00930	DEPOSIT-WILLOW ROAD PHASE
018529	10/01/10	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	100110	SPECIAL MEETING 10-01-10
018530	10/01/10	WIN01	WINN, MICHAEL	100.00	.00	100.00	100110	SPECIAL MTG 10-01-10
018531	10/01/10	ZZZ01	CUSTOMER REFUND	250.00	.00	250.00	SEVERANCE	CUSTOMER REFUND-STEVE SEV
018532	10/04/10	HAR02	HARRISON, JAMES	100.00	.00	100.00	100410	PERSONNEL COMMITTEE 10-04
018533	10/04/10	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	100410	PERSONNEL COMMITTEE 10-04
018534	10/13/10	ABA01	ABALONE COAST BACTERIOLOG	105.00	.00	105.00	10-2917	LAB TEST-SOUTHLAND WWTP
				147.00	.00	147.00	10-2918	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	10-3032	LAB TEST-BL WWTP
				175.00	.00	175.00	10-3033	LAB TEST-WATER SAMPLES
				105.00	.00	105.00	10-3052	LAB TEST-SOUTHLAND WWTP
				147.00	.00	147.00	10-3053	LAB TEST-SOUTHLAND WWTP
				124.00	.00	124.00	10-3054	LAB TEST-BL WWTP
				176.00	.00	176.00	10-3055	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	10-3056	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3089	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3109	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3143	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3169	LAB TEST-BL WWTP
				175.00	.00	175.00	10-3170	LAB TEST-WATER SAMPLES
				124.00	.00	124.00	10-3200	LAB TEST-BL WWTP
				24.00	.00	24.00	10-3201	LAB TEST-SOUTHLAND WWTP
				105.00	.00	105.00	10-3202	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	10-3203	LAB TEST-BL WWTP
				176.00	.00	176.00	10-3204	LAB TEST-SOUTHLAND WWTP
				147.00	.00	147.00	10-3205	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	10-3235	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3251	LAB TEST-BL WWTP
				14.40	.00	14.40	10-3282	LAB TEST-WATER
				20.00	.00	20.00	10-3283	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3324	LAB TEST-BLWWTP
				175.00	.00	175.00	10-3325	LAB TEST-WATER SAMPLES
				14.40	.00	14.40	10-3326	LAB TEST-WATER SAMPLE
				176.00	.00	176.00	10-3352	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	10-3353	LAB TEST-BL WWTP
				124.00	.00	124.00	10-3354	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3381	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3405	LAB TEST-BL WWTP
				20.00	.00	20.00	10-3447	LAB TEST-BL WWTP
			Check Total.....:	2533.80	.00	2533.80		

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS OCTOBER 8, 2010**

**AGENDA ITEM
D-1
OCTOBER 13, 2010
PAGE TWO**

018535	10/13/10	ADV01	ADVANTAGE ANSWERING PLUS	156.22	.00	156.22	9252010	ANSWERING SERVICE
018536	10/13/10	AEC01	AECOM USA INC	25645.41	.00	25645.41	7087100	SOUTHLAND WWTF UPGRADE
				1468.80	.00	1468.80	7087147	SEWER SCADA UPGRADES
				1468.80	.00	1468.80	7087148	WATER SCADA UPGRADES
				1271.70	.00	1271.70	7087469	PCI CO 06-0225
			Check Total.....:	29854.71	.00	29854.71		
018537	10/13/10	ALX01	ALEXANDER'S CONTRACT SERV	2280.70	.00	2280.70	2010-0927	METER READING SERVICE
018538	10/13/10	AME02	AMERICAN INDUSTRIAL SUPPL	1074.92	.00	1074.92	213597	SUCTION HOSE
018539	10/13/10	AME03	AMERI PRIDE	113.19	.00	113.19	184545	UNIFORMS
				126.07	.00	126.07	190430	UNIFORMS
				163.97	.00	163.97	195945	UNIFORMS
			Check Total.....:	403.23	.00	403.23		
018540	10/13/10	ASC01	ASCE MEMBERSHIP	255.00	.00	255.00	B00922	ANNUAL MEMBERSHIP RENEWAL
018541	10/13/10	ATT01	AT&T/MCI	147.51	.00	147.51	1648287	TELEPHONE
				29.92	.00	29.92	1648539	TELEPHONE
				110.17	.00	110.17	1648609	TELEPHONE
			Check Total.....:	287.60	.00	287.60		
018542	10/13/10	AWS01	AWS DREDGE, INC.	81183.92	.00	81183.92	247-3	BIOSOLID REMOVAL SOUTHLAN
018543	10/13/10	BOI01	BOILER AND STEAM PARTS, I	1236.36	.00	1236.36	104070	CONTROLS FOR LIFT STATION
018544	10/13/10	BRE02	BRENNTAG PACIFIC INC.	536.39	.00	536.39	BPI035226	SODIUM HYPOCHLORITE
				336.10	.00	336.10	BPI035227	SODIUM HYPOCHLORITE
			Check Total.....:	872.49	.00	872.49		
018545	10/13/10	BRI01	BRISCO'S	120.65	.00	120.65	145861	OPERATING SUPPLIES
018546	10/13/10	CAL03	CALIFORNIA ELECTRIC SUPPL	581.45	.00	581.45	42048	SWITCH
018547	10/13/10	CAL17	CALIF STATE UNIVERSITY, S	61.04	.00	61.04	578543	EDUCATIONAL MANUALS
018548	10/13/10	CAN02	CANNON ASSOCIATES	2235.55	.00	2235.55	49325	WILLOW RD EXTENSION PHASE
				175.00	.00	175.00	49333	IPAAC SITE MODIFICATION
				880.00	.00	880.00	49334	WELL TRANSDUCER
				577.82	.00	577.82	49335	VIA CONCHA SCADA REPAIR
				475.75	.00	475.75	49336	IPAAC SERVER REAIR
				275.00	.00	275.00	49337	OAKS LIFT STATION
				372.50	.00	372.50	49338	LA MIRADA LIFT STATION
				350.00	.00	350.00	49339	WELL TABLE SCADA
				460.00	.00	460.00	49340	JUNIPER LIFT STATION
				1570.00	.00	1570.00	49341	JUNIPER LIFT STATION
				255.00	.00	255.00	49342	BRAKEN LIFT STATION
				2472.50	.00	2472.50	49357	CELL SITE EQUIPMENT EVALU
				1275.00	.00	1275.00	49381	WILLOW RD EXTENSION PHASE
				4032.60	.00	4032.60	49295-R	CLA VAL MISTY GLEN
			Check Total.....:	15406.72	.00	15406.72		
018549	10/13/10	CAR04	CAR QUEST AUTO PARTS	61.93	.00	61.93	433675	PARTS
018550	10/13/10	CEN08	CENTER FOR HEARING HEALTH	420.00	.00	420.00	8208	ON-SITE HEARING TESTS
018551	10/13/10	CLE06	CLEVER DUCKS	1571.00	.00	1571.00	10848	COMPUTER SUPPORT-JULY
				1218.75	.00	1218.75	10937	SOFTWARE UPGRADE
				1996.00	.00	1996.00	11023	COMPUTER SUPPORT-AUGUST
				-609.38	.00	-609.38	10937-2C	ADJUSTMENT-COMPUTER SUPPO
			Check Total.....:	4176.37	.00	4176.37		
018552	10/13/10	COA01	COASTLINE EQUIPMENT	311.33	.00	311.33	4913823	REPAIR
				1800.00	.00	1800.00	4913864	EXTENDED WARRANTY-JD310 B
			Check Total.....:	2111.33	.00	2111.33		
018553	10/13/10	CON03	CONTROLCO	1030.17	.00	1030.17	10918	LEVELGUARD
018554	10/13/10	COR01	CORBIN WILLIT'S SYSTEMS	750.83	.00	750.83	9151	COMPUTER SUPPORT
018555	10/13/10	CUS01	CUSTOM PRINTING	467.77	.00	467.77	109608	DOOR HANGERS
				835.46	.00	835.46	109684	WORK ORDER FORMS
			Check Total.....:	1303.23	.00	1303.23		
018556	10/13/10	DES01	DESIGN PROS	280.56	.00	280.56	B00920	MAILER
018557	10/13/10	DIS02	DISCRETE WIRELESS	308.50	.00	308.50	683720	GPS SERVICE
018558	10/13/10	DKF01	DKF SOLUTIONS GROUP, LLC	350.00	.00	350.00	1173	MONTHLY SAFETY SUBSCRIPTI
018559	10/13/10	DWI01	DWIGHT'S AUTOMOTIVE	15.00	.00	15.00	1323212	TIRE REPAIR

**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS OCTOBER 8, 2010**

**AGENDA ITEM
D-1
OCTOBER 13, 2010
PAGE FOUR**

018560	10/13/10	EBY01	EBY, ED	100.00	.00	100.00	101310	BOARD MEETING 10-13-10
018561	10/13/10	EMP01	EMPLOYMENT DEVELOP DEPT	350.12	.00	350.12	3RD QTR	SUI/ETT 3RD QUARTER 9/30/
018562	10/13/10	FAR02	FAR WEST EXPRESS	22.00	.00	22.00	SEPT 2010	DELIVERY
018563	10/13/10	FER01	FERGUSON ENTERPRISES INC	627.86	.00	627.86	6436137-1	OPERATING SUPPLIES
				82.54	.00	82.54	6436137-2	OPERATING SUPPLIES
			Check Total.....:	710.40	.00	710.40		
018564	10/13/10	FIS02	FISHER SCIENTIFIC	147.93	.00	147.93	1686548	PUMP OIL
				684.08	.00	684.08	4916544	DESICCATOR CABINET
			Check Total.....:	832.01	.00	832.01		
018565	10/13/10	GAS02	GAS COMPANY, THE	17.24	.00	17.24	B00928	NATURAL GAS-SHOP
				20.65	.00	20.65	B01001	NATURAL GAS-WILSON
			Check Total.....:	37.89	.00	37.89		
018566	10/13/10	GIB01	GIBBS INTERNATIONAL	277.30	.00	277.30	AUG 2010	REPAIR
018567	10/13/10	GIL01	GLM, INC.	320.00	.00	320.00	SEPT 2010	LANDSCAPE MAINTENANCE
018568	10/13/10	GRO01	GROENIGER & CO	2368.56	.00	2368.56	110153240	OPERATING SUPPLIES
				2101.94	.00	2101.94	110153241	OPERATING SUPPLIES
			Check Total.....:	4470.50	.00	4470.50		
018569	10/13/10	GWA01	GWA INC	53.00	.00	53.00	9640101	ALARM-OFFICE
				85.00	.00	85.00	92062101	ALARM-SOUTHLAND OFFICE
				85.00	.00	85.00	92107101	ALARM-SHOP
			Check Total.....:	223.00	.00	223.00		
018570	10/13/10	HAR02	HARRISON, JAMES	100.00	.00	100.00	101310	BOARD MEETING 10-13-10
018571	10/13/10	HAR04	HARPER & ASSOCIATES ENG I	8049.12	.00	8049.12	4164	CONTRUCTION MGMT-TANK REH
018572	10/13/10	HAY01	HAYES ADVANCED DESIGN	940.00	.00	940.00	502083	REPAIR-BELANGER
				925.00	.00	925.00	502089	REPAIR-KNOTTS
			Check Total.....:	1865.00	.00	1865.00		
018573	10/13/10	LAN02	LANDMARK LANDSCAPE CO INC	214.00	.00	214.00	50080	LANDSCAPE MAINTENANCE
018574	10/13/10	MIN02	MINER'S ACE HARDWARE	560.90	.00	560.90	SEPT 2010	SUPPLIES
018575	10/13/10	MOR02	MORE OFFICE SOLUTIONS	6165.91	.00	6165.91	338336	C2880 COPY MACHINE-SHOP
				184.16	.00	184.16	581206	COPIER MAINTENANCE
			Check Total.....:	6350.07	.00	6350.07		
018576	10/13/10	MUL01	MULLAHEY FORD	66.97	.00	66.97	209742	REPAIR
018577	10/13/10	MUN03	MUNICIPAL MAINTENANCE EQU	181.61	.00	181.61	63293	VACCON PART
				77.58	.00	77.58	63312	VACCON PART
			Check Total.....:	259.19	.00	259.19		
018578	10/13/10	NEL01	NELSON, WILLIAM J	100.00	.00	100.00	101310	BOARD MEETING 10-13-10
018579	10/13/10	NEX01	NEXTEL COMMUNICATIONS	537.19	.00	537.19	87314-106	CELL SERVICE
018580	10/13/10	NUT01	NU TECH PEST MGMT	265.00	.00	265.00	80618	PEST CONTROL
				49.00	.00	49.00	80619	RODENT CONTROL
			Check Total.....:	314.00	.00	314.00		
018581	10/13/10	OFF01	OFFICE DEPOT	-122.73	.00	-122.73	1648001C	RETURNED ITEM
				304.87	.00	304.87	1705001	OFFICE SUPPLIES
				303.09	.00	303.09	5550001	OFFICE SUPPLIES
				111.00	.00	111.00	20909001	OFFICE SUPPLIES
				185.11	.00	185.11	45211001	OFFICE SUPPLIES
			Check Total.....:	781.34	.00	781.34		
018582	10/13/10	ONE01	1-800-CONFERENCE	294.93	.00	294.93	714810	TELECONFERENCE
018583	10/13/10	PEO01	PEOPLESCHOICE HEATING & A	78.00	.00	78.00	3975	REPAIR
018584	10/13/10	PER05	PERFORMANCE METER, INC	532.62	.00	532.62	17812	HYDRANT LOCKS
018585	10/13/10	PRE01	PRECISION JANITORIAL	650.00	.00	650.00	204	JANITORIAL-SEPTEMBER
018586	10/13/10	QUI03	QUINN RENTAL SERVICES	1404.66	.00	1404.66	1227925	EQUIPMENT RENTAL
				691.37	.00	691.37	1228046	EQUIPMENT RENTAL
			Check Total.....:	2096.03	.00	2096.03		

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**NIPOMO COMMUNITY SERVICES DISTRICT
WARRANTS OCTOBER 8, 2010**

**AGENDA ITEM
D-1
OCTOBER 13, 2010
PAGE FOUR**

018587	10/13/10	RIC01	RICHARDS, WATSON, GERSHON	3162.50	.00	3162.50	173520	GROUNDWATER LITIGATION
018588	10/13/10	SAI01	SAIC	3159.75	.00	3159.75	1059924	GENERAL CONSULTATION
				2349.25	.00	2349.25	1061515	NMMA TECH GROUP
			Check Total.....:	5509.00	.00	5509.00		
018589	10/13/10	SAN01	SANTA MARIA TIRE INC	168.77	.00	168.77	458673	REPAIR
018590	10/13/10	SHI01	SHIPSEY & SEITZ, INC	13650.60	.00	13650.60	8/31/10	LEGAL SERVICES THRU 8/31/
018591	10/13/10	SLO02	DIV OF ENVIRON HEALTH	786.22	.00	786.22	69970	CROSS CONNECTION ADMIN
018592	10/13/10	SOU01	SOUTH COUNTY SANITARY	34.92	.00	34.92	3072561	TRASH SERVICE
				169.12	.00	169.12	3073967	OLD TOWN TRASH SERVICE
			Check Total.....:	204.04	.00	204.04		
018593	10/13/10	THE02	THE TRIBUNE	415.00	.00	415.00	B01001	EMPLOYMENT AD
018594	10/13/10	TUC01	TUCKFIELD & ASSOCIATES	4292.42	.00	4292.42	SEPT 2010	RATE STUDY PROGRESS BILL
018595	10/13/10	UCM01	UTILITY COST MANAGEMENT L	3814.99	.00	3814.99	14600	ELECTRICAL SAVINGS APRIL-
018596	10/13/10	UND01	UNDERGROUND SERVICE ALERT	117.00	.00	117.00	10090035	JULY/AUG USA ALERTS
018597	10/13/10	USA01	USA BLUEBOOK	235.24	.00	235.24	236839	SUPPLIES
018598	10/13/10	USB01	US BANK TRUST	104.12	.00	104.12	SEPT 1A	OPERATING SUPPLIES
				275.00	.00	275.00	SEPT 1B	EMPLOYMENT AD
				20.65	.00	20.65	SEPT 1C	OFFICE SUPPLIES
				20.71	.00	20.71	SEPT 1D	SUPPLIES
				227.06	.00	227.06	SEPT 1E	COMPUTER SUPPLIES
				17.00	.00	17.00	SEPT 1F	MEETING
			Check Total.....:	664.54	.00	664.54		
018599	10/13/10	VER01	VERIZON	37.42	.00	37.42	B00928	TELEPHONE
018600	10/13/10	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	101310	BOARD MEETING 10-13-10
018601	10/13/10	WAL01	WALLACE GROUP	2673.00	.00	2673.00	30480	SEWER USER SURVEY
				471.75	.00	471.75	30481	FOG PROGRAM
				793.00	.00	793.00	30578	INTERTIE ASSESSMENT DISTR
			Check Total.....:	3937.75	.00	3937.75		
018602	10/13/10	WIN01	WINN, MICHAEL	100.00	.00	100.00	101310	BOARD MEETING 10-13-10
018603	10/13/10	WOO01	DOUGLAS WOOD & ASSOCIATES	1470.00	.00	1470.00	2	FRONTAGE SEWER TRUNK MAIN
018604	10/13/10	\P007	D & C CONSTRUCTION,	330.52	.00	330.52	000B00701	MQ CUSTOMER REFUND FOR PG
018605	10/13/10	\V003	VALLEY SLURRY SEAL,	276.99	.00	276.99	000B00701	MQ CUSTOMER REFUND FOR VA

NIPOMO COMMUNITY SERVICES DISTRICT

D2

Celebrating 45 Years of Service 1965 - 2010

DRAFT MINUTES

SEPTEMBER 22, 2010 AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
MICHAEL WINN, DIRECTOR
ED EBY, DIRECTOR
BILL NELSON, DIRECTOR

PRINCIPAL STAFF

DON SPAGNOLO, GENERAL MANAGER
LISA BOGNUDA, ASSIST. GENERAL MANAGER
MERRIE WALLRAVIN, SECRETARY/CLERK
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the Regular Meeting of September 22, 2010, to order at 9:00 a.m. and led the flag salute.

B. ROLL CALL

At Roll Call, all Board members were present. President Harrison announced he will be leaving at 3:15 this afternoon and Vice President Vierheilig will be taking over at that time. He also announced that there will be a change in this morning presentations and Sheriff Ken Conway will be presenting.

00:02:00

C. PRESENTATIONS AND PUBLIC COMMENT

SHERIFF COMMANDER KEN CONWAY

Update re: South County Law Enforcement Activities

- The department recovered three explosive bottles in Oceano. Two of the bottles exploded. They are plastic soda bottles that contain a yellow and brown solution. Call the Sheriff Station if you come across these.
- Starting September 25th, the DEA along with law enforcement agencies will set up a prescription drop off box in front of all substation and stations.
- The burglary and theft rate went down, due to school being back in session.
- Be aware of credit card theft. Shred all credit card applications you receive in the mail due to dumpster divers taking your information.
- This month our department had a bicycle sweep (officers on Bicycles) in the Galaxy Mobile Home Park and in downtown Nipomo. We received positive feedback from the community and plan on another bicycle sweep soon.

The Board thanked Mr. Conway. There was no public comment.

C-1) MIKE NUNLEY OF AECOM

Update re: Waterline Intertie Project

Mike Nunley, AECOM Project Manager, reviewed the report as presented in the Board packet. Don Spagnolo, General Manager, and Mr. Nunley answered questions from the Board. The Board thanked Mr. Nunley for the report.

Dan Gaddis, Nipomo Resident, had concerns about the Land Use Committee Meeting of the SCAC being moved.

C-2) NCSO SUPERINTENDENT TINA GRIETENS
Update recent Operations activities

Tina Grietens, NCSO Utility Superintendent, reviewed the report as presented in the Board packet. Peter Sevcik, District Engineer, and Ms. Grietens answered questions from the Board. The Board thanked Ms. Grietens for the report. There was no public comment.

C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST
Receive Announcements from Directors Items of District & Community Interest

Director Winn

- ◇ On September 15, 2010, I attended a Sun Power presentation in San Luis Obispo.
- ◇ On September 17, 2010 the IWMA Special District Representative David Brooks resigned, which moved Ed Eby to the 1st seat.
- ◇ With David Brooks' resignation, the IWMA is looking for a candidate to fill his seat. I offered to serve in that capacity when that time comes.
- ◇ CSDA needs a county-wide bio-solids ordinance and they need to update the bylaws.
- ◇ On September 21, 2010, the Board of Supervisors confirmed the NCSO General Manager as the Alternate for WRAC and passed the MOU.
- ◇ September 27, 2010 – South County Advisory Council, regular monthly meeting here at NCSO at 6:30 p.m.
- ◇ October 4, 2010 – Management over site for the Oceano Dunes will meet in San Luis Obispo from 1-3 p.m.
- ◇ October 4, 2010 – A forum for the 4th District Supervisors will be held here at NCSO at 7:00 p.m.
- ◇ October 6, 2010 – WRAC meeting will be held in San Luis Obispo at 1:30 p.m.

Director Eby

- ◇ On September 16, 2010 LAFCO met on the Sphere of Influence update for Pismo Beach and the biggest issue was water.
- ◇ The Board of Supervisors passed the MOU. Directors Winn and I addressed concerns from the public.

Director Vierheilig

- ◇ September 23, 2010 – The NMMA TG will be presenting their 2009 annual report at 7:00 p.m. at Nipomo High School.
- ◇ September 24, 2010 – The Land Conservancy of San Luis Obispo County is holding a Celebratory Reception Honoring Save the Mesa at the corner of Callendar Road and Highway 1 from 3-5 p.m.
- ◇ October 3, 2010 – Nipomo Native Garden Annual Fall Plant Sale from 9:00 a.m. to 3:00 p.m.
- ◇ October 4, 2010 – Personnel Committee Meeting here at NCSO at 10:00 a.m.
- ◇ October 11, 2010 – Water Conservation Committee Meeting here at NCSO at 10:00 a.m.
- ◇ October 12, 2010 – At the South County Regional Center, the County's holding a public workshop on a green building ordinance from 6-8 p.m.

Director Nelson

- ◇ September 23, 2010 – Chamber of Commerce luncheon at Blacklake Clubhouse.

Director Harrison

- ◇ October 9, 2010 – Nipomo October Fest.

- C-6) PUBLIC COMMENT ON ITEMS NOT ON AGENDA
 There was no public comment.

00:41:48

D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) BOARD MEETING MINUTES OF SEPTEMBER 8, 2010
- D-3) WILLOW ROAD WATERLINE EXTENSION PROJECT PHASE 2 INITIAL DEPOSIT WITH SAN LUIS OBISPO COUNTY
- D-4) ADOPT NEW PURCHASING POLICY

Upon the motion of Director Winn and seconded by Director Eby, the Board unanimously approved items D-1, D-2, D-3, and D-4 as amended. There was no public comment. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Vierheilig, Nelson, and Harrison	None	None

RESOLUTION NO. 2010-1200

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AUTHORIZING DEPOSIT TO SAN LUIS OBISPO COUNTY FOR CONSTRUCTION OF WILLOW ROAD PHASE 2 WATERLINE EXTENSION

RESOLUTION NO. 2010-1201

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT AMENDING AND RESTATING THE DISTRICT'S PURCHASE POLICY AND PROCEDURES

E. ADMINISTRATIVE ITEMS

00:50:13

- E-1) CONSIDER DRAFT URBAN WATER MANAGEMENT PLAN UPDATE

Jeffery Szytel, WSC Project Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. Szytel answered questions from the Board.

The Board directed Staff to schedule a Special Meeting on October 1, 2010 at 9:00 a.m. to further discuss this Item. There was no public comment.

The Board took a break from 10:40 a.m. to 10:45 a.m.

01:39:58

E-2) REVIEW DEVELOPMENT PROPOSAL FOR JACK READY PARK

Brian Pedrotti, SLO County Public Works and Jeremy Freund, Wallace Group, reviewed the report presented in the Board packet. Mr. Pedrotti and Mr. Freund answered questions from the Board. The Board thanked Mr. Pedrotti and Mr. Freund for the presentation.

The following members of the public spoke:

Bridget Ready, A Founder of Jacks Helping Hands, thanked the Board for their time, consideration, and comments.

Roy Ferrari, Nipomo Resident, had concerns with the size of the ball field, rules and regulations, and paperwork.

The Board received the presentation and no action was taken.

02:22:42

E-3) CONSIDER CONCEPT LANDSCAPE METERS ORDINANCE FOR COMMERCIAL/MULTI FAMILY PROJECTS

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. Sevcik answered questions from the Board.

The following member of the public spoke:

Bill Kengel, Developer, had concerns with paying for an irrigation meter that he would not be using.

Upon the motion of Director Winn and seconded by Director Vierheilg the Board unanimously approved not to change NCSD's Ordinance and directed no further action be taken to change the Ordinance.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Eby, Nelson, and Harrison	None	None

The Board considered Closed Session next.

02:54:46

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION GC§54956.9 MARIA VISTA VS. NCSD (CASE NO. CV 040877), MARIA VISTA VS. NCSD (CASE NO. CV 061079), AND MARIA VISTA VS. LINDA VISTA FARMS, NCSD ET AL. (CASE NO. CV 040150);
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD VS. COUNTY SLO, ET AL. (CASE #CV090010)
4. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE SECTION 54957(B)): GENERAL MANAGER PURSUANT TO CONTRACT

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

K. ADJOURN TO CLOSED SESSION

President Harrison adjourned to Closed Session at 12:10 p.m.

02:47:40

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 1:30 p.m.

Jon Seitz, District Legal Counsel, announced that the Board heard an update on the items listed above, but took no reportable action.

02:59:06

E-6) CONSIDER FRONTAGE ROAD TRUNK SEWER REPLACEMENT PROJECT ENVIRONMENTAL DETERMINATION

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. Douglas Wood, Douglas Wood and Associates Inc., gave an overview of the environmental issues associated with the project. Mr. Wood and Mr. Sevcik answered questions from the Board. The Board thanked Mr. Wood for his presentation. There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilg the Board unanimously approved further discussion of this item at the Special Meeting on October 1, 2010 at 9:00 a.m.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Eby, Nelson, and Harrison	None	None

03:17:35

E-4) CONSIDER FINAL WATER RATE STRUCTURE

Don Spagnolo, General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Lisa Bognuda, Finance Director, answered questions from the Board.

The following member of the public spoke:

Dan Gaddis, NCS D customer, had concerns with the average single family usage and the tables that show the percent of the rate increase.

Upon the motion of Director Winn and seconded by Director Vierheilg the Board approved the rate structure in the Tuckfield Associates September 2010 report.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Nelson, and Harrison	Director Eby	None

Upon the motion of Director Winn and seconded by Director Vierheilg the Board unanimously approved to initiate Prop 218 notice procedures.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Eby, Nelson, and Harrison	None	None

03:45:02

E-7) CONSIDER RECOMMENDATIONS FROM THE WATER CONSERVATION COMMITTEE

Celeste Whitlow, NCSO Water Conservation and Public Informant Specialist, reviewed the report as presented in the Board packet and answered questions from the Board. The Board thanked Mrs. Whitlow.

- Landscape Maintenance District #1

The Board discussed the item. There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilig the Board approved to continue the discussion of the Weather Track monitoring program until the Board is able to look at the materials to make a decision and put it on a later agenda.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Eby, and Nelson	Director Harrison	None

- 2010 Creek Day Event

The Board discussed the item. There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilig the Board unanimously approved for staff to attend, provide lunch for volunteers, and small water conservation give-away items at this event. Bring this item back to the Board in the future to review the purpose of the event and how it's structured.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Eby, Nelson, and Harrison	None	None

- 2010 OctoberFest Event

The Board discussed the item. There was no public comment.

Upon the motion of Director Eby and seconded by Director Vierheilig the Board approved a single booth for the Directors and Staff to share at this event.

Vote 3-2.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilig, and Nelson	Directors Winn and Harrison	None

- NCSO Office Landscape Water-Efficiency Rehabilitation

The Board discussed the item. There was no public comment.

Upon the motion of Director Eby and seconded by Director Winn the Board approved to implement the Water Conservation Committee's recommendation for numbers one and three as presented in the Board packet.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Vierheilig, and Nelson	Director Harrison	None

Upon the motion of Director Eby and seconded by Director Winn the board approved postponing the NCSO office landscape rehabilitation project.

Vote 4-1.

**Nipomo Community Services District
REGULAR MEETING
DRAFT MINUTES**

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Vierheilg, and Nelson	Director Harrison	None

- Customer incentive to replace salt-using water softeners with resin/canister exchange systems.

The Board discussed the item. There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilg the Board unanimously approved to not move ahead with incentives to replace salt using water softeners.

Vote 5-0

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Eby, Nelson, and Harrison	None	None

04:24:00

E-9) CONSIDER PROPOSAL TO PUBLISH DISTRICT SALARY AND BENEFITS FOR NON-CLASSIFIED EMPLOYEES AND BOARD MEMBERS

Don Spagnolo, General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. Spagnolo answered questions from the Board. There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilg the Board approved to publish the salaries and benefits of all exempt employees, current and retired, and the stipend per meeting for all Board Members and the average payment to the Board Members for the last year, on the District's website in October of each year.

Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Nelson, and Harrison	Director Eby	None

04:36:46

E-5) CONSIDER AGREEMENT FOR PROFESSIONAL SERVICES WITH WAGNER & BONSIGNORE FOR GENERAL GROUNDWATER CONSULTING SERVICES, GROUNDWATER ADJUDICATION SUPPORT SERVICES AND SERVICES RELATED TO SENTINEL WELLS AT OSO FLACO

Don Spagnolo, The General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. Spagnolo answered questions from the Board. There was no public comment.

Upon the motion of Director Eby and seconded by Director Vierheilg the Board unanimously approved the contract with Wagner & Bonsignore as amended.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilg, Winn, Nelson, and Harrison	None	None

*The Board took a break from 3:20 p.m. to 3:30 p.m.
 President Harrison left the meeting at 3:20 p.m.
 Vice President Vierheilig took over the meeting at 3:30 p.m.*

04:46:33

E-8) CONSIDER ANNUAL WATER ALLOCATION FOR INTENT-TO-SERVE LETTERS FOR WATER YEAR 2010-11

Don Spagnolo, The General Manager, reviewed the report as presented in the Board packet and answered questions from the Board. There was no public comment.

Upon the motion of Director Nelson and seconded by Director Eby the Board members present voted to unanimously approved maintaining the current allocation formulas and allotment for intent-to serve letters for water year 2010-11, as amended.
 Vote 4-0.

YES VOTES	NO VOTES	ABSENT
Directors Nelson, Eby, Winn, and Vierheilig,	None	Harrison

04:52:58

E-10) CONSIDER CONCEPTUAL AGREEMENT BETWEEN THE NCSD AND GOLDEN STATE WATER COMPANY, WOODLANDS AND RURAL WATER COMPANY FOR COST REIMBURSEMENT RELATED TO THE PROPOSED ASSESSMENT DISTRICT TO FINANCE THE WATER INTERTIE PROJECT

Don Spagnolo, General Manager, reviewed the report as presented in the Board packet and answered questions from the Board. There was no public comment.

Upon the motion of Director Eby and seconded by Director Nelson the Board members present voted to unanimously approved to the conceptual agreement as amended.
 Vote 4-0

YES VOTES	NO VOTES	ABSENT
Directors Eby, Nelson, Winn, and Vierheilig,	None	Harrison

05:12:12

F. GENERAL MANAGER'S REPORT

Don Spagnolo, General Manager, reviewed the Manager's Report presented in the Board packet. Mr. Spagnolo answered questions from the Board. The Board thanked Mr. Spagnolo for the report. There was no public comment.

05:20:28

G. COMMITTEE REPORT

Water Conservation Committee – September 13, 2010
Finance Committee – September 13, 2010

The reports were as presented. There was no public comment.

05:21:48

H. DIRECTORS REQUESTS TO STAFF AND SUPPLEMENT REPORTS

No requests were made. There was no public comment.

ADJOURN

Vice President Vierheilg adjourned the meeting at 4:16 p.m.

NIPOMO COMMUNITY SERVICES DISTRICT

D2

FRIDAY, OCTOBER 1, 2010
9:00 A.M.

SPECIAL MEETING DRAFT MINUTES

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MICHAEL WINN, DIRECTOR
BILL NELSON, DIRECTOR

PRINCIPAL STAFF

DON SPAGNOLO, GENERAL MANAGER
LISA BOGNUDA, ASSIST. GENERAL MANAGER
MERRIE WALLRAVIN, SECRETARY/CLERK
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

MEETING LOCATION

District CONFERENCE Room
148 S. Wilson Street
Nipomo, California

A Special Meeting of the Nipomo Community Services District ("District") will be held on Friday, October 1, 2010, 9:00 A.M. at the District Office located at 148 S. Wilson Street, Nipomo, CA. The following items will be considered by the District Board of Directors as part of the Special Meeting Agenda.

1. CALL TO ORDER, FLAG SALUTE, AND ROLL CALL

President Harrison called the meeting to order at 9:00 a.m. and led the flag salute. At Roll Call, all Board members were present.

2. FRONTAGE ROAD TRUNK SEWER REPLACEMENT PROJECT ENVIRONMENTAL DETERMINATION

Douglas Wood, Douglas Wood and Associates, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, Peter Sevcik, District Engineer, and Mr. Wood answered questions from the Board.

The following member of the public spoke:

Dan Gaddis, NCS D customer, commented that with the conditions of the existing pipe, the District has good solid grounds to do this project.

Upon the motion of Director Nelson and seconded by Director Vierheilig the Board unanimously approved the study as amended and authorize circulation of notice of intent to adopt mitigated negative declaration.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Nelson, Vierheilig, Eby, Winn, and Harrison	None	None

The Board considered item four next.

4. REVIEW 45 DAY NOTICE FOR PROPOSED WATER RATE INCREASE AND RESCHEDULE PUBLIC HEARING

The General Manager introduced the item. Jon Seitz, District Legal Counsel, reviewed the report as presented in the Board packet and answered questions from the Board.

The following member of the public spoke:

Dan Gaddis, NCSD customer, had concerns with making the information (on chart 1) clear for the public to understand.

Upon the motion of Director Nelson and seconded by Director Vierheilg the Board unanimously approved the 45-day notice for the proposed water rate increase as amended and rescheduled the Public Hearing date for December 8, 2010.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Nelson, Vierheilg, Eby, Winn, and Harrison	None	None

The Board took a break at 10:50 a.m. and returned at 11:00 a.m.

3. DRAFT 2010 URBAN WATER MANAGEMENT PLAN UPDATE

Jeffery Szytel and Spencer Waterman, Water System Consulting, Inc., reviewed the report as presented in the Board packet. The Board made corrections to the report presented in the Board packet. Jon Seitz, District Legal Counsel, answered questions from the Board.

The Board took a break at 12:25 p.m. and returned at 12:55 p.m.

The Board continued making corrections to the report presented in the Board packet.

Jon Seitz, District Legal Counsel, left the meeting at 1:23 p.m.

Director Nelson left the meeting at 1:40 p.m.

The following member of the public spoke:

Dan Gaddis, NCSD customer, had concerns about this being used only for a short term and he questioned the long-term use of this item.

Peter Sevcik, District Engineer, answered questions from the Board. The Board thanked Mr. Szytel and Mr. Waterman for the report.

The Directors gave direction to staff and Messrs. Szytel and Waterman but took no final action.

ADJOURN

President Harrison adjourned the meeting at 4:50 p.m.

TO: BOARD OF DIRECTORS

FROM: DON SPAGNOLO
GENERAL MANAGER



DATE: OCTOBER 7, 2010

**AGENDA ITEM
D-3**

OCTOBER 13, 2010

**MNS TASK ORDER FOR FRONTAGE ROAD TRUNK SEWER
REPLACEMENT PROJECT CONSTRUCTABILITY REVIEW AND
BID PHASE SERVICES**

ITEM

Consider approving a task order for MNS Engineers Inc. for Frontage Road Trunk Sewer Replacement Project constructability review and bid phase services [RECOMMEND APPROVAL].

BACKGROUND

At the May 26, 2010 Board meeting, the Board directed staff to develop a plan and schedule to bid and construct the Frontage Road Trunk Sewer Replacement Project (Project) separate from the Waterline Intertie Project (WIP). The Project involves the replacement of approximately 4300 linear feet of sewer line in Frontage Road between Division Street and the Southland Wastewater Treatment Facility (WWTF) influent pump station. The Project was designed concurrently with the WIP waterline in Frontage Road to ensure that both lines could be installed within the limited available right-of-way. However the Project design is almost complete and can be constructed separate from the WIP. AECOM has prepared a draft set of stand-alone construction documents for the Project. Doug Wood & Associates Inc. (DWA) has prepared a separate environmental determination for the Project.

MNS was selected by the District to provide constructability and bid phase services for both the WIP project and the Southland WWTF Upgrade project. Staff requested a separate proposal from MNS to review stand-alone construction documents for the Project and assist with bidding of the Project. MNS submitted the attached proposal to perform the work for a not to exceed amount of \$10,840.

FISCAL IMPACT

The FY 10-11 Budget includes a total of \$2,200,000 for the design and construction of the Frontage Road Trunk Sewer Replacement Project. The proposed task order will be funded from the project budget.

RECOMMENDATION

Staff recommends that the Board approve the task order with MNS and authorize the General Manager to execute the order for an amount not to exceed \$10,840 to provide constructability and bid phase services for the Frontage Road Trunk Sewer Replacement Project.

ATTACHMENTS

- MNS Engineers Inc. Proposal dated October 1, 2010



SAN LUIS OBISPO
2231 Broad Street
San Luis Obispo, CA 93401
805.787.0326 Phone

October 1, 2010

Mr. Peter Sevcik
District Engineer
Nipomo Community Services District
148 South Wilson Street
Nipomo, CA 93444

**SUBJECT: PROPOSAL FOR CONSTRUCTABILITY REVIEW & BID PHASE SERVICES
Frontage Road Trunk Sewer Line Project**

Dear Mr. Sevcik:

MNS Engineers, Inc. (MNS) is pleased to submit the enclosed proposal and cost estimate to provide constructability review and bid phase services for the Frontage Road Trunk Sewer Line Project.

MNS is currently providing pre-construction phase services for the District's Waterline Intertie project and we are familiar with the project components. The trunk sewer line along the South Frontage Road is being pulled out of the main Intertie project and will be constructed separately. The District is requesting constructability review and bid phase services for this stand alone project.

Scope of Work

MNS will provide a constructability review and bid phase services as shown in the attached Scope of Work.

We intend to provide the aforementioned services on a time and materials basis as shown on the attached Staffing Plan. Actual costs billed to the District will be on actual time spent. Based upon the attached scope of work, it is estimated that the fee to provide these services for the duration of the project will be \$10,840.00.

I look forward to working further with the District, and if you have any questions please feel free to contact me at (805) 692-6921, or at gchelini@mnsengineers.com.

Sincerely,
MNS ENGINEERS, INC.

A handwritten signature in black ink, appearing to read "G. Chelini".

Gregory Chelini, P.E.
Vice President/Principal Construction Manager

ENGINEERING | PLANNING | SURVEYING | CONSTRUCTION MANAGEMENT



www.mnsengineers.com



Scope of Work – Frontage Road Trunk Sewer Line

A. LISTING OF PRE-CONSTRUCTION PHASE TASKS

1. Design Review Activities

- a. Review of Design Documents - The CONSTRUCTION MANAGER shall review the design documents at draft final and final completion for clarity, consistency, bidability, constructability and coordination among the trades. The CONSTRUCTION MANAGER shall provide the results of the review in writing and as notations on the documents. The CONSTRUCTION MANAGER shall make recommendations to the DISTRICT and PROJECT ENGINEER with respect to constructability, construction cost, sequence of construction, and construction duration.

2. Bid Phase Activities

- a. Pre-Bid Meeting - CONSTRUCTION MANAGER will attend a Pre-Bid Meeting for prospective bidders organized and conducted by the PROJECT ENGINEER (responsible for Engineering Services during Construction); DISTRICT; and other relevant parties.
- b. Contract Submittals - CONSTRUCTION MANAGER will review all CONTRACTOR contract submittals including bonds and insurance documents; determine compliance of each such submittal with contract requirements; and take appropriate actions to secure suitable submittals.
- c. Pre-Construction Briefing - CONSTRUCTION MANAGER will organize and conduct a Pre-Construction Briefing for CONTRACTOR; PROJECT ENGINEER (responsible for Engineering Services during Construction); DISTRICT; regulatory representatives; utility representatives and other relevant parties.
- d. Contract Time - CONSTRUCTION MANAGER will the set the dates for contract time; prepare a draft Notice to Proceed; secure required signatures; and forward Notice(s) to Proceed to CONTRACTOR.
- e. Pre-Construction Condition Documentation - CONSTRUCTION MANAGER will perform a digital still photo and video survey of all frontages to be affected by WORKS to document preconstruction conditions. All such images will be electronically marked as to date, time, location, and subject, and provided to DISTRICT before construction commences.

**Pre-Construction Phase
Constructibility Review & Bid Phase Services
Frontage Road Trunk Sewer Line
Nipomo Community Services District**

Task	Principal in Charge	Construction Manager	Total Hours	Total
Hourly Rate	\$180,00	\$150,00		
1.0 DESIGN REVIEW				
1.1 95% Document Review	2	20	22	\$ 3,360.00
2.0 BID SERVICE ACTIVITIES				
2.1 Pre-Bid Meeting		4	4	\$ 600.00
2.2 Contract Submittals	2	8	10	\$ 1,560.00
2.3 Pre Construction Meeting	4	8	12	\$ 1,920.00
2.4 Notice to Proceed		2	2	\$ 300.00
2.5 Pre Construction Meeting		8	8	\$ 1,200.00
2.6 Pre Construction Photo & Video		12	12	\$ 1,800.00
Total Hours	8	62	70	\$ 10,740.00
Total Direct Expense				\$ 100.00
PRE-CONSTRUCTION PHASE TOTAL				\$ 10,840.00

