


TO: BOARD MEMBERS
FROM: DON SPAGNOLO
GENERAL MANAGER 
DATE: OCTOBER 21, 2010

**AGENDA ITEM
E-4**

OCTOBER 27, 2010

CONSIDER CONTRACT WITH SCIENCE DISCOVERY

ITEM

Consider contract with Science Discovery in the amount of \$2,056.25 for water conservation education to schools [RECOMMEND APPROVAL].

BACKGROUND

Science Discovery, owned and directed by Michael DiMilo, provides educational presentations to elementary-level classrooms in San Luis Obispo and Santa Barbara Counties.

In 2008 a coalition of water purveyors including the Nipomo Community Services District (NCSD), the Nipomo and Los Osos branches of the Golden State Water Company (GSWC), Los Osos Community Services District, and S&T Mutual Water Company in Los Osos joined in an agreement to share costs for the development of a water conservation presentation program for schools in our service areas. Los Osos, GSWC-LO (Los Osos) and S&T Mutual shared local program-customization development costs, and NCSD and GSWC (Nipomo) shared local program-customization costs. Los Osos costs were paid by San Luis Obispo County.

In addition to the development costs, shared costs also included costs for individual classroom presentations, newsletters, program updates, and other program-related costs.

On 9/21/2010, the coalition of water providers received an email from the program coordinator stating a cooperative approach with the County was being proposed in which SLO County would pay each purveyor \$425. In exchange, they could use our program and storyboards. The County would pay directly to Science Discovery thereby reducing the District's costs this year.

Concerns regarding the proposed sharing of program materials were expressed by NCSD staff and the other purveyors. An alternate proposal was discussion that would split the four-purveyor coalition into two separate two-purveyor regional partnerships. One region would serve NCSD and GSWC-Nipomo region. All the other purveyors would be included in the other region.

The issue was brought before the NCSD Water Conservation Committee on 10/11/2010, at which time the committee recommended formation of the two-purveyor partnership (GSWC and NCSD) for Nipomo.

On 10/15/2010, a meeting between the four purveyors was held. It was agreed that continuing with the program as it has been performed was the preferred option and that a regional partnership appeared to best serve our Nipomo customers.

Mr. Michael DiMilo (Science Discovery) has indicated that he is willing to work with two separate regional partnerships.

FISCAL IMPACT

The FY 2010-11 Operating Budget includes funding for this program.

RECOMMENDED.

Staff recommends the Board approve a contract with Science Discovery and direct the General Manager to execute the agreement.

ATTACHMENTS

- Cooperative Agreement to Fund the Development of the Water Conservation Education Program by Science Discovery, 2010-11 School Year.
- Proposal to Provide Water Conservation Education to Schools, 2010-11 School Year.
- 2009-2010 Science Discovery Classroom Presentations

COOPERATIVE AGREEMENT TO FUND THE DEVELOPMENT OF THE WATER CONSERVATION EDUCATION PROGRAM BY SCIENCE DISCOVERY 2010 – 2011 SCHOOL YEAR

Water is a precious commodity. For this reason, the efficient use of water is a priority for the Nipomo Community Services District (NCSD) and Golden State Water Company-Nipomo(GSWC), who together provide water service to thousands of customers within Nipomo. Each water purveyor is striving to find new ways to reduce their per-capita demand.

A proposal was provided to these water purveyors to implement a Water Conservation Education Program for elementary schools in the Nipomo area (see attached proposal). The proposal is provided by Science Discovery, whose mission statement is:

"Science Discovery will implement a water conservation school education program of exceptional quality. Class presentations will meet the educational objectives of the water purveyors AND correlate with the California Academic Science Standards, meeting the needs of the local teachers."

A large number of the customers have children attending Nipomo elementary schools. Educating children about water use efficiency is an important part of future sustainability of our water resource. After a Science Discovery classroom presentation, students will take home insight on measures they and their families can adopt to reduce the amount of water they use on a daily basis.

In the Nipomo area, efficient use of water and the secure and sustainable future of our water supply is of concern to the residents and other community members, businesses and other organizations, including NCSD and GSWC. For this reason, GSWC and NCSD are joining to help develop the material to be used by Science Discovery in teaching elementary-level students how they and their families can use water efficiently, and help protect the Nipomo community's water supply.

Based on the proposal issued by Science Discovery, the fees to develop this program are provided in the following Table. The fees are based on the following assumptions:

- The Project Development Costs for the Nipomo component will be shared equally between GSWC - Nipomo and NCSD.
- The costs of the class presentations will be split equally between NCSD and GSWC – Nipomo for all presentations given in Nipomo.

NCSD has requested an additional meeting with the Lucia Mar School District. A separate agreement will be made between NCSD and Science Discoveries, and the cost will only be borne by NCSD.

Scope of Proposed Services

Program Update. Science Discovery staff will update program information as directed by Nipomo Partners (Nipomo Community Services District and Golden State Water Company). This may include topics such as new statistical information, services offered by water purveyors, or current conservation procedures that the Partners would like communicated.

Write and Distribute Teacher Newsletter. Science Discovery will prepare a four-page newsletter, describing the water conservation program to local teachers. The newsletter will include a description of the program along with photos, science correlations for grades 3-5, and a sign-up form. Nipomo Partners will have the opportunity to review and edit the newsletter before final copying and distribution.

Pre/Post Test Development. Should the Nipomo Partners desire an assessment of student learning resulting from the class program, Science Discovery will create a pre/post test. The test will measure increases in student knowledge of water use and conservation. The pre-test shall be given 1-2 days prior to the class program. The post-test shall be administered within 24 hours of the class program. The tests can be administered by the classroom teachers, but is dependent upon their approval and willingness to do so.

Program Administration. This aspect of the program includes all communications with teachers and Partners' staff, minor changes to the program, cleaning presentation materials, phone, fax and postage costs.

Presentation to School Board. Science Discovery can provide an overview of the water conservation education program to Lucia Mar Unified School District Governing Board. This overview would provide the program concepts and goals to the board members. We suggest that this be communicated using a slide show, assuming that the school district board meeting can facilitate the use of a projector at their meeting. School district board meetings agendas are generally impacted; as such, any allotment of agenda time would be limited to less than 10 minutes of presentation time.

Class Presentations. It is estimated that 12 classroom presentations will be given during the 2010-2011 school year, at a cost of \$115 for each presentation. Billing for presentations will not occur until after the presentation has been given.

Costs

This contract acts as and accepts the proposal with Science Discovery for the 2010/11 School Year based on the final costs as follow:

| Annual Project Administration Costs | | Costs/ Purveyor | |
|--|-------------------|------------------------|-------------------|
| | | GSWC | NCSD |
| Program Update | \$110.00 | \$55.00 | \$55.00 |
| Write an Distribute Teacher Newsletter <i>(Price does not include copy/print costs)</i> | \$425.00 | \$212.50 | \$212.50 |
| Pre/Post Test Development | \$220.00 | \$110.00 | \$110.00 |
| • Evaluation and scoring of tests by independent, educator consultants (up to 100 tests) | \$850.00 | \$425.00 | \$425.00 |
| Annual Operating Costs | \$687.50 | \$343.75 | \$343.75 |
| Presentation to School Board | \$220.00 | \$0.00 | \$220.00 |
| Subtotal: | \$2,512.50 | \$1,146.25 | \$1,366.25 |
| Estimated Costs for Presentations <i>(Billing for the presentations will not be billed until the presentation is made)</i> | | Costs/ Purveyor | |
| | | GSWC | NCSD |
| Class presentations (12 @ \$115.00/program) | \$1,380.00 | \$690.00 | \$690.00 |
| Subtotal: | \$1,380.00 | \$690.00 | \$690.00 |
| Total Costs per Purveyor | | GSWC | NCSD |
| | | \$1,836.25 | \$2,056.25 |

Costs provided, above, do not include the cost for copy/print of the letters. Costs are only an estimate for budgeting purposes. The exact number of presentations to be given is unknown at this time. Science Discovery will bill for the presentations once the class presentation is given.

Below is acknowledgment from each of the water purveyors of their participation in this cooperative agreement and commitment to support the development of the Water Conservation Education Program developed by Science Discovery

Edwin DeLeon
Golden State Water Company

Don Spagnolo, General Manager
Nipomo Community Services Company

Mike DiMilo
Science Discoveries

Proposal to Provide

Water Conservation Education To Schools

2010-11 School Year

for

Golden State Water Company

Nipomo Community Services District

Submitted By

Science Discovery

242 Luneta Dr. San Luis Obispo, CA 93405 Phone: 781-8341 Fax: 781-8343 E-mail:
sciencediscovery@sbcglobal.net

Scope of Services

Annual Project Administration Costs, Program Development, Presentations

Program Update

Science Discovery staff will update program information as directed by Nipomo Partners (Nipomo Community Services District and Golden State Water Company). This may include topics such as new statistical information, services offered by water purveyors, or current conservation procedures that the Partners would like communicated.

Write and Distribute Teacher Newsletter

Science Discovery will prepare a four-page newsletter, describing the water conservation program to local teachers. The newsletter will include a description of the program along with photos, science correlations for grades 3-5, and a sign-up form. Nipomo Partners will have the opportunity to review and edit the newsletter before final copying and distribution.

Pre/Post Test Development

Should the Nipomo Partners desire an assessment of student learning resulting from the class program, Science Discovery will create a pre/post test. The test will measure increases in student knowledge of water use and conservation. The pre-test shall be given 1-2 days prior to the class program. The post-test shall be administered within 24 hours of the class program. The tests can be administered by the classroom teachers, but is dependent upon their approval and willingness to do so.

We suggest that the completed student tests be scored and evaluated by a qualified, independent, education evaluator. Science Discovery has worked with *Out of Chaos Consulting* for such educational reviews. We recommend the use of their services to obtain a statistically significant analysis and summary of results.

Program Administration

This aspect of the program includes all communications with teachers and Partners staff, minor changes to the program, cleaning presentation materials, phone, fax and postage costs.

Presentation to School Board

Science Discovery can provide an overview of the water conservation education program to Lucia Mar Unified School District Governing Board. This overview would provide the program concepts and goals to the board members. We suggest that this be communicated using a slide show, assuming that the school district board meeting can facilitate the use of a projector at their meeting. School district board meetings agendas are generally impacted, as such any allotment of agenda time would be limited to less than 10 minutes of presentation time.

Class Presentations

It is estimated that 12 classroom presentations will be given during the 2010-2011 school year, at a cost of \$115 for each presentation. Billing for presentations will not occur until the presentation has been given.

2009-10 School Year Water Conservation Class Programs

Los Osos

| <u>Date</u> | <u>Teacher</u> | <u>School</u> | <u>Grade</u> |
|-------------|-----------------|---------------|--------------|
| 10-27-09 | Dan MacLeod | Baywood | 3rd |
| 10-27-09 | Carol Comeau | Baywood | 3rd |
| 1-15-10 | Cathy Kirby | Monarch Grove | 4th |
| 1-15-10 | Carolyn Rayburn | Monarch Grove | 3rd |
| 1-15-09 | Judy Neuhauser | Monarch Grove | 3rd |

Nipomo

| <u>Date</u> | <u>Teacher</u> | <u>School</u> | <u>Grade</u> |
|-------------|----------------|----------------|--------------|
| 3-1-10 | Lindie Simone | Dorothea Lange | 2nd |
| 5-17-10 | Shirley Kaml | Dorothea Lange | 3rd |
| 5-17-10 | Shelly Kramer | Dorothea Lange | 3rd |
| 5-19-10 | Sue Baca | Dorothea Lange | 3rd |
| 5-19-10 | Vanessa Folks | Dorothea Lange | 3rd |
| 5-21-10 | Claudia James | Nipomo | 3rd |
| 5-21-10 | Eve Drew | Nipomo | 3rd |
| 5-21-10 | Darlene Upham | Nipomo | 3rd |
| 5-28-10 | Katie Langley | Nipomo | 5th |
| 5-28-10 | Kay Silva | Nipomo | 4th |
| 5-28-10 | Dawn Teitz | Nipomo | 5th |
| 5-28-10 | Mary Ungefug | Nipomo | 4th |
| 5-28-10 | Darlene Upham | Nipomo | 3rd |

TO: BOARD OF DIRECTORS

FROM: DON SPAGNOLO
GENERAL MANAGER



DATE: OCTOBER 20, 2010

**AGENDA ITEM
E-5**

OCTOBER 27, 2010

**LOCAL AGENCY FORMATION COMMISSION REQUEST FOR
NOMINATIONS**

ITEM

Consider Local Agency Formation Commission's (LAFCO) request for nominations for Special District Member [SELECT NOMINEE AND DIRECT STAFF TO SUBMIT TO LAFCO].

BACKGROUND

LAFCO has a vacancy for the Special District Member currently held by Mr. David Brooks from the Templeton Community Services District. Mr. Brooks will not be running for re-election which will create a vacant position that will expire in December 2012. The appointment was considered by the Independent Special District Selection Committee but a quorum was not present and the appointment could not be completed. If a quorum is not achieved the LAFCO Executive Officer can conduct a mail ballot election. LAFCO has called for nominations to be submitted no later than November 12, 2010. Attached is a letter from LAFCO requesting nominations and a nomination form. Presently Director Eby serves as a LAFCO Board Member. His term ends in December 2010.

FISCAL IMPACT

None.

RECOMMENDATION

Review the request from LAFCO, consider a nominee from the Board, and advise staff to proceed as necessary to submit the Board's nominee.

ATTACHMENTS

- LAFCO letter dated October 8, 2010



LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

COMMISSIONERS

DUANE PICANCO
Chair, City Member

RICHARD ROBERTS
Vice Chair,
Public Member

KATCHO ACHADJIAN
County Member

DAVID BROOKS
Special District Member

Ed EBY
Special District Member

BRUCE GIBSON
County Member

KRIS VARDAS
City Member

ALTERNATES

MURIL CLIFT
Special District Member

Roberta Fonzi
City Member

TOM MURRAY
Public Member

JAMES R. PATTERSON
County Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

MIKE PRATER
Analyst

DONNA J. BLOYD
Commission Clerk

TO: EACH INDEPENDENT SPECIAL DISTRICT

FROM: DAVID CHURCH, LAFCO EXECUTIVE OFFICER 

DATE: OCTOBER 8, 2010

RE: REQUEST FOR NOMINATIONS FOR LAFCO
SPECIAL DISTRICT MEMBER

The Special District LAFCO member, David Brooks, is not running for reelection on the Templeton Community Services District Board. This will leave a vacancy on the Local Agency Formation Commission (LAFCO) for the duration of Mr. Brooks' unexpired term which ends December 2012.

The appointment could not be completed by the Independent Special District Selection Committee due to the difficulty in gathering a quorum. In the event that a meeting of the Selection Committee is not feasible, Government Code Section 56332(c)(1) allows the LAFCO Executive Officer to conduct the business of the committee in writing. Nominations are to be submitted in writing within 30 days. At the end of the nomination period the Executive Officer shall prepare and send by electronic mail to each independent special district one ballot with voting instructions. A nomination must be approved by the District's governing body. If only one candidate is nominated that candidate shall be deemed selected, with no further proceeding.

If your District's Board of Directors decides to nominate someone to fill the Special District seat on LAFCO, please submit that nomination to this office by **November 12, 2010**. Please schedule this request for nominations for a meeting of your Board of Directors as soon as possible. The ballots for the election shall be sent via electronic mail (email). Please submit the email address for your agency's general manager or President of the Board of Directors.

A nomination form, return-addressed stamped envelope, and current Commission Membership sheet are attached to assist you. Also, the LAFCO website (www.slolafco.com) has additional information about LAFCO. Please call me at 781-5795 if you have any questions.

cc: Members, Formation Commission

RECEIVED

OCT 11 2010

NIPOMO COMMUNITY
SERVICES DISTRICT

1042 Pacific Street, Suite A • San Luis Obispo, California 93401

Tel: 805.781.5795 Fax: 805.788.2072 www.slolafco.com

Copy of document found at www.NoNewWipTax.com

**NOMINATION FOR LAFCO
SPECIAL DISTRICT MEMBER**

The _____
(Insert Name of Special District)

Hereby nominates _____ to serve as the
(Insert Name of Nominee)

Special District Member on the San Luis Obispo Local Agency Formation Commission (LAFCO).

Board of Director's action in the nomination was taken on:

(Insert Date of Board Action)

(Email address)

**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION**

The Commission is comprised of seven (7) Regular Members (two county, two city, two special district, and one public member) and four (4) Alternate Members (one county, one city, one special district, and one public member) serving four-year terms. Current members and their term expiration dates are as follows:

Chairman

Duane Picanco

City Member, City of Paso Robles
December 2011

Vice Chairman

Richard Roberts

Public Member, December 2012

K.H. "Katcho" Achadjian

County Board Member, District 4 Supervisor
December 2013

David L. Brooks

Special District Member, Templeton Community Services District
December 2012

Ed Eby

Special District Member, Nipomo Community Services District
December 2010

Bruce Gibson

County Board Member, District 2 Supervisor
December 2011

Kris Vardas

City Member, City of Pismo Beach
December 2013

Alternates

Muril Clift

Special District Member, Cambria CSD, December 2014

Roberta Fonzi

City Member, City of Atascadero, December 2010

Tom Murray

Public Member, December 2012

James R. Patterson

County Member, December 2013

TO: BOARD OF DIRECTORS

FROM: DON SPAGNOLO
GENERAL MANAGER



DATE: OCTOBER 21, 2010

**AGENDA ITEM
F
OCTOBER 27, 2010**

GENERAL MANAGER'S REPORT

ITEM

Standing report to your Honorable Board -- *Period covered by this report is October 7, 2010 through October 21, 2010.*

DISTRICT BUSINESS

Administrative

- Reviewed draft Engineer's Report for the Water Intertie Project
- Met with WIP assessment engineer, District Legal Counsel and County staff to review County timeline for assessment process.
- Met with WIP property appraiser to final right of way documents for the project
- Discussed timing to conduct the next phase of the work plan with WIP outreach consultant..
- Preparing a schedule to move forward with the Miller Park project.
- The location of the Oso Flacko monitoring well has been determined and funding issues are being discussed.
- Investigated use of Adobe Press for publication of legal notices. This newspaper is not qualified as a paper of general circulation and does not meet requirements for publishing legal notices. The District presently uses the Adobe Press to publishes water conservation information.
- Met with County staff to review IRWM Grant submittal to DWR and funding amounts. Grant application needs to be submitted by January 7, 2011.

Operations

- Work to recoat the interior of Tank 2 is complete and back in service.
- The vehicle maintenance building is nearing completion.
- Construction of the waterline in Willow Road is still pending completion of the grading.
- Maria Vista Estates has set a total of ten water meters.

Meetings

Significant meetings attended or scheduled:

- October 28 – NMMA / NCMA Joint Technical Group
- November 1 – Parks Committee
- November 1 – WIP Committee
- November 8 – Water Conservation Committee
- November 8 – Southland WWTF Committee

Safety Program

- No incidents or accidents to report.

RECOMMENDATION

Staff seeks direction and input from your Honorable Board.

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2010\MANAGER'S REPORT\MANAGERS REPORT 101013.DOC