


TO: BOARD OF DIRECTORS  
FROM: LISA BOGNUDA   
ACTING GENERAL MANAGER  
DATE: NOVEMBER 22, 2010



## MONTHLY SUPERINTENDENT UPDATE

### ITEM

NCSD Utility Superintendent Tina Grietens re Update recent Operations Activities [NO ACTION REQUESTED].

### BACKGROUND

Tina Grietens is scheduled to summarize the attached outline.

### RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

### ATTACHMENTS

- Operations Report

# NIPOMO COMMUNITY



# SERVICES DISTRICT

## **BOARD MEMBERS**

JAMES HARRISON, PRESIDENT  
LARRY VIERHEILIG, VICE PRESIDENT  
ED EBY, DIRECTOR  
MIKE WINN, DIRECTOR  
BILL NELSON, DIRECTOR

## **STAFF**

LISA BOGNUDA, ACTING GENERAL MANAGER  
JON SEITZ, GENERAL COUNSEL  
PETER SEVCIK, P.E., DISTRICT ENGINEER

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TO: LISA BOGNUDA, ACTING GENERAL MANAGER  
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT *TG*  
DATE: NOVEMBER 24, 2010  
SUBJECT: UTILITY DIVISION UPDATE FOR OCTOBER 20, 2010- NOVEMBER 23, 2010

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### **Southland Wastewater Plant and Utility Yard**

- Utility equipment storage building complete
- Participated in peer review team meeting: Draft Concept of Southland Expansion Project
- Southland effluent BOD in compliance; suspended solids: continued improvement

### **Collection system**

- Collections crew cleaning gravity sewer lines, cleaning lift stations as needed
- Received new pump for Juniper Lift station; installation scheduled for December
- Operated Bracken Lift Station for 4 hours with portable generator due to emergency replacement of faulty power line on 11/13/10

### **Distribution System**

- Quad tank rehabilitation: Tank #1 status
- Via Concha new building installation complete; safety shower, electrical panel and lighting to be scheduled

### **Maintenance**

- Monthly meter replacements: 16 commercial, 6 irrigation, 10 residential (Annual total to date 341)
- Monthly hydrant painting: 59 (291 total since June 2010)
- Continuing paper monitoring of maintenance program

### **Compliance**

- Training staff in laboratory analyses, Biochemical Oxygen Demand and Suspended Solids
- Review of results and preparation of reports for WWTPs, water distribution system

### **Training**

- Completed Utility Management course through University of Sacramento
- Utility staff participated in Quarterly Safety Training 11/18/10

### **Other**

- Attended California Department of Public Health Regulatory Compliance Seminar on 11/3
- Reviewing draft plans for SCADA upgrade project
- Interviewed candidates for Maintenance Supervisor
- Working with District Engineer on District Projects
- Utility staff participated in noise metering program on 11/9/10