

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: JUNE 3, 2011



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) APPROVE WARRANTS [RECOMMEND APPROVAL]
- D-2) BOARD MEETING MINUTES:
MAY 25, 2011 REGULAR MEETING [RECOMMEND APPROVAL]
JUNE 2, 2011 SPECIAL MEETING [RECOMMEND APPROVAL]
- D-3) RECEIVE AND FILE REPORTS PRESENTED UNDER ITEM C. ABOVE
[RECOMMEND RECEIVE AND FILE REPORTS]

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JUNE 3, 2011

**AGENDA ITEM
 D-1
 JUNE 8, 2011**

**TOTAL COMPUTER CHECKS
 \$129,106.57**

HAND WRITTEN CHECKS

05-23-11 20272 MICHAEL WINN
 05-23-11 20273 ED EBY
 06-01-11 20274 CHP
 06-08-11 20275 DONNA PETREE
 06-08-11 20276 PGE
 VOIDS - 19478 TO 19489

AD HOC COMMITTEE \$75.00
 AD HOC COMMITTEE \$75.00
 ACCIDENT REPORT \$10.00
 WASHER REBATE \$75.00
 ELECTRICITY-MAY \$32,027.42

COMPUTER GENERATED CHECKS

19490	05/27/11	EMP01	EMPLOYMENT DEVELOP DEPT	B10523	05/23/11	STATE INCOME TAX	05-11	1420.59	
19491	05/27/11	MID01	RABOBANK-PAYROLL TAX DEPOS	B10523	05/23/11	FEDERAL INCOME TAX	05-11	3955.60	
19491	05/27/11	MID01	RABOBANK-PAYROLL TAX DEPOS	1B10523	05/23/11	FICA	05-11	584.00	
19491	05/27/11	MID01	RABOBANK-PAYROLL TAX DEPOS	2B10523	05/23/11	MEDICARE (FICA)	05-11	969.26	
19492	05/27/11	MID02	RABOBANK-DIRECT DEPOSIT	B10523	05/23/11	NET PAY	05-11	26489.99	
19493	05/27/11	PER01	PERS RETIREMENT	B10523	05/23/11	PERS PAYROLL REMITTANCE	05-11	6756.93	
19494	05/27/11	STA01	ING-PERS 457 DEFERRED COMP	B10523	05/23/11	457 DEFERRED COMP	05-11	825.00	
019495	06/02/11	EBY01	EBY, ED		100.00	.00	100.00	060211	SPECIAL MEETING 06-02-11
019496	06/02/11	GAD01	GADDIS, DAN A.		100.00	.00	100.00	060211	SPECIAL MEETING 06-02-11
019497	06/02/11	HAR02	HARRISON, JAMES		100.00	.00	100.00	060211	SPECIAL MEETING 06-02-11
019498	06/02/11	VIE01	VIERHEILIG, LARRY		100.00	.00	100.00	060211	SPECIAL MEETING 06-02-11
019499	06/02/11	WIN01	WINN, MICHAEL		100.00	.00	100.00	060211	SPECIAL MEETING 06-02-11
019500	06/08/11	ABA01	ABALONE COAST BACTERIOLOG		147.00	.00	147.00	11-2827	LAB TEST-SOUTHLAND WWTP
					105.00	.00	105.00	11-2828	LAB TEST-SOUTHLAND WWTP
					136.00	.00	136.00	11-2875	LAB TEST-SOUTHLAND WWTP
					136.00	.00	136.00	11-2908	LAB TEST-SOUTHLAND WWTP
					20.00	.00	20.00	11-2932	LAB TEST-BL WWTP
					20.00	.00	20.00	11-2961	LAB TEST-BL WWTP
					192.00	.00	192.00	11-2962	LAB TEST-SOUTHLAND WWTP
					136.00	.00	136.00	11-2963	LAB TEST-BL WWTP
					147.00	.00	147.00	11-2964	LAB TEST-SOUTHLAND WWTP
					105.00	.00	105.00	11-2965	LAB TEST-SOUTHLAND WWTP
					16.00	.00	16.00	11-2981	LAB TEST-WATER SAMPLES
					20.00	.00	20.00	11-2984	LAB TEST-BL WWTP
					136.00	.00	136.00	11-2985	LAB TEST-SOUTHLAND WWTP
					20.00	.00	20.00	11-3003	LAB TEST-BL WWTP
					136.00	.00	136.00	11-3004	LAB TEST-SOUTHLAND WWTP
					16.00	.00	16.00	11-3005	LAB TEST-WATER SAMPLES
					20.00	.00	20.00	11-3037	LAB TEST-BL WWTP
					136.00	.00	136.00	11-3038	LAB TEST-SOUTHLAND WWTP
					175.00	.00	175.00	11-3065	LAB TEST-WATER SAMPLES
					136.00	.00	136.00	11-3067	LAB TEST-SOUTHLAND WWTP
					20.00	.00	20.00	11-3068	LAB TEST-BL WWTP
					20.00	.00	20.00	11-3091	LAB TEST-BL WWTP
					136.00	.00	136.00	11-3092	LAB TEST-BL WWTP
					192.00	.00	192.00	11-3093	LAB TEST-SOUTHLAND WWTP
					20.00	.00	20.00	11-3113	LAB TEST-BL WWTP
					136.00	.00	136.00	11-3114	LAB TEST-SOUTHLAND WWTP
					136.00	.00	136.00	11-3128	LAB TEST-SOUTHLAND WWTP
					20.00	.00	20.00	11-3129	LAB TEST-BL WWTP
					16.00	.00	16.00	11-3178	LAB TEST-WATER SAMPLES
					175.00	.00	175.00	11-3179	LAB TEST-WATER SAMPLES
			Check Total.....:		2826.00	.00	2826.00		
019501	06/08/11	ADV01	ADVANTAGE ANSWERING PLUS		174.16	.00	174.16	5252011	MAY ANSWERING SERVICE
					141.61	.00	141.61	5252011A	JUNE ANSWERING SERVICE
			Check Total.....:		315.77	.00	315.77		
019502	06/08/11	ALX01	ALEXANDER'S CONTRACT SERV		2307.92	.00	2307.92	JUN 2011	METER READING-JUNE
019503	06/08/11	AME03	AMERI PRIDE		110.77	.00	110.77	370223	UNIFORMS
					122.57	.00	122.57	375636	UNIFORMS
					106.20	.00	106.20	380791	UNIFORMS
			Check Total.....:		339.54	.00	339.54		
019504	06/08/11	ATT02	AT&T		150.01	.00	150.01	2381604	TELEPHONE
					43.10	.00	43.10	2381855	TELEPHONE
					126.70	.00	126.70	2381925	TELEPHONE
			Check Total.....:		319.81	.00	319.81		
019505	06/08/11	AWS01	AWS DREDGE, INC.		252.00	.00	252.00	252-3	BL DEWATERING TEST/DEMO

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 INTERIM GENERAL MANAGER

DATE: JUNE 3, 2011

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019506	06/08/11	BAN01	THE BANK OF NEW YORK	2120.00	.00	2120.00	1551873	COP BOND ADMINISTRATION
019507	06/08/11	BER02	BERKADIA COMMERCIAL MORTG	12150.00	.00	12150.00	B10603	DEBT SERVICE-PRIN/INTERES
019508	06/08/11	BRE02	BRENNTAG PACIFIC INC.	614.63	.00	614.63	BPI094457	SODIUM HYPOCHLORITE
				911.78	.00	911.78	BPI094458	SODIUM HYPOCHLORITE
				620.78	.00	620.78	BPI097416	SODIUM HYPOCHLORITE
				711.82	.00	711.82	BPI097417	SODIUM HYPOCHLORITE
			Check Total.....:	2859.01	.00	2859.01		
019509	06/08/11	BRU01	BRUMIT DIESEL, INC.	32.44	.00	32.44	30170	REPAIR/MAINT-ON CALL TRUC
019510	06/08/11	DIS02	DISCRETE WIRELESS	308.50	.00	308.50	743824	GPS SERVICE
019511	06/08/11	EBY01	EBY, ED	100.00	.00	100.00	06082011	BOARD MEETING 6-8-11
019512	06/08/11	ELE02	ELEMENTS	25.00	.00	25.00	210498	DOMAIN REGISTRATION
019513	06/08/11	FAR02	FAR WEST EXPRESS	26.00	.00	26.00	MAY 2011	DELIVERY
019514	06/08/11	GAD01	GADDIS, DAN A.	100.00	.00	100.00	06082011	BOARD MEETING 6-8-2011
019515	06/08/11	GIL01	GLM, INC.	320.00	.00	320.00	MAY 2011	LANDSCAPE SERVICE-MAY
				2820.00	.00	2820.00	MAY 2011A	LANDSCAPE IMPROVEMENTS
			Check Total.....:	3140.00	.00	3140.00		
019516	06/08/11	GWA01	GWA INC	85.00	.00	85.00	JUN 2011A	UTILITY OFFICE MONITORING
				85.00	.00	85.00	JUN 2011B	SHOP/LAB MONITORING
				53.00	.00	53.00	JUN 2011C	OFFICE MONITORING
			Check Total.....:	223.00	.00	223.00		
019517	06/08/11	HAR02	HARRISON, JAMES	100.00	.00	100.00	06082011	BOARD MEETING 6-8-2011
019518	06/08/11	ING02	INGRAM PRODUCTS, INC.	1081.39	.00	1081.39	36812	AIR COMPRESSOR
019519	06/08/11	LAN02	LANDMARK LANDSCAPE CO INC	214.00	.00	214.00	52465	LANDSCAPE MAINT DISTRICT
019520	06/08/11	LEB02	LeBRUN, MICHAEL	372.65	.00	372.65	B10602	MILEAGE REIMBURSEMENT-SAC
019521	06/08/11	MOR02	MORE OFFICE SOLUTIONS	175.89	.00	175.89	82847	COPIES
019522	06/08/11	MUN03	MUNICIPAL MAINTENANCE EQU	538.51	.00	538.51	66950-N	VAC CON MAINTENANCE
019523	06/08/11	NEX01	NEXTEL COMMUNICATIONS	627.34	.00	627.34	87314-114	CELL SERVICE
019524	06/08/11	OFF01	OFFICE DEPOT	190.53	.00	190.53	83561001	OFFICE SUPPLIES
				143.93	.00	143.93	704825001	OFFICE SUPPLIES
			Check Total.....:	334.46	.00	334.46		
019525	06/08/11	ONE02	101 BLUEPRINT & COPY	52.07	.00	52.07	11-1295	COPIES-WATER LINE SYSTEM
019526	06/08/11	PAC04	PACIFIC PETROLEUM	976.15	.00	976.15	335837	TRANSPORTING WATER
019527	06/08/11	PEO01	PEOPLESCHOICE HEATING & A	2177.00	.00	2177.00	4652	INSTALL NEW EXHAUST FAN-S
019528	06/08/11	PRE01	PRECISION JANITORIAL	650.00	.00	650.00	212	JANITORIAL-MAY
019529	06/08/11	RIC01	RICHARDS, WATSON, GERSHON	13461.00	.00	13461.00	177682	WATER RIGHTS ADJUDICATION
019530	06/08/11	SAN04	SANTA MARIA TIMES	45.50	.00	45.50	170265	NOTICE-BL ST LIGHTING CHA
				269.50	.00	269.50	170266	NOTICE-LEVY ANNUAL/ST LAN
				172.48	.00	172.48	170267	NOTICE-DELINQUENT SOLID W
			Check Total.....:	487.48	.00	487.48		
019531	06/08/11	SHI01	SHIPSEY & SEITZ, INC	12980.90	.00	12980.90	APR 2011	LEGAL SERVICES FOR APRIL
019532	06/08/11	SLO02	DIV OF ENVIRON HEALTH	593.30	.00	593.30	74614	CROSS CONNECTION SERVICES
019533	06/08/11	SOU01	SOUTH COUNTY SANITARY	169.12	.00	169.12	3325220	OLDE TOWN TRASH SERVICE
019534	06/08/11	THE01	THE GAS COMPANY	17.45	.00	17.45	MAY 2011	OFFICE HEAT
				17.45	.00	17.45	MAY 2011A	SHOP OFFICE HEAT
			Check Total.....:	34.90	.00	34.90		
019535	06/08/11	THE05	THE CAPRICORN GROUP	342.44	.00	342.44	6324	LAB SUPPLIES
019536	06/08/11	TOW01	TOWN & COUNTRY FENCING	2923.00	.00	2923.00	2893	GATES/BARBED WIRE-SUNDALE

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER

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019537	06/08/11	TRA02	TRAMUTOLA	10222.32	.00	10222.32	117942	SUPPLEMENTAL-OUTREACH
				5000.00	.00	5000.00	117943	SUPPLEMENTAL-OUTREACH
			Check Total.....:	15222.32	.00	15222.32		
019538	06/08/11	TUC01	TUCKFIELD & ASSOCIATES	2362.50	.00	2362.50	297	RATE STUDY PROGRESS BILLI
019539	06/08/11	UPS01	UPS STORE #6031	448.58	.00	448.58	1365	COPIES-UWMP
				13.67	.00	13.67	1366	LAMINATING/BINDING-UWMP
			Check Total.....:	462.25	.00	462.25		
019540	06/08/11	VER01	VERIZON	43.15	.00	43.15	B10603	TELEPHONE
019541	06/08/11	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	06082011	BOARD MEETING 6-8-11
019542	06/08/11	WIN01	WINN, MICHAEL	100.00	.00	100.00	06082011	BOARD MEETING 6-8-2011
019543	06/08/11	WIN02	WINN, MICHAEL	980.39	.00	980.39	B10602	APR/MAY-MILEAGE REIMBURSE

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

MINUTES

MAY 25, 2011, AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

D2

BOARD of DIRECTORS

JAMES HARRISON, **PRESIDENT**
LARRY VIERHEILIG, **VICE PRESIDENT**
MICHAEL WINN, **DIRECTOR**
ED EBY, **DIRECTOR**
DAN A. GADDIS, **DIRECTOR**

PRINCIPAL STAFF

MICHAEL LEBRUN, **INTERIM GENERAL MANAGER**
LISA BOGNUDA, **ASSISTANT GENERAL MANAGER**
MERRIE WALLRAVIN, **SECRETARY/CLERK**
JON SEITZ, **GENERAL COUNSEL**
PETER SEVCIK, **DISTRICT ENGINEER**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the Regular Meeting of May 25, 2011, to order at 9:00 a.m. and led the flag salute.

00:00:37

B. ROLL CALL

At Roll Call all Board members were present.

00:02:07

C. PRESENTATIONS AND PUBLIC COMMENT

C-1) PUBLIC COMMENT ON ITEMS NOT ON AGENDA

Any member of the public may give comments on the presentations and address the Board relating to any matter within the Board's jurisdiction but not on the Board's agenda. **Public Comment is limited to three (3) minutes or otherwise at the discretion of the President.**

Michael LeBrun, Interim General Manager, introduced Shannon Sweeney, City of Santa Maria Water Resource Manager, in attendance.

Peter Sevcik, District Engineer, gave an update on the Prop 84 Grant.

There was no public comment.

C-2) REPORT ON APRIL 27, 2011 REGULAR MEETING CLOSED SESSION

Announcement of Actions, if any, Taken in Closed Session

Jon Seitz, District Legal Counsel, announced that the Board discussed item one (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, but took no reportable action.

The Board discussed item two (Public employee evaluation GC §54957 Title: District Interim General Manager Performance Evaluation) in closed session; but took no reportable action. This item will be continued during today's closed session.

The Board discussed item three (Annual performance review of District Legal Counsel pursuant to GC §54957) in closed session, but took no reportable action. This item will be continued during today's closed session.

Nipomo Community Services District
REGULAR MEETING
MINUTES

- C-3) NCSD SUPERINTENDENT TINA GRIETENS
Update Report re: Summary of Utility Division Activities

Tina Grietens, Utility Superintendent, reviewed the report as presented in the Board packet. Michael LeBrun, Interim General Manager, and Ms. Grietens answered questions from the Board. The Board thanked Ms. Grietens for the report. There was no public comment.

- C-6) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST
Receive Announcements from Directors Items of District & Community Interest

Director Gaddis

- ◊ Director Gaddis commented on the SCAC meeting that was held on May 23, 2011.

Director Eby

- ◊ October 8, 2011 – OctoberFest at the Nipomo Park from 10:00 a.m. to 3:00 p.m.

Director Winn

- ◊ June 1, 2011 – WRAC will meet at the SLO County Library. They will be discussing the Master Water Plan, Paso Robles Basin Water Management Plan, and the County's Prop 84 grant.

00:33:41

D. CONSENT AGENDA

- D-1) APPROVE WARRANTS
- D-2) BOARD MEETING MINUTES:
MAY 11, 2011, REGULAR MEETING
MAY 18, 2011, SPECIAL MEETING
- D-3) RECEIVE AND FILE REPORTS PRESENTED UNDER ITEM C. ABOVE

Michael LeBrun, Interim General Manager, and Tina Grietens, Utility Superintendent, answered questions from the Board. There was no public comment.

Upon the motion of Director Eby and seconded by Director Vierheilg, the Board unanimously approved the Consent Agenda.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilg, Winn, Gaddis, and Harrison	None	None

E. ADMINISTRATIVE ITEMS

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

00:38:27

E-1) PRESENTATION OF DRAFT FINAL 2010 URBAN WATER MANAGEMENT PLAN

Jeff Szytel, WSC Project Manager, reviewed the report as presented in the Board packet. Mr. Szytel answered questions from the Board. The Board thanked Mr. Szytel for his report. There was no public comment.

Upon the motion of Director Eby and seconded by Director Winn, the Board unanimously authorized the draft UWMP update, incorporating some typo edits, and set the Public Hearing and Adoption of the 2010 Urban Water Management Plan for June 8, 2011.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Vierheilig, Gaddis, and Harrison	None	None

E-2) SUPPLEMENTAL WATER PROJECT OUTREACH PROGRAM UPDATE

Michael LeBrun, Interim General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. LeBrun answered questions from the Board.

The following member of the public spoke:

Harold Snyder, Nipomo resident, had some concerns on the costs and the history of the costs of this project.

Jon Seitz, District Legal Counsel, and Michael LeBrun, Interim General Manager, commented on Mr. Snyder's concerns.

Director Eby commented that the District should not be paying staff to do extra research for non-customers. Staff needs to focus on the requirements of the District, the Board, and the project.

01:15:32

E-3) CONSIDER SAN LUIS OBISPO COUNTY DRAFT PLANNED DEVELOPMENT ORDINANCE

Michael LeBrun, Interim General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board. There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilig, the Board directed staff to draft a letter of response as outlined by Board comment.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Eby, Gaddis, and Harrison	None	None

The Board took a break from 10:45 to 10:55 a.m.

Nipomo Community Services District
REGULAR MEETING
MINUTES

01:43:30

E-4) CONSIDER LOCAL AGENCY FORMATION COMMISSION REQUEST FOR NOMINATIONS FOR ALTERNATE SPECIAL DISTRICT MEMBER

Michael LeBrun, Interim General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board. There was no public comment.

Upon the motion of Director Eby and seconded by Director Harrison, the Board unanimously nominated Marshall Ochylski and directed staff to file all necessary nomination paper work.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Harrison, Winn, Vierheilig, and Gaddis	None	None

01:57:07

E-5) SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BALLOT CONSIDERATION

Michael LeBrun, Interim General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. LeBrun answered questions from the Board. There was no public comment.

Upon the motion of Director Eby and seconded by Director Gaddis, the Board unanimously adopted Resolution 2011-1221, casting a vote for Edmund Sprague and Terry Burkhart.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Gaddis, Winn, Vierheilig, and Harrison	None	None

RESOLUTION NO. 2011-1221

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT FOR THE ELECTION
OF DIRECTORS TO THE SPECIAL DISTRICT RISK MANAGEMENT
AUTHORITY BOARD OF DIRECTORS

02:13:40

F. MANAGER'S REPORT

Michael LeBrun, Interim General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board. There was no public comment.

Upon the motion of Director Vierheilig and seconded Director Harrison, the Board approved to agendize the letter from the County about Miller Park for a future agenda.

Vote 3-2.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilig, Harrison, and Eby	Directors Winn and Gaddis	None

G. COMMITTEE REPORT

There were no committee reports.

Nipomo Community Services District
REGULAR MEETING
MINUTES

02:26:33

H. DIRECTOR'S REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Eby

- ◇ Requested staff to pursue the feasibility of beginning the Supplemental Water Project using the funds we may get from DWR, in addition to using the District's reserve funds. To see the feasibility both legally and in terms of engineering practicality of doing this.
- ◇ Requested that staff keep an on-going list of all of the unfunded mandates by the State.

Director Vierheilig

- ◇ Requested staff to include additional mandates from the State, that the State provides no funding for, be included on the on-going list.

Director Gaddis

- ◇ Requested staff to look into a program where employees can come forward with ideas that would help the District run better and lower District costs. If it was a successful idea, the District would implement a one-time compensation for that employee.

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. ANNUAL PERFORMANCE REVIEW OF DISTRICT LEGAL COUNSEL PURSUANT TO GOVERNMENT CODE SECTION 54957
3. PUBLIC EMPLOYEE APPOINTMENT (GOVERNMENT CODE §54957) TITLE: DISTRICT GENERAL MANAGER.

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

02:37:57

K. ADJOURN TO CLOSED SESSION

President Harrison adjourned to Closed Session at 11:50 p.m.

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 3:30 p.m.

Michael LeBrun, Interim General Manager, announced that the Board discussed item one listed above for closed session, but took no reportable action.

The Board discussed item two listed above for closed session; the Board unanimously approved the annual performance review of District Legal Counsel and directed the Board President to deliver the review to District Legal Counsel.

The Board discussed item three listed above for closed session; the Board by unanimous decision directed District Legal Counsel to convene a Special Meeting on June 2, 2011, and bring forward a Contract for Mr. LeBrun.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

ADJOURN

President Harrison adjourned the meeting at 3:34 p.m.

NIPOMO COMMUNITY SERVICES DISTRICT

THURSDAY, JUNE 2, 2011

9:30 A. M.

SPECIAL MEETING MINUTES

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MICHAEL WINN, DIRECTOR
DAN GADDIS, DIRECTOR

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, ASSIST. GENERAL MANAGER
PETER SEVCIK, DISTRICT ENGINEER
MERRIE WALLRAVIN, SECRETARY/CLERK
JON SEITZ, GENERAL COUNSEL

MEETING LOCATION

District Board Hearing Room
148 S. Wilson Street
Nipomo, California

1. CALL TO ORDER, FLAG SALUTE, AND ROLL CALL

President Harrison called the June 2, 2011, Special Meeting to order at 9:35 a.m. and led the flag salute. At Roll Call, all Directors were present.

2. PUBLIC EMPLOYEE APPOINTMENT-CONSIDER CONTRACT BETWEEN THE NIPOMO COMMUNITY SERVICES DISTRICT AND MICHAEL LEBRUN FOR GENERAL MANAGER SERVICES

Jon Seitz, District Legal Counsel, reviewed the report as presented in the Board packet. Mr. Seitz answered questions from the Board. There was no public comment.

Director Winn handed in a redline version of the proposed Contract, identifying punctuation errors. Jon Seitz, District Legal Counsel, confirmed that all changes were punctuation errors.

Michael LeBrun, Interim General Manager, amended his name in the proposed Contract to add his middle initial.

Upon the motion of Director Winn and seconded by Director Vierheilig, the Board unanimously approved the Contract as amended, appointing Michael S. LeBrun as District General Manager effective June 2, 2011, and authorized the Board President to sign the Contract on behalf of the Nipomo Community Services District (District) Board of Directors. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Eby, Gaddis, and Harrison	None	None

President Harrison adjourned the meeting at 9:50 a.m.