

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: JULY 21, 2011



PRESENTATIONS AND REPORTS

- C-1) REPORT ON July 13, 2011 REGULAR MEETING CLOSED SESSION
Announcement of Actions, if any, Taken in Closed Session
- C-2) NCSD SUPERINTENDENT TINA GRIETENS
Update Report re: Summary of Utility Division Activities
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,
CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS
PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE
PRESENTATIONS AND REPORTS

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2011\PRESENTATIONS AND REPORTS\07-27-11 PRESENTATIONS AND REPORTS.DOCX

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *msl*
GENERAL MANAGER
DATE: JULY 21, 2011



JULY 13, 2011 REGULAR MEETING CLOSED SESSION REPORT

ITEM

Announcement of Actions, if any, Taken during Closed Session at previous Regular Meeting [NO ACTION REQUESTED].

BACKGROUND

The July 13, 2011 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

Staff will report on closed session action taken, if any.

RECOMMENDATION

No Action

ATTACHMENTS

- None

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2011\PRESENTATIONS\110727 CLOSED REPORT.DOC

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: JULY 21, 2011



MONTHLY SUPERINTENDENT UPDATE REPORT

ITEM

NCSD Utility Superintendent Tina Grietens Report re Utility Division Monthly Activities [NO ACTION REQUESTED].

BACKGROUND

District Utility Superintendent Tina Grietens is scheduled to summarize the attached information.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- Utility Division Update

NIPOMO COMMUNITY

BOARD MEMBERS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MIKE WINN, DIRECTOR
DAN GADDIS, DIRECTOR



SERVICES DISTRICT

STAFF

MICHAEL S. LEBRUN, P.E. GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
PETER SEVCIK, P.E., DISTRICT ENGINEER
TINA GRIETENS, UTILITY SUPERINTENDENT
JON SEITZ, GENERAL COUNSEL

Serving the Community since 1965

148 SOUTH WILSON STREET POST OFFICE BOX 326 NIPOMO, CA 93444 - 0326
(805) 929-1133 FAX (805) 929-1932 Website address: NCSD.CA.GOV

TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT TG
DATE: JULY 21, 2011
SUBJECT: UTILITY DIVISION UPDATE –JUNE 15- JULY 20, 2011

- **Southland Wastewater Plant and Utility Yard**
 - Southland Effluent: *BOD and Suspended Solids in compliance*
 - 19.33 Million Gallons treated; Average daily flow: 0.644 Million Gallons -June
 - Updated Operating Procedures
 - Semi annual sampling performed July 6, 2011
- **Blacklake Wastewater Reclamation Facility**
 - 1.82 Million Gallons treated; Average daily flow: 0.061 Million Gallons -June
 - Updated Operating Procedures
 - Quarterly sampling performed July 6, 2011
- **Sewer Collection system**
 - Quarterly maintenance on VacCon by Municipal Maintenance Equipment Co.
 - Cleaning problematic lift stations every other week with VacCon
 - Jetting collection system ‘trouble’ spots monthly with VacCon – 3,255 ft in June
- **Water Distribution System and Wells**
 - June well production: 78.8 Million Gallons, 242 Acre Feet (see graph)
 - Collected water system samples for tri-annual, annual, quarterly analyses
- **Maintenance Program**
 - 42 residential water meters replaced; 3% of meters 20 yrs old and older
 - 58 valves exercised; 4% of 1840 valves in system
 - Water service valves, air release valve canisters, fire hydrant, water sample station replaced, general facility maintenance performed
 - District vehicles sent out for repairs

- **Compliance**
 - Prepared Monthly Wastewater Monitoring Report for the Blacklake Wastewater Reclamation Facility to California Regional Water Quality Control Board
 - Prepared Monthly Wastewater Monitoring Report for the Southland Wastewater Treatment Facility to California Regional Water Quality Control Board
 - Continued weekly in house laboratory analyses for biochemical oxygen demand and suspended solids on influent and effluent from the Southland Wastewater Treatment Facility
 - California Department of Health Services inspection of District Potable Water Treatment and Storage Facilities June 30, 2011
 - Revised Hazardous Materials Business plans for Sundale Well and Blacklake WWTP for SLO County Department of Environmental Health

- **Training**
 - Staff participates in tailgate safety training every Monday morning
 - Completion of Utility Management correspondence course by Superintendent

- **Personnel**
 - Recruiting services proposals evaluated

Attachment: June Well Production Report

2011 WELL PRODUCTION MONTHLY TOTALS (MILLION GALLONS, ACRE FEET)

	EUREKA 2011	VIA CONCHA 2011	BEVINGTON 2011	SUNDALE 2011	OLYMPIC 2011	KNOLLWOOD 2011	BL #3 2011	BL #4 2011	2011 MG	2011 AF
JANUARY	11,228,976	9,148,788	13,170,784	0	3,311,546	1,271,525	1,516,794	4,835,970	44,484,383	136.57
FEBRUARY	7,336,384	7,480,000	12,753,400	2,455,684	3,606,108	5,162,920	1,178,773	3,198,449	43,171,718	132.54
MARCH	307,428	0	11,962,764	18,905,700	5,191,344	608,946	1,402,201	4,036,732	42,415,115	130.21
APRIL	8,857,068	0	10,737,540	32,612,800	5,716,665	5,142,051	1,596,157	4,235,774	68,898,055	211.52
MAY	18,054,476	44,132	9,281,932	41,982,248	4,477,977	7,408,042	1,451,419	4,042,117	86,742,344	266.30
JUNE	30,368,800	8,614,716	12,520,772	12,413,060	4,528,916	4,528,916	1,766,252	4,104,800	78,846,231	242.06

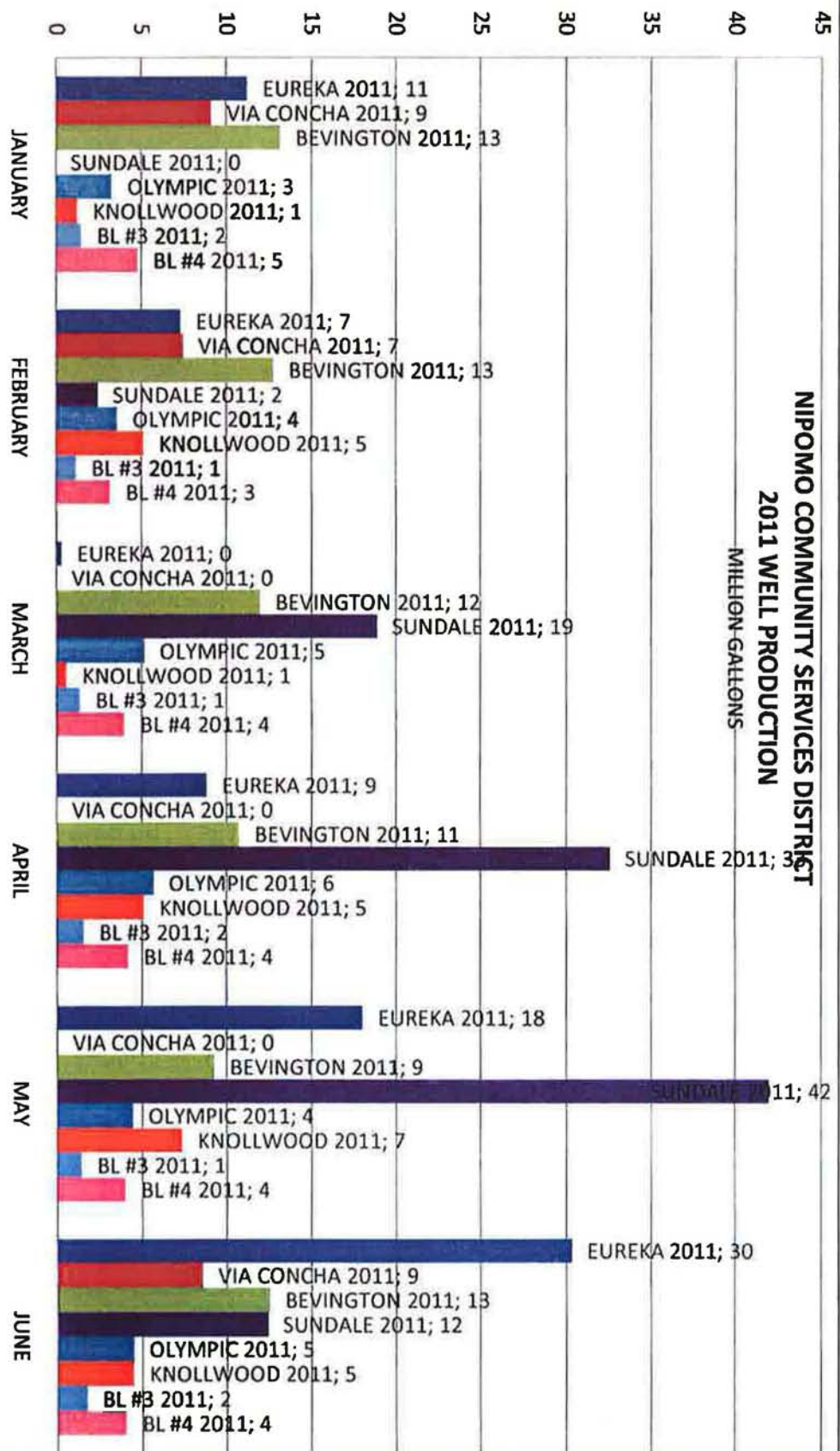
2011 (JAN-JUNE) PRODUCTION PER WELL (MILLION GALLONS, ACRE FEET)

	EUREKA 2011	VIA CONCHA 2011	BEVINGTON 2011	SUNDALE 2011	OLYMPIC 2011	KNOLLWOOD 2011	BL #3 2011	BL #4 2011	2011 MG
TOTAL M.G.	76,153,132	25,287,636	70,427,192	108,369,492	26,832,555	24,122,400	8,911,597	24,453,842	364,557,846

	EUREKA 2011	VIA CONCHA 2011	BEVINGTON 2011	SUNDALE 2011	OLYMPIC 2011	KNOLLWOOD 2011	BL #3 2011	BL #4 2011	2011 AF
TOTAL AF	233.79	77.63	216.21	332.69	82.38	74.06	27.36	75.07	1119.19

Millions

NIPOMO COMMUNITY SERVICES DISTRICT
2011 WELL PRODUCTION
MILLION GALLONS



■ EUREKA 2011 ■ VIA CONCHA 2011 ■ BEVINGTON 2011 ■ SUNDALE 2011 ■ OLYMPIC 2011 ■ KNOLLWOOD 2011 ■ BL #3 2011 ■ BL #4 2011

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: JULY 21, 2011



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) APPROVE WARRANTS [RECOMMEND APPROVAL]
- D-2) BOARD MEETING MINUTES:
JULY 13, 2011 REGULAR MEETING

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JULY 22, 2011

**AGENDA ITEM
 D-1
 JULY 27, 2011**

**TOTAL COMPUTER CHECKS
 \$291,228.01**

HAND WRITTEN CHECKS

07-19-11	20296	NAOMI RUIZ	EASEMENT PURCHASE-VIA CONCHA	\$2,800.00
07-27-11	20297	RIDGE COMMUNICATIONS	PCI DEPOSIT REFUND	\$1,106.78
07-27-11	20298	750 GRANDE ASSOCIATES	PCI / MAINTENANCE GUARANTEE REFUND	\$11,184.70
07-27-11	20299	SHARON BROWN	WASHER REBATE	\$75.00
0727-11	20300	ANDRE BEAUDIN	WASHER REBATE	\$75.00

VOIDS - 19661

COMPUTER GENERATED CHECKS

19683	07/22/11	EMP01	EMPLOYMENT DEVELOP DEPT	1324.85	.00	1324.85	B10718	STATE INCOME TAX
19684	07/22/11	MID01	RABOBANK-PAYROLL TAX DEPO	3714.98	.00	3714.98	B10718	FEDERAL INCOME TAX
				933.12	.00	933.12	1B10718	MEDICARE (FICA)
			Check Total.....:	4648.10	.00	4648.10		
19685	07/22/11	MID02	RABOBANK-DIRECT DEPOSIT	25626.55	.00	25626.55	B10718	NET PAY
19686	07/22/11	PER01	PERS RETIREMENT	8123.18	.00	8123.18	B10718	PERS PAYROLL REMITTANCE
19687	07/22/11	STA01	ING-PERS 457 DEFERRED COM	825.00	.00	825.00	B10718	457 DEFERRED COMP
019688	07/22/11	EBY01	EBY, ED	75.00	.00	75.00	072211	AD HOC COMMITTEE 07-22-11
019689	07/22/11	WIN01	WINN, MICHAEL	75.00	.00	75.00	072211	AD HOC COMMITTEE 7-22-11
019690	07/27/11	ABA01	ABALONE COAST BACTERIOLOG	136.00	.00	136.00	11-2855	LAB TEST-SOUTHLAND WWTP
				136.00	.00	136.00	11-2934	LAB TEST-SOUTHLAND WWTP
				147.00	.00	147.00	11-3773	LAB TEST-SOUTHLAND WWTP
				136.00	.00	136.00	11-3865	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	11-3887	LAB TEST-BL WWTP
				136.00	.00	136.00	11-3888	LAB TEST-BL WWTP
				192.00	.00	192.00	11-3889	LAB TEST-SOUTHLAND WWTP
				147.00	.00	147.00	11-3890	LAB TST-SOUTHLAND WWTP
				105.00	.00	105.00	11-3891	LAB TEST-SOUTHLAND WWTP
				140.00	.00	140.00	11-3892	LAB TEST-BL WWTP
				137.00	.00	137.00	11-3893	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	11-3926	LAB TEST-BL WWTP
				136.00	.00	136.00	11-3927	LAB TEST-SOUTHLAND WWTP
				136.00	.00	136.00	11-3948	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	11-3949	LAB TEST-BL WWTP
				136.00	.00	136.00	11-3989	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	11-3990	LAB TEST-BL WWTP
				20.00	.00	20.00	11-4016	LAB TEST-BL WWTP
				136.00	.00	136.00	11-4017	LAB TEST-SOUTHLAND WWTP
				175.00	.00	175.00	11-4018	LAB TEST-WATER SAMPLES
				20.00	.00	20.00	11-4055	LAB TEST-BL WWTP
				136.00	.00	136.00	11-4056	LAB TEST-BL WWTP
				192.00	.00	192.00	11-4058	LAB TEST-SOUTHLAND WWTP
				105.00	.00	105.00	11-4059	LAB TEST-SOUTHLAND WWTP
				144.00	.00	144.00	11-4097	LAB TEST-WATER SAMPLES
				140.00	.00	140.00	11-4099	LAB TEST-SOUTHLAND WWTP
				136.00	.00	136.00	11-4101	LAB TEST-SOUTHLAND WWTP
				20.00	.00	20.00	11-4102	LAB TEST-BL WWTP
				20.00	.00	20.00	11-4122	LAB TEST-BL WWTP
				20.00	.00	20.00	11-4160	LAB TEST-BL WWTP
				175.00	.00	175.00	11-4201	LAB TEST-WATER SAMPLES
				20.00	.00	20.00	11-4202	LAB TEST-BL WWTP
				16.00	.00	16.00	11-4232	LAB TEST-WATER SAMPLES
			Check Total.....:	3375.00	.00	3375.00		
019691	07/27/11	AEC01	AECOM USA INC	4423.41	.00	4423.41	37139466	FRONTAGE RD SEWER
				67615.83	.00	67615.83	37139863	SOUTHLAND WWTP UPGRADE
				1215.00	.00	1215.00	37141131	PCI TRACT 2650
			Check Total.....:	73254.24	.00	73254.24		
019692	07/27/11	AME02	AMERICAN INDUSTRIAL SUPPL	8.09	.00	8.09	223898	OPERATING SUPPLIES
019693	07/27/11	AME03	AMERI PRIDE	122.82	.00	122.82	406101	UNIFORMS
				117.26	.00	117.26	412125	UNIFORMS
			Check Total.....:	240.08	.00	240.08		
019694	07/27/11	ATT02	AT&T	184.82	.00	184.82	2492427	TELEPHONE

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JULY 22, 2011

AGENDA ITEM
D-1
JULY 27, 2011
PAGE TWO

019695	07/27/11	BRE02	BRENNTAG PACIFIC INC.	720.70	.00	720.70	BPI112960	SODIUM HYPOCHLORITE
				702.66	.00	702.66	BPI112961	SODIUM HYPOCHLORITE
			Check Total.....:	1423.36	.00	1423.36		
019696	07/27/11	BUC01	BUCKET SOLUTIONS	708.00	.00	708.00	65033	FORKS/STABILIZER BAR-TRAC
019697	07/27/11	CAN02	CANNON ASSOCIATES	4409.33	.00	4409.33	51052	WILLOW RD PHASE I
				1267.50	.00	1267.50	51053	WILLOW RD PHASE II
				1219.85	.00	1219.85	51120	SUNDALE WELL SCADA ISSUES
			Check Total.....:	6896.68	.00	6896.68		
019698	07/27/11	CHA02	CHARTER COMMUNICATIONS	99.00	.00	99.00	JUL 2011A	INTERNET INSTALLATION
				204.99	.00	204.99	JUL 2011B	OFFICE INTERNET SERVICE
			Check Total.....:	303.99	.00	303.99		
019699	07/27/11	COA04	COAST MONUMENT SIGNS	975.00	.00	975.00	2185	BOARD ROOM SIGNS
019700	07/27/11	DIS02	DISCRETE WIRELESS	308.50	.00	308.50	754981	GPS SERVICE
019701	07/27/11	DKF01	DKF SOLUTIONS GROUP, LLC	350.00	.00	350.00	1349	MONTHLY SAFTE SUBSCRIPTIO
019702	07/27/11	EBY01	EBY, ED	100.00	.00	100.00	72711	REGULAR BOARD MEETING 7-2
019703	07/27/11	FER01	FERGUSON ENTERPRISES INC	465.07	.00	465.07	7296061	METER-ANGLE STOPS
019704	07/27/11	GAD01	GADDIS, DAN A.	100.00	.00	100.00	72711	REGULAR BOARD MEETING 7-2
019705	07/27/11	HAR02	HARRISON, JAMES	100.00	.00	100.00	72711	REGULAR BOARD MEETING 7-2
019706	07/27/11	LEB02	LeBRUN, MICHAEL	65.00	.00	65.00	JUL 2011	CELL PHONE REIMB-JULY
019707	07/27/11	LIN02	LINC DELIVERY	288.00	.00	288.00	3004	DELIVERY
019708	07/27/11	MAI02	MAINLINE UTILITY COMPANY	862.50	.00	862.50	4531	VIDEO SEWER LINES-TEFFT L
019709	07/27/11	MOR02	MORE OFFICE SOLUTIONS	858.70	.00	858.70	103821	COPIER MAINTENANCE
				419.12	.00	419.12	103822	COPIER MAINTENANCE
				187.44	.00	187.44	107997	B/W & COLOR COPIES
			Check Total.....:	1465.26	.00	1465.26		
019710	07/27/11	NEX01	NEXTEL COMMUNICATIONS	519.46	.00	519.46	JULY 2011	CELLULAR SERVICE
019711	07/27/11	NIP08	NIPOMO CSD	294.52	.00	294.52	JUN 2011	LANDSCAPE MAINT DIST WATE
019712	07/27/11	OFF01	OFFICE DEPOT	215.85	.00	215.85	76935001	OFFICE SUPPLIES
019713	07/27/11	PAT01	PAT PHELAN CONSTRUCTION	1960.00	.00	1960.00	21644	SWWTP-LEVEE REPAIR
				2550.00	.00	2550.00	21645	DISC PONDS
			Check Total.....:	4510.00	.00	4510.00		
019714	07/27/11	QUI01	QUILL CORPORATION	116.56	.00	116.56	5370524	OFFICE SUPPLIES
				44.64	.00	44.64	5411228	OFFICE SUPPLIES
			Check Total.....:	161.20	.00	161.20		
019715	07/27/11	QUI04	QUINN POWER SYSTEMS	89167.93	.00	89167.93	E1382401	2 CATERPILLAR GENERATORS
019716	07/27/11	REC01	RECOGNITION WORKS	84.98	.00	84.98	168400	NAME BADGES
019717	07/27/11	RIC01	RICHARDS, WATSON, GERSHON	240.00	.00	240.00	178705	WATER RIGHTS ADJUD-JUNE
				4237.50	.00	4237.50	178272A	WATER RIGHTS ADJUD-MAY
			Check Total.....:	4477.50	.00	4477.50		
019718	07/27/11	SAN04	SANTA MARIA TIMES	225.75	.00	225.75	172884	NOTICE-DRAFT EIR
019719	07/27/11	SAN09	SAN LUIS MAILING SERVICE	44.57	.00	44.57	220502	MAIL LATE NOTICES-MAY
				189.28	.00	189.28	232800	MAIL BILLS
				118.36	.00	118.36	220502A	POSTAGE-LATE NOTICE-MAY
				1059.84	.00	1059.84	232800A	POSTAGE BILLS
			Check Total.....:	1412.05	.00	1412.05		
019720	07/27/11	SHI01	SHIPSEY & SEITZ, INC	23857.60	.00	23857.60	6/30/11	LEGAL SERVICES
019721	07/27/11	SMA01	SMART BUSINESS INTERIORS	10175.00	.00	10175.00	2011-5334	SHOP FURNITURE
019722	07/27/11	TRI03	THE TRIBUNE	108.00	.00	108.00	B10721	SUBSCRIPTION RENEWAL
019723	07/27/11	VIE01	VIERHEILIG, LARRY	100.00	.00	100.00	72711	REGULAR BOARD MEETING 7-2

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JULY 22, 2011

AGENDA ITEM
D-1
JULY 27, 2011
PAGE THREE

019724	07/27/11	VOR01	VORTEX INDUSTRIES INC	336.95	.00	336.95	608725	YARD-GARAGE DOOR REPAIR
019725	07/27/11	WAC01	WACHS UTILITY SERVICES	769.41	.00	769.41	64615	ARM EXTENSION-VALVE EXERC
019726	07/27/11	WAG01	WAGNER & BONSIGNORE	10308.10	.00	10308.10	7-11-1	GROUNDWATER LITIGATION
				3406.95	.00	3406.95	7-11-2	GENERAL CONSULTATION
			Check Total.....:	13715.05	.00	13715.05		
019727	07/27/11	WAL01	WALLACE GROUP	237.50	.00	237.50	31884	INTERTIE ASSESSMENT DATA
				79.00	.00	79.00	31941	SOUTHLAND WWTF PEER REVIE
			Check Total.....:	316.50	.00	316.50		
019728	07/27/11	WIN01	WINN, MICHAEL	100.00	.00	100.00	72711	REGULAR BOARD MEETING 7-2
019729	07/27/11	WOO01	DOUGLAS WOOD & ASSOCIATES	2525.17	.00	2525.17	WWTP#21	SOUTHLAND WWTP UPGRADE
019730	07/27/11	WSC01	WSC	3334.50	.00	3334.50	310	UWMP UPDATE
019731	07/27/11	YOU01	YOUR PEOPLE PROFESSIONALS	26.00	.00	26.00	1393	BACKGROUND CHECK

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

MINUTES

JULY 13, 2011, AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

D2

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
MICHAEL WINN, DIRECTOR
ED EBY, DIRECTOR
DAN A. GADDIS, DIRECTOR

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
MERRIE WALLRAVIN, SECRETARY/CLERK
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the Regular Meeting of July 13, 2011, to order at 9:02 a.m. and led the flag salute.

00:00:41

B. ROLL CALL

At Roll Call all Board members were present.

00:01:28

C. PRESENTATIONS AND PUBLIC COMMENT

C-1) REPORT ON June 22, 2011 REGULAR MEETING CLOSED SESSION

Jon Seitz, District Legal Counsel, announced that the Board had discussed the two items listed on the previous agenda. The Board took no reportable action on Item 1. The Board gave direction to staff on Item 2.

There was no public comment.

C-2) MIKE NUNLEY OF AECOM

Update Report re: Southland Wastewater Treatment Plant Upgrade

Eileen Shields, AECOM Assistant Project Manager, reviewed the report as presented in the Board packet. Ms. Shields and Mike Nunley, AECOM Project Manager, answered questions from the Board. The Board thanked them for their report.

There was no public comment.

C-3) NCSD DISTRICT ENGINEER PETER SEVCIK

Update Report re: Recent Activities

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet and answered questions from the Board. The Board thanked Mr. Sevcik for the report. There was no public comment.

C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.

Receive Announcements and Reports from Directors

Nipomo Community Services District
REGULAR MEETING
MINUTES

Director Winn

On Sunday, June 26, a reception was held in Nipomo for 3rd District Supervisor Hill. The District always needs at least three votes from the County Board of Supervisors, and Supervisor Hill supports the Supplemental Water Project.

SCAC met on June 26, but did not have a quorum. They held an informational meeting without taking any action.

Creek and Coastal Clean Up Day is September 17.

Director Eby

LAFCO will meet on July 21 at 9:00 a.m. The meeting will include a field trip to Price Canyon.

NMMA TG will meet on July 21 at 10:00 a.m.

Opponents of supplemental water will hold a public meeting July 21 at 3:00 p.m. at Trilogy.

Carriage Homes Community meeting will be held on July 21 at 6:30 p.m. at NCSD Board Room to explore options for providing lighting and landscaping services to them.

Director Vierheilig

Chamber Mixer will be held on July 13 at Dana Adobe from 5:00 – 7:00 p.m.

Director Gaddis

SCAC will meet on July 25 at 6:30 p.m.

Director Harrison

A fundraiser will be held on July 23 to benefit the Arizona Fire victims.

Fire Safe Council will meet on July 28 at 9:00 a.m.

There was no public comment.

- C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There was no public comment.

00:29:47 D. CONSENT AGENDA

- D-1) WARRANTS

- D-2) BOARD MEETING MINUTES:
JUNE 8, 2011, REGULAR MEETING
JUNE 22, 2011, REGULAR MEETING

There was no public comment.

Upon motion of Director Winn and seconded by Director Eby, the Board unanimously approved the Consent Agenda. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Vierheilig, Gaddis, and Harrison	None	None

Nipomo Community Services District
REGULAR MEETING
MINUTES

E. ADMINISTRATIVE ITEMS

00:36:16

- E-1) REVIEW MAY 18, 2011 LETTER FROM SAN LUIS OBISPO COUNTY REGARDING PROPOSED JIM O MILLER PARK SITE

The Board of Directors discussed the letter from San Luis Obispo County General Services. SLOCOG is interested in a potential park and ride at the proposed park site. The OTNA will take the leadership role in trying to move the development of the park forward.

There was no public comment.

The Board of Directors directed Staff to draft a letter responding to the County and bring it back to the Board for approval.

00:56:14

- E-2) AWARD CONTRACT FOR SOUTH FRONTAGE ROAD TRUNK SEWER CONSTRUCTION IN AMOUNT OF \$1,459,236 TO R. BAKER, INC. AND AUTHORIZE CONSTRUCTION CONTINGENCY IN THE AMOUNT OF \$150,000

Peter Sevcik, District Engineer, presented the Staff Report and answered questions from the Board.

There was no public comment.

Upon the motion of Director Vierheilg and seconded by Director Eby, the Board unanimously adopted Resolution 2011-1229. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilg, Eby, Winn, Gaddis and Harrison	None	None

RESOLUTION NO. 2011-1229

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES AWARDDING BID FOR THE SOUTH FRONTAGE ROAD TRUNK SEWER REPLACEMENT PROJECT TO R. BAKER, INC. IN THE AMOUNT OF \$1459,236 AND AUTHORIZING CONSTRUCTION CONTINGENCY OF \$150,000

01:12:00

The Board took a 10 minute break at 10:15 a.m.

- E-3) AUTHORIZE TASK ORDER FOR SOUTH FRONTAGE ROAD TRUNK SEWER REPLACEMENT PROJECT CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS INC. IN AMOUNT OF \$247,790 AND AUTHORIZE A CONTINGENCY IN THE AMOUNT OF \$25,000

Peter Sevcik, District Engineer, presented the Staff Report and answered questions from the Board.

There was no public comment.

Upon the motion of Director Vierheilg and seconded by Director Eby, the Board unanimously adopted Resolution 2011-1230. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilg, Eby, Winn, Gaddis and Harrison	None	None

RESOLUTION NO. 2011-1230

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES AWARDDING BID FOR THE SOUTH FRONTAGE ROAD TRUNK SEWER REPLACEMENT PROJECT CONSTRUCTION MANAGEMENT SERVICES WITH MNS ENGINEERS, INC. IN THE AMOUNT OF \$247,790 AND AUTHORIZING CONTINGENCY OF \$25,000

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

01:30:00

E-4) AUTHORIZE AGREEMENTS WITH FULBRIGHT JAWORSKI LLP ATTORNEYS AT LAW AND C.M. de CRINIS & CO., INC. WITH AN APPROXIMATE VALUE OF \$150,000.00 FOR BOND AND DISCLOSURE COUNSEL AND FINANCIAL ADVISORY SERVICES IN SUPPORT OF SOUTHLAND WASTEWATER TREATMENT FACILITY UPGRADE PROJECT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board.

There was no public present.

Upon the motion of Director Eby and seconded by Director Winn, the Board made findings that Fulbright Jaworski LLP and CM de Crinis & Co. Inc. are currently providing the District similar services for the Supplemental Water Project, their fees are competitive, and the District wishes to retain the services of these firms for the Southland Wastewater Treatment Facility Upgrade Project. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Vierheilig, Gaddis, and Harrison	None	None

01:52:00

F. MANAGER'S REPORT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board. The Personnel Committee agreed to meet on July 26, 2011, at 10:00 a.m. to review recruitment service proposals. Mr. LeBrun asked that an Ad Hoc Committee be formed to meet with the BLMA to review the existing sewer rate structure and management of the sewer system and that the Ad Hoc Committee report back to the Board of Directors. The Ad Hoc Committee will be staffed by NCSD Staff. President Harrison proposed to appointed Director Eby and himself to the Ad Hoc Committee.

Wally Crooks, BLMA representative, stated that the BLMA is interested in reviewing the Blacklake sewer rates and the management of the Blacklake sewer system.

Upon motion of Director Winn and seconded by Director Vierheilig, the Board of Directors unanimously approved the appointment of Director Eby and Harrison to the Ad Hoc Committee.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Gaddis, Eby and Harrison	None	None

02:45:00

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

02:46:00

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 1:48 p.m.

Nipomo Community Services District
REGULAR MEETING
MINUTES

Jon Seitz, District Legal Counsel, announced that the Board discussed item one listed above for closed session, but took no reportable action.

G. COMMITTEE REPORT
None

02:247:00

E-5) CONSIDER DRAFT WATER FUND RATE STUDY AND RATE ADOPTION SCHEDULE

Mr. LeBrun reviewed the Staff Report and introduced Clayton Tuckfield of Tuckfield & Associates, Inc. Mr. Tuckfield made a power point presentation regarding the Water Fund Rate Study. The Board asked questions of Mr. Tuckfield. Director Vierheilg requested that Page 16, paragraph 3 be rewritten. Director Eby stated he would not support the Water Rate Study because of the four-tier water rate structure.

Jon Seitz, District Legal Counsel, stated that the written protest votes would be accepted up until the close of the Public Hearing.

There was no public comment.

Upon motion of Director Winn and seconded by Director Vierheilg, the Board of Directors approved the Draft Water Fund Rate Study. Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Gaddis and Harrison	Eby	None

Upon motion of director Winn and seconded by Director Vierheilg, the Board of Directors unanimously agreed to direct Staff to initiate the Prop 218 proceedings. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilg, Gaddis, Eby and Harrison	None	None

03:39:00

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Winn

Field Staff should be trained on how to deal with Supplemental Water Project questions.

Director Gaddis

Requested status of request to staff to look into a program where employees can come forward with ideas that would help the District run better and lower District costs. If it were a successful idea, the District would implement a one-time bonus for that employee.

ADJOURN

President Harrison adjourned the meeting at 3:44 p.m.

MEETING SUMMARY	HOURS
Regular Meeting	5.00
Closed Session	1.75
TOTAL HOURS	6.75