

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: SEPTEMBER 23, 2011



PRESENTATIONS AND REPORTS

- C-1) REPORT ON September 14, 2011 REGULAR MEETING CLOSED SESSION
Announcement of Actions, if any, Taken in Closed Session
- C-2) NCSD SUPERINTENDENT TINA GRIETENS
Update Report re: Summary of Utility Division Activities
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,
CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS
PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE
PRESENTATIONS AND REPORTS

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TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: SEPTEMBER 23, 2011

AGENDA ITEM

C-1

SEPTEMBER 28, 2011

**SEPTEMBER 14, 2011 REGULAR MEETING
CLOSED SESSION REPORT**

ITEM

Announcement of Actions, if any, Taken during Closed Session at previous Regular Meeting
[NO ACTION REQUESTED].

BACKGROUND

The September 14, 2011 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

Staff will report on closed session action taken, if any.

RECOMMENDATION

No Action

ATTACHMENTS

- None

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GENERAL MANAGER
DATE: SEPTEMBER 23, 2011



MONTHLY SUPERINTENDENT UPDATE REPORT

ITEM

NCSD Utility Superintendent Tina Grietens Report re Utility Division Monthly Activities [NO ACTION REQUESTED].

BACKGROUND

District Utility Superintendent Tina Grietens is scheduled to summarize the attached information.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

- Utility Division Update

NIPOMO COMMUNITY

BOARD MEMBERS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MIKE WINN, DIRECTOR
DAN GADDIS, DIRECTOR



SERVICES DISTRICT

STAFF

MICHAEL S. LEBRUN, P.E. GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
PETER SEVCIK, P.E., DISTRICT ENGINEER
TINA GRIETENS, UTILITY SUPERINTENDENT
JON SEITZ, GENERAL COUNSEL

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TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT
DATE: SEPTEMBER 22, 2011
SUBJECT: UTILITY DIVISION UPDATE –AUGUST 19-SEPTEMBER 22, 2011

- **Southland Wastewater Plant and Utility Yard**
 - 20.52 Million Gallons treated; Average daily flow: 0.662 Million Gallons –August
 - Southland Effluent *in compliance with Discharge Permit requirements*
 - Construction began on trunk sewer line replacement
- **Blacklake Wastewater Reclamation Facility**
 - 1.917 Million Gallons treated; Average daily flow: 0.062 Million Gallons -August
 - Two violations: no daily sample-8/9-; pH out of compliance 8/3 (value was 8.79 pH units, should be between 6.5-8.4)
- **Sewer Collection system**
 - New portable generators being prepared for emergency operation; APCD operating permit pending
 - Jetting collection system 'trouble' spots monthly 7,364 ft in Aug.
- **Water Distribution System and Wells**
 - August well production: 91.6Million Gallons, 281 Acre Feet
- **Maintenance Program**
 - Annual generator maintenance performed by Quinn Company
 - Water meters replaced: 78 Aug; 2% of 4154 total meters
 - Valves exercised: 166 -August; 9% of 1840 valves in system

- Misc repairs: 2 hydrants replaced, 1 raised; 1 complete air vac unit replaced; water main leak repaired, valve boxes cleaned and raised
- **Compliance**
 - Sending all WWTP permit compliance samples to certified lab for analyses
 - Prepared Monthly Distribution Coliform Monitoring Summary
 - Received Annual inspection letter from DPHS, response in progress
 - Prepared Monthly Wastewater Monitoring Report for the Blacklake Wastewater Reclamation Facility to California Regional Water Quality Control Board
 - Prepared Monthly Wastewater Monitoring Report for the Southland Wastewater Treatment Facility to California Regional Water Quality Control Board
- **Training**
 - Staff participated in Quarterly Safety Training on August 11th, tailgate Safety training Monday mornings, annual hearing testing August 19th
 - Safety Awareness for Excavators seminar attended by staff August 24th
 - Webinar on Sewer Overflows and Backups participated in by staff Sept 15th
- **Personnel**
 - Met with Koff and Associates to initiate recruiting services, flyers prepared, advertisements published
- **Other**
 - Staff assisted in preparation for waterline intertie for Willow Road Stage II and water line tie in at Via Concha and Willow Road
 - Staff attended "Water on the Mesa" Community meeting on August 23rd
 - Demonstration of infraMap software program by iWater Co.
 - Demonstration of "smart" meters by Badger Water Meter Co.

Attachment:

Annual Water Production Data 2007-August 2011

**WELL PRODUCTION TOTALS
2007 THROUGH AUGUST 2011
Town Plus Blacklake**

Million Gallons

2007	899.80
2008	943.46
2009	878.89
2010	770.86
2011 to date	550.07

Acre Feet

2007	2856.15
2008	2755.23
2009	2698.20
2010	2366.53
2011 to date	1688.73

