TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN MAL GENERAL MANAGER



DATE: SEPTEMBER 23, 2011

PRESENTATIONS AND REPORTS

- C-1) REPORT ON September 14, 2011 REGULAR MEETING CLOSED SESSION Announcement of Actions, if any, Taken in Closed Session
- C-2) NCSD SUPERINTENDENT TINA GRIETENS Update Report re: Summary of Utility Division Activities
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS. Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

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TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN MM GENERAL MANAGER



DATE: SEPTEMBER 23, 2011

SEPTEMBER 14, 2011 REGULAR MEETING CLOSED SESSION REPORT

ITEM

Announcement of Actions, if any, Taken during Closed Session at previous Regular Meeting [NO ACTION REQUESTED].

BACKGROUND

The September 14, 2011 Regular Meeting Closed Session included:

 CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

Staff will report on closed session action taken, if any.

RECOMMENDATION

No Action

ATTACHMENTS

None

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TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN MAL GENERAL MANAGER



DATE: SEPTEMBER 23, 2011

MONTHLY SUPERINTENDENT UPDATE REPORT

ITEM

NCSD Utility Superintendent Tina Grietens Report re Utility Division Monthly Activities [NO ACTION REQUESTED].

BACKGROUND

District Utility Superintendent Tina Grietens is scheduled to summarize the attached information.

RECOMMENDATION

Staff recommends that your Honorable Board receive the presentations and ask questions as appropriate.

ATTACHMENTS

Utility Division Update

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NIPOMO COMMUNITY

BOARD MEMBERS JAMES HARRISON, PRESIDENT LARRY VIERHEILIG, VICE PRESIDENT ED EBY, DIRECTOR MIKE WINN, DIRECTOR DAN GADDIS, DIRECTOR



SERVICES DISTRICT

STAFF

MICHAEL S. LEBRUN, P.E. GENERAL MANAGER LISA BOGNUDA, ASSISTANT GENERAL MANAGE PETER SEVCIK, P.E., DISTRICT ENGINEER TINA GRIETENS, UTILITY SUPERINTENDENT JON SEITZ, GENERAL COUNSEL

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- TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER
- FROM: TINA GRIETENS, UTILITY SUPERINTENDENT
- DATE: SEPTEMBER 22, 2011
- SUBJECT: UTILITY DIVISION UPDATE -AUGUST 19-SEPTEMBER 22, 2011

Southland Wastewater Plant and Utility Yard

- o 20.52 Million Gallons treated; Average daily flow: 0.662 Million Gallons -August
- o Southland Effluent in compliance with Discharge Permit requirements
- o Construction began on trunk sewer line replacement
- Blacklake Wastewater Reclamation Facility
 - o 1.917 Million Gallons treated; Average daily flow: 0.062 Million Gallons -August
 - Two violations: no daily sample-8/9-; pH out of compliance 8/3 (value was 8.79 pH units, should be between 6.5-8.4)
- Sewer Collection system
 - New portable generators being prepared for emergency operation; APCD operating permit pending
 - o Jetting collection system 'trouble' spots monthly 7,364 ft in Aug.
- Water Distribution System and Wells
 - o August well production: 91.6Million Gallons, 281 Acre Feet
- Maintenance Program
 - o Annual generator maintenance performed by Quinn Company
 - o Water meters replaced: 78 Aug; 2% of 4154 total meters
 - o Valves exercised: 166 -August; 9% of 1840 valves in system

 Misc repairs: 2 hydrants replaced, 1 raised; 1complete air vac unit replaced; water main leak repaired, valve boxes cleaned and raised

Compliance

- o Sending all WWTP permit compliance samples to certified lab for analyses
- Prepared Monthly Distribution Coliform Monitoring Summary
- Received Annual inspection letter from DPHS, response in progress
- Prepared Monthly Wastewater Monitoring Report for the Blacklake Wastewater Reclamation Facility to California Regional Water Quality Control Board
- Prepared Monthly Wastewater Monitoring Report for the Southland Wastewater Treatment Facility to California Regional Water Quality Control Board

<u>Training</u>

- Staff participated in Quarterly Safety Training on August 11th, tailgate Safety training Monday mornings, annual hearing testing August 19th
- Safety Awareness for Excavators seminar attended by staff August 24th
- Webinar on Sewer Overflows and Backups participated in by staff Sept 15th

Personnel

 Met with Koff and Associates to initiate recruiting services, flyers prepared, advertisements published

Other

- Staff assisted in preparation for waterline intertie for Willow Road Stage II and water line tie in at Via Concha and Willow Road
- Staff attended "Water on the Mesa" Community meeting on August 23rd
- o Demonstration of infraMap software program by iWater Co.
- o Demonstration of "smart" meters by Badger Water Meter Co.

Attachment:

Annual Water Production Data 2007-August 2011

WELL PRODUCTION TOTALS 2007 THROUGH AUGUST 2011 Town Plus Blacklake

Million Gallons

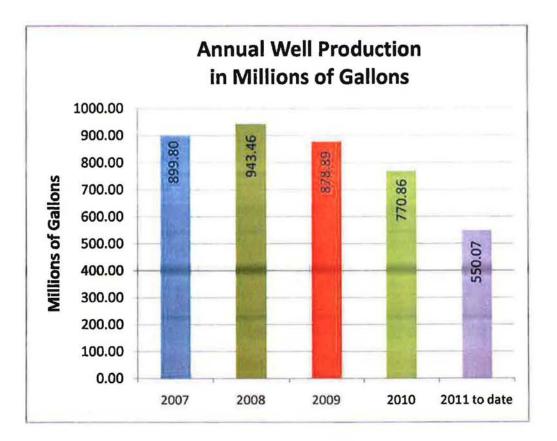
2007	899.80
2008	943.46
2009	878.89
2010	770.86
2011 to date	550.07

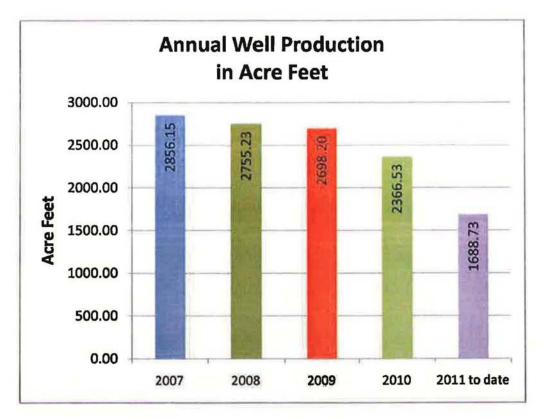
Acre Feet

2856.15	
2755.23	
2698.20	
2366.53	
1688.73	

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